

RESOLUTION 12-36

A RESOLUTION AFFIRMING SUPPORT OF THE PETER JENKINS WALKING TRAIL CONNECTION TO ALLENDALE ELEMENTARY PROJECT AND AUTHORIZE FINANCIAL SUPPORT IN THE FORM OF A MATCHING DONATION TO OUTDOOR ENCOUNTER FOR THE PURPOSE OF CONSTRUCTING THE PROJECT

WHEREAS, Peter Jenkins Walking Trail is an existing asphalt paved walking trail located within the community open space of Wyngate Estates subdivision; and

WHEREAS, Allendale Elementary School is a Williamson County Schools elementary school located in Spring Hill with an enrollment of over 700 students in grades Pre-K through Fifth Grade, serving Spring Hill communities of Wyngate Estates, Crowne Point, Wades Grove, Spring Hill Place, Cherry Grove, among others; and

WHEREAS, Outdoor Encounter is a 501(c)(3) Non-profit corporation with a stated mission to “improve the quality of life for local residents not only by preserving green space, but by making that valuable space accessible to people of all ages”; and

WHEREAS, the City of Spring Hill has adopted a Comprehensive Plan that recognizes a need to develop multi-modal pedestrian trails and sidewalks for the movement of citizens (without the use of motorized vehicles) in the City of Spring Hill as a critical component of a complete intermodal transportation system; and

WHEREAS, the City of Spring Hill Board of Mayor and Aldermen has adopted a Capital Improvements Program that includes the intent to provide funding for multi-modal pedestrian and bicycle facilities throughout the City; and

WHEREAS, there currently exists a need to connect the Peter Jenkins Walking Trail to Allendale Elementary; and

WHEREAS, Outdoor Encounter is serving as Financial Administrator and Project Manager in order to complete construction of the Peter Jenkins Walking Trail to Allendale Elementary School (“the Project”); and

WHEREAS, the City of Spring Hill has been presented an opportunity to provide financial support for the purpose of completing the Project; and

WHEREAS, benefits to the city of completing this walking trail connection include: A) to provide safe access for pedestrians and bicyclists to Allendale Elementary School, B) to encourage students to pursue healthier active forms of transportation which will lead to improved physical health, C) to provide active recreational opportunities for residents, D) to connect to the proposed Greenway Trail Plan currently under development for the City of Spring Hill; and

WHEREAS, it is intended that funding for the Project will be primarily from raised contributions and donations from the community; and

NOW, THEREFORE BE IT RESOLVED, the Spring Hill Board of Mayor and Aldermen hereby affirms and pledges its full support to the completion of the Peter Jenkins Walking Trail to Allendale Elementary School project; and

BE IT FURTHER RESOLVED, the Spring Hill Board of Mayor and Aldermen authorizes providing funds in the FY 2012/2013 budget from "Grants and Contributions" as a matching donation to Outdoor Encounter for the purpose of completing the Project in an amount not to exceed 40% of the total project cost, up to a maximum of \$20,000, on the condition that contributions in the amount of 60% of the total project cost are demonstrated to have been raised by the community prior to July 1st, 2012, as recommended by staff and Spring Hill Budget and Finance Advisory Committee on March 12th, 2012.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 19th day of March, 2012.



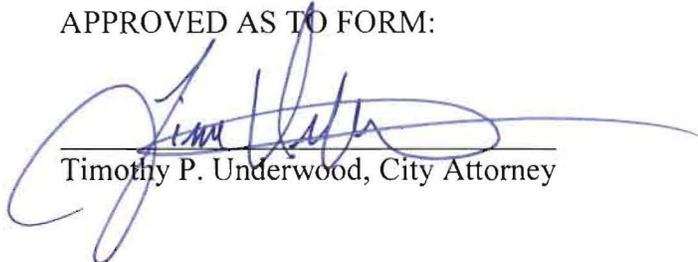
Michael Dinwiddie, Mayor

ATTEST:



April Goad, City Recorder

APPROVED AS TO FORM:



Timothy P. Underwood, City Attorney

Peter Jenkins Walking Trail Connection to Longview Elementary and Longview Rec Center

Location: Campbell Station Subdivision, portions of Wyngate Estates open space and Mitchum property

Project Description: Construct 8' wide asphalt paved walking trail connecting the existing 6' wide Peter Jenkins Walking Trail in Wyngate Estates (current trail head at Port Royal Road and Bern Ln) to Longview Elementary School and Longview Recreation Center

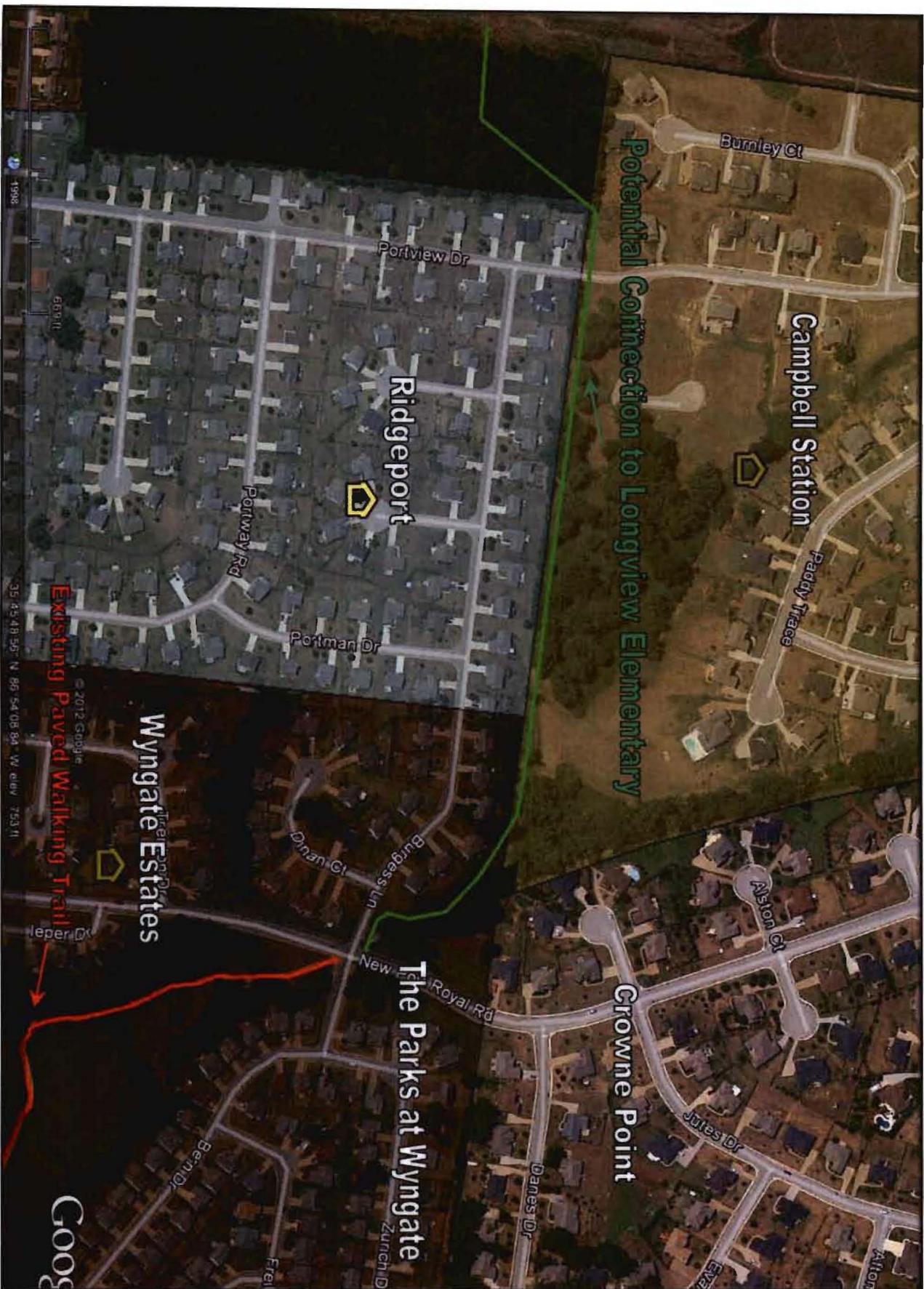
Length: Approximately ½ Mile (2,550 ft).

