



Concept Plan Submittal Checklist

	APPLICANT MUST READ AND INITIAL EACH BOX TO THE RIGHT —————→	INITIALS
a)	Prior to the submittal of a Site Plan application the applicant may submit a concept plan for the purpose of receiving information and guidance from the Planning Commission.	
b)	A pre-application meeting with City staff is optional.	
c)	No notice is required.	
d)	Provide Spring Hill Bike and Greenway Plan into Development	
	For a Concept Plan request, the following items shall be provided:	
1	A map (or maps) in general form containing the proposed land uses, the natural features of the development site, the character and approximate location of all roadways and access drives proposed, the location of all adjacent public streets, public utilities, and schematic drawings showing the size, character, and disposition of buildings on the site	
2	A written statement containing a general explanation of the planned development, including a statement of the present ownership of all the land within said development and the expected schedule of construction	
3	Demonstrate compliance with Ordinance 25-29	

Applicant Name/Project: _____
Concept Plan checklist