



BUDGET

2021 - 2022

City of Spring Hill, Tennessee







BOARD OF MAYOR & ALDERMEN

Mayor

Jim Hagaman

Aldermen Ward 1

John Canepari

Jason Cox

Aldermen Ward 2

Matt Fitterer

William Pomeroy

Aldermen Ward 3

Dan Allen

Kevin Gavigan

Aldermen Ward 4

Hazel Nieves

Trent Linville

STAFF

City Administrator

Pamela S. Caskie

City Recorder

April Goad

City Attorney

Patrick Carter



July 1, 2021

Dear Members of the Board, City Administrator Caskie and fellow Spring Hill residents:

I am honored to present Spring Hill's 2021-22 Budget, my first as your mayor.

Working together, we have created a sound and responsible budget that is balanced, sustainable, and based on mutual priorities. More than financial projections, it is a blueprint and plan of action for the future.

Thanks to each of you—and Spring Hill's excellent city team—for doing your part to make our city an excellent place to live. Now that this secret is out, we have our work cut out for us!

One of our city's challenges is to deal smartly and with greater foresight with recent growth in the region. In this budget, the Board of Mayor and Aldermen has taken important steps to lay a sound foundation for the future. One of them is to ensure that Spring Hill's Capital Improvement Plan is properly focused and well-funded, so that city services, roads and facilities can be updated and expanded, as necessary.

After years of growth, we are taking on key challenges like widening roads, updating on-ramps, and increasing water and sewer capacity. Past growth does not have to be a hindrance to better living in Spring Hill, if we plan ahead.

The 2021-22 budget is balanced, ensures long-term fiscal responsibility, and addresses Spring Hill's priorities for the future. We will have adequate revenues and strong finances if we continue to marshal our resources wisely.

My sincere thanks to each of you for your contributions to our great city. Our citizens, whom we faithfully represent, deserve the best.

Sincerely,

Jim Hagaman, Mayor
City of Spring Hill, Tennessee



OFFICE OF THE MAYOR

199 Town Center Parkway • Spring Hill, Tennessee 37174

931-486-2252, 216



www.springhilltn.org



July 1, 2021

Dear Mayor Hagaman, Members of the Board of Mayor and Aldermen, Citizens, and interested parties in Spring Hill:

When we began this budget process in March, I was the Interim City Administrator, expecting just to hold the fort down while the City of Spring Hill found its permanent administrator. Now, as the budget is adopted for fiscal year 2021-22, I occupy that position, and the budget is our blueprint for next year’s work plan and strategic focus.

Thank you to former Mayor Rick Graham for making that call to ask me to serve in the interim capacity. And thank you to the BOMA for approving Rick’s recommendation and, later, offering me the position after a nationwide search.

It is exciting to make Spring Hill my home and to work with the dedicated and talented employees of Spring Hill. I want to express my deepest appreciation to Lori Lozinski, Tonya Travis, and Patti Amorello for their unwavering effort during the budget process. Missy Stahl and the rest of the management team also stepped up their game to assist us in providing a budget that we can all be proud of. I don’t know the number of hours it took to get this document close to meeting all requirements of a GFOA budget, but it is my sincere hope that, next year, we will not only achieve but exceed those expectations.

The City of Spring Hill is a rapidly growing community facing issues directly related to that growth. Add to that a period less than a decade ago during which no property tax was collected, a cyber-attack in 2017, a significant change in direction on provisions of much needed facilities—and you have a budget in flux.

	2019	2020	YTD 2021
Permits	871	895	229
Units	1082	1250	289
Approved, but not pulled			112

There have been many positive steps to resolve these issues, including a dedicated property tax revenue stream, impact fees, and improvement to language in order to place some of the development impacts on the developers themselves.

Complicating the 2021-22 budget are the unknown factors of 2020-21. COVID-19 created a plethora of issues for citizens, businesses, and governments alike. In Spring Hill’s case, development did not slow down. Property and other resident-paid taxes were collected in about the same percentage as in the past. We did not experience an increase in bankruptcies.

While many large employment centers had a decrease in sales tax during the year of COVID, many in the rest of the country received additional sale tax funds as people shopped locally, or had goods delivered via mail order. This resulted in a significant increase in local option sales tax. The unanswered question is what happens when we return to a post-COVID world? Will the newly developed buying patterns continue, or will shoppers find their way back to their old routines? In Spring Hill, we have experienced a significant growth in sales taxes (27%) over 2020. Some of this will remain as our population increases. Until more information arrives for 2022, we are reluctant to depend on the increase.



OFFICE OF THE CITY ADMINISTRATOR

199 Town Center Parkway • Spring Hill, Tennessee 37174

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	2019 Actual	2020 Actual	2021 Budget	Amend 2021	2021 Estimated	2022 Budget
Total Sales Tax	7,071,158	7,666,118	6,290,000	8,319,537	9,748,599	8,057,000
% Change		8.41%	-17.95%		27.16%	-17.35%

One of the most significant needs expressed in the operations budget is recruiting the right—and enough—people to perform necessary municipal functions as our city grows in population and complexity. We need additional police and fire professionals, as well as numerous other highly trained personnel. The city has many open positions needing to be filled by the right people. Going forward, workload levels need to be rebalanced, as the work of the city and its complexity increase exponentially.

In 2018, the BOMA adopted a capital plan, and work continues on this plan to this day. Several of these capital projects are underway and have funding identified. There are several other projects that have become important in the intervening time period. An annual review of the capital improvement fund (CIP) is important.

In the meantime, \$25,000,000 was borrowed for work on the Buckner Interchange at I-65 (soon to be called June Lake Blvd), and the associated connection. In addition to the Interchange work, widening of Buckner Lane has begun and the city has committed to widening Buckner Road within 10 years of the interchange opening. The Buckner Lane funding of \$16M has yet to be secured, but engineering and traffic design has already begun.

In a growing city, keeping up with the provision of water and sewer services is essential. The current water capacity is 4.88 million gallons per day, while our sewer capacity is 5 million gallons per day. Due to the infiltration and inflow issues of the wastewater treatment plant, we are running higher on the sewer than water. We have plans to get to 8.88 million gallons per day in water production. Going beyond the 5 million gallons per day for sewer is a challenge. There are significant expenses with both of these expansions. The water capacity costs will be funded mostly by a WIFIA grant received by Columbia Power and Water. The Waste Water Treatment Plant is a cost that we must absorb. Federal dollars from the American Rescue Plan will help.

New and upgraded facilities are on the horizon, including Public Works, Police, and Library buildings, plus two new fire stations and an expansion of City Hall.

As the interim City Administrator, I appreciated all of the assistance and support from the staff, leadership team, and elected officials. Now that I hold the position, there are many things that we can accomplish together. The CIP program is important to keep on track. We must also build the organization through training, support, and team development. In addition, we need to increase the size of our workforce to achieve the desired standards for our community.

Spring Hill is an excellent place to live, work, and play. More importantly, it is an excellent place to call home! Thank you for allowing me the opportunity to serve as your City Administrator.

Sincerely,



Pamela S. Caskie
City Administrator
City of Spring Hill, Tennessee



FINAL BUDGET MESSAGE

July 1, 2021

TO: Honorable Mayor BOMA Members

FROM: Pamela S. Caskie, City Administrator

INTRODUCTION

City staff is pleased to present the proposed operating and capital budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022 for your review and consideration. This budget has been developed in accordance with the City Charter, applicable city ordinances, state and federal laws, and city policies and procedures.

OVERVIEW

General Fund

In FY 2021-22, 49.4% of the proposed General Fund budget (\$35 million) is comprised of employee salaries and benefits, with the remainder covering other operating expenses and capital equipment acquisitions. FY 2021-22, salary and benefit numbers represent a 17.3% increase from the FY 2020-21 adopted budget total of \$14.79 million. New positions added within the General Fund for FY 2021-22 include a Risk Manager, 3 Police Officers, a Firefighter, a Code Enforcement Officer, an Administrative Assistant and Mechanic for Streets, and a Data Analyst for IT.

A transfer from the General Fund to the Capital Projects fund is budgeted in the amount of \$5,163,465. This represents the portion of property taxes previously committed to capital improvements by Resolution 19-40 (designated projects for this funding were set out in Resolution 18-75).

The Capital Outlay budget within the General Fund totals \$2,904,778, or approximately 8.2% of the General Fund budget. Budgeted capital equipment includes \$139,800 within IT (primarily a telephone system upgrade), \$33,400 within Codes for a new vehicle for the new Code Enforcement Officer, \$941,040 within the Police department for 9 Police vehicles, \$267,988 within the Fire Department for a Utility Terrain Vehicle and replacement Battalion Chief vehicle, and \$733,959 within Public Works-Streets for trucks, sign equipment, and mechanic tools and equipment and \$780,591 within Parks & Recreation for a small backhoe, improvements to Parks and the development of greenways.

Budgeted General Fund expenses for services and supplies (\$9,382,715) have increased from the adopted FY 2020-21 budget (\$5,905,729) by 59%. Primary drivers of this increase are increases in fuel, paving, and additional costs associated with extra personnel.

State Street Aid Fund

The City will once again use State Street Aid funds for citywide paving, with an included budget allocation of \$1,150,000 for resurfacing City streets.

Traffic Impact Fees Fund

The Traffic Impact Fee Fund includes capital budget allocations of \$3,255,000. Some of the priority projects programmed for FY 2021-22 include \$610,000 for the Countess roundabout, \$920,000 for Buckner Road transition widening, \$400,000 for Buckner Lane widening right of way purchases, and \$800,000 for traffic signalization at Saturn Parkway and Kedron Road. Additionally, signalization at Petra Commons and Highway 31 should be completed during the year (\$125,000) and preliminary work will continue for the Highway 31 widening project (\$125,000).

Adequate Facilities

The Adequate Facilities Fund includes \$3,006,514 for capital projects for FY 2021-22. Some of the significant allocations include \$1,433,037 for Tom Lunn Road improvements, \$200,000 for initial Sportsplex land acquisition funding, \$887,300 for professional services related to Buckner Lane widening, \$140,000 for a modular building for Fire Station #1 until it can be renovated and \$189,451 for modular buildings to expand capacity at the Public Works Facility. The Adequate Facilities fund also includes \$736,850 in debt service payments for the Williamson County Recreation Center.

Sanitation Fund

The Sanitation Fund programs \$2,406,000 for FY 2021-22. Most of these funds are paid to Waste Management for contracted garbage collection and recycling services, with an additional allocation to Marshall County for disposal of recyclables at the Materials Recycling Facility.

Capital Projects Fund

The Capital Projects Fund includes \$1,515,850 for debt service for a bond issue related to the I-65 Interchange Project. Capital Outlay in the amount of \$23,996,043 is budgeted for major capital expenditures. The larger projects include:

\$ 395,000	Police Training Facility
668,820	Buckner Road Transition
7,575,115	Buckner Road Extension-East
13,480,400	Buckner Road Extension-West
926,708	I-65 Interchange for owner's representative services
900,000	Buckner Lane widening

Water/Sewer Fund

FY 2021-22, Water/Sewer salary and benefit numbers (approximately \$5.1 million) represent a 23% increase from the FY 2020-21 adopted budget total of approximately \$4.1 million. New positions added include two Utility Maintenance workers for the Collection System and one additional Utility Inspector.

The Water/Sewer Fund supports debt service for bond issues and other financing established to provide for improvements to the water and wastewater systems. The FY 2021-22 budget includes \$1,263,750 for debt service.

The Capital Outlay budget for FY 2021-22 (\$17,383,482) has tripled from the FY 2020-21 total of \$5,742,752. Big ticket items include:

WATER DISTRIBUTION

Arbor Valley Tank	\$	1,700,000
Highway 31 Booster Station		1,784,982

WATER TREATMENT

Capacity Upgrade study?	\$	800,000
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WASTEWATER TREATMENT

Oxidation Ditch Repair	\$	2,726,600
Headworks Expansion/Equalization Basin		7,413,000
Headworks Screens		716,119
Equipment-SCADA upgrade		182,135

WASTEWATER COLLECTION

Inflow & Infiltration (I&I) Program	\$	619,010
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Budgeted Water/Sewer Fund expenses for services and supplies (\$9,573,732) have increased from the adopted FY 2020-21 budget (8,267,985) by 15%. Primary drivers of this increase are the costs of chemicals and equipment repairs.

New budget divisions have been established for Utility Administration (for a Utility Director position) and Engineering (to more clearly segregate a portion of funding for positions previously allocated within Water/Sewer Admin, which provides billing and administrative support for several staff positions split between the General and Water/Sewer Funds).

MS4-Stormwater

FY 2021-22, MS4-Stormwater salary and benefit numbers (\$702,368) represent a 31% increase from the FY 2020-21 adopted budget total of \$523,378 with an increase in salaries and an increase in one vacant approved position being filled.

TAX LEVIES

The City of Spring Hill has property within two counties: Maury and Williamson. Property tax levies for prior fiscal years are as follows:

MAURY COUNTY

Fiscal Year	Tax Year	City of Spring Hill	Maury County	Total
2021-22	2021	.9072	PENDING	PENDING
2020-21	2020	.96	2.2364	3.1964
2019-20	2019	.86	2.2364	3.0964

2018-19	2018	(reappraisal).60	(reappraisal) 2.2364	2.8364
2017-18	2017	.5927	2.815	3.4077
2016-17	2016	.5927	2.815	3.4077
2015-16	2015	.5767	2.62	3.1967
2014-15	2014	(reappraisal) .5767	(reappraisal) 2.62	3.1967

WILLIAMSON COUNTY

Fiscal Year	Tax Year	City of Spring Hill	Williamson County	Total
2021-22	2021	(reappraisal) .7928	(reappraisal) 1.88	2.6728
2020-21	2020	1.01	2.16	3.17
2019-20	2019	.9169	2.16	3.0769
2018-19	2018	.6569	2.09	2.7469
2017-18	2017	.5381	2.07	2.6081
2016-17	2016	(reappraisal) .5381	(reappraisal) 2.04	2.5781
2015-16	2015	.5903	2.20	2.7903
2014-15	2014	.5903	2.20	2.7903

Under the Tennessee certified tax rate law, the formal reappraisal of real and personal property for assessed valuation purposes is conducted every four to six years. In Spring Hill, the Property Assessors in Maury County and Williamson County perform this function. Maury County is on a 4-year cycle and Williamson County is on a 5-year cycle. With increases in assessed valuation, each local unit is required to rollback the tax rate so that the net effect is no increase in tax revenues. Should the local governing body desire to increase the certified tax rate following the roll-back, State law authorizes this action by the local government following a public hearing so that citizens are aware and can have input into the intended tax adjustment.

2021-22 PROGNOSIS

The economy has remained stable despite the impact of COVID-19. Current revenue indicators show anticipated growth in budgeted revenues for the City of Spring Hill in the coming year, primarily as a result of stable local sales tax collections and continued growth in the property tax assessment base.

The City works to maintain pace with compensation based upon surrounding municipalities. Compensation increases of approximately 2.3% were awarded to most employees, health insurance was budgeted with a 6% increase and retirement was funded at 7.25%, which is slightly higher than the rate required by the Tennessee Consolidated Retirement System. Consistent, significant increases in the population of Spring Hill continue to increase the demand for City services and, as such, City staffing levels. This budget includes several new positions as highlighted above.

RECOGNITION AND THANKS

The development of the budget is a significant staff effort undertaken each year. Budget parameters were provided at the beginning of the process, and the Management Team then worked together to derive, prepare and present this proposed budget document. Many city employees play crucial roles in the research, preparation, and completion of this effort.

It is our privilege to present the FY 2021-22 Budget for your consideration.



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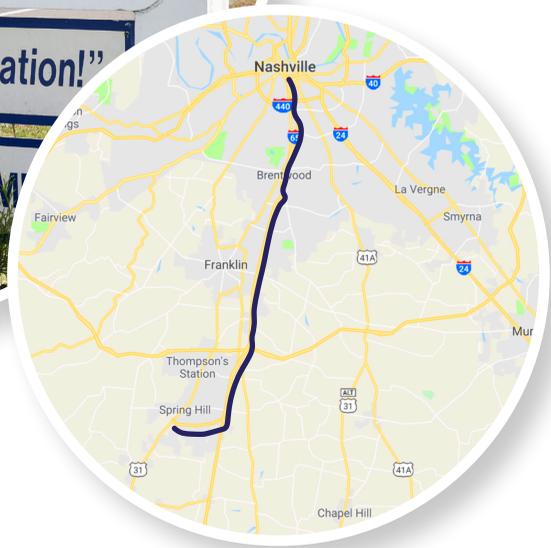
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City of
Spring Hill, Tennessee

**Annual Operating &
Capital Equipment Budget**
July 1, 2021 - June 30, 2022





Introduction

The City of Spring Hill is located 35 miles south of Nashville, Tennessee. Covering nearly 30 miles, Spring Hill lies within two counties—Williamson County to the north and Maury County to the south. The Spring Hill Board of Mayor and Aldermen adopts annual budgets, including a general fund, enterprise funds, and a capital improvement fund, to pay for the City's expenses and construct public improvement projects during the fiscal year. Copies of annual budgets and financial reports are available on the website.

Demographic OVERVIEW

ESTIMATED POPULATION

With a 2020 population of 46,083, Spring Hill is the 15th largest city in Tennessee and the 854th largest city in the United States. Spring Hill is currently growing at a rate of 5.29% annually and its population has increased by 58.71% since the most recent census, which recorded a population of 29,036 in 2010. Recent regional projections suggest Spring Hill will grow an additional 78% by 2030.

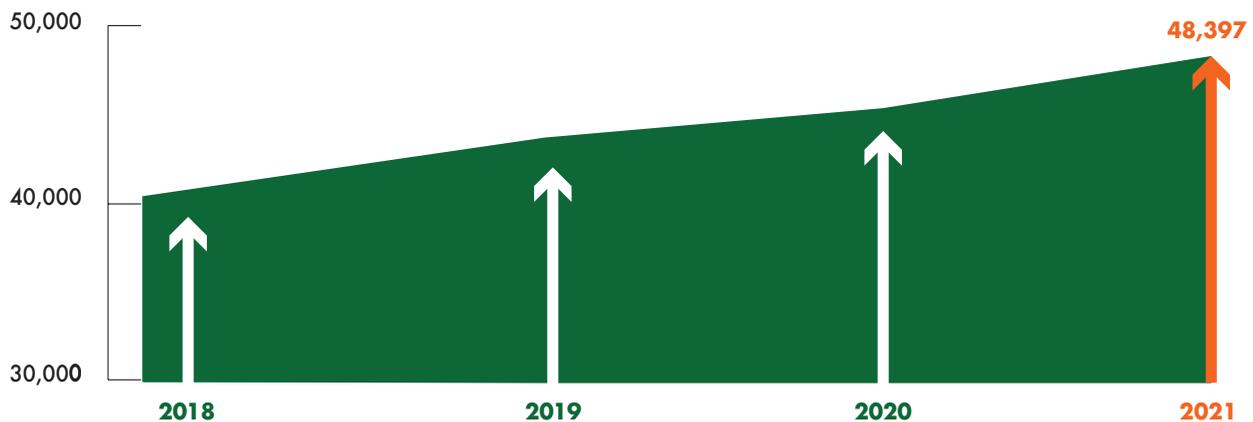
The average household income in Spring Hill is \$99,769 with a poverty rate of 2.83%. The median rental costs in recent years comes to \$1,401 per month, and the median house value is \$286,800. The median age in Spring Hill is 33.8 years, 31 years for males, and 35.5 years for females. For every 100 females there are 100.9 males.

According to recent data*, the racial composition of Spring Hill was:

White:	90.77%
Black or African American:	4.45%
Two or more races:	2.28%
Asian:	1.89%
Other race:	0.36%
Native American:	0.24%

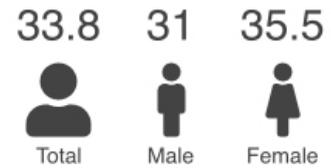
SPRING HILL INCOME BY HOUSEHOLD TYPE

Name	Median
Households	\$90,778
Families	\$99,541
Married Families	\$106,983
Non Families	\$49,449



*Data from: <https://worldpopulationreview.com/us-cities/spring-hill-tn-population>

Spring Hill Median Age



Spring Hill Adults

There are 27,014 adults, (3,825 of whom are seniors) in Spring Hill.

Spring Hill Age Dependency

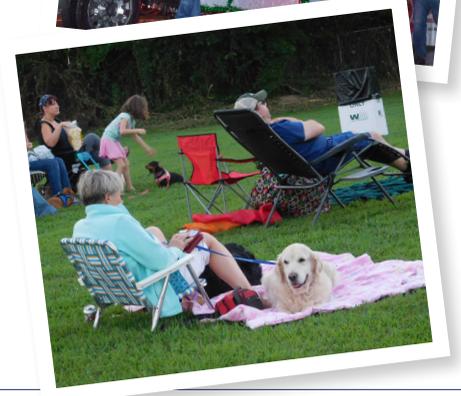


Spring Hill Sex Ratio



LIVABILITY COMMUNITY EVENTS

Spring Hill is host to many events throughout the year, from the Kiwanis Club's Christmas Parade, to Summer music series like "Pickin' in the Park" at Harvey Park, or "Music at the Mansion" at Historic Rippavilla. Many non-profit and corporate-sponsored events also take place in Spring Hill such as the annual Country Ham Festival and the Hot Air Balloon Spooktacular. In the shadow of Music City, Spring Hill is home to many fine artists and musicians as well folks who enjoy great food, great music, and good times! Programs such as Community Garden, Inter-generational Art, Storm Watchers, and more make Spring Hill a great place to make new friends while trying new things. There is something for everyone, young and old alike.



LIVABILITY RECREATION

Spring Hill has a variety of opportunities for recreation, both active and passive, located throughout the City. In a cooperative partnership with both Williamson and Maury Counties, citizens have convenient access to County parks and facilities. Longview Recreation Center offers indoor and outdoor opportunities as part of Williamson County's Parks and Recreation system while Jerry Irwin Park is 36-acre park in Maury Co. adjacent to the historic Spring Hill Battlefield.

Rippavilla is a 160-year-old historic manor on 98 protected acres, owned and maintained by the City of Spring Hill. The house and property are used for a variety of community events.

Spring Hill's public parks include Evans Park, Walnut St. Skate Park, McLemore Park, Harvey Park, and Fischer Park at Port Royal, the City's newest and largest park. Amenities include picnic pavilions, playgrounds, multiuse athletic fields, basketball courts, walking trails, passive areas, playgrounds, concession stands and restrooms. The City's splash pad, located within the 30-acre Fischer Park, is open all summer. There is even a Bark Park located within Evans Park!



A CONSISTENTLY Top-Ranked City

2020

Zippia ranked Spring Hill the “Top City in Tennessee for Remote Workers” based on their affordability and feasibility study.

SafeWise named Spring Hill #12 in 2020 among the top 20 safest cities in Tennessee.

2019

Spring Hill was named the Sixth Safest City in Tennessee by Security Baron.

2018

The National Council for Home Safety and Security ranked Spring Hill the second Safest City in Tennessee, just behind Brentwood.

SmartAsset.com ranked Williamson County first and Maury County third for “Top Choice for Incoming Investment” in Tennessee, and No. 22 and 38 in the nation, respectively.

SmartAsset ranked Spring Hill 9th in its fourth annual “Healthiest Housing Markets Study.”

2017

Spring Hill was named 2017’s 4th “Best City to Raise a Family in Tennessee” in a study from personal finance outlet, WalletHub.

Spring Hill was named 2nd “Fastest Growing Tennessee Suburb between 2010-2015 according to a study by LawnStarter, a Middle TN lawncare company.

2016

Spring Hill was ranked fifth Most Successful City in Tennessee by Zippia, who published the Top 10 Most Successful Cities in Tennessee.

Zippia.com ranked Spring Hill among the “Hardest Working Places in Tennessee in a report that noted 42.8 percent of Spring Hill workers hold a college degree.

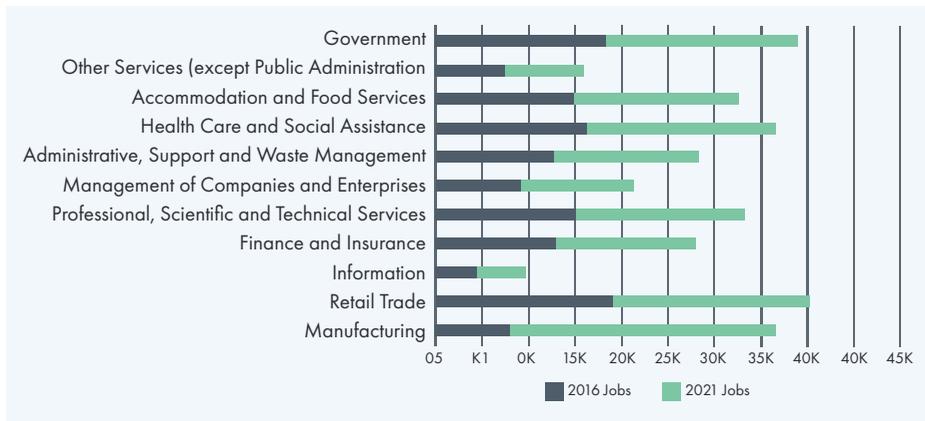


Employment IN THE REGION

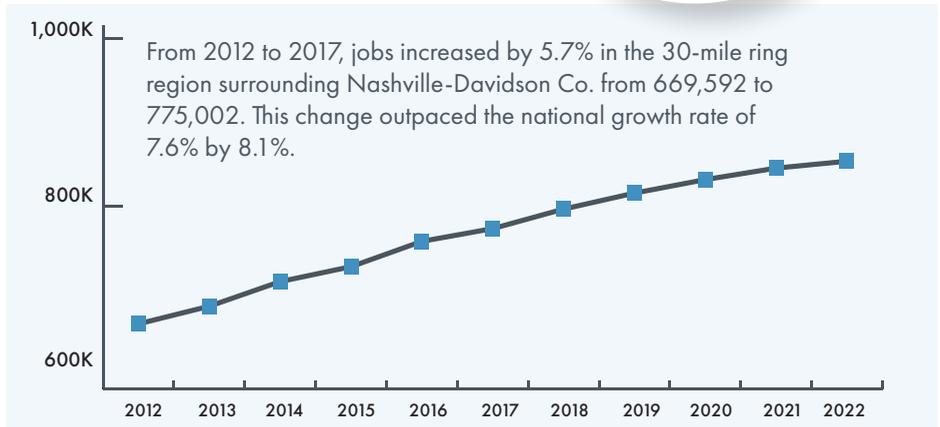
From 2012 to 2017, the 10 Middle Tennessee counties' employment grew 18 percent. Williamson County led with 33 percent job growth, followed closely by Maury County with 30 percent growth.



Industry Projections IN WILLIAMSON AND MAURY COUNTIES



Job Trends

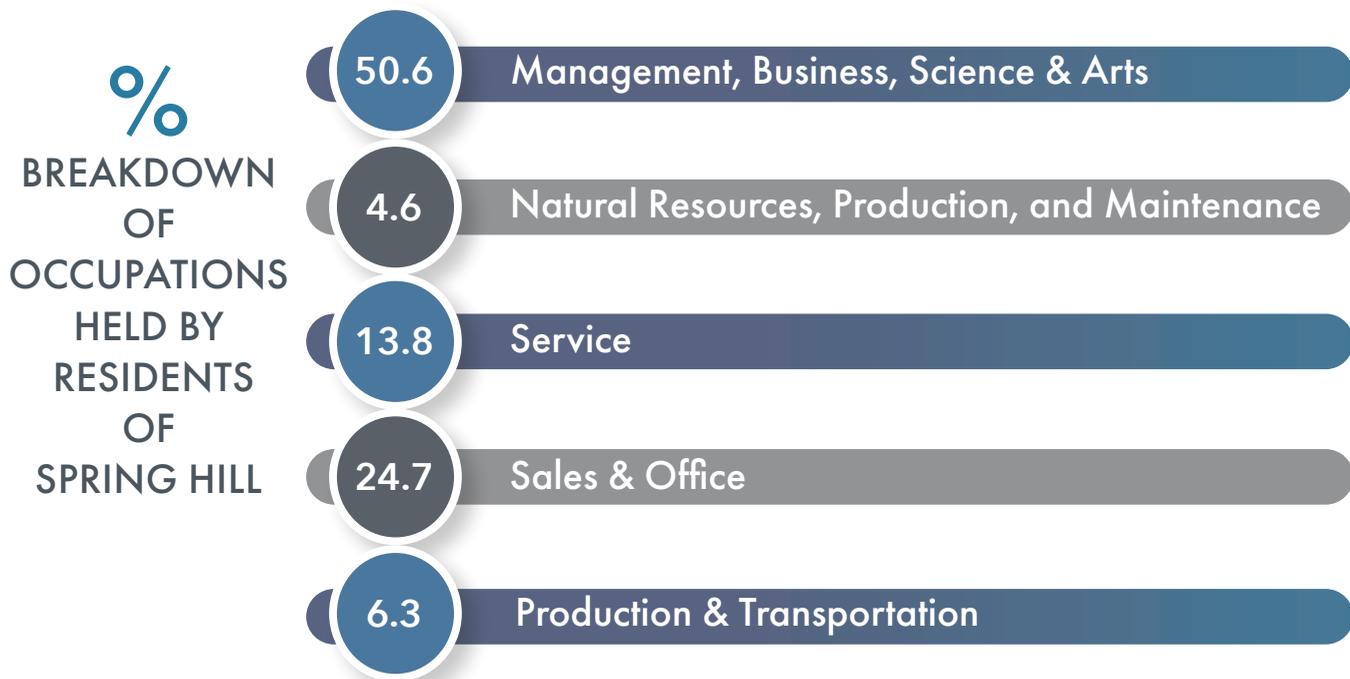


Income + OCCUPATIONS



SPRING HILL OCCUPATIONS

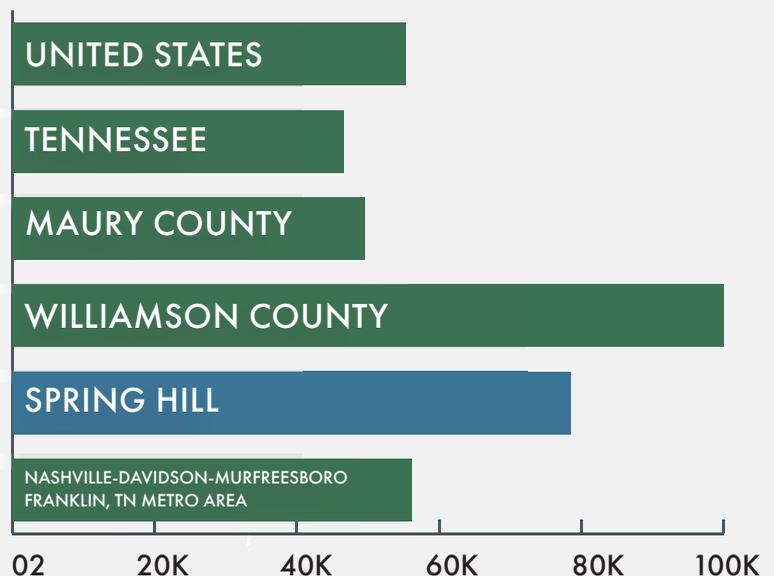
The most common job groups by number of people living in Spring Hill are Management, Business, Science & Arts, Sales & Office, and Service.



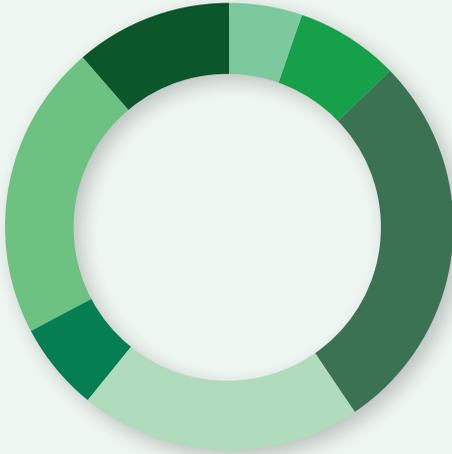
2016 MEDIAN Household Income

Households in Spring Hill have an average income of \$86,917, and a median annual income of \$78,525, more than the U.S. median annual income.

This chart shows how the median household income in Spring Hill compares to that of its parent locations.



Education OVERVIEW



Education

21.4% of the residents possess a Bachelor's Degree (3% above the national average), and 6.4% hold an Associate's Degree (1.5% below the national average).

	Percent of Population	Population	478	452
Less than 9th Grade	5.3%	57,051		
9th Grade to 12th Grade	7.6%	81,537		
High School Diploma	27.9%	300,141		
Some College	20.1%	215,957		
Associate's Degree	6.4%	68,614		
Bachelor's Degree	21.4%	229,723		
Graduate Degree and higher	11.4%	122,407		



Spring Hill Middle School



Summit High School



Longview Elementary School

Spring Hill Education

The City of Spring Hill is served by both Williamson County and Maury County providing award-winning education opportunities for K-12 students. There are several elementary, middle and high school facilities strategically located throughout Spring Hill providing convenient access for students and community activities. Williamson County and Maury County have plans for future expansion and construction of new schools to serve the growing population



BUDGET ORGANIZATION

The budget document is organized to provide a summary of the total budget within the schedule pages, showing revenues and expenditures for each fund.

The major portion of the budget consists of detail pages providing a description of funds and activities within each function. This document provides historical, present and future comparisons of revenues and expenditures; allocations of resources; and descriptions of each department, accomplishments and objectives for the coming year.

Also included are schedules detailing Capital Improvements and Capital Equipment Replacement. Appendixes at the end of the document include a Personnel Schedule, a Glossary, an Organization Chart and a copy of the proposed budget ordinance and summary. After the budget is finalized, a Schedule of Budget Modifications will also be incorporated.

FINANCIAL STRUCTURE

Accounts of the City of Spring Hill are organized by fund and account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts composed of its assets, liabilities, fund equity, revenues and expenditures or expenses.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent.

BASIS OF BUDGETING

The City of Spring Hill budgets and accounts all funds on a basis consistent with United States Generally Accepted Accounting Principles (GAAP). Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

The Board of Mayor and Aldermen approves and appropriates the budgets for these funds annually. The Board of Mayor and Aldermen may transfer or appropriate additional funds for expenditures not anticipated at the time of budget adoption. All appropriations lapse at the end of the fiscal year.

BASIS OF ACCOUNTING

All governmental fund types are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. All intergovernmental revenues are recorded as revenue when received. Property tax revenues are recognized in the fiscal year for which they were levied. Licenses and permits, charges for services, fines and forfeitures, and other revenues are recorded as revenue when received.

Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. However, an exception to this rule would include principal and interest on general long-term debt which is recognized when due.

The City's Water and Sewer fund and Stormwater fund are accounted for using the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when incurred.

BUDGET PROCEDURE

The City of Spring Hill Charter provides the City Administrator shall prepare and submit the initial Proposed Annual Budget and Capital Program which presents a complete financial plan for the ensuing year to the Board of Mayor and Aldermen (BOMA). The following information accompanies the Proposed Budget to the BOMA a complete financial plan of all city funds and activities for the ensuing fiscal year, a description of important features of the budget, any major changes from the current year expenditures and revenues, and reasons for such changes, and any material changes the City Administrator considers important information to relay to the BOMA.

To confirm all relevant information is considered during the budget process, a budget schedule is prepared to facilitate the decision-making process by providing overall direction to City departments. In January, City departments begin assessing needs for the upcoming year and budget forms are distributed to all City departments. City departments are included in the preliminary stage of the budget process by assessing individual resource needs for the upcoming year and any capital equipment needed to provide the best service to the citizens of Spring Hill. Departments include any requirements for expanded services in proposed budget plans to management and any additional resources needed for the upcoming year. Budget requests and individual department budgets are submitted by the end of February for review.

During February and March, the Finance Department compiles all budget submissions from the departments and prepares information for the budget review with the City Administrator followed by departmental budget meetings. During departmental budget meetings, departments meet with management and discuss the needs for the upcoming year and provides justification for proposed new services or enhanced services. Generally, the last of March is set aside for compiling department budgets to create a comprehensive budget document and reviewing operating budgets.

Expenditures and revenue projections for the current fiscal year, estimates for the proposed fiscal year, and thereafter are updated with the latest available data. This information permits final adjustments to routine operating expenditures and new and expanded programs for inclusion in the Proposed Budget.

Public Input is solicited throughout the year by Alderman who meet regularly with constituents. While priorities are regularly communicated to Management, the Board of Mayor and Aldermen work through a strategic planning session to set out the City's Capital Improvement Plan. Once the Capital Improvement Plan is completed, Management implements the Plan into the comprehensive budget document.

The City Administrator presents a Proposed Budget for the upcoming fiscal year to the Board of Mayor and Alderman for initial review in a work session usually scheduled in mid-April. The Board of Mayor and Aldermen normally schedules at least two work sessions. The session provides the opportunity for them to ask questions about the Proposed Budget and to request additional information as needed. This session also offers the BOMA the opportunity to include other additions to the Proposed Budget.

After budget work sessions, the Board of Mayor and Aldermen discuss the Proposed Budget for the first and second consideration with a public hearing scheduled prior to the second and final consideration and approval of the Appropriations and Tax Levy Ordinances. The public hearing is noticed in the newspapers of general circulation in the Spring Hill area according to the Charter, requiring tentative appropriation ordinance be published not less than ten (10) days prior to consideration by the BOMA. The first/second consideration and public hearing provides formal citizen input to the BOMA on decisions and issues related to the Budget. The first consideration of the Appropriations and Tax Levy Ordinances is held at the regular meeting in May for the BOMA to formally consider, amend as deemed necessary, and adopt on first consideration. During the June regular meeting, through the approval of second and final considerations of the Appropriations Ordinance and Tax Levy Ordinance, the BOMA effectively adopts the Budget for the new fiscal year beginning July 1, and sets the tax rate to fund the Budget.

Amendments may be made to the original Appropriations Ordinance at any time during a current fiscal year. Increased appropriations may be made only after approval of first and second consideration. Departments may make adjustments within the budgets of each department. All appropriations lapse at the end of the fiscal year.

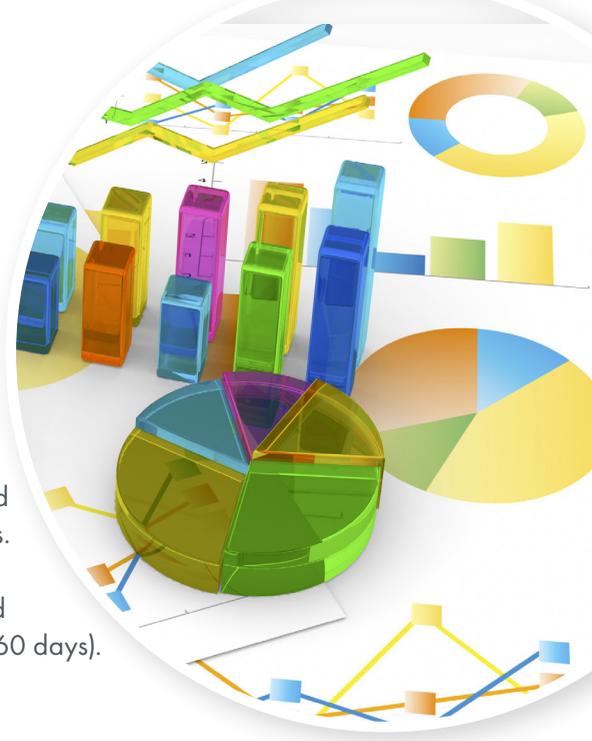
FUND SUMMARY

BUDGETED FUNDS

The City of Spring Hill, Tennessee, like most governmental entities, organizes its finances into funds. A fund is a fiscal and accounting entity with a self-balancing set of accounts. It is also the legal level of budgetary control for the City, and the City adheres to the requirements of State law in its annual budgeting by adopting an annual appropriated budget for its general and special revenue funds.

In Tennessee, it is a requirement that the budget approved by the Board of Mayor and Aldermen be balanced. This means planned expenditures equal anticipated revenues. Fund revenues and expenditures are budgeted using modified accrual accounting concepts where expenditures are recognized when incurred and payment is due, and revenues are recognized when they are measurable and available (generally within 60 days). This is the same basis used in the City's audited financial statements.

In addition to the General Fund, the City has various separate special revenue funds and a capital projects fund that are restricted as to how the revenues can be used.



General Fund – The City's primary operating fund. This fund accounts for all financial resources of the general government (police, fire, parks and recreation, public works etc.), except those required to be accounted for in another fund.

State Street Aid Fund – Special Revenue fund for the accounting of the portion of State gasoline tax that is shared with cities, based on population. State law requires these funds be used for the maintenance of streets and sidewalks. The funds are restricted by State and Federal regulations.

E-Citations Fund – Special Revenue fund accounting for electronic ticket fee enacted in Ordinance 16-15 requiring a five-dollar fee be charged for each citation which results in a conviction. Four-dollars of each charge collected is restricted by State law and accounted for in the E-Citation Fund.

Northfield Fund – Special Revenue fund accounting for the rental and operation of the Northfield Building.

Impact Fees Fund – Special Revenue fund for the accounting of fees assessed upon development activity. These fees are collected to pay for system improvements (recreation/parks, streets, and public safety) as detailed within the City Ordinance 15-04 on the proceeds of impact fees from new development.

Adequate Facilities Tax Fund – Special Revenue fund for the accounting of fees collected for the expenditures specified in City Ordinance 94-02, which assess a privilege tax on the business of development.

Tourism Fund – Special Revenue fund for the accounting of the 3% occupancy tax collected by the City. The funds are restricted by State law for the development of tourism within the City of Spring Hill.

Sanitation Fund – Special Revenue fund for the accounting of fees collected in the disposal and collection of residential garbage and recycling.

Capital Projects Fund - The Capital Projects Fund is used to account for financial resources segregated for the acquisition of or construction of major capital facilities other than those financed by enterprise operations. Funding sources include operating transfers from the General Fund designated by Resolution 19-40. This fund is committed to specific projects established in Resolution 18-75.

Water and Sewer Fund – Proprietary fund for the accounting of user charges and fees and expenses of the operations of the City's Water Distribution, Water Treatment, Wastewater Treatment, and Sewer Collection systems. This fund is also included in the City's audited financial statements.

Stormwater Fund – Proprietary fund for the accounting of fees collected for the purpose of preventive maintenance of drainage areas, as well as remediation of circumstances that cause flooding and pollution.

Library Fund – Special Revenue fund for the accounting of activities and operation of the City's library system, including the private donations made to support operations.

Drug Fund – Special Revenue fund for the accounting of drug fines collected for the purpose of furthering drug investigations.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Dept Head Budget	Recommended	Board Approved
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GENERAL FUND SUMMARY

REVENUES

31100	PROPERTY TAXES	8,316,356	12,389,976	13,692,473	14,191,222	14,602,081	14,602,081	15,675,642
31610	SALES	7,071,158	7,666,118	8,319,537	9,748,599	8,057,000	8,057,000	8,600,000
31700	OTHER TAXES	2,405,919	2,479,928	2,074,800	2,455,233	2,325,550	2,325,550	2,325,550
32000	LICENSES & PERMIT	1,381,821	1,315,475	933,000	1,257,218	1,034,500	1,034,500	1,034,500
33000	INTERGOVERNMENTAL	4,657,791	4,680,867	5,843,872	5,878,969	5,838,691	5,838,691	5,396,323
34000	CHARGES FOR SERVICE	235,620	291,468	206,098	302,407	224,200	224,200	224,200
36000	MISCELLANEOUS	456,095	1,785,592	2,684,853	2,723,140	49,300	49,300	249,300
	TOTAL REVENUES	24,524,760	30,609,425	33,754,633	36,556,788	32,131,322	32,131,322	33,505,515
	BORROWED FUNDS	-	-	-	-	-	-	193,859
	TOTAL SOURCES	24,524,760	30,609,425	33,754,633	36,556,788	32,131,322	32,131,322	33,699,374

EXPENDITURES

41100	LEGISLATIVE	1,937,438	5,110,859	7,668,962	6,864,972	7,766,556	5,838,265	6,584,182
41210	JUDICIAL	34,173	31,779	32,527	38,925	40,227	40,148	40,090
41320	ADMINISTRATION	-	-	412,917	315,449	457,758	487,444	430,734
41500	FINANCE	473,696	435,900	584,858	498,766	789,092	631,925	628,793
41600	INFORMATION MANAGEMENT	519,735	477,579	668,201	524,923	1,107,984	843,333	991,759
41650	HUMAN RESOURCES	80,702	107,678	122,439	109,690	135,231	135,502	134,235
41710	PLANNING & ZONING	227,401	193,852	327,652	226,000	356,046	361,355	550,309
41720	BUILDING & CODES	546,615	572,441	693,135	658,042	894,859	896,789	889,399
41800	FACILITIES	153,679	163,009	246,797	222,631	282,823	340,323	305,962
41990	RISK MANAGEMENT	-	-	-	-	-	121,872	121,274
42100	POLICE	6,025,635	6,232,753	7,256,681	6,744,247	7,786,870	7,919,317	8,481,413
42165	DISPATCH	554,863	374,576	395,730	372,419	395,730	395,730	395,730
42200	FIRE	5,664,856	7,089,131	7,210,988	7,090,942	9,347,146	7,090,355	7,248,744
43100	STREETS	2,840,090	4,184,717	3,972,828	3,493,213	4,933,88	4,229,701	5,674,709
44500	COMMUNITY SERVICES							
44700	PARKS & REC	582,539	664,818	1,151,810	764,338	1,079,270	1,074,290	1,553,410
44800	LIBRARY	850,339	864,851	896,848	896,676	978,091	988,574	986,913
47200	ECONOMIC DEVELOPMENT	80,168	86,489	-	-	-	-	-
	TOTAL EXPENDITURES	20,571,929	26,593,988	31,642,373	28,821,233	36,333,393	31,432,975	35,017,657
	BEGINNING FUND BALANCE	8,570,100	12,522,931	16,538,367	18,650,627	26,386,182	22,377,442	22,672,012
	SOURCES OVER USES	3,952,831	4,015,436	2,112,260	7,735,555	(4,202,071)	294,570	(1,317,283)
	ENDING FUND BALANCE	12,522,931	16,538,367	18,650,627	26,386,182	22,184,111	22,672,012	21,353,729

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Dept Head Budget	Recommended	Board Approved
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110 GENERAL FUND - REVENUES

31100	REAL PROPERTY TAXES (CURRENT)	2,472,791	3,865,863	4,883,849	4,994,987	5,499,566	5,499,566	5,816,218
31102	REAL PROPERTY TAXES (CURRENT)	4,802,141	6,873,011	7,768,959	7,883,712	7,922,973	7,922,973	8,679,882
31120	UTILITY TAXES PROPERTY	76,425	121,557	60,000	130,200	120,000	120,000	120,000
31205	DELINQUENT PROPERTY TAX -Maury	23,609	6,713	7,500	13,000	8,500	8,500	8,500
31206	DELINQUENT PROPERTY TAX -Williamson	23,768	10,000	10,000	9,500	9,500	9,500	9,500
31207	REAL PROPERTY TAX DELINQUENCIES-M	164,929	381,974	150,000	320,000	170,000	170,000	170,000
31208	REAL PROPERTY TAX DELINQUENCIES-W	305,678	502,701	240,000	220,000	240,000	240,000	240,000
31308	DELINQUENT PROP TAX PENALTY-M PRIOR YR	2,395	5,269	-	2,500	2,500	2,500	2,500
31309	DELINQUENT PROPERTY TAX PENALTY-W PRIOR YR	7,774	7,299	-	5,000	5,000	5,000	5,000
31310	DELINQUENT PROPERTY TAX PENALTY-M 2 YRS	867	922	-	1,500	1,000	1,000	1,000
31311	DELINQUENT PROPERTY TAX PENALTY -2 2 YRS	5,678	2,574	-	1,200	1,000	1,000	1,000
31511	PAY IN LIEU OF TAX - ELECTRIC UTILITIES	13,302	21,151	11,000	23,224	23,000	23,000	23,000
31512	WATER/SEWER IN-LIEU-OF-TAX	167,000	315,707	311,165	311,165	319,042	319,042	319,042
31520	SATURN IN LIEU-OF-TAX	250,000	250,000	250,000	250,000	250,000	250,000	250,000
31530	MAGNA IN-LIEU-OF TAX	-	25,235	-	25,234	30,000	30,000	30,000
31610	LOCAL SALES TAX - MAURY CO	3,806,914	4,217,384	4,854,455	5,957,484	4,439,000	4,439,000	4,850,000
31611	LOCAL SALES TAX - WILLIAMSON CO	3,264,244	3,448,734	3,465,082	3,791,115	3,618,000	3,618,000	3,750,000
31710	WHOLESALE BEER TAX	598,676	646,927	598,000	650,000	600,000	600,000	600,000
31720	WHOLESALE LIQUOR TAX	390,771	523,658	310,000	522,000	450,000	450,000	450,000
31800	BUSINESS LICENSE	734,775	645,093	588,000	645,000	650,000	650,000	650,000
31801	SOLICITATION PERMITS	870	545	800	550	550	550	550
31911	NATURAL GAS FRANCHISE TAX	267,673	255,159	240,000	241,683	245,000	245,000	245,000
31912	CABLE TV FRANCHISE	288,827	298,447	250,000	293,000	285,000	285,000	285,000
31980	MIXED DRINK TAXES	124,328	110,101	88,000	103,000	95,000	95,000	95,000
TOTAL GENERAL TAX REVENUES		17,793,434	22,536,022	24,086,810	26,395,054	24,984,631	24,984,631	26,601,192

LICENSES AND PERMITS

32210	BEER LICENSES	12,300	15,500	12,000	15,250	14,000	14,000	14,000
32400	ALARM REGISTRATIONS	12,710	11,370	10,000	5,210	10,000	10,000	10,000
32610	BUILDING PERMITS	1,341,617	1,270,042	900,000	1,225,000	1,000,000	1,000,000	1,000,000
32700	OTHER PERMITS	900	800	1,000	900	-	-	-
32710	SIGN PERMITS	14,294	17,763	10,000	10,858	10,500	10,500	10,500
TOTAL LICENSES AND PERMITS		1,381,821	1,315,475	933,000	1,257,218	1,034,500	1,034,500	1,034,500

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Dept Head Budget	Recommended	Board Approved
INTERGOVERNMENTAL REVENUE								
33192	PARKS GRANTS	-	-	7,190	7,190	-	-	-
33193	TN HIGHWAY SAFETY	2,725	-	-	-	-	-	-
33194	FEMA REIMBURSEMENT REVENUE	-	19,521	-	-	-	-	60,000
33195	BULLETPROOF VEST GRANT	4,886	4,784	-	-	-	-	-
33310	COMMUNITY DEVELOPMENT GRANTS	244,682	-	-	-	-	-	-
33320	TVA IN-LIEU-OF TAX	478,843	497,339	485,232	462,207	477,140	477,140	477,140
33400	INSERVICE TRAINING-POST COMMISSION	8,800	42,400	42,400	42,400	42,400	42,400	42,400
33401	STATE OF TN LIBRARY GRANT	2,266	10,000	1,026	-	-	-	-
33402	ICAC GRANT	15,000	4,932	15,000	15,000	-	-	-
33403	ATP GRANT-HARVEY PARK GREENWAY	-	79,433	353,000	353,000	-	-	-
33430	STATE GRANT	-	-	945,046	945,046	987,738	-	-
33452	PARKS & REC GRANTS	30,000	3,000	3,170	3,170	-	-	-
33460	FIRE DEPT INCENTIVE PAY	30,000	42,400	42,400	42,400	42,400	42,400	42,400
33510	STATE SALES TAX	3,585,493	3,669,970	3,234,880	3,853,119	4,124,472	4,124,472	4,124,472
33520	STATE INCOME TAX	137,137	142,492	20,000	25,000	25,000	25,000	25,000
33530	STATE BEER TAX	18,719	18,941	19,409	18,940	18,940	18,940	18,940
33540	SPORTS BETTING TAX	-	-	-	31,272	40,436	40,436	40,436
33593	CORPORATE EXCISE TAX	15,626	71,311	10,500	20,000	20,000	20,000	20,000
33594	LICENSE PLATE/DL RETURN FEES	1,710	1,575	1,500	1,400	1,500	1,500	1,500
33595	COUNTY LIBRARY CONTRIBUTION	56,165	56,165	56,165	56,165	56,165	56,165	56,165
33596	ACCIDENT REPORT REVENUES	1,794	3,603	2,000	2,660	2,500	2,500	2,500
33700	GRANTS (OTHER)	3,945	3,000	584,954	-	-	-	485,370
TOTAL INTERGOVERNMENTAL REVENUE		4,657,791	4,680,867	5,843,872	5,878,969	5,838,691	5,838,691	5,396,323
MISCELLANEOUS								
34000	CHARGES FOR SERVICES	-	-	-	-	-	-	-
34100	GENERAL GOVERNMENT CHARGES FROM WATER/SEW	-	-	-	-	-	-	-
34137	CC PROCESSING FEES	5,248	6,511	4,000	7,906	5,500	5,500	5,500
34157	SEXUAL OFFENDER REGISTRATION	1,800	1,800	1,200	1,200	1,200	1,200	1,200
34200	PUBLIC SAFETY - CHARGES FOR SVC	3,670	3,120	2,000	4,000	2,500	2,500	2,500
34201	IMPOUND LOT FEES							

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Dept Head Budget	Recommended	Board Approved
34214	POLICE JOB TRAINING REIMBURSEMENT			11,543	-	1,619	-	-
34240	DONATIONS - POLICE DEPARTMENT		800	-	1,000	1,000	-	-
34241	INCIDENT RESPONSE FEES FROM OTHERS		-	-	-	-	-	-
34245	DONATIONS - FIRE DEPARTMENT 500		-	-	-	-	-	-
34246	DONATIONS - FIREBELLE RESTORATION		-	-	-	-	-	-
34261	HAZMAT REIMBURSEMENTS		490	2,425	-	-	-	-
34310	HIGHWAYS AND STREETS CHARGES FOR SERVICE			-	-	-	-	-
34261	FIRE DEPT REIMBURSEMENT			-	-	-	-	-
34315	RECEIPTS FOR ROADS & SIDEWALK		20,183	21,398	21,398	20,000	20,000	20,000
34317	PARKS FAMILY AGREEMENT - STOPLIGHT		-	-	-	37,524	-	-
34791	HEALTH & WELLNESS FESS		1,990	540	1,000	-	-	-
34793	COMMUNITY ROOM FEES		708	430	500	200	-	-
35100	CITY COURT REVENUES		134,158	200,688	125,000	190,000	150,000	150,000
35101	eCITATIONS		-	-	-	200	-	-
35102	eCITATIONS PD		-	-	-	800	-	-
35113	eCITATION TRAFFIC FEE		10	-	-	-	-	-
35160	COUNTY COURT REVENUE		66,064	43,014	50,000	37,958	45,000	45,000
35210	BOND FORFEITURES		-	-	-	-	-	-
36000	MISCELLANEOUS REVENUES		1,829	742	1,000	300	500	500
36100	INTEREST INCOME		5,211	4,375	3,500	4,300	3,800	3,800
36101	INTEREST-TRUST ACCOUNTS		54,893	39,356	30,000	35,000	30,000	30,000
36300	SALE OF SURPLUS PROPERTY		17,791	34,461	10,000	5,000	5,000	5,000
36350	INSURANCE RECOVERIES FOR LOSSES		39,657	55,554	10,000	6,000	10,000	10,000
36410	MISC REFUNDS AND REBATES		334,960	267,336	-	60,704	-	-
36501	DEVELOPER CONTIBUTIONS		-	-	9,700	253,700	-	-
36900	CASH OVER		1	10	-	-	-	-
36901	CAPITAL OUTLAY NOTE		-	1,375,000	-	-	-	-
36905	BOND PROCEEDS - FIRE PUMPER CAPITAL -OUTLA Y		-	-	850,000	710,000	-	-
36906	BOND PROCEEDS - REFUNDING 2019 CON LADDERTRUCK		-	-	1,195,000	1,195,000	-	-
36910	PREMIUMS ON BONDS SOLD		-	-	357,311	357,311	-	-
36979	TRANSFER IN FROM ADEQUATE FACILITIES-FUND		-	-	95,800	95,800	-	-
36999	PRIOR YEAR REVENUE		-	-	122,042	-	-	-
37299	MISCELLANEOUS		1,751	452	500	25	-	200,000
37531	LAWSUITS - SETTLEMENTS		-	8,306	-	-	-	-
	TOTAL MISCELLANEOUS REVENUES		691,714	2,077,061	2,890,951	3,025,547	273,500	473,500
	TOTAL GENERAL FUND REVENUES		24,524,760	30,609,425	33,754,633	36,556,788	32,131,322	33,505,515

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Dept Head Budget	Recommended	Board Approved
BORROWED FUNDS								
36901	CAPITAL OUTLAY NOTES		-	-	-	-	-	-
36903	POLICE DEPT LEASE/PURCHASE (VEHICLES/EQUIPMENT)		-	-	-	-	-	-
36904	FIRE DEPT LEASE/PURCHASE		-	-	-	-	-	-
36922	LOAN PROCEEDS - NORTHFIELD PROCEEDS FROM THE SALE OF NORTHFIELD		-	-	-	-	-	-
36924	DEBT PROCEEDS		-	-	-	-	-	-
36930	TRANSFER IN - DUPLEX ROAD ROW FUND BALANCE RESERVES FOR DUPLEX ROAD		-	-	-	-	-	193,859
36999	OPERATIONAL TRANSFER FROM FUND BALANCE		-	-	-	-	-	-
	TOTAL OTHER SOURCES		-	-	-	-	-	193,859
	GRAND TOTAL GENERAL FUND	24,524,760	30,609,425	33,754,633	36,556,788	32,131,322	33,699,374	

LEGISLATIVE

FINANCIAL SUMMARY



Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	430,577	360,483	126,675	125,750	148,065
Service & Supplies	792,500	600,293	1,625,370	1,317,722	1,272,652
Transfers	4,670,404	4,150,083	5,789,417	5,421,500	5,163,465
Capital Outlay	0	0	132,000	0	0
TOTAL	5,983,481	5,110,859	7,668,962	6,864,972	6,584,182



FY 2020-21 ACCOMPLISHMENTS

Allocated CARES Act funding (\$946,000) for departmental needs.

AUTHORIZED STRENGTH

	2019*	2020*	2021	2022 (proposed)
Mayor	1	1	1	1
Aldermen	8	8	8	8
City Administrator	1	1	0	0
Assistant City Administrator	1	1	0	0
Administrative Assistant	1	1	0	0
Communications Director	1	1	0	0
Multimedia Specialist	1	1	0	0
TOTAL	14	14	9	9

*Administrative positions transitioned to separate activity FY 2020-21

Mayor
Jim Hagaman

Aldermen Ward 1
John Canepari
Jason Cox

Aldermen Ward 2
Matt Fitterer
William Pomeroy

Aldermen Ward 3
Dan Allen
Kevin Gavigan

Aldermen Ward 4
Hazel Nieves
Trent Linville

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Dept Head Budget	Recommended	Board Approved
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41100 - LEGISLATIVE DEPARTMENT

PERSONNEL EXPENSE -								
110	SALARIES	220,659	214,134	41,500	41,500	41,500	41,500	41,500
112	SALARIES - OVERTIME	515	-	-	-	-	-	-
119	OTHER SALARIES	750	-	-	-	-	-	-
134	CHRISTMAS BONUS	400	450	-	-	-	-	-
141	PAYROLL TAX	15,894	15,559	3,175	2,750	2,750	2,750	2,750
142	HEALTH INSURANCE	102,962	117,182	82,000	81,000	81,000	95,815	95,815
143	RETIREMENT	13,894	13,057	-	500	-	-	-
149	ADOPTION REIMBURSEMENT	205	101	-	-	-	8,000	8,000
TOTAL PERSONNEL EXPENSE		355,280	360,483	126,675	125,750	125,250	125,250	148,065

OPERATING EXPENSES

151	HEALTH & WELLNESS	1,816	2,116	5,000	-	5,000	5,000	5,000
161	BOARD EXPENSE (ALDERMEN)	4,230	6,782	10,000	50	10,000	-	-
172	ELECTION EXPENSE	19,735	1,415	50,000	35,000	5,000	5,000	5,000
200	CONTRACT SERVICES	35,901	75,072	91,060	5,000	15,000	15,000	15,000
221	PRINTING, STATIONERY, FORMS	190	75	250	-	250	250	250
223	CHAMBERS & ECON DEVELOPMENT	40,000	50,000	50,200	50,200	50,200	50,200	50,200
233	SUBSCRIPTIONS	-	817	500	-	500	500	500
235	MEMBERSHIP, DUES / STAFF	14,771	5,312	10,000	(220)	10,000	15,000	15,000
236	PUBLIC RELATIONS & RECRUITING	17,714	10,856	22,000	14,000	17,000	17,000	17,000
238	MPO / RTA / SOUTH CENTRAL HR	30,058	32,357	40,553	40,553	37,553	37,553	37,553
239	TENN MUNICIPAL BENCHMARKING PROJECT	4,000	-	-	-	-	-	-
246	CELL PHONES	3,918	2,706	500	500	500	500	500
252	LEGAL SERVICES	134,920	170,668	165,000	165,000	165,000	165,000	165,000
253	AUDIT EXPENSE & ACCOUNTING SERVICES	14,823	20,000	25,000	16,000	25,000	-	-
254	ENGINEERING SERVICES	21,816	31,106	50,000	40,395	50,000	50,000	50,000
259	PROFESSIONAL SERVICES, APPRAISAL, SURVEY TAX BILL	-	16,916	18,000	19,652	18,000	21,000	21,000
260	REPAIR & MAINTENANCE SERVICES	940	-	-	-	-	-	-
261	REPAIR & MAINTENANCE, MOTOR VEHICLES	619	956	-	-	-	-	-
280	TRAVEL EXPENSES	13,358	792	6,000	-	6,000	11,000	11,000
284	MEALS AND ENTERTAINMENT	526	448	600	300	600	600	600
285	TRAINING	-	733	-	-	-	-	-

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Dept Head Budget	Recommended	Board Approved
41100 - LEGISLATIVE DEPARTMENT								
290	OTHER SERVICES & CHARGES	3,387	3,466	6,000	2,000	6,000	6,000	6,000
291	AMBULANCE, CLINIC AND HOSPITAL SERVICE	-	52	-	-	-	-	-
310	OFFICE SUPPLIES	838	497	600	500	600	600	600
313	COMPUTER SOFTWARE	3,185	3,889	5,000	2,500	5,000	5,000	5,000
317	VIDEO STREAMING	3,782	5,000	5,000	5,000	5,000	5,000	5,000
320	OPERATING SUPPLIES	6,856	381	1,000	950	1,000	1,000	1,000
331	FUEL & OIL	479	286	500	250	500	500	500
510	PEP INSURANCE COVERAGE	61,890	64,049	64,000	63,848	64,000	66,000	66,000
720	TENN TOURISM ASSOC / TENN REHAB CENTER	250	-	2,250	2,250	500	500	500
721	COMMUNITY DEVELOPMENT GRANTS	244,682	-	-	-	-	-	-
722	NON-PROFIT CONTRIBUTIONS	17,500	14,750	-	-	-	-	-
723	RTA TRANSPORTATION SUBSIDY	42,237	42,237	42,400	42,237	42,400	42,400	42,400
724	HISTORICAL COMMISSION	31,391	35,501	18,256	18,256	15,000	15,000	15,000
761	TRANSFER TO CAPITAL PROJECTS FUND	3,401,877	4,584,655	4,600,000	4,874,060	5,163,465	5,163,465	5,163,465
765	TRANSFER TO NORTHFIELD	803,000	748,205	1,189,417	821,500	925,000	-	-
790	MISCELLANEOUS	1,346	1,058	946,546	834,054	1,500	1,500	601,500
800	RESERVES	-	-	-	-	987,738	-	135,549
TOTAL OPERATING EXPENSE		1,582,158	4,750,376	7,410,287	6,739,222	7,346,901	5,700,568	6,436,117
CAPITAL OUTLAY								
911	SITE ACQUISITION	-	-	132,000	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	132,000	-	-	-	-
TOTAL LEGISLATIVE EXPENDITURES		1,937,438	5,110,859	7,668,962	6,864,972	7,472,151	5,825,818	6,584,182

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
LEGISLATIVE - MEMBERSHIPS AND DUES								
238	GREATER NASHVILLE REGIONAL COUNCIL	8,500		14,004	14,004	14,004	14,004	14,004
238	MPO REGIONAL DUES	9,400		11,203	11,203	11,203	11,203	11,203
238	MID-CUMBERLAND H RESOURCE AGENCY	5,200					-	
238	SO CENTRAL HUMAN RESOURCES AGENCY	4,400		4,646	4,646	4,646	4,646	4,646
238	SO CENTRAL TN DEVELOPMENT DISTRICT	2,000		2,100	2,100	2,100	2,100	2,100
238	REGIONAL TRANSPORTATION AUTHORITY	2,350		4,100	4,100	4,100	4,100	4,100
238	TRANSIT ALLIANCE OF MIDDLE TENNESSEE	1,500		1,500	1,500	1,500	1,500	1,500
238	SO CENTRAL TN TOURISM ASSOCIATION	-		-	-	-	-	-
	TOTAL	33,350		37,553	37,553	37,553	37,553	37,553
CONTRIBUTIONS AND GRANTS								
223	CHAMBER OF COMMERCE	10,000		10,000	10,000	10,000	10,000	10,000
223	MAURY ALLIANCE	20,000		20,000	20,000	20,000	20,000	20,000
223	WILLIAMSON INC	10,000		10,000	10,000	10,000	10,000	10,000
223	TML MEMBERHIP	-		10,200	10,200	10,200	10,200	10,200
	TOTAL	40,000		50,200	50,200	50,200	50,200	50,200
720	TENNESSEE TOURISM ASSOCIATION	300		250	250	250	250	
720	TENNESSEE REHABILITATION CENTER	2,000		2,000	2,000	2,000	2,000	500 ?
722	SENIOR CITIZENS-SPRING HILL	2,000		-	-	-	-	
722	SENIOR CITIZENS-MAURY COUNTY	4,500		-	-	-	-	
722	SPRING HILL ARTS CENTER	5,000		-	-	-	-	
722	THE WELL FOOD BANK	5,000	-	-	-	-	-	
722	TENNESSEE CHILDREN'S HOME - TURKEY BURN	1,000		-	-	-	-	
	TOTAL	17,500	-	-	-	-	-	
723	RTA - COMMUTER SUBSIDY	42,400		42,400	42,400	42,400	42,400	42,400
724	PARKS & REC COMMISSION	20,000	-	-	-	-	-	
724	SPRING HILL HISTORICAL COMMISSION	15,000		12,256	12,256	12,256	15,000	15,000
724	SPRING HILL ECONOMIC DEV COMM	20,000	-	-	-	-	-	
	TOTAL	55,000		12,256	12,256	12,256	15,000	15,000

JUDICIAL

FINANCIAL SUMMARY



Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$30,300	\$30,170	\$30,827	\$30,230	\$30,690
Services & Supplies	1,700	1,609	1,700	8,695	9,400
TOTAL	\$32,000	\$31,779	\$32,527	\$38,925	\$40,090

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
City Judge	1	1	1	1
TOTAL	1	1	1	1

SPRING HILL MUNICIPAL COURT MISSION

The Spring Hill Municipal Court strives to provide fair, neutral and professional judicial services for all litigants and attorneys appearing before the court when enforcing the applicable laws of the State of Tennessee and the Code of Ordinances of the City of Spring Hill, and while respecting the provisions of the United States Constitution.

COURT JURISDICTION

The Spring Hill Municipal Court has jurisdiction over Class C Misdemeanor traffic and City Ordinance violations that occur within Spring Hill city limits. It is located inside City Hall.



PRESIDING JUDGE

The presiding judge, Deana Hood, was nominated to the Ethics Committee of the Supreme Court of Tennessee. She is also the municipal judge for the City of Franklin.

COURT CLERK

Located inside Spring Hill City Hall, the court clerk is Jennifer Mitchell.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41210 JUDICIAL DEPARTMENT								
PERSONNEL EXPENSE								
110	SALARIES	30,333	28,000	28,490	28,000	28,490	28,490	28,490
141	PAYROLL TAX	2,321	2,142	2,237	2,200	2,237	2,237	2,179
147	UNEMPLOYMENT INSURANCE	112	28	100	30	100	21	21
TOTAL PERSONNEL EXPENSE		32,766	30,170	30,827	30,230	30,827	30,748	30,690
OPERATING EXPENSES								
200	CONTRACTUAL SERVICES	1,334	1,495	1,100	8,600	1,100	8,600	8,600
235	MEMBERSHIP, DUES & TUITION	-	-	300	-	300	300	300
310	OFFICE SUPPLIES AND MATERIALS	73	114	300	-	300	300	300
510	PEP INSURANCE COVERAGE		-	-	95	-	200	200
TOTAL OPERATING EXPENSE		1,407	1,609	1,700	8,695	1,700	9,400	9,400
TOTAL JUDICIAL EXPENDITURES		34,173	31,779	32,527	38,925	32,527	40,148	40,090

ADMINISTRATION



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$0	\$0	\$391,958	\$272,485	\$361,784
Services & Supplies	0	0	68,350	42,964	68,950
TOTAL	\$0	\$0	\$412,917	\$315,449	\$430,734

AUTHORIZED STRENGTH

	2019*	2020*	2021	2022 (proposed)
City Administrator	0	0	1	1
Assistant City Administrator	0	0	1	1
Administrative Assistant	0	0	1	1
Communication Director	0	0	1	1
Multimedia Specialist	0	0	1	1
TOTAL	0	0	5	5

*Included with Legislative

FY2020-21 ACCOMPLISHMENTS + ONGOING PROJECTS

Staff continued coordination of multiple complex, critical transportation improvement projects, including most notably:

- advancing to contract award the I-65 Interchange project at Buckner Road and its related approaches with completion anticipated by Fall of 2023,
- Buckner Lane widening with completion of preliminary design for North Segment along with right-of-way acquisition,
- Buckner Road widening,
- Highway 31 Widening (NEPA and preliminary engineering phase), and
- Harvey Park Greenway (preliminary engineering and NEPA).

Water and sewer initiatives that were ongoing during the year included:

- water booster pump and meter station on Highway 31 (working towards obtaining the necessary easements and procuring construction),
- continued progress on a water loss study and related repairs. As of December 2020, 13,734 of roughly 17,000 water meter service connections have been leak checked and 30 of 103 leaks found have been repaired using City resources.
- participation in a Water Infrastructure Finance & Innovation Act (WIFIA) funding application with Columbia Power & Water Systems (CPWS) for a long-term water supply. As of December 2020, the City was awaiting information from CPWS on a draft long-term water supply agreement.
- sewer plant oxidation ditch rehabilitation (the project is being rebid with an adjusted scope of work due to lower response of initial RFP),
- design of a new oxidation ditch and headworks improvements at the sewer plant.

GENERAL FUND - Administration



- Sewer Plant Facility Plan – TDEC has stated that additional discharge into Rutherford Creek is not viable. The City is in the process of identifying and evaluating sites that may be used for land application of sewer effluent.
- An Inflow and Infiltration study continued with the assistance of OHM, to identify select repair projects to address I&I in various sewer basins and also working towards submittal of a \$2.5 million loan request to the State Revolving Fund for I&I repair.
- The City issued new and refinanced existing municipal debt totaling approximately \$37 million during FY 2020-21 to capture approximately \$4 million in savings on debt service compared to its previous strategy.
- The City's compensation plan was updated by Burris, Thompson & Associates and presented to the Board of Mayor and Aldermen. The BOMA approved funding for full implementation in January 2021.
- General Motors announced plans to invest \$2 billion into the Spring Hill manufacturing facility in anticipation of the Cadillac Lyriq, an electric sport utility vehicle. To prepare for the assembly of the new vehicle, GM's Spring Hill paint and body shops will undergo major expansions and its general assembly will receive substantial upgrades, including new machines, conveyors, controls and tooling. Production of traditionally-powered Cadillac products will continue at the plant.
- The City continued participation in the Nashville Area MPO, which provides Spring Hill with additional funding opportunities for transportation projects that enhance the City mobility and transportation system.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**41320 - ADMINISTRATION DEPARTMENT
PERSONNEL EXPENSE**

110	SALARIES	-	-	243,686	204,500	280,141	280,141	280,141
112	SALARIES - OVERTIME	-	-	400	-	-	-	-
114	INTERNSHIP WAGES	-	-	-	-	-	4,000	4,000
134	EMPLOYEE BONUSES	-	-	900	400	400	350	350
141	PAYROLL TAX	-	-	18,662	15,500	21,461	21,764	21,764
142	HEALTH INSURANCE	-	-	64,508	37,500	37,891	37,891	35,115
143	RETIREMENT	-	-	16,236	14,500	19,610	20,310	20,310
147	UNEMPLOYMENT INSURANCE	-	-	175	85	118	105	105
TOTAL PERSONNEL EXPENSE		-	-	344,567	272,485	359,621	418,494	361,784

OPERATING EXPENSES

151	HEALTH & WELLNESS	-	-	-	-	-	-	-
200	CONTRACT SERVICES	-	-	25,000	22,000	25,000	25,000	25,000
221	PRINTING, STATIONERY, FORMS	-	-	250	-	250	250	250
233	SUBSCRIPTIONS	-	-	-	200	-	-	-
235	MEMBERSHIP, DUES / STAFF	-	-	9,000	5,400	9,000	9,500	9,500
246	CELL PHONES	-	-	3,500	2,500	3,500	3,500	3,500
260	REPAIR & MAINTENANCE SVC	-	-	-	32	-	-	-
261	REPAIR & MAINT, MOTOR VEHICLES	-	1,000	500	1,000	1,000	1,000	1,000
280	TRAVEL EXPENSES	-	-	7,100	1,500	7,100	7,100	7,100
284	MEALS AND ENTERTAINMENT	-	-	500	200	500	500	500
291	AMBULANCE, CLINIC + HOSP SVC	-	800	52	800	800	800	800
310	OFFICE SUPPLIES	-	-	1,500	500	1,500	1,500	1,500
313	COMPUTER SOFTWARE	-	-	10,500	7,500	10,500	10,500	10,500
320	OPERATING SUPPLIES	-	-	1,000	750	1,000	1,000	1,000
331	FUEL & OIL	-	-	1,000	500	1,000	1,000	1,000
334	TIRES, TUBES, ETC.	-	-	500	540	600	600	600
510	PEP INSURANCE COVERAGE	-	-	5,000	540	5,000	5,000	5,000
790	MISCELLANEOUS	-	-	1,700	250	1,700	1,700	1,700
TOTAL OPERATING EXPENSE		-	-	68,350	42,964	68,450	68,950	68,950

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41320 - ADMINISTRATION DEPARTMENT								
CAPITAL OUTLAY								
900	CAPITAL OUTLAY SPECIAL CENSUS	-	-	-	-	-	-	-
905	OFFICE FURNITURE	-	-	-	-	-	-	-
941	VEHICLES	-	-	-	-	-	-	-
946	CAMERAS	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-	-
TOTAL ADMINISTRATION EXPENDITURES				412,917	315,449	428,071	487,444	430,734

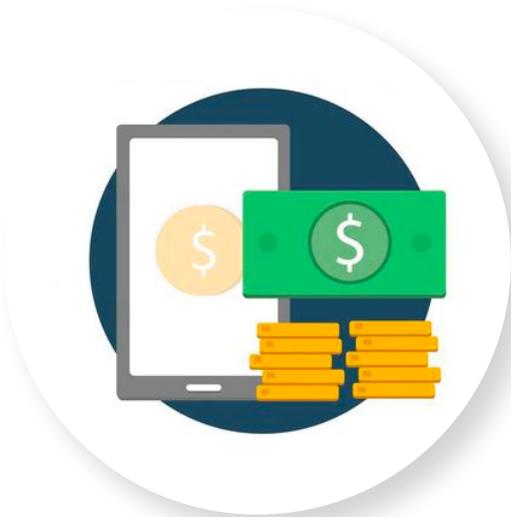
FINANCE DEPARTMENT



FINANCIAL SUMMARY

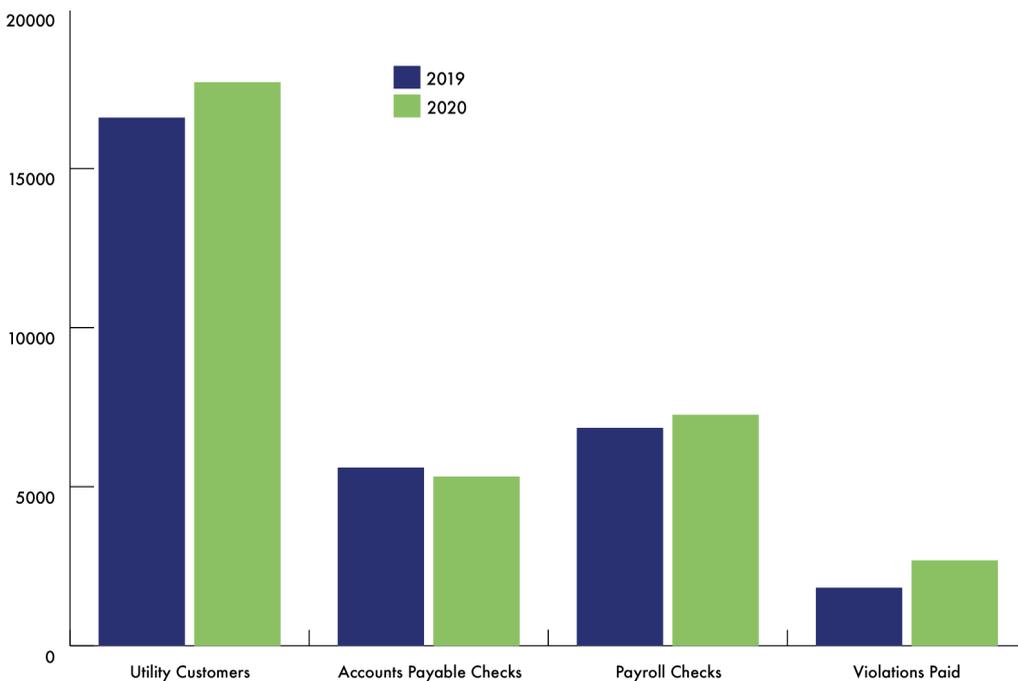
Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$367,830	\$314,778	\$391,958	\$351,781	\$380,893
Services & Supplies	155,900	121,123	192,900	146,985	247,900
Capital Outlay	0	0	0	0	0
TOTAL	\$523,730	\$435,901	\$584,858	\$498,766	\$628,793

AUTHORIZED STRENGTH



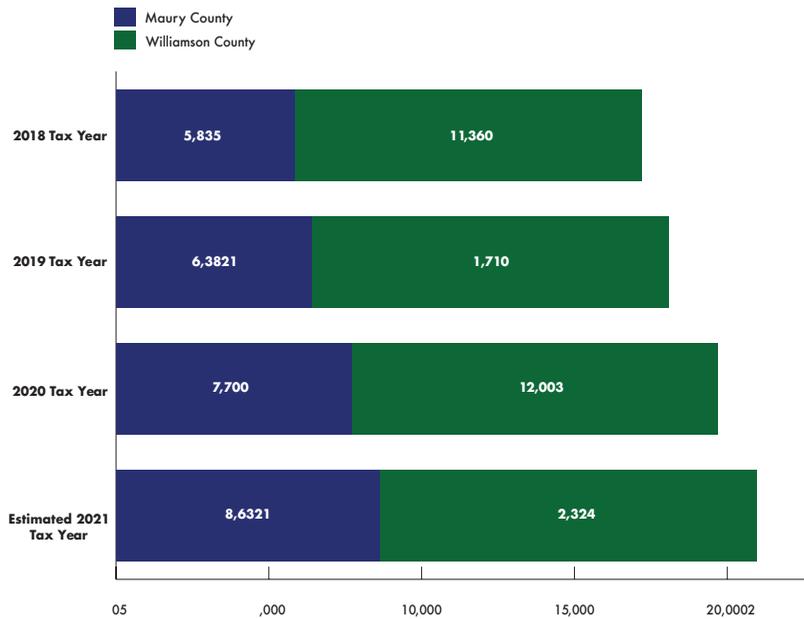
	2019	2020	2021	2022 (proposed)
Finance Director	1	1	1	1
City Recorder	1	1	1	1
Purchasing Agent	0	1	1	1
Accountant	1	1	1	1
Payroll Administrator	1	1	1	1
Accounts Payable Specialist	1	1	1	1
Court Clerk	1	1	1	1
Administrative Coordinator	1	1	1	1
Accounts Receivable Specialist	2	2	2	2
Finance Associate (part-time)	0	1	1	0
TOTAL	9	11	11	10

ACTIVITIES

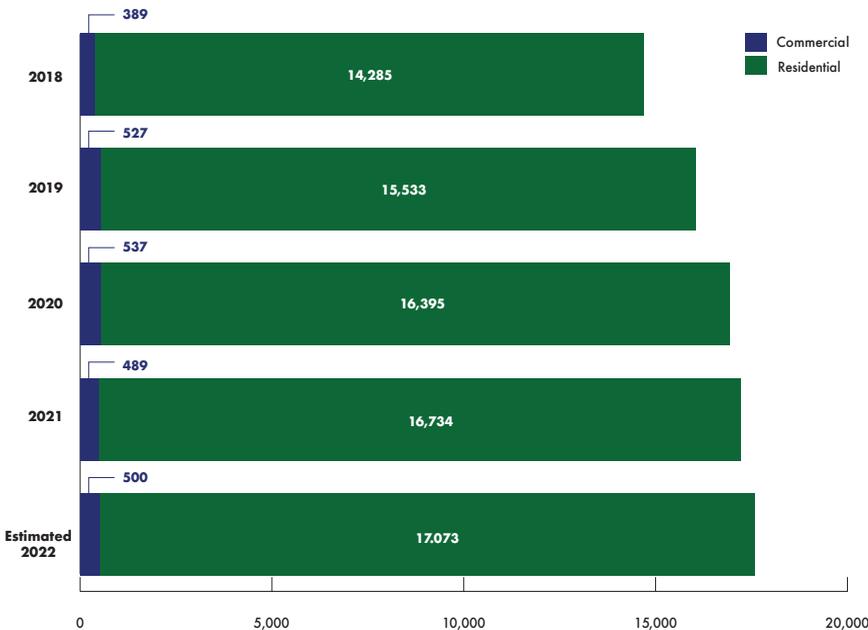


GENERAL FUND - Finance

TOTAL TAX BILLS



WATER BILLS



FY2020-21 ACCOMPLISHMENTS

- Staff coordinated the annual audit with Mauldin & Jenkins, PLLC and the City received an unqualified audit opinion for the first time.
- A Request for Qualifications was prepared for Municipal Financial Advisor services and the proposal was awarded to Cumberland Securities after several firms were interviewed.
- Two debt issues were successfully completed in July 2020 as follows:

Series 2020A Bond issue (1.92%), which provided \$25 million for a Transportation Construction Fund, \$850,000 for the purchase of a fire truck and the refunding of a \$1.4 million 2019 capital outlay note (estimated total of \$3.1 million interest savings from previous strategy).

Series 2020B Bond issue, which refunded slightly over \$10 million of State Revolving Fund debt issues with the new debt at 1.187%, resulting in over \$800,000 interest savings.

- In conjunction with the issuance of the 2020A and 2020B bonds, the City went through a bond rating process and maintained a AA rating with a stable outlook from Standard & Pools. This rating was partially a result of the evaluation of Spring Hill's very strong economy, budget flexibility and liquidity, as well as strong management (including financial policies and practices). The AA rating was also extended to the City's other outstanding General Obligation debt.

- The City's debt and financial policies were updated.

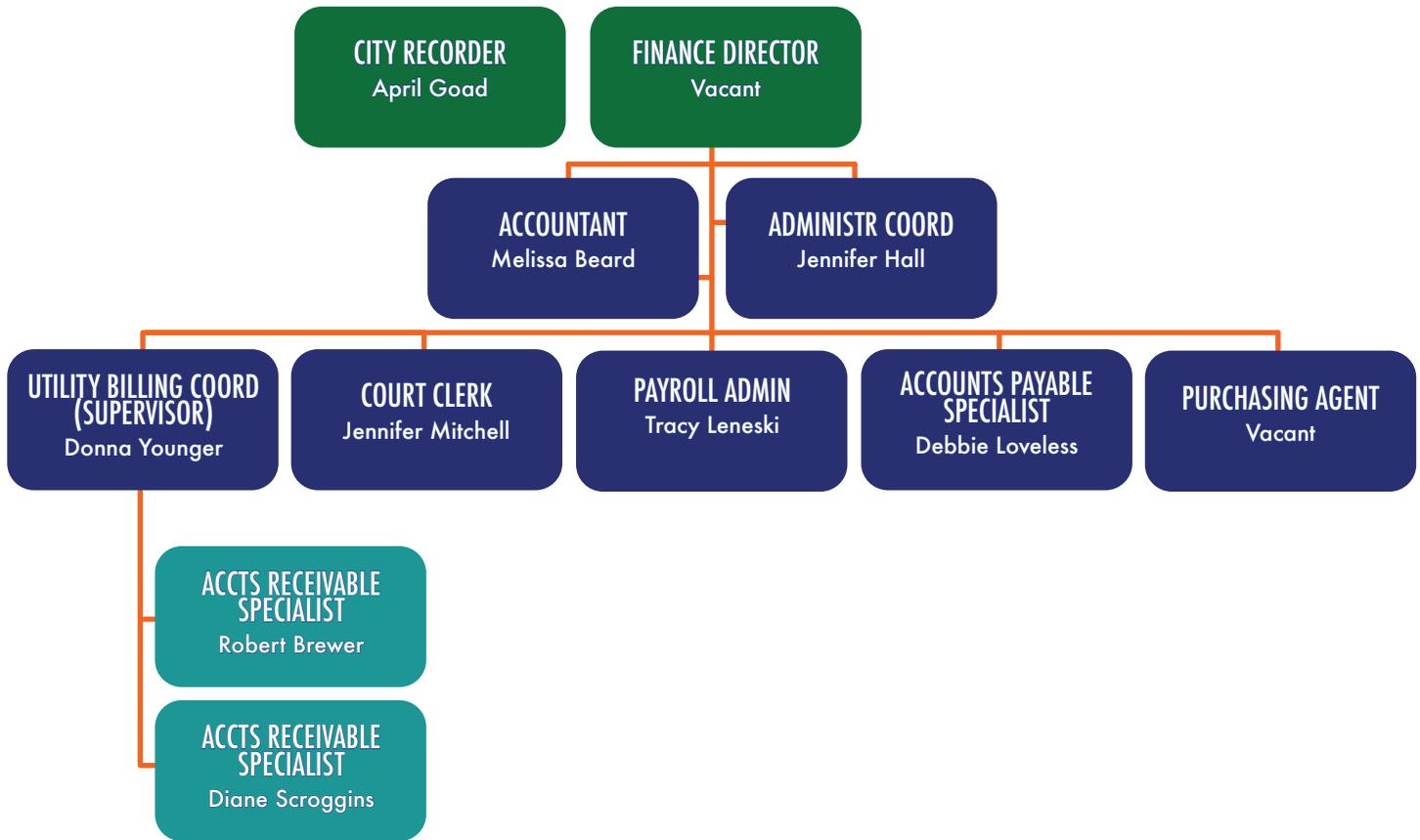
- Navigated through the COVID pandemic with the City's utility customers, waived late fees and cutoffs for the February-May billing cycles, worked to collect unpaid balances for inactive accounts.

Implemented a staggered workforce for several months during the fiscal year.





FINANCE DEPARTMENT



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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41500 - FINANCE + ADMINISTRATION
PERSONNEL EXPENSE

110	SALARIES	222,837	243,571	282,390	270,000	277,054	277,054	277,054
112	SALARIES - OVERTIME	947	476	5,000	1,000	1,000	1,000	1,000
118	INSURANCE OPT OUT	1,100	450	-	150	150	150	150
119	OTHER SALARIES	6	-	-	400	400	400	400
134	CHRISTMAS BONUS	1,150	1,125	2,550	1,175	1,175	1,300	1,300
141	PAYROLL TAX	16,644	18,014	21,899	20,500	21,403	21,403	21,403
142	HEALTH INSURANCE	40,706	35,522	59,010	41,356	62,308	62,308	59,175
143	RETIREMENT	16,462	15,145	20,759	17,000	19,585	20,293	20,293
144	RETIREMENT - ACTUARIAL DEFICIT (.80%)	-	-	-	-	-	-	-
147	UNEMPLOYMENT INSURANCE	153	475	350	200	118	118	118
TOTAL PERSONNEL EXPENSE		300,004	314,778	391,958	351,781	383,192	384,025	380,893

OPERATING EXPENSE

200	CONTRACT SERVICES	30,141	29,368	28,000	27,143	28,000	28,000	28,000
211	POSTAL AND MAILING EXPENSE	20,910	17,123	25,000	20,000	25,000	25,000	25,000
221	PRINTING, STATIONERY, ENVELOPES	3,321	3,496	4,000	5,000	4,000	5,000	5,000
231	LEGAL NOTICE PUBLICATION	44,448	53,775	55,000	55,000	55,000	55,000	55,000
234	TAX, LAW OR OTHER SRV/SUBSCRIP	-	-	-	-	-	-	-
235	MEMBERSHIP, REGISTRATION	6,122	2,672	8,000	3,000	8,000	8,000	8,000
238	TUITION REIMBURSEMENT	-	-	-	-	-	4,000	4,000
245	TELEPHONE NETWORK/CONNECTIVITY	2,023	-	-	374	-	-	-
246	CELL PHONES	-	2,639	2,000	2,900	2,000	2,000	2,000
253	AUDITING SERVICE	-	-	-	-	-	25,000	25,000
256	FISCAL ADVISOR CONSULTANT	-	-	18,000	-	18,000	10,000	10,000
259	TAX APPRAISAL & BILLING	-	-	-	-	-	21,000	21,000
262	REPAIR & MAINTENANCE MACHINERY	-	-	1,000	-	1,000	1,000	1,000
280	TRAVEL & TRAINING EXPENSE	1,383	400	7,000	-	7,000	7,000	7,000
284	MEALS AND ENTERTAINMENT	-	-	500	500	500	500	500
293	DOCUMENT RECORDATION EXPENSE	94	545	-	-	-	-	-
310	OFFICE SUPPLIES	6,915	6,701	10,000	4,919	10,000	10,000	10,000
313	COMPUTER SOFTWARE	-	-	27,000	15,000	27,000	39,000	39,000
314	COMPUTER HARDWARE	-	-	-	8,173	-	-	-

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41500 - FINANCE + ADMINISTRATION								
320	OPERATING SUPPLIES	1,268	3,045	5,000	4,000	5,000	5,000	5,000
510	PEP INSURANCE COVERAGE	2,121	735	2,400	657	2,400	2,400	2,400
621	PRINCIPAL ON ACCTG LEASE	52,995	-	-	-	-	-	-
641	INTEREST ON ACCTG LEASE	1,370	-	-	-	-	-	-
790	MISCELLANEOUS	581	623	-	319	-	-	-
TOTAL OPERATING EXPENSE		173,692	121,122	192,900	146,985	192,900	247,900	247,900
CAPITAL OUTLAY								
900	CAPITAL OUTLAY	-	-	-	-	-	-	-
905	FURNITURE - - - - -	-	-	-	-	-	-	-
940	ACCOUNTING SOFTWARE UPGRAD E	-	-	-	-	-	-	-
949	OFFICE FURNITURE & REDESIGN	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-	-
AUDIT ADJUSTMENT								
TOTAL FINANCE & ADMINISTR		473,696	435,900	584,858	498,766	576,092	631,925	628,793

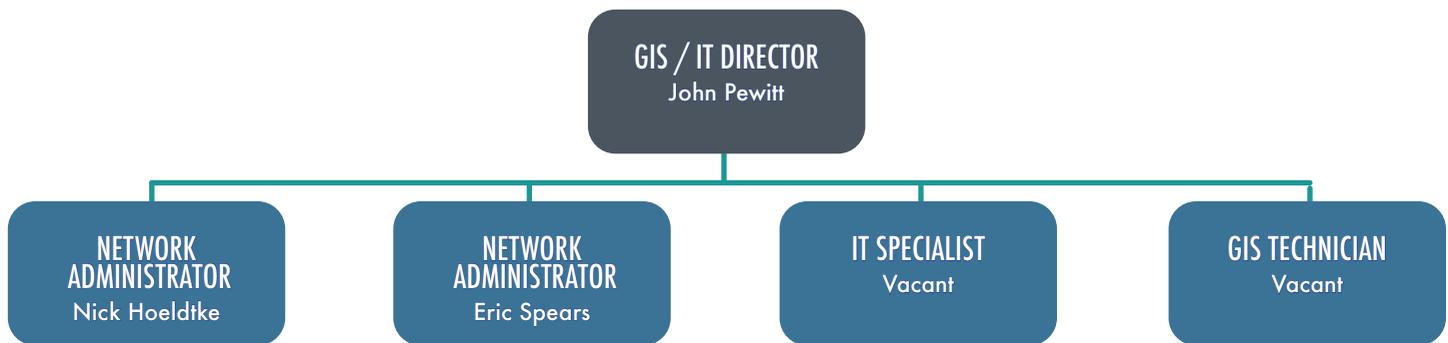
INFORMATION TECHNOLOGY/GIS



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$ 191,230	\$ 144,683	\$ 243,967	\$ 168,240	\$ 354,975
Services & Supplies	621,734	332,897	424,234	356,683	496,984
Capital Outlay	0	0	0	0	139,800
TOTAL	\$ 812,964	\$ 477,580	\$ 668,201	\$ 524,923	\$ 991,759

GIS / IT DEPARTMENT



AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Information Technology Director	1	1	1	1
Network Administrator	2	2	2	2
GIS or IT Specialist	1	1	2	2
Data Analyst	0	0	0	1
TOTAL	4	4	5	6

FY2020-21 ACCOMPLISHMENTS

- Continued routine maintenance on approximately 16 servers and 300 work stations.
- Replaced aged domain controller to improve network stability.
- Established remote access for both departmental and City staff to work from home when staff was working remotely due to COVID. Set up laptops for remote work and provided trouble shooting for staff’s home networks.
- Set up Microsoft Teams to provide video conferencing capability for City staff and for the Board of Mayor and Aldermen and other committees to conduct remote meetings.
- Purchased replacement computers, transitioning multiple replacements from desktops to laptops to accommodate staff in the event that they did or do need to work remotely.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**41600 - INFORMATION MANAGEMENT SYSTEM
PERSONNEL EXPENSE**

110	SALARIES	113,477	103,622	170,832	120,000	200,642	230,642	244,642
112	SALARIES - OVERTIME	882	332	4,000	500	500	500	500
114	INTERNSHIP SALARIES						8,000	8,000
134	CHRISTMAS BONUS	650	350	1,050	400	400	600	600
141	PAYROLL TAX	8,349	7,562	13,485	9,000	-	18,340	18,340
142	HEALTH INSURANCE	27,087	25,267	41,671	29,000	69,741	100,941	65,367
143	RETIREMENT	8,402	7,507	12,684	9,250	14,108	17,381	17,381
144	RETIREMENT - ACTUARIAL DEFICIT (.80%)		-	-	-	-	-	-
147	UNEMPLOYMENT INSURANCE	63	42	245	90	85	145	145
TOTAL PERSONNEL EXPENSE		158,909	144,682	243,967	168,240	285,475	376,549	354,975

OPERATING EXPENSE

200	CONTR SVC-NETWORK MAINT	74,251	65,897	39,751	39,875	39,751	89,751	89,751
228	GIS & GPS	4,994	4,849	5,000	4,699	5,000	5,000	5,000
235	MEMBERSHIPS, REGISTRATION FEES	2,030	143	200	145	200	200	200
241	ELECTRICITY	4,518	3,292	3,600	5,000	3,600	5,600	5,600
242	WATER/SEWER	324	262	1,000	300	1,000	1,000	1,000
244	NATURAL GAS	459	419	1,000	550	1,000	1,000	1,000
245	TELEPHONE NETWORK/CONN	71,240	65,700	72,000	71,845	72,000	72,000	72,000
246	CELL PHONES	4,692	3,537	4,500	4,123	4,500	5,000	5,000
248	MS4 STORMWATER FEES	54	48	300	50	300	300	300
251	MEDICAL, DENTAL, VETERINARY	191	104	-	-	-	-	-
254	ENGINEERING	-	-	1,000	-	1,000	1,000	1,000
255	SOFTWARE MAINTENANCE	75,395	141,876	174,183	143,000	174,183	193,433	193,433
260	REPAIR AND MAINTENANCE	285	100	5,000	2,500	5,000	5,000	5,000
261	REPAIR AND MAINTENANCE VEHICLE	349	62	2,000	1,500	2,000	2,000	2,000
266	REPAIR AND MAINTENANCE - BUILDING	-	-	8,000	3,000	8,000	8,000	8,000
280	TRAVEL	-	-	500	100	500	500	500
284	MEALS AND ENTERTAINMENT	-	-	200	200	200	200	200
310	OFFICE SUPPLIES (PREV. COMP SUPPL)	1,531	849	3,000	2,500	3,000	3,000	3,000
313	COMPUTER SOFTWARE	77,916	18,488	35,000	32,200	35,000	35,000	35,000
314	COMPUTER HARDWARE & SERVER	33,169	23,897	58,000	38,000	58,000	58,000	58,000

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41600 - INFORMATION MANAGEMENT SYSTEM								
320	OPER & COMP SUPPLIES (PREV OFFICE SUP)	4,773	50	3,000	1,500	3,000	3,000	3,000
326	CLOTHING & UNIFORMS	-	-	300	300	300	300	300
331	GAS, OIL, DIESEL FUEL, GREASE, ETC.	936	397	1,000	500	1,000	1,500	1,500
340	REPAIR & MAINTENANCE SUPPLIES	-	-	3,500	2,000	3,500	3,500	3,500
510	PEP INSURANCE COVERAGE	2,180	2,406	2,200	2,689	2,200	2,700	2,700
513	WORKER'S COMP DEDUCTIBLE	-	523	-	4	-	-	-
790	MISCELLANEOUS	1,539	-	-	103	-	-	-
TOTAL OPERATING EXPENSE		360,826	332,897	424,234	356,683	424,234	496,984	496,984
CAPITAL OUTLAY								
940	NETWORK UPGRADES	-	-	-	-	-	-	-
941	VEHICLE(S)	-	-	-	-	-	19,800	19,800
945	COMMUNICATIONS EQUIP	-	-	-	-	-	-	120,000
9XX	OFFICE ADDITION	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	19,800	139,800
TOTAL INFO MGT SYSTEM		519,735	477,579	668,201	524,923	709,709	893,333	991,759

HUMAN RESOURCES

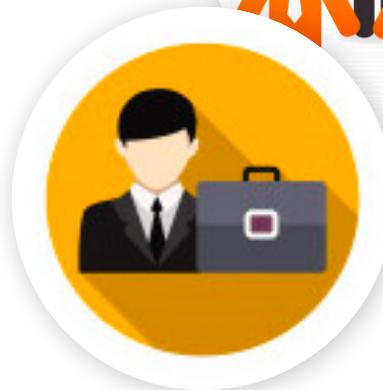


FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$92,190	\$90,632	\$103,739	\$102,560	\$115,035
Services & Supplies	18,700	17,046	18,700	7,130	19,200
TOTAL	\$110,890	\$107,678	\$122,439	\$109,690	\$134,235

AUTHORIZED STRENGTH

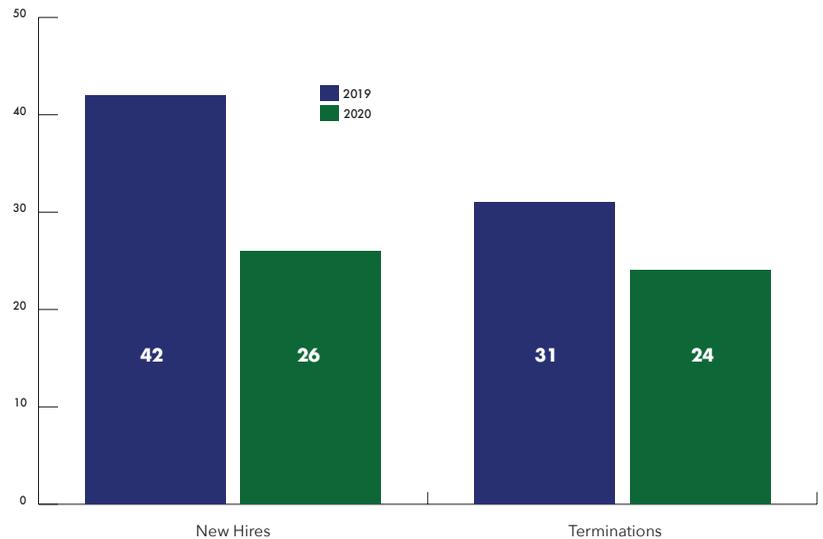
	2019	2020	2021	2022 (proposed)
Human Resource Director	1	1	1	1
Human Resource Assistant	1	1	1	1
TOTAL	2	2	2	2



DEPARTMENT ACCOMPLISHMENTS

- Worked with Burris, Thompson & Associates to complete compensation study initiated in FY 2019-2020.
- Established COVID-19 Safety Protocols and Policies in accordance with CDC recommendations
- Continued working with Drury Group regarding the City’s group medical plan, monitoring claims, renewal rates and other options.
- Developed policies and procedures to establish and maintain compliance with Federal Motor Carrier Safety Administration Clearinghouse established by the Tennessee Department of Transportation for Commercial Driver’s License (CDL) holders.
- Served as liaison with Municipal Technical Advisory Service for City Administrator replacement.

ACTIVITIES



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41650 - HUMAN RESOURCES								
PERSONNEL EXPENSE								
110	SALARIES	46,826	66,126	75,300	75,000	84,899	84,899	84,899
112	SALARIES - OVERTIME	-	-	300	- 300	300	300	300
134	CHRISTMAS BONUS	300	150	300	150	200	250	250
141	PAYROLL TAX	3,414	4,802	5,762	5,600	6,533	6,537	6,537
142	HEALTH INSURANCE	11,933	14,691	16,503	16,100	18,085	18,085	16,818
143	RETIREMENT	3,237	4,764	5,474	5,650	5,978	6,195	6,195
144	RETIREMENT - ACTUAL DEFICIT (.80%)	-	-	-	-	-	-	-
147	UNEMPLOYMENT INSURANCE	57	100	100	60	36	36	36
TOTAL PERSONNEL EXPENSE		65,768	90,632	103,739	102,560	116,031	116,302	115,035
OPERATING EXPENSE								
152	HUMAN RESOURCE ACTIVITIES	5,144	5,839	5,000	-	5,000	5,000	5,000
200	CONTRACTUAL SERVICES	2,906	3,086	-	2,000	-	-	-
218	ADVERTISING	1,428	1,393	1,500	-	1,500	1,500	1,500
235	MEMBERSHIP, DUES / STAFF	518	771	1,000	800	1,000	1,000	1,000
246	CELL PHONES	779	633	700	1,050	700	1,200	1,200
280	TRAVEL EXPENSES	2,298	711	2,000	1,000	2,000	2,000	2,000
284	MEALS (CHRISTMAS LUNCH)	-	2,964	2,500	-	2,500	2,500	2,500
294	SAFETY TRAINING	1,000	812	3,500	1,500	3,500	3,500	3,500
310	OFFICE SUPPLIES	431	482	1,000	500	1,000	1,000	1,000
320	OPERATING SUPPLIES	430	95	500	-	500	500	500
510	PEP INSURANCE COVERAGE	-	114	1,000	85	1,000	1,000	1,000
511	WORKERS COMP DEDUTIBLE	-	146	-	195	-	-	-
TOTAL OPERATING EXPENSE		14,934	17,046	18,700	7,130	18,700	19,200	19,200
TOTAL HUMAN RESOURCES		80,702	107,678	122,439	109,690	134,731	135,502	134,235

PLANNING + ZONING



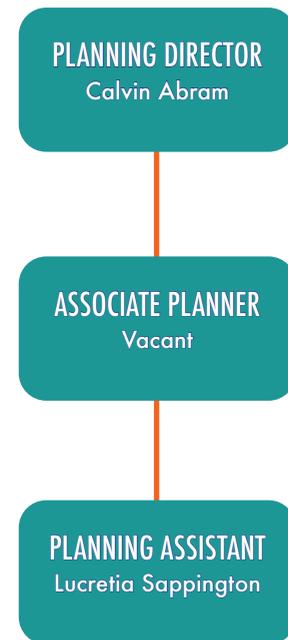
FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$240,862	\$185,837	\$265,052	\$200,110	\$ 300,009
Services & Supplies	62,600	8,015	62,600	25,890	250,300
TOTAL	\$303,462	\$193,852	\$327,652	\$226,000	\$550,309

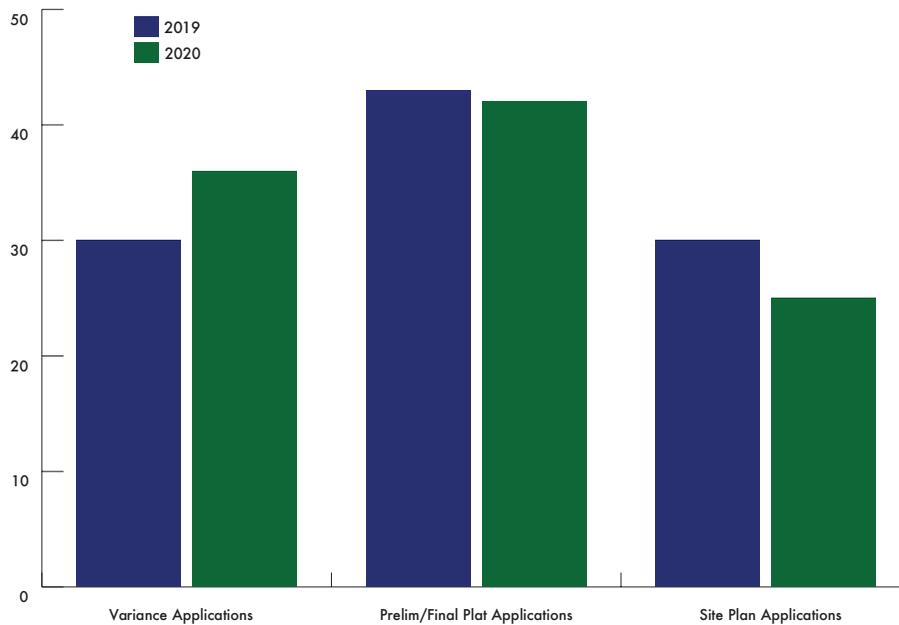
AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Planning Director	1	1	1	1
Associate Planner	1	1	1	1
Planning Assistant	1	1	1	1
TOTAL	3	3	3	3

PLANNING DEPARTMENT



ACTIVITIES



ONGOING PROJECTS

- Kedron Square Final Development Plans and starting construction.
- Spring Hill Town Crossing Final Development Plans and starting construction.
- Continue reviewing Unified Development Code for needed amendments.
- Review the City’s Urban Growth Boundary and 2040 Plan.
- Coordination with Williamson County in updates to their existing Growth Plan.
- Oversight of various projects approved by the Planning Commission.
- Research into the additional usage of GIS applications. Researching the options for electronic application software for Planning Commission and Board of Zoning Appeals applications.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**41710 - PLANNING + ZONING
PERSONNEL EXPENSE**

110	SALARIES	151,665	136,928	193,554	143,000	215,271	215,271	215,271
112	SALARIES - OVERTIME	816	88	500	-	500		500
114	INTERNSHIP SALARIES						8,000	8,000
134	CHRISTMAS BONUS	200	200	300	300	300	300	300
141	PAYROLL TAX	11,390	10,041	14,766	10,700	16,529	17,118	17,118
142	HEALTH INSURANCE	21,430	23,724	41,007	31,000	45,629	45,629	42,484
143	RETIREMENT	11,090	14,800	14,800	15,000	15,125	16,245	16,245
144	RETIREMENT - ACTUAL DEFICIT (.80%)	-	-	-	-			
147	UNEMPLOYMENT INSURANCE	154	56	125	110	91	91	91
TOTAL PERSONNEL EXPENSE		197,346	185,837	265,052	200,110	293,446	303,155	300,009

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	2,324	1,323	5,000	2,000	5,000	5,000	10,000
235	MEMBERSHIP & DUES	1,058	1,269	4,000	3,000	4,000	4,000	8,000
237	REFERENCE MATERIALS & PUBLICATIONS	62	95	1,500	1,500	1,500	1,500	3,000
245	TELEPHONE NETWORK / CONNECTIVITY	300	2,298	1,800	2,217	1,800	1,800	3,600
246	CELL PHONES	843	871	1,600	900	1,600	1,600	3,200
254	ENGINEERING SERVICES	-	-	5,000	2,000	5,000	1,000	1,000
256	CONSULTANT SERVICES	23,377	-	15,000	5,000	15,000	15,000	165,000
267	REPAIR & MAINT / BLDG MAINT	-	-	-	-	-	100	100
283	TRAVEL - OUT OF TOWN EXPENSE	299	-	4,000	1,000	4,000	4,000	8,000
284	MEALS AND ENT FOR OTHERS	76	-	250	250	250	250	500
285	TRAINING - CONFERENCE REGISTR, FEES	50	310	6,000	1,000	6,000	6,000	12,000
286	TRAINING - PC & BOZA	-	681	1,500	1,500	1,500	1,500	3,000
310	OFFICE SUPPLIES	515	836	3,000	1,500	2,700	2,700	5,400
313	COMPUTER SOFTWARE	-	-	3,000	1,500	3,000	3,000	6,000
314	COMPUTER HARDWARE	-	-	3,000	1,500	3,000	3,000	6,000
320	OPERATING SUPPLIES	558	12	1,450	500	1,450	1,450	2,900
326	UNIFORMS	-	-	-	300	300	300	600
331	FUEL & OIL	11	13	-	-	-	-	-
340	REPAIR & MAINTENANCE - SUPPLIES	431	-	-	-	-	-	-
510	PEP INSURANCE COVERAGE	-	308	6,000	223	6,000	6,000	12,000
790	MISCELLANEOUS	151	-	500	-		500	-
TOTAL OPERATING EXPENSE		30,055	8,015	62,600	25,890	62,600	58,200	250,300
TOTAL PLANNING AND ZONING		227,401	193,852	327,652	226,000	356,046	361,355	550,309

GENERAL FUND

BUILDING + CODES



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$522,940	\$473,293	\$537,544	526,150	\$ 627,841
Services & Supplies	136,550	99,148	133,091	109,392	228,158
Capital Outlay	50,000	0	22,500	22,500	33,400
TOTAL	\$709,490	\$572,441	\$ 693,135	\$658,042	\$889,399

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Building Official	1	1	1	1
Building Inspector	3	3	3	3
Codes Enforcement Officer	1	1	1	2
Codes Assistant	2	2	2	2
TOTAL	7	7	7	8

DEPARTMENT DESCRIPTION

The Building & Codes Department is comprised of:

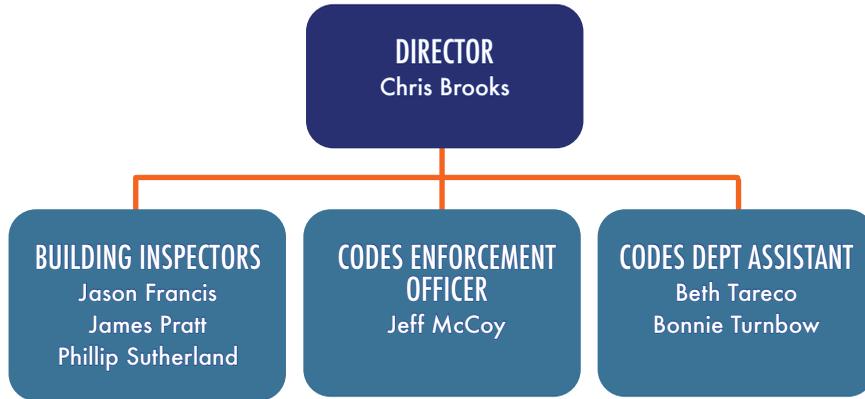
- Municipal Codes
- Codes Enforcement
- Building Codes & Inspection

2020 ACCOMPLISHMENTS

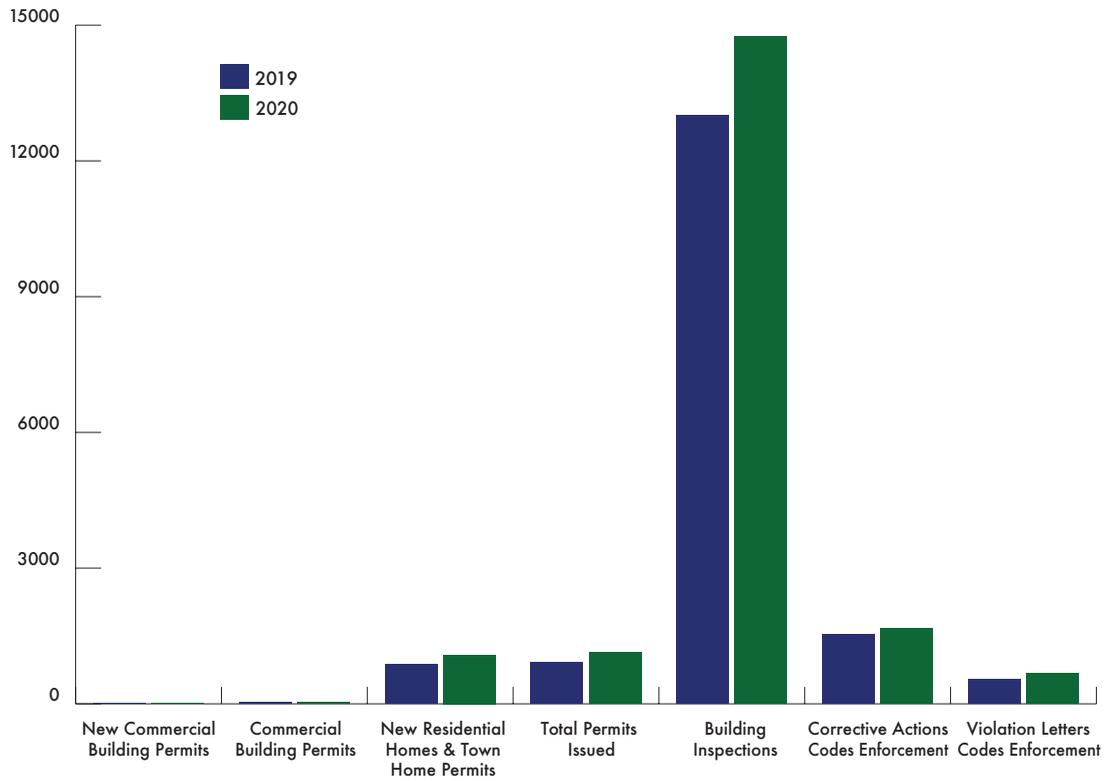
- Adopted the 2018 Building Codes



BUILDING CODES DEPARTMENT



ACTIVITIES



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**41720 - BUILDING + CODES
PERSONNEL EXPENSE**

110	SALARIES	341,577	333,853	385,621	375,000	405,017	444,516	444,516
112	SALARIES - OVERTIME	311	-	500	-	-	-	-
118	INSURANCE OPT OUT	-	1,800	-	2,300	2,300	2,300	2,300
134	CHRISTMAS BONUS	1,700	1,800	2,400	2,100	2,100	3,000	3,000
141	PAYROLL TAX	24,778	24,760	28,312	28,000	31,320	34,411	34,411
142	HEALTH INSURANCE	103,275	86,732	93,514	88,500	102,604	118,204	110,813
143	RETIREMENT	24,848	24,151	26,947	30,000	28,659	32,612	32,612
147	UNEMPLOYMENT INSURANCE	294	196	250	250	172	189	189
	TOTAL PERSONNEL EXPENSE	496,783	473,293	537,544	526,150	572,172	635,231	627,841

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	6,602	1,672	7,600	4,600	7,600	7,600	7,600
235	MEMBERSHIP & DUES	560	336	1,500	1,000	1,500	1,500	1,500
237	REFERENCE MATERIALS & PUB		2,072	7,000	7,000	1,500	1,500	1,500
245	TELEPHONE NETWORK / CON	-	2,518	1,800	1,800	1,800	1,800	1,800
246	CELL PHONES	3,035	2,984	3,000	3,000	3,000	3,000	3,000
254	ENGINEERING SERVICES	-	-	1,500	-	1,500	1,500	1,500
261	VEHICLE REPAIR & MAINT	3,107	1,520	2,000	1,800	2,000	2,000	2,000
267	REPAIR & MAINTENANCE - BLDG MAINT	75	90	1,000	500	1,000	1,000	1,000
280	TRAVEL	1,119	323	1,000	500	1,000	2,000	2,000
284	MEALS AND ENTERTAINMENT	212	63	300	300	300	300	300
285	TRAINING	375	864	3,400	2,000	3,400	3,400	3,400
292	WILLIAMSON COUNTY ANIMAL CONTR		- 67,675	69,491	69,491	69,491	69,558	69,558
293	MAURY COUNTY ANIMAL CONTROL	-	-	-	-	-	15,000	15,000
310	OFFICE SUPPLIES	2,059	905	3,500	2,000	3,500	3,500	3,500
313	COMPUTER SOFTWARE	-	-	1,000	500	1,000	1,000	1,000
314	COMPUTER HARDWARE	350	574	2,000	1,500	2,000	2,000	2,000
320	OPERATING SUPPLIES	2,090	181	-	-	-	-	-
326	UNIFORMS	1,990	2,348	2,500	2,300	2,500	5,500	5,500
331	UEL & OIL	4,026	3,217	6,000	3,500	6,000	6,500	6,500
510	PEP INSURANCE COVERAGE	15,995	11,143	18,000	7,581	18,000	6,500	6,500
531	OFFICE RENTAL	-	-	-	-	-	6,500	6,500
790	MISCELLANEOUS	152	663	500	20	500	500	500

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41720 - BUILDING + CODES								
	TOTAL OPERATING EXPENSE	42,942	99,148	133,091	109,392	127,591	228,158	228,158
CAPITAL OUTLAY								
941	VEHICLE(S)- OPERATING	-	-	22,500	22,500	-	33,400	33,400
	TOTAL CAPITAL OUTLAY	6,890	-	22,500	22,500	-	33,400	33,400
	TOTAL BUILDING AND CODES	546,615	572,441	693,135	658,042	699,763	896,789	889,399

FACILITIES MAINTENANCE/CITY HALL



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$75,040	\$55,467	\$97,197	\$79,460	\$ 186,762
Services & Supplies	119,725	107,542	109,600	103,171	119,200
Capital Outlay	0	0	40,000	40,000	0
TOTAL	\$194,765	\$163,009	\$246,797	\$222,631	\$305,962

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Facilities Manager	0	0	0	1
Janitorial	2	2	2	2
Total	2	2	2	3



DEPARTMENT DESCRIPTION

Prior to FY 2021-22, funding was used for common expenses in the departments housed within City Hall, including Legislative, Administrative, Finance, Human Resources, Communications and some Police and Fire activities. In prior years, there were two employees assigned to the City Hall budget that provide janitorial services to City Hall, the Library, and the Police Department.

For FY 2021-22, the Facilities department is being expanded to include a Facilities Manager position for maintenance of most City facilities. This budget also includes telecommunication expenses for telephones and internet and funds to maintain the City Hall building, including any needed repairs/renovations.



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**41800 - CITY HALL - BUILDING
PERSONNEL EXPENSE**

110	SALARIES	42,440.3	1,106	62,347	52,500	66,064	120,064	120,064
112	SALARIES - OVERTIME	738	240	200	-	-	-	-
114	INTERNSHIP SALARIES						8,000	8,000
118	INSURANCE OPT OUT	1,500	1,500	-	-	-	-	-
134	CHRISTMAS BONUS	200	200	300	200	200	275	275
141	PAYROLL TAX	3,343	2,372	4,733	3,800	5,069	-	9,818
142	HEALTH INSURANCE	8,723	15,505	25,002	19,000	42,223	42,223	39,272
143	RETIREMENT	3,021	4,515	4,515	3,900	4,639	9,305	9,305
147	UNEMPLOYMENT INSURANCE	151	30	100	60	28	28	28
	TOTAL PERSONNEL EXPENSE	60,117	55,467	97,197	79,460	118,223	226,223	186,762

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	7,421	16,973	3,000	17,000	3,000	3,000	3,000
241	ELECTRIC	25,125	22,231	27,000	25,000	27,000	27,000	27,000
242	WATER/SEWER	648	670	2,000	850	2,000	2,000	2,000
244	NATURAL GAS	2,037	2,001	3,000	3,193	3,000	3,000	3,000
245	TELEPHONE NETWORK / CON	21,526	20,332	21,000	21,500	21,000	21,000	21,000
246	CELL PHONES	-	-	700	-	700	1,100	1,100
248	MS4 - STORMWATER FEE	1,054	1,054	1,100	1,100	1,100	1,100	1,100
260	REPAIR & MAINT SERV BLDG		6,149	5,000	4,500	5,000	5,000	5,000
262	REPAIR & MAINT. - MACHINERY & EQUIP		1,159	1,000	3,500	1,000	1,000	1,000
265	REPAIR & MAINT. GROUNDS	2,985	3,216	5,000	5,000	5,000	10,000	10,000
266	REPAIR & MAINT. BUILDINGS	12,106	14,773	24,000	7,000	24,000	24,000	24,000
280	TRAVEL	188	56	-	100	-	-	-
285	TRAINING	-	-	300	150	300	2,500	2,500
290	OTHER SERVICES & CHARGES	-	1,936	500	250	500	500	500
320	OPERATING SUPPLIES	6,254	3,803	1,000	3,000	1,000	1,000	1,000
324	JANITORIAL SUPPLIES	8,389	6,195	8,000	5,000	8,000	8,000	8,000
326	CLOTHING & UNIFORMS	282	-	-	-	-	500	500
331	FUEL						500	500
340	REPAIR & MAINTENANCE SUPPLIES	957	-	1,000	-	1,000	1,000	1,000
510	PEP INSURANCE COVERAGE	3,028	5,994	6,000	5,791	3,500	7,000	7,000

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41800 - CITY HALL - BUILDING								
511	LIABILITY DEDUCTIBLE	-	-	-	237	-	-	-
513	WORKERS COMP DEDUCTIBLE	1,412	1,000	-	-	-	-	-
790	MISCELLANEOUS	151	-	-	-	-	-	-
TOTAL OPERATING EXPENSE		93,562	107,542	109,600	103,171	107,100	114,100	119,200
CAPITAL OUTLAY								
900	CAPITAL OUTLAY	-	-	40,000	40,000	-	-	-
TOTAL CAPITAL OUTLAY		-	-	40,000	40,000	-	-	-
TOTAL CITY HALL - BUILDING EXP		153,679	163,009	246,797	222,631	225,323	340,323	305,962

RISK MANAGEMENT



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$0	\$0	\$0	\$ 0	\$ 112,474
Services & Supplies	0	0	0	0	8,800
TOTAL	\$0	\$0	\$ 0	\$0	\$121,274

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Risk Manager	0	0	0	1
Total	0	0	0	1

DEPARTMENT DESCRIPTION

Spring Hill plans to hire a staff professional to oversee risk management for the city. The person in this role will:

- Identify and evaluate potential risk exposures within city operations and develop and implement risk control measures in compliance with state and federal laws.
- Plan, administer, and coordinate a comprehensive Risk Management Program.
- Oversee healthcare plan structure, benefits, and experience to ensure optimal operations.
- Evaluate validity of insurance claims and seek appropriate resolution.
- Serve as ADA and EEOC coordinator.
- Lead management of workman’s compensation claims, ensuring participation of relevant parties and appropriate resolution.
- Review accident/incident/injury reports and confer with insurance companies to identify ways to prevent recurrences.
- Promote organizational health and well-being through prescribed activity, wellness program, appropriate incentives, positive reinforcement of good practices, etc.

- Utilize analysis, research, consultation, collaboration, and innovation in seeking improvement of health plan benefits for employees.
- Monitor and adapt fitness levels of Police and Fire Department personnel in positive context, based on standards developed through medical and industry research.
- Gather and maintain information/data to support periodic and special reports documenting activities for area of responsibility.



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
41990 - RISK MANAGEMENT								
PERSONNEL EXPENSE								
110	SALARIES						85,000	85,000
119	OTHER SALARIES						100	100
134	CHRISTMAS BONUS						60	60
141	PAYROLL TAX						6,515	6,515
142	HEALTH INSURANCE						15,702	14,604
143	RETIREMENT						6,174	6,174
147	UNEMPLOYMENT INSURANCE						21	21
TOTAL PERSONNEL EXPENSE							113,572	112,474
OPERATING EXPENSE								
200	CONTRACT SERVICES	-	-					
221	RINTING, STATIONERY, FORMS						100	100
235	MEMBERSHIPS, REGISTRATION FEES, TUITION						1,000	1,000
246	CELL PHONES						500	500
280	TRAVEL						500	500
284	MEALS AND ENTERTAINMENT						200	200
285	TRAINING						1,000	1,000
310	OFFICE SUPPLIES						500	500
314	COMPUTER HARDWARE						2,000	2,000
320	OPERATING SUPPLIES						1,500	1,500
510	PEP INSURANCE PREMIUMS						1,500	1,500
790	MISCELLANEOUS							
TOTAL OPERATING EXPENSE							8,800	8,800
CAPITAL OUTLAY								
953	COMPUTER HARDWARE							
TOTAL CAPITAL OUTLAY							-	-
TOTAL RISK MANAGEMENT							122,372	121,274

POLICE DEPARTMENT



FINANCIAL SUMMARY

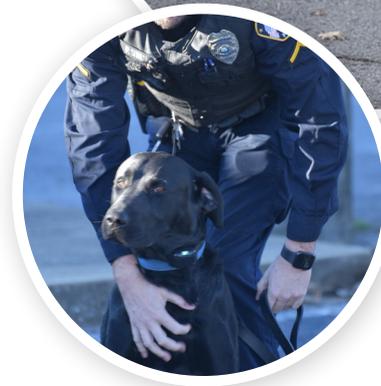
Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$4,972,118	\$4,742,779	\$5,489,542	\$5,167,252	\$5,907,292
Services & Supplies	1,283,604	1,049,596	1,311,939	1,122,390	1,633,081
Capital Outlay	480,500	440,378	455,200	454,605	941,040
TOTAL	\$6,736,222	\$6,232,753	\$7,256,681	\$6,744,247	\$8,481,413

AUTHORIZED STRENGTH

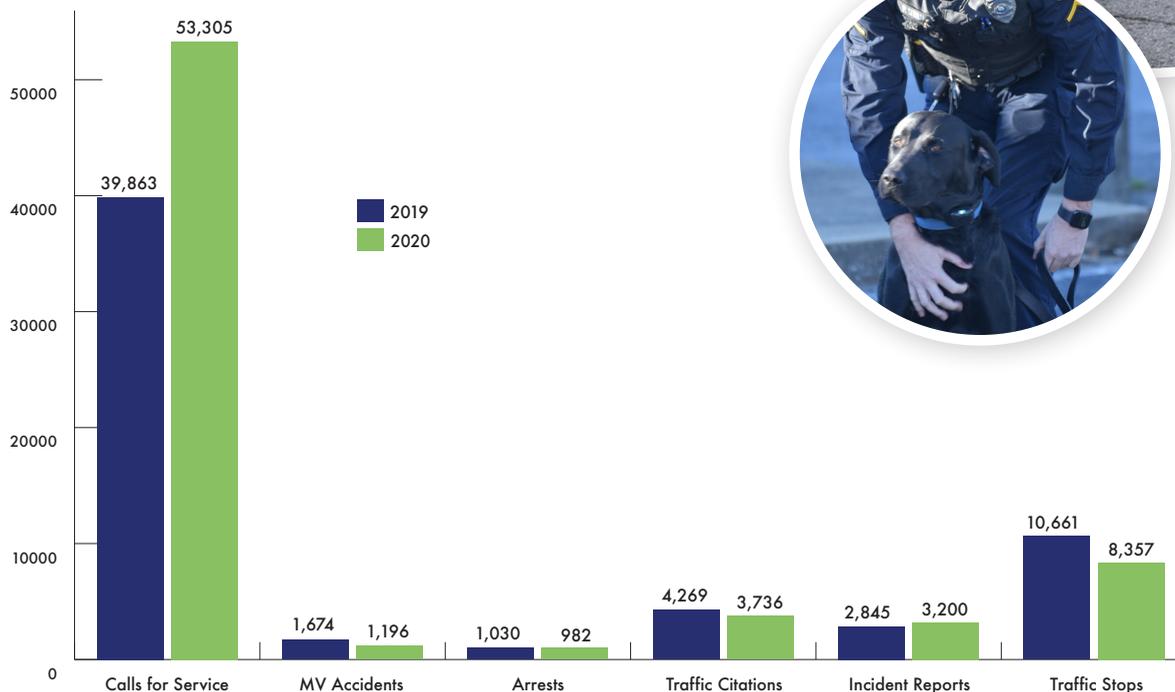
	2019	2020	2021	2022 (proposed)
Sworn Officers	59	62	66	69
Support Staff	4	4	4	4
TOTAL	63	66	70	73

FY 2020-21 ACCOMPLISHMENTS

- Hired 4 additional officers, bringing the total to 66.
- Partnered with the Fire Department to purchase and equip a mobile command vehicle.
- Revised command structure within the department.
- Installed Sierra wireless modems and mounted antennas into each patrol vehicle to resolve connectivity issues.

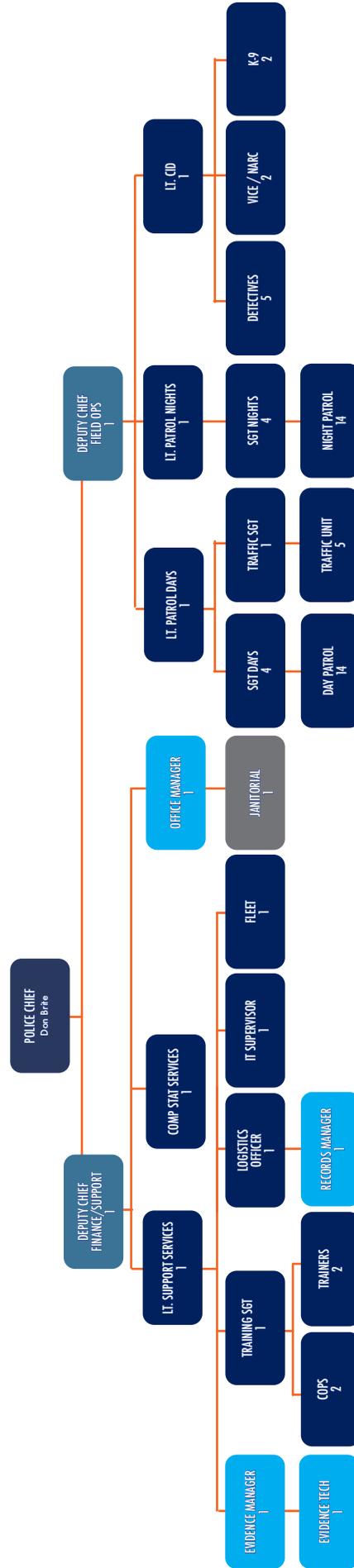


ACTIVITIES





POLICE DEPARTMENT



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**42100 - POLICE DEPARTMENT
PERSONNEL EXPENSE**

110	SALARIES	2,945,312	3,242,936	3,627,427	3,500,000	3,627,427	3,815,456	3,911,383
112	SALARIES - OVERTIME	19,661	36,413	45,000	25,000	45,000	45,000	45,000
118	INSURANCE OPT OUT	6,800	11,900	-	11,700	11,700	11,700	16,800
119	OTHER SALARIES	-	42,400	42,400	42,400	42,400	55,200	55,200
134	CHRISTMAS BONUS	11,623	13,000	16,400	13,700	13,700	18,500	18,500
141	PAYROLL TAX	217,220	245,407	284,288	258,500	286,127	301,858	308,424
142	HEALTH INSURANCE	850,635	881,379	1,193,639	1,050,000	1,193,639	1,355,509	1,259,495
143	RETIREMENT	213,523	267,068	267,068	263,952	261,816	284,733	290,956
147	UNEMPLOYMENT INSURANCE	2,624	2,276	3,320	2,000	1,571	1,657	1,533
TOTAL PERSONNEL EXPENSE		4,267,398	4,742,779	5,479,542	5,167,252	5,483,380	5,889,613	5,907,292

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	81,395	89,641	93,000	132,000	93,000	169,315	169,315
211	POSTAGE	718	175	700	550	700	700	700
216	CABLE SERVICES	1,983	2,494	2,000	2,450	2,000	2,000	2,000
217	VEHICLE TOW SERVICE	655	1,645	2,000	2,000	2,000	2,000	2,000
220	PRINTING, DUPLICATION, ETC.	1,884	767	6,000	3,000	6,000	6,000	6,000
231	LEGAL NOTICES	-	-	500	-	500	500	500
234	TAX, LAW, & OTHER SUBS	2,627	3,518	2,500	2,000	2,500	3,000	3,000
235	MEMBERSHIP, DUES, AND FEES	1,257	2,943	2,000	4,000	2,000	3,000	3,000
236	PUBLIC RELATIONS PROGRAM (COPS)	3,062	2,330	1,500	1,500	1,500	8,000	8,000
237	PROF STANDARDS/ACC	2,163	2,200	2,500	2,000	2,500	2,500	2,500
238	TUITION REIMBURSEMENT						6,000	6,000
241	ELECTRICITY	14,456	15,324	15,500	15,200	15,500	15,500	15,500
242	WATER	-	-	4,000	-	4,000	4,000	4,000
244	NATURAL GAS	1,314	825	3,000	1,700	3,000	3,000	3,000
245	TELEPHONE NETWORK/CONNECT	8,163	10,226	7,000	7,700	7,000	8,000	8,000
246	CELL PHONES	35,213	99,084	95,035	70,000	95,035	58,000	58,000
248	STORMWATER FEE	613	669	1,000	669	1,000	1,000	1,000
251	EMPLOYEE SCREENING & DRUG TEST	5,660	7,775	6,000	5,000	6,000	8,000	8,000
255	SOFTWARE MAINTENANCE	-	52,657	47,000	20,000	47,000	81,000	81,000
259	OTHER PROF SERVICES (SEC CAM)			500	500	500	500	500

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
260	REPAIR & MAINT OFFICE EQUIP		-	3,000	2,000	3,000	3,000	3,000
261	VEHICLE REPAIR AND MAINT	18,247	36,596	46,146	30,000	46,146	40,000	120,000
262	REPAIR & MAINT- RADAR -VID	9,091	7,271	14,000	10,000	14,000	14,000	14,000
267	REPAIR & MAINT - BLDG MAINT	5,735	4,710	10,000	6,000	10,000	10,000	10,000
268	TRAFFIC BARRICADES & CONES	-	2,809	3,000	2,000	3,000	5,000	5,000
269	REPAIR & MAINT - OTHER	-	-	1,000	1,000	1,000	1,000	1,000
270	SEX OFFENDER EXPENSES	-	439	1,200	1,200	1,200	1,300	1,300
274	POLICE ACADEMY (\$3,300 STUDENT	10,725	9,900	46,400	26,400	46,400	30,000	30,000
280	TRAINING: REGISTRATIONS	12,401	7,976	18,500	15,000	18,500	20,000	20,000
283	TRAVEL	10,376	5,190	16,000	12,000	16,000	18,000	18,000
284	MEALS AND ENTERTAINMENT	726	966	2,000	1,500	2,000	2,500	2,500
294	INTERNET CRIMES AGAINST CHILD	5,223	16,311	15,000	2,340	15,000	15,000	15,000
310	OFFICE SUPPLIES	8,174	13,149	17,000	10,000	17,000	17,000	17,000
313	COMPUTER SOFTWARE	9,120	10,251	5,000	4,500	5,000	83,000	83,000
314	COMPUTER HARDWARE	24,495	24,914	31,456	25,000	31,456	32,000	32,000
316	RADIOS	1,178	294	17,402	15,000	17,402	116,000	66,000
317	eCITATION EXPENSE	-	-	2,200	2,200	2,200	2,200	2,200
320	OPERATING SUPPLIES (INCL TR)	6,650	9,572	1,500	4,000	1,500	12,168	6,929
321	FIREARMS/WEAPONS/SUPPL	38,053	39,039	40,000	25,000	40,000	50,000	50,000
322	SAFETY SUPPLIES	551	1,743	2,000	1,932	2,000	5,000	5,000
323	RESERVE OFFICER EQUIP		8,922	10,000	9,000	10,000	10,000	10,000
325	EVIDENCE SUPPLIES	7,198	6,647	7,500	5,000	7,500	10,000	10,000
326	UNIFORMS & CLOTHING	57,524	83,677	119,500	95,000	101,500	150,000	122,122
327	SPECIALIZED UNITS	5,765	25,837	40,200	30,000	40,200	45,000	53,815
328	OTHER OPERATING SUPPLIES	-	907	2,000	1,500	2,000	2,000	2,000
329	CANINE SUPPLIES	1,209	1,244	6,000	4,500	6,000	10,000	10,000
331	FUEL, OIL, ETC.	121,888	119,574	165,000	140,000	165,000	195,000	184,000
332	AUTOMOTIVE SUPPLIES	21,675	18,014	15,000	22,000	15,000	35,000	35,000
334	TIRES, TUBES, ETC.	28,446	14,752	27,000	15,000	27,000	27,000	27,000
510	PEP INSURANCE COVERAGE	219,005	204,673	210,000	219,021	210,000	210,000	210,000
531	RYDER BUILDING LEASE	55,250	63,000	58,500	58,500	58,500	58,500	58,500
534	PROPERTY TAXES	6,011	5,006	6,600	6,600	6,600	6,600	6,600
	TRAINING : FIRING RANGE			12,000	12,000	12,000	12,000	12,000
570	SEX OFFENDER REGISTRY	50	1,050	600	600	600	600	600

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
621	LEASE PAYMENT HARLEY DAVIDSON	1,829	-	-	-	-	-	-
691	BANK SERVICE CHARGES	-	239	-	300	-	-	-
700	GRANTS & CONTRIBUTIONS	2,781	3,712	5,000	2,700	5,000	5,000	5,000
790	MISCELLANEOUS	926	1,914	2,500	100	2,500	2,500	2,500
800	RESERVES - In-car/Body cams	-	-	30,000	30,000	30,000	30,000	-
TOTAL OPERATING EXPENSE		869,937	1,049,596	1,301,939	1,122,390	1,283,939	1,541,644	1,633,081
CAPITAL OUTLAY								
9xx	TRAINING SOFTWARE	-	-	-	-	-	-	-
9XX	CIRT SOFTWARE	-	-	-	-	-	31,321	31,321
940	EQUIPMENT - DRONE	-	-	30,000	29,405	-	-	-
941	VEHICLE(S)- OPERATING	165,151	387,220	425,200	425,200	-	551,000	909,719
942	MOBILE DATA TERMINALS /RADIOS	720,423	53,158	-	-	-	-	-
943	EMERGENCY COMMAND CENTER	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		885,574	440,378	455,200	454,605	-	551,000	941,040
POLICE EXP SUBTOTAL		6,022,910	6,232,753	7,236,681	6,744,247	6,767,319	8,080,953	8,481,413
42121 - POLICE DEPARTMENT - TN HIGHWAY SAFETY OFFICE GRANT 2018-19								
PERSONNEL EXPENSE								
110	SALARIES	-	-	-	-	-	-	-
112	OVERTIME	2,372	-	8,700	-	-	-	-
141	BENEFITS & PAYROLL TAXES	181	-	665	-	-	-	-
143	RETIREMENT	172	-	635	-	-	-	-
TOTAL PERSONNEL EXPENSE		2,725	-	10,000	-	-	-	-
OPERATING EXPENSE								
211	POSTAGE & SHIPPING	-	-	-	-	-	-	-
220	PRINTING & PUBLICATION	-	-	-	-	-	-	-
245	TELEPHONE NETWORK / CONNECTIVITY	-	-	-	-	-	-	-
260	EQUIPMENT RENTAL & MAINTENANCE	-	-	-	-	-	-	-
280	TRAVEL	-	-	-	-	-	-	-
292	STOP GRANT TRAINING & EQUIPMENT	-	-	-	-	-	-	-
320	OPERATING SUPPLIES	-	-	10,000	-	-	-	-
TOTAL OPERATING EXPENSE		-	-	10,000	-	-	-	-

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
	CAPITAL OUTLAY							
900	CAPITAL OUTLAY	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-
	TOTAL POLICE HWY SAFETY GRANT	2,725		-	20,000	-	-	
	GRAND TOTAL POLICE EXP	6,025,635	6,232,753	7,256,681	6,744,247	6,767,319	8,080,953	8,481,413

DISPATCH

FINANCIAL SUMMARY



Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$395,730	\$374,576	\$395,730	\$372,419	\$395,730
TOTAL	\$395,730	\$374,576	\$395,730	\$372,419	\$395,730



ABOUT THE DEPARTMENT

The City of Spring Hill independently operated E911 Dispatch services (housed in City Hall) beginning in 2004, covering both the Maury County and Williamson County sides of the City. Due to advances in technology, investment in state-of-the-art infrastructure, and efficiencies derived from the consolidation of the dispatch function, Resolution 18-197 was approved on October 15, 2018, approving a consolidation agreement between the City and Williamson County Emergency Communications District (ECD) for Williamson County to take over the centralized dispatch function. The agreement provided that Spring Hill would pay the ECD for ten dispatch positions. Active Spring Hill Dispatch employees transitioned to Williamson County.

The remaining Dispatch budget provides primarily for funding for the contract with Williamson County ECD.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
42165 - DISPATCH								
PERSONNEL EXPENSE								
110	SALARIES	175,218	-	-	-	-	-	-
112	SALARIES - OVERTIME	50,706	-	-	-	-	-	-
114	OTHER SALARIES	-	-	-	-	-	-	-
118	INSURANCE OPT OUT	1,000	-	-	-	-	-	-
134	CHRISTMAS BONUS	908	-	-	-	-	-	-
141	PAYROLL TAX	16,869	-	-	-	-	-	-
142	HEALTH INSURANCE	44,012	-	-	-	-	-	-
143	RETIREMENT	15,992	-	-	-	-	-	-
144	RETIREMENT - ACTUARIAL DEFICIT (.80%)	-	-	-	-	-	-	-
147	UNEMPLOYMENT INSURANCE	330	-	-	-	-	-	-
	TOTAL PERSONNEL EXPENSE	305,035	-	-	-	-	-	-
OPERATING EXPENSE								
200	CONTRACTUAL SERVICES	40,388	6,484	23,630	6,000	22,630	22,630	
220	PRINTING, DUPLICATION, ETC.	136	-	-	-	-	-	-
241	ELECTRIC	1,701	1,750	2,000	1,700	2,000	2,000	
245	TELEPHONE NETWORK/CONN	11,777	784	-	-	-	-	-
246	CELL PHONES	1,457	1,028	600	95	600	600	
251	EMPLOYEE SCREENINGS, DRUGTESTS	268	-	-	-	-	-	-
258	CAMERA/TV/ RECORDING EQUIP/RADIO	2,488	-	3,500	-	3,500	3,500	
262	REPAIR & MAINT- RADAR- VIDEO	6,731	-	2,000	-	2,000	2,000	
267	REPAIR & MAINT - BLDG MAINT 354	-	-	-	-	-	-	-
283	TRAVEL	124	-	-	-	-	-	-
297	PAYMENT TO WILLIAMSON CO 911	182,000	364,000	364,000	364,000	364,000	364,000	
310	OFFICE SUPPLIES	763	-	-	-	-	-	-
320	TRAINING SUPPLIES	131	-	-	-	-	-	-
510	PEP INSURANCE COVERAGE	1,337	530	-	624	1,000	1,000	
790	MISCELLANEOUS	172	-	-	-	-	-	-
	TOTAL OPERATING EXPENSE	249,828	374,576	395,730	372,419	395,730	395,730	
	TOTAL DISPATCH EXPENDITURES	554,863	374,576	395,730	372,419	395,730	395,730	

GENERAL FUND

FIRE DEPARTMENT

FINANCIAL SUMMARY



Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$4,799,433	\$4,723,296	\$5,104,305	\$5,108,175	\$5,597,773
Services & Supplies	736,576	735,095	792,183	689,591	948,483
Debt Service	522,800	151,901	431,000	418,591	434,500
Capital Outlay	1,493,500	1,478,839	883,500	874,585	267,988
TOTAL	\$7,552,309	\$7,089,131	\$7,210,988	\$7,090,942	\$7,248,744

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Fire Chief	1	1	1	1
Deputy Fire Chief	0	1	1	1
Battalion Chief	3	3	3	3
Captains	10	10	10	13
Engineer	15	15	15	15
Firefighter	26	27	27	25
Training Officer	1	1	1	1
Fire Marshall	1	1	1	1
Fire Inspector	1	1	1	1
Admin. Lieutenant	1	1	1	1
TOTAL	59	61	61	62



INFORMATION:

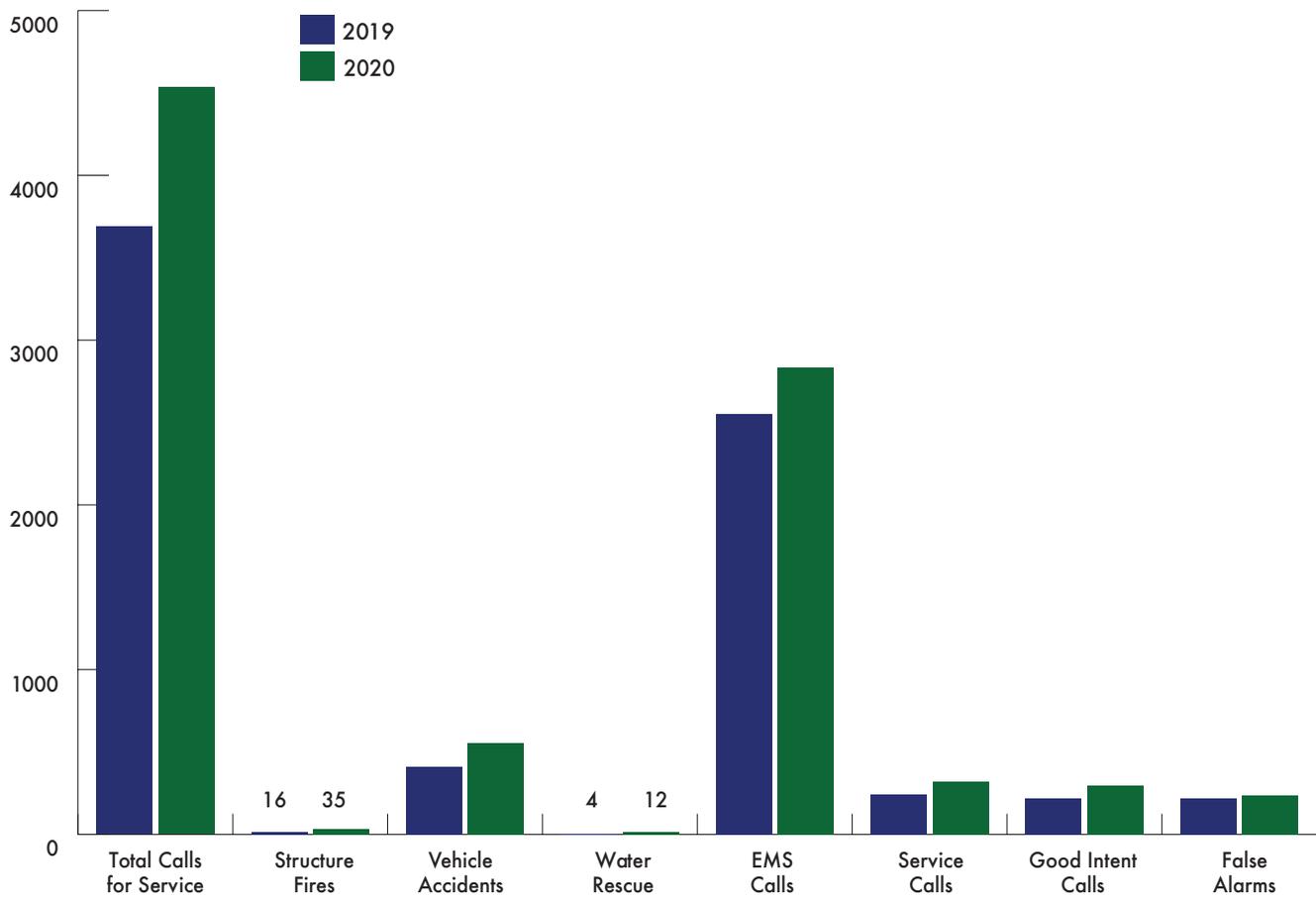
- Insurance Services Organization (ISO) Rating – 3
- Number of stations – 3
- Divisions – 4 (Administrative, Suppression, Prevention, Training)

FY 2020-21 ACCOMPLISHMENTS

- Replaced Ladder 1 with a new Pierce 100-foot aerial ladder truck.
- Added Assistant Training Officer and established of a mentoring program.
- Improved technology with upgrade to Mobile Data Terminals from air cards (MDT's).
- Placed 100 smoke alarms in residential homes and installed smoke alarms for the hearing-impaired.
- Partnered with Spring Hill Police Department to purchase and equip a Mobile Incident Command Center for large multi-agency emergencies and/or large planned events.

