

**RESOLUTION 19-107**

**RESOLUTION TO APPROVE A SPECIAL EVENTS PERMIT FOR  
THE SPRING HILL TURKEY BURN HALF MARATHON/5K**

**WHEREAS**, Title 16, Chapter 3, of the Spring Hill Municipal code requires a permit for special events held in the city; and

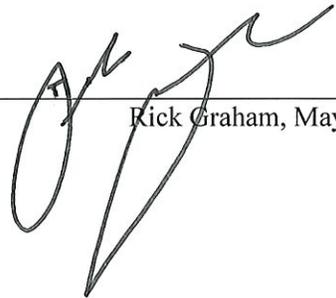
**WHEREAS**, Chris Doughtie with Tennessee Children's Home, representing the Spring Hill Turkey Burn Half Marathon/5k, has made application to the Spring Hill Board of Mayor and Aldermen; and

**WHEREAS**, the event will require a street closure (parking lot and rear exit of the Northfield Building); and

**WHEREAS**, all requirements in Title 16, Chapter 3 of the Spring Hill Municipal Code have been met.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE**, that the Special Event Request is approved and staff is authorized to issue a permit for Spring Hill Turkey Burn Half Marathon/5k to be held on Saturday, November 30, 2019, at the Northfield Building, Spring Hill, TN.

Passed and adopted this 15<sup>th</sup> day of July, 2019.



\_\_\_\_\_  
Rick Graham, Mayor

ATTEST:

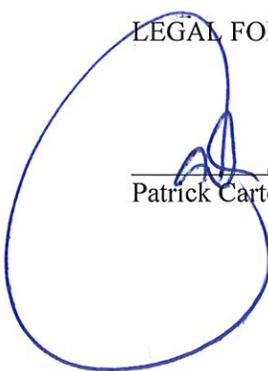


\_\_\_\_\_  
April Goad, City Recorder

LEGAL FORM APPROVED:



\_\_\_\_\_  
Patrick Carter, City Attorney





# CITY OF SPRING HILL SPECIAL EVENT APPLICATION

PERMIT # \_\_\_\_\_

Application Date: 5-2-19

Event Date: November 30, 2019

Street Closure Required: Yes / No

IF yes, *Street Closure Permit* must be attached.

## FEES REQUIRED:

Permit Review Fee: \$20.00

Deposit/Bond Required - *Determined by City Administrator:*

Amount: \$ \_\_\_\_\_

## EVENT DETAILS:

NAME OF EVENT: Spring Hill Turkey Burn

Applicant/Organization: Tennessee Children's Home

\* *Organization shall provide Certificate of Insurance, no less than \$250,000.* Copy Attached: \_\_\_\_\_

\*\* *Provide copy of business license.* Copy Attached: \_\_\_\_\_

Representative Name & Contact Information: PH# 931-486-2274 ext 218 EMAIL cdaughtie@tennesseechildrenshome.

Chris Doughtie

604 Branham Hughes Circle / P.O. Box 10 Spring Hill, TN 37174

(Street)

(City)

(State)

(Zip)

Event Location: G.M. Spring Hill Manufact. / Spring Hill City

Time event will begin: 7:00 AM Time event will end: 11:00 AM

Time & place event will: assemble Northfield 5:00 AM Disassemble: Northfield NOON

Upon signing this application, the applicants shall agree to assume the defense of and indemnify and save harmless the city, its aldermen, boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the city may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of special event and the activities permitted in connection therewith.

Tennessee Children's Home / Chris Doughtie  
Print Name of Event Applicant

[Signature]  
Signature

Notes/Instructions

CITY ADMINISTRATOR APPROVAL

DATE

PERMIT ISSUED

DATE

1st loop  
2nd loop

Start/Finish



# SPRING HILL

# Turkey Burn



## HALF MARATHON ♦ 5K ♦ FUN RUN



Register at : [Active.com](http://Active.com)

