

RESOLUTION 21-58

A RESOLUTION TO RATIFY APPLICATION FOR TRAINING OPPORTUNITIES FOR THE PUBLIC (TOP) GRANT FROM THE TENNESSEE STATE LIBRARY AND ARCHIVES FOR HOTSPOTS FOR STUDENT USE

WHEREAS, the Tennessee State Library and Archives, supported by the Tennessee Department of Economic and Community Development, offers a TOP grant for training, hotspots and video recording; and

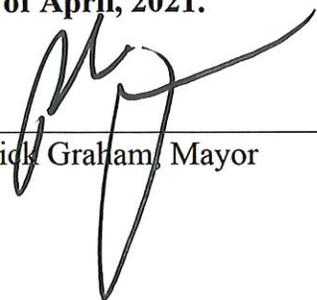
WHEREAS, the Spring Hill Public Library currently provides hotspots for adult check-out only; and

WHEREAS, the Library would like to support the use of filtered hotspots compliant with the Child Internet Protection Act (CIPA) by schoolchildren who are learning remotely or homeschooled; and

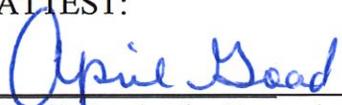
WHEREAS, the Spring Hill Library submitted a grant application for a total project amount of \$1,560.00, \$468.00 of which would be a City match from the FY 2020-21 Library operating budget.

NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Aldermen ratifies the Spring Hill Public Library's application for the TOP Grant.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 19th day of April, 2021.



Rick Graham, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney

SUBJECT: Resolution 21-58 to Ratify Application for Training Opportunities for the Public (TOP) Grant

DATE: March 31, 2021

ATTENTION: Board of Mayor and Aldermen

STAFF: Dana Juriew, Library Director; Amber Halter, Library Assistant Director



STAFF MEMORANDUM

The Library was the first in the state of Tennessee to offer WiFi hotspots for public use, but has limited those hotspots for adult check out only. We would like to offer hotspots for schoolchildren who are learning remotely or who are homeschooled. These hotspots must be filtered in order to be compliant with the Child Internet Protection Act (CIPA). This will also allow us to utilize a different hotspot vendor (AT&T), should a widespread network outage occur with our current vendor (T-Mobile). The attached grant application indicates a TOP grant request in the amount of \$1,560.00, with a match of \$468.00 from Library budget line 110-44800-790.

Staff requests the approval of Resolution 21-58.

2021 TOP Grant

Legal Library Name <i>(or applicant name if a Friends group or city/county)</i>	Spring Hill Library		
Grantee Mailing Address	144 Kedron Parkway		
Grantee Physical Address <i>(if different than mailing address)</i>			
City	Spring Hill	State	Zip Code
		TN	37174
Phone Number	931-486-2932		
Name of Region	Buffalo River		
Independent or Metro <i>(if not in regional system)</i>			
Grant Contact Person <i>(will be the person listed in the contract)</i>	Amber Halter		
Grant Contact Person Title	Assistant Director		
Grant Contact Person e-mail address	ahalter@springhilltn.org		
Title VI Contact Name	Shelley Taylor		
Title VI Contact Information <i>(phone and e-mail)</i>	931-486-2252; staylor@springhilltn.org		
Federal Congressional District(s) to be Served <i>(http://capwiz.com/nra/dbq/officials/)</i>	TN-4; TN-7		
State House District to be Served <i>(http://capwiz.com/nra/dbq/officials/)</i>	63; 64		
State Senate District to be Served <i>(http://capwiz.com/nra/dbq/officials/)</i>	23; 28		

There is a match requirement for sections of this grant (excluding training funds) based on library level. Please indicate below what your library's level is. Library level is determined by the Official Service Area Population (OSAP) for each library.

Check One	Library Level (Service Population)	Match Percentage
<input type="checkbox"/>	I (up to 4,999)	10%
<input type="checkbox"/>	II (5,000 – 9,999)	10%
<input type="checkbox"/>	III (10,000 – 24,999)	20%
<input type="checkbox"/>	IV (25,000 – 49,999)	20%
<input checked="" type="checkbox"/>	V (50,000 – 300,000)	30%
<input type="checkbox"/>	Metro (over 300,000)	30%



2021 TOP Grant

Certifications

For this grant proposal to be considered for funding, the library must meet requirements for items in the certification table below. Only those libraries that are not in the regional system should use N/A where applicable.

