

RESOLUTION 13-79

**A RESOLUTION AUTHORIZING ICA/FLORENCE AND HUTCHESON
AS PLANNING CONSULTANT TO EVALUATE DESIGN OPTIONS FOR
PORT ROYAL ROAD/BUCKNER LANE INTERSECTION
IMPROVEMENTS AND FOR PLANNING SERVICES RELATED TO THE
WIDENING OF BUCKNER LANE**

WHEREAS, the City of Spring Hill desires implementation of a strategic transportation plan and annual transportation improvements; and

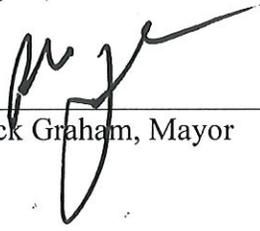
WHEREAS, Buckner Lane widening and spot improvement to the Port Royal Road/Buckner Lane intersection are two projects that are top priority; and

WHEREAS, the City of Spring Hill Transportation Advisory Committee has evaluated the presentations and qualifications of seven firms and therefore recommends ICA/Florence and Hutcheson be retained for Planning Consultant Services for Port Royal Road/Buckner Lane Intersection Improvements and the Widening of Buckner Lane.

NOW, THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee hereby authorizes ICA/Florence and Hutcheson as Planning Consultant for this project for an amount not to exceed \$30,000.00.

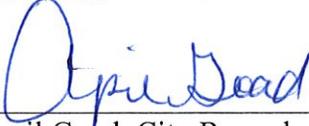
BE IT FURTHER RESOLVED that the Mayor is authorized to enter into an agreement with ICA/Florence and Hutcheson.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, on the 19^h day of August, 2013.



Rick Graham, Mayor

ATTEST:



April Goad, City Recorder

TO: Board of Mayor and Aldermen (BOMA)

CC: Budget and Finance Advisory Committee (BFAC), Planning Commission and City Staff

FROM: Transportation Advisory Committee (TAC)

SUBJECT: Recommendations for planning services for Port Royal Rd / Buckner Ln intersection and Buckner Ln Widening

DATE: August 7, 2013

Pursuant to the Transportation Advisory Committee's (TAC) stated purpose "to assist in the development of a strategic transportation plan and to recommend annual transportation improvements..", the TAC makes the recommendation that ICA / Florence & Hutcheson be retained as Planning Consultant to evaluate design options for Port Royal Rd / Buckner Ln intersection improvements, as well as to be retained on an as needed basis for planning services related to the widening of Buckner Ln.

1. Purpose/Overview of Service Needed

Buckner Ln Widening (SH Major Thoroughfare Plan Project P7) and spot improvement to the Port Royal Rd / Buckner Ln intersection are two projects that have been included in the TAC Road improvement Plan (RIP) for completion by the city. Installing a temporary signal at Buckner Ln / Port Royal Rd has been discussed, but it is clear that additional study should occur as the final disposition of this intersection is not yet know. The immediate need for further study to Buckner Ln Widening is to provide clear direction for how improvements to Buckner Ln will affect future development along this corridor. In order to proceed to design and engineering phase for these projects, professional planning services are needed in order to evaluate options and determine final project scope.

2. Background Information

The TAC has previously recommended the completion of a Transportation Planning Report (TPR) in FY 2012/2013 to study purpose, need and viable options for the Buckner Ln widening project. Given the proximity and relationship of the Buckner Ln / Port Royal Rd intersection to the Buckner Ln widening project, evaluating design options for spot improvements to that intersection was included in that study. City Staff prepared and released Requests for Qualifications for Planning Services in April and May 2013. Seven (7) firms responded to the request and the TAC began to evaluate the responses for recommendation to the BOMA. Four (4) firms were invited to participate in presentation and interviews to the TAC, which occurred on August 1, 2013 (*presentations that were made and minutes of that meeting are available*). At a Special Called Meeting of the TAC on August 6, 2013, the TAC discussed and evaluated the firms and has made its recommendation. As a result of the evaluation process and interviews, Staff and the TAC recommend that a full TPR for Buckner Ln may not be the most appropriate next step for that project. The purpose and need for this project have already been established, and we believe the next step is to evaluate options for the project to determine the final project scope. The TAC recommends ICA / Florence and Hutcheson be retained as they best demonstrated the qualifications, capability to provide and understanding of the services needed by the City on these two projects.

3. Financial Impact to Budget

Funding for the Buckner Ln Widening TPR was previously budgeted at \$50,000 and included in the FY 2012/2013 Budget. Funding for installation of a temporary signal at Port Royal Rd / Buckner Ln was budgeted at \$25,000 and included in the FY 2013/2014 Budget. Immediate impact of the TAC

Transportation Advisory Committee Members:

Alderman Chad Whittenburg (Chairman), Alderman Kayce Williams, Alderman Jonathan Duda

Standing Staff Members: Victor Lay, City Administrator; Jeff Foster, Public Works

August 2013

recommendation is that a TPR will not be required at this time, but ultimate impact to budget is not yet known as recommendation for improvements to Port Royal Rd / Buckner Ln are not yet known. Costs to retain ICA / Florence and Hutcheson are not yet fully known until an engagement and terms are defined, but it is anticipated that the total planning costs will be within the amounts previously budgeted.

4. Alternative Options

A "no build" option is not recommended as the need for improvements to the Port Royal Rd / Buckner Ln intersection is immediate. Constructing a temporary signal at this intersection may not be the most effective immediate action that can be completed, thus the recommendation for further study.

5. Recommendation

The TAC makes the recommendation that ICA / Florence & Hutcheson be retained as Planning Consultant to evaluate design options for Port Royal Rd / Buckner Ln intersection improvements, as well as to be retained on an as needed basis for planning services related to the widening of Buckner Ln. The TAC recommends ICA / Florence and Hutcheson as they best demonstrated the qualifications, capability to provide and understanding of the services needed by the City on these two projects.

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