

RESOLUTION 22-23

**A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN
ADOPTING THE CITY OF SPRING HILL CAPITAL
IMPROVEMENT PLAN PRIORITIES FOR BUDGET YEARS 2022 -
2024**

WHEREAS, a formal capital budget provides elected officials with a tool for evaluating and prioritizing capital improvement projects on the basis of urgency and importance to the public health, safety and general welfare; and

WHEREAS, the Capital Improvement Plan ("CIP") is a planning document that provides direction and guidance for the City of Spring Hill to carefully plan and manage its capital and infrastructure needs for new and expanded facilities and the renovation/rehabilitation or upkeep of existing facilities; and

WHEREAS, due to staffing shortages and turnover and the changes in the membership of the Board of Mayor and Alderman, the CIP for 2021-22 was funded generally and not specifically; and

WHEREAS, projects associated with utilities such as water, wastewater, and stormwater are referred to as "enterprise" activities and funded by enterprise funds, and all other projects are "general" activities and funded from "non-enterprise funds," and

WHEREAS, among many competing projects, decisions must be made about the priorities of city for funding both the enterprise and non-enterprise projects, and

WHEREAS, a planning workshop was conducted by the Board of Mayor and Alderman to determine the non-enterprise fund priorities; community input was sought; and advice from city staff was heard; and

WHEREAS, this workshop generated a clear consensus of the approach and projects that should be undertaken in the near term,

NOW, THEREFORE, BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Alderman hereby adopts the Non-Enterprise Capital Improvement Plan Priorities for Fiscal Years 2022- 2024; and

Be it further resolved that the Board of Mayor and Aldermen hereby adopts Attachment "A" as the Non-enterprise fund project policy direction for the period 2022 – 2024; and

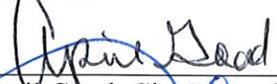
Be it further resolved that by adoption of this resolution, staff is directed to move forward with all due speed to the accomplishment of these projects.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill,
Tennessee on the day of , 2022.



Jim Hagaman, Mayor

ATTEST:

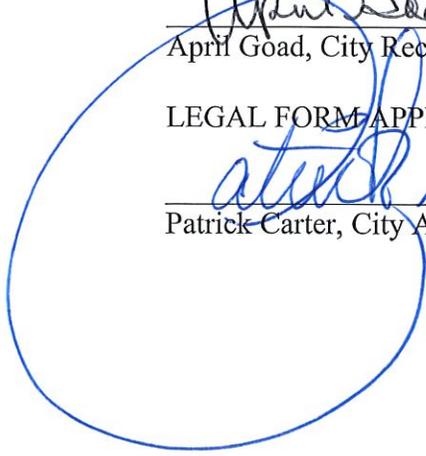


April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney





STAFF MEMORANDUM

TO: Members of Board of Mayor and Aldermen
FROM: Pamela S. Caskie, City Administrator
DATE: February 2, 2022
RE: Capital Improvement Planning Priorities

Annually, a city should update its capital improvement plan to reflect current priorities, current costs, and add additional projects. In the 2021-22 budget, there was a significant turnover of staff, staff shortages, and a new majority of members of the Board of Mayor and Aldermen. Instead of determining exact priorities, monies were appropriated to fund the on-going projects that already had commitments. Additional money was appropriated to fund some level of project initiation but no specific projects were approved.

After several months of research, discussions, and a planning process, the board reached some consensus. Other decisions must be left to the public forum. This resolution provides for specific project priorities for the remainder of this fiscal year and sets the stage for priorities for the upcoming 2022-23 budget as well. The resolution has an Attachment A which identifies the Police building as a top priority and an Attachment B which identifies the Library as the top priority. Should the Library be desired to be the top priority, an amendment to substitute Attachment B for A will need to be made.

Attached to this memo is the project plan, with estimated costs, for all of the identified priorities. A fully fleshed out plan will be presented as part of the 2022-23 annual budget later this spring.



OFFICE OF THE CITY ADMINISTRATOR

199 Town Center Parkway • Spring Hill, Tennessee 37174

931-486-2252, ext 215

www.springhilltn.org

Traffic Impact Fee Forecast														
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
Fund Balance	1,814,324	2,257,891	2,505,362	5,749,399	5,691,231	4,572,904	3,551,618	3,129,801	2,809,938	2,594,578	2,486,334	2,487,885	2,601,974	2,831,415
Revenues														
Audited Revenue	964,082	1,130,878	3,302,349	3,196,832										
Budgeted Revenue					2,346,960	2,405,634	2,465,775	2,527,419	2,590,605	2,655,370	2,721,754	2,789,798	2,859,543	2,931,031
Forecast - Single Family Residential					543,720	557,313	571,246	585,527	600,165	615,169	630,549	646,312	662,470	679,032
Forecast - Multifamily					869,371	891,106	913,383	936,218	959,623	983,614	1,008,204	1,033,409	1,059,244	1,085,726
Forecast - Commercial					121,622	124,662	127,779	130,973	134,247	137,604	141,044	144,570	148,184	151,889
Forecast - Industrial					3,881,673	3,978,715	4,078,182	4,180,137	4,284,640	4,391,756	4,501,550	4,614,089	4,729,441	4,847,677
TOTAL Revenues	964,082	1,130,878	3,302,349	3,196,832	3,881,673	3,978,715	4,078,182	4,180,137	4,284,640	4,391,756	4,501,550	4,614,089	4,729,441	4,847,677
Expenses														
Roads	520,515	883,407	58,312	3,255,000	5,000,000	5,000,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000
Total Expenses	520,515	883,407	58,312	3,255,000	5,000,000	5,000,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000
Fund Balance Contribution	443,567	247,471	3,244,037	(58,168)	(1,118,327)	(1,021,285)	(421,818)	(319,863)	(215,360)	(108,244)	1,550	114,089	229,441	347,677
Expense as % of Revenues														
Roads	54.0%	78.1%	1.8%	101.8%	128.8%	125.7%	110.3%	107.7%	105.0%	102.5%	100.0%	97.5%	95.1%	92.8%
Fund Balance Contribution	46.0%	21.9%	98.2%	-1.8%	-28.8%	-25.7%	-10.3%	-7.7%	-5.0%	-2.5%	0.0%	2.5%	4.9%	7.2%