I certify that the applicant or public library being applied for is compliant with the following:

	Yes	No	N/A
Maintenance of Effort (MoE) 2019/2020	X		
Library Service Agreement 2019/2020	X		
Title VI, Civil Rights Act of 1964 compliance	X		

Type of Library (please check one)

- Department of the County or City
- Joint Venture (a formal agreement between a city and county; between cities; between cities and counties, or between counties where funding for the library is split between the agreeing entities, and the facility and materials are equally owned by the funding bodies; the library is considered neither a city nor a county department, but is a separate entity and is audited independently)
- A documented 501-C-3 (the library has filed with the IRS as a 501-C-3 non-profit organization; having a tax exempt number or using one from a city or county does not qualify the library as a 501-C-3, just as tax exempt)
- Other, please specify _____

Dana Jurlew _____ 2/25/21 _____
Signature of Authorizing Authority **Date**

DANA JURLEW _____
Printed Name of Authorizing Authority

LIBRARY DIRECTOR _____
Title of Authorizing Authority*

Authorizing Authority can be the library director, board chair, or anyone with fiscal authority



2021 TOP Grant Financial Certification

Library Name: Spring Hill Public Library

Federal Employer Identification Number (FEIN)	83-2104674
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Also referred to as a tax exempt number

Spring Hill Public Library

Business Name or Name of the Holder
of the FEIN

In order to direct deposit your reimbursement, please provide the last 4 digits of the account you will be using for this grant _____

Note: if using a new account for direct deposit, please contact the grant manager for the documentation and instructions to add this account to your file.

Dana Juriew

2/25/21

Signature of Authorizing Authority

Date

DANA JURIEW

Printed Name of Authorizing Authority

LIBRARY DIRECTOR

Title of Authorizing Authority

Note: if you *cannot* receive your reimbursement as a direct deposit, please note that on this form and include the address where a check would need to be sent.

*Please mail checks to 199 Town Center Parkway
C/O Finance/Billing
Spring Hill, TN 37174*



2021 TOP Grant

Hotspot Funding

Library (or System) Name: Spring Hill Public Library

Funding is available for libraries to purchase new or pay for existing mobile WiFi hotspots. The intent is for home use for patrons. There are a variety of vendors to choose from, and it is advised to check your area for coverage for each of the vendors that you are considering. Your region's technology staff can provide information about vendors. You may also request cases for easier circulation. *<https://www.pelican.com/us/en/product/cases/micro/1010> (a potential hotspot case) – your hotspot provider may also have cases available.

Please note: the library must not charge patrons for the use of this service. It is advised that the library consider a usage policy, including any late fees, age restrictions, circulations periods, holds, and renewals, and replacement costs.

Please also note: some vendors throttle their bandwidth. Libraries are advised to discuss this issue with your potential vendor with the goal of obtaining a non-throttled service. While determining your vendor, please keep in mind that this grant contract begins on July 1, 2021 and ends on June 30, 2022, and you will be responsible for any charges accrued after this date.

There is a limit of 10 hotspots per building. If applying as a system, please provide a page per branch. You may choose multiple vendors, if your area has vendors that cover different parts of your service area.

Vendor	T-Mobile								
Library	Cost per Device	# Hotspot Devices	Total Device Cost	Service Cost per month per hotspot	# Months of Service	Total Service cost for all hotspots	Total Cost (total device cost + total service cost)		
Spring Hill Public Library	\$0	10	\$0	\$13.00	12	\$1,560.00	\$1,560.00		



2021 TOP Grant

Hotspot Funding, continued

Library (or System) Name: Spring Hill Public Library

Hotspot Case	Cost per Case	Number of Cases	Total Cost
Pelican 1010 Micro Case – Black/Clear	16.50	10	\$165.00

Total cost of all hotspots	\$1,560.00
Total cost of all cases	\$165.00
Overall hotspot total	\$1,725.00

