

RESOLUTION 16-109

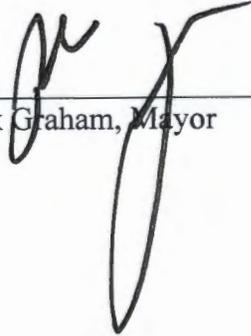
**A RESOLUTION AUTHORIZING AN EXPENDITURE FOR THE
INSTALLATION OF A DUCTLESS HEATING AND COOLING SYSTEM IN
THE CITY BUILDING AT 407 MCLEMORE AVENUE**

WHEREAS, there is a critical need for a Heating and Cooling System in the city building at 407 Mclemore Avenue; and

WHEREAS, the City of Spring Hill has advertised for proposals for the installation of a Ductless Heating and Cooling System from licensed, qualified contractors by sealed bid, on July 22, 2016; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee that an expenditure of approximately \$13,740.00 is hereby authorized for the installation of a Ductless Heating and Cooling System from Lee Company, Franklin, TN, as recommended by staff after review of all bids.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, this 15th day of August, 2016.



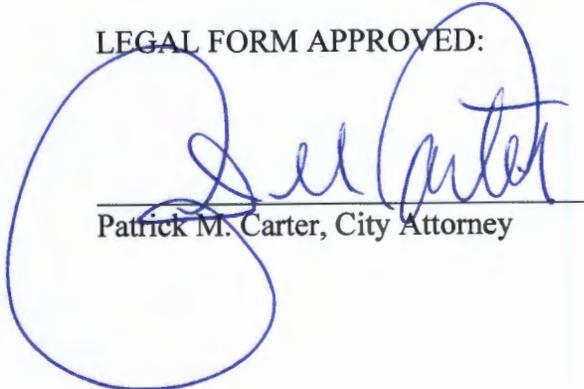
Rick Graham, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick M. Carter, City Attorney



REQUEST: Approval of Resolution 16-109
SUBMITTED BY: John Pewitt, GIS/IT Director
DATE: 7/28/16
RE: Ductless HV/AC systems for Mclemore building.
ATTACHMENTS: Bid submitted

PURPOSE:

To install ductless heating and air conditioning systems in the city building at 407 Mclemore Ave.

BACKGROUND:

Staff currently uses 2 small window units for heating and cooling. The use of this facility has changed and it will house equipment that needs to be in a stable environmentally controlled room.

Upgrading the HV/AC system will also be more efficient in the long run.

FINANCIAL IMPACT:

Bid came in at \$13,740.00. This is a budgeted item for the GIS/IT Dept.

STAFF RECOMMENDATION:

Favorable Recommendation, systems needed to maintain equipment environment.

ACTION REQUIRED (INCLUDE DEADLINE /PRIORITY):

BFAC recommendation to BOMA to approve Resolution 16-109 to authorize expenditure of funds for installation of Ductless HV/AC systems in the Mclemore Ave building.

John B. Pewitt
GIS/IT Director

BID SUMMARY
GIS/IT MCLEMORE PROJECTS
FRIDAY, JULY 22, 2016
2:00 P.M.

<u>PROJECT: Roof and Gutters</u>		
COMPANY		TOTAL BID
Echo Construction	\$	5,975.00
Ritco Inc.	\$	4,883.36
Music City Roofers	\$	6,963.00
Clyde Howell Roofing	\$	4,913.00

<u>PROJECT: Emergency Generator</u>		
COMPANY		TOTAL BID
Lee Company	\$	22,134.00

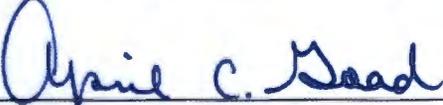
<u>PROJECT: HVAC System</u>		
COMPANY		TOTAL BID
Lee Company	\$	13,740.00

<u>PROJECT: Electrical Upgrade</u>		
COMPANY		TOTAL BID
Lee Company	\$	10,300.00

CERTIFICATION:
State of Tennessee
Maury County
City of Spring Hill

I hereby certify that this is a true copy of the original documents.
Description: Bid Results-McLemore Road Building Projects (GIS/IT)
This, the 22nd day of July, 2016.





April C. Goad, Notary Public
City Recorder, City of Spring Hill

My Commission Expires: June 28, 2020

INSTALL DUCTLESS HVAC SYSTEM AT 407 MCLEMORE AVE
SPECIFICATIONS AND ADDITIONAL QUESTIONS

1.00 GENERAL

The minimum requirements and the specification for the installation, as well as certain requests for information to be provided by Vendor as part of its proposal, are set forth below.

2.00 REQUIREMENTS FOR THE INSTALL OF DUCTLESS HVAC SYSTEM AT 407 MCLEMORE AVE

2.01 Provide and install new Ductless HVAC unit (2 ton minimum) to include a 4 zone mini split H/P system.

Or equivalent.

3.00 ADDITIONAL INFORMATION SPECIFIC TO THIS RFP

All bids should show delivery date and be signed by company representative giving bid.

Vendor must submit the following information as part of Vendor's proposal:

If Vendor takes exception to any terms or conditions set forth in this RFP, Vendor will submit a list of the exceptions.