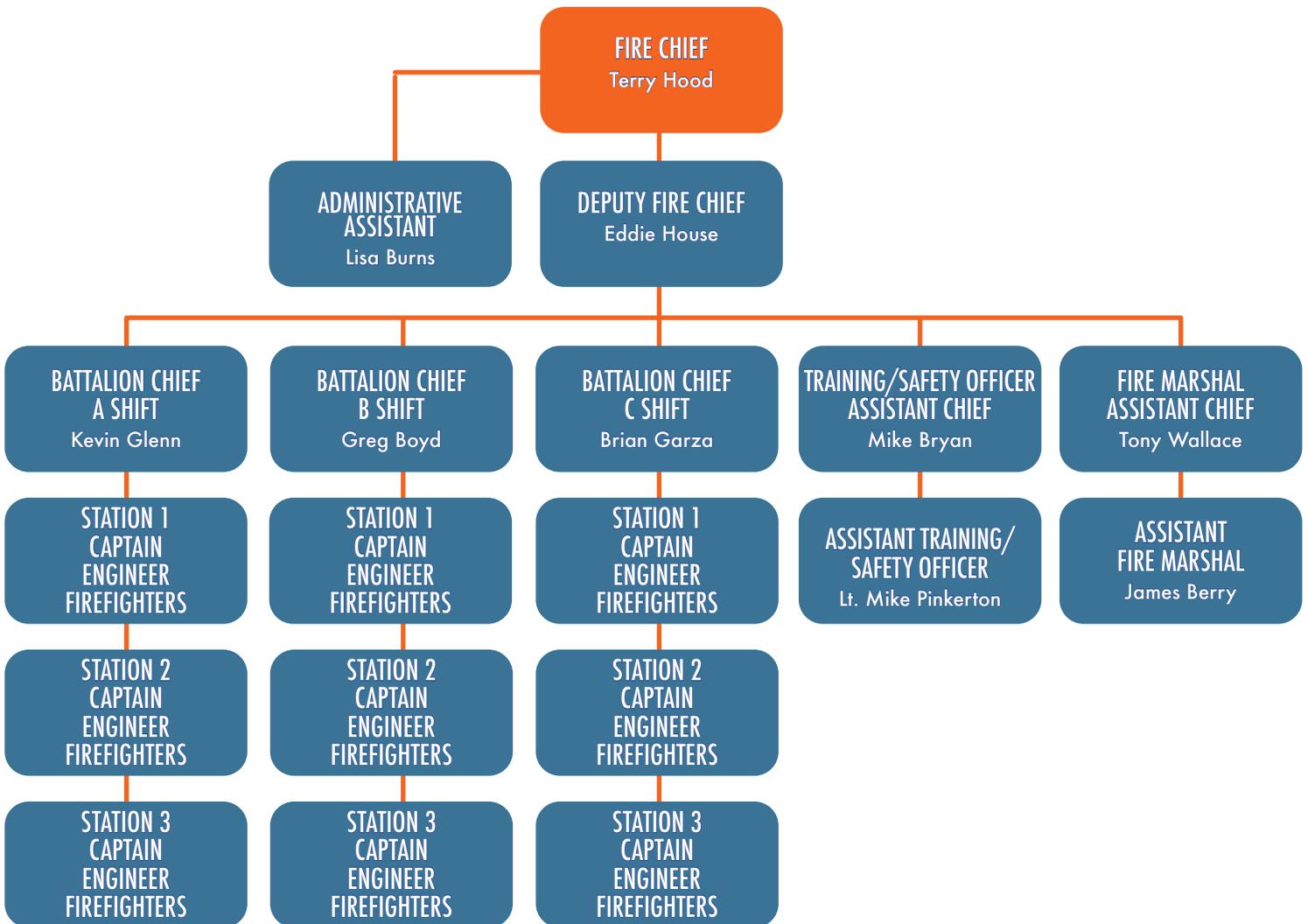


ACTIVITIES





FIRE DEPARTMENT



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**42200 - FIRE DEPARTMENT
PERSONNEL EXPENSE**

110	SALARIES	2,952,089	3,107,247	3,374,663	3,370,000	3,374,663	3,570,627	3,612,035
112	SALARIES - OVERTIME	85,928	78,216	56,110	80,000	80,000	90,000	90,000
118	INSURANCE OPT OUT	1,800	1,800	3,000	3,000	3,000		
119	OTHER SALARIES	-	42,400	42,400	42,400	42,400	42,400	42,400
134	CHRISTMAS BONUS	11,900	12,600	14,100	13,900	13,900	18,200	18,200
141	PAYROLL TAX	221,173	235,226	265,351	255,000	268,818	284,903	288,071
142	HEALTH INSURANCE	880,225	996,523	1,101,133	1,090,075	1,101,133	1,365,512	1,272,386
143	RETIREMENT	218,597	247,548	247,548	251,300	245,977	270,006	269,815
144	RETIREMENT - ACTUARIAL DEFICIT (.80%)	-	-					
147	UNEMPLOYMENT INSURANCE	2,450	1,736	3,000	2,500	1,476	1,866	1,866
	TOTAL PERSONNEL EXPENSE	4,374,162	4,723,296	5,104,305	5,108,175	5,131,367	5,646,516	5,597,773

OPERATING EXPENSE

200	CONTRACT SERVICES	13,764	43,352	20,000	40,000	20,000	20,000	20,000
211	POSTAGE, BOX RENT, ETC	-	70	100	50	100	100	100
235	MEMBERSHIP AND DUES	4,162	4,816	5,000	4,300	5,000	5,000	5,000
236	PUBLIC RELATIONS	6,576	7,867	8,000	6,000	8,000	8,000	8,000
238	TUITION REIMBURSEMENT						6,000	6,000
241	ELECTRIC	26,355	18,708	25,000	18,000	25,000	25,000	25,000
242	WATER/SEWER	3,341	2,589	12,000	3,000	12,000	12,000	12,000
244	NATURAL GAS	5,215	4,547	13,000	5,000	13,000	13,000	13,000
245	TELEPHONE NETWORK/CONN	31,531	31,461	26,000	32,000	26,000	26,000	26,000
246	CELL PHONES	6,264	15,116	19,438	17,500	19,438	19,438	19,438
248	MS4 - STORMWATER FEE	1,430	957	800	1,000	800	800	800
254	ENGINEERING	-	-	5,000	-	5,000	5,000	5,000
261	VEHICLE REPAIR/MAINT	46,268	59,720	60,000	44,130	60,000	60,000	60,000
262	EQUIPMENT REPAIR/MAINT	9,494	11,367	10,000	11,948	10,000	10,000	10,000
265	REPAIR & MAINT. - GROUNDS/BLDG	70,789			60,500	70,789	70,789	70,789
266	REPAIRS & MAINT - GROUNDS & IMPR	-	-	-	-	-	70,000	70,000
269	REPAIR & MAINT - OTHER	9,971	11,151	11,500	-	11,500	11,500	21,500
280	TRAINING	9,203	38,432	64,154	50,000	64,154	64,154	64,154
283	TRAVEL	-	286	-	-	-	-	-

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
284	MEALS AND ENTERTAINMENT	971	3,492	700	753	700	700	700
291	PHYSICALS	5,647	29,169	46,500	45,000	46,500	46,500	46,500
310	OFFICE SUPPLIES AND MATERIALS	1,516	1,155	3,000	3,000	3,000	3,000	3,000
314	COMPUTER HARDWARE	-	-	-	8,448	-	-	-
316	RADIOS						6,500	6,500
320	OTHER SUPPLIES (Firefighters EQIP)	57,843	55,639	50,000	40,000	50,000	50,000	50,000
322	AED & MEDICAL SUPPLIES	6,384	6,391	8,000	10,000	8,000	31,300	31,300
326	CLOTHING & UNIFORMS	97,174	96,138	97,000	97,000	50,500	46,600	50,500
331	GAS, OIL, & DIESEL	28,482	25,434	23,000	22,000	23,000	33,000	33,000
332	AUTOMOTIVE SUPPLIES	8,085	20	-	50	-	-	-
340	REPAIR & MAINTENANCE SUPPLIES	2,233	71,806	- 239	-	-	-	-
344	TURNOUT GEAR	-	-	-	-	46,500	77,268	77,000
345	FIRE FIGHTING TOOLS	34,461	-	82,224	50,000	82,224	82,224	82,224
510	PEP INSURANCE COVERAGE	124,638	121,868	115,000	104,129	115,000	115,000	
511	LIABILITY INSUR DEDUCTIBLE	-	-	-	2,066	-	-	-
513	WORKER'S COMP DEDUCTIBLE	5,381	2,282	-	-	-	-	-
621	2019 CON - FIRE TRUCK PRINCIPAL	-	181,000	155,000	181,000	155,000	155,900	155,900
623	PMT FIRE STATION # 2 - PRINCIPAL	83,107	85,448	88,000	88,000	88,000	91,000	91,000
624	PUMPER TRUCK - PRINCIPAL PAY	-	16,701	65,000	45,000	65,000	60,000	60,000
641	2019 CON - FIRE TRUCK INTEREST	-	-	35,500	55,875	35,500	52,000	52,000
643	PMT FIRE STATION # 2 - INTEREST	51,812	49,753	48,500	47,154	48,500	45,000	45,000
644	INTEREST PAYMENT - PUMPER TRUCK	-	-	13,000	27,562	13,000	31,500	31,500
692	BOND SALES EXPENSE	-	-	13,478	13,478	13,478	13,478	13,478
790	MISCELLANEOUS	218	100	2,500	-	2,500	2,500	2,500
	TOTAL OPERATING EXPENSE	723,533	886,996	1,223,183	1,108,182	1,223,183	1,362,851	1,382,983
CAPITAL OUTLAY								
900	FIRE STATION METAL BLDG	-	-	-	-	-	-	140,000
941	VEHICLE(S) (NON-FIRE APPARATUS)	34,988	75,484	-	-	-	80,988	80,988
942	MACHINERY & EQUIP	47,014	-	-	-	-	-	47,000
943	VEHICLE(S) FIRE APPARATUS)	-	1,374,252	713,000	704,085	704,085	-	-
945	COMMUNICATION EQUIPMENT	485,159	29,102	-	-	-	-	-
952	EMERG MOBILE COMMAND UNIT	-	-	170,500	170,500	170,500	-	-
	TOTAL CAPITAL OUTLAY	567,162	1,478,839	883,500	874,585	874,585	80,988	267,988
	TOTAL FIRE DEPARTMENT EXP	5,664,856	7,089,131	7,210,988	7,090,942	7,229,135	7,090,355	7,248,744

PUBLIC WORKS STREETS + HIGHWAYS



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$1,406,997	\$1,271,526	\$1,638,819	\$1,485,075	\$1,915,643
Services & Supplies	1,905,081	1,378,484	2,192,909	1,867,038	3,025,107
Capital Outlay	1,546,184	1,534,707	141,100	141,100	733,959
TOTAL	\$4,858,262	\$4,184,717	\$3,972,828	\$3,493,213	\$5,674,709

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Public Works Superintendent	1	1	1	1
Street Maintenance Supv	4	4	4	4
Equipment Operator II	4	4	4	4
Street Maintenance Worker	4	7	9	11
Traffic Signal Technician	2	2	2	2
Senior Mechanic	1	1	1	1
Senior Project Manager	1	1	1	1
Administrative Assistant	1	1	1	2
TOTAL	19	22	24	28

3 DIVISIONS

- Street Maintenance
- Traffic Control
- Fleet Division

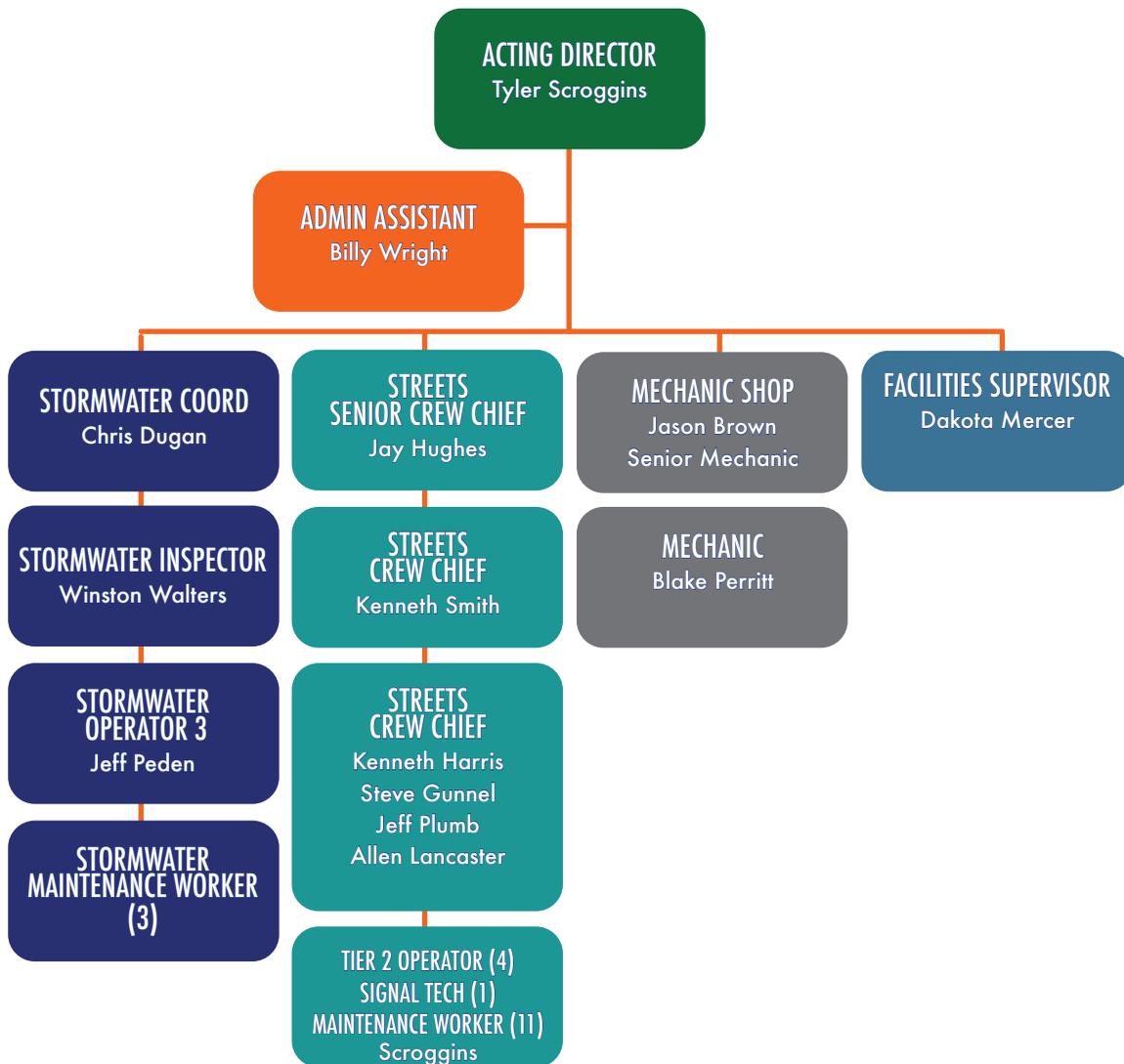


FY 2020-21 ACCOMPLISHMENTS

- Neighborhood sidewalk program: Commonwealth Drive, Chapman’s Retreat Drive, Stewart Campbell Parkway
- Street paving/resurfacing: Churchill Farms, multiple other locations
- Sidewalk repairs and installation of ADA-compliant crosswalks
- Traffic signal timing study - Highway 31
- Additional signalized intersection: Mahlon Moore & Kedron Road
- Provided work crews to assist the City of Mount Juliet with cleanup from March 2020 tornado and related storm damage.
- Assumed responsibility for routine upkeep for Duplex Road right-of-way, including 5 miles of mowing and street maintenance.
- Participated in Alex Drive community outreach event.

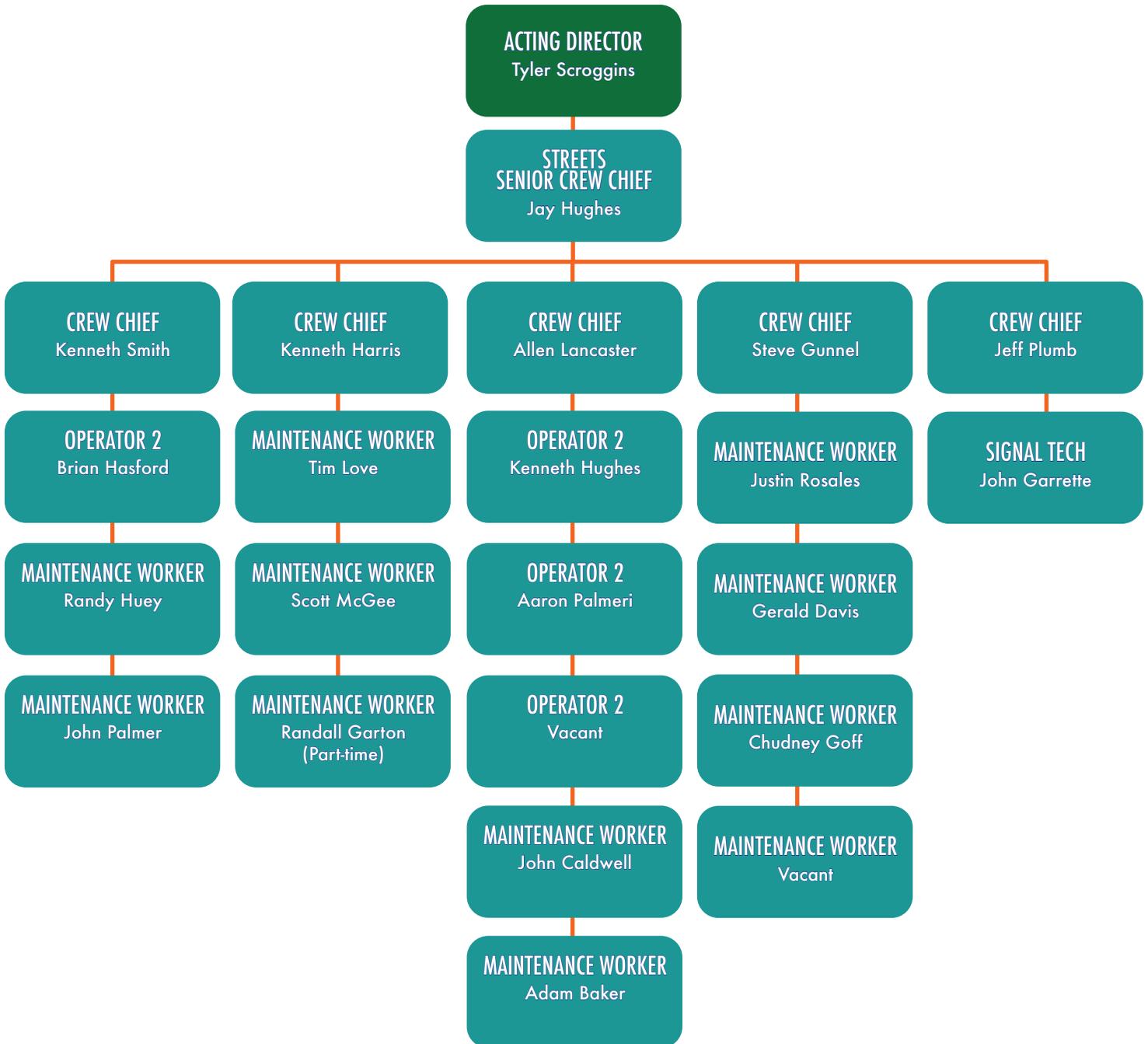


PUBLIC WORKS DEPARTMENT



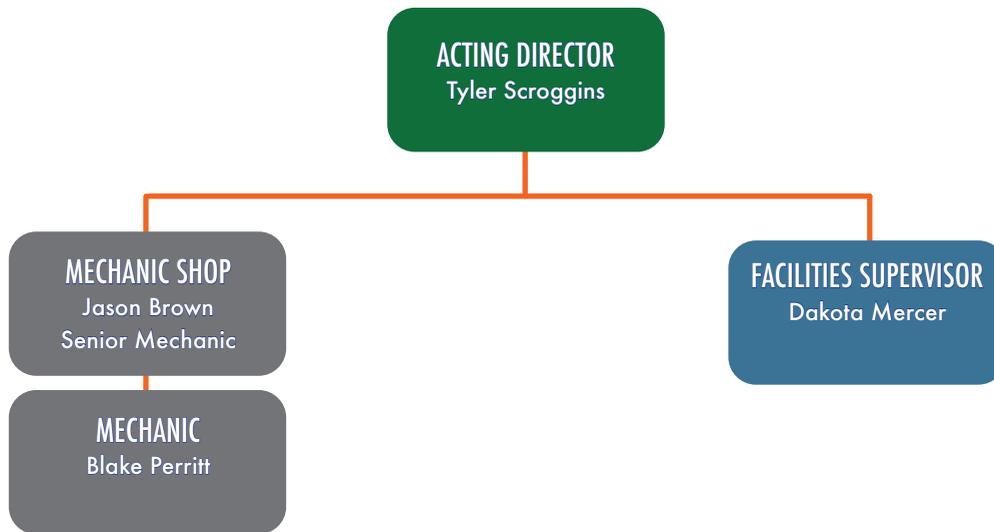


STREETS DEPARTMENT





MECHANIC SHOP & FACILITIES DEPARTMENT



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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43100 - STREETS + HIGHWAYS
PERSONNEL EXPENSE

110	SALARIES	818,030	872,381	1,107,354	994,000	1,107,354	1,103,830	1,259,330
112	SALARIES - OVERTIME	5,611	10,503	10,000	8,000	8,000	13,000	13,000
118	INSURANCE OPT OUT	3,200	3,650	6,100	-	-	-	-
119	OTHER SALARIES	-	-	-	19,000	-	31,200	31,200
134	CHRISTMAS BONUS	3,883	4,050	5,800	4,375	4,750	4,750	4,750
141	PAYROLL TAX	61,387	65,708	85,120	76,000	88,188	-	89,909
142	HEALTH INSURANCE	217,074	251,854	329,538	320,000	329,538	464,420	431,659
143	RETIREMENT	58,465	62,646	80,307	75,600	80,863	83,577	85,208
147	UNEMPLOYMENT INSURANCE	1,074	734	1,700	1,000	588	828	588
TOTAL PERSONNEL EXPENSE		1,168,725	1,271,526	1,638,819	1,485,075	1,526,343	1,789,792	1,915,643

OPERATING EXPENSE

200	CONTRACT SERVICES	74,995	62,778	94,700	75,350	94,700	94,700	94,700
211	POSTAGE, BOX RENT, ETC	295	-	100	100	100	100	100
235	MEMBERSHIPS, REGISTRATION F E E S	5,238	4,024	14,500	4,600	14,500	14,500	14,500
238	TUITION REIMBURSEMENT	-	-	-	-	-	6,000	6,000
241	ELECTRIC	7,430	6,647	10,000	7,000	10,000	10,000	10,000
242	WATER/SEWER	323	552	4,000	2,000	4,000	4,000	4,000
244	GAS	3,011	3,002	4,000	3,100	4,000	4,000	4,000
245	TELEPHONE NETWORK	7,256	6,690	13,000	8,500	13,000	13,000	13,000
246	CELL PHONES	2,250	2,678	3,150	3,202	3,150	3,150	3,150
247	STEERT LIGHTING-ELECTR & MAINT	331,555	357,820	360,000	373,818	360,000	380,000	380,000
248	STORMWATER FEES	74	148	-	200	-	-	-
254	ENGINEERING	-	737	10,000	-	10,000	10,000	10,000
260	REPAIR & MAINT OFFICE EQUIP	572	1,000	-	1,000	1,000	1,000	-
261	VEHICLE REPAIR & MAINT	38,603	24,387	40,000	25,000	40,000	40,000	40,000
262	EQUIPMENT REPAIR & MAINT	3,191	4,615	22,000	15,000	22,000	22,000	22,000
265	REPAIR & MAINT GROUNDS	-	-	78,000	78,000	78,000	78,000	78,000
266	REPAIR & MAINT BUILD	795	1,120	15,000	-	15,000	15,000	15,000
268	ROADS & STREETS REPAIR & MAINT	135,130	401,422	850,000	850,000	850,000	950,000	1,551,198
271	SIDEWALK REPAIR & MAINT	15,657	3,860	20,000	15,000	20,000	20,000	20,000
272	SIDEWALK NEW	175,121	136,242	150,000	150,000	150,000	150,000	205,000

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
280	TRAVEL	79	479	2,000	1,000	2,000	2,000	2,000
284	MEALS AND ENTERTAINMENT	258	577	200	1,500	200	200	200
291	MEDICAL SERVICES	1,504	2,023	1,000	1,000	1,000	1,000	1,000
299	TRAFFIC CALMING	534	-	-	-	-	-	-
310	OFFICE SUPPLIES	2,016	2,994	5,000	4,500	5,000	5,000	5,000
314	COMPUTER HARDWARE	2,280	-	-	-	-	-	-
317	PARTS AND SUPPLIES	13,881	18,952	45,000	30,000	45,000	50,000	50,000
319	SAFETY SUPPLIES PROGRAM	297	-	800	-	800	800	800
320	OPERATING SUPPLIES	32,027	37,014	30,000	29,000	30,000	55,000	55,000
322	SALT SUPPLIES	-	-	7,000	7,860	7,000	7,000	7,000
326	UNIFORMS	15,193	14,822	20,500	20,500	20,500	28,500	28,500
331	GAS, OIL, DIESEL FUEL, GREASE.	44,880	40,326	43,100	40,000	43,100	50,100	50,100
332	AUTOMOTIVE SUPPLIES	3,831	3,722	-	-	-	-	-
340	REPAIR & MAINTENANCE SUPPLIES	314	-	-	102	-	-	-
423	GUARD RAILS	38,381	54,021	35,000	25,000	35,000	35,000	35,000
424	STREET SIGNS & POSTS	12,462	27,049	25,000	20,000	25,000	30,000	30,000
510	PEP INSURANCE COVERAGE	102,990	95,277	90,000	70,112	90,000	90,000	90,000
511	LIAB INSURANCE DEDUCTIBLE	-	794	1,000	-	-	-	-
513	WORKER'S COMP DEDUCTIBLE	1,000	2,781	-	594	-	-	-
533	MACHINERY & EQUIPMENT RENTAL	2,652	8,667	5,000	3,000	5,000	5,000	5,000
	ROW PURCHASES					193,859	193,859	193,859
790	MISCELLANEOUS	36,166	7,495	193,859	1,000	-	-	-
800	RESERVES-FOR MOVE TO NORTHFIELD	-	-	-	-	-	-	-
	TOTAL OPERATING EXPENSE	1,173,418	1,378,484	2,192,909	1,867,038	2,192,909	2,368,909	3,025,107
CAPITAL OUTLAY								
900	COLD PLANER	-	-	-	-	-	-	22,000
919	CROSSINGS CIRCLE NORTH	456,816	1,412,595	-	-	-	-	-
933	MOWERS	-	-	-	-	-	26,000	26,000
941	VEHICLE	-	24,940	122,112	95,000	95,000	-	-
942	EQUIPMENT	16,191	-	46,100	46,100	-	-	68,500
943	VEHICLE - OPERATING	-	-	-	-	-	45,000	97,000
9XX	OLD TOWN SIDEWALKS							325,000
9XX	PORTABLE BUILDINGS							135,459
9XX	BRIDGE TO WWTP							60,000
	TOTAL CAPITAL OUTLAY	497,947	1,534,707	141,100	141,100	-	71,000	733,959
	TOTAL STREETS & HWAY EXP	2,840,090	4,184,717	3,972,828	3,493,213	3,719,252	4,229,701	5,674,709

PARKS + RECREATION



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$392,520	\$382,930	\$418,740	\$375,085	\$487,049
Services & Supplies	191,300	183,919	273,770	228,594	285,770
Capital Outlay	759,510	101,524	459,300	160,659	780,591
TOTAL	\$1,343,330	\$668,373	\$1,151,810	\$764,338	\$1,553,410

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Parks Director	1	1	1	1
Recreation Manager	1	1	1	1
Maintenance Supr	1	1	1	1
Groundskeeper	1	1	1	1
Maintenance Worker PT	3	3	3	2
Recreation Assistant PT	1	1	1	1
Recreation Worker PT	2	2	2	2
TOTAL	10	10	10	10



DEPARTMENT DESCRIPTION:

Five City Parks (Evans Park, Harvey Park, Walnut Street Skate Park, McLemore Avenue Park, Fischer Park at Port Royal)

Greenway projects in various stages of completion include:

- Rutherford Creek Greenway at The Revere will be the City's first completed greenway. It is located at the end of Derryberry Lane and will connect to the main Rutherford Creek Greenway which follows Rutherford Creek. It will be 3,500 feet long, have 3-4 pieces of outdoor workout equipment, and was completed in the first quarter of 2021.
- Rutherford Creek Greenway at Brandon Woods will be 4,300 feet long when it is completed. The construction has been approved but the completion date is currently unknown.
- Harvey Park Greenway will be 1.3 miles long and will connect Harvey Park to Wilkes Lane. The project will be completed by 2025.

GENERAL FUND - Parks & Recreation

FY 2020-21 ACCOMPLISHMENTS

- Preliminary design work continued on the Harvey Park Greenway.
- An update to the Spring Hill Bicycle and Greenway Plan was initiated.
- An update to the Spring Hill Parks and Recreation Master Plan was completed.
- Installed additional irrigation to athletic fields at Fischer Park
- Installed appropriate memorial plaques in Evans Park, Harvey Park, and Fischer Park
- Installed new park signs at every park
- Significant drainage repairs and playground repairs to the Fischer Park at Port Royal
- Sealing and restriping of Fischer Park at Port Royal Parking Lot
- Installed wheelchair swing and all-inclusive swing at Harvey Park
- Installed access walkway into Barkley Dog Park
- Implemented extensive COVID-19 protocols, management, and sanitization protocols
- Renovations to the Parks and Recreation offices
- Installed new water meter at the splash pad to better regulate water usage and performed extensive leak detection there.

ATHLETIC SUPPORT, LEAGUES, ORGANIZATIONS AND SCHOOLS

- Spring Hill Little League
- Spring Hill Lions Club
- Spring Hill Sports Association
- Farmers Market at Evans Park



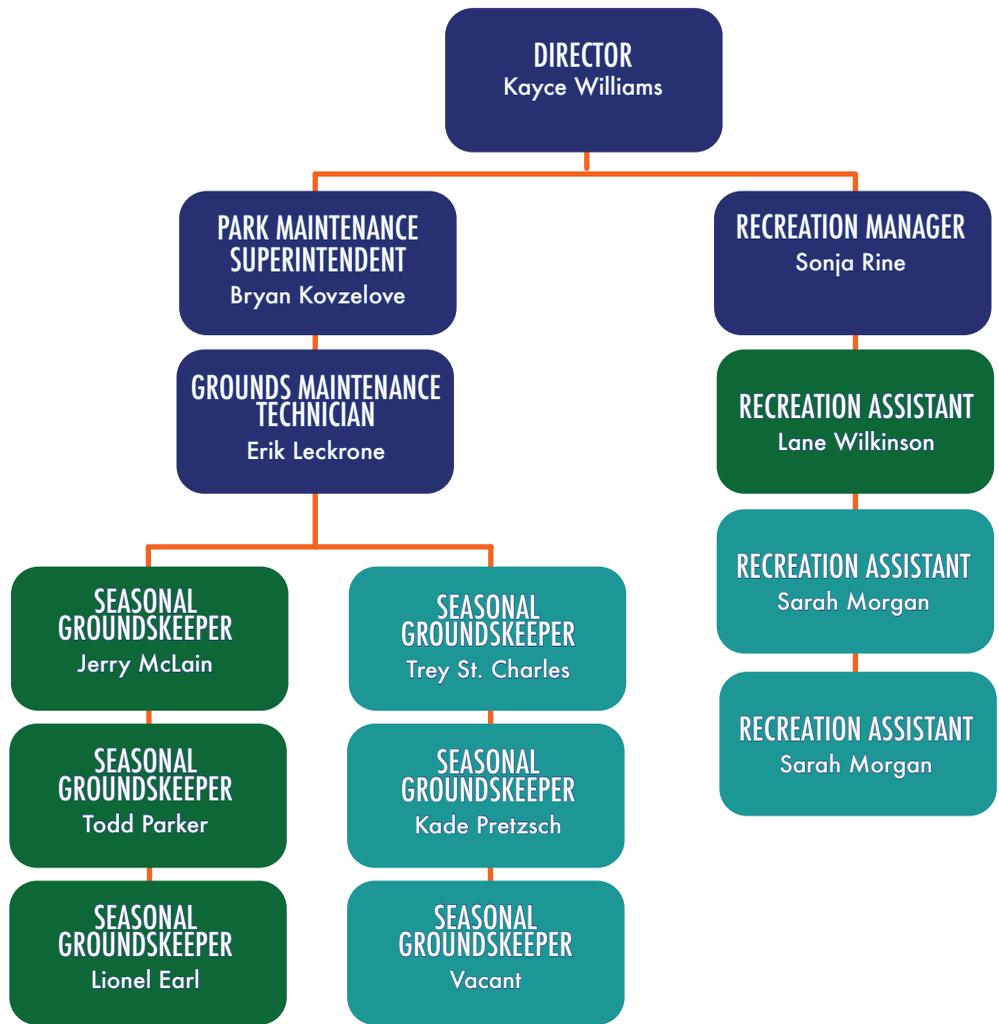
PARK PROGRAMMING

- Paint-along classes (children & adults)
- Mini Monet (children's art class)
- Creative Spirits (adult art class)
- Music classes
- Mixed media art classes
- Intergenerational art classes
- Walking the Hill walking group
- Meal Prep classes (teen and adult)
- Yoga classes (all ages)
- Jam session (all ages)
- Chess class





PARKS & RECREATION DEPARTMENT



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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44700 - PARKS + RECREATION DEPARTMENT
PERSONNEL EXPENSE

110	SALARIES	204,955	214,992	306,757	210,000	306,757	308,842	308,842
112	SALARIES - OVERTIME	11,509	7,453	5,000	1,000	1,000	1,000	1,000
115	PART TIME - MAINT	42,226	59,027	-	60,995	65,000	65,000	65,000
134	CHRISTMAS / LONGEVITY BONUS	700	800	1,200	850	850	1,450	1,450
141	PAYROLL TAX	19,028	20,865	24,856	21,000	28,581	28,786	28,786
142	HEALTH INSURANCE	64,534	66,007	66,007	66,000	58,503	58,503	54,532
143	RETIREMENT	14,372	13,465	14,620	15,000	26,152	27,281	27,281
147	UNEMPLOYMENT INSURANCE	425	321	300	240	157	158	158
	TOTAL PERSONNEL EXPENSE	357,750	382,930	418,740	375,085	487,000	491,020	487,049

OPERATING EXPENSE

200	CONTRACTUAL SERVICES - REC	9,273	8,018	13,950	14,000	13,950	13,950	13,950
201	CONTRACTUAL SERVICES - PARKS	-	-	1,500	750	1,500	1,500	1,500
221	PRINTING	-	2,158	1,500	1,500	1,500	1,500	1,500
235	MEMBERSHIPS, REGISTRATION FEES	435	1,271	700	1,500	700	700	700
238	TUITION REIMBURSEMENT						6,000	6,000
241	ELECTRIC	33,381	34,997	34,000	47,000	34,000	47,000	47,000
242	WATER/SEWER	21,644	24,149	25,000	16,500	25,000	25,000	25,000
244	NATURAL GAS	3,406	2,868	3,000	3,000	3,000	3,000	3,000
245	TELEPHONE NETWORK	9,194	8,697	8,000	9,000	8,000	8,000	8,000
246	CELL PHONES	2,640	3,607	3,300	3,700	3,300	3,300	3,300
248	MS4 - STORMWATER FEE	5,646	5,792	5,800	5,200	5,800	5,800	5,800
254	ENGINEERING	-	-	7,500	-	7,500	7,500	22,500
261	VEHICLE REPAIR & MAINT	1,665	1,952	2,000	1,700	2,000	2,000	2,000
265	REPAIR & MAINT - GROUNDS	6,613	6,536	8,000	55,000	28,500	28,500	28,500
266	REPAIR & MAINT - BUILD	60	1,515	14,500	7,000	14,500	14,500	14,500
280	TRAVEL	844	-	2,000	2,000	2,000	2,000	2,000
284	MEALS AND ENTERTAINMENT	164	42	500	500	500	2,500	2,500
310	OFFICE SUPPLIES	-	1,896	2,000	2,000	2,000	2,000	2,000
320	OPERATING SUPPLIES, REC	72,366	72,366	23,728	12,000	7,000	12,000	17,500
321	OPERATING SUPPLIES, PARKS	-	143	11,000	10,000	11,000	11,000	11,000
326	CLOTHING & UNIFORMS	1,500	2,062	1,800	1,800	1,800	1,800	1,800

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
331	GAS & OIL	5,539	4,365	10,000	8,000	10,000	10,000	10,000
332	AUTOMOTIVE SUPPLIES	896	168	500	500	500	500	500
340	REPAIR & MAINT SUPPLIES - REC	33,060	1,000	1,000	1,000	1,000		1,000
341	REPAIRS & MAINT SUPPLIES - ARKS	731	5,000	10,000	15,000	15,000	15,000	
510	PEP INSURANCE COVERAGE	17,412	16,231	16,000	12,094	16,000	16,000	16,000
513	WORKER'S COMP DEDUCTIBLE	-	238	-	-	-	-	-
533	MACHINERY & EQUIPMENT REC	117	350	1,000	350	1,000	1,000	1,000
534	MACHINERY & EQUIPMENT PARKS	-	500	500	500	500		500
790	MISCELLANEOUS	844	3	21,720	7,000	21,720	21,720	21,720
	TOTAL OPERATING EXPENSE	202,669	183,919	273,770	228,594	244,270	270,770	285,770
CAPITAL OUTLAY -								
9XX	PARK LAND ACQUISITION ANNUAL CONTRIB	-	-	-	-	30,000		100,000
9XX	BLEACHERS FOR ATHLETIC FIELDS	-	-	-	-	-	35,000	35,000
915	TRAILS / GREENWAY DEVELOPMENT	-	101,524	448,800	150,000	-	20,000	393,091
917	DERRYBERRY LN MOUNTAIN BIKE TRAIL	-	-	-	-	-	20,000	20,000
937	SKATE PARK (\$100K FROM GRANT)	-	-	-	-	-	7,500	7,500
940	SKATE PARK PHASE 2	-	-	-	-	-		25,000
941	VEHICLE - PICKUP TRUCK	22,120	-	-	-	-	70,000	70,000
942	PARKS & REC MACH/EQUIP	-	10,500	10,659	-	130,000		130,000
	TOTAL CAPITAL OUTLAY	22,120	101,524	459,300	160,659	-	312,500	780,591
	AUDIT ADJUSTMENT							
	TOTAL PARKS & RECREATION EXPENSE	582,539	668,373	1,151,810	764,338	731,270	1,074,290	1,553,410

GENERAL FUND

LIBRARY

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$661,862	\$641,105	\$686,835	\$ 686,608	\$ 760,913
Services & Supplies	225,600	213,746	201,626	201,681	218,000
Capital Outlay	10,000	10,000	8,387	8,387	8,000
TOTAL	\$897,462	\$864,851	\$896,848	\$896,676	\$986,913

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Library Director	1	1	1	1
Assistant Library Director	1	1	1	1
Library Technician II	2	2	2	2
Circulation Supervisor	1	1	1	1
Technician I	4	4	4	4
Library Technician PT	6	6	6	6
TOTAL	15	15	15	15

COVID-19

The COVID-19 pandemic created challenges for the Library such as limited operating hours, periodic shut downs, and a move to online-only library programs. The Library continued to provide service to its patrons by initiating a curbside pickup service, remote classes for technology and memoir writing and crafting.

FY 2020-21 ACCOMPLISHMENTS

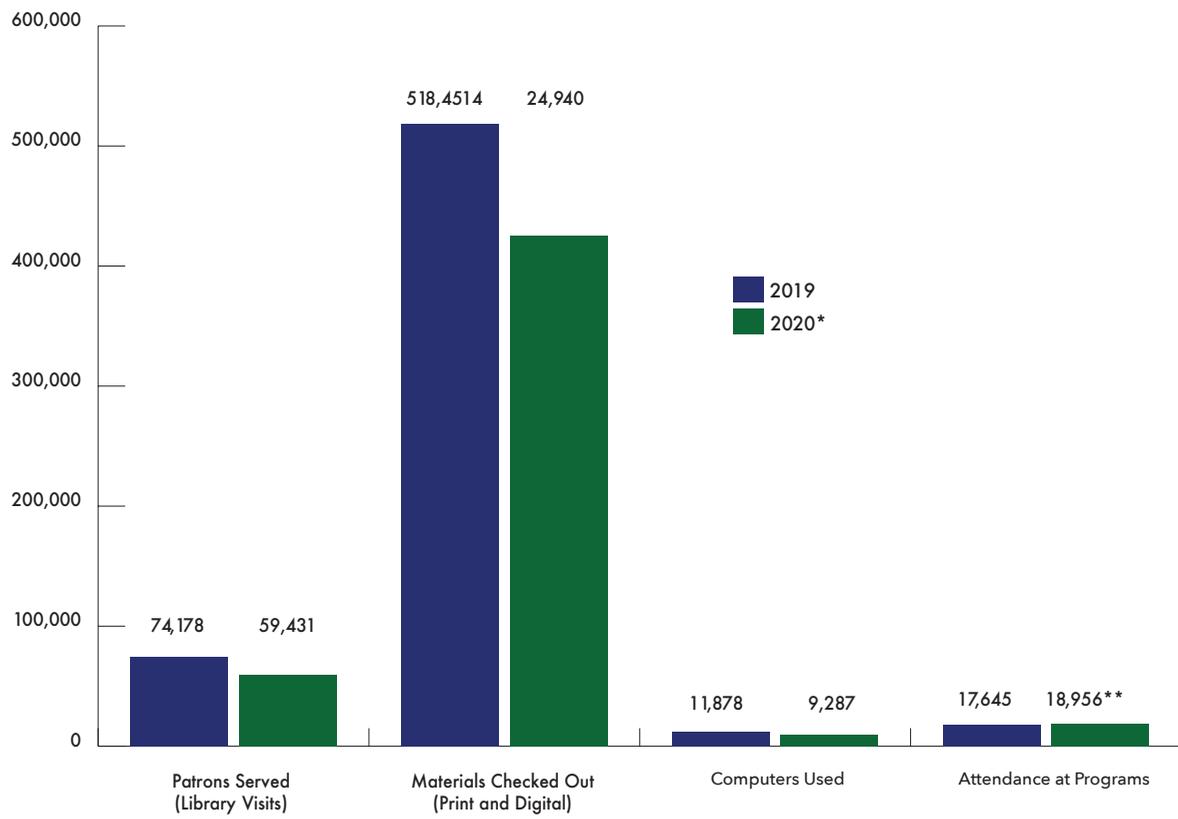
- Received a \$10,000 state appropriation to enhance the Summer Reading Program. Funds were used for an online reading tracker that provided badges for various achievements (hours logged, community activities completed) so that prizes could be awarded accordingly. This was an unusual year as the entire program had to be done online, offering professional programs with vendors on various online platforms.
- The library also received a grant for three Chromebooks for patrons to check-out, which was particularly helpful during lockdowns. Patrons were allowed to use computers for filling out unemployment forms, applying for jobs and Medicare, and doing taxes throughout the entire year. Facebook Live was used to offer daily programs throughout the year for all ages, but enhanced some with funding from this grant.
- With the restriction of online only programming, a new craft was shared each week by setting up take-and-make kits where the library provided the supplies and instructions for patrons to make the craft at home. This hands-on activity was a welcome break from those suffering from online overload.
- The Library partnered with City Hall, IT and the Police

Department to put WIFI hotspots in Police vehicles throughout Spring Hill to increase internet access during closure, as well as a boosted signal in the parking lot that brought heavy use throughout the year, particularly after the explosion in Nashville that shut down AT&T.

- Children created diary entries describing their experience during lockdown that will be turned into a book entitled Diary of a Pandemic Kid.
- The Library attempted to document this unusual year by asking City staff and the public to contribute items, photos and written pieces to a time capsule to be buried on Library property.

Note: A large part of the Library’s 2020-21 operating budget was spent on COVID supplies for staff and the public. Masks and hand sanitizer were provided, as well as additional cleaning supplies to meet the requirements of the Tennessee Pledge. A grant was received from Public Entity Partners to cover half of a tempered glass barrier to protect circulation desk staff.

ACTIVITIES

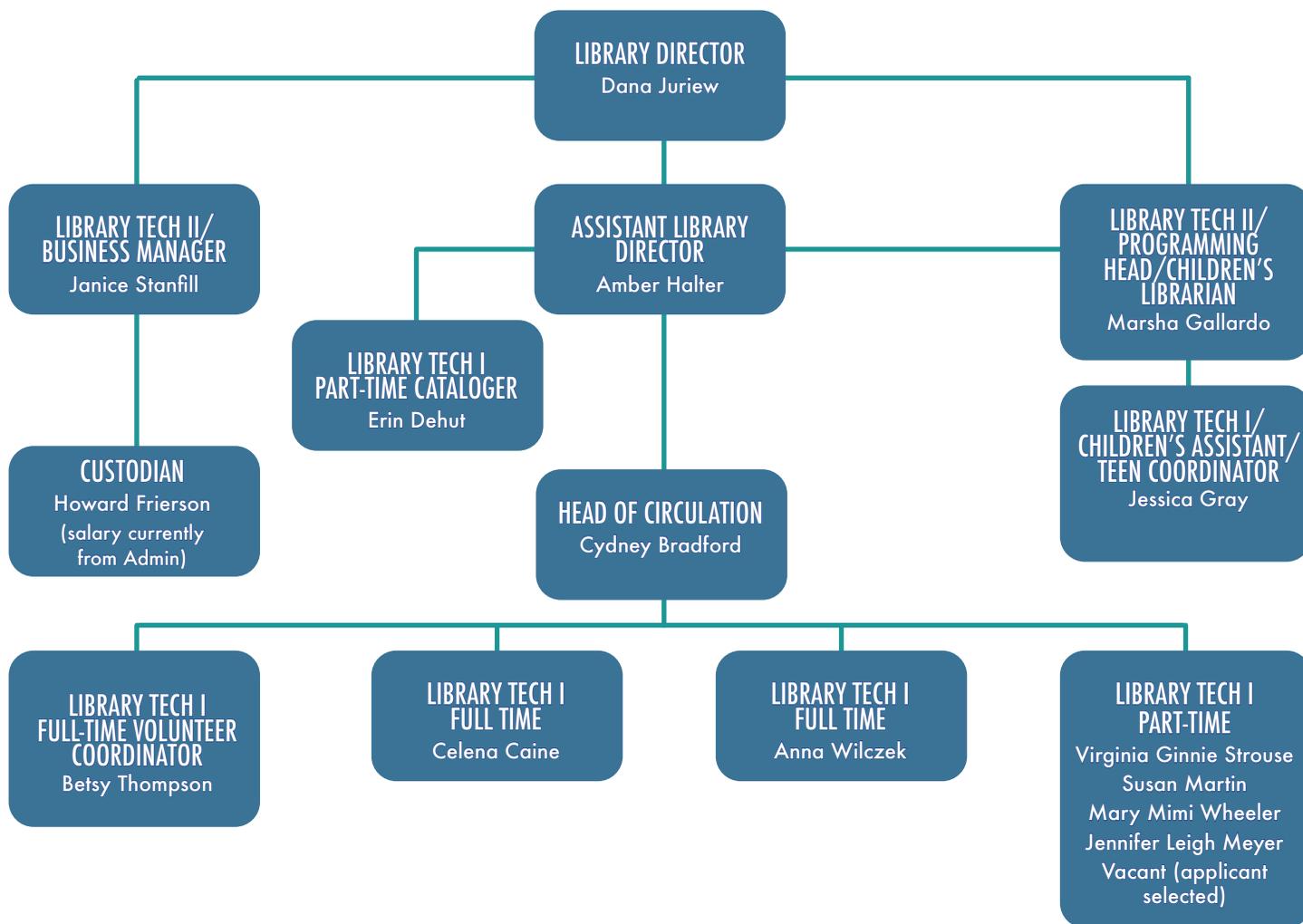


* 2020 decreases were COVID-related

** Facebook Programs = more access/convenient times



LIBRARY



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**44800 - LIBRARY
PERSONNEL EXPENSE**

110	SALARIES	459,984	485,692	521,272	512,937	550,203	554,203	560,203
112	SALARIES - OVERTIME	-	19	-				
114	INTERNSHIP SALARIES							8,000
118	INSURANCE OPT OUT	4,700	4,600	2,400	2,400	2,400	2,400	2,400
134	CHRISTMAS / LONGEVITY BONUS	1,550	1,700	1,800	1,700	1,700	2,000	2,000
141	PAYROLL TAX	35,119	36,885	39,876	38,995	42,404	43,345	43,804
142	HEALTH INSURANCE	59,849	80,821	91,317	97,159	112,349	111,309	103,477
143	RETIREMENT	27,888	30,960	30,960	33,067	38,801	41,079	40,789
144	RETIREMENT - ACTUARIAL DEFICIT (.80%)	-	-	-	-			
147	UNEMPLOYMENT INSURANCE	746	428	1,610	350	233	238	240
	TOTAL PERSONNEL EXPENSE	589,836	641,105	686,835	686,608	748,091	762,574	760,913

OPERATING EXPENSE

200	CONTRACT SERVICES	26,819	35,193	29,000	29,000	29,000	29,000	29,000
211	POSTAGE, BOX RENTAL	474	(26)	900	500	500	500	500
233	SUBS NEWS & PERIODICALS	21,535	3,000	15,000	10,626	15,000	15,000	15,000
235	MEMBERSHIPS, REG FEES, TUITION	2,670	2,500	3,000	2,500	2,500	2,500	2,500
241	ELECTRIC	25,653	22,522	26,000	23,000	26,000	26,000	26,000
242	WATER/SEWER	219	511	5,000	1,400	5,000	5,000	5,000
244	GAS	1,636	1,972	3,500	2,700	3,500	3,500	3,500
245	TELEPHONE NETWORK / CON	6,969	6,875	6,500	6,650	6,500	6,500	6,500
248	MS4 - STORMWATER FEE	837	1,130	1,100	1,010	1,100	1,100	1,100
262	REPAIR & MAINTENANCE OTHER	1,820	5,285	-	-	-	-	-
265	GROUNDS & MAINTENANCE	2,307	4,600	2,500	2,700	2,500	2,500	2,500
266	REPAIR & MAINTENANCE	2,245	12,798	4,000	3,500	4,000	4,000	4,000
280	TRAVEL	520	953	2,800	400	1,000	1,000	1,000
284	MEALS AND ENTERTAINMENT	241	276	200	150	200	200	200
310	OFFICE SUPPLIES	1,024	1,030	1,400	500	1,000	1,000	1,000
314	COMPUTER HARDWARE	11,152	-	-	-	2,000	2,000	2,000
320	OPERATING SUPPLIES	19,302	11,196	20,000	20,000	20,000	20,000	20,000
361	BOOKS	33,440	29,478	0,000	30,000	30,000	30,000	30,000
362	DVDs	9,743	7,412	9,000	9,000	7,000	7,000	7,000

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
363	ELECTRONIC MEDIA	17,394	7,753	10,000	10,000	10,000	20,000	20,000
364	CHILDREN'S LIBRARY SUPPLIES	4,057	1,201	1,200	1,300	1,200	1,200	1,200
365	CHILDREN'S BOOKS	25,215	20,335	22,000	22,000	20,000	20,000	20,000
366	ILS CHARGES (POLARIS, CASSIE, ETC)	24,879	13,273	14,000	14,000	14,000	14,000	14,000
510	PEP INSURANCE COVERAGE	4,455	4,482	5,000	4,871	5,000	5,000	5,000
511	LIABILITY CLAIMS	5,000	-	-	-	-	-	-
513	WORKER'S COMP DEDUCTIBLE	-	196	-	-	-	-	-
790	MISCELLANEOUS	1,606	1,094	2,026	1,000	1,000	1,000	1,000
800	RESERVES	-	-	-	-	-	-	-
	TOTAL OPERATING EXPENSE	258,176	213,746	201,626	201,681	201,626	218,000	218,000
	CAPITAL OUTLAY							
900	CAPITAL OUTLAY	-	10,000	8,387	8,387	-	-	-
949	OTHER EQUIPMENT	2,326	-	-	-	-	-	-
953	COMPUTER HARDWARE	-	-	-	-	-	8,000	8,000
	TOTAL CAPITAL OUTLAY	2,326	10,000	8,387	8,387	-	8,000	8,000
	TOTAL LIBRARY EXPENDITURES	850,339	864,851	896,848	896,676	949,717	988,574	986,913

GENERAL FUND

ECONOMIC DEVELOPMENT

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$79,520	\$57,496	\$ 0	\$ 0	\$ 0
Services & Supplies	30,100	28,993	0	0	0
TOTAL	\$109,620	\$86,489	\$ 0	\$ 0	\$ 0

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Economic Development Coord	1	1	0	0
TOTAL	1	1	0	0

DEPARTMENT DESCRIPTION

The Economic Development budget was established in FY 2017-18 to provide an allocation for the City’s Economic Development functions. The budget primarily provided for salary/benefits expense for the Economic Development Coordinator position, as well as funding for advertising, recruitment materials and marketing expense.