Community Benefit: Provides bicycle and pedestrian access to Longview Elementary and Longview Recreation Center from Allendale Elementary and the following Spring Hill subdivisions:

- Wyngate Estates (555 Residential Units)
- Crowne Point (404 Residential Units)
- Ridgeport (345 Residential Units)
- Campbell Station (592 Residential Units)

Estimated total Cost: Not yet known

Site Vicinity



February 2012

Examples from other communities:



February 2012



February 2012



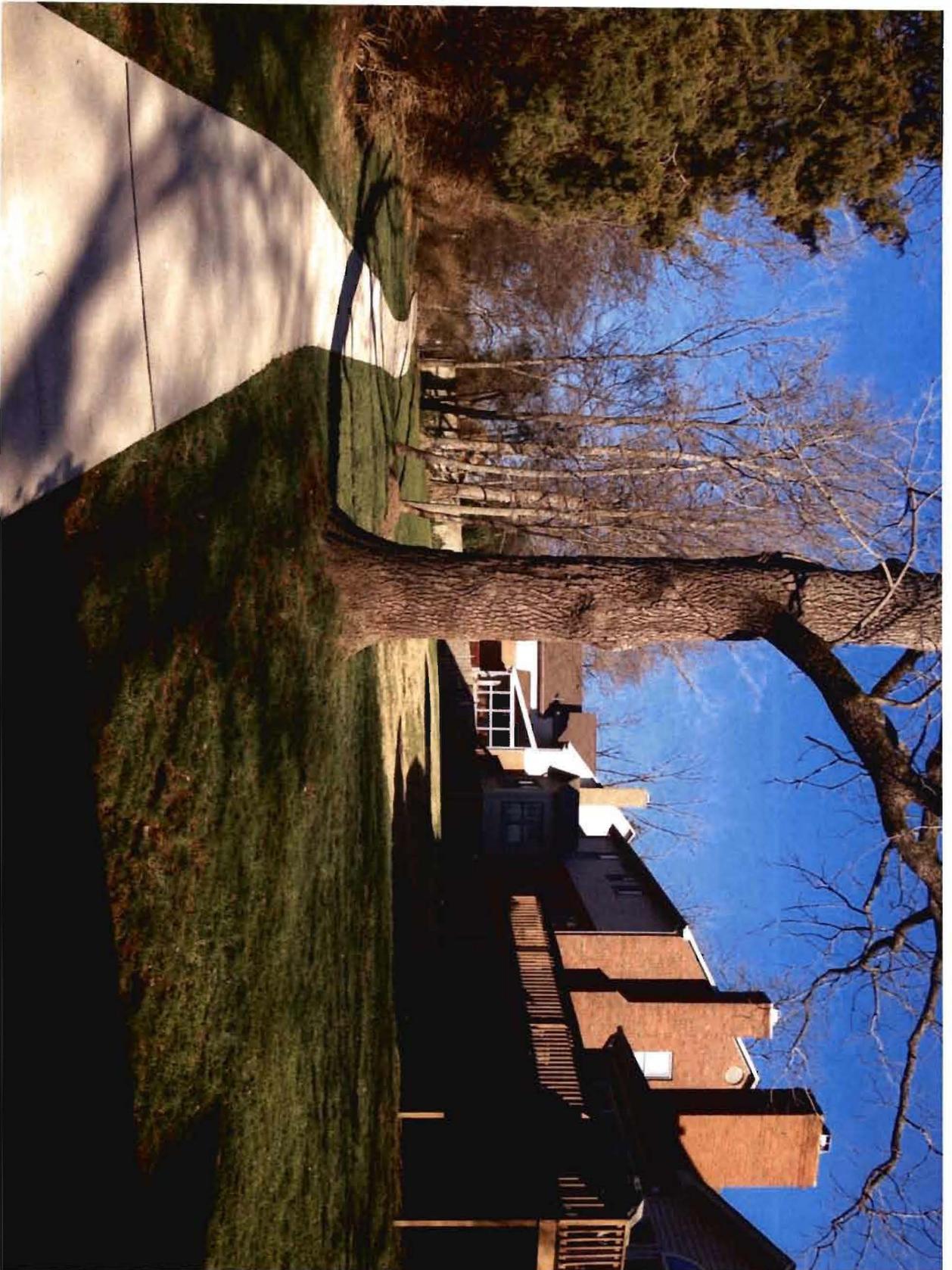
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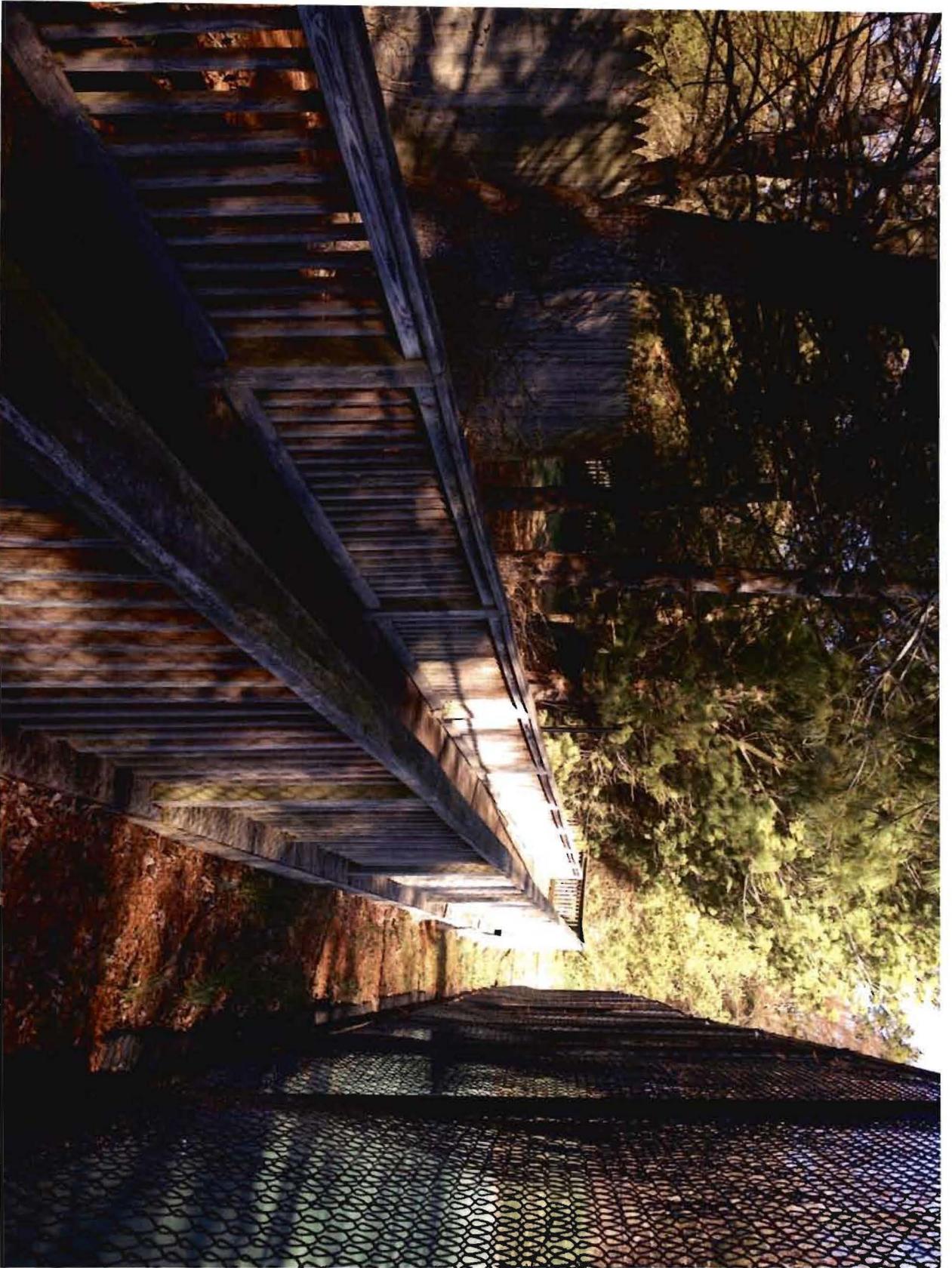
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**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WYNGATE ESTATES HOMEOWNERS ASSOCIATION, INC.
AUTHORIZE DONATION AND ENTERING INTO AGREEMENT WITH
OUTDOOR ENCOUNTER FOR PETER JENKINS WALKING TRAIL
CONNECTION TO ALLENDALE ELEMENTARY**

