



Spring Hill Municipal Court

199 Town Center Parkway

Mail to: P.O. Box 789

Spring Hill, TN 37174

(931)486-2252 xt. 243 • (888)774-8988 xt. 243 • Fax (931) 486-0516

www.springhilltn.org

Email Court Clerk at jmitchell@springhilltn.org



Check the bottom of your citation to determine which court your case is set for. If you receive a citation for one of the courts below, you need to contact that court for the amount due. Check your court date thoroughly! A common mistake is to read the court date incorrectly at the bottom of the citation. The correct format (*left to right*) is: **DAY, DATE, MONTH, YEAR & TIME.**

WILLIAMSON CO. GENERAL SESSIONS COURT

135 4TH AVENUE SOUTH
FRANKLIN, TN 37064
ROOM 135 – CLERK
(615) 790-5454

WILLIAMSON CO. JUVENILE COURT

JOHN EASLEY CRIMINAL JUSTICE CENTER
408 CENTURY COURT
FRANKLIN, TN 37064
(615) 790-5812

MAURY COUNTY GENERAL SESSIONS PART II

115 N. MAIN STREET
MT. PLEASANT, TN 38474
(931) 379-3340

MAURY COUNTY JUVENILE COURT

41 PUBLIC SQUARE
3RD FLOOR – COURTROOM
COLUMBIA, TN 38401
(931) 375-1117

WHAT IS REQUIRED OF YOU TO SATISFY A SPRING HILL MUNICIPAL COURT CITATION

You are required to either pay your citation before your court date, or appear before the Municipal Court Judge on the court date shown on the bottom of your citation. You should arrive at the Spring Hill City Hall by 8:30 AM to allow enough time to get through court security before Court begins at 9:00 AM.

DRIVING SCHOOL

You may be eligible to attend a driving school class to keep a moving violation off your driving record. If you are interested in this option, do not pay your citation before court. You must appear in court on your court date so the Judge can determine your eligibility.

PLEAD NOT GUILTY

If you wish to plead not guilty, you must appear on your court date for a hearing to enter a plea of not guilty. Your case will be re-set for a trial, and the issuing officer will be subpoenaed for court.

For information on payment plans or indigency forms please contact the court clerk's office.

FAILURE TO APPEAR IS CONTEMPT OF COURT IN SPRING HILL MUNICIPAL COURT

This is a separate offense, which has no relation to your guilt or innocence with respect to the initial violation. Failure to appear on your scheduled court date or pay the citation prior to your court date will result in an additional fine, court cost, litigation tax and an administrative fee in the amount of \$173.75. A collection agency may be used which will result in additional costs and could impact your credit.

AMERICANS WITH DISABILITIES ACT

The Americans with Disabilities Act prohibits discrimination against any qualified individual with a disability. The TN Judicial Branch does not permit discrimination against any individual on the basis of physical or mental disability in accessing its judicial programs. In accordance with the Americans with Disabilities Act, if necessary, the Tennessee Judicial branch will provide reasonable modifications in order to access all of its programs, services and activities to qualified individuals with disabilities.

If you need assistance, have questions or need additional information, please contact your Local Judicial Program ADA Coordinator:

Shelley Taylor
(931)486-2252 xt. 213
staylor@springhilltn.org



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FINES & FEES FOR SPRING HILL MUNICIPAL COURT ONLY

If there is more than one violation on your citation, call the court office to get the correct amount due. You only pay court cost & litigation tax/cash bond forfeiture once per citation.

Traffic Light/Stop Sign	\$138.75
Registration Violation	\$138.75
Failure to Carry Driver License	\$138.75
Speeding 1- 10 miles over limit	\$118.75
Speeding 11-20 miles over limit	\$128.75
Speeding 21+ miles over limit	\$138.75
All Other Moving Violations	\$138.75
Child Restraint Law, non-booster	\$ 50.00
Child Restraint Law, booster seat	\$138.75
Seat Belt Law-First offense	\$ 30.00
Seat Belt Law-Subsequent offense	\$ 50.00
Vehicle Light Law	\$138.75
Muffler Law	\$138.75
Window Tint	\$138.75
Handicapped Parking	\$ 51.00
Parking Violations-First offense	\$ 26.00
Parking Violations-Subsequent	\$ 51.00
All City Ordinance Violations	\$125.00
Failure to Appear	\$173.75

FINANCIAL RESPONSIBILITY (NO INSURANCE)

IF YOU HAD INSURANCE COVERAGE WHEN YOU WERE CITED AND DID NOT HAVE YOUR INSURANCE CARD IN THE VEHICLE, YOU MAY PROVIDE PROOF TO THE CLERK. INSURANCE MUST BE IN EFFECT ON THE DAY THE CITATION WAS WRITTEN.

SHOULD INSURANCE NOT BE IN EFFECT WHEN THE CITATION WAS WRITTEN, YOU WILL NEED TO PAY THE CITATION IN THE AMOUNT OF \$138.75. THE STATE WILL BE NOTIFIED AND YOUR LICENSE IS SUBJECT TO SUSPENSION.

SPRING HILL MUNICIPAL COURT EXPECTATIONS

RESPECTFUL ATTIRE IS REQUIRED INSIDE THE COURTROOM

THE DETERMINATION OF WHAT CLOTHING IS INAPPROPRIATE WILL BE MADE BY THE JUDGE.

- NO SHORTS, CAPS OR HATS
- NO HALTER TOPS OR TANK TOPS
- NO EXERCISE ATTIRE
- PANTS MUST BE WORN AT WAIST LEVEL

FOR A COMPLETE LIST OF ALL COURT RULES GO TO www.springhilltn.org.

For information on payment plans or indigency forms please contact the court clerk's office.

HOW TO PAY YOUR SPRING HILL MUNICIPAL COURT CITATION
WE ACCEPT VISA* • MASTERCARD* • CASH • MONEY ORDER • CASHIERS CHECK

***THERE IS A 2% FEE FOR PAYING BY CREDIT/DEBIT CARD.**

PAY BY MAIL

Spring Hill City Court
P.O. Box 789
Spring Hill, TN 37174

PAY IN PERSON AT SPRING HILL CITY HALL

199 Town Center Parkway
Spring Hill, TN 37174
Office Hours (except City Holidays)
Monday-Friday 8:00 A.M. – 4:30 P.M.



If you have a disability & need assistance contact (931) 486-2252 xt 213 or by email at staylor@springhilltn.org