The Economic Development budget was not funded for FY 2020-21 and dialogue is ongoing regarding whether or not the function will be continued in the same fashion.



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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47200 - ECONOMIC DEVELOPMENT

PERSONNEL EXPENSE

110	SALARIES	37,689	38,477					
112	SALARIES - OVERTIME	-	-					
134	CHRISTMAS BONUS	100	100					
141	PAYROLL TAX	2,743	2,798					
142	HEALTH INSURANCE	10,857	13,190					
143	RETIREMENT	2,776	2,903					
147	UNEMPLOYMENT INSURANCE	33	28					
	TOTAL PERSONNEL EXPENSE	54,199	57,495	-	-	-		

OPERATING EXPENSE

200	CONTRACT SERVICES	-	-					
218	ADV PUB, JOURNALS	14,979	14,906					
221	PRINTING, STATIONERY, FORMS	541	-					
231	EDC RECRUITMENT EFFORTS	855	3,360					
235	MEMBERSHIPS, REG FEES, TUITION	3,435	4,300					
236	PUBLIC RELATIONS & RECRUITING	1,277	895					
237	MARKETING MATERIALS	332	384					
246	CELL PHONES	727	1,111					
252	LEGAL SERVICES	-	-					
280	TRAVEL	1,812	2,166					
284	MEALS AND ENTERTAINMENT	612	231					
285	TRAINING	345	-					
310	OFFICE SUPPLIES	369	310					
313	COMPUTER SOFTWARE	-	981					
320	OPERATING SUPPLIES	650	-					
331	FUEL	35	90					
510	PEP INSURANCE PREMIUMS	-	96					
790	MISCELLANEOUS	-	165					
	TOTAL OPERATING EXPENSE	25,969	28,993	-	-	-		

CAPITAL OUTLAY

953	COMPUTER HARDWARE	-	-					
	TOTAL CAPITAL OUTLAY	-	-					
	TOTAL ECONOMIC DEV EXP	80,168	86,489	-	-	-		

99300 OTHER FINANCING SOURCES

602	OTHER FINANCING SOURCES	-	-					
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STATE STREET AID



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$ 702,220	\$ 599,954	\$ 881,000	\$ 845,827	\$ 1,203,972
Debt Service	363,500	361,619	359,844	358,213	360,876
Capital Outlay	75,000	0	80,092	48,975	134,629
TOTAL	\$1,140,720	\$ 961,573	\$1,320,936	\$ 1,273,015	\$1,699,477

FUND DESCRIPTION

This activity accounts for revenue and expenditures from the City's share of State gasoline taxes. The State distributes the taxes to municipalities based on per capita population. Tennessee law requires that these receipts be kept in a separate fund and used for construction and maintenance of City streets and certain related street expenditures.

Streets are defined as streets, highways, avenues, boulevards, public owned right-of-ways, bridges, tunnels, public parking areas, and other public ways dedicated to public use and maintained for general public travel lying within a municipality's corporate boundaries.

Related street expenditures include construction, reconstruction, improvements, and maintenance of streets, including paving, repaving, grading and drainage, repairs, cleaning, acquisition and maintenance of rights-of-way, and extension and widening of existing streets.

Other allowable expenses include acquisition or lease or lease/purchase of trucks and other equipment necessary in the construction and maintenance of streets. This includes the purchase, construction or leasing of facilities to store such equipment, street lighting, signage and other traffic control devices as well as administrative and other necessary expenses in connection with such street improvements.

FY 2021-2022 BUDGET HIGHLIGHTS

Paving allocation of \$1,150,000

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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121 STATE STREET AID REVENUES

33551	STATE GAS & MOTOR FUEL TAX	1,415,762	1,430,727	1,293,952	1,455,000	1,465,805	1,475,914	1,475,914
33552	STATE CITY STREETS & TRANS	80,278	80,468	80,278	80,278	80,278	80,278	80,278
33555	STATE REIMBURSEMENT - DUPLX RD	-	-	-	-	-	-	-
36100	INTEREST	189	406	150	450	400	400	400
36410	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-
36930	LOAN PROCEEDS - DUPLEX RD ROW	-	-	-	-	-	-	-
36999	PRIOR YEAR REVENUE	-	-	35,827	-	-	-	-
	TOTAL STATE STREET AID	1,496,240	1,511,411	1,410,397	1,535,728	1,546,483	1,556,592	1,556,592

43190 - STATE STREET AID - EXPENDITURES

200	CONTRACT SERVICES - DUPLEX RD	19,389	-	-	-	-	-	-
254	ENGINEERING SERVICES	2,995	-	91,000	80,000	-	-	-
256	PLANNING SERVICES	14,669	-	-	-	-	-	-
261	AUTOMOTIVE REPAIR & MAINT	10,645	-	-	-	-	-	-
268	ROADS & STREETS PAVING, REPAIR	536,323	530,328	750,000	750,000	750,000	1,150,000	1,150,000
299	TRAFFIC CALMIING	-	-	40,000	-	-	-	40,000
320	OPERATING SUPPLIES	1,322	60,703	-	-	-	-	-
533	EQUIPMENT RENTAL	1,045	-	-	-	-	-	-
611	PRINCIPAL RESERVES BLVD	30,780	31,647	32,550	32,515	34,000	34,000	34,000
613	PRINCIPAL IN DUPLEX R-O-W	68,743	70,679	72,650	72,650	75,000	75,000	75,000
620	PRINCIPAL DUE ON CAPITAL	175,000	180,000	180,000	180,000	185,000	185,000	185,000
630	INTEREST ON CAPITAL OUTLAY	22,792	19,712	16,544	16,544	13,376	13,376	13,376
631	INTEREST RESERVES BLVD	19,740	18,427	18,000	17,500	17,500	16,500	16,500
633	INTEREST ON DUPLEX R-O-W	42,829	41,154	40,100	39,004	38,000	37,000	37,000
932	TRAFFIC SIGNALIZATION	-	8,922	44,265	48,975	-	-	134,629
941	MACHINERY & EQUIPMENT	-	-	35,827	35,827	-	-	-
	TOTAL STATE STREET AID	946,273	961,573	1,320,936	1,273,015	1,112,876	1,510,876	1,699,477
	STATE STREET AID BEG FUND BAL	512,554	1,062,52	1,612,360	1,612,360	1,875,073	1,875,073	1,875,073
	TOTAL STATE STREET AID REVENUE	1,496,240	1,511,411	1,410,397	1,535,728	1,546,483	1,556,592	1,556,592
	TOTAL STATE STREET AID EXPENDITURES	946,273	961,573	1,320,936	1,273,015	1,112,876	1,510,876	1,699,477
	STATE STREET AID END FUND BAL	1,062,522	1,612,360	1,701,821	1,875,073	2,308,680	1,920,789	1,732,188

ELECTRONIC TRAFFIC CITATION

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$2,000	\$0	\$2,000	\$0	\$9,636
TOTAL	\$2,000	\$0	\$2,000	\$0	\$9,636

FUND DESCRIPTION

The Electronic Traffic Citation Fund was established in FY 2017-18 in accordance with a 2014 amendment to Tennessee Code Annotated, Section 55-10-207(a)(2). The Code provides that court clerks shall charge and collect an electronic traffic citation fee of five dollars (\$5.00) for each traffic citation resulting in a conviction. Of the five-dollar (\$5.00) fee, one dollar (\$1.00) is retained by the Court Clerk and four dollars (\$4.00) is transmitted to the law enforcement agency and recorded in a special revenue fund to be used only for electronic citation system and program related expenses and technology, equipment, repairs, replacement and training to maintain the electronic citation program. Additionally, the funds retained by the Court Clerk may only be used for computer hardware and related expenses.

The City enacted electronic citation fee with Ordinance 16-15 on August 15, 2016. The five-dollar fee terminates five (5) years after enabling legislation is passed by the governing body and is thus set to terminate on August 15, 2021.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
122 ELECTRONIC TRAFFIC CITATION FEE								
35101	E-CITATIONS	95	733	400	700	167	167	167
35102	E-CITATIONS-PD	380	2,931	1,600	3,000	667	667	667
36100	INTEREST EARNINGS	0	0	-	2	1	1	1
	TOTAL ELECTRONIC TRAFFIC CIT	475	3,664	2,000	3,702	834	834	834
122 - 42122 -TRAFFIC CITATION FEES								
310	OFFICE SUPPLIES	-	-	1,000	-	-	9,636	9,636
320	OPERATING SUPPLIES	-	-	1,000	-	-	-	-
	TOTAL ELECTRONIC TRAFFIC CI	2,000	-	-	9,636	-	9,636	9,636
	ELEC. TRAFFIC CITATION FEE	961	1,436	5,100	5,100	8,802	8,802	8,802
	TOT ELEC. TRAFFIC CITATION FEE	475	3,664	2,000	3,702	834	834	834
	TOT ELEC. TRAFFIC CITATION FEE		-	2,000	-	-	9,636	9,636
	ELEC. TRAFFIC CITATION FEE	1,436	5,100	8,802	9,636	0	0	0

NORTHFIELD

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$ 92,631	\$ 99,381	\$106,302	\$120,610	\$ 0
Services & Supplies	1,006,075	644,331	1,004,620	411,450	0
Debt Service	922,898	748,205	922,556	907,000	0
Capital Outlay	6,700,000	0	15,000	500	0
TOTAL	\$8,721,604	\$1,491,916	\$2,033,478	\$1,439,560	\$ 0

FUND DESCRIPTION

The Northfield Fund was established in FY 2018-19 to track revenues and expenditures related to the Northfield Facility. The Northfield Building, (formerly known as the Workforce Development and Conference Center) was purchased by the City in December 2017. The entire Northfield Complex and related land was also annexed into City limits. The two-story, 355,000 square-foot office building located at 5000 Northfield Lane is about a mile southwest of City Hall, off U.S. 31 and Saturn Parkway. The seven connected buildings that make up Northfield currently serve a range of lease tenants, including the office of the South Central Tennessee Workforce Alliance, satellite locations of college and technical school programs, two call centers, and the Spring Hill Chamber of Commerce, among others. There is extensive unfilled office space. The intent was for the leases to remain to assist with covering the expense of operating and maintaining the facility.

The City purchased the facility with the intent of expanding the Spring Hill Public Library from its current 17,000 square foot location to 41,000 square feet in Building 100 of Northfield and to renovate space on the opposite end of Northfield in Building 700 for a new Police headquarters. The Planning and Building Codes offices relocated to Building 500 in December of 2018. Future plans envisioned relocating Public Works, IT, and potentially Finance and Administration to Northfield, as well. In June 2019, the Board of Mayor and Aldermen voted to postpone the bid award for Library construction and further evaluate the long-term viability of renovating the facility into a centralized municipal center. The Board of Mayor and Aldermen engaged Sevan Multi-Site Solutions to perform a building assessment that was later placed on hold when the City received and later accepted an unsolicited offer to purchase the building.

The building was purchased by World Wide Stages with the transaction closing in May, 2021. As a result, no funds were allocated for FY2022.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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NORTHFIELD BUILDING

123 - NORTHFIELD BUILDING REVENUE

36100	INTEREST EARNINGS	47	76	-	97	50	50	-
36220	LEASE OF PROPERTIES	939,589	881,088	830,000	855,000	850,000	850,000	-
36221	OTHER RENTALS	4,318	30,806	5,000	17,250	5,000	5,000	-
36410	OTHER REVENUES	82,075	2,638	500	296	-	-	-
36922	PROCEEDS FROM TMBF LOAN	-	-	-	-	-	-	-
36925	2019 BOND PROCEEDS-TAXABLE (POLICE)	-	-	-	-	-	-	-
36961	OP TRANS FROM GEN FUND	803,000	748,205	1,189,417	747,864	922,593	-	-
36999	PRIOR YEAR REVENUE	-	-	-	-	-	-	-
37502	MISCELLANEOUS REVENUE N'FIELD	-	-	-	-	-	-	-
	TOTAL NORTHFIELD BUILDING	1,829,029	1,662,813	2,024,917	1,620,507	1,777,643	855,050	-

123-43100 - NORTHFIELD BUILDING EXPENSES

PERSONNEL EXPENSE

110	SALARIES	95,305	72,982	78,336	91,500			
112	SALARIES - OVERTIME	480	199	-	-			
134	CHRISTMAS BONUS	100	150	150	150			
141	PAYROLL TAX	7,129	5,541	6,138	6,700			
142	HEALTH INSURANCE	17,417	16,332	17,002	17,500			
143	RETIREMENT	5,781	4,120	4,585	4,700			
147	UNEMPLOYMENT INSURANCE	187	56	91	60			
	TOTAL PERSONNEL EXPENSE	126,399	99,380	106,302	120,610	-		

OPERATIONAL EXPENSES

200	CONTRACTUAL SERVICES	108,771	112,132	141,600	95,000	141,600	141,600	-
235	DUES & REGISTRATION FEES	149	170	-	171	-	-	-
241	ELECTRIC	373,621	328,381	392,216	33,000 3	92,216	392,216	-
242	WATER	44,341	83,142	35,000	85,000	35,000	55,000	-
243	SEWER	17,129	1,653	15,884	15,000	15,884	15,884	-
244	NATURAL GAS	33,611	37,328	38,400	36,000	38,400	35,600	-
245	TELEPHONE & OTHER COM	5,409	8,168	3,600	8,500	6,100	10,900	-
246	CELL PHONES	1,327	999 700	1,100	1,200	1,600	1,600	-
252	LEGAL SERVICES	158	-	2,500	2,000	-	-	-
265	REPAIR AND MAINT GROUNDS	-	-	-	15,000	-	-	-
266	REPAIR AND MAINT BUILDINGS	63,626	10,742	78,000	10,000	78,000	72,000	-

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
280	TRAVEL & TRAINING	-	152	1,000	-	500	500	-
290	OTHER SERVICES & CHARGES	-	10,295	15,000	10,000	15,000	15,000	-
293	DOCUMENT RECORDATION EXP	6,312	-	-	-	-	-	-
298	SANITATION SERVICES	2,948	3,314	5,000	3,000	5,000	5,000	-
310	OFFICE SUPPLIES	646	726	500	500	500	500	-
313	COMPUTER SOFTWARE	190	-	-	197	-	-	-
314	COMPUTER HARDWARE	3,224	150	-	84	-	-	-
320	OPERATING SUPPLIES	2,587	213	-	-	-	-	-
340	REPAIR & MAINTENANCE SUPPLIES	8,920	5,765	4,720	4,500	4,720	4,720	-
510	PEP INSURANCE	37,616	41,001	48,600	47,398	48,600	48,600	-
621	NORTHFIELD PRINCIPAL PAYMENT	464,000	480,000	497,000	497,000	515,000		
631	NORTHFIELD INTEREST PAYMENT	338,714	268,205	425,556	410,000	410,000		
800	RESERVES	-	24,930	221,900	45,000	221,900		
	NORTHFIELD OPERATING EXPEN	1,513,299	1,392,535	1,927,176	1,318,450	1,929,620	799,120	-
CAPITAL OUTLAY -								
941	MACHINERY & EQUIPMENT	17,614	-	-	500	-	-	-
	NORTHFIELD CAPITAL IMP	17,614	-	-	500	-	-	-
	TOTAL NORTHFIELD BUILDING	1,657,312	1,491,916	2,033,478	1,439,560	1,929,620	799,120	-
	NORTHFIELD BUILDING BEG	100	146,886	317,784	317,784	498,731		-
	TOTAL NORTHFIELD BUILDING REV	1,829,029	1,662,813	2,024,917	1,620,507	1,777,643		
	TOTAL NORTHFIELD BUILDING EXP	1,657,312	1,491,916	2,033,478	1,439,560	1,929,620		
	NORTHFIELD BUILDING END BAL	146,886	317,784	309,223	498,731	346,754		

IMPACT FEES

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$ 35,000	\$ 0	\$ 0	\$ 0	\$ 0
Capital Outlay	1,542,685	879,487	2,544,752	125,852	3,255,000
TOTAL	\$1,577,685	\$879,487	\$2,544,752	\$125,852	\$3,255,000

FUND DESCRIPTION

This fund accounts for revenue and expenditures from impact fees assessed by the City for residential and non-residential development. Impact fees and a corresponding fund were adopted by Ordinance 15-04 dated December 21, 2015, and implemented in March 2016 per the Impact Fee Schedule included within that ordinance.

Impact fees are imposed at the time of a building permit or certificate of occupancy issuance in an amount based upon the gross square footage of residential or nonresidential development and the number of such units. Revenues from the fees are used to finance public facilities and services, the demand for which is generated by new development in annexed development subareas, instead of requiring the public at-large to fund those improvements. The fees shall be spent on new or enlarged capital facilities improvements that substantially benefit those developments that pay the fees.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
124 - IMPACT FEES								
34316	IMPACT FEES	956,060	1,123,520	900,000	2,328,394	900,000	1,200,000	1,200,000
36100	INTEREST EARNING	5 8,022	7,360	3,000	2,800	2,000	2,000	2,000
	TOTAL IMPACT FEE REVENUES	964,082	1,130,880	903,000	2,331,194	902,000	1,202,000	1,202,000
124 - 43110 IMPACT FEE EXPENDITURES & OPERATIONAL EXPENSES								
200	CONTRACTUAL SERVICES	-	-	-	-	-	-	-
	IMPACT FEES OPERATING EXPENSES	-	-	-	-	-	-	-
CAPITAL IMPROVEMENTS								
911	MAJOR THOROUGHFARE	-	-	4,900	4,000			
913	HIGHWAY 31 WIDENING	-	-	125,000	-		125,000	125,000
915	BUCKNER ROAD EXTENSION-WEST	101,500	174,833	11,333				
916	BUCKNER ROAD EXTENSION-EAST	78,077	137,343	8,065				
	PETRA COMMONS	48,726	125,000	125,000			125,000	125,000
	COUNTESS ROUNDABOUT	610,000	35000				610,000	610,000
917	I-65 INTERCHANGE	340,937	558,062	46,954			250,000	250,000
918	BUCKNER ROAD WIDENING PROJECT	-	9,250	920,000			920,000	920,000
919	BUCKNER LANE WIDENING	-	-	400,000			400,000	400,000
920	BUCKNER LANE WIDENING - ROW	-	-	1,000,000	52,726	1,500,000	1500000	
	TRAFFIC SIGNALS @ SATURN & KEDRON						800,000	800,000
932	TRAFFIC SIGNALIZATION	-	-	28,500	20,400	25000	25,000	25,000
	IMPACT FEES CAPITAL IMPROVEMENTS	520,515	879,487	2,544,752	125,852	2,235,000	1,685,000	3,255,000
	TOTAL IMPACT FEES	520,515	879,487	2,544,752	125,852	2,235,000	1,685,000	3,255,000
	IMPACT FEE BEG FUND BAL	1,366,835	1,810,402	2,061,795	2,061,795	4,267,137	2,934,137	4,267,137
	TOTAL IMPACT FEE REV	964,082	1,130,880	903,000	2,331,194	902,000	1,202,000	1,202,000
	TOTAL IMPACT FEE EXP	520,515	879,487	2,544,752	125,852	2,235,000	1,685,000	3,255,000
	IMPACT FEE ENDING BAL	1,810,402	2,061,795	420,043	4,267,137	2,934,137	2,451,137	2,214,137

ADEQUATE FACILITIES

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$662,329	\$ 63,724	\$1,265	\$1,265	\$1,500
Debt Service	740,650	737,867	740,600	737,402	736,850
Transfers	149,502	-	95,800	-	40,000
Capital Outlay	4,029,052	498,115	3,572,451	3,081,539	3,006,514
TOTAL	\$5,581,533	\$1,299,706	\$4,410,116	\$3,820,206	\$3,784,864

FUND DESCRIPTION

This activity accounts for revenue and expenditures from the City’s share of Adequate Facilities Taxes on new developments. The tax is tied to the building permit process and is based upon the premise that adding new residential and non-residential development will require demand for additional public facilities and services (roads, police, fire, parks, sanitation, utility services).

The tax “apportions the cost of providing additional public facilities and services among existing and future users of such facilities in proportion to the demands for these facilities generated by such users”.

Tax dollars are segregated within the Adequate Facilities Fund and are used for capital improvements reasonably attributable to new development.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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125 - ADEQUATE FACILITIES TAX-REVENUE

33441	AFT - ROADS	436,500	476,525	300,000	385,500	300,000	300,000	300,000
33461	AFT - OTHER	1,487,229	1,098,316	700,000	1,098,908	700,000	700,000	700,000
33810	CAPITAL IMP- WIL CO SCHOOL	445,668	508,529	400,000	509,412	510,000	510,000	510,000
36100	INTEREST	998	490	500	788	500	500	500
36101	INTEREST-TRUST ACCOUNTS	54,893	39,356	7,000	10,000	7,000	7,000	7,000
36999	PRIOR YEAR REVENUE	-	-	107,618	-	-	-	-
	TOTAL ADEQUATE FACILITIES TAX REVENUES		2,425,289	2,123,215	1,515,118	2,004,608	1,517,500	1,517,500

125 - 44420 ADEQUATE FACILITIES TAX EXPENDITURES & CAPITAL IMPROVEMENTS

200	CONTRACTUAL SERVICES	137,567	60,258	1,265	1,265	1,500	1,500	1,500
290	OTHER SERVICES & CHARGES	3,387	3,466	-	-	-	-	-
610	WIL CO REC CTR BOND - PRINCIPAL	320,000	325,000	340,000	340,000	355,000	355,000	355,000
611	DUPLEX ROAD PRINCIPAL	-	-	-	-	-	-	-
612	GO BOND ISSUE 2014 PRINCIPAL							
	(DUPLEX	172,370	177,225	182,100	182,100	190,000	187,000	187,000
630	WILLIAMSON CO REC CENTER BOND							
	INTEREST Mat Date April 2027	143,625	132,450	117,500	117,500	101,850	101,850	101,850
633	GO BOND ISSUE 2014 INTEREST							
	(DUPLEX RD & PORT ROYAL)	108,944	103,191	101,000	97,802	96,000	93,000	93,000
760	OPERATING TRANSFER TO GEN FUND	-	-	95,800	-	-	40,000	40,000
912	TOM LUNN ROAD	-	-	1,510,000	1,510,000	-	-	1,433,037
916	SITE & ROAD IMPROVEMENTS	63,060	-	2,011	-	-	-	-
917	PUBLIC IMPROVEMENTS	1,287,441	17,461	30,539	30,539	-	-	-
	PUBLIC WORKS FACILITY						25,000	189,451
919	CROSSINGS CIRCLE NORTH	32,826	98,358	-	-	-	-	-
	FIRE STATION REHAB #1						140,000	140,000
	FACILITIES ASSESSMENT						25,000	25,000
	HARVEY PARK GREENWAY						100,000	100,000
924	BUILDING IMPROVEMENTS	-	1,080	32,225	-	-	-	31,726
926	SPORTS COMPLEX							200,000
933	BUCKNER LANE WIDENING	-	381,217	1,527,283		1,541,000		887,300
	TOTAL ADEQ FAC TAX EXP	2,269,220	1,299,706	4,410,116	3,820,206	2,929,350	3,113,350	3,784,864
	ADEQUATE FAC TAX BEG BAL	4,046,015	4,202,084	5,025,593	2,864,385	2,737,137	2,737,137	3,209,995
	TOTAL AD FAC TAX REV	2,425,289	2,123,215	1,515,118	2,004,608	1,517,500	1,517,500	1,517,500
	TOTAL AD FAC TAX EXP	2,269,220	1,299,706	4,410,116	3,820,206	2,929,350	3,113,350	3,784,864
	ADEQUATE FAC TAX END FUND BAL	4,202,084	5,025,593	2,130,595	1,048,787	1,325,287	1,141,287	942,631

FIRE BELLE



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$3,955	\$3,955	\$ 0	\$ 0	\$ 0
TOTAL	\$3,955	\$3,955	\$ 0	\$ 0	\$ 00

FUND DESCRIPTION

The Fire Belle Fund was established in FY 2015-16 to account for approximately \$4,000 raised by a private organization to provide needed repairs to the vintage Fire Belle fire engine.

Funds were expended during FY 2019-20 to make repairs to the radiator, brakes, clutch and carburetor of the antique engine. This fund will be removed from next year’s budget document.

TOURISM

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$251,768	\$203,167	\$215,250	\$ 146,742	\$120,000
Capital Outlay	60,000	0	40,000	20,000	40,000
TOTAL	\$311,768	\$203,167	\$255,250	\$166,742	\$160,000

FUND DESCRIPTION

The Tourism Fund accounts for revenue and expenditures from a hotel/motel tax established by the City of Spring Hill in 2016. Ordinance No. 16-14 provided for the levy of a 3% tax on lodging within the city limits.

Proceeds from this tax are dedicated solely for the development of tourism within Spring Hill. Examples of this include development of a Master Plan for Rippavilla Plantation and a branding initiative for the City. Budgets for previous years also included a \$100,000 allocation to Rippavilla Plantation to support ongoing operations.

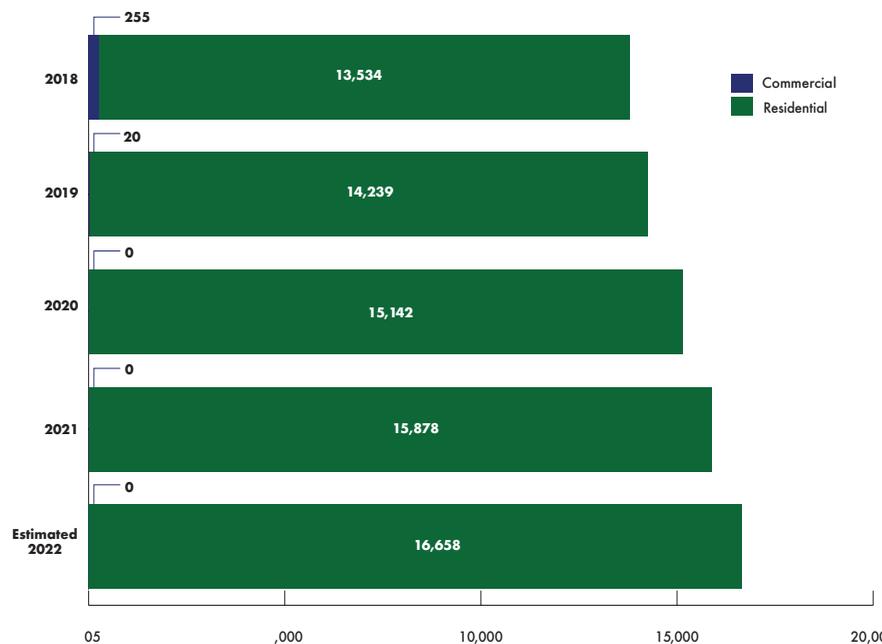
During FY2020-21, the City engaged Battle of Franklin Trust (BOFT) to manage Rippavilla on behalf of the City.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
140 - REVENUE								
31920	HOTEL/MOTEL TAX	212,826	137,218	110,000	96,248	110,000	150,000	150,000
36100	INTEREST INCOME	52	60	-	-	-	-	-
36210	RENTAL INCOME	60	-	-	-	-	-	-
36999	PRIOR YEAR REVENUE	-	-	92,500	-	-	-	-
	TOTAL TOURISM REVENUES	212,938	137,278	202,500	96,248	110,000	150,000	150,000
140 - 47210 - DEPT OF TOURISM								
OPERATING EXPENSE								
200	CONTRACT SERVICES	18,232	52,873	52,500	52,500	-	-	-
266	REPAIR AND MAINT BUILDING	-	28,935	52,750	15,000	15,000	15,000	15,000
340	REPAIRS AND MAINT SUPPLIES	-	17,753	5,000	-	-	-	-
510	PEP INSURANCE COVERAGE	3,560	3,606	5,000	4,242	5,000	5,000	5,000
565	PERMIT FEES / STATE FEES	-	-	-	-	-	-	-
725	RIPPAVILLA CONTRIBUTION	100,000	100,000	100,000	75,000	100,000	100,000	100,000
800	RESERVES	-	-	-	-	-	-	-
	TOTAL OPERATING EXPENSE	121,792	203,167	215,250	146,742	120,000	150,000	120,000
CAPITAL OUTLAY								
900	CAPITAL OUTLAY	15,625	-	-	-	-	-	-
923	BUILDING IMPRMENTS-RIPPAVILLA	-	-	40,000	20,000	40,000	40,000	40,000
953	COMPUTER HARDWARE	-	-	-	40,000	-	-	-
	TOTAL CAPITAL OUTLAY	15,625	-	40,000	20,000	40,000	40,000	40,000
	TOTAL EXPENSES DEPT OF TOURISM	137,417	203,167	255,250	166,742	160,000	160,000	160,000
	TOURISM BEGINNING FUND BAL	153,904	229,424	115,535	115,535	45,041	45,041	45,041
	TOTAL TOURISM REVENUE	212,938	137,278	202,500	96,248	110,000	150,000	150,000
	TOTAL TOURISM EXPENDITURES	137,417	203,167	255,250	166,742	160,000	160,000	160,000
	TOURISM ENDING FUND BAL	229,424	163,535	62,785	45,041	(4,959)	35,041	35,041

SANITATION

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$2,094,700	\$2,033,558	\$2,352,000	\$2,492,013	\$2,406,000
Capital Outlay	0	0	150,000	148,924	0
TOTAL	\$2,091,700	\$2,033,558	\$2,502,000	\$2,640,937	\$2,406,000



FUND DESCRIPTION

The Sanitation Fund accounts for revenues and expenditures related to residential solid waste collection and recycling throughout the City. Sanitation and recycling services are contracted out by the City after a bid process is conducted and following bid award by the Board of Mayor and Aldermen. Waste Management is the current vendor providing those services. Garbage is collected on a weekly basis and recycling is collected biweekly.

The contract with Waste Management also provides that they will be the exclusive provider for commercial garbage collection. Those costs are billed directly to businesses by Waste Management.

The City has an agreement with Marshall County Materials Recycling Facility (MRF) to dispose of recyclables at a cost of \$40 per ton. During a portion of FY 2020-21, the MRF declined to take the City’s recyclables citing an

unacceptable level of contamination and, as a result, Waste Management had to transport the recyclables to their facility in Nashville at an increased cost. City staff members continue to work with residents to communicate what materials are recyclable and to resolve the contamination problem.

This fund periodically provides a budget allocation for brush grinding, which is also a contracted service.

FY 2020-21 ACCOMPLISHMENTS

- A replacement knuckleboom was purchased etc.
- \$80,000 was expended for brush grinding

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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SANITATION FUND

210 - SANITATION COLLECTION FUND

REVENUES

34410	RESIDENTIAL COLLECTION	2,096,318	1,830,159	2,100,000	1,983,000	2,000,000	2,000,000	2,000,000
34440	RECYCLING COLLECTION	614,575	650,593	630,000	795,000	800,000	800,000	800,000
34490	REFUSE-PENALTY FOR LATE PAY	32,742	21,654	15,000	27,000	21,000	21,000	21,000
36100	INTEREST EARNINGS	930	1,160	500	500	500	500	500
	TOTAL SANITATION REVENUES	2,744,655	2,503,566	2,745,500	2,805,500	2,821,500	2,821,500	2,821,500

43200-SANITATION EXPENDITURES

200	CONTRACTUAL SERVICES	-	-	80,000	80,000	80,000	80,000	80,000
261	REPAIR AND MAINT MOT VEH	8,700	-	-	-	-	-	-
289	MARSHALL COUNTY RECYCLING F E E S	-	35,924	72,000	32,000	72,000	126,000	126,000
290	RECYCLE EXPENSE HAULING	-	470,533	500,000	570,000	500,000	500,000	500,000
298	RESIDENTIAL COLLECTION FEES	2,580,357	1,515,186	1,700,000	1,710,000	1,700,000	1,700,000	1,700,000
741	BAD DEBT EXPENSE	445	3,187	-	-	-	-	-
790	MISCELLANEOUS EXPENSE	-	28	-	13	-	-	-
941	GARBAGE TRUCK	70,621	-	-	-	-	-	-
943	KNUCKLEBOOM TRUCK	-	-	150,000	148,924	-	-	-
	TOTAL SANITATION EXPEND	2,651,423	2,033,559	2,502,000	2,640,937	2,352,000	2,406,000	2,406,000

	SANITATION BEG FUND BALANCE	366,056	836,064	836,064	1,000,627	2,470,754	1,000,627	1,000,627
	TOTAL SANITATION REV	2,744,655	2,503,566	2,745,500	2,805,500	2,821,500	2,821,500	2,821,500
	TOTAL SANITATION EXPEND	2,651,423	2,033,559	2,502,000	2,640,937	2,352,000	2,406,000	2,406,000
	SANITATION ENDING FUND BAL	93,232	836,064	1,079,564	1,000,627	1,470,127	1,416,127	1,416,127

CAPITAL PROJECTS

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$ 2,904,186	\$ 0	\$ 0	\$ 180,419	\$ 0
Debt Service	0	0	624,000	259,144	1,515,850
Capital Outlay	350,000	175,394	20,458,222	17,627,306	23,996,043
TOTAL	\$3,254,186	\$ 175,394	\$22,082,222	\$ 18,066,869	\$25,511,893

FUND DESCRIPTION

This fund was established in FY 2019-20 to consolidate the acquisition, design, construction and debt service, if any, for specified capital improvements of the City, excluding those funded by special revenue funds and enterprise funds. In March 2019, the Board of Mayor and Aldermen adopted Resolution No. 19-40, which committed proceeds from a potential property tax increase solely for capital projects set out in the City’s Capital Improvements Program via Resolution No. 18-75. Projects will, in most cases, take more than one fiscal year to be completed.

In April 2019, Ordinance 19-10 was adopted, setting property tax rates for FY 2019-20 and FY 2020-21. Those tax rates included a two-tiered increase, the proceeds from which are transferred to the Capital Projects Fund to be used for funding the designated capital projects, including but not limited to:

- I-65 Interchange at Buckner
- U.S. 31 widening
- Buckner Road widening
- Harvey Park Greenway
- Interchange approaches
- Library
- Buckner Lane widening
- Police Headquarters
- Tom Lunn Road

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
311 - CAPITAL PROJECTS FUND								
TRANSFERS								
36100	INTEREST EARNINGS	-	452	-	3,700	600	600	600
36922	TMBF LOAN PROCEEDS			25,000,000	21,975,000	-	-	-
36961	TRANSFER FROM GENERAL FUND	-	3,401,877	4,584,655	4,677,361	4,584,655	5,163,465	5,163,465
	TOTAL TRANSFERS	-	3,402,330	29,584,655	26,656,061	4,585,255	5,164,065	5,164,065
311- 43130 CAPITAL PROJECTS FUND EXPENDITURES								
200	CONTRACTUAL SERVICES	-	-	-				
611	BOND PRINCIPAL PAYMENT				-	850,000	740,000	740,000
631	INTEREST PAYMENT	-	-	624,000	259,144	650,000	775,850	775,850
692	BOND CLOSING EXPENSE				180,419	-	-	-
9XX	POLICE DEPARTMENT	-	-	-	-	850,000	850,000	850,000
923	LIBRARY			75,393		840,000	25,000	25,000
914	POLICE TRAINING FACILITY	-	-	395,000	-	395,000	395,000	395,000
914	BUCKNER RD TRANSITION	-	-	-	-	-	-	668,820
915	BUCKNER RD EXTENSION - WEST -			6,658,800			6,658,800	6,658,800
916	BUCKNER RD EXTENSION - EAST	-		13,480,400	-		-	13,480,400
917	I-65 INTERCHANGE PROJECT		175,394	448,629	17,627,306	448,629	448,629	926,708
933	BUCKNER LANE WIDENING			400,000		400,000	500,000	900,000
	TOTAL CAPITAL PROJ FUND EXP	-	175,394	22,082,222	18,066,869	4,533,629	2,909,479	25,511,893
	CAPITAL PROJ FUND BEG BAL	3,226,936	0	3,226,936	3,226,936	11,816,128	11,816,128	11,816,128
	TOTAL TRANSFERS IN	-	3,402,330	29,584,655	26,656,061	4,874,660	5,164,065	5,164,065
	TOTAL CAPITAL PROJ FUND EXP	-	175,394	22,082,222	18,066,869	4,533,629	2,909,479	25,511,893
	CAPITAL PROJECTS FUND END BAL	0	3,226,936	10,729,369	11,816,128	12,157,159	14,070,714	(8,531,700)

WATER + SEWER FUND | 410

CONSOLIDATED FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$4,028,919	\$3,605,952	\$4,379,278	\$3,615,693	\$5,082,788
Services & Supplies	7,524,978	7,236,962	8,494,110	7,376,308	9,543,732
Debt Service	1,840,455	2,199,724	1,694,820	1,497,289	1,263,750
Capital Outlay	832,747	493,477	7,555,365	4,959,815	17,383,482
TOTAL	\$14,227,099	\$13,536,115	\$22,123,573	\$17,749,105	\$33,273,752

FUND DESCRIPTION

The Water and Sewer Fund is a government enterprise fund supported by charges and fees associated with the services provided from the department functions. All improvements, equipment, salaries, benefits, repairs, etc., are funded from revenue generated by the two systems. The Water and Sewer Systems will pay \$161,010 and \$154,697, respectively, in lieu of taxes to the General Fund during FY 2021-22. Water and sewer bills are calculated by adding a “base charge” and a “volume charge”. Sewer volume is driven by monthly water consumption. The adopted water base charge is \$9.80 plus tax (\$10.76) per month and the volume charge is \$3.69 per thousand gallons of water used each month. The adopted sewer base charge is \$12.07 per month (no tax) and the volume charge is \$4.52 per thousand gallons of water used each month.

The City of Spring Hill Water & Sewer Fund is comprised of three classifications and 7 separate budget divisions as follows:

WATER SYSTEM

This component of the Water/Sewer budget includes Water Distribution and the Water Treatment Plant. The Water Treatment Plant and the associated Water Distribution System are responsible for the purification and distribution of the drinking water for the citizens of Spring Hill. The System also maintains water quality throughout the water system with daily monitoring and testing. Dedicated employees strive to provide quality service to the customers.

Water Treatment and Distribution maintain records and documents as to their operations for review by the State of Tennessee and the Environmental Protection Agency. Services provided are subject to the rules and regulations

of the City of Spring Hill, as approved by the Board of Mayor and Aldermen, and under rules promulgated by the State of Tennessee and the Environmental Protection Agency.

SEWER SYSTEM

This component of the Water/Sewer budget includes Sewer Collection and the Wastewater Treatment Plant. The Sewer Collection system and Wastewater Treatment Plant are responsible for the collection, treatment and removal of pollutants from the wastewater generated by users

UTILITY ADMINISTRATION, ENGINEERING, & INSPECTIONS

This group of activities provides:

1. Oversight for Utility Operations,
2. Administrative support for the Water/Sewer Fund activities, including personnel support (salaries and benefits) from several areas: Legislative, Administrative, Finance. This activity provides funding for printing and mailing of utility bills, late notices, etc. and software support for the utility billing system and funding for items split with the General Fund, including audit services.
3. Engineering & Inspections

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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410 - WATER / SEWER - REVENUES

33194	FEMA REIMBURSEMENT REVENUE	-	4,928	-	-	-	-	-
33556	STATE REIMB - CLEBURNE RD	32,699	9,027	59,046	5,758	53,288	53,288	53,288
33557	STATE REIMB - PROJ SHOTGUN	10,721	6,641	-	6,641	6,641	6,641	
33558	STATE REIMBURSEMENT - SATURN PKW	27,652	3,900	23,752	23,752	23,752	23,752	
33559	STATE REIMBURSEMENT - DUPLEX RD	69,188	1,214	410	-	410	410	410
33700	OTHER GRANTS	3,555	-	41,200	11,532	-	-	-
	RECEIVED FROM CPWS						2,510,000	2,510,000
34137	CREDIT CARD PROCESSING FEE	101,452	111,320	125,000	127,000	127,000	127,000	127,000
36100	INTEREST EARNINGS -	410	40,164	44,637	10,000	15,000	12,000	12,000
36101	INTEREST-TRUST ACCOUNT	73,191	52,440	10,000	30,000	10,000	10,000	10,000
36102	INTEREST-TRUST ACCOUNT-WATER	4,000	4,000	5,500	4,000	4,000	4,000	4,000
36103	INTEREST-TRUST ACCOUNT-SEWER	65,575	10,000	30,000	10,000	10,000	10,000	10,000
36300	SALE OF SURPLUS PROPERTY	1,920	-	-	-	-	-	-
36410	MISC. REBATES AND REFUNDS	44,640	50,872	-	10,000	-	-	-
36900	CASH OVER	1	-	-	(20)	-	-	-
36999	PRIOR YEAR REVENUE (FUND BALANCE)	-	13,525	-	-	-	-	-
37110	METERED WATER SALES (Customers)	4,958,534	5,570,979	6,250,000	6,500,000	6,600,000	6,600,000	6,600,000
37190	MANHOLE COVER SALES	-	1,358	-	1,358	-	-	-
37191	RECONNECTION FEES	57,000	35,250	25,000	28,000	27,000	27,000	27,000
37192	WATER SIGN UP FEE	117,375	115,900	80,000	100,000	90,000	90,000	90,000
37193	COLLECTION AGENCY SERVICE FEE	-	-	-	100	-	-	-
37194	SALES OF MAT & WATER METERS	290,701	175,000	215,000	180,000	180,000	180,000	180,000
37196	WATER TAP FEES	1,241,955	1,481,586	900,000	922,000	900,000	900,000	900,000
37198	WATER DEVELOPMENT FEES - HB&TS	5,250	-	-	-	-	-	-
37199	WATER DEVELOPMENT	362,910	695,649	500,000	550,000	515,000	515,000	515,000
37210	SEWER SERV CHG (Customers)	4,904,949	5,564,967	6,250,000	6,550,000	6,600,000	6,600,000	6,600,000
37291	FORFEITED DISCOUNTS & PENALTIES	88,277	97,446	50,000	97,000	75,000	75,000	75,000
37296	SEWER TAP FEES - 410	1,435,600	1,262,400	750,000	821,000	750,000	750,000	750,000
37298	SEWER DEVELOPMENT FEES	1,729,366	1,790,181	1,500,000	1,200,000	1,350,000	1,350,000	1,350,000
37299	MISCELLANEOUS	13,733	51,764	2,500	2,500	2,500	2,500	2,500
37400	WTP DIVIDENDS	1,629	1,893	1,000	1,200	1,000	1,000	1,000
37502	STATE REIMBURSEMENT LAB TEST	75,000	10,920	5,000	4,500	5,000	5,000	5,000
37505	DONATED WATERLINES	2,096,879	1,192,567	-	-	-	-	-
37506	DONATED SEWERLINES	3,005,517	2,012,143	-	-	-	-	-
37531	LAWSUITS - SETTLEMENTS		6,736	-	-	-	-	-
	TOTAL WATER/SEWER REVENUE	20,821,249	20,572,451	16,795,973	17,231,328	17,342,591	19,852,591	19,852,591

UTILITY ADMIN/ENGINEERING

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$1,532,424	\$1,327,909	\$1,679,604	\$1,409,575	\$2,227,980
Services & Supplies	2,516,540	1,993,441	2,637,700	2,509,138	2,674,400
Capital Outlay	0	137,325	0	0	0
TOTAL	\$4,048,964	\$3,321,350	\$4,317,304	\$3,918,713	\$4,902,380

UTILITY ADMINISTRATION | AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Utility Director	0	0	0	1

ENGINEERING | AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
City Engineer	1	1	1	1
Associate City Engineer	1	1	1	1
Utility Inspection Supervisor	1	1	1	1
Utility Inspector	4	4	4	4
TOTAL	7	7	7	7

WATER / SEWER SUPPORT* | AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Utility Billing Coordinator	1	1	1	1
Accounts Receivable Specialist	2	2	2	2
TOTAL	3	3	3	3

*Also funds 50% of salaries/benefits for Legislative, Administration, Finance, Human Resources, etc.

UTILITY ADMINISTRATION / ENGINEERING

This division is comprised of three separate activities as follows:

Utility Administration

This new activity created in FY 2021-22 establishes funding for a Utility Director position to manage/oversee Spring Hill's utility departments.

Engineering

This budget created in FY 2021-22 establishes an activity to segregate funding for the utility-related salary and benefits expense and other operating costs for Engineering and Utility Inspector positions

Water/Sewer Administration

This activity provides funding for administrative support for the Water/Sewer Fund activities. This includes personnel support (salaries and benefits) from several areas: Legislative, Administrative, Finance, Engineering, Infrastructure and portions of Inspector positions. This activity provides funding for printing and mailing of utility bills, late notices, etc. and software support for the utility billing system. This activity also includes a budget allocation of over \$2 million for the system's depreciation expense.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
	UTILITY ADMINISTRATION	-	-	-	-	-	175,482	173,509
	ENGINEERING	-	-	-	-	-	354,561	345,149
	WATER DISTRIBUTION	3,836,472	4,258,452	5,762,877	3,048,772	3,747,216	6,431,656	8,384,583
	WATER TREATMENT	2,250,442	1,792,902	3,100,753	3,020,046	2,591,559	3,009,207	3,287,836
	WWTP	3,675,244	5,741,942	7,278,271	6,289,779	142,836,343,154	10,705,870	14,351,017
	WW COLLECTION	869,355	913,199	1,664,368	1,471,795	1,063,982	1,989,388	2,347,936
	GEN FUND SUPPORT SERVICES	3,299,253	3,321,350	4,317,304	3,918,713	355,543,506,595	4,322,846	4,383,722
	TOTAL WATER/SEWER EXPEND	13,930,766	16,027,844	22,123,573	17,479,105	498,387,252,505	26,983,304	33,273,753
	BUDGET SURPLUS	6,890,483	4,544,607	(5,327,599)	(517,777)	(498,369,909,914)	(7,130,713)	(13,421,162)
	CAPITAL							3,985,427
								1,114,737
								11,367,885
								915,433
								3,962,321

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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52316 - SUPPORT ADMIN; BILLING & COLLECTIONS

PERSONNEL EXPENSE

110	SALARIES	949,479	949,130	1,177,353	995,000	1,095,192	1,095,192	1,263,240
112	SALARIES - OVERTIME	4,085	1,246	5,000	1,000	1,000	1,000	1,000
118	INSURANCE OPT OUT	3,575	1,600	-	1,500	1,500	1,500	1,200
134	CHRISTMAS / LONGEVITY BONUS	2,950	3,000	5,540	3,075	3,075	3,480	3,480
141	PAYROLL TAX	70,642	67,417	86,355	75,500	84,208	-	90,952
142	HEALTH INSURANCE	236,572	241,451	321,706	265,000	267,449	367,449	273,452
143	RETIREMENT	67,548	63,755	83,340	68,000	79,806	79,835	86,197
144	RETIREMENT - ACTUARIAL DEFICIT(80%)	-	-	-	-	-	-	-
147	UNEMPLOYMENT INSURANCE	682	310	310	500	500	500	500
TOTAL PERSONNEL EXPENSE		1,335,533	1,327,909	1,679,604	1,409,575	1,448,522	1,548,956	1,721,022

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	257,960	216,445	225,000	230,000	225,000	250,000	250,000
211	POSTAL & MAILING EXPENSE	83,737	72,742	83,000	75,000	83,000	83,000	83,000
235	MEMBERSHIPS, REGISTRATION FEES	-	435	3,000	1,000	3,000	3,000	3,000
245	TELEPHONE NETWORK/CONNECTIVITY	220	330	70,000	-	70,000	70,000	70,000
252	LEGAL SERVICES	9,729	13,992	60,000	25,000	60,000	60,000	60,000
253	AUDIT SERVICES	14,823	6,000	25,000	16,000	22,000	22,000	22,000
266	REPAIR & MAINT. BUILDINGS	-	-	5,000	1,500	5,000	5,000	5,000
275	TRAINING	-	-	2,000	1,000	2,000	2,000	2,000
280	TRAVEL EXPENSE -	-	14	4,000	1,000	4,000	4,000	4,000
290	OTHER SERVICES & CHARGES	4,516	4,621	6,700	5,000	6,700	6,700	6,700
295	OTHER SERVICES & CHARGES-W	1,155	2,000	1,000	2,000	2,000	-	-
296	OTHER SERVICES & CHARGES-S	5,776	8,000	5,700	8,000	8,000	-	-
310	OFFICE SUPPLIES	2,842	4,229	7,500	6,500	7,500	7,500	7,500
313	COMPUTER SOFTWARE	-	-	10,000	10,000	10,000	10,000	10,000
320	OPERATING SUPPLIES	1,311	465	2,000	-	-	-	-
510	PEP INSURANCE COVERAGE	210	1,506	1,000	3,313	4,000	4,000	4,000
540	DEPRECIATION	1,580,916	1,655,630	2,125,000	2,125,000	2,125,000	2,125,000	2,125,000
790	MISCELLANEOUS	683	100	500	125	500	500	500
TOTAL OPERATING EXPENSE		1,963,720	1,993,441	2,637,700	2,509,138	2,637,700	2,662,700	2,662,700
TOTAL SUPPORT ADMINISTR		3,299,253	3,321,350	4,317,304	3,918,713	4,154,558	4,322,846	4,383,722

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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52317 UTILITY ADMINISTRATION

PERSONNEL EXPENSE

110	SALARIES						126,414	126,414
134	CHRISTMAS / LONGEVITY BONUS						100	100
141	PAYROLL TAX						9,678	9,678
142	HEALTH INSURANCE						24,247	22,274
143	RETIREMENT						9,172	9,172
147	UNEMPLOYMENT INSURANCE						21	21
	TOTAL PERSONNEL EXPENSE	-	-	-	-	-	169,632	167,659

OPERATING EXPENSE

200	CONTRACT SERVICES	-	-	-	-	-	-	-
218	ADVERTISING IN PUBLICATIONS - JOURNAL COMMUNICATIONS						100	100
221	PRINTING, STATIONERY, FORMS						100	100
235	MEMBERSHIPS, REGISTRATION FEES, TUITION						1,000	1,000
246	CELL PHONES						500	500
280	TRAVEL						500	500
284	MEALS AND ENTERTAINMENT						200	200
285	TRAINING						1,000	1,000
310	OFFICE SUPPLIES						250	250
314	COMPUTER HARDWARE						2,000	2,000
320	OPERATING SUPPLIES						200	200
	TOTAL OPERATING EXPENSE						5,850	5,850

CAPITAL OUTLAY

953	COMPUTER HARDWARE -							
	TOTAL CAPITAL OUTLAY -							

TOTAL UTILITY ADMINISTRATION

175,482 173,509

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
52318 - ENGINEERING								
PERSONNEL EXPENSE								
110	SALARIES						235,383	237,383
134	CHRISTMAS / LONGEVITY BONUS						1,175	1,175
141	PAYROLL TAX						18,097	18,097
142	HEALTH INSURANCE						76,758	65,346
143	RETIREMENT						17,150	17,150
147	UNEMPLOYMENT INSURANCE						147	147
TOTAL PERSONNEL EXPENSE		-	-	-	-	-	348,711	339,299
OPERATING EXPENSE								
200	CONTRACT SERVICES	-	-	-	-	-		
218	ADVERTISING IN PUBLICATIONS - JOURNAL COMMUNICATIONS						100	100
221	PRINTING, STATIONERY, FORMS						100	100
235	MEMBERSHIPS, REGISTRATION FEES, TUITION						1,000	1,000
246	CELL PHONES						2,500	2,500
280	TRAVEL						500	500
284	MEALS AND ENTERTAINMENT						200	200
285	TRAINING						1,000	1,000
310	OFFICE SUPPLIES						250	250
320	OPERATING SUPPLIES						200	200
TOTAL OPERATING EXPENSE		-	-	-	-	-	5,850	5,850
TOTAL UTILITY ADMINISTRATION		-	-	-	-	-	354,561	345,149

WATER DISTRIBUTION

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$704,745	\$666,939	\$823,469	\$659,975	\$825,146
Services & Supplies	2,291,082	2,976,291	2,896,510	2,385,485	3,574,010
Debt Service	259,485	259,070	0	0	0
Capital Outlay	615,034	356,152	2,042,898	3,312	3,985,427
TOTAL	\$3,870,346	\$4,258,452	\$5,762,877	\$3,048,772	\$8,384,583

WATER DISTRIBUTION | AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Water Dist. Superintendent	1	1	1	1
Utility Maintenance Supervisor	1	1	1	1
Utility Maintenance Worker III	1	1	1	1
Utility Maintenance Worker II	3	3	3	3
Utility Maintenance Worker	2	2	2	2
Cross-Connection Coordinator	1	1	1	1
Asst. Cross-Connection Coord.	1	1	1	1
Locator	1	1	1	1
TOTAL	11	11	11	11

WATER DISTRIBUTION SYSTEM

This activity is responsible for providing the following services for the City of Spring Hill:

- Reviewing and approving construction plans for future infrastructure,
- Ensuring improvements are installed to standards,
- Enforcing the water/backflow prevention ordinances for the cross-connection program (approximately 3,200 devices tested annually),
- Monthly meter reading and billing of the water and wastewater services provided (approximately 17,000 customers),
- Mark City’s underground utilities for Tennessee 811 (“Call Before You Dig”) program. Perform approximately 12,000 locates annually.
- Responsible for maintenance of the system, which contains more than 224 miles of water lines, more than 1,650 fire hydrants.
- In conjunction with the Water Treatment Plant, maintains five water storage tanks and five water booster pumping stations, and
- Maintaining records and documents as to its operation for review by the State of Tennessee and the Federal Government.

