

**RESOLUTION 26-24**

**A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF  
SPRING HILL, TENNESSEE, AUTHORIZING ADDITIONAL FUNDING FOR  
STRATEGIC PLANNING SERVICES**

**WHEREAS**, the City of Spring Hill previously engaged CP2 Consulting to provide comprehensive strategic planning services to assist the City and the Board of Mayor and Aldermen in establishing organizational priorities, goals, and an implementation framework; and

**WHEREAS**, the original scope of services, as set forth in the Strategic Plan Proposal, was approved at a total project cost not to exceed \$21,500; and

**WHEREAS**, during the course of the project, staff has identified the need for an increased scope of services that is incremental to the original proposal in order to further support the City's strategic planning objectives; and

**WHEREAS**, the cost associated with the increased scope of services is \$8,500, resulting in a revised total project cost exceeding the \$25,000 purchasing threshold; and

**WHEREAS**, City staff recommends approval of the additional funding in order to ensure the successful completion of the strategic planning effort and to authorize continuation of services under the expanded scope; and

**WHEREAS**, sufficient funds are available and budgeted, or will be amended as necessary, to support the increased project cost.

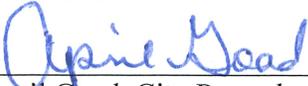
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND  
ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, THAT:**

1. The Board of Mayor and Aldermen hereby approves additional funding in the amount of \$8,500 for strategic planning services with CP2 Consulting, representing an increase in scope beyond the originally approved proposal.
2. The total authorized project cost for strategic planning services is hereby increased to an amount exceeding \$25,000, subject to final contract amendment reflecting the revised scope of work.
3. The City Administrator, or his designee, is hereby authorized to execute any necessary amendments or related documents consistent with this Resolution and applicable purchasing requirements of the City of Spring Hill.
4. This Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill,  
Tennessee on the 20<sup>th</sup> day of January 2026.

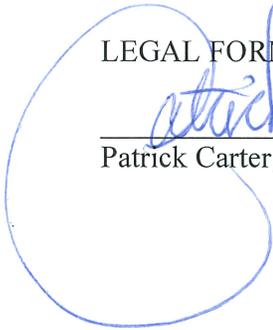
  
\_\_\_\_\_  
Matt Fitterer, Mayor

ATTEST:

  
\_\_\_\_\_  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
\_\_\_\_\_  
Patrick Carter, City Attorney



## STAFF MEMORANDUM

**TO:** Board of Mayor and Aldermen  
**FROM:** Rebecca Holden, Finance Director  
**DATE:** January 20, 2026  
**SUBJECT:** Resolution 26-24| A Resolution authorizing additional funding for Strategic Planning Services

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### RECOMMENDATION:

Staff recommends adoption of the accompanying resolution authorizing additional funding in the amount of \$8,500 for strategic planning services with CP2 Consulting and authorizing the City Administrator, or his designee, to execute any necessary contract amendments.

### BACKGROUND:

The City previously approved an agreement with CP2 Consulting to provide comprehensive strategic planning services to assist the Board of Mayor and Aldermen and City leadership in establishing organizational priorities, goals, and an implementation framework. The original project cost was approved at \$21,500 based on the scope outlined in the Strategic Plan Proposal.

Approval of the additional funding will increase the total project cost to an amount exceeding the City's \$25,000 purchasing threshold, requiring formal approval by the Board of Mayor and Aldermen. The scope includes two additional sessions with the possibility of a third to review roles and responsibilities, mission statement and performance targets with the Board.

### FINANCIAL IMPACT:

Approval of the additional funding in the amount of **\$8,500** will increase the total cost of the strategic planning services contract with CP2 Consulting to \$30,000 from \$21,500. Funding for this increase is available within the General Fund.