4.00 PRICING AND DELIVERY SCHEDULE

Proposal of Lee Company

(Proposer Company Name)

To: The City of Spring Hill

Ref.: Install Ductless HVAC System at 407 Mclmore Ave

Ladies and Gentlemen:

Having carefully examined all the specifications and requirements of this RFP and any attachments thereto, the undersigned proposes to install Ductless HVAC System at 407 Mclmore Ave required pursuant to the above referenced Request for Proposal upon the terms quoted below.

LUMP SUM TOTAL: \$ 13,740.00

Delivery schedule of events and time periods

Work can start one week after acceptance of our proposal.

HVAC work will take approximately 7 business days to install.

Respectfully submitted,

Proposer: Lee Company

By: 
(Authorized Signatur for Proposer)

Name: Justin Braden

Title: Vice President of Construction Sales

Date: 07/22/2016



July 22, 2016

Spring Hill City Hall
April Goad, City Recorder
199 Town Center Parkway
Spring Hill, TN 37174

Re: Install Ductless HVAC System at 407 McLemore Ave.

Dear April,

Thank you for the opportunity to submit a proposal on the above referenced project. We have received 0 addenda at this time. We include the following clarifications & scope of work for your review. Pricing is based on site visit July 20, 2016.

Clarifications:

Lee Company has provided a scope of work that shall provide you with a complete and working Ductless HVAC system. Our proposal is based on a schedule that includes normal business hours (7:00am–3:30pm) Monday – Friday. Any changes to the current scope of work, after award of the project, shall be provided via change order.

Scope of Work:

Based on our understanding of the current scope of work, Lee Company shall provide labor and material for:

- 2.5 ton condensing unit
- (3) Wall mounted cassettes to serve office and main room
- (1) 1.5 Ton ductless split with heating and cooling to serve the new IT room
- Ultra-lite pad for outdoor condensing units
- Refrigerant piping from outdoor units to indoor units to be ACR copper
- Evacuate and charge system per manufacturers specifications
- Condensate to spill to grade

Note: System with three indoor units must either be in heat or cool mode, each unit will not independently switch from one mode to another although you will be able to adjust temperature range on each one in that particular mode.

Franklin
331 Mallory Station Road
Franklin, Tennessee 37067
p 615.967.1000 • f 615.567.1027

Cumberland
1140 First Avenue South
Baxter, Tennessee 38544
p 931.520.3434 • f 877.572.3856

North Alabama
26870 Success Drive SW, Ste H
Madison, Alabama 35756
p 256.353.1500 • f 256.898.3446

Bluegrass
5237 Nashville Road, Building 6
Bowling Green, Kentucky 42101
p 270.467.7000 • f 270.282.8783

leecompany.com



Lee Company is a family owned business that has been operating in the southeastern U.S. since 1944. Lee Company has over 1,000 employees and is consistently ranked among the best companies to work for in several trade publications. Lee Company is also listed as one of the top 50 mechanical service companies in America.

Project experience includes healthcare, commercial, institutional, government and industrial facilities. Over the last 5 years Lee Company has had an average annual revenue of \$128.34 Million.

Large Construction at a Glance

- **Large Construction Projects Completed Annually:** 58 projects on average
- **Average Annual Revenue:** \$104 million on average in revenue annually.
- **Average Revenue by Project:** An average of \$1.79 million per project.
- **Projects Size Range:** From \$500k to \$22 million.

Special Products at a Glance

- **Special Projects Completed Annually:** 339 projects on average
- **Average Annual Revenue:** \$14.9 million on average in revenue annually.
- **Average Revenue by Project:** Equates to an average of \$43.9k per project.
- **Projects Size Range:** from \$330 to \$1.4 million.

Lee Company can deliver a project in a variety of methods from design/build to design/assist to plan/spec bids. Capabilities include HVAC, sheet metal, plumbing, electrical, medical gas, specialty piping and duct.

Lee Company is dedicated to staying within professional licensing requirements and holds over 410 licenses in 32 different states. Licenses and certifications range from Professional Engineer, General Contractor, Master Plumber, and HVAC Contractor to Master Electricians.



STATE OF TENNESSEE
DEPARTMENT OF
COMMERCE AND INSURANCE



ID NUMBER: 00009255
LIC STATUS: ACTIVE
EXPIRATION DATE: 10/31/2017

CONTRACTORS
CONTRACTOR
LEE COMPANY

THIS IS TO CERTIFY THAT ALL REQUIREMENTS
OF THE STATE OF TENNESSEE HAVE BEEN MET.

MANDY LINDSEY
LEE COMPANY
331 MALLORY STATION ROAD
FRANKLIN TN 37067-8257



9721866

313513

State of Tennessee

BOARD FOR LICENSING CONTRACTORS

CONTRACTOR

LEE COMPANY

*This is to certify that all requirements of the State of Tennessee
have been met.*

ID NUMBER: 00009255
LIC STATUS: ACTIVE
EXPIRATION DATE: 10/31/2017

CMC, CE, MIF, BC

UNLIMITED



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE