

RESOLUTION 15-134

A RESOLUTION TO APPROVE AUDIT BY THE SPYGLASS GROUP, LLC FOR THE CITY'S COMMUNICATION SYSTEM TO INCLUDE LAND LINES AND WIRELESS SERVICES

WHEREAS, the City of Spring Hill entered into an agreement with The SpyGlass Group, LLC to audit the City's communications system (land lines and wireless) on a contingency fee basis; and

WHEREAS, the City of Spring Hill desired to identify any existing land lines that the City was not utilizing, identify any areas for cost recovery (retroactive credits), identify and areas of cost elimination/cost reduction for wireless services; and

WHEREAS, the City of Spring Hill received a completed audit identifying savings in all three components of the audit; and

WHEREAS, the City of Spring Hill received an invoice totaling \$58,782.34 which equals the monthly fees on an annualized basis.

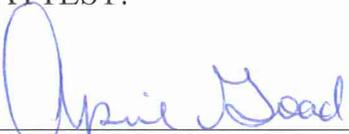
NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill, Board of Mayor and Aldermen endorses payment of \$58,782.34 to The SpyGlass Group, LLC as recommended by city staff review committee.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 21st day of December, 2015.



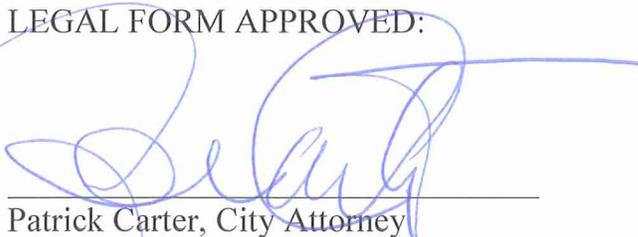
Rick Graham, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



REQUEST: *Approval of Resolution 15-134*
SUBMITTED BY: Victor Lay, City Administrator
Jim Smith, Finance Director
DATE: December 4, 2015
RE: Payment of Invoice for Spyglass Invoice
ATTACHMENTS: Invoice # 8971 and Contingency Agreement Documentation

PURPOSE:

Spyglass has done an audit of the City's landlines and wireless communications.

BACKGROUND:

We agreed for Spyglass to conduct an audit of the City's communication billing on a contingency fee basis. If there were no findings that demonstrated our overpaying of monthly fees, then nothing would be owed. We felt reasonably confident that our billing was correct. However, the audit revealed that we were still paying for multiple antiquated AT&T lines that we thought were disabled years ago under prior administration but have been continuing to pay monthly

FINANCIAL IMPACT:

\$58,782.34-General Fund, City Hall Building (has been added to budget amendment, Ordinance 15-36, with savings deducted)

STAFF RECOMMENDATION:

Favorable Recommendation

ACTION REQUIRED (INCLUDE DEADLINE /PRIORITY):

Invoice will be due within 30 days; we may opt to pay it in two installments.

Client: *City of Spring Hill*
 Date: *23-Nov-15*

Land Line Services						
Service Elimination and Cost Reduction Savings (Forward-Looking)						
Issue Identified	Monthly Cost	Action Taken	New Monthly Cost	Net Monthly Savings	SpyGlass Fee (Monthly Savings * 12)	
Erroneous Tax						
<u>Windstream Account # 4105867</u>						
Sub Account 4539738	\$9.19	Submitted exemption documentation 10/30/15, eliminating tax	\$0.00	\$9.19	\$	110.28
Sub Account 4316319	\$3.01	Submitted exemption documentation 10/30/15, eliminating tax	\$0.00	\$3.01	\$	36.12
Sub Account 4549883	\$3.01	Submitted exemption documentation 10/30/15, eliminating tax	\$0.00	\$3.01	\$	36.12
Unused Lines						
<u>AT&T Account # 931 486 0118 123 0476</u>						
931 486 2250	\$83.30	Disconnected effective 11/17/15; Confirmation # C9CJFJX6	\$0.00	\$83.30	\$	999.60
RCF Lines						
<u>AT&T Account # 931 486 0118 123 0476</u>						
931 840 0333	\$154.47	Disconnected effective 11/17/15; Confirmation # D96NK7M5	\$0.00	\$154.47	\$	1,853.64
Inside Wire Maintenance						
<u>AT&T Account # 931 486 3927 850 0476</u>						
931 486 3927	\$8.50	Removed service 11/2/15; Confirmation # R91Y71C5	\$0.00	\$8.50	\$	102.00
ISDN BRI						
<u>AT&T Account # 931 486 0118 123 0476</u>						
ISDN BRI	\$341.49	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D97RGK17	\$0.00	\$341.49	\$	4,097.88
931 486 3468	\$0.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D97RGK17	\$0.00	\$0.00	\$	-
931 486 3621	\$0.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D97RGK17	\$0.00	\$0.00	\$	-