WHEREAS, Peter Jenkins Walking Trail is an existing asphalt paved walking trail located within the community open space of Wyngate Estates subdivision owned and maintained by the Wyngate Estates Homeowners Association, Inc. ("the HOA"); and

WHEREAS, Outdoor Encounter is a 501(c)(3) Non-profit corporation with a stated mission to "improve the quality of life for local residents not only by preserving green space, but by making that valuable space accessible to people of all ages"; and

WHEREAS, the Board of Directors of the HOA ("Board of Directors") have been presented an opportunity to formally partner with Outdoor Encounter to construct a connection of the Peter Jenkins Walking Trail to Allendale Elementary School ("the Project"); and

WHEREAS, the Board of Directors have been requested to enter into an agreement ("the Agreement") with Outdoor Encounter to act as Financial Administrator and Project Manager for the Project; and

WHEREAS, it is intended that funding for the Project will be primarily from raised contributions and donations from the community; and

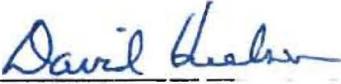
WHEREAS, the Board of Directors recognizes the success of the project depends on contributions raised from donations and has pledged \$1,000 as a collective board, through individual or collective personal donations from the Board members, in addition to funds provided by the HOA; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of Wyngate Estates Homeowners Association, Inc., that the President of the association is authorized to enter into the proposed agreement with Outdoor Encounter to act as Financial Administrator and Project Manager for the Project; and

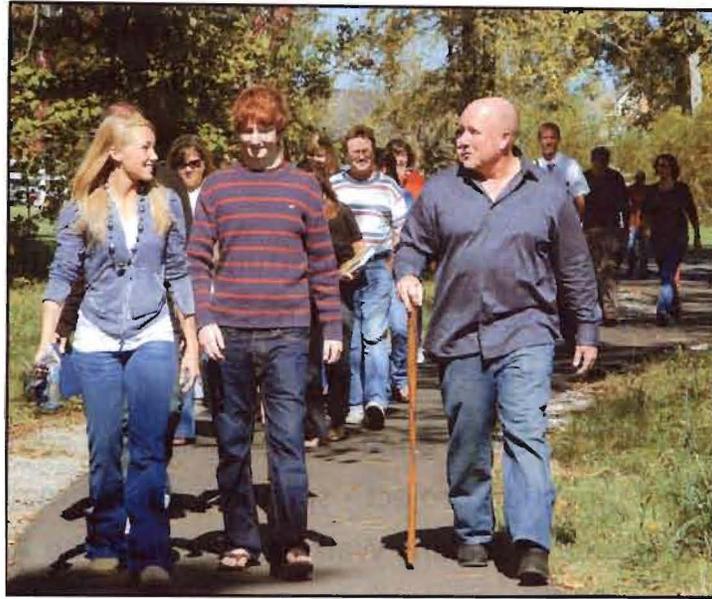
BE IT FURTHER RESOLVED, the Board of Directors of Wyngate Estates Homeowners Association, Inc. hereby affirms and pledges its full support to the completion the Peter Jenkins Walking Trail to Allendale Elementary School project and authorizes providing funds in the amount of \$5,000 from the Reserve Fund of the HOA for the purpose of constructing this project.

Passed and adopted by the Board of Directors of Wyngate Estates Homeowners Association, Inc. on the 7th day of March, 2012.

SIGNED:



David Huebner, President
3-8-2012



Peter Jenkins, right, is accompanied by two of his children, left, as he leads a group of supporters and enthusiasts following the dedication of the Peter Jenkins Walking Trail in Wyngate Estates in Spring Hill.