Newly added expenditures since the Advance on 1/21

Adequate Facilities Tax Forecast

	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
Fund Balance	4,202,084	4,806,238	5,467,915	6,457,879	5,848,091	4,121,091	3,400,916	5,687,737	7,981,728	10,283,069	12,591,943	14,908,539	17,233,051	19,565,675
Revenues														
Audited Revenue	2,425,288	2,123,215	2,550,953	2,000,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000
Budgeted Revenue					273,000	279,825	286,821	293,991	301,341	308,874	316,596	324,511	332,624	340,940
Forecast - Residential					2,773,000	2,779,825	2,786,821	2,793,991	2,801,341	2,808,874	2,816,596	2,824,511	2,832,624	2,840,940
Forecast - Non-Residential	2,425,288	2,123,215	2,550,953	2,000,000	2,773,000	2,779,825	2,786,821	2,793,991	2,801,341	2,808,874	2,816,596	2,824,511	2,832,624	2,840,940
TOTAL Revenues														
Expenses														
Public Works	140,954		1,560,989	2,609,788	3,000,000	3,000,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Recreation					500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Public Safety		63,724			1,000,000									
Capital Outlay	1,383,327	498,115	1,560,989	2,609,788	4,500,000	3,500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Total Expenses	1,524,281	561,839	1,560,989	2,609,788	4,500,000	3,500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Fund Balance Contribution	901,007	1,561,376	989,964	(609,788)	(1,727,000)	(720,175)	2,286,821	2,293,991	2,301,341	2,308,874	2,316,596	2,324,511	2,332,624	2,340,940

█ Newly added expenditures since the Advance on 1/21

18-75 Fund Forecast	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Fund Balance	0	-	3,226,484	10,349,051	10,907,844	8,419,541	7,340,536	7,907,280	7,340,892	7,584,865	8,582,589	9,956,704	11,440,941
Revenues													
Property Tax		3,401,878	5,037,778	5,001,709	5,262,035	5,561,840	6,079,471	6,559,794	7,004,656	7,467,457	7,842,598	7,948,857	8,158,971
Bond Proceeds			25,180,419										
Total Revenue	-	3,401,878	30,218,197	5,001,709	5,262,035	5,561,840	6,079,471	6,559,794	7,004,656	7,467,457	7,842,598	7,948,857	8,158,971
Buckner Rd Transition			133,342	476,916									
Buckner Ln ROW				1,900,000	2,000,000	1,000,000							
Debt			1,700,000	1,816,000	5,500,339	5,490,845	5,497,726	7,126,183	6,760,683	6,469,733	6,468,483	6,464,620	6,372,995
Owner's Rep Service		175,394	262,288	250,000	250,000	150,000	15,000						
I-65 Interchange			21,000,000										
Expense		175,394	23,095,630	4,442,916	7,750,339	6,640,845	5,512,726	7,126,183	6,760,683	6,469,733	6,468,483	6,464,620	6,372,995
Fund Balance Contr	-	3,226,484	7,122,567	558,793	(2,488,304)	(1,079,005)	566,745	(566,389)	243,973	997,724	1,374,115	1,484,236	1,785,976
Fund Balance Availability					4,848,713	5,417,000	2,921,815	214,353	1,146,598	871,159	1,116,382	2,117,969	3,583,709

Newly added expenditures since the Advance on 1/21

	2026-27	2027-28	2028-29	2029-30
General Fund	40,376,128.39	44,101,853.67	48,481,450.23	52,476,729.74
Adequate Facilities Fund	7,781,727.77	10,083,068.68	12,391,943.13	14,708,539.43
Traffic Impact Fund	2,609,937.66	2,394,578.06	2,286,334.47	2,287,884.78
18-75 Projects Fund	580,208.84	1,115,132.24	2,114,106.12	3,492,084.11
Total	51,348,002.66	57,694,632.66	65,273,833.95	72,965,238.06
	6,636,628.10	7,730,410.29	9,386,323.66	11,363,593.57

Attachment A

PROJECT NUMBER	PROJECT TYPE	PROJECT NAME
FAC-19-01	FAC	Police Headquarters
FAC-21-01	FAC	Community Services Annex
TCR-22-01	TCR	Town Center Renovation
STR-19-01	STR	I65 Interchange
STR-19-02	STR	Buckner Ln Widening
STR-19-06	STR	Main Street widening
STR-22-01	STR	Port Royal Rd Buckner Ln Intersection
TRF-22-01	TRF	Cleburne Beechcroft Intersection
P&R-19-01	P&R	Harvey Park Greenway
P&R-19-02	P&R	Recreation Facility

Attachment B

PROJECT NUMBER	PROJECT TYPE	PROJECT NAME
FAC-19-02	FAC	Library
FAC-21-01	FAC	Community Services Annex
TCR-22-01	TCR	Town Center Renovation
STR-19-01	STR	I65 Interchange
STR-19-02	STR	Buckner Ln Widening
STR-19-06	STR	Main Street widening
STR-22-01	STR	Port Royal Rd Buckner Ln Intersection
TRF-22-01	TRF	Cleburne Beechcroft Intersection
P&R-19-01	P&R	Harvey Park Greenway
P&R-19-02	P&R	Recreation Facility