

RESOLUTION 16-157

**A RESOLUTION TO AUTHORIZE THE PURCHASE
OF CARGO VEHICLE FOR THE GIS/IT DEPARTMENT**

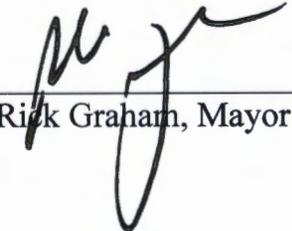
WHEREAS, the GIS/IT Department needs a cargo/utility type vehicle; and

WHEREAS, the City of Spring Hill wishes to take advantage of the statewide bid contract for this purchase to save the cost of advertising for proposals; and

WHEREAS, city staff had made a recommendation to the Budget and Finance Advisory Committee; and

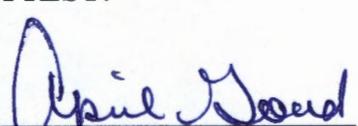
NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill, Board of Mayor and Aldermen authorizes the purchase of a 2017 Chevrolet City Express FWD LT for the state contract amount of \$21,675.40 from Wilson County Motors, Lebanon, TN.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st day of November 2016.



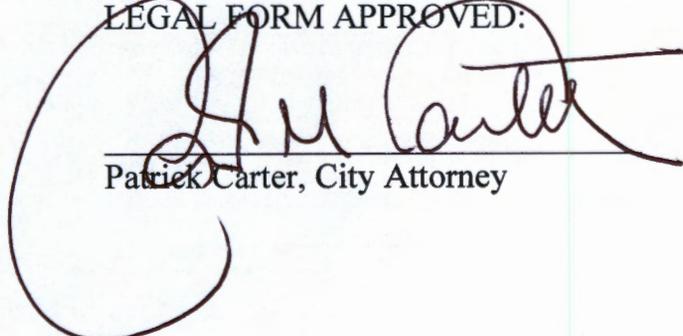
Rick Graham, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



REQUEST: Approval of Resolution 16-XX
SUBMITTED BY: John Pewitt, GIS/IT Director
DATE: 10/31/16
RE: Purchase of 2017 Chevrolet City Express Cargo Van
ATTACHMENTS: Wilson County Motors State Bid Quote

PURPOSE:

Purchase compact utility van for IT department.

BACKGROUND:

The IT Department needs a vehicle it can outfit to serve as a mobile IT shop. Having tools, spare computer parts, cables and other accessories on hand at the various city sites will increase efficiency and productivity.

FINANCIAL IMPACT:

Staff received state bid for this vehicle from Wilson County Motors. State bid is under budget at \$21,675.40 and this is a budgeted item for the GIS/IT Dept.

STAFF RECOMMENDATION:

Favorable recommendation for purchase.

ACTION REQUIRED (INCLUDE DEADLINE /PRIORITY):

BFAC recommendation to BOMA to approve Resolution 16-XX to authorize expenditure of funds to purchase 2017 Chevrolet City Express compact cargo van.

John B. Pewitt,
GIS/IT Director

TN VEHICLE QUOTE TEMPLATE

Dealer	Wilson County Motor Co - Chevrolet
Specifications	2017 City of Spring Hill City Express 15T60

For internal TN use only

Specification Summary	
Brief Description	2017 City Express 15T60
Delivery location(s)	Spring Hill, TN
Delivery Region	Region 3
Volume Required	1
Delivery Date	60 to 150 Day Estimate

	Contract Details			
	Destination Charges	Dealer Profit	Prompt Pay Discount	Dealer After Market Svc. Fee
Region 1				
Region 2	\$ 1,195.00	\$ 730.00	0%	10.00%
Region 3	\$ 1,195.00	\$ 678.00	0%	10.00%
Region 4	\$ 1,195.00	\$ 769.00	0%	10.00%

INSTRUCTIONS FOR VENDORS

- Before completing this worksheet, please ensure you have reviewed the Detailed Vehicle Specifications included in addition to this worksheet
- For all cells highlighted in green, dealer shall provide a pricing or descriptive response based on the Detailed Vehicle Specification
- Blue cells are calculations that cannot be changed directly
- In addition to this worksheet, dealer must submit a detailed specification sheet for the make/model being proposed

Description	Price	Incentives	Notes
Vehicle Base Invoice	\$ 21,633.80		
Invoice pricing for all optional equipment (as required)	\$ 836.60		
Fleet incentive (enter as negative number)	\$ (2,468.00)		Varies---The minimum is based on the vehicle base invoice and may be increased with the additional manufacturer incentives or vehicle options.
Cost of after market add-ons	\$ -		Calculated from details below
Dealer after market service fee	10.00%	0%	If able to reduce after market service fee, enter percentage reduction here (enter as positive number)
Destination Charges	\$ 995.00	\$ 200.00	If able to reduce destination charge, enter amount of reduction here (enter as positive number)
Dealer Profit	\$ 678.00	\$ -	If able to reduce dealer profit, enter amount of reduction here (enter as positive number)
Vehicle Cost	\$ 21,675.40		
Prompt Pay Discount (NET 30)	0%	0%	If able to increase prompt pay discount, enter additional discount here (enter as positive number)
TOTAL VEHICLE COST (LESS DISCOUNT)	\$ 21,675.40		
Number Vehicles Purchased	1		
TOTAL EXTENDED COST	\$ 21,675.40		

Dealer Notes - Last Page

DEALER NOTES: