

RESOLUTION 20-204

**A RESOLUTION TO APPROVE PROPOSAL FOR PROFESSIONAL
ENGINEERING SERVICES WITH
DEMPSEY DILLING & ASSOCIATES, A DIVISION OF THOMAS & HUTTON
FOR PLANS REVIEW AND STAFF ASSISTANCE**

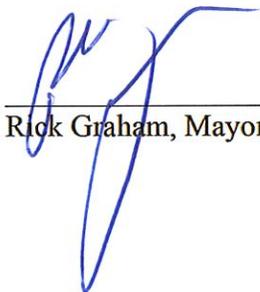
WHEREAS, the City has a current professional services agreement in place with Dempsey, Dilling & Associates – Division of Thomas & Hutton (formerly Dempsey, Dilling & Associates, PC) to perform various municipal engineering services for the City, approved on May 18, 2020; and

WHEREAS, the professional services agreement includes the ability to add specific municipal engineering assignments needed by the City through the submittal of a written proposal to be reviewed and approved by the Board of Mayor and Aldermen; and

WHEREAS, the City of Spring Hill is currently in a transitional period in the Engineering and Planning Departments and is requesting Plans Review and Staff Assistance on an as needed basis.

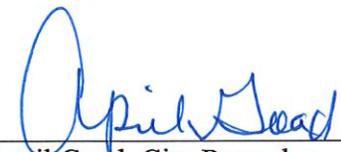
NOW, THEREFORE, BE IT RESOLVED, that the Board of Mayor and Aldermen of the City of Spring Hill authorizes the attached Scope for professional services for plans review and staff assistance.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on this 21st day of December, 2020.



Rick Graham, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



DEMPSEY, DILLING & ASSOCIATES
an affiliate of

THOMAS & HUTTON

ENGINEERING | SURVEYING | LANDSCAPE ARCHITECTURE | GIS | CONSULTING



December 17, 2020

28298.0026

Mr. Chuck Downham, Assistant City Administrator
City of Spring Hill, TN
199 Town Center Parkway
Spring Hill, TN 37174

**RE: THOMAS AND HUTTON (T&H) PROFESSIONAL SERVICES
PLANS REVIEW AND STAFF ASSISTANCE**

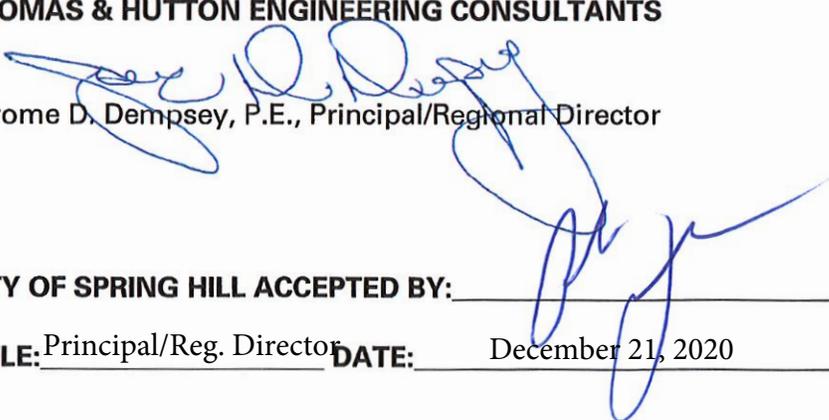
Dear Mr. Downham:

As discussed during our Teams Meeting on Friday (December 11, 2020) with you, Ben Jones (T&H COO), and myself concerning assistance with plans review, attendance of meetings, infrastructure inspections, and general staff assistance.

It is our understanding Spring Hill is requesting services, on an as needed basis under our current contract, to assist Spring Hill staff on various tasks associated with both the Engineering and Planning Departments. The services will be provided on an hourly rate basis and shall be invoiced monthly, for a period until key staff positions are filled by the city. T&H professional staff will provide the requested services and shall represent the City while performing the services. Our reviews will include correspondence to City staff indicating the plans are sufficient or require additional revisions as to allow staff to sign off on the required documents.

We appreciate the opportunity to assist Spring Hill, during the staff transitional period. If the above referenced professional services scope is acceptable, please have the appropriate person sign in the space provided below and return one (1) signed copy to our office as our authorization to proceed.

Sincerely,
THOMAS & HUTTON ENGINEERING CONSULTANTS


Jerome D. Dempsey, P.E., Principal/Regional Director

CITY OF SPRING HILL ACCEPTED BY: _____

TITLE: Principal/Reg. Director **DATE:** December 21, 2020