FY 2020-21 ACCOMPLISHMENTS

- Engaged American Leak Detection to sweep entire water system (approximately 17,000 service lines, hydrants, etc.) for leaks. Identified 103 significant leaks representing an estimated 108 million gallons per year, with leak repairs being performed in-house with existing staff.
- Enhancements to meter-reading system in 2019 have allowed streamlining of department staff’s ability to read most meters electronically and to expediently upload reads via the Web to billing system.
- Brought on a second Cross-Connection Coordinator to test backflow prevention devices, communicate with utility customers, confirm that repairs are performed and perform retesting to ensure that problems have been resolved.
- In partnership with the Spring Hill Fire Department, contracted with DMD Consultants, Inc. for fire hydrant maintenance to examine, pressure-test, repair and paint/refurbish all hydrants in the system

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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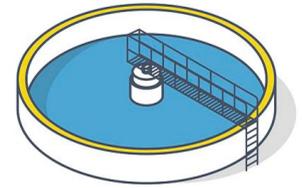
**52100 - WATER DISTRIBUTION
PERSONNEL EXPENSE**

110	SALARIES	455,953	451,399	561,872	420,500	607,981	607,981	543,613
112	SALARIES - OVERTIME	12,627	13,949	15,000	10,000	10,000	10,000	10,000
118	INSURANCE OPT OUT	1,500	900	-	1,500	-	-	-
134	CHRISTMAS / LONGEVITY BONUS	2,483	2,450	3,900	2,375	3,000	2,800	2,600
141	PAYROLL TAX	34,602	34,903	44,677	40,000	47,505	47,505	42,550
142	HEALTH INSURANCE	132,424	129,710	155,015	145,000	205,703	205,703	185,826
143	RETIREMENT	33,567	33,350	42,320	40,000	45,021	45,021	40,325
144	RETIREMENT - ACTUARIAL DEFICIT (.80%)	-	-	-	-	-	-	-
147	UNEMPLOYMENT INSURANCE	458	278	685	600	273	273	231
	TOTAL PERSONNEL EXPENSE	673,613	666,939	823,469	659,975	919,484	919,284	825,146

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	14,600	4,138	23,000	15,000	23,000	103,000	103,000
211	POSTAGE, BOX RENT	23	11	-	-	-	-	-
235	MEMBERSHIP, REG FEES, TUITIONN	26,976	40,000	35,000	40,000	40,000	40,000	40,000
238	DRATAC DUES	55,898	58,014	65,000	58,014	65,000	65,000	65,000
241	ELECTRIC	71,485	77,495	80,000	71,000	80,000	80,000	80,000
244	GAS	141	-	2,000	-	2,000	2,000	2,000
246	CELL PHONES	11,346	10,235	12,000	10,500	12,000	12,000	12,000
251	RANDOM DRUG TESTING	104	104	300	300	300	300	300
254	ENGINEERING	44,257	35,691	25,000	30,000	25,000	60,000	60,000
260	REPAIR & MAINTENANCE - SERV	170	-	2,500	1,500	2,500	2,500	2,500
261	REPAIR & MAINTENANCE - VEHICLES	7,119	7,693	22,750	18,500	22,750	22,750	22,750
262	REPAIR & MAINT - MACHINERY	11,763	30,000	20,000	30,000	30,000	30,000	30,000
266	REPAIR & MAINTENANCE - BUILDING	-	400	1,000	1,000	1,000	1,000	1,000
269	REPAIR & MAINTENANCE - OTHER	11,506	63,584	30,000	25,000	30,000	345,000	345,000
271	SIDEWALK REPAIR AND MAINT	-	-	20,000	10,000	20,000	20,000	20,000
280	TRAVEL	27	20	1,000	1,000	1,000	1,000	1,000
284	MEALS AND ENTERTAINMENT	334	2,040	200	300	200	200	200
291	AMBULANCE, CLINIC & HOSPITAL SVCS	555	288	1,000	500	1,000	1,000	1,000
310	OFFICE SUPPLIES & MATIERALS	362	426	500	500	500	500	500
314	COMPUTER HARDWARE	19,500	-	1,500	1,500	1,500	1,500	1,500
320	OPERATING SUPPLIES	106,270	89,219	110,000	100,000	110,000	110,000	110
324	JANITORIAL SUPPLIES	500	124	500	500	500	500	500

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
326	CLOTHING & UNIFORMS	9,388	8,413	11,750	10,000	11,750	11,750	11,750
331	GAS, OIL, DIESEL, GREASE, ETC.	28,251	22,674	32,500	30,000	32,500	40,000	40,000
332	AUTOMOTIVE SUPPLIES	1,852	162	4,000	3,000	4,000	4,000	4,000
340	REPAIR & MAINTENANCE SUPPLIES	580	375	3,000	1,500	3,000	3,000	3,000
353	WATER PURCHASED FOR RESALE	547,670	651,744	588,000	590,000	588,000	750,000	750,000
391	WATER METERS FOR RESALE	151,715	249,210	150,000	150,000	150,000	200,000	200,000
392	FIRE HYDRANTS FOR RESALE	34,799	77,163	80,000	80,000	80,000	0,000	70,000
393	WATER METER REPLACEMENTS	505,654	551,559	450,000	-	450,000	450,000	450,000
510	PEP INSURANCE COVERAGE	22,918	40,138	22,000	34,887	22,000	60,000	60,000
513	WORKER'S COMP DEDUCTIBLE	251	1,000	-	-	-	-	-
533	MACHINERY & EQUIP RENTAL	936	930	1,500	2,950	1,500	1,500	1,500
540	DEPRECIATION EXPENSE - WATER	798,776	799,155	900,000	900,000	900,000	900,000	900,000
592	PAYMENT IN LIEU OF TAX	167,000	161,010	161,010	158,694	161,010	161,010	161,010
596	TN STATE FEES	18,671	18,671	23,500	23,340	23,500	23,500	23,500
615	HARDIN'S LANDING PRINCIPAL	250,923	254,613	-	-	-	-	-
634	HARDIN'S LANDING INTEREST	8,897	4,457	-	-	-	-	-
741	BAD DEBT EXPENSE	-	4,066	-	-	-	-	-
790	MISCELLANEOUS	146	1,230	1,000	1,000	1,000	1,000	1,000
	TOTAL OPERATING EXPENSE	2,928,736	3,235,361	2,896,510	2,385,485	2,896,510	3,504,010	3,574,010
CAPITAL OUTLAY								
902	WATER CAPACITY STUDY	-	-	97,500	-	-	-	-
903	WATER RELOCATION - CLEBURNE RD	24,135	6,040	37,395	3,312	34,083	34,083	68,121
906	ARBOR VALLEY WATER TANK	-	-	-	-	-	-	1,700,000
907	WATER RELOCATION - PROJ SHOT	35,935	18,763	563	-	563	563	563
908	SHOP	-	-	-	-	-	75,000	75,000
918	PUMP STATION	-	-	-	-	-	-	-
919	CROSSINGS CIR N BR WATERLINE DEV FEES	-	138,637	-	-	-	-	-
933	HY 31 WATER BOOSTER STA / MASTER METER	-	122,131	106,813	-	-	1,710,000	1,784,982
934	WATER LINES	-	-	-	-	-	25,000	25,000
941	VEHICLE(S)	35,357	-	100,000	-	-	109,000	172,735
942	GENERAL PURPOSE EQUIPMENT	-	-	-	-	-	-	-
957	WATER RELOCATION - DUPLEX RRD	23,434	1,488	430	-	430	430	430
959	SATURN PKWY EXTENSION	15,261	69,093	197	-	197	197	197
	TOTAL CAPITAL OUTLAY	234,122	356,152	2,042,898	3,312	35,273	244,273	3,985,427
	TOTAL WATER DISTRIBUTION	3,836,472	4,258,452	5,762,877	3,048,772	3,851,267	4,667,567	8,384,583



WATER TREATMENT PLANT

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$783,600	\$657,403	\$760,933	\$748,000	\$800,799
Services & Supplies	832,646	768,597	870,528	818,526	967,800
Debt Service	377,070	366,902	400,520	400,520	404,500
Capital Outlay	0	0	1,053,000	1,053,000	1,114,737
TOTAL	\$1,993,316	\$1,792,902	\$3,100,753	\$3,020,046	\$3,287,836

WATER TREATMENT PLANT | AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Treatment Plant Superintendent	1	1	1	1
Asst. Treatment Plant Super	1	1	1	1
Water Quality Technician	1	1	1	1
Plant Maintenance Mechanic	1	1	1	1
Sr. Treatment Plant Operator	2	2	2	2
Treatment Plant Operator	2	4	4	4
TOTAL	8	10	10	10

WATER TREATMENT PLANT

The Water Treatment Plant is rated at 4 million gallons per day and operates 24 hours per day, every day of the year. The Plant consistently produces finished water that meets or exceeds all State and Federal standards for drinking water quality.

Staff includes five Grade 4 Certified Operators and a Certified Bacteriologic Lab to ensure that the produced water contains no bacteria.

In July 2019, the State of Tennessee Department of Environment and Conservation (TDEC) conducted a "Sanitary Survey" of the water system which earned an "Approved" rating of 100%.

FY 2020-21 ACCOMPLISHMENTS

- Replaced an 18-year old 5,000 gallon chemical bulk storage tank,
- Replaced two 18-year old electrical room HVAC units,
- Replaced the original outdated SCADA hardware (should be completed by the end of this fiscal year),
- Replaced four outdated online chemical analyzers,
- Implemented changes to chemicals and chemical feed points to improve water quality for disinfection by-products,
- Installed a new industrial rollback gate at the Water Treatment Plant,
- Implemented biannual cleaning and inspection of wet well to improve pump efficiency,
- Purchased an underwater drone to help inspect and diagnose problems with tanks, and
- Implemented changes to chemical delivery processes to increase efficiency.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**52110-WATER TREATMENT PLANT
PERSONNEL EXPENSE**

110	SALARIES	511,305	446,055	513,079	498,000	537,284	537,284	543,613
112	SALARIES - OVERTIME	12,977	13,162	10,000	16,000	16,000	16,000	16,000
118	INSURANCE OPT OUT	2,200	100	-	-	-	-	-
134	CHRISTMAS / LONGEVITY BONUS	2,500	2,400	2,500	2,600	2,600	3,100	3,100
141	PAYROLL TAXES	37,855	33,657	39,148	36,500	-	43,048	43,048
142	HOSPITAL & HEALTH INSURANCE	139,255	128,874	158,020	157,000	180,247	180,247	154,031
143	RETIREMENT	37,932	32,947 3	7,536 3	7,500	40,302	40,338	40,797
147	UNEMPLOYMENT INSURANCE	231	208	650	400	210	210	210
	TOTAL PERSONNEL EXPENSE	744,257	657,403	760,933	748,000	776,643	777,179	800,799

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	20,107	12,151	25,000	21,000	25,000	25,000	25,000
211	POSTAGE, BOX RENT	3,120	178	1,500	500	1,500	1,500	1,500
235	MEMBERSHIPS, REG FEES, TUITION	4,942	3,949	10,000	5,000	10,000	10,000	10,000
236	PUBLIC RELATIONS	475	1,402	2,500	1,500	2,500	2,500	2,500
241	ELECTRICITY	305,562	319,748	300,000	325,000	300,000	330,000	330,000
242	WATER	839	880	1,500	1,000	1,500	1,500	1,500
245	TELEPHONE NETWORK / CONN	6,866	6,121	8,000	6,900	8,000	8,000	8,000
246	CELL PHONES	1,413	2,405	1,500	2,900	1,500	1,500	1,500
248	MS4 - STORMWATER FEE	1,304	1,304	1,200	1,304	1,200	1,200	1,200
251	RANDOM DRUG TESTING	104	52	500	1,000	500	500	500
254	ARCHITECTURAL, ENG & LANDSCAP	202,379	7,926	15,000	10,000	15,000	15,000	15,000
255	SOFTWARE MAINTENANCE	2,200	-	-	-	-	-	-
261	REPAIR & MAINT - VEHICLES	2,191	1,243	2,000	1,000	2,000	2,000	2,000
262	REPAIR & MAINT - MACHINERY	44,030	53,339	50,000	50,000	50,000	75,000	75,000
265	REPAIR & MAINT - GROUNDS	-	1,211	1,000	1,000	1,000	1,000	1,000
266	REPAIR & MAINT - BUILDING	142,521	29,882	34,000	50,000	34,000	34,000	34,000
280	TRAVEL EXPENSE	3,087	1,081	2,000	-	2,000	2,000	2,000
284	MEALS AND ENTERTAINMENT	-	212	300	500	300	800	800
291	AMBULANCE, CLINIC & HOSPITAL SVCS	104	132	200	250	200	200	200
294	RENTAL	-	962	2,000	2,000	2,000	2,000	2,000
310	OFFICE SUPPLIES	828	1,051	1,500	1,500	1,500	1,500	1,500

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
320	OPERATING SUPPLIES	256,735	238,175	250,000	245,000	250,000	275,000	275,000
322	CHEMICAL, LAB & MEDICAL SUPPLIES	13,623	11,296	15,000	13,000	15,000	15,000	15,000
324	JANITORIAL SUPPLIES	625	1,377	2,000	2,500	2,000	2,000	2,000
326	UNIFORMS & CLOTHING	2,619	2,567	5,000	5,100	5,000	5,000	5,000
329	LAB SUPPLIES	6,800	10,190	15,500	8,000	15,500	15,500	15,500
331	GAS, OIL, DIESEL, GREASE, ETC.	5,228	6,317	9,000	7,500	9,000	9,000	9,000
332	AUTOMOTIVE SUPPLIES	639	-	-	-	-	-	-
340	REPAIR & MAINTENANCE SUPPLIES	6,051	-	-	-	-	-	-
510	PEP INSURANCE COVERAGE	100,876	36,030	100,000	32,472	100,000	100,000	100,000
533	MACHINERY & EQUIPMENT RENTAL	637	-	2,500	2,500	2,500	2,500	2,500
596	TN STATE FEES	350	350	1,600	1,600	1,600	1,600	1,600
610	TN MUNI BOND FUND 2001 WTP	274,000	280,000	302,000	302,000	318,000	318,000	318,000
611	2016 CON PRINCIPAL	-	34,918	-	-	-	-	-
630	TN MUNI BOND FUND 2001 WTP INT - 52110 Mat May	50,466	17,065	98,520	98,520	86,440	86,500	86,500
631	2016 CON INTEREST	-	34,918	-	-	-	-	-
635	FEES ON TML BONDS	18,643	17,066	25,000	18,500	25,000	25,000	25,000
790	MISCELLANEOUS	-	-	1,000	-	1,000	1,000	1,000
TOTAL OPERATING EXPENSE		1,479,365	1,135,498	1,286,820	1,219,046	1,290,740	1,371,300	1,372,300
CAPITAL OUTLAY								
921	BUILDING IMPROVEMENTS	-	-	27,000	27,000	-	13,500	13,500
929	OTHER BUILDINGS	-	-	-	-	-	9,500	9,500
941	VEHICLES	26,821	-	-	-	-	-	-
944	WATER TREAT PLANT - CAPACITY UPGRADE	-	-	800,000	800,000	-	800,000	800,000
949	OTHER MACHINERY AND EQUIPMENT	-	-	226,000	226,000	-	-	291,737
TOTAL CAPITAL OUTLAY		26,821	-	1,053,000	1,053,000	-	823,000	1,114,737
TOTAL WATER TREATMENT PLANT EXPENDITURES		2,250,442	1,792,902	3,100,753	3,020,046	2,067,383	2,971,479	3,287,836

WASTEWATER TREATMENT PLANT



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$556,660	\$549,687	\$592,313	\$588,018	\$644,857
Services & Supplies	1,315,836	1,126,773	1,374,025	1,219,379	1,479,025
Debt Service	1,203,900	1,573,752	1,413,320	1,096,769	859,250
Capital Outlay	120	0	3,898,613	3,385,613	11,367,885
TOTAL	\$3,076,516	\$3,250,212	\$7,278,271	\$6,289,779	\$14,351,017

WASTEWATER TREATMENT PLANT | AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Wastewater Plant Superintendent	1	1	1	1
WWTP Maintenance Supervisor	1	1	1	1
WWTP Maintenance Mechanic	1	1	1	1
Lab Technician	2	2	2	2
Press Operator	2	2	2	2
Grounds Maintenance Tech	1	1	1	1
TOTAL	8	8	8	8

WASTEWATER TREATMENT PLANT

The City of Spring Hill operates and maintains a 5.0 MGD treatment plant located at 3893 Mahlon Moore Road.

Wastewater from residential and commercial customers is treated and disinfected before release to Rutherford Creek. The Wastewater Treatment Plant (WWTP) provides irrigation water to Kings Creek Golf Course located adjacent to the treatment facility.

The Plant utilizes a 5-stage Bardenpho biological treatment process.

The facility is staffed 80 hours a week. Three employees possess State of Tennessee certification and licenses based on the conditions of the National Pollutant Discharge Elimination System (NPDES) permit and State of Tennessee regulations. Numerous laboratory analyses are performed daily for self-

monitoring reports, for process control and for NPDES compliance.

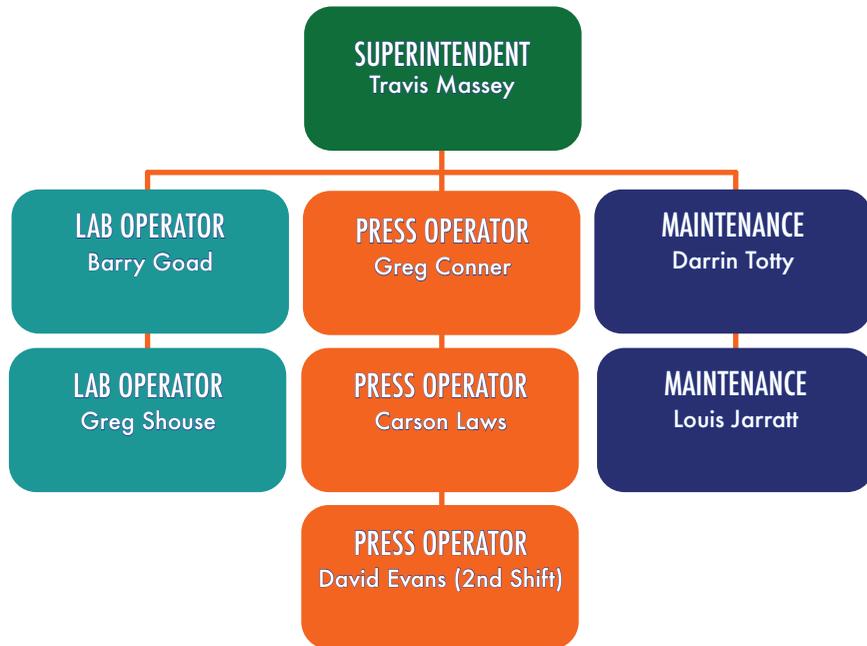
The system is continually adapting to new rules and regulations issued from the State and the Federal Governments.

FY 2020-21 ACCOMPLISHMENTS

- Purchased new polymer system to reduce amount of polymer used and related expense
- Bought new headwork screens to keep inappropriate items out of the basins
- Awarded bid to repair cracks in the oxidation basin
- Continue working to produce very clean effluent



WASTEWATER TREATMENT PLANT



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**52200-WASTEWATER PLANT
PERSONNEL EXPENSE**

110	SALARIES	373,596	380,906	404,199	414,116	436,459	436,459	436,459
112	SALARIES - OVERTIME	6,344	8,166	8,000	7,500	7,500	7,500	7,500
118	INSURANCE OPT OUT	3,300	4,600	-	5,500	5,500	5,500	5,500
134	CHRISTMAS / LONGEVITY BONUS	1,400		1,600	1,900	1,800	1,800	2,000
141	PAYROLL TAX	28,910.2	9,184	32,464	31,700	32,226	34,537	34,537
142	HEALTH INSURANCE	92,072	96,578	115,515	95,000	137,439	137,439	117,963
143	RETIREMENT	27,561	28,455	29,885	32,152	32,716	32,716	34,537
147	UNEMPLOYMENT INSURANCE	265	198	350	250	168	168	168
149	ADOPTION ASSISTANCE						8,000	8,000

TOTAL PERSONNEL EXPENSE 533,447 549,687 592,313 588,018 644,070 629,782 644,857

OPERATING EXPENSE

200	CONTRACTUAL SERVICES	11,200	21,672	68,600	50,000	-	-	-
235	MEMBERSHIPS, REG FEES, TUITION	150	351	8,000	2,000	8,000	8,000	8,000
241	ELECTRICITY	348,278	325,709	370,000	330,000	370,000	370,000	370,000
242	WATER/SEWER	3,466	3,661	5,000	4,100	5,000	5,000	5,000
244	NATURAL GAS	2,714	3,601	12,000	4,500	12,000	12,000	12,000
245	TELEPHONE NETWORK / CON	834	732	8,000	-	8,000	8,000	8,000
246	CELL PHONES	697	1,511	600	1,600	600	600	600
248	MS4 - STORMWATER FEE	1,702	1,628	2,000	1,702	2,000	2,000	2,000
254	ENGINEERING SERVICES	413,993	37,123	25,000	45,000	25,000	25,000	25,000
260	REPAIR & MAINT	8,528	-	5,000	-	5,000	5,000	5,000
261	REPAIR & MAINT- VEHICLES	2,432	2,802	10,000	7,500	10,000	10,000	10,000
262	REPAIR & MAINT- MACHINERY	,226	67,025	70,000	65,000	70,000	100,000	100,000
263	SLUDGE REMOVAL	320,589	298,811	340,000	310,000	340,000	370,000	370,000
265	REPAIR & MAINT - GROUNDS	44	100	6,000	1,500	6,000	6,000	6,000
280	TRAVEL EXPENSE	140	-	3,000	-	3,000	3,000	3,000
284	MEALS AND ENTERTAINMENT	-	-	300	300	300	300	300
291	AMBULANCE, CLINIC & HOSPITAL SVC	285	357	600	500	600	600	600
310	OFFICE SUPPLIES	750	-	500	500	500	500	500
320	OPERATING SUPPLIES	36,573	37,346.7	3,000	55,000	73,000	88,000	88,000
321	POLYMER CHEMICALS	174,537	180,953	210,000	210,000	210,000	240,000	240,000
322	CHEMICAL & LAB SUPPLIES	13,561	13,928	20,000	15,000	20,000	20,000	20,000
326	UNIFORMS & CLOTHING	1,641	2,792	2,500	2,500	2,500	2,500	2,500
329	LAB ANALYSIS CONTRACT	14,120	-	-	-	-	-	-
331	GAS, OIL, DIESEL, GREASE, ETC.	5,821	2,347	10,000	5,000	10,000	10,000	10,000
340	REPAIR & MAINTENANCE SUPPLIES	112,345	73,355	108,525	85,000	108,525	108,525	108,525

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
510	PEP INSURANCE COVERAGE	15,661	53,741	65,000	59,677	65,000	65,000	65,000
533	EQUIPMENT RENTAL	3,678	-	6,000	-	6,000	6,000	6,000
596	STATE ENVIRONMENTAL FEES	18,680	10,380	13,000	13,000	13,000	13,000	13,000
611	SRF 11-294 WWTP - PRINCIPAL	269,376	276,528	284,000	-	-	-	-
612	SR 98-116 - PRINCIPAL - 52200	267,336	274,308	100,000	-	-	-	-
614	CGO 10-267 WWTP - PRINCIPAL -	360,852	370,428	380,500	-	-	-	-
615	WWTP SERIES 2020B - PRINCIPAL REFINANCED 2010	-	-	-	360,000	360,000	360,000	360,000
616	WWTP SERIES 2020B - PRINC REFINANCED 2011	-	-	270,000	275,000	275,000	275,000	275,000
630	CGO 10-267 WWTP - INTEREST	153,480	143,904	134,100	134,100	-	-	-
631	SR 98-116 - INTEREST - 52200	14,435	7,452	2,200	1,087	-	-	-
632	SRF 11-294 WWTP - INTEREST - 52210	137,856	130,704	123,500	23,965	-	-	-
634	WWTP SERIES 2020B- INTEREST - REF 2010	-	-	-	104,738	117,750	117,750	117,500
635	WWTP SERIES 2020B - INTEREST - REF 2011	-	-	-	93,590	106,500	106,500	106,500
691	WWTP - BOND SALES EXPENSE	-	-	-	109,289	-	-	-
692	WWTP EXPANSION SR - ADMIN	9,156	8,520	8,520	-	-	-	-
790	MISCELLANEOUS 10	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSE		3,141,797	2,700,525	2,787,345	2,316,148	2,233,275	2,338,275	2,338,275
CAPITAL OUTLAY								
909	OXIDATION DITCH NEW	-	-	540,000	27,000	-	-	330,031
910	OXIDATION DITCH REPAIR	-	-	2,742,000	2,742,400	-	-	2,726,600
936	AIRFLOW SOLUTION	-	-	100,000	100,000	-	-	-
	HEADWORKS EXP & EQ BASIN	-	-	-	-	-	7,413,000	7,413,000
942	GEN PURPOSE EQUIP & OTHER VEHICLES	-	-	20,000	20,000	-	-	-
943	HEADWALL SCREENS	-	-	370,000	370,000	-	300,000	716,119
949	EQUIPMENT - SCADA UPGRADE	-	-	126,613	126,613	-	-	182,135
TOTAL CAPITAL OUTLAY		-	-	3,898,613	3,385,613	-	7,713,000	11,367,885
TOTAL WASTEWATER PLANT EXP		3,675,244	3,250,212	7,278,271	6,289,779	2,877,345	10,705,870	14,351,017



SEWER COLLECTION

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$451,490	\$404,014	\$522,959	\$510,125	\$584,006
Services & Supplies	568,874	371,861	580,555	443,780	848,497
Capital Outlay	217,593	137,325	560,854	517,890	915,433
TOTAL	\$1,237,957	\$ 913,199	\$1,664,368	\$1,471,795	\$2,347,936

SEWER COLLECTION | AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
Wastewater Col Super	1	1	1	1
Utility Maintenance Supervisor	1	1	1	1
Utility Maintenance Worker	4	4	4	6
TOTAL	6	6	6	8

SEWER COLLECTION

The wastewater collection and transmission system (WCTS) includes over 190 miles of sewer line, 5,300 manhole structures and 10 pump stations. The function of this system is to convey wastewater from customers to the City’s Wastewater Treatment plant. Daily operations include inspection and maintenance of lines, manholes, pumps, etc.

The lines range in age from new to over forty years. The construction materials for these lines include metal and PVC. The WCTS is divided into 7 major drainage basins and sub-basins. Basin boundaries are typically defined by the natural topography of the land. Pump stations are used only when gravity sewer cannot convey the wastewater to the nearest basin. The permanent pump stations, together with all recently installed stations are equipped with telemetry connections to a centralized Supervisory Control and Data Acquisition (SCADA) system. The SCADA system provides for quicker response to malfunctions, thereby reducing possible environmental and health concerns.

Sewer Collection is also responsible for the enforcement of the City’s FOG (fats, oils, and grease) ordinance imposed upon all food service establishments. The purpose of this ordinance is to reduce the amount of grease and undesirable materials from entering the sewer collection system helping to prevent stoppages and treatment difficulties at the treatment plant.

The City operates the Inflow and Infiltration (I&I) Program which is designed to find and repair any faults in the system allowing the introduction of ground, storm or stream water into the system. These unnecessary flows take up valuable space in the Wastewater Treatment Plant and add expense for treating non-sewage collections.

FY 2020-21 ACCOMPLISHMENTS

- The City contracted with OHM Consultants to teach staff how to build an I&I program. A part of the program is development of a better map to identify manholes within the system. Six portable flow meters have been purchased and placed within the most problematic basin (McCUTCHEON Creek basin) to measure flows before and during rain events in order to identify the areas that have the most I&I. Once the data collection is complete, related leaks will be located and repaired. Close Circuit TV (CCTV) is used to examine the underground lines.
- Physical inspection of manholes is also conducted during wet weather events. As the City currently has insufficient staff to repair manhole leaks, a contract has been issued to a third party for those repairs. \$300,000 was allocated within the FY 2020-21 budget for these repairs.
- Smoke testing is also conducted to identify surface leaks, which are then repaired by the property owner or City staff.
- The Collections Department has 6 staff members to address all of these issues.
- Staff also works to resolve line blockages that occur within service lines, locates service taps for developers as needed, assists inspectors with lines that have been installed and maintains main lines with the jet/vac truck, maintains lift stations.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**52211-SEWER COLLECTION SYSTEM
PERSONNEL EXPENSE**

110	SALARIES	232,833	284,987	346,922	354,000	328,332	391,314	391,314
112	SALARIES - OVERTIME	3,764	3,228	7,500	5,000	5,000	5,000	5,000
119	OTHER SALARIES	-	-	18,000	-	-	-	-
134	CHRISTMAS BONUS	1,450	1,550	2,900	1,775	1,775	1,700	1,700
141	PAYROLL TAX	16,589	21,505	26,942	26,500	25,636	30,448	30,448
142	HEALTH INSURANCE	58,615	71,652	93,013	95,500	109,332	140,332	126,562
143	RETIREMENT	16,816	20,702	27,292	27,000	24,295	28,856	28,856
147	UNEMPLOYMENT INSURANCE	120	390	390	350	126	126	126
TOTAL PERSONNEL EXPENSE		330,188	404,014	522,959	510,125	494,370	597,836	584,006

OPERATING EXPENSE

200	CONTRACT SERVICES	-	13	-	20	-	-	-
235	MEMBERSHIP, DUES & FEES	5,490	6,010	9,000	8,000	9,000	10,000	10,000
241	ELECTRIC	56,171	58,067	60,000	60,000	60,000	75,000	75,000
246	CELL PHONES	4,185	5,697	11,400	5,700	11,400	11,400	11,400
247	ELECTRIC LIGHTING	316	-	-	-	-	-	-
254	ENGINEERING SERVICES	7,120	52,333	79,058	25,000	75,000	315,000	315,000
261	REPAIR & MAINT - VEHICLE	1,322	2,856	2,500	2,500	2,500	2,500	2,500
262	REPAIR & MAINT - MACHINERY	2,261	5,483	17,000	15,000	17,000	17,000	17,000
269	REPAIR & MAINT - OTHER	3,094	-	12,000	12,000	12,000	12,000	12,000
280	TRAVEL EXPENSE	-	-	1,000	1,000	1,000	1,000	1,000
291	AMBULANCE, CLINIC & HOSPITAL SCV	524	500	200	200	200	200	200
294	EQUIPMENT RENTAL	-	-	3,000	1,500	3,000	3,000	3,000
313	COMPUTER SOFTWARE	-	-	2,000	2,000	2,000	2,000	2,000
314	COMPUTER HARDWARE	-	-	13,200	10,000	13,200	13,200	13,200
320	OPERATING SUPPLIES	19,123	12,639	11,500	15,000	11,500	11,500	11,500
322	CHEMICALS-ODOR PREVENTION	38,220	42,042	50,000	45,000	50,000	50,000	50,000
326	UNIFORMS	2,988	4,191	5,000	4,500	5,000	7,000	7,000
331	GAS, OIL, DIESEL FUEL, GREASE, ETC .	12,724	12,756	12,000	11,000	12,000	14,000	14,000
340	REPAIR & MAINTENANCE SUPPLI E S	-	-	30,000	15,000	30,000	30,000	30,000
394	MANHOLE INSERTS FOR RESALE	-	-	40,000	20,000	40,000	40,000	40,000

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
395	MANHOLE INSERTS	99,734	-	60,000	20,000	60,000	60,000	60,000
510	PEP INSURANCE COVERAGE	4,547	14,578	6,000	17,238	6,000	18,000	18,000
513	WORKER'S COMP DEDUCTIBLE	-	-	-	651	-	-	-
592	PAYMENT IN LIEU OF TAX		154,697	154,697	152,471	154,697	154,697	154,697
790	MISCELLANEOUS	15,550	-	1,000	-	1,000	1,000	1,000
TOTAL OPERATING EXPENSE		273,369	371,861	580,555	443,780	576,497	848,497	848,497
CAPITAL OUTLAY								
900	CAPITAL OUTLAY	92,819	14,994	-	-	-	-	-
902	SEWER CAPACITY STUDY	-	-	-	-	-	-	-
904	SEWER RELOCATION - CLEBURNE RD	16,746	5,500	39,158	3,223	-	-	35,891
908	SEWER RELOCATION - PROJ SHOTGUN	34,203	203,305	7,029	-	-	-	7,029
936	KEDRON & MAHLON MOORE SEWER	-	-	-	-	-	100,000	100,000
937	DESIGN OF GRAVITY SEWER FOR ROYALTON WOODS	-	-	-	-	-	-	100,000
941	VEHICLES	26,821	-	28,000	28,000	-	30,000	30,000
958	SEWER RELOCATION - DUPLEX RD	68,766	21,411	8,791	8,791	-	-	-
959	SATURN PKWY EXTENSION PROJ	11,474	34,665	27,876	27,876	-	-	23,504
964	I&I PROGRAM	14,970	37,450	350,000	350,000	350,000	420,000	619,010
TOTAL CAPITAL OUTLAY		265,798	137,325	560,854	517,890	350,000	550,000	915,433
TOTAL COLLECTION SYSTEM		869,355	913,199	1,664,368	1,471,795	1,420,867	1,996,333	2,347,936

STORMWATER (MS4)

FINANCIAL SUMMARY



Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Personnel Services	\$533,160	\$486,292	\$544,662	\$540,090	\$702,368
Services & Supplies	277,650	350,711	402,150	306,907	424,950
Debt Service	91,475	90,715	0	0	0
Capital Outlay	0	0	75,000	52,229	12,000
TOTAL	\$902,285	\$927,718	\$1,021,812	\$899,226	\$1,139,318

AUTHORIZED STRENGTH

	2019	2020	2021	2022 (proposed)
MS4 Stormwater Coordinator	1	1	1	1
Stormwater Crew Chief	1	1	1	1
Equipment Operator III	1	1	1	1
Utility Maintenance Worker	3	3	3	3
Stormwater Inspector	1	1	1	1
TOTAL	7	7	7	7

The MS4 Storm Water Program includes six minimum control requirements mandated by state-issued permit:

- 1) Public Education and Outreach
- 2) Construction Site Stormwater Runoff Control
- 3) Public Involvement and Participation
- 4) Illicit Discharge Detection and Elimination
- 5) Permanent Stormwater Management
- 6) Pollution Prevention and Good Housekeeping

DEPARTMENT DESCRIPTION

The MS4-Stormwater Fund provides resources necessary to fund the City’s Stormwater Management Program. Funds are provided via a monthly stormwater fee that is included on the City’s utility bill. Residential fees \$3.50 per month and fees for non-residential customers are based upon impervious area of a structure.

Stormwater management is the effort to reduce runoff of rainwater or melted snow into streets, lawns and other sites and the improvement of water quality, according to the United States Environmental Protection Agency (EPA). Stormwater runoff is generated from rain and snowmelt events that flow over land or impervious surfaces, such as paved streets, parking lots, and building rooftops, and does not soak into the ground. The runoff picks up pollutants like trash, chemicals, oils, and dirt/sediment that can harm our rivers, streams and lakes. The benefits of effective stormwater runoff management can include:

- protection of wetlands and aquatic ecosystems,
- improved quality of receiving waterbodies,
- conservation of water resources,
- protection of public health, and
- flood control.

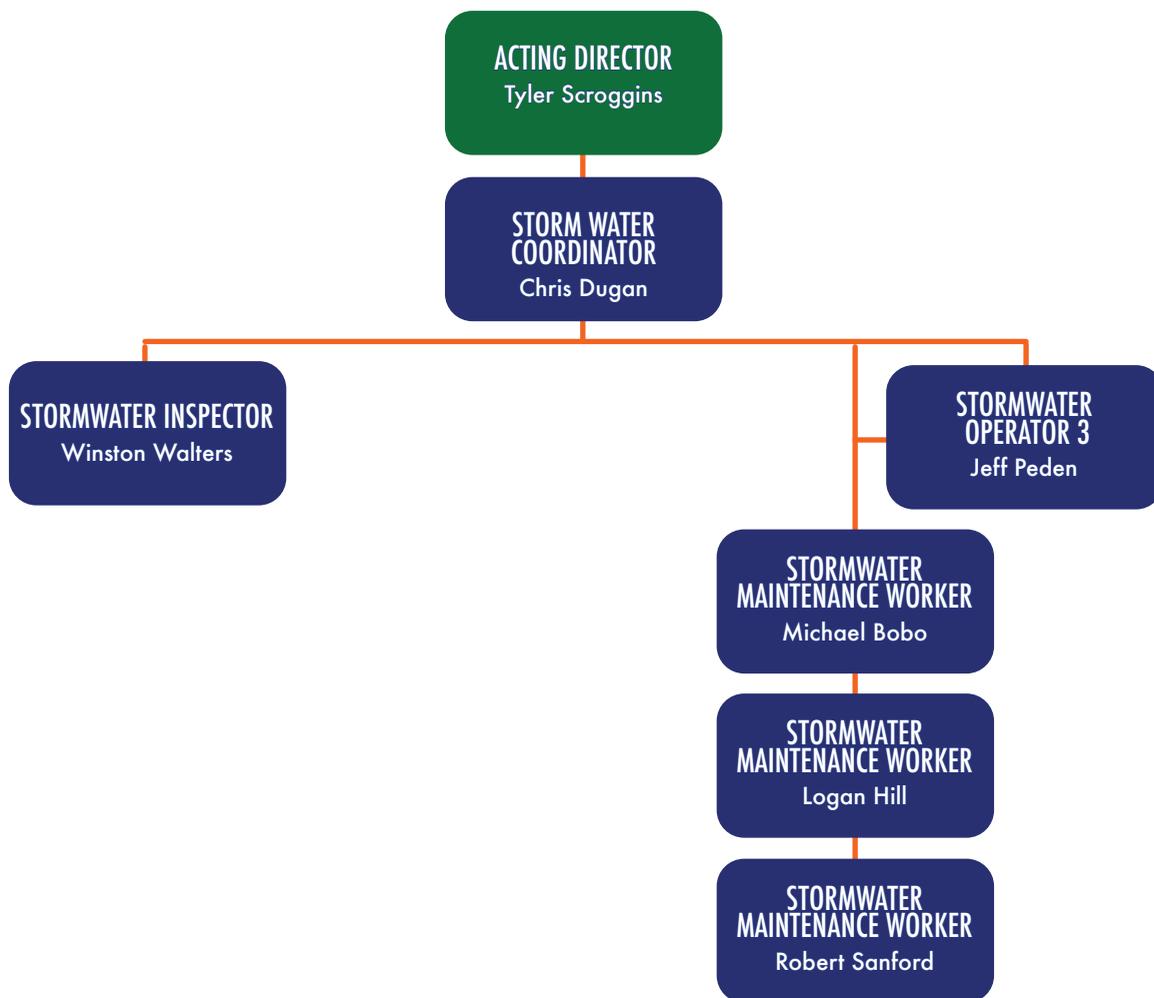
The Department also performs small drainage repairs and ongoing stormwater maintenance of 86 miles of storm pipe.

FY 2020-21 ACCOMPLISHMENTS

- Complete more than 700 inspections per year including, on average, 45 active site inspections per month, 20% of all the detention basins and 20% of the outfalls, per year.
- Completed approximately 60 maintenance projects to repair and maintain the City Storm Sewer infrastructure.
- Will participate in the 2021 TN Tree Day, distributing 200 trees to the public.
- Participated in the Alex Dr. “hotdogs and dialogue” event with the community to discuss upgrades needed for Alex Dr.
- Participated with 2020 tornado clean up events in Spring Hill and Mt. Juliet.



STORM WATER MS4 DEPARTMENT



Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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**416 - MS4 STORMWATER
PERSONNEL EXPENSE**

36000	OTHER REVENUES	7,272	3,441	-	-	-	-	-
36100	INTEREST	203	262	200	313	200	200	400
36350	INSURANCE RECOVERIES	6,930	3,216	-	-	-	-	-
36410	MISC REFUNDS & REBATES	13,170	9,701	-	-	-	-	-
36920	PROCEEDS FROM DEBT ISSUANCE	-	-	-	-	-	-	-
36973	OPERATING TRANSFER IN-WATER	-	-	-	-	-	-	-
36999	PRIOR YEAR REVENUE (FUND BAL)	-	-	-	-	-	-	-
37505	DONATED STORMWATER INFRAS		1,881,697	-	-	-	-	-
37711	STORMWATER FEES - RESIDENTIAL	599,414	636,517	640,000	665,717	670,000	670,000	670,000
37712	STORMWATER FEES - COMMERCIAL	342,447	372,000	372,000	381,735	381,500	381,500	381,500
37713	STORMWATER FEES - OTHER	-	-	-	-	-	-	-
37791	STORMWATER FEES - PENALTIES	13,831	7,507	4,000	5,000	4,500	4,500	4,500
	AUDIT ADJUSTMENT							-
	STORMWATER REVENUES	3,069,255	2,914,342	1,016,200	1,052,765	1,056,200	1,056,200	1,056,400
	STORMWATER TOTAL FUNDS	3,069,255	2,914,342	1,016,200	1,052,765	1,056,200	1,056,200	1,056,400

**42425 -MS4 - STORM WATER/CODES ENFORCEMENT
PERSONNEL EXPENSE**

110	SALARIES	295,741	324,596	350,813	364,000	364,000	449,295	449,295
112	SALARIES - OVERTIME	1,299	2,552	5,000	3,000	3,000	3,000	3,000
118	INSURANCE OPT OUT	275	-	100	100	100	100	100
119	OTHER SALARIES	-	-	17,000	-	-	-	-
134	CHRISTMAS / LONGEVITY BONUS	1,433	1,675	2,500	1,775	1,775	2,110	2,110
141	OASI (EMPLOYERS SHARE)	21,049	23,999	28,286	26,715	26,715	-	34,770
142	HOSPITAL & HEALTH INSURANCE	96,905	109,770	115,789	114,000	114,000	193,303	179,995
143	RETIREMENT	20,885	23,467	24,924	27,500	27,500	32,952	32,952
144	RETIREMENT - ACTUARIAL DEFICIT (.80%)	-	-	-	-	-	-	-
147	UNEMPLOYMENT INSURANCE	239	233	350	3,000	3,000	147	147
	TOTAL PERSONNEL EXPENSE	437,826	486,292	544,662	540,090	540,090	680,907	702,368

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
OPERATING EXPENSE								
200	CONTRACTUAL SERVICES	54,553	90,802	119,000	60,000	78,000	89,000	89,000
211	POSTAGE AND MAILING EXPENSE	-	-	-	-	-	-	-
220	PRINTING, DUPLICATION, ETC.	75	-	500	-	500	500	500
222	GRANT WRITING DATA	-	-	-	-	-	-	-
235	MEMBERSHIPS, DUES AND FEES	6,273	4,238	8,000	6,000	8,000	8,000	8,000
245	TELEPHONE NETWORK / CONN	-	460	-	-	-	-	-
246	CELL PHONES	5,133	6,023	5,700	7,500	5,700	8,000	8,000
254	ENGINEERING SERVICES	37,127	43,090	30,000	40,000	30,000	40,000	48,000
255	DATA PROCESSING SERVICES	-	-	1,000	-	1,000	1,000	1,000
258	TDEC PERMIT FEE	-	3,460	5,000	3,460	5,000	5,000	5,000
261	REPAIR & MAINTENANCE MOTOR VEH	-	5,196	6,000	5,500	6,000	6,000	6,000
262	REPAIR & MAINTENANCE EQUIPMENT	949	907	6,000	6,000	6,000	6,000	6,000
265	REPAIR & MAINTENANCE GROUNDS	-	20,000	40,000	40,000	-	40,000	40,000
268	REPAIR & MAINTENANCE-INFRA	25,000	8,000	25,000	25,000	-	-	29,500
273	STREET LITTER PROGRAM	2,42	1 -	10,000	2,500	10,000	10,000	10,000
275	TRAINING	400	-	-	-	-	-	-
280	TRAVEL	-	-	2,000	-	2,000	2,000	2,000
284	MEALS AND ENTERTAINMENT	181	45	500	500	500	500	500
310	OFFICE SUPPLIES & MATERIALS	981	(108)	2,000	1,000	2,000	2,000	2,000
313	SOFTWARE	10,510	-	2,000	1,000	2,000	2,000	2,000
319	SAFETY SUPPLIES PROGRAM	-	-	200	200	200	200	200
320	OPERATING SUPPLIES	23,878	25,386	1,450	20,000	1,450	1,450	1,450
326	CLOTHING & UNIFORMS	2,814	4,297	6,500	6,500	6,500	9,500	9,500
331	GAS, OIL, DIESEL FUEL, GREASE	10,760	10,438	20,000	15,000	20,000	25,000	25,000
332	VEHICLE PARTS	4,667	85	3,000	3,000	3,000	3,000	3,000
334	TIRES, TUBES, ETC.	-	959	3,000	1,000	3,000	3,000	3,000
335	TOOLS	1,965	3,439	4,000	3,500	4,000	4,000	4,000
510	PEP INSURANCE	13,192	10,625	13,000	0,374	13,000	13,000	13,000
513	WORKER'S COMP DEDUCTIBLE	-	1,000	-	373	-	-	-
533	EQUIPMENT RENTAL	111	2,727	7,300	5,000	7,300	7,300	7,300
534	BOBCAT 80 MINI EX LEASE	-	-	-	-	-	20,000	20,000
540	DEPRECIATION	75,888	136,125	80,000	80,000	80,000	80,000	80,000
631	STORMWATER - INTEREST	3,159	1,615	-	-	-	-	-
790	MISCELLANEOUS	280	522	1,000	500	1,000	1,000	1,000
TOTAL OPERATING EXPENSE		352,860	441,426	402,150	306,907	361,150	412,450	424,950

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
CAPITAL OUTLAY								
900	CAPITAL OUTLAY STORAGE BUILDING	-	-	-	-	--	-	-
905	FURNITURE	-	-	-	-	-	-	-
916	SITE & ROAD IMPROVEMENTS	-	-	-	-	-	-	-
917	STREAM BANK RESTORARION	-	-	5,000	5,000	-	-	3,500
925	MS4 STORAGE BUILDING	-	-	-	-	-	-	-
934	MS4 CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-
941	VEHICLE(S) - OPERATING	-	-	-	-	-	-	-
942	EQUIPMENT	-	-	40,000	25,567	-	-	8,500
943	BOBCAT MINI EX	-	-	20,000	13,967	-	-	-
946	CAMERAS	-	-	10,000	7,695	-	-	-
947	LiDAR	-	-	-	-	-	-	-
948	PICTOMETRY	-	-	-	-	-	-	-
TBD	PORT ROYAL ESTATES PROJECT	-	-	-	-	-	-	-
9XX	CAPITAL	-	-	-	-	-	-	-
960	BUCKNER PLACE DRAINAGE PROJ	-	-	-	-	-	-	-
961	WYNGATE ESTATES DRAINAGE PROJ	-	-	-	-	-	-	-
962	JACKSON JONES DRAINAGE PROJ	-	-	-	-	-	-	-
963	RUTHERFORD DOWNS (JAY LANE) DRAINAGE PROJ	-	-	-	-	-	-	-
	AUGUSTA TRACE DRAINAGAGE STUDY					-	724,000	
	BIGGER'S DRIVE						185,000	
	ALEX DR						220,000	
	CAMERON FARMS						505,000	
	DUPLEX ROAD DRAINAGE STUDY					901,240	15,000	
	TOTAL CAPITAL OUTLAY	-	-	75,000	52,229	901,240	1,634,000	12,000
	TOTAL MS4 - STORM WATER EXPEND	790,686	927,718	1,021,812	899,226	1,802,480	1,173,357	1,139,318
	MS4 - STORMWATER BEGIN	1,758,793	4,037,362	6,023,985	6,023,985	6,177,524	6,177,524	6,177,524
	TOTAL STORMWATER REVENUES	3,069,255	2,914,342	1,016,200	1,052,765	1,056,200	1,056,200	1,056,400
	TOTAL STORMWATER EXPENDIT	790,686	927,718	1,021,812	899,226	1,802,480	2,762,126	1,139,318
	MS4 - STORMWATER ENDING							-
	FUND BALANCE	4,037,362	6,023,985	6,018,373	6,177,524	5,431,244	4,944,278	6,094,606

LIBRARY MEMORIAL

FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$ 38,000	\$ 22,554	\$ 40,000	\$ 26,400	\$ 40,000
Capital Outlay	2,000	0	0	0	0
TOTAL	\$ 40,000	\$ 22,554	\$ 40,000	\$ 26,400	\$ 40,000

FUND DESCRIPTION

The Library Memorial Fund is a special revenue fund that tracks activity from private donations to support the Library, as well as fines and fees. These funds are used to pay for all Library programming, including daily Story Time and Baby Time, as well as weekly programs for all ages and the Summer Reading program.

The remaining funds are being saved to supplement technology when a new Library facility is constructed or acquired, and to provide for a high-tech computer lab, business center and makerspace with print stations and photocopiers in each Library department, as well as audiovisual equipment in all meeting rooms.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
611 LIBRARY FUND								
34762	LIBRARY DONATIONS	43,752	31,705	40,000	20,000	30,000	60,000	60,000
36100	INTEREST	-	-	-	35	35	70	70
36900	MISCELLANEOUS	25	33	-	-	-	-	-
TOTAL LIBRARY REVENUES		43,777	31,738	40,000	20,035	30,035	60,070	60,070
611 LIBRARY FUND - 44800								
200	CONTRACTUAL SERVICES	407	1,163	1,000	1,000	1,000	1,000	1,000
235	MEMBERSHIPS, REG FEES -	3,125	3,000	1,000	3,000	3,000		
266	REPAIR & MAINT. BUILDINGS	170	129	2,000	-	2,000	2,000	2,000
280	TRAVEL	-	500	500	-	500	500	500
320	OPERATING SUPPLIES	420	180	6,000	5,000	6,000	6,000	6,000
328	EDUCATIONAL SUPPLIES	-	407	700	700	700	700	700
361	BOOKS	107	541	1,000	1,000	1,000	1,000	1,000
363	ELECTRONIC MEDIA	-	15	1,000	1,000	1,000	1,000	1,000
365	CHILDREN'S BOOKS	-	-	1,000	1,000	1,000	1,000	1,000
366	ILS CHARGES	-	-	2,000	-	2,000	2,000	2,000
367	CHILDREN'S PROGRAMS	3,986	5,961	6,000	6,000	6,000	6,000	6,000
368	CHILDREN'S SRP	6,000	3,570	6,000	3,000	6,000	6,000	6,000
369	TEEN PROGRAMS	1,700	1,975	2,000	2,000	2,000		2,000
370	TEEN SRP	1,800	1,680	2,000	1,000	2,000	2,000	2,000
371	ADULT PROGRAMS	1,200	2,608	2,300	1,500	2,300	2,300	2,300
372	ADULT SRP	1,400	700	1,500	1,000	1,500	1,500	1,500
790	MISCELLANEOUS	3,527	-	2,000	1,200	2,000	2,000	2,000
TOTAL LIBRARY EXPENDITURES		20,717	22,554	40,000	26,400	40,000	40,000	40,000
TOTAL LIBRARY FUND BEG BAL		67,352	90,412	99,596	99,596	93,231	93,231	93,231
TOTAL LIBRARY FUND REVENUES		43,777	31,738	40,000	20,035	30,035	60,070	60,070
TOTAL LIBRARY FUND EXPEND		20,717	22,554	40,000	26,400	40,000	40,000	40,000
TOTAL LIBRARY FUND END BAL		90,412	99,596	99,596	93,231	83,266	113,301	113,301

DRUG



FINANCIAL SUMMARY

Category	Budget FY 2020	Actual FY 2020	Budget FY 2021	Estimated FY 2021	Budget FY 2022
Services & Supplies	\$ 26,300	\$ 17,305	\$26,300	\$11,705	\$ 26,300
Capital Outlay	0	0	50,000	31,536	50,000
TOTAL	\$26,300	\$17,305	\$76,300	\$43,241	\$76,300

FUND DESCRIPTION

The Drug Fund is a special revenue fund established in accordance with State law (Tennessee Code Annotated 39-17-420) to account for funds received directly from the enforcement of laws associated with illegal drug activity. Proceeds are received through fines, forfeitures and the disposal of seized goods resulting from the City’s drug enforcement efforts. Under State law, the funds are to be used only for the enforcement of drug laws, for local drug education programs and for nonrecurring general law enforcement expenditures.

FY 2020-21 ACCOMPLISHMENTS

Purchased replacement undercover vehicle.

Acct#	Description	FY 2019	FY 2020	Amended Budget Ord 2022-B	Est FY 2021	Working Budget	Recommended	Board Approved
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619-42129 - DRUG FUND

DRUG FUND REVENUES

35140	DRUG RELATED FINES	37,699	40,278	25,000 3	5,000	30,000	30,000	30,000
36100	INTEREST EARNINGS	29	40	50	45	50	50	50
36300	SALE OF PROPERTY	3,731	-	-	-	-	-	-
36303	FORFEITURE OF PROPERTY	4,128	12,453	-	5,000	-	-	-
36410	MISC REFUNDS 46	-	-	-	-	-	-	-
36700	CONTR/DONATIONS FR PRIVATE SOURCE	-	1,906	-	1,750	-	-	-
	TOTAL DRUG REVENUES	45,632	54,677	25,050	41,795	30,050	30,050	30,050

619-42129 - DRUG FUND EXPENDITURES

245	TELEPHONES	4,028	4,036	3,800	4,100	3,800	3,800	3,800
280	TRAVEL	2,276	4,097	2,500	2,500	2,500	2,500	2,500
320	OPERATING SUPPLIES	24,906	9,173	20,000	5,000	20,000	20,000	20,000
900	CAPITAL OUTLAY	-	-	50,000	31,536	50,000	50,000	50,000
	TOTAL DRUG FUND EXPENDITURES	31,210	17,305	76,300	43,241	76,300	76,300	76,300

	TOTAL DRUG FUND BEG BAL	97,479	111,901	149,273	149,273	148,277	148,277	148,277
	TOTAL DRUG FUND REVENUES	45,632	54,677	25,050	41,795	30,050	30,050	30,500
	TOTAL DRUG FUND EXPEND	31,210	17,305	76,300	43,241	76,300	76,300	76,300
	TOTAL DRUG FUND END BAL	111,901	149,273	98,023	148,277	102,027	102,027	102,027

Acct#	Description	Recommended	Board Approved	Comments
GRANT FUNDS-412				
	AMERICAN RESCUE PLAN	11,733,424	11,733,424	
	INTEREST	2,000	2,000	
	TOTAL REVENUES	11,735,424	11,735,424	
EXPENSES				
	ARBOR VALLEY TANK	1,700,000	-	
	LAND PURCHASE FOR PUBLIC WORKS	1,925,424	1,925,424	
	ALTERNATIVE EFFLUENT	1,000,000	1,000,000	
	WATER TREATMENT PLANT EXPANSION	1,000,000	1,000,000	
	BOOSTER STATION AT GM	200,000	200,000	
	EQ BASIN FOR WWTP	-	-	
	CAMERAS AT ALL WATER SITES	150,000	150,000	
	AUGUSTA TRACE		724,000	
	BIGGER'S DRIVE		185,000	
	ALEX DRIVE		220,000	
	CAMERON FARMS		505,000	
	LAND ACQUISITION FOR EFFLUENT	5,400,000	3,766,000	
	TOTAL EXENDITURE	11,735,424	9,675,424	



APPENDIX

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EXPENDITURE SUMMARY FY2021-22 BUDGET

EXPENDITURE SUMMARY FY 2021-22 BUDGET

	Services & Personnel	Supplies	Debt Service	Transfers	Capital Outlay	Total
Legislative	\$ 148,065.00	\$ 1,272,652.00		\$ 5,163,465.00		\$ 6,584,182.00
Judicial	30,690.00	9,400.00				40,090.00
Administrative	361,784.00	68,950.00				430,734.00
Finance	380,893.00	247,900.00				628,793.00
IT	354,975.00	496,984.00			139,800.00	991,759.00
HR	115,035.00	19,200.00				134,235.00
Planning	300,009.00	250,300.00				550,309.00
Codes	627,841.00	228,158.00			33,400.00	889,399.00
Facilities	186,762.00	119,200.00				305,962.00
Risk Management	112,474.00	8,800.00				121,274.00
Police	5,907,292.00	1,633,081.00			941,040.00	8,481,413.00
Dispatch	395,730.00					395,730.00
Fire	5,597,773.00	1,103,483.00		279,500.00	267,988.00	7,248,744.00
PW-Streets	1,915,643.00	3,025,107.00			733,959.00	5,674,709.00
Parks & Recreation	487,049.00	285,770.00			780,591.00	1,553,410.00
Library	760,913.00	218,000.00	-	-	8,000.00	986,913.00
Total General Fund	\$ 17,287,198.00	\$ 9,382,715.00	\$279,500.00	\$ 5,163,465.00	\$ 2,904,778.00	\$ 35,017,656.00
State Street Aid Fund	\$ 1,203,972.00	\$ 360,876.00			\$ 134,629.00	\$ 1,699,477.00
E-Citation Fund		\$ 9,636.00				\$ 9,636.00
Traffic Impact Fees Fund					\$ 3,255,000.00	\$ 3,255,000.00
Adequate Facilities Fund		\$ 1,500.00	\$ 736,850.00	\$ 40,000.00	\$ 3,006,514.00	\$ 3,784,864.00
Tourism Fund		\$ 120,000.00			\$ 40,000.00	\$ 160,000.00
Sanitation Fund		\$ 2,406,000.00				\$ 2,406,000.00
Capital Projects Fund			\$ 1,515,850.00		\$ 23,996,043.00	\$ 25,511,893.00
Water/Sewer Fund						
Water Distribution	\$ 825,146.00	\$ 3,574,010.00			\$ 3,985,427.00	\$ 8,384,583.00
Water Treatment	800,799.00	967,800.00	404,500.00		1,114,737.00	3,287,836.00
Wastewater Treat Plant	644,857.00	1,479,025.00	859,250.00		11,367,885.00	14,351,017.00
Wastewater Collection	584,006.00	848,497.00			915,433.00	2,347,936.00
Billing/GF Services	1,721,022.00	2,662,700.00				4,383,722.00
Administration	167,659.00	5,850.00				173,509.00
Engineering	339,299.00	5,850.00	-	-	-	345,149.00
Total Water/Sewer Fund	\$ 5,082,788.00	\$ 9,543,732.00	\$ 1,263,750.00	-	\$ 17,383,482.00	\$ 33,273,752.00
MS4-Stormwater	\$ 702,368.00	\$ 424,950.00			\$ 12,000.00	\$ 1,139,318.00
Library Memorial Fund	\$ 40,000.00					\$ 40,000.00
Drug Fund	\$ 26,300.00				\$ 50,000.00	\$ 76,300.00
American Rescue Plan	\$ 9,675,424.00					\$ 9,675,424.00
Total All Funds	\$ 23,072,354.00	\$ 23,158,805.00	\$ 4,156,826.00	\$ 5,203,465.00	\$ 60,457,870.00	\$ 116,049,320.00



ORDINANCE 21-09



ORDINANCE NO. 21-09

AN APPROPRIATION ORDINANCE FOR THE CITY OF SPRING HILL, TENNESSEE FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF SPRING HILL, TENNESSEE, AS FOLLOWS:

SECTION 1. That amounts hereinafter set out constitute the estimated revenues and the budgeted expenditures for the City of Spring Hill, Tennessee, and the said sums specified herein are hereby appropriated for the purpose of meeting the expenses of the various departments and programs of the City of Spring Hill for the fiscal year beginning July 1, 2021 and ending June 30, 2022, to wit:

	GENERAL FUND		
	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATED	FY 2021-22 BUDGET
Beginning Fund Balance	\$ 12,522,936	\$ 16,600,827	\$ 21,278,729
<u>Revenues and Other Sources:</u>			
Taxes	\$ 22,536,122	\$ 26,395,054	\$ 26,601,192
Licenses and Permits	1,316,020	1,257,218	1,034,500
Fines and Fees	252,983	237,264	220,500
Charges for Services	3,120	4,000	3,700
Intergovernmental	4,680,866	5,878,969	5,396,323
Interest	43,730	39,300	49,300
Other	1,777,227	2,744,983	393,859
Transfers in	-	-	
Total Revenues and Sources	\$ 30,610,068	\$ 36,556,788	\$ 33,699,374
Total Funds Available	\$ 43,133,004	\$ 53,157,615	\$ 54,978,103

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

	GENERAL FUND		
	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATED	FY 2021-22 BUDGET
<u>Expenditures and Other Uses:</u>			
Legislative	\$ 960,777	\$ 1,443,472	\$ 1,420,717
Administrative (separated fm Legis 20-21)	-	315,449	430,734
Judicial	31,779	38,925	40,090
Finance	435,900	498,766	628,793
Information Management System	477,579	524,923	991,759
Human Resources	105,500	109,690	134,235
Risk Management	-	-	121,274
City Hall-Building	163,009	222,631	305,962
Total General Government	<u>\$ 2,174,544</u>	<u>\$ 3,153,856</u>	<u>\$ 9,237,109</u>
Police Department	\$ 6,201,356	\$ 6,744,247	\$ 8,481,413
Dispatch	374,576	372,419	395,730
Fire Department	7,070,983	7,090,942	7,248,744
Planning	188,895	226,000	550,309
Building & Codes	572,442	658,042	889,399
Public Works-Streets	4,184,718	3,493,213	5,674,709
Parks and Recreation	664,819	764,338	1,553,410
Library	863,272	896,676	986,913
Economic Development	86,489	-	-
Other Financing Uses	-	1,398,833	-
Transfers out	4,150,083	5,421,500	5,163,465
Total Expenditures and Other Uses	\$ 26,532,177	\$ 30,220,066	\$ 35,017,656
Estimated Ending Fund Balance	\$ 16,600,827	\$ 22,937,549	\$ 21,353,729

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

STATE STREET AID FUND

	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATED	FY 2021-22 BUDGET
Beginning Fund Balance	\$ 1,062,523	\$ 1,612,360	\$ 1,875,073
<u>Revenues & Other Sources:</u>			
State Fuel Taxes	\$ 1,511,005	\$ 1,535,278	\$ 1,556,192
Other	-	-	-
Interest Earnings	407	450	400
Total Revenues	\$ 1,511,412	\$ 1,535,728	\$ 1,556,592
Total Funds Available	\$ 2,573,935	\$ 3,148,088	\$ 3,431,665
<u>Expenditures & Other Uses:</u>			
Street Maintenance	\$ 599,954	\$ 878,975	\$ 1,150,000
Debt Principal & Interest	361,621	358,213	360,876
Capital Outlay	-	35,827	134,629
Duplex Road Expenses			
Other			53,972
Total Expenditures	\$ 961,575	\$ 1,273,015	\$ 1,699,477
Estimated Ending Fund Balance	\$ 1,612,360	\$ 1,875,073	\$ 1,732,188

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

eCITATION FUND

	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATED	FY 2021-22 BUDGET
Beginning Fund Balance	\$ 1,435	\$ 5,100	\$ 8,802
<u>Revenues and Other Sources:</u>			
eCitation Traffic Fees	\$ 3,664	\$ 3,700	\$ 833
Other	1	2	1
Total Revenues	\$ 3,665	\$ 3,702	\$ 834
Total Funds Available	\$ 5,100	\$ 8,802	\$ 9,636
<u>Expenditures & Other Uses:</u>			
eCitation Traffic Expenses	\$ -	\$ -	\$ 9,636
Other	-	-	-
Total Expenditures	\$ -	\$ -	\$ 9,636
Estimated Ending Fund Balance	\$ 5,100	\$ 8,802	\$ -

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

NORTHFIELD FUND

	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATED	FY 2021-22 BUDGET
Beginning Fund Balance	\$ 171,817	\$ 317,784	\$ -
<u>Revenues and Other Sources:</u>			
Lease of Properties	\$ 914,532	\$ 872,250	\$ -
Other Revenues	77	393	-
Debt proceeds	-	-	-
Operating Transfer-from General Fund	748,205	747,864	-
Total Revenues	\$ 1,662,814	\$ 1,620,507	\$ -
Total Funds Available	\$ 1,834,631	\$ 1,938,291	\$ -
<u>Expenditures & Other Uses:</u>			
Personnel Expense	\$ 99,380	\$ 120,610	\$ -
Services & Supplies	669,262	411,950	-
Debt Principal & Interest	748,205	907,000	-
Capital Outlay	-	-	-
Total Expenditures and Other Uses	\$ 1,516,847	\$ 1,439,560	\$ -
Estimated Ending Fund Balance	\$ 317,784	\$ 498,731	\$ -

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

TOURISM FUND

	<u>FY 2019-20 ACTUAL</u>	<u>FY 2020-21 ESTIMATED</u>	<u>FY 2021-22 BUDGET</u>
Beginning Fund Balance	\$ 229,424	\$ 163,535	\$ 45,041
<u>Revenues and Other Sources:</u>			
Hotel/Motel Tax	\$ 137,218	\$ 96,248	\$ 150,000
Rippavilla Income	-	-	-
Other	60	-	-
Total Revenues	\$ 137,278	\$ 96,248	\$ 150,000
Total Funds Available	\$ 366,702	\$ 259,783	\$ 195,041
<u>Expenditures & Other Uses:</u>			
Rippavilla Expenditures	\$ 203,167	\$ 146,742	\$ 120,000
Other	-	-	-
Capital Outlay	-	20,000	40,000
Total Expenditures and Other Uses	\$ 203,167	\$ 166,742	\$ 160,000
Estimated Ending Fund Balance	\$ 163,535	\$ 93,041	\$ 35,041

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

SANITATION FUND

	<u>FY 2019-20 ACTUAL</u>	<u>FY 2020-21 ESTIMATED</u>	<u>FY 2021-22 BUDGET</u>
Beginning Fund Balance	\$ 366,055	\$ 836,064	\$ 1,000,627
<u>Revenues and Other Sources:</u>			
Sanitation Fees	\$ 1,830,159	\$ 1,983,000	\$ 2,000,000
Recycling Fees	650,593	795,000	800,000
Other	22,815	27,500	21,500
Total Revenues	\$2,503,567	\$ 2,805,500	\$ 2,821,500
Total Funds Available	2,869,622	\$ 3,641,564	\$ 3,822,127
<u>Expenditures and Other Uses:</u>			
Recycling operations	\$ 1,515,186	\$ 1,710,000	\$ 626,000
Sanitation operations	506,457	702,000	1,700,000
Other	11,915	80,013	80,000
Capital Outlay	-	148,924	-
Total Expenditures and Other Uses	\$ 2,033,558	\$ 2,640,937	\$ 2,406,000
Estimated Ending Fund Balance	\$ 836,064	\$ 1,000,627	\$ 1,416,127

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

CAPITAL PROJECTS FUND

	<u>FY 2019-20 ACTUAL</u>	<u>FY 2020-21 ESTIMATED</u>	<u>FY 2021-22 BUDGET</u>
Beginning Fund Balance	\$ -	\$ 3,226,936	\$ 11,816,128
<u>Revenues and Other Sources:</u>			
Bond Proceeds		\$ 21,975,000	\$ -
Transfer from General Fund	3,401,878	4,677,361	5,163,465
Other	452	3,700	600
Total Revenues	\$ 3,402,330	\$ 26,656,061	\$ 5,164,065
Total Funds Available	\$ 3,402,330.00	\$ 29,882,997	\$ 16,980,193
<u>Expenditures & Other Uses:</u>			
Debt Principal & Interest	\$ -	\$ 259,144	\$ 1,515,850
Capital Outlay	175,394	17,627,306	23,996,043
Other (Reserves)		180,419	-
Total Expenditures and Other Uses	\$ 175,394	\$ 566,869	\$ 25,511,893
Estimated Ending Fund Balance	\$ 3,226,936	\$ 29,316,128	\$ 14,070,714

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

LIBRARY FUND

	<u>FY 2019-20 ACTUAL</u>	<u>FY 2020-21 ESTIMATED</u>	<u>FY 2021-22 BUDGET</u>
Beginning Fund Balance	\$ 89,912	\$ 99,596	\$ 133,371
<u>Revenues and Other Sources:</u>			
Donations	\$ 31,738	\$ 20,035	\$ 60,070
Total Revenues and Other Sources	\$ 31,738	\$ 20,035	\$ 60,070
Total Funds Available	\$ 121,650	\$ 119,631	\$ 193,441
<u>Expenditures and Other Uses:</u>			
Library Expenses	\$ 22,054	\$ 26,400	\$ 40,000
Total Expenditures & Other Uses	\$ 22,054	\$ 26,400	\$ 40,000
Estimated Ending Fund Balance	\$ 99,596	\$ 93,231	\$ 133,371

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

	DRUG FUND		
	FY 2019-20 ACTUAL	FY 2020-21 ESTIMATED	FY 2021-22 BUDGET
Beginning Fund Balance	\$ 111,900	\$ 149,273	\$ 147,932
<u>Revenues And Other Sources:</u>			
Drug-Related Fines	\$ 52,731	\$ 35,000	\$ 30,000
Sale of Property	-	5,000	-
Other	1,947	1,795	50
Total Revenues and Other Sources	\$ 54,678	\$ 41,795	\$ 30,050
Total Funds Available	\$ 166,578	\$ 191,068	\$ 177,982
<u>Expenditures & Other Uses:</u>			
Drug-Enforcement Expenditures	\$ 17,305	\$ 43,136	\$ 76,300
Total Expenditures & Other Uses	\$ 17,305	\$ 43,136	\$ 76,300
Estimated Ending Fund Balance	\$ 149,273	\$ 147,932	\$ 101,682

Note: FY 2019-20 and 2020-21 columns are shown for informational purposes only.

SECTION 2. That the following amounts in the Water/Sewer Fund are projected operating revenues and expenses for the fiscal year beginning July 1, 2021 and ending June 30, 2022 and are provided for informational purposes.

	FY 2021-22 BUDGET
Operating Revenues	\$ 19,852,591
Operating Expenses	\$ 33,273,753

SECTION 3. That the following amounts in the MS4/Stormwater Fund are projected operating revenues and expenses

	FY 2021-22 BUDGET
Operating Revenues	\$ 1,056,400
Operating Expenses	\$ 1,139,318

SECTION 4. That the following amounts in the American Rescue Fund are projected operating revenues and expenses

	FY 2021-22 BUDGET
Operating Revenues	\$ 11,735,424
Operating Expenses	\$ 9,675,424

SECTION 5. That total actual expenditures for the funds shown in Sections 1 and 2 herein shall not exceed total appropriations for said funds, except as may be provided by ordinance to amend the budget.

SECTION 6. Said amounts so allocated and appropriated to be on the basis of the analysis of disbursements as shown in the budget, which will be considered by the Board of Mayor & Aldermen. All warrants for expenditure of funds hereinafter appropriated shall be drawn by the Finance Director and signed by the Mayor, City Manager and Finance Director.

SECTION 7. That a detailed line item financial plan to support the budget as set forth herein shall be provided to the City Board of Mayor & Aldermen and to the various departments of the City, which financial plan shall be used as guidance and generally followed in incurring expenditures and obligations on behalf of the City.

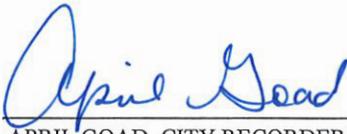
SECTION 8. That upon second and final passage, this ordinance shall be effective as of July 1, 2021, which is the beginning of the Fiscal Year, the public welfare requiring it, and that all ordinances or part of ordinances in conflict with any of the provisions of this ordinance are hereby repealed.

SECTION 9. This ordinance is enacted pursuant to and in compliance and conformity with Chapter 2 of the Charter of the City of Spring Hill and has been published on the 3rd day of June, 2021, and it shall be executed and construed consistent with the Charter and the laws of the State of Tennessee.

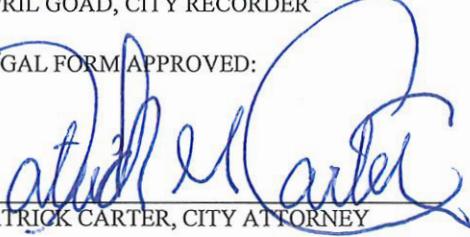
PASSED AND ADOPTED BY THE BOARD OF MAYOR & ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, THIS THE 21st DAY OF JUNE, 2021.


JIM HAGAMAN, MAYOR

ATTEST:


APRIL GOAD, CITY RECORDER

LEGAL FORM APPROVED:


PATRICK CARTER, CITY ATTORNEY

Passed on 1st Consideration: 5/17/2021

Passed on 2nd Consideration: 6/21/2021



ORDINANCE 21-08



**City of Spring Hill
Budget & Finance Advisory Committee
and
Board of Mayor and Aldermen**

Date: April 28, 2021
Memo to: Budget & Finance Advisory Committee
From: Tonya Travis, Finance Director
Re: Ordinance 21-08 – Adopting Tax Rates

BACKGROUND The City of Spring Hill must set tax rates for the City of Spring Hill for Maury and Williamson Counties each year. The attached Ordinance provides a tax rate of \$0.96 per \$100 of assessed value for the Maury County side of Spring Hill. The Williamson County tax amount has not been set yet due to re-assessment of the Williamson County tax base this year. Staff expects to receive the certified rate during the month of May. The certified rate will be set at a revenue neutral rate and should not provide any additional revenue to the City. The attached Ordinance provides a blank space for the tax rate on the Williamson County side for BOMA to fill once the City receives the certified tax rate.

ATTACHMENTS: Ordinance No. 21-08, An Ordinance Adopting Tax Rates for the City of Spring Hill for the Fiscal Year July 1, 2021 – June 30, 2022

RECOMMENDATION: Recommend approval of Ordinance No. 21-08 on first consideration

ORDINANCE NO. 21-08

**AN ORDINANCE ADOPTING TAX RATES FOR THE CITY OF SPRING HILL FOR
THE FISCAL YEAR JULY 1, 2021 - JUNE 30, 2022**

**BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE
CITY OF SPRING HILL, TENNESSEE:**

The following tax rates are hereby imposed for the fiscal year of July 1, 2021, through June 30, 2022:

- (a) Properties in Maury County: \$0.9072 per hundred dollars of assessed value.
- (b) Properties in Williamson County: \$0.7928 per hundred dollars of assessed value.

This Ordinance was duly advertised in The Daily Herald on June 16, 2021 giving notice of a Public Hearing to be held on June 21, 2021, at 6:00 P.M. in the City Hall Courtroom.

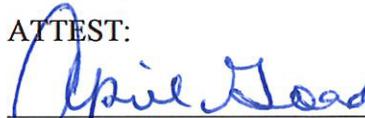
Be It Further Resolved that any Ordinance in conflict with Ordinance 21-08 is hereby repealed in its entirety.

**Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill,
Tennessee on the 21st day of June, 2021**



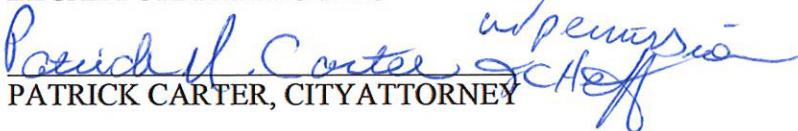
JIM HAGAMAN, MAYOR

ATTEST:



APRIL GOAD, CITY RECORDER

LEGAL FORM APPROVED:



PATRICK CARTER, CITY ATTORNEY

Passed on 1st Consideration: May 17th, 2021

Passed on 2nd Consideration: June 21st, 2021



GLOSSARY

GLOSSARY

Accrual Accounting The basis of accounting in which revenues and expenditures are recorded at the time they are earned or incurred as opposed to the cash basis of accounting where the transfer of funds causes the recording of the transaction.

Activity A specific and distinguishable unit of service or program performed, such as Finance Department (#41500).

Adopted Budget The budget approved by the Board of Mayor & Aldermen and enacted by budget appropriation ordinance, on or before June 30 of each year.

Appropriation An authorization made by the Board of Mayor & Aldermen which permits the City staff to incur obligations against and to make expenditures of governmental funds and resources. Appropriations are usually for a fixed dollar amount for a particular budget year.

Budget Ordinance The official enactment by the Board of Mayor & Aldermen on two considerations establishing the legal authority for City officials to expend funds.

Appraised Value The estimate of fair market value assigned to property by an appraiser or the County Tax Assessor. For tax assessment purposes, the value is stated as of the last reappraisal date. See also assessed value.

Assessed Value The value of personal and real property for use as the basis for levying the real and personal property taxes.

Budget A plan of the financial operations comprised of estimates of anticipated revenues and expenses for a specific period (fiscal year).

Budget Calendar The schedule of the dates involved in the preparation, review and passage of the annual budget.

Budget Documents The official written documents comprised of the annual operating budget and the five-year Capital Improvements Program as approved by the Board of Mayor & Aldermen.

Budget Message Opening section of the budget which provides the Board of Mayor & Aldermen and the public with a general summary of the key parts of the budget. Also listed are changes from the current and previous fiscal years with comments from the City Administrator.

Capital Outlay The purchase of equipment and machinery having a useful life of several years and a value of \$5,000 or more.

Capital Improvements Program The City's plan for major capital projects over the next five years. The plan is reviewed and updated annually.

Capital Projects Projects identified specifically for the purpose of showing the cost of a particular project. Capital projects are usually large public work projects such as roads, bridges and buildings.

Contractual Services Services rendered to City activities by private firms and individuals outside City government. Examples include utilities, building maintenance, and equipment maintenance.

Debt Service Annual payments on the City's outstanding debt including principal, interest and administrative expenses.

Department Closely associated City activities under the day-to-day oversight of a department head.

Disbursement The payment of City funds for obligations incurred.

Enterprise Fund A format of accounting for a particular unit of government that provides services for fees. The accounting for an enterprise fund is similar to that of a private business. The City of Spring Hill's enterprise funds include Water/Sewer and Stormwater (MS4).

Estimated Revenues The amount of projected revenue to be collected during the fiscal year.

GLOSSARY CONTINUED

Expenditures The cost of goods and services received. Actual payment may not be required at a particular date for an item to be considered an expenditure.

Fiscal Year A time frame designating the beginning and ending period for recording financial transactions. The City of Spring Hill uses a fiscal year beginning July 1 through June 30.

Fund A fiscal entity with a self-balancing set of accounts used to account for activities with common objectives. Commonly used government funds include: General Fund, Capital Projects Fund, enterprise funds, special revenue funds, and internal service funds.

Fund Balance The accumulated amount of excess revenues over expenditures in a particular fund at any point in time. A negative fund balance is the accumulated amount of excess expenditures over revenues.

GAAP Generally Accepted Accounting Principles. The actual rules and procedures governing the accounting profession.

GASB Governmental Accounting Standards Board. The official policy and procedural organization designated by the American Institute of Certified Public Accountants (AICPA) to establish accounting principles for state and local governments.

GFOA Government Finance Officers Association. A group of worldwide professional government finance officers.

General Fund The City's primary operating fund accounting for most all of the financial resources and obligations. General Fund revenues include property taxes, business taxes, sales taxes, building permits plus other revenues. This Fund provides the resources for most City services including fire, police, streets, planning, and parks and recreation.

Grant A contribution by the State or Federal government or other entity supporting a particular project.

Object Code A detailed line-item expenditure category, such as salaries (#110), office supplies (#310), or capital outlay (#941).

Operating Budget The expenditure plan for continuing everyday service programs and activities. In most instances, operating expenditures are made in a single fiscal year. These expenditures include personal services, contractual services, minor capital outlay, and debt services requirements.

Operating Transfers Amounts transferred from one fund to another. Transfers are not expenditures. Transfers are to be appropriated for expenditures in the fund receiving the transfer.

Retained Earnings The total earnings of an enterprise fund (in governmental accounting) consisting of income less expenses.

Revenue A term used to represent actual or anticipated income.

Standard & Poors A recognized bond rating agency

Tax Levy The total amount of tax that should be collected based upon the current tax rates and the assessed value of real, personal, and public utility property.

Tax Rate The amount of taxes collected per \$100 of assessed value of taxable property.



CITY OF SPRING HILL, TN

DEBT & FINANCIAL POLICY STATEMENTS

January 2011

Submitted: Approved

Amended via Resolution 20-31, March 16, 2020

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OVERVIEW

The following financial policies adopted by Resolution 11-121 of the Board of Mayor and Aldermen (“BOMA”) of Spring Hill, Tennessee on November 21, 2011 (the “Resolution”), and later amended by Resolution 20-xx on March 16, 2020. (“Debt & Financial Policy Statements”) establish the framework for the City of Spring Hill, Tennessee’s (the “City”) overall fiscal planning and management.

The financial policies set forth guidelines against which current budgetary performance can be measured and proposals for future programs can be evaluated. These publicly adopted financial policies are also intended to demonstrate to residents, the credit rating industry, municipal bond investors, auditors and the State Comptroller the City’s commitment to sound financial management and fiscal integrity.

The financial policies also improve the City’s fiscal stability by assisting City officials plan fiscal strategy with a consistent approach. Adherence to adopted financial policies promotes sound financial management, which can improve bond ratings, lower the cost of capital, manage interest rate risk exposure, and preserve financial flexibility. It is presumed that these policies are consistent with all laws and regulations, but such laws and regulations shall control in the event of a conflict or discrepancy.

1. The City will adopt and maintain these Financial Policy Statements to guide its decision making in the areas of budget, fund balance, capital improvement planning, debt management, investments and cash management. These financial policies can provide guidance during the preparation and deliberation of the City’s annual budget and other policy decisions that impact the City’s financial condition. The Financial Policy Statements will be reviewed annually during preparation of the budget.
2. The City will maintain a system of financial monitoring, control and reporting for all operations and funds held on behalf of the City.
3. The City will strive to synchronize its annual budget, capital improvement plan, BOMA-established goals and planning studies in a comprehensive manner reflected in the published budget, annual capital improvement plan and annual comprehensive financial report.

4. All departments will participate in the responsibility of meeting policy goals and ensuring long-term financial health.
5. The City’s accounting and financial reporting systems will be maintained in conformance with all federal and state laws, generally accepted accounting principles (GAAP) and standards of the Government Accounting Standards Boards (GASB) and Government Finance Officers Association (GFOA).
6. An annual audit will be performed by an independent public accounting firm.
7. The independent auditor will present the Comprehensive Annual Financial Report (CAFR) and discuss audit findings at a public meeting.

OPERATING BUDGET POLICIES

General

The City will use a long-term perspective to examine short term operations and capital planning to maintain stability in the City’s finances, make the organization an efficient and effective provider of needed services, maintain good credit ratings and prepare for unforeseen emergencies.

1. The City of Spring Hill’s fiscal year shall begin July 1.
2. A proposed Budget will be submitted to BOMA no later than April 15th of the preceding fiscal year
3. The proposed budget will include revenues and expenditures detailed by fund, program and activity for three years (prior year, current year budget and estimated and the proposed budget year).
4. The BOMA will adopt a balanced operating budget using current revenues which may include use of Fund Balance. A balanced budget is one where revenues are equal to or exceed expenditures.
5. The budget process will incorporate a long-term perspective that will help assess the impacts of current and proposed operating and capital budgets in order to develop appropriate strategies to achieve the goals of financial stability, efficient operations, good credit ratings and preparedness for the unforeseen.
6. The City Administrator and Finance Director will project revenues and expenditures over time using assumptions about economic conditions, historical and current financial performance, major goals and projects and other relevant factors.

7. The budget will reflect the City's broad organizational goals. These broad goals are reflected in the master plans for transportation, land use, recreation, other studies and through information communicated during the preparation of the annual budget and capital improvement plan.
8. The budget document will include the City's financial policies, goals and budget calendar.
9. The budget will involve and promote effective communications with residents, including conducting a public hearing prior to the final approval of the budget.
10. The budget process is intended to weigh competing requests for City resources, within expected fiscal constraints.
11. The Finance Director will provide monthly financial updates relative to the established budget to the BOMA during the fiscal year. The Finance Department will also provide monthly statements of expenditures to department heads after closeout of each month.
12. Budget Amendments must be approved by the BOMA by ordinance. Generally, Budget Amendments will be considered annually at the conclusion of the fiscal year but may occur more frequently as situations dictate.

Revenue

1. The City will maintain diversified and stable revenues to shelter it from the impact of short-term fluctuations in any one revenue source. The City will strive to further broaden the revenue stream, to the extent possible, including the diversifying of the property tax base and local sales tax generators.
2. The BOMA will adopt a tax rate adequate to meet the financial obligations of the City each year.
3. Non-recurring revenues and other financing resources will not be used to finance ongoing operations with the exception of the use of approved grants or the use of Fund Balance under fund balance policies.
4. Revenue estimates will be conservative and based upon trend analysis, economic conditions and other factors.
5. The City will annually review its fees and other charges for service to ensure that revenues are meeting intended program goals and are keeping pace with inflation, other cost increases and any applicable competitive rate.
6. Grants will be spent for the purposes intended and will not be relied on for basic general fund services.

7. All potential grants will be carefully examined for matching requirements (both dollar and level-of-effort matches). The City will vigorously pursue grants for capital projects that fit long-range community improvements goals. The City will review grants for operating programs on an individual basis to determine the suitability of accepting the grants from a sustainable long-term financial perspective.
8. The City will use appropriate methods to collect monies owed on property taxes, court judgments and other sources.

Expenditures

1. Current operating expenditures will be funded with current operating revenues, approved grants or under the approved policy for the use of fund balance.
2. The City will pursue goals of efficiency and effectiveness by balancing short term and longer-term community interests.
3. Where possible, performance measures and productivity indicators will be integrated into the budget.
4. Department Heads are charged with budgetary responsibility of managing expenditures of their departments. Department Heads are expected to manage total expenditures within the limit established by BOMA during the budget process for the fiscal year. The department head shall notify the City Administrator and Finance Director in writing as soon as possible when it is identified that total expenditures are expected to exceed the authorized limits of the adopted budget.
5. During the fiscal year, the Finance Director will monitor revenues and expenditures monthly to compare actual performance to budget. Regular monitoring is intended to provide an opportunity for actions to be taken to bring the budget back into balance.
6. The number of full-time authorized positions is set by the BOMA during the annual budget approval. Any additions to the number of full-time authorized positions must be approved by the BOMA.
7. The annual budget will include a line item for funding for unforeseen needs of an emergency and non-recurring nature. The target "Unforeseen Contingency" line item will be at a minimum of \$200,000 until such time that the unassigned fund balance reaches its desired level (defined below in unassigned Fund Balance Policies).
8. Derivatives shall not be used.

FUND BALANCE POLICIES

The City's Fund Balance (General Fund) is the accumulated difference between assets and liabilities within governmental funds. A sufficient fund balance allows the City to meet its contractual obligations, provide funds for new and existing programs established by BOMA, mitigate negative revenue implications of federal or state budget actions, mitigate economic downturns, fund disaster or emergency costs, provide funds for cash flow timing discrepancies and fund non-recurring expenses identified as necessary by BOMA.

This policy establishes limitations on the purposes for which Fund Balances can be used in accordance with Governmental Accounting Standards Board. The city's financial statements will report up to five components of Fund Balance: (1) Non-spendable Fund Balance; (2) Restricted Fund Balance; (3) Committed Fund Balance; (4) Assigned Fund Balance and (5) Unassigned Fund Balance.

Non-spendable Fund Balance

According to GASB, "Fund balance is only an approximate measure of liquidity." One reason is that some of the assets reported in governmental funds may be inherently non-spendable from the vantage point of the current period. There are assets that will never convert to cash (e.g., prepaid items and inventories of supplies); assets that will not convert to cash soon enough to affect the current period (e.g., non-financial assets held for resale, such as foreclosed properties); and resources that must be maintained intact pursuant to legal or contractual requirements (e.g., capital of a revolving loan fund). Accountants signal this practical constraint on spending by labeling the relevant portion of fund balance as non-spendable fund balance.

Restricted Fund Balance

Restricted fund balance represents that portion of fund balance that is subject to externally enforceable legal restrictions. Such restrictions typically are imposed by parties altogether outside the government such as creditors, grantors, contributors or other governments. Restrictions can also arise when the authorization to raise revenues is conditioned upon the revenue being used for a particular purpose (e.g., gas tax for road construction).

Committed Fund Balance

Committed fund balance represents that portion of fund balance whose use is constrained by limitations that the government imposes on itself at the highest decision-making

level (BOMA) and remains binding unless removed in the same manner.

Assigned Fund Balance

Assigned Fund Balance describes that portion of fund balance that reflects a government's intended use of resources. Such intent can be established by the governing body, another body or official designated for that purpose.

There are two essential differences between committed fund balance and assigned fund balance. First, committed fund balance requires action by the highest level of decision-making authority (BOMA). Second, formal action is necessary to impose, remove or modify a constraint reflected in the committed fund balance, whereas less formality is necessary in the case of assigned fund balance.

Unassigned Fund Balance

The general fund will often have net resources in excess of what can properly be classified in one of the four categories described above. If so, that surplus is presented as unassigned fund balance.

[Source: [What Everyone Needs To Know about the New Fund Balance](#), Stephen J. Gauthier, GFOA]

1. An adequate fund balance can provide a financial cushion against the shock of unanticipated circumstances and events, such as revenue shortfalls, unanticipated expenditures, natural disasters or other event.
2. Since there are practical and/or legal limitations on the use of non-spendable or restricted fund balances, they are not subject to the fund balance policies. The fund balance policies are relevant to the unrestricted fund balance, which includes the committed, assigned and unassigned fund balances.
3. The City will seek to achieve and maintain an unassigned fund balance between fifteen percent (15%) and thirty percent (30%) of General Fund operating revenues.
4. The following circumstances may justify a higher target level of fund balance:
 - a. Significant volatility of operating revenues or expenditures;
 - b. Potential drain on resources from other funds facing financial difficulties;
 - c. Exposure to natural disasters;

- d. Reliance on a single corporate taxpayer or upon a group of corporate taxpayers in the same industry;
 - e. Rapidly growing budgets;
 - f. Rapid population growth;
 - g. Significant demand for infrastructure and capital projects;
 - h. Significant exposure to variable rate debt;
 - i. Disparities in timing between revenue collections and expenditures.
5. The Assigned Fund Balance consists of funds set aside by management and intended for a specific purpose or project. The City Administrator will communicate in writing to BOMA assigned fund balances, which will include the purpose of the assignment. Although the City Administrator may assign portions of the fund balance to designated purposes, any expenditure of fund balance is still subject to the provisions of: BOMA legislation, the purchasing policy, City Code and/or TCA.
 6. If spending in designated circumstances has reduced unassigned fund balance below the targeted minimum level, it should be replenished until the balance is restored to the minimum level. The source of funds and the period over which the replenishment is to occur should be provided to the BOMA by the City Administrator and Finance Director.

CAPITAL IMPROVEMENT PLAN POLICIES

In order to ensure proper planning, funding and implementation of the provision of public facilities and infrastructure, the replacement of expendable assets at the end of their useful lives, and provide for major maintenance and capital improvements for current assets, a Capital Improvements Plan (CIP) will be adopted by BOMA. It is a financial planning and management tool that establishes priorities, matches projects with their potential internal and external funding sources, ensures the orderly improvement or replacement of fixed assets and provides an estimate of the size and timing of future bond issues or loans.

1. On an annual basis, a Capital Improvement Plan (CIP) will be submitted to BOMA for approval. The CIP shall identify major projects. The CIP shall be submitted in conjunction with the proposed Budget.
2. The CIP will include a schedule for completion of each project, its general scope, estimated costs,

identification of funding sources and financing requirements in future years.

3. The CIP will include projects and capital purchases which cost more than \$10,000, either individually or in aggregate, with a life of at least three years.
4. The development and adoption of the CIP will consider the Comprehensive Plan, including the Major Thoroughfare Plan, Parks, Recreation and Greenway Plan, planning studies, comprehensive reports, and other master plans. These long-range planning tools will help guide the selection and prioritization of projects in the CIP.
5. The City Administrator and department heads will use a database that will take into account the following factors:
 - a. Appropriate technological solutions for project accounting, scheduling and reporting, which may include spreadsheets, project management software and customized databases;
 - b. The roles of staff, including access, input and editing privileges for system users charged with compiling, analyzing, and reporting financial and management information;
 - c. The process for controlling and managing project changes;
 - d. Accountability and data integrity within the financial management system;
 - e. Data accuracy;
 - f. Triggers and protocols for identifying and addressing project cost overruns.
6. The designated project managers will regularly monitor capital projects' financial and development activities and recouping of funding from other sources, such as developer agreements. Any major deviations in cost, schedule or scope will be reported through the chain-of-command. During the course of the project, the designated project manager will be responsible for tracking and initiating collection of any income and contributions to the project.
7. The project manager will close out the project, including necessary reporting regarding asset management, letters of credit or other sureties, any grant reporting requirements, collection of assessments related to third-party contracts and financial reporting.

8. Cash financing will be used when possible and economically prudent to conserve debt capacity.

DEBT POLICIES

The debt policy serves as a public commitment by BOMA to manage the financial affairs of the City so as to minimize risks while still meeting the capital needs of the City. A debt management policy signals to the credit rating services that Spring Hill is using a disciplined approach to financing the City's capital needs.

This debt policy addresses two areas: (1) the strategy for planning, structuring and managing the City's debt portfolio and (2) the process for transaction execution, including how debt is sold and procurement of the third-parties who assist the City in structuring and marketing the obligations.

The overarching goal for Spring Hill is providing the highest quality of services to our residents at the lowest possible cost. To accomplish this, along with other strategies, the City strives to maintain and improve its current credit ratings from multiple rating services considering the demographics, capital needs, ability to budget and the maintenance of financial flexibility. This lowers the cost of borrowing and helps with long term planning of capital needs.

Overview

1. Definitions & Terms:

- a. Short-Term Debt: Any debt or loan obligation that matures in 12 months or less.
- b. Long-Term Debt: Any debt or loan obligation that matures in more than 12 months
- c. General Obligation Debt: Any debt, whether Short-Term Debt or Long-Term Debt, that is secured by the unlimited ad valorem taxing power of the City. Includes only principal amount of debt, not the interest paid over time in debt service.
- d. Self-Supporting Debt: General Obligation Debt that is paid entirely by another source of revenue (e.g. water and/or sewer debt paid for by revenues of each system).
- e. Net Direct Debt: Shall refer to General Obligation Debt less Self-Supporting Debt.
- f. Revenue Debt: Any Short-Term Debt or Long-Term Debt that is secured only by specific revenues and not by the City's unlimited ad valorem taxing power.

g. Debt Service: Shall consist of both annual principal and interest payments on outstanding Long-Term Debt.

h. Variable Rate Debt: Any Short-Term Debt or Long-Term Debt whose rate is subject to change, including debt that is subject to a put.

2. Long-Term Debt shall not be used to finance current operations. The City will minimize the use of Short-Term Debt borrowings by maintaining adequate working capital and stringent budgeting.
3. The useful life of assets to be purchased or built with bonded debt proceeds shall not be less than the maturity of the underlying debt. The City will issue non-Self-Supporting Debt (i.e. Net Direct Debt of the City) with a maximum final maturity of twenty (20) years and will issue Self-Supporting Debt with a maximum final maturity of thirty (30) years.
4. An adopted capital improvements plan shall be the basis of determining borrowing, both as to the amount and the timing of debt sales.
5. The City will seek to structure its General Obligation Debt with level debt service payments over the life of each individual bond issue. As a rule, the City will not backload, use "wrap around" techniques or balloon payments to pursue new projects. Revenue Debt and Tax Increment debt, when utilized, may be structured to match new incomes derived from the construction of the project. When refunding opportunities, natural disasters or other external factors occur, the City may utilize non-level debt methods if it is in the City's best interest.
6. General Obligation bonds typically have lower interest rates than revenue bonds. The City may elect to use its General Obligation pledge with revenue bond issues when the populations served by the revenue bond projects overlaps or significantly are the same as the property tax base of the City. The BOMA will maintain rates and fee structures of revenue supported debt at a level where no subsidy from the City's General Fund is required.
7. The City will comply with all legal requirements for notice of public meetings related to debt issuance.
8. In the interest of transparency, all costs (whether interest, issuance, continuing or one-time) will be disclosed to BOMA, residents and stakeholders

in a timely manner. The method for disclosure including documentation of compliance with this policy will be developed and maintained by the City Administrator's Office with assistance from the Finance Director.

9. The City will not use derivatives to manage its debt portfolio.

Debt Ratios

10. The Debt Service of the City (i.e. Net Direct Debt), less annual funds from the Committed Fund allocated to Debt Service, shall not exceed fifteen percent (15%) percent of the annual General Fund Revenues. 100% of Committed Fund Balance may be utilized for payment of Debt Service.

