

Sample Resubmittal Letter



October 29, 2018

Steve Foote, City Planner
Spring Hill Tennessee
199 Town Center Pkwy
Spring Hill, Tennessee 37174

Each resubmittal made to the Planning office shall be accompanied by a written description of all staff and Planning Commission comments and how they have been addressed (as shown on this Sample Letter). Responses should be in 'red' color and indicate how the comment was satisfied and when applicable, the page number containing the change. Changes to the plans should be clouded.

**RE: Grand Estates
Final Plat
Spring Hill Planning Commission**

Dear Steve:

On behalf of Justin Trimback & Steve Corbett, the Developer for Grand Estates, **WES Engineers & Surveyors** would like to resubmit this Final Plat that is creating 8 single family lots, dedicating Right-of-Way, and creating easements for Grand Reserve as well as the attached information for the Spring Hill Planning Commission resubmittal. Comments have been addressed as below in **RED**.

1. The preliminary plat has side setbacks of 10' that scale at 5'. The final plat calls out 5' side setbacks. Correct setbacks need to be determined. **The correct side yard setback is 5'. The callout on the typical lot layout on the preliminary plat is incorrect.**
2. A multi-use trail was previously required along the creek to the east. What is the status? **Per the developer the multi use trail will be installed prior to the approval of the Final Plat.**

If you have any questions or comments with this submittal, please do not hesitate to contact me directly.

Sincerely,

WES Engineers & Surveyors

A handwritten signature in black ink that reads 'Allen B. O'Leary'. The signature is written in a cursive style with a large, stylized 'A' and 'L'.

Allen B. O'Leary, RLS
Principal



FPL
604-2018