Photo courtesy of "The Advertiser News", October 2007

Peter Jenkins Walking Trail Connection to Allendale Elementary School

Project Coordinator

Jonathan Duda

City of Spring Hill Alderman, Ward 2

jonathan.duda@charter.net | 615.557.8400

Project Management

Outdoor Encounter

www.OutdoorEncounter.org

Rebecca Wynd, Director

info@OutdoorEncounter.org | 615.612.9432

Project Co-Sponsor

Wyngate Estates Home Owners Association

David Huebner, President

dhuebner1310@gmail.com | 615.260.1310

Project Co-Sponsor

Allendale PTO

www.PTOAllendale.com

Gina Fancher, President

President@PTOAllendale.com

A project partnership of:



For additional information, visit www.OutdoorEncounter.org\PeterJenkins

March 2012

On behalf of Outdoor Encounter, the City of Spring Hill, Wyngate Estates Home Owners Association and Allendale PTO, we would like to personally invite you to be a part of a project that will add to the quality of life and increased recreation opportunities in Spring Hill.

We are extremely excited to have the opportunity to construct a walking trail connection that will provide transportation and recreation alternatives to hundreds of children and adults in the Spring Hill community.

Located on approximately 17 acres of open space within the community of Wyngate Estates, this walking trail connection project - spanning approximately 700 linear feet - will connect the established Peter Jenkins Walking Trail with the Allendale Elementary School sidewalk.

This means that children will have the option to walk or bike to school, resulting in decreased traffic volume and increased physical activity! Children will also have the option to walk or bike to their afterschool activities as well as recreate with friends and family.

This "small" connection project is just the first step of a larger vision for Spring Hill's Master Greenways Plan. In the future, the Peter Jenkins Walking Trail will not only connect to Allendale Elementary School, but will connect to other schools, neighborhoods and recreation centers; eventually connecting to neighboring towns to complete a regional greenways plan that is in place.

The success of this connection project depends on financial sponsors like you. We are so thankful to our current sponsors; Wyngate Estates Home Owner Association, Allendale PTO, Peter Jenkins and the City of Spring Hill. However, we have a ways to go before we have the funding needed to complete this project.

Opportunities to provide a donation or sponsor this project are provided at the end of this document or online by visiting www.OutdoorEncounter.org\PeterJenkins

Thank you in advance for your support!

Rebecca Wynd – *Director, Outdoor Encounter*

Jonathan Duda – *City of Spring Hill Alderman, Ward 2*

David Huebner – *President, Wyngate Estates Homeowners Association*

Gina Fancher – *President, Allendale PTO*

**Peter Jenkins Walking Trail Connection
to Allendale Elementary School
Project Summary Table of Contents**

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Peter Jenkins Walking Trail Connection to Allendale Elementary Project Partners

Outdoor Encounter © (www.OutdoorEncounter.org)



www.OutdoorEncounter.org

Outdoor Encounter is an established 501(c)(3) Non-Profit with a mission to improve the quality of life for local residents not only by preserving green space, but by making that valuable space accessible to people of all ages.

Wyngate Estates Home Owners Association



Wyngate Estates is a master planned 555-lot single family residential development in Spring Hill, Williamson County, Tennessee developed by U.S. Equities.

Allendale PTO (www.PTOAllendale.com)



Allendale PTO is committed to assisting in the education of our children through financially supporting classrooms, school and related art program needs to allow for the educational, social and emotional growth of our students.

Peter Jenkins (www.facebook.com/PeterJenkinsWalks2)



Peter Jenkins is a Spring Hill travel author. He is known for walking from New York to Oregon writing a book over the nearly six years that he spent walking. His bestselling book describing the experience, A Walk Across America, was one of the first books to popularize adventure travel or travel as a way of life.

Tennessee Safe Routes to School Network (www.SafeRoutesPartnership.org)

The Tennessee Safe Routes to School Network is a network of individuals, organizations, health agencies, universities, transportation agencies, schools and advocacy groups working to remove barriers to safe walking and biking to school. The goal of the network is to identify viable projects for funding and to help Safe Routes to School succeed.

City of Spring Hill (www.SpringHillTN.org)



The mission of the City of Spring Hill Parks and Recreation Department is to provide safe, clean and accessible facilities, parks and open spaces along with professionally managed leisure activities for all people.

Peter Jenkins Walking Trail Connection to Allendale Elementary School

Project Description: The Peter Jenkins Walking Trail is a paved multi-use trail located within 17 acres of community open space in Wyngate Estates, a residential subdivision of 555 homes located off Duplex Road in Spring Hill, TN. This project would complete an asphalt or concrete paved extension of approximately 700 linear feet that will connect the existing paved multi-use trail to an existing 5 foot sidewalk located on the Williamson County School's Allendale Elementary School campus. The project includes a prefabricated bridge, 25 foot in length, to traverse a swale that serves as storm water drainage for the subdivision.

Community Benefit: Provides bicycle and pedestrian access to Allendale Elementary School for the following subdivisions:

Wyngate Estates (555 Residential Units)*

Crowne Point (404 Residential Units)*

Ridgeport (345 Residential Units)

Campbell Station (592 Residential Units)

* Indicates subdivisions currently zoned for Allendale Elementary School

Estimated Project Cost: \$50,000

Proposed Project Schedule (all dates are contingent upon project funding):

