

**RESOLUTION 22-81**

**A RESOLUTION TO APPROVE THE CHANGE OF EXISTING  
PROVIDER FOR PURCHASING CARDS**

**WHEREAS**, the City of Spring Hill desires to change its existing provider for Purchasing Cards (credit cards) for the purchase of small value items and supplies used in the day to day operations of City of Spring Hill departments; and

**WHEREAS**, the City of Spring Hill has establish policies and procedures governing the issuance and use of Purchasing Cards in place; and

**WHEREAS**, such Purchasing Cards create by their use by designated City officers and City employees a legal and binding debt obligation of the City of Spring Hill; and

**WHEREAS**, the following officers and/or employees of the City:

Pam Caskie, City Administrator  
Debra A. Dutcher, Finance Director

Or any one of them are hereby authorized for and on behalf of and in the name of the City of Spring Hill, to act on behalf of the City to execute the application as required for the issuance of Purchasing Cards and to provide and/or execute any other documents as required to implement this program.

**NOW THEREFORE**, be it resolved by the City of Spring Hill, Tennessee as follows:

Section 1. That the policies and procedures governing the use of Purchasing Cards, a copy of which is attached hereto, shall remain in place.

Section 2. That the City Administrator and Finance Director are hereby authorized to execute any and all documents necessary to secure the Purchasing Cards and establish the program as outlined in the policy and procedures for Purchasing Cards herein approved.

Section 3. This resolution shall take effect immediately upon passage.

Considered by the Budget and Finance Advisory Committee on May 2, 2022.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 2<sup>nd</sup> day of May, 2022.

  
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Jim Hagan, Mayor

ATTEST:

April Goad  
April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter  
Patrick Carter, City Attorney