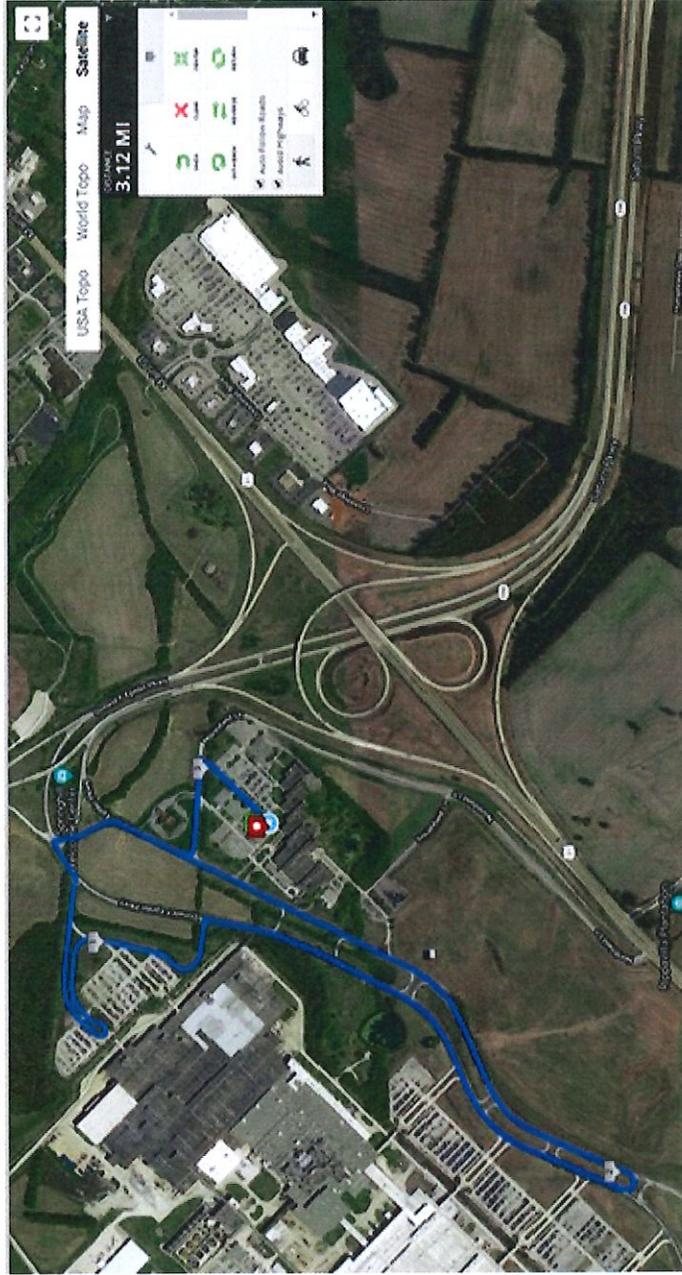
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**Spring Hill Police Department**  
**3636-A Royal Park Blvd.**  
**Spring Hill, TN 37174**

### Temporary Street Closure Application

The SHPD must receive completed applications at least **10 days** in advance of the scheduled date of closure. (Municipal Code 16-304)

A "temporary street closure" shall refer to a condition created by special event or private gathering to be conducted within or on any street or intersection in the City of Spring Hill that requires all lanes of travel to be closed for public safety purpose. Any request for temporary street closure(s) is deemed a request for a special event and requires a special event permit. Any temporary street closure authorized in whole or in part by the city for municipal purposes, including but not limited to, conveyance of traffic, or travel is exempt from this chapter. (Municipal Code 16-301)

1. Date(s) of event: November 30, 2019

2. Beginning and ending time of closure:  
7:00 Am - 11 Am

3. Block to be closed:  
Southfield / Northfield / 6m entrances / exits  
 Example: Buckner Ln. between Duplex Rd. and Stewart Campbell Pt.

4. Applicant Information:

Name: Chris Doughtie Address: P.O. Box 10 / Branham Hughes @/r Spring Hill, TN.  
 Phone Number: 931-486-2274 ext 218 Email: cdoughtie@tennesseechildrens home.org

5. Please provide a description of the event below. Include information regarding: a) the type of event planned, b) number of people attending the event (estimate), c) activities/entertainment to be included at the event (*this application is not a waiver for the City's ordinance on sound amplification equipment or the City's ordinance on noise as outlined in title 11 chapter 4.*), d) whether or not sales of food, beverages (including alcohol/beer), or other merchandise will occur, e) will the street closure occupy all or only a portion of the street or intersection involved:

Spring Hill Turkey Burn

1/2 marathon / 5K / fun run / About 400 runners  
music speakers / No vendors or sale of food  
one lane closure possible

6. Type of barricades/warning devices the applicant is planning on utilizing for the closure:

\_\_\_\_\_

7. Contact Information for person/organization responsible for collection/removal of all trash, garbage, and litter caused by or arising out of the event or road closure (Municipal Code 16-305):

Name: Chris Doughtie Phone Number: 931-486-2274 ext 218

#### Standards for Issuance of Permit

1. The applicant has not knowingly and with intent to deceive, made any false, misleading or fraudulent statements of material fact in the application for a permit or in any other document required.
2. The time, duration, and size of the special event will not substantially disrupt the orderly and safe movement of other traffic or create a public nuisance.
3. The event is of a size or nature such that it will not require the diversion of so great a number of public safety officers of the city as to prevent normal public safety protection to the city.
4. The concentration of persons will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such event.
5. The event will not unduly interfere with the movement of firefighting equipment on the way to a fire or 911 call.
6. The event will not unduly interfere with the orderly operation of parks, hospitals, churches, schools, or other public and quasi-public institutions in the city.
7. Half of the roadway's width for the entire length of the closure shall remain clear of objects (tables, BBQ grills, etc.) in order to accommodate public safety vehicles in the event of an emergency.

Applicant Name (Print): Chris Doughtie

Applicant Signature and Date:  5/2/19

Chief of Police Signature and Date: \_\_\_\_\_

Reviewed by City Administrator On: \_\_\_\_\_