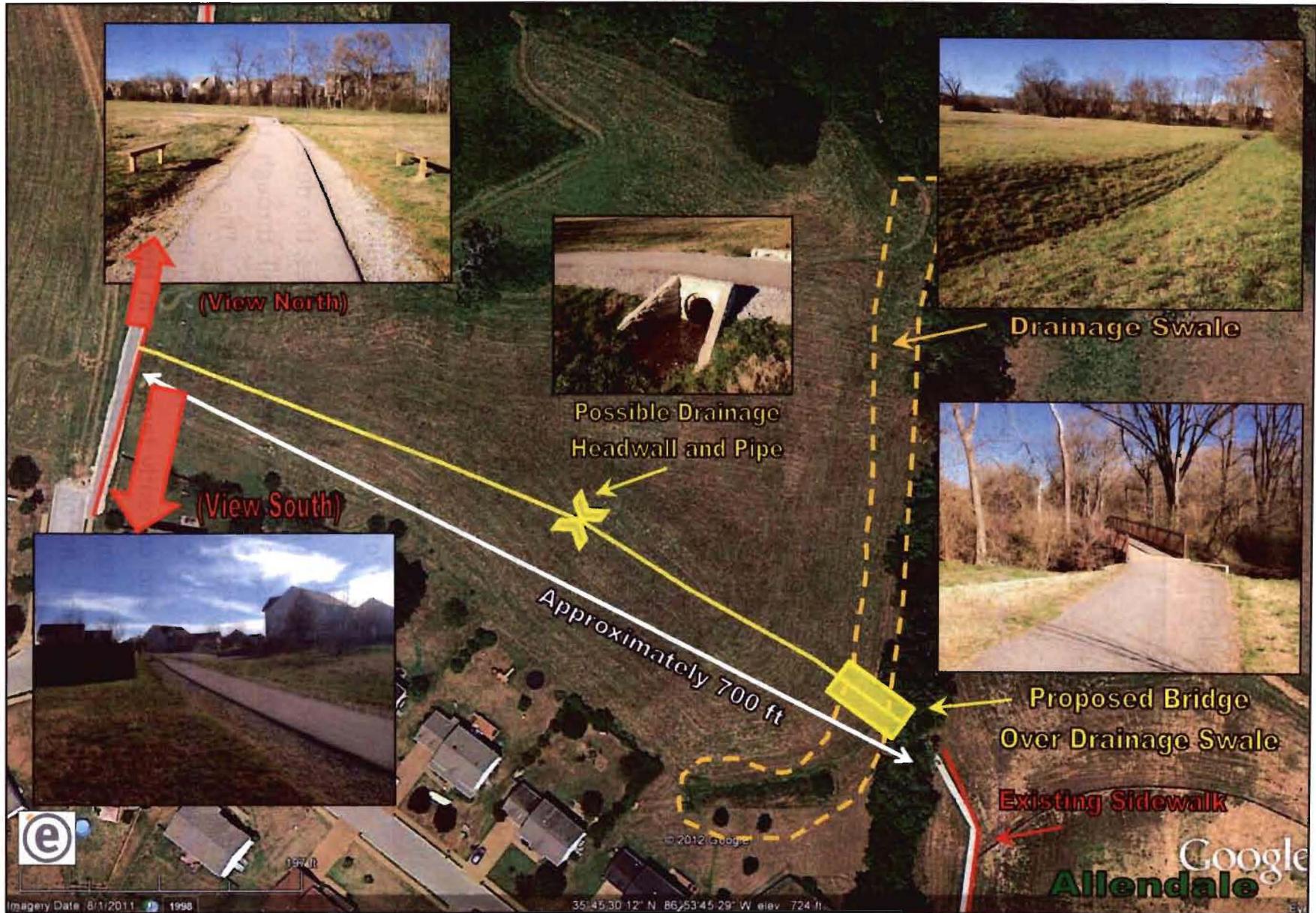
Preliminary Design:	<i>Completed</i>
Fundraising Initiative:	March – June 2012
Final Engineered Plans Completed:	June 2012
Construction Begins:	July 2012
Construction Completed:	August 2012

Project Partnership: Support for the Peter Jenkins Walking Trail Connection to Allendale Elementary School comes from a strong public-private partnership based on the shared goal of bringing nature and healthy recreation options to the community. Principal partners include Outdoor Encounter, Wyngate Estates Home Owners Association, Williamson County Schools, Allendale PTO, the City of Spring Hill, Peter Jenkins and other private individuals serving as underwriters for the project.

Peter Jenkins Walking Trail Extension to Allendale Elementary School (Project Overview Map)



Peter Jenkins Walking Trail Extension to Allendale Elementary School (Project Detail Map)



Existing Conditions: Wyngate Estates is a residential subdivision of 555 homes located at the intersection of Port Royal Rd and Duplex Rd in Spring Hill, Tennessee (**Figure 1**). Adjacent major residential subdivisions include Crowne Point (404 homes), Ridgeport (345 homes), and Campbell Station (592 homes).

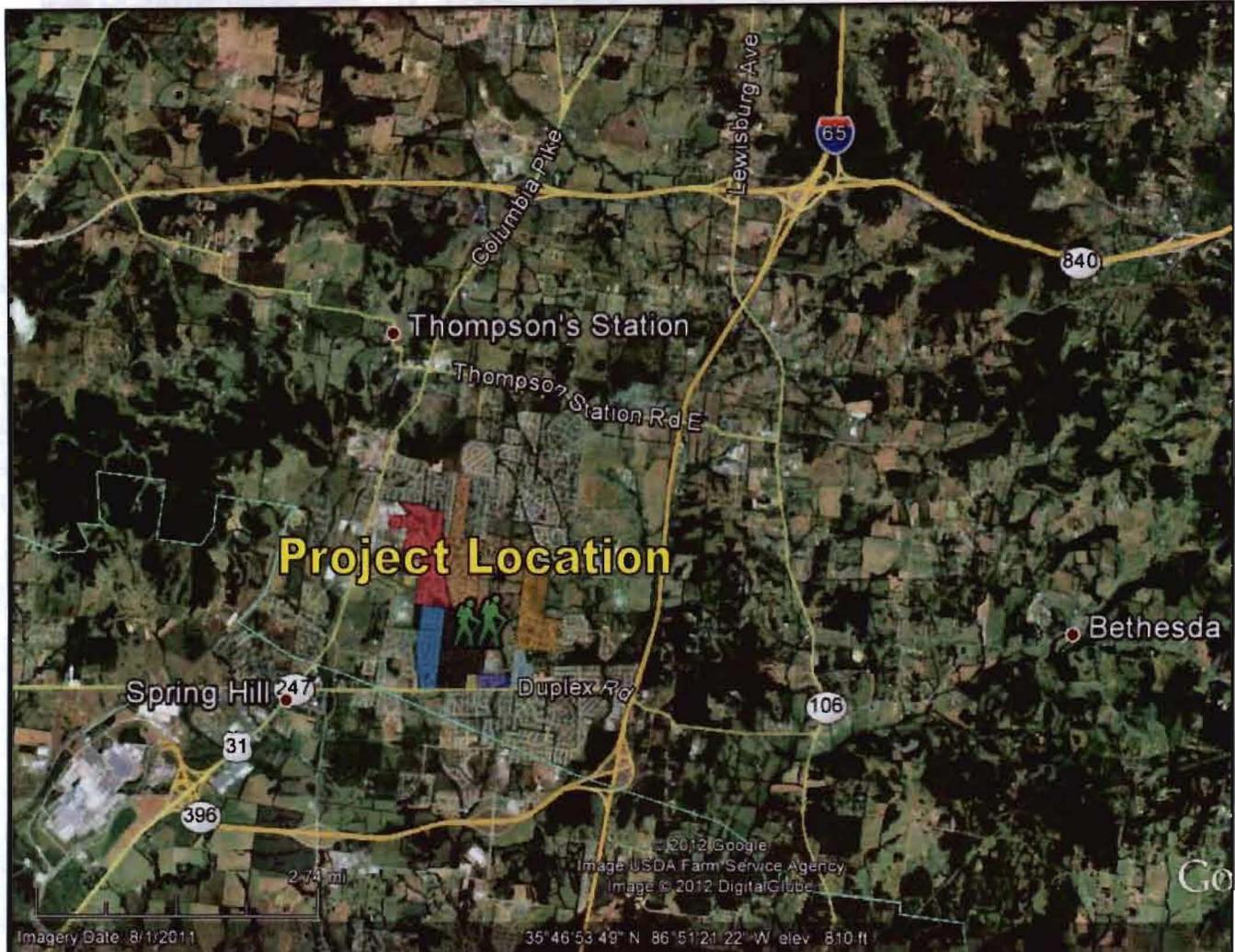


Figure 1: Project Location in Spring Hill, TN

As part of the master development plan for Wyngate Estates, the developer constructed approximately 1/2 Mile of asphalt paved multi-use trail through the 17 acres of community open space located within the development. The paved multi-use trail begins at the intersection of Port Royal Rd and Bern Ln, the entrance to The Parks section of Wyngate Estates, and currently terminates in the vicinity of Hayward Lane (**Figures 2 and 3**). In 2007, the homeowners of Wyngate Estates dedicated this trail as the 'Peter Jenkins Walking Trail', honoring the Spring Hill resident and travel author of such titles as, 'A Walk Across America', 'The Walk West' and 'Looking for Alaska'.

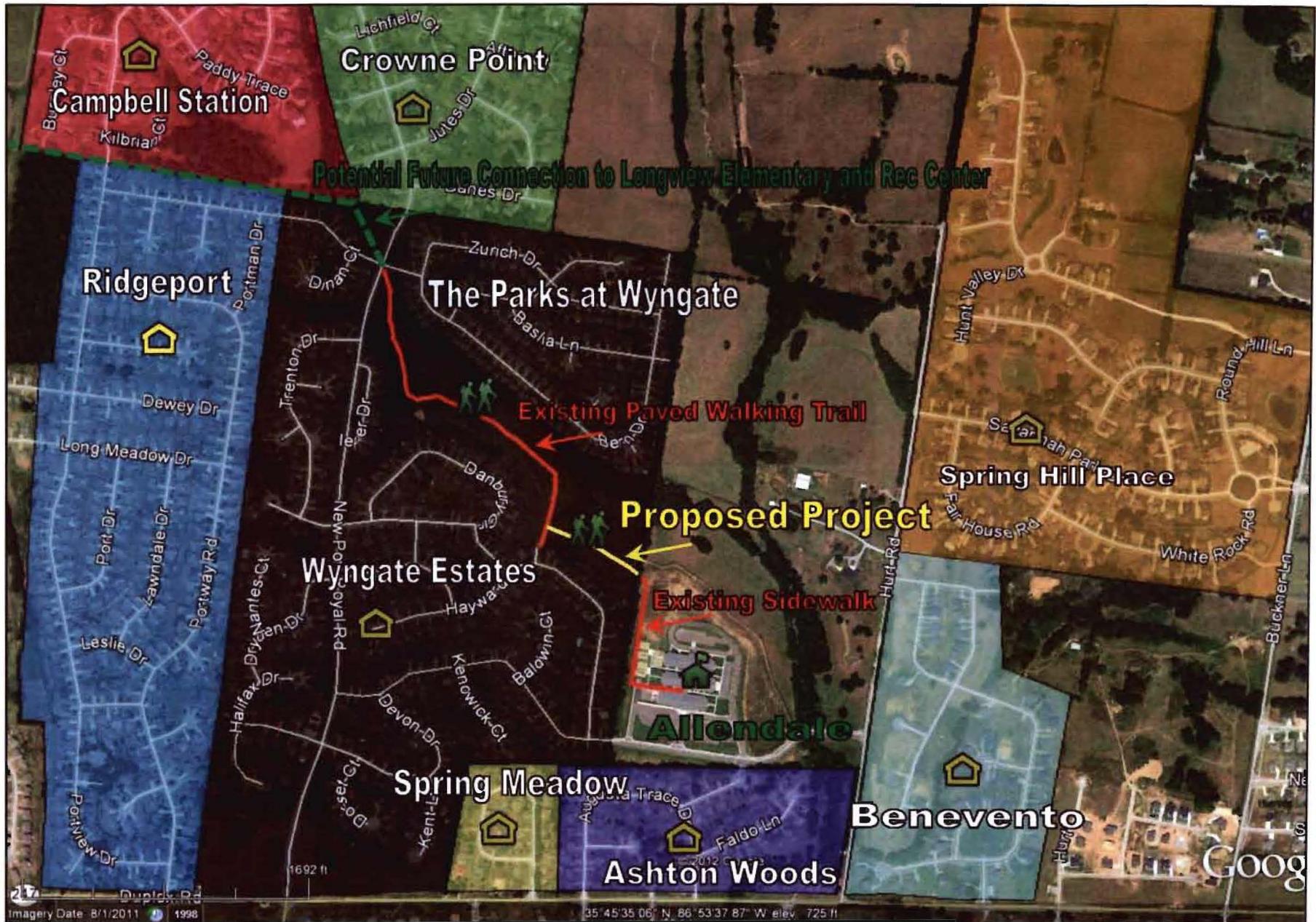


Figure 2: Map of Project Area

Figure 3: Peter Jenkins Walking Trail in Wyngate Estates



View towards Port Royal Rd Trailhead



View at Hayward Ln Trailhead



View of Peter Jenkins Walking Trail



Trailhead marker at Port Royal Rd



View of Peter Jenkins Walking Trail



**View From Walking Trail
Towards Allendale Elementary
(Visible to Right Behind Tree Line)**

Williamson County’s Allendale Elementary School opened for the 2010 – 2011 school year and currently has an enrollment of 706 students (**Figure 4**).



Figure 4: Allendale Elementary School in Spring Hill, TN

Of the current student enrollment, 44% of the students live within Wyngate Estates or Crowne Point subdivisions, both within an appropriate distance for walking or bicycling to the school if adequate facilities are in place.

Table 1: Allendale Elementary School Enrollment Summary		
Subdivision	Total Households	Number of Students (%)
Augusta Place	69	14 (2%)
Benevento	92	32 (5%)
Buckner Crossing	110	32 (5%)
Cherry Grove	424	75 (11%)
Crowne Point	404	80 (11%)
Spring Hill Place	367	81 (11%)
Wades Grove	751	100 (14%)
Wyngate Estates	555	235 (33%)
Others	N/A	57 (8%)
Totals	2,772	706

Source: Williamson County Schools, February 2012

Allendale Elementary has a 5 foot concrete sidewalk that extends from the school building to the property line adjacent to the community open space of Wyngate Estates; however, there are no facilities currently in place connecting this sidewalk to the existing Peter Jenkins Walking Trail (**Figure 5**).

Figure 5: Existing Sidewalk at Allendale Elementary Extends to Property Line



Terminus of Existing Sidewalk



View From Property Line to School

The sidewalk currently terminates at the tree line adjacent to the 17 acre community open space of Wyngate Estates. At this property line there is an engineered swale, approximately 4 foot in total depth and 15 foot in width, designed to accommodate storm water drainage for the subdivision (**Figure 6**). A bridge will be required to preserve the functional integrity of this storm water drainage swale and to ensure a stable grade for all prospective users. Preliminary design has demonstrated that a prefabricated bridge, 25 foot in length, would adequately serve to cross the drainage swale.

Figure 6: View of Drainage Swale and Example of Prefabricated Bridge



View at Property Line of Drainage Swale



Example of Prefabricated Bridge

Project Benefits: Examples from other communities have shown that multi-use trails increase the livability of a community and provide many benefits. Easy access to safe trails for walking, biking and enjoying nature and the outdoors enhances recreational experiences for residents.