The SpyGlass Group, LLC
Contingency Agreement Documentation

Client: **City of Spring Hill**
Date: **23-Nov-15**

Issue Identified	Credit Amount	Action Taken	Net Credit	SpyGlass Fee (Credit *,.50)
Analog Data Circuits				
AT&T Account # 931.M78.4516.057.0470				
80.OSNC.503173..SC	\$586.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D949KGJ5	\$0.00	\$ 7,032.00
80.OSNC.504536..SC	\$586.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D949KGJ5	\$0.00	\$ 7,032.00
80.OSPC.503533..SC	\$586.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D949KGJ5	\$0.00	\$ 7,032.00
80.OSXX.504792..SC	\$586.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D949KGJ5	\$0.00	\$ 7,032.00
AT&T Account # 931.M78.0884.057.0475				
80.OSPC.503172..SC	\$586.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D96H9RW8	\$0.00	\$ 7,032.00
AT&T Account # 931.466.0118.123.0476				
Sub account # 931.M17-9196				
80.RTPC.500381..SC	\$524.00	Disconnect requested 11/05/15, effective 11/12/15; Confirmation # D9C30YY7	\$0.00	\$ 6,288.00
Excessive Internet Connections				
AT&T Account # 6150070016016				
DSL - 6M x 384K - BTN 931.M17.0123	\$84.31	Disconnect requested 11/05/15, effective 11/16/15; Confirmation # D9F23GV8	\$0.00	\$ 1,011.72
DSL - 6M x 384K - BTN 931.M17.5619	\$84.31	Disconnect requested 11/05/15, effective 11/16/15; Confirmation # D9GFXTT1	\$0.00	\$ 1,011.72
80.DHZX.548689..SC	\$135.00	Disconnect requested 11/05/15, effective 11/23/15; Confirmation # D9FHY012	\$0.00	\$ 1,620.00
80.DHZX.549901..SC	\$180.00	Disconnect requested 11/05/15, effective 11/23/15; Confirmation # D937GRH5	\$0.00	\$ 2,160.00
80.DHZX.549902.SC	\$90.00	Disconnect requested 11/05/15, effective 11/23/15; Confirmation # D985TWC8	\$0.00	\$ 1,080.00
80.DHZX.555113..SC	\$225.00	Disconnect requested 11/05/15, effective 11/23/15; Confirmation # D9C088D0	\$0.00	\$ 2,700.00
Total Land Line Forward-Looking:			\$4,855.59	\$ 58,267.08
Cost Recovery (Retroactive)				
Issue Identified	Credit Amount	Action Taken	Net Credit	SpyGlass Fee (Credit *,.50)
Erroneous Tax				
Windstream Account # 4105867				
Sub Account 4539138	\$145.23	Obtained retroactive credits for past tax assessments	\$145.23	\$ 72.62
Sub Account 4316319	\$83.15	Obtained retroactive credits for past tax assessments	\$83.15	\$ 41.58
Sub Account 4549883	\$83.33	Obtained retroactive credits for past tax assessments	\$83.33	\$ 41.67
Total Retroactive:			\$311.71	\$ 155.86

Client: **City of Spring Hill**
Date: **23-Nov-15**

Wireless Services

Service Elimination and Cost Reduction Savings (Forward-Looking)

Issue Identified	Monthly Cost	Action Taken	New Monthly Cost	Net Monthly Savings	SpyGlass Fee (Monthly Savings * 12)
Excessive Plan Cost					
<u>Verizon Account VZ 220588057-00001</u>					
615 489 2451	\$39.99	John is going to work with Verizon to change the state rate	\$34.00	\$5.99	\$ 71.88
615 489 5238	\$39.99	John is going to work with Verizon to change the state rate	\$34.00	\$5.99	\$ 71.88
931 652 9337	\$39.99	John is going to work with Verizon to change the state rate	\$34.00	\$5.99	\$ 71.88
931 675 2807	\$39.99	John is going to work with Verizon to change the state rate	\$34.00	\$5.99	\$ 71.88
<u>Verizon Account VZ 220588057-00001</u>					
615 417 9336	\$39.99	John is going to work with Verizon to change the state rate	\$34.00	\$5.99	\$ 71.88
Total Wireless Forward-Looking:				\$29.95	\$ 359.40

Invoice Total: \$ 58,782.34

SpyGlass

Date	Invoice #
11/23/2015	8971

Remit To:

The SpyGlass Group, LLC
 25777 Detroit Rd Ste 400
 Westlake, OH 44145-2450
 (p) 440 348 9349
 (f) 440 678 2422
 www.spyglass.net

Bill To:

City of Spring Hill
 Victor Lay
 199 Town Center Pkwy
 Spring Hill, TN 37174

Description	Terms	Rep	IPM
	Qty	Rate	Amount
Contingency consulting fee for monthly Service Elimination / Cost Reduction savings for land line services. See attached documentation for details.	12	4,855.59	58,267.08
Contingency consulting fee for Cost Recovery (retroactive credits) on land line services.	0.5	311.71	155.86
Contingency consulting fee for monthly Service Elimination / Cost Reduction savings for wireless services. See attached documentation for details.	12	29.95	359.40
Total		\$58,782.34	

RECEIVED
 NOV 30 2015

BY _____ OK TO PAY
 P.O. # _____
 A/C # _____
 Approval _____

Alternate payment methods accepted: Visa or Mastercard (no fee) and ACH/Direct Deposit

*For W9 or alternate forms of payment contact: AR@spyglass.net
 Amber Hawkins: 440-348-9349
 Amanda Milam: 440-348-9133*