Variable Rate Debt Obligations

11. The City recognizes the value of variable rate debt obligations ("VRDO's") and has greatly benefitted from the use of these bonds in the financing of needed infrastructure. The changing economic climate, the failure of bond insurance companies to retain their credit ratings, the difficulty of obtaining letters of credit and other liquidity features and the failure of auction-rate variable instruments has required all municipal issuers to reassess the role that variables play in debt financing. The City will avoid over-reliance on variable rate debt due to the volatility seen in those credit markets. Variable rate debt shall not exceed twenty-five percent (25%) of the total debt.
12. The City will follow state legislative requirements and guidance from the credit rating agencies in adjusting this policy from time to time.
13. The City may use VRDO's with the purchase of assets with expected useful life of less than ten years, for construction financing on major multi-year projects and in other situations where fixed rate financing is not feasible.
14. In addition to the diversification of the VRDO debt portfolio of the City, the City's general practice is to budget variable rate debt service no less than five percent (5%) or at least one percent over the past twelve month's average if interest rates have exceeded four percent (4%). It is important to maintain strong unassigned Fund Balances to mitigate the potential negative exposure to market changes in variable rate debt. If interest rates are

volatile, the City will budget interest costs using a larger safety factor.

15. The City may use third-party credit enhancement techniques when financial savings can be obtained, or unnecessary risk can be avoided. Diversification of risk will be a consideration in selecting third-party credit enhancement or liquidity providers.

Sale of Debt

16. The City will utilize a Municipal Advisor to review debt policies, evaluate the Capital Improvement Plan, examine the capacity of the City for additional debt, follow and understand market conditions, structure the bond offering to best fit those market conditions, prepare and lead staff through the credit rating agency process, obtain access to credit enhancements when needed and conduct the actual sale of the bonds. This is a "trust relationship" with the Municipal Advisor having fiduciary responsibilities to the City.
17. The Municipal Advisor shall fully disclose all existing client and business relationships between and among all professional participants in the debt issuance process to prevent any appearance of a conflict of interest. The Municipal Advisor shall refrain from entering into any future relationship that might give rise to a conflict of interest for the duration of the time period during which they serve the City.
18. Upon recommendation of the City Administrator and Finance Director, the Municipal Advisor will be selected by the BOMA after thorough review of the firm's credentials and experience in a merit-based process. The relationship between the City and its Municipal Advisor should be reviewed every three to five years.
19. Because of the importance of the Municipal Advisor to the City's ability to sell debt in the most efficient manner, the City will require the Municipal Advisor to maintain its independence and not serve as an underwriter or broker/dealer of the City's bonds throughout the time of their engagement.
20. Likewise, the City must employ Bond Counsel to render an opinion on the tax-exempt nature of the bonds and that all legal requirements for issuance of the debt have been correctly performed.

Bond counsel will be selected by a merit-based process and the relationship will be reviewed at the time of issuance of new bonds. The City's Bond Counsel shall fully disclose all existing client and business relationships between any other transaction participants in the debt issuance process to prevent any appearance of a conflict of interest. The Bond Counsel shall refrain from entering into any future relationships that might give rise to a conflict of interest for the duration of the time period during which they serve the City.

21. Underwriters are required participants in negotiated bond sales. The primary role of the Underwriter in a negotiated sale is to market the City's bond to investors.
22. Underwriters of City bond transactions shall not serve as the Municipal Advisor to the City in the same debt transaction.. A Municipal Advisor cannot resign and become the Underwriter of a debt transaction. The Underwriter must not be selected until after a Municipal Advisor has been engaged for the debt transaction.
23. The Underwriter must have documented experience in underwriting in similar cities with financings of comparable size, structure and complexity. The Underwriter is to be selected in a fair process with the assistance of the Municipal Advisor. The relationship will be reviewed at each new issuance of debt by the City.
24. The Underwriter must disclose all relationships (including fees and payments) to any other transaction participant outside of the transaction. The Underwriter shall fully disclose all existing client and business relationships between any other transaction participants in the debt issuance process to prevent any appearance of a conflict of interest. The Underwriter shall refrain from entering into any future relationships that might give rise to a conflict of interest for the duration of the time period during which they serve the City.
25. The City reserves the right to approve the selection of the Underwriter's Counsel.
26. The Underwriter's Counsel must disclose all relationships (including fees and payments) to any other transaction participant outside of the transaction. The Underwriter's Counsel shall fully disclose all existing client and business relationships between any other transaction participants in the debt issuance process to prevent any appearance of a conflict of interest. The Underwriter's Counsel shall refrain from entering into any future relationships that might give rise to a conflict of interest.
27. The City will sell its debt using the method of sale that is most likely to achieve the lowest cost of borrowing while in compliance with federal and state law. This analysis takes into account bond structure, underlying security, credit ratings and other factors pertaining to the bond issue that may impact the ability for the efficient sale of debt.
28. The City's preferred method of sale is through competitive bid. However, when advised by the Municipal Advisor that a negotiated sale may be the most advantageous (refinancing or unusual structures of debt), the City may enter into negotiated or private placement of bonds. Any sale of bonds must conform to Tennessee law.
29. The City will provide through its website copies of annual budget documents, comprehensive annual financial reports, official statements of debt issues and other financial and operating information in a timely fashion. In addition, the following material events will trigger disclosure of any information pertaining to the City's debt issues:
 - a. Principal and interest payment delinquencies;
 - b. Non-payment related defaults;
 - c. Unscheduled draws on debt service reserves reflecting financial difficulties;
 - d. Unscheduled draws on credit enhancements reflecting financial difficulties;
 - e. Substitution of credit or liquidity providers, or their failure to perform;
 - f. Adverse tax opinions or events affecting the tax-exempt status of the security, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701 TEB) or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
 - g. Modifications to rights of security holders;
 - h. Bond calls, if material, and tender offers;

- i. Defeasances;
- j. Release, substitution or sale of property securing repayment of the securities, if material;
- k. Rating changes;
- l. Bankruptcy, insolvency, receivership or similar event of the obligated person;
- m. The consummation of a merger, consolidation or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- n. Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- o. Incurrence of a financial obligation (which includes a debt obligation, a derivative instrument entered into connection with, or pledged as security or a source of payment for, an existing or planned debt obligation, or a guarantee of debt obligation or derivative instrument) of the Issuer, if material, or agreement as to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect security holders, if material; and
- p. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation (as described above) of the Issuer, any of which reflect financial difficulties.

Refunding Debt

The Finance Director, in conjunction with Financial Professionals, if any, shall have the responsibility to analyze outstanding Debt for refunding opportunities. The Finance Director will consider the following issues when analyzing possible refunding opportunities:

30. Debt Service Savings

Current Refunding: Current refunding opportunities may be considered by the City using any savings threshold if the refunding generates positive net present value savings.

Advance Refunding: To the extent allowed by law, and absent other compelling considerations such as the opportunity to eliminate onerous or restrictive covenants contained in existing debt documents, the City has established a minimum net present value savings threshold of at least three percent (3.00%) of the advance refunded debt principal amount. The decision to take less than three percent (3.00%) net present value savings for an advance refunding or to take the savings in any manner other than a traditional year-to-year level savings pattern must be approved by the Legislative Body.

31. Restructuring for economic purposes

The City may also refund debt when it is in its best financial interest to do so. Such a refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release reserve funds or remove unduly restrictive bond covenants or any other reason approved by the Legislative Body in its discretion.

32. Term of Refunding Issues

Normally, the City will refund debt equal to or within its existing term. However, the City may consider maturity extension, when necessary to achieve desired outcomes, provided that such extension is legally permissible and it is approved by the Legislative Body. The City may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful economic life of the financed facility and the concept of inter-generational equity should guide these decisions.

33. Escrow Structuring

The City shall utilize the least costly securities available in structuring refunding escrows. In the case of open market securities, a certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process, that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. In cases where taxable debt is involved, the City, with the approval of bond counsel, may make a direct purchase as long

as such purchase is the most efficient and least costly. Under no circumstances shall an underwriter, agent or any Financial Professionals sell escrow securities involving tax-exempt debt to the City from its own account.

INVESTMENT POLICIES

The funds of the City will be invested in accordance with state law, including Tennessee Code Annotated (TCA) 6-56-106, which sets out authorized investments for Tennessee municipalities and within the parameters of this policy.

1. The City's investments shall be managed in such manner as to attain a market average rate of return throughout all economic cycles. Preserving and protecting the capital will always be first priority followed by liquidity and yield.
2. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from securities defaults or erosion of market value.
3. Investments decisions should not incur unreasonable investment risks in order to obtain current investment income.
4. The standard of prudence to be applied shall be the "prudent investor rule", which states "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probably income to be derived."
5. The prudent investor rule shall be applied in the context of managing the overall portfolio.
6. The City Recorder, Finance Director, and City Administrator are designated as the investment officers of the City and are granted the authority to make investment decisions jointly within the parameters of the policy.
7. The investment officers will monitor the content of the investment portfolio, the available markets and the relative values of the qualifying investments, and will have privileges of adjusting the portfolio accordingly. No investments will be considered that are not described in the investment policy.

AUTHORIZED INVESTMENTS

The investment officers will diversify instruments to avoid unreasonable risks inherent in over investing in specific instruments, individual institutions or maturities. The instruments to be used as follows:

1. Treasury Bills, Notes and Bonds of the United States or other obligations guaranteed as to principal and interest by the full faith and credit of the United States or any of its agencies or Federal Home Loan Bank or Federal Farm Credit Bureau securities. May be used for up to 100 percent (100%) of the portfolio.
2. Repurchase agreements for obligations of the United States or its agencies.
3. Certificates of deposit in financial institutions, with preference to those financial institutions with branches located in Spring Hill, and recognized as state depositories pursuant to TCA Section 9-4-107; provided, however, certificates of deposit shall be collateralized in accordance with the provisions of Tennessee Code Annotated.
4. Local Government Investment Pool; up to 100 percent (100%) of the portfolio.

In addition to the above, proceeds of bonds, notes and other obligations issued by municipalities, reserves held in connection therewith and the investment income therefrom, may be invested in obligations that:

1. Are rated in either of the two (2) highest rated categories by a nationally recognized rating agency of such obligation;
2. Are direct general obligations of a state of the United States, or a political subdivision or instrumentality thereof, having general taxing powers; and
3. Have a final maturity on the date of investment of not to exceed forty-eight (48) months or that may be tendered by the holder to the issuer thereof, or an agent of the issuer, at not less than forty-eight-month intervals.

All investments of the City will meet the maturity standards prescribed in state law, including TCA Section 6-56-106.

INVESTMENT RISK MANAGEMENT

1. In order to minimize custodial credit risk, all deposits with financial institutions are required to be secured in one or a combination of the following ways:

- a. FDIC coverage;
 - b. By designated collateral securities under a collateral agreement with the institution; or
 - c. By the institution's participation in the Tennessee collateral pool.
2. Interest rate risk will be managed through limiting maturities on investments. The following limits will apply to original maturities on investments:
- a. No greater than 25% of the total portfolio may be invested for periods longer than 1 year at any one time.
 - b. No amounts may be invested with maturities for periods greater than 3 years.

CASH MANAGEMENT POLICIES

1. The City recognizes that effective cash management is an integral component of sound financial management. Therefore, it is the policy of the City that funds deemed idle, based on projected cash flow, shall be invested in a manner that seeks to maximize their productivity until such time as they are needed for the operations of the City. Investments shall be at the highest rates obtainable at the time of investment, within the limitations of the law and the City's investment policy. The City's investment portfolio shall be designed and managed in accordance with the responsibility of ensuring the public's trust and shall also be consistent with state and local laws.
2. Responsibility for the management of the City's investment portfolio is delegated to the Finance Director by the City Administrator. The Finance Director will establish and maintain written procedures for the operation of the cash management and investment program consistent with this policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director.

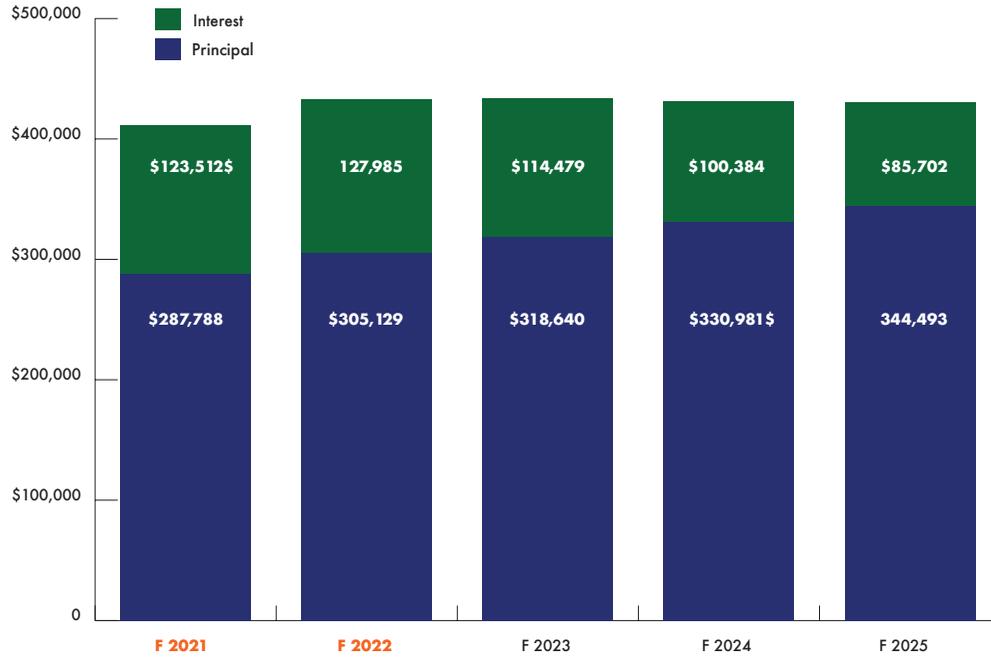
3. The City may invest funds with depositories having offices located in the corporate limits of the City. If required services are not available with the local depository branch, the City may utilize services from the nearest branch to the corporate city limits. Any financial institution in which the City has funds shall provide such financial data to the Finance Director as may be in the form of audited financial statements or financial condition of the institution. Such data may be in the form of audited financial statements or Federal Deposit Insurance Corporation regulatory reports. Any refusal to provide such information to the City may be cause for termination of the banking relationships or contracts with such institution.
4. The City requires full collateralization of all City deposits as required in State statute. The City prefers financial institutions participate in the State Treasurer's collateralization pool. The City will allow FDIC coverage to be considered in calculating full collateralization.
5. The City chooses not to use derivative financial structures in the management of the City's investment portfolio.



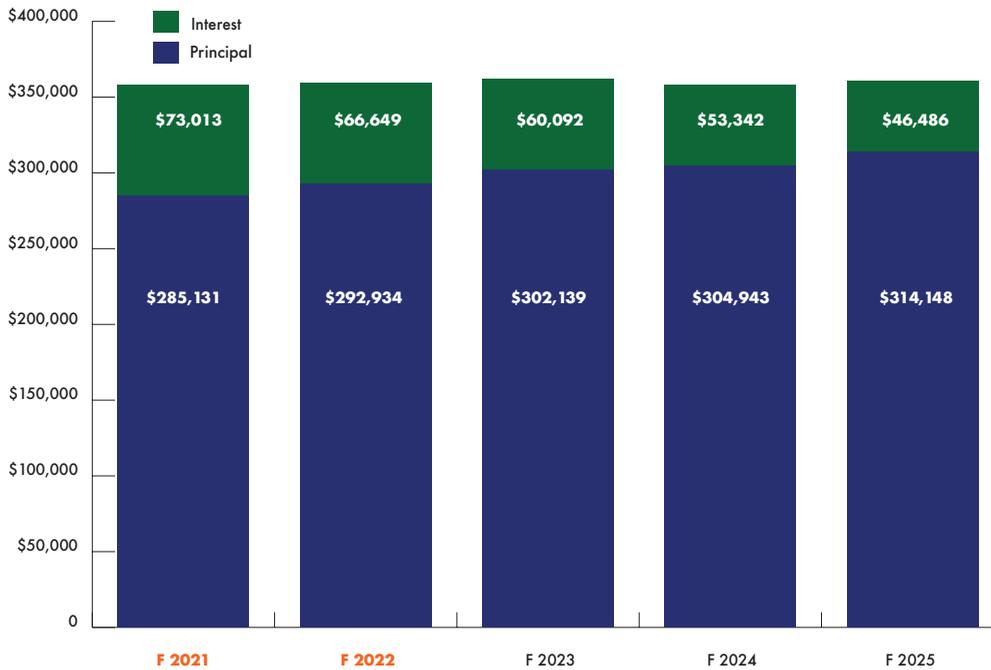
DEBT SCHEDULES

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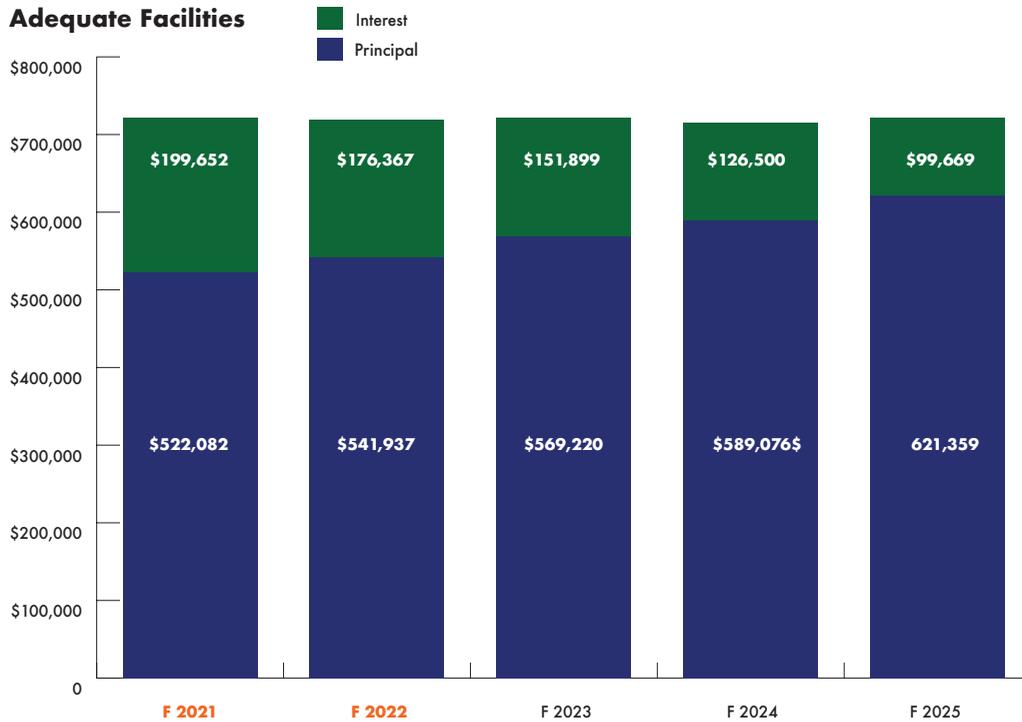
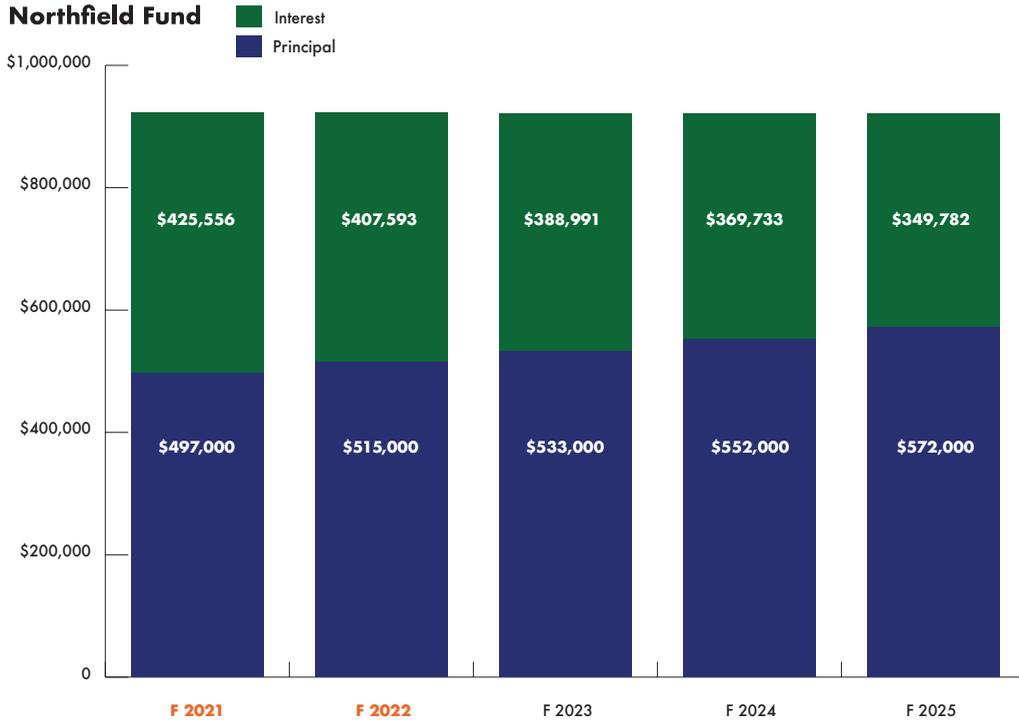
General Fund



State Street Aid

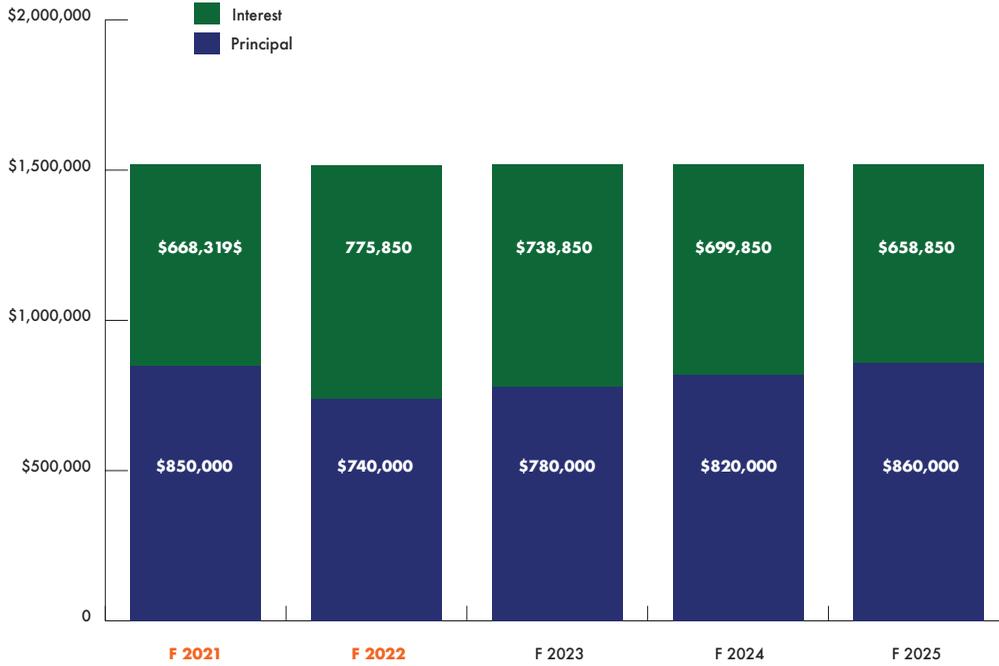


DEBT SCHEDULES

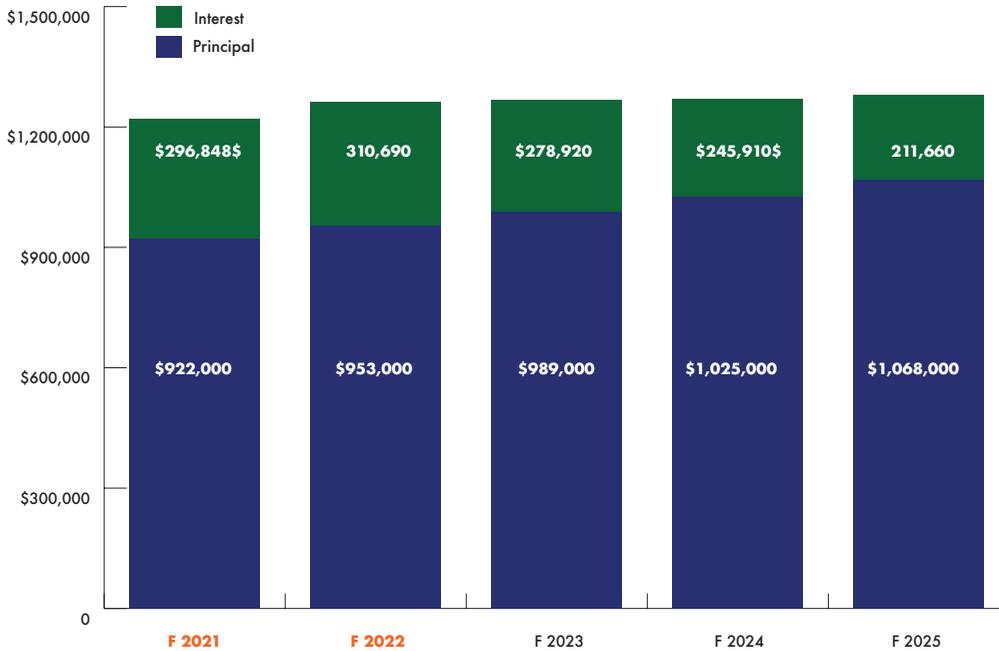


DEBT SCHEDULES

Capital Fund



Water + Sewer Fund





SUMMARY OF CAPITAL EQUIPMENT REPLACEMENT PLAN (CERP)

Summary of Capital Equipment Replacement Plan (CERP)

SUMMARY OF CAPITAL EQUIPMENT REPLACEMENT PLAN (CERP)

General Fund:	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
	<u>Estimated</u>	<u>Recommended</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>
City Hall	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GIS/IT	-	19,800	20,000	30,000	-	-
Police	425,375	320,000	443,000	912,000	800,000	253,000
Fire	710,000	80,998	960,000	980,000	-	-
Codes	23,402	-	-	35,000	80,000	45,000
Public Works-Streets	64,050	-	388,000	208,000	431,000	293,000
Parks & Recreation	-	82,000	49,000	12,000	64,000	-
Total General Fund	\$ 1,222,827	\$ 502,798	\$ 1,860,000	\$ 2,177,000	\$ 1,375,000	\$ 591,000
Special Revenue Funds:	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Sanitation	<u>Estimated</u>	<u>Recommended</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>
	\$ 148,924	\$ -	\$ -	\$ -	\$ -	\$ -
Drug	31,536	-	-	40,000	-	-
Total Special Revenue	\$ 180,460	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Enterprise Funds:	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Water/Sewer	<u>Estimated</u>	<u>Recommended</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>
Water Distribution	\$ 70,000	\$ 115,000	\$ 45,000	\$ 75,000	\$ 45,000	\$ 35,000
Water Treatment	-	-	29,800	-	54,800	-
Wastewater Plant	-	-	35,000	-	-	30,000
Wastewater Collections	27,150	30,000	-	45,000	45,000	-
Total Water/Sewer	\$ 97,150	\$ 145,000	\$ 109,800	\$ 120,000	\$ 144,800	\$ 65,000
Stormwater/MS4	<u>Estimated</u>	<u>Recommended</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>	<u>Scheduled</u>
Stormwater/MS4	\$ -	\$ 48,000	\$ -	\$ 75,000	\$ -	\$ 50,000
Total Enterprise Funds	\$ 97,150	\$ 193,000	\$ 109,800	\$ 195,000	\$ 144,800	\$ 115,000
Total CERP Expenses	\$ 1,500,437	\$ 695,798	\$ 1,969,800	\$ 2,412,000	\$ 1,519,800	\$ 706,000

Summary of Capital Equipment Replacement Plan (CERP)

CITY HALL - CAPITAL EQUIPMENT REPLACEMENT PROGRAM

ASSET #	YEAR	DESCRIPTION	DEPARTMENT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
952	2011	Chevrolet Suburban	CH	1GNSKJE31BR227120	187,000	8 - 10						
951	2017	Cadillac XT5	CH	1GYKNARS3HZ106867	27,898	8 - 10						
5/5/2021		TOTALS					\$0	\$0	\$0	\$0	\$0	\$0

Summary of Capital Equipment Replacement Plan (CERP)

GIS/IT - CAPITAL EQUIPMENT REPLACEMENT PROGRAM

ASSET #	YEAR	DESCRIPTION	DEPARTMENT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
1074	2014	Chevrolet Equinox	IT	1GNALAEK2EZ133218	18,408	8 - 10				30,000		
1075	2017	Chevrolet City Express	IT	3N63MOZ2HK706234	5,028	8 - 10						
1077	2003	Chevrolet Silverado	IT	1GCEK14T53Z308419	184,278	8 - 10			20,000			
	2006	Saturn VUE	IT	5GZCZ63496S883631	126,978	8 - 10		19,800				
5/5/2021		TOTALS					\$0	\$19,800	\$20,000	\$30,000	\$0	\$0

Summary of Capital Equipment Replacement Plan (CERP)

POLICE DEPARTMENT - CAPITAL EQUIPMENT REPLACEMENT PROGRAM

YEAR	Unit #	DESCRIPTION	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
2011	Support-1	Chevrolet Impala	2G1WD5EM2B1263615	64,748	5-7					40,000	
2011	COPS	Chevrolet Tahoe	1GN1C2E05BR229224	143,795	5-7			40,000			
2012	Fleet	Chevrolet Tahoe	1GNSK2E06CR184892	113,660	5-7				40,000		
2012	Training-1	Chevrolet Tahoe	1GNSK2E04CR184468	115,331	5-7				40,000		
2012	CID LT	Chevrolet Tahoe	1GNLC2E09CR174116	136,570	5-7			40,000			
2013	K-9	Chevrolet Tahoe	1GN1C2E0XDR342895	101,494	5-7					40,000	
2014	Training LT	Chevrolet Tahoe	1GNLC2E06ER164050	83,599	5-7					40,000	
2014	14-10	Chevrolet Caprice	6G3NS5U2TEL959705	55,182	5-7				66,000		
2014	14-09	Chevrolet Caprice	6G3NS5U2XEL946902	58,476	5-7				66,000		
2014	14-01	Chevrolet Impala	2G1WDE33E1114755	47,668	5-7				66,000		
2014	Support-2	Chevrolet Impala	2G1WD5E34E1114263	91,250	5-7		64,000				
2014	14-08	Chevrolet Impala	2G1WD5E35E1114157	96,684	5-7		64,000				
2015	15-06	Chevrolet Impala	6G3NS5U21FL118738	73,267	5-7		64,000				
2015	15-03	Chevrolet Caprice	63GNS5U29FL112041	67,894	5-7		64,000				
2015	15-01	Chevrolet Caprice	63GNS5U2XFL112047	96,762	5-7		64,000				
2015	15-09	Chevrolet Caprice	63GNS5U29FL123279	77,151	5-7			64,000			
2015	15-11	Chevrolet Caprice	6G3NS5U28FL123371	69,504	5-7				66,000		
2015	15-12	Chevrolet Caprice	6G3NS5U25FL123277	59,046	5-7				66,000		
2015	15-10	Chevrolet Caprice	6G3NS5U20FL123297	72,937	5-7				66,000		
2015	15-05	Chevrolet Caprice	6G3NS5U24FL111976	76,118	5-7			64,000			
2015	15-08	Chevrolet Caprice	6G3NS5U24FL118748	62,153	5-7				66,000		
2015	15-13	Chevrolet Caprice	6G3NS5U24FL112044	88,851	5-7			64,000			
2015	15-14	Chevrolet Caprice	6G3NS5U2XFL112050	60,613	5-7				66,000		
2015	15-07	Chevrolet Caprice	6G3NS5U24FL118717	77,446	5-7			64,000			
2015	15-02	Chevrolet Caprice	6G3NS5U23FL112021	70,026	5-7				66,000		
2015	15-04	Chevrolet Caprice	6G3NS5U27FL112006	75,987	5-7			64,000			
2015	Training-2	GMC Sierra	1GT12XEG9FF133469	89,069	5-7						35,000
2016	16-04	Chevrolet Caprice	6G3NS5U38GL219818	60,111	5-7				66,000		
2016	16-02	Chevrolet Caprice	6G3NS5U3XGL219822	62,437	5-7				66,000		
2016	16-03	Chevrolet Caprice	63GNS5U32GL206112	46,857	5-7					68,000	
2016	16-01	Chevrolet Caprice	63GNS5UG4GL219797	50,275	5-7					68,000	
2016	16-05	Chevrolet Caprice	63GNS5U30GL219800	57,919	5-7					68,000	
2016	CID	Chevrolet Traverse	1GNKRFDXG1295200	60,430	5-7						40,000
2016	CID	Chevrolet Traverse	1GNKRFD8G1292506	104,659	5-7			43,000			
2017	17-06	Chevrolet Caprice	6G3NS5U23HL315588	44,055	5-7					68,000	
2017	17-02	Chevrolet Caprice	6G3NS5U26HL315570	43,127	5-7					68,000	
2017	17-07	Chevrolet Caprice	63GNS5U27HL315593	49,425	5-7					68,000	
2017	17-03	Chevrolet Caprice	63GNS5U28HL315571	57,734	5-7				66,000		
2017	17-10	Chevrolet Caprice	6G3NS5U23HL315610	14,166	5-7						69,000
2017	17-04	Chevrolet Caprice	6G3NS5U20HL315577	41,541	5-7					68,000	
2017	17-08	Chevrolet Caprice	6G3NS5U29HL315600	38,263	5-7					68,000	
2017	17-05	Chevrolet Caprice	6G3NS5U22HL315582	38,046	5-7					68,000	

Summary of Capital Equipment Replacement Plan (CERP)

FIRE DEPARTMENT CAPITAL EQUIPMENT REPLACEMENT PROGRAM

ASSET #	YEAR	DESCRIPTION	DEPARTMENT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
1318	2006	Emergency One Ladder Truck-L69	Fire	4EN6AAA8261002028	72,810	15-20	replaced					
1328	2004	Chevrolet Tahoe	Fire	1GNBK13284R249252	194,898	8-10		80,998				
1329	2017	Chevrolet Silverado-C62	Fire	1GCUKNECXHF124667	60,422	8-10				80,000		
1331	2003	Chevrolet Silverado	Fire	1GCEK14TX3Z308108	140,025	8-10			80,000			
1338	2013	SVI Trucks-Rescue Engine-R62	Fire	4S7CT2D98DC076884	65,989	8-10			800,000			
1339	2010	Freightliner M2 Fire Engine-E62	Fire	1FVACYDT1BHHAZ8658	80,465	15-20	710,000					
1341	2002	Central States Freightliner Engine-E69	Fire	1FVABXBS02DK04173	71,250	15-20	replaced					
1485	2014	Pierce Fire Engine-E63	Fire	4P1CJ01A4EA014560	56,955	15-20				900,000		
2109	2020	Ford Explorer-C63	Fire	1FM5KBAR3KGA94151	20,958	8-10						
943	2013	Chevrolet Tahoe-C64	Fire	1GNSK2E04DR343846	85,950	8-10			80,000			
953	2016	Chevrolet Tahoe-B60	Fire	1GNSKDECXGR327192	59,980	8-10	replaced					
2914	2018	Dodge Durango-C61	Fire	1C4SDJFT2JC474505	15,684	8-10						
2915	2020	Dodge Durango-C60	Fire	1C4SDJFT25LC164688	12,667	8-10						
	2020	Pierce Impel Pumper -T61	Fire	not delivered yet								
		New tower truck	Fire									
5/5/2021		TOTALS					\$710,000	\$80,998	\$960,000	\$980,000	\$0	\$0

FD Notes: All pumping apparatus has estimated service life of 15 years and then a reserved status for 5 years with replacement at 20 years of service

- Asset # 1318 Replaced in 2021 put into reserve status until 2025
- 1328 Going out of service 2022 replace in 2021-22
- 1329 Replace in 2023
- 1331 Going out of service 2023 replace in 2023
- 1338 Replace in 2023, move to reserve status 2023
- 1339 Moved to reserve status 2021 waiting on delivery for replacement in July 2021
- 1341 Going completely out of service 2021 replaced by current Engine 2 2021
- 1485 Moved to reserve status 2024 replace in 2024
- 2109 Replace in 8-10 years or 100,000 miles
- 943 Replace in 2023 move to a staff vehicle at one of the stations in 2023
- 953 Moved to Training and safety division 2021 Replaced in 2021
- 2914 Replace in 8-10 years or 100,000 miles
- 2915 Replace in 8-10 years or 100,000 miles

Summary of Capital Equipment Replacement Plan (CERP)

DEPARTMENT OF BUILDING CODES CAPITAL EQUIPMENT REPLACEMENT PROGRAM

ASSET #	YEAR	DESCRIPTION	DEPARTMENT	VIN	MILEAGE	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
1520	2017	Chevrolet Silverado 1500	Codes	1GCNCNEH2HZ162535	23,625	8 - 10						45,000
1521	2015	Chevrolet Silverado 1500	Codes	1GCNCPEH6FZ247774	39,717	8 - 10					40,000	
1522	2015	Chevrolet Silverado 1500	Codes	1GCNCPEH6FZ248037	39,900	8 - 10					40,000	
1523	2014	GMC Terrain	Codes	2GKALMEK9E6195368	66,100	8 - 10				35,000		
pending	2021	Chevrolet Colorado Crew Cab	Codes	1GCGSBEA7M1197447	1,179	8 - 10	23,402					
5/5/2021							\$23,402	\$0	\$0	\$35,000	\$80,000	\$45,000
		TOTALS										

Summary of Capital Equipment Replacement Plan (CERP)

PUBLIC WORKS-STREETS CAPITAL EQUIPMENT REPLACEMENT PLAN

ASSET #	YEAR	DESCRIPTION	DEPT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
1072	2011	Lone Wolf Trailer	PW-Streets	4P7U82023BF042487	0	15-20						
1073	2019	Ford F250XL pickup	PW-Streets	1F17W2B63KE06094	22,621	8-10						
1131	1998	International dump truck	PW-Streets	1HTWAAAR0EH025535	197,084	15-20						
1132	2006	Caterpillar 304DCR mini-x	PW-Streets	CA T0304DCTYK00818	1,444 Hrs	15-20						150,000
1134	2015	Chevy Equinox	PW-Streets	IGNFLEEK6FZ113679	28,278							
1140	2002	Chevrolet Silverado	PW-Streets	1GCEC14W02Z190785	182,091	8-10			40,000			
1141	1984	John Deere tractor 2150	PW-Streets	L02150G493658	6,750 Hrs	15-20						
1142	N/A	John Deere cutting deck	PW-Streets	W00609C066202	0	15-20						
1144	2007	John Deere tractor 6430	PW-Streets	L06430H650245	3,792 Hrs	15-20			150,000			
1146	N/A	Alamo cutting deck	PW-Streets	05562	0	15-20						
1147	2004	John Deere tractor 6215	PW-Streets	L0621D488067	3,675 Hrs	15-20				175,000		
1148	2015	Massy Ferguson tractor 4608	PW-Streets	AG3M46080EJ93019	1,257 Hrs	15-20						
1149	N/A	Woods cutting deck att.	PW-Streets	1302545	0	15-20						
1150	2010	John Deere 1435	PW-Streets	ITC1435DVB110110	1,218 Hrs	5-7						
1151	2006	John Deere tractor 6415	PW-Streets	L06415A368470	4,022 Hrs	15-20				130,000		
1155	N/A	GPI Lawnmower trailer	PW-Streets	1G9EB20231M082231	0	15-20						
1156	2012	Chevrolet Silverado	PW-Streets	1GCNPKA5CZ180537	140,265	8-10					45,000	
1158	2004	Chevrolet Silverado	PW-Streets	1GCEC14V74Z221640	104,908	8-10						
1161	2009	Chevrolet Silverado	PW-Streets	3GCEK23309G229045	154,627	8-10			40,000			
1178	2017	Chevrolet Silverado	PW-Streets	1GCVKNEC0H2146826	47,250	8-10						
1165	2002	Chevrolet 250HD Pickup	PW-Streets	1GCHK24U62E235465	251,936	8-10			70,000			
1167	2017	Brush Hog cutting deck	PW-Streets	1HBFR1163490338	0	15-20						
1168	2016	Kubota ZD1211 ZT mower	PW-Streets	11398	472 Hrs	5-7					18,000	
1169	2019	ExMark ZT mower	PW-Streets	403121997	579 Hrs	5-7				18,000		
1170	2017	ExMark ZT mower	PW-Streets	315656765	888 Hrs	5-7			18,000			
1171	2019	ExMark ZT mower	PW-Streets	403121998	615 Hrs	5-7					18,000	
1172	2017	ExMark ZT mower	PW-Streets	315656766	980 Hrs	5-7			18,000			
1173	1998	John Deere riding mower	PW-Streets	M01145X180536	2,249 Hrs	5-7			20,000			125,000
1174	2006	Caterpillar skid steer loader	PW-Streets	CA T0277BCMDH05069	1,167 Hrs	15-20						
1177	2015	Chevrolet 2500HD pickup	PW-Streets	1GC0KUEG1FZ521997	113,869	8-10						
1181	2015	Chevrolet 2500HD pickup	PW-Streets	1GC1KUEG9GG121479	73,155	8-10						
1182	2013	Grimer Parker trailer w hot bo	PW-Streets	1G9EB1428DM087930	0	15-20						
1185	1998	GMX C8500 dump truck	PW-Streets	1GDP7H1J2WJ503463	77,009	15-20						
1186	2012	Dodge Ram bucket lift truck	PW-Streets	3D6WC76A78G121555	37,185	15-25						
1188	1990	Case backhoe/loader	PW-Streets	J1G0273161	4,698 Hrs	15-20						
1189	2006	Ford dump truck	PW-Streets	1FDWW36Y36ED69143	119,316	15-20						
1191	1991	Chevrolet K3500	PW-Streets	1GCHK34K7ME164784	43,181	8-10			70,000			
1194	2012	Freightliner debris truck	PW-Streets	1FVACXD10DHF9993	101,813	8-10						
1196	2017	Freightliner debris truck	PW-Streets	3ALACXFE1DL1961	50,628	8-10						

Summary of Capital Equipment Replacement Plan (CERP)

PUBLIC WORKS-STREETS CAPITAL EQUIPMENT REPLACEMENT PLAN

ASSET #	YEAR	DESCRIPTION	DEPT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
1198	1990	Case loader	PW-Streets	X9156910X	482 Hrs	15-20						
1219	2018	Chevrolet Equinox	PW-Streets	2GNAXSEY8J6301535		8 - 10						
1267	N/A	Eagle Amer trailer	PW-Streets	EAT-97951	0	15-20						
2920	2020	Chevrolet Silverado	PW-Streets	1GC4YSE74LF170830	13,890	15-20						
2921*	2020	Freightliner knuckle boom	PW-Streets	1FVACXFE9LHMD9629	13,940	10						
	2021	Chevrolet Silverado 1500	PW-Streets	3GCUYAEF7MG207791		8-10	31,440					
**	2021	Chevrolet Silverado 2500	PW-Streets	1GC1YLE75MFI78459		8-10	32,610					
**	2002	Chevy Silverado 1500	PW-Streets	1GCEC14W42Z173956	148,915						45,000	
**	1991	Chevy k3500 dump bed	PW-Streets	1GCHK34K7ME164784	43,181							
**	2007	Chevy Silverado 1500	PW-Streets	1GCEK14V67Z104882	186,424			40,000				
**	2005	Chevy Silverado 1500	PW-Streets	1GCEK14T65Z299572	188,446			40,000				
**	2012	Chevy Silverado 1500	PW-Streets	1GCRKPEA5CZ176330	73,791							
**	2004	Ford F350 Dump bed	PW-Streets	1FDWW36S64ED03159	186,308			90,000				
**	2001	F250 Super Duty	PW-Streets	1FTNF21S11EB70257	Surplusing							
5/5/2021		TOTALS					\$64,050	\$0	\$388,000	\$208,000	\$431,000	\$293,000

*purchased with General Fund \$

**missed when asset inventory was done - adding to Tyler Fixed Assets

Summary of Capital Equipment Replacement Plan (CERP)

PARKS & RECREATION CAPITAL EQUIPMENT REPLACEMENT PROGRAM

ASSET #	YEAR	DESCRIPTION	DEPARTMENT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
855	2006	Chevrolet Silverado 1500	Parks	3GCEK14V76G201541	92,836	8 - 10			37,000			
981	2015	Chevrolet Silverado 1500 WT	Parks	3GCPCEHF431841	2,296	8 - 10						
982	2019	Chevrolet Equinox	Parks	2GNAXSEV1K6111027	5,444	8 - 10						
989	2014	Chevrolet Silverado 1500	Parks	1GCNKPEHBEZ340981	35,021	8 - 10					37,000	
991	2001	Ford F250 Truck	Parks	11FT1NF21L61EB33049	136,784	8 - 10		70,000				
992	?	John Deere Tractor 3720	Parks	LV3720H380787	1196	15-20						
980	2017?	John Deere Gator	Parks	1M0615EAVJM010324	108	15-20						
984	2015?	John Deere Mower Z930M	Parks	1TC930MGHFT030669	723	8 - 10			12,000			
985	2013?	John Deere Mower Z930M	Parks	1TC930MGCDT010798	793	8 - 10		12,000				
986	2015?	John Deere Mower Z930M	Parks	1TC930MCAFT032349	289	8 - 10				12,000		
987	2015?	John Deere Mower Z930M	Parks	1TC930MGFT030799	512	8 - 10				12,000		
988	2015?	John Deere Gator	Parks	1M04X2XDVFM102729	883	15-20				15,000		
990	2019	Blazer Trailer 22x10	Parks	BL2C0222116922410	unknown	15-20						
993	2006	Hank Williams Trailer 15x6	Parks	1H9FB18217S139030	unknown	15-20						
994	2015	John Deere Mower Z930M	Parks	1TC930MGKDT011236	1,747	8 - 10	replaced					
	2021	Exmark Zero Turn Mower	Parks		17							
	2019	Blazer Trailer 7x10	Parks		Unknown							
5/5/2021		TOTALS					\$0	\$82,000	\$49,000	\$12,000	\$64,000	\$0

Summary of Capital Equipment Replacement Plan (CERP)

PUBLIC WORKS - SANITATION CAPITAL EQUIPMENT REPLACEMENT PLAN

ASSET #	YEAR	DESCRIPTION	DEPT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
2838	2008	Kenworth garbage truck	PW-Sanitation	2NKMHN8X68M212844	137,816	8-10						
	2020	Freightliner Knuckle boom	PW-Streets	1FVACXFC8LHLE8477	6,793	10	148,924					
5/5/2021		TOTALS					\$148,924	\$0	\$0	\$0	\$0	\$0

Summary of Capital Equipment Replacement Plan (CERP)

DRUG FUND CAPITAL EQUIPMENT REPLACEMENT PLAN

ASSET #	YEAR	DESCRIPTION	DEPT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
2020	Narc-3	Dodge Ram	2025	1C6RR7XT7LS137765	5,946	5-7						
2017	NARC-2	Jeep Cherokee	2022	1C4PJMASXHW571216	49,665	5-7						
2011	Narc-1	Chevrolet Silverado 2500	2016	1GC1KVCG3BF178621	107,988	5-7				40,000		
5/5/2021		TOTALS					\$0	\$0	\$0	\$40,000	\$0	\$0

Summary of Capital Equipment Replacement Plan (CERP)

WATER DISTRIBUTION - CAPITAL EQUIPMENT REPLACEMENT PROGRAM

ASSET #	YEAR	DESCRIPTION	DEPARTMENT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
1159	2017	Chevrolet Silverado 1500	Water Distribution	1GCVKNEC5HZ144828	38,122	8 - 10						35,000
1162	2011	Chevrolet Silverado 1500	Water Distribution	1GCNKPEAXBZ324078	126,119	8 - 10		35,000				
1176	2014	Chevrolet Silverado 2500	Water Distribution	1GCOCVCG8EF159477	138,876	8 - 10			45,000			
1183	2018	Chevrolet Silverado 1500	Water Distribution	1GCYKNEH9JZ47915	51,548	8 - 10						
1200	2007	Chevrolet Silverado 1500	Water Distribution	1GCEC14V87Z100930	169,500	8 - 10		35,000				
1201		Ingersoll Rand Lightsource Tr	Water Distribution	342184UA0789		15-20						
1202	2017	P&T 6x12 trailer	Water Distribution	5JTAUJ210GA014188		10-15						
1203	2015	Kenworth dump truck	Water Distribution	2NKHUJ8X9FM467544	20,366	10-15						
1204	2017	Kubota KX057-4 backhoe	Water Distribution	JKUK0574T01H27481	914 hrs	15-20						
1205		Case 580 Super M loader	Water Distribution	N5C386754	3,653 hrs	15-20						
1207	2015	Chevrolet Silverado 2500	Water Distribution	1GC0KUEG2FZ522236	176,794	8 - 10		45,000				
1209	2019	Chevrolet Silverado 2500	Water Distribution	2GC2KREG1K1143446	47,418	8 - 10			45,000			
1210	2017	Ditch Witch FX25-Vac Traile	Water Distribution	1DSB122R4H170344		15-20						
1211	2015	Chevrolet Equinox	Water Distribution	1GNFLEEK7FZ113206	134,104	8 - 10				30,000		
1213	2016	Chevrolet Silverado 2500	Water Distribution	1GC0KUEG3GZ272622	79,978	8 - 10					45,000	
1307		Cub Cadet Gator	Water Distribution	1D186G40022		10-15						
1524	2005	GMC Sierra	Water Distribution	1GTEC14X15Z114313	151,000	44418						
		New 550 Dump Truck	Water Distribution	Pending		10-15	70,000					
5/5/2021		TOTALS					\$70,000	\$115,000	\$45,000	\$75,000	\$45,000	\$35,000

Summary of Capital Equipment Replacement Plan (CERP)

WATER TREATMENT PLANT - CAPITAL EQUIPMENT REPLACEMENT PROGRAM

ASSET #	YEAR	DESCRIPTION	DEPARTMENT	VIN	MILEAGE/ HOURS	SERVICE LIFE YRS	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
970	2015	Chevrolet Equinox	WTP	2GNFLEE38D6155577	88,760	8 - 10					29,800	
971	2019	Chevrolet Silverado	WTP	2GCYKNEC3K1142740	26,426	8 - 10						
972	2009	Ford F150XL pickup	WTP	1FTRF14W09KA4745	135,212	8 - 10			29,800			
973	2015	Chevrolet Silverado	WTP	IGCVPKC0FZ381798	59,900	8 - 10						
1532	2000	Clark Forklift CGC30	WTP	C356L-0298-9525FB	77,232	15-20					25,000	
1533	2014	ExMark ZT Mower LZS65	WTP	314620563	310	8 - 10						
5/5/2021		TOTALS					\$0	\$0	\$29,800	\$0	\$54,800	\$0



July 1, 2021