Connection to Allendale Elementary School

The primary benefit of the multi-use trail will be to provide safe access for pedestrians and bicyclists to Allendale Elementary School. This will give students the opportunity for healthier and safer transportation choices to and from school.

When constructed, the multi-use trail can be incorporated into an effective SAFETY evacuation program for Allendale Elementary School.

Health Benefit

Multi-use trails can help improve the health of residents. Studies have shown that exercise associated with walking and biking helps people control their weight and lowers their risk of heart disease, type-two diabetes, and osteoarthritis. In addition, by providing physical activity in a natural setting, use of trails can be uplifting for people suffering from depression and anxiety.

Recreation Benefit

The multi-use trail will also provide additional recreational opportunities for residents in neighboring subdivisions. Eventually it will connect Allendale Elementary and Wyngate Estates to additional facilities, including other schools in the area and the Williamson County Longview Recreation Center.

Long Term Community Benefit

The City of Spring Hill understands that bicycle and pedestrian planning are one of the strategies for improving livability, sustainability, prosperity and diversity. This is evidenced by its work in recent years to complete a Major Thoroughfare Plan (2007), a Comprehensive Plan (June 2011) and a Parks and Recreation Master Plan (2011 – 2012), that includes a Greenways Master Plan, is near completion. ***A recent online needs assessment survey done by the City of Spring Hill Parks and Recreation department indicated that 23% of survey takers wanted additional multi-use trails, sidewalks and greenways. This was the most requested item and not surprisingly one of the least offered facilities in the area.***

The city's Greenways plan will connect to Greenways in neighboring cities, thus ultimately creating a regional Greenways Plan.

Summary of Project Objectives:

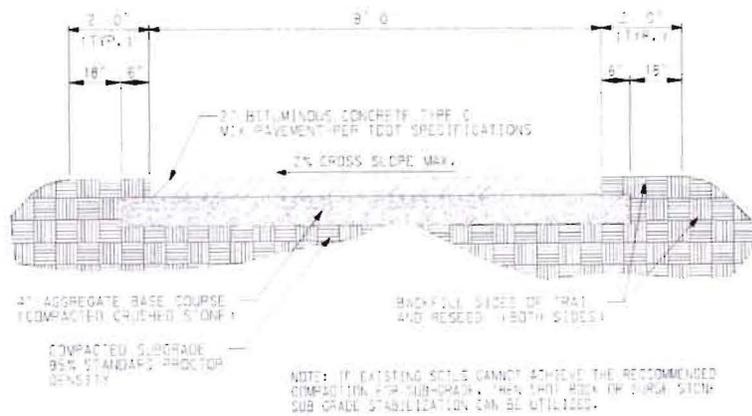
1. Provide connectivity and safe access for students and parents walking or biking to Allendale Elementary School.
2. Encourage students to pursue healthier active forms of transportation which will lead to improved physical health.
3. Provide active recreational opportunities for nearby residential neighborhoods
4. Decrease overall traffic congestion around the school and nearby neighborhoods.
5. Connect to the proposed Greenway Trail Plan for the City of Spring Hill.

Sustainability of Effort: Allendale Elementary and Tennessee Safe Routes to School Network are prepared to support and sustain the efforts of the Peter Jenkins Walking Trail Connection to Allendale Elementary by providing bicycling and pedestrian education to students, organizing walk and bike to school day events and hosting other project awareness events (**Figure 7**). Goals of the TN Safe Routes to School (SRTS) Network are to identify viable projects for funding and to help Safe Routes to School succeed; leverage additional resources for SRTS; enact policies that lead to improvements in infrastructure to allow for an increase in walking and bicycling; and advocating for school siting policies to encourage school placement near residential areas.



Figure 7: Students of Spring Station Middle School Participate in Walk to School Day, Sponsored By The Tennessee Safe Routes to School Network in 2011.

Preliminary Design Specifications: This project would complete an 8 foot wide asphalt or concrete paved multi-use trail with a length of approximately 700 linear feet (**Figure 8**). The profile of the project area is level, with the exception of a drainage swale located at the East property line (**Figure 9**). A 25 foot prefabricated bridge with formed concrete footings will be required to preserve the functional integrity of the storm water drainage swale and to ensure a stable grade for all prospective users. The completed facilities will meet Americans with Disabilities Act (ADA) Guidelines.



CITY OF SPRING HILL
8' WIDE ASPHALT RECREATIONAL TRAIL
(TWO-WAY BIKE)
 N.T.S

Figure 8: Typical Walking Trail Cross Section



Figure 9: Profile of the Project Area

Project Budget: Based on preliminary design, an estimate for the project budget follows. Pricing includes Erosion Control, Site preparation with Grading, Base Stone, Pavement per City Regulations, Drainage pipe (if needed), Headwalls wrapped with Natural Stone (if needed, or substitute precast), 25' Prefabricated Pedestrian Bridge 8' Wide delivered constructed on-site, Seed and Straw, costs incidental to the administration of the project and approximately \$10,000 overage. **It is important to note that the final costs could be much less depending on the availability of in-kind contributions and donations of material or labor.**

**OPINION OF PROBABLE CONSTRUCTION COST
CITY OF SPRING HILL
8' WIDE WALKING TRAIL 700' IN LENGTH**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1.	Erosion Control	1	L.S.	\$ 1,200.00	\$ 1,200.00
2.	Walking Trail Site Preparation, Excavation, and Finish Grading	1	L.S.	\$ 6,000.00	\$ 6,000.00
3.	Crushed Base Stone Aggregate (4" Thick)	185	Tons	\$ 16.00	\$ 2,960.00
4.	TDOT Type "C" Asphalt (2" Thick)	80	Tons	\$ 100.00	\$ 8,000.00
5.	Seeding and Strawing (areas adjacent to walking trail)	1	L.S.	\$ 1,500.00	\$ 1,500.00
6.	12" Diameter RCP Drainage Pipe	12	L.F.	\$ 65.00	\$ 780.00
7.	Precast Concrete Headwalls wrapped with natural stone	2	Each	\$ 550.00	\$ 1,100.00
8.	Prefabricated Pedestrian Walkway 8' Wide by 25' in Length	1	Each	\$ 25,000.00	\$ 25,000.00
				Estimated Construction Cost	\$ 46,540.00
				Estimated Administrative Cost	\$ 3,250.00
				SAY	\$ 49,790.00

Source: Dempsey, Dilling & Associates, July 2010 (updated 2012)

Note: Prefab Pedestrian Walkway Bridge 8' Wide, 25' Length quote range is \$12,000 (kit) to \$17,500 (Fully Assembled on Site). \$5,000 added cost for estimated additional Site prep (footings) and grading

Project Financing and Sponsorship: Support for the Peter Jenkins Walking Trail Connection to Allendale Elementary School comes from a strong public-private partnership based on the shared goal of bringing nature and healthy recreation options to the community.

The success of this project depends on financial sponsors. We are so thankful to our current sponsors; Allendale PTO, Wyngate Estates Home Owners Association, Peter Jenkins and the City of Spring Hill. **However, we have a ways to go before we have the funding needed to complete this project.**

Please consider sponsoring this Walking Trail Connection project. As Outdoor Encounter is an established 501(c)(3) Non-Profit organization, donations for this project may be eligible for tax deduction. Options of sponsorship include:

Peter Jenkins Walking Trail Connection Sponsorship Options

BRIDGE Sponsor – \$20,000

- ⓔ Permanent Plaque placed on the Bridge with your Name and Logo (Exclusive Sign)
- ⓔ Exclusive Sponsorship in your business category for this segment of the trail
- ⓔ Logo on t-shirts or other marketing material

TRAIL Sponsor Level 1 – \$10,000

- ⓔ Exclusive Sponsorship in your business category for this segment of the trail
- ⓔ Name and Logo included on Sponsor Sign placed along the trail (Non-exclusive Sign)
- ⓔ Logo on t-shirts or other marketing material

TRAIL Sponsor Level 2 – \$5,000

- ⓔ Name and Logo included on Sponsor Sign placed along the trail (Non-exclusive)
- ⓔ Logo on t-shirts or other marketing material

TRAIL Sponsor Level 3 – \$1,000

- ⓔ Name included on Sponsor Sign placed along the trail (Non-exclusive)
- ⓔ Name on t-shirts or other marketing material

TRAIL Sponsor Level 4 – \$250

- ⓔ Name on t-shirts or other marketing material

Additional opportunity to provide a donation is available online by visiting:

www.OutdoorEncounter.org\PeterJenkins

Peter Jenkins Walking Trail Connection Sponsorship Form

Individual Donations may be made by submitting this form, or online at:

www.OutdoorEncounter.org\PeterJenkins

Name: _____

Sponsor Level:

- BRIDGE Sponsor \$20,000
- TRAIL Sponsor (Level 1) \$ 10,000
- TRAIL Sponsor (Level 2) \$ 5,000
- TRAIL Sponsor (Level 3) \$ 1,000
- TRAIL Sponsor (Level 4) \$ 250
- Other (Please explain, i.e. Other Amount or In-Kind Donation): _____

Contact Information

Primary Contact: _____

Business Address: _____

City, State, Zip: _____

Phone: _____

Email: _____

Make checks payable to: Outdoor Encounter

Mail Donations and Sponsorship Form to:

Outdoor Encounter
c/o Rebecca Wynd, Director
186 Riverwood Dr.
Franklin, TN 37069

*Outdoor Encounter is an established 501(c)(3) Non-Profit organization,
your sponsorship or donation for this project may be eligible for tax deduction.*

**Please do not hesitate to contact Jonathan Duda with any questions.
(phone: 615.557.8400 or email: Jonathan.Duda@charter.net)**

Thank you for your support!



**City of Spring Hill
Budget and Finance Committee
Purchase Evaluation Form**

Department: *Grants and Contributions (as currently requested)*

Presented By: *Jonathan Duda*

Date: *03-12-2012*

Department Budget Status: *Request is for commitment in FY 2012 / 2013 Budget*

I. Purpose/Overview of Purchase

- a. Located on approximately 17 acres of open space within the community of Wyngate Estates, this walking trail connection project - spanning approximately 700 linear feet - will connect the established Peter Jenkins Walking Trail with the Allendale Elementary School sidewalk. This connection will provide dedicated walking and bicycling facilities to Allendale for Wyngate Estates and Crowne Point (approximately 44% of the current enrollment at Allendale). This connection will also serve in the future as an integral component of the future Spring Hill Greenway Plan.

Estimated cost of the project is \$50,000. A unique partnership of private/public entities including Wyngate Estates HOA, Allendale PTO, Outdoor Encounter (the project manager) and potentially the City of Spring Hill has been formed to complete this project. **The city is being asked to provide financial support in the amount up to \$20,000, and it is proposed that this financial support be contingent upon \$30,000 being raised by the community through donations and sponsorships prior to July 1st, 2012.**

II. Background Information

- a. Current Peter Jenkins Walking trail was completed by the developer of Wyngate Estates in 2007. When Allendale was approved by the Planning Commission in June 2009, WCS stated they would look into the possibility of connecting the existing walking trail to the school. WCS ultimately was able to construct a sidewalk from the school to the property line for a future connection to the walking trail, but was unable to construct the walking trail connection.

A Safe Routes to School (SRTS) Grant Request was applied for in March 2011 for this project. We received notice in January 2012 that this request was not awarded. Feedback from SRTS officials was that a deterrent for that program was the total project cost was too small for the administration of Federal Funding that would be required.

Options were discussed among parties interested in bringing the project to completion. The Board of Directors for Allendale PTO, Wyngate Estates HOA

and Outdoor Encounter have all agreed to sponsor and enter into a partnership to complete the project with Outdoor Encounter serving as a §501(c)(3) financial administrator and project manager for the project. As an established §501(c)(3) Non-profit organization, donations from private sponsors and corporations would be eligible for tax deduction treatment, as well as for city donations.

III. Financial Impact to Budget

- a. The city is being asked to provide financial support as a donation with restricted purpose (for the construction of this project) to Outdoor Encounter from Grants / Contributions in the amount up to \$20,000 in the FY 2012 / 2013 budget. It is proposed that this financial support be contingent upon \$30,000 being raised by the community through donations and sponsorships prior to July 1st, 2012.

\$100,000 was included under Parks and Recreation for Trails / Greenway Development in the current adopted CIP for FY 2012 / 2013. Projects currently committed to for FY 2012 / 2013 include approximately \$35,000 (\$17k in T-DOT Enhancement Grant matching funds for the Tanyard Springs Connection, and an additional \$17k in MPO Grant matching funds for the Spring Station Drive Project, both to be completed in FY 2012 / 2013).

IV. Alternative Options

- a. Alternative options considered include:
 - i. 50% of support in FY 2011 / FY 2012, 50% of support in FY 2012 / 2013
 - ii. No participation by the City – 100% privately funded (project may no longer be viable for completion in 2012)
 - iii. Project Sponsored and Managed by the City (options include 100% funded by the City and partnership option as proposed, but managed by the city.)
 - Would require Wyngate Estates HOA to dedicate a permanent easement to the City as a permanent City facility. Current challenges include the City not yet being prepared to accept and provide ongoing maintenance to such facilities. Additional challenges in receiving a formal dedication in a timely manner from Wyngate Estates HOA and the number of current projects being managed by the Parks and Rec Department (Skate Park, Tanyard Springs, Spring Station Dr, possible Port Royal Park, etc).

V. Staff Recommendations

- a. City staff including Parks and Rec Director Kevin Fischer and City Administrator Victor Lay endorse this project and the request.