

Resolution 08-67

A RESOLUTION REQUESTING THE UNIVERSITY OF TENNESSEE'S MUNICIPAL TECHNICAL ADVISORY SERVICE (MTAS) PERFORM A COMPREHENSIVE MANAGEMENT REVIEW OF THE CITY'S OPERATION.

Whereas, the Board of Mayor and Aldermen of the City of Spring Hill recognizes that the City of Spring Hill has experienced exceptional growth in recent years, necessitating in the review of the services that the city does provide to its citizens to ensure that these services are provided in the most efficient manner; and

Whereas, a formal Comprehensive Management Review (CMR) is an objective examination designed to determine whether departments are managing or utilizing resources in a responsive, economical and efficient manner and the causes of any inefficiencies or uneconomical practices, including inadequacies related to the types or clarity of governing body policies and administrative direction which guide the departments, and inadequacies related to administrative procedures or organizational structure; and

Whereas, A CMR is also designed to examine whether alternatives have been considered which might yield desired results at a lower cost or with improved responsiveness to the governing body or citizens, and thus a CMR should identify problem areas and provide recommended solutions to problems facing departmental operations.

Be It Resolved by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee as follows:

Section 1. The Municipal Technical Advisory Service of the University of Tennessee is requested to perform a comprehensive management review (CMR) of the city's operation.

Section 2. MTAS will review the following functional areas of city government in a prioritized order as established by the board of mayor and aldermen:

- Utilities
- Public Safety
- Municipal Codes, Administration, and Organization
- Planning and Building and Property Maintenance
- Finance
- Public Works
- Information Technology
- Parks and Recreation
- Economic and Community Development

Section 3. MTAS consultants specializing in the functional areas will provide a written report of findings and recommendations for each functional area. MTAS will review the report with the board of mayor and aldermen.

Section 4. While MTAS realizes and understands that some recommendations may be financially or politically difficult to implement, the city must make reasonable efforts to implement as many of the report's recommendations as possible and advise the MTAS representative of the status of such recommendations. The review will proceed one functional area at a time and when reasonable efforts, as determined by the MTAS representative, for implementation are made or scheduled to be made, the review may proceed to the next functional area.

Section 5. The city must provide requested data and information necessary for the review and the board members and selected city staff must be available for interviews.

Section 6. Prior to the commencement of the CMR, the mayor shall host and attend a meeting between the MTAS representative and all municipal department heads and supervisors, including but not limited to the city recorder, finance director, HR director, police chief, fire chief, public works director, IT director, parks and recreation director, codes director, planning director, and other employees deemed to be in a supervisory or managerial position with the city. The purpose of the meeting shall be to explain the purposes and methodologies of the CMR and to assure the city's employees that it is not the purpose of the project to target employees for termination, demotion, or any other punitive actions. At this meeting, the mayor shall direct that all city employees are to cooperate with MTAS when requested to submit for interview and to provide any requested documents in a full, complete and prompt manner.

Section 7. Board members agree to participate in the MTAS Elected Officials Academy (EOA), which provides an in depth review of the functional areas of municipal government, for elected officials. A schedule for participation will be coordinated with the MTAS representative.

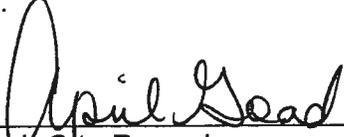
Section 8. MTAS will begin the CMR after receipt of the resolution requesting the review and functional areas for review will be scheduled by the MTAS representative. While there is no charge for the CMR, there is a small charge for attending the EOA. The city or MTAS may terminate the CMR at any time.

This Resolution approved this 15th day of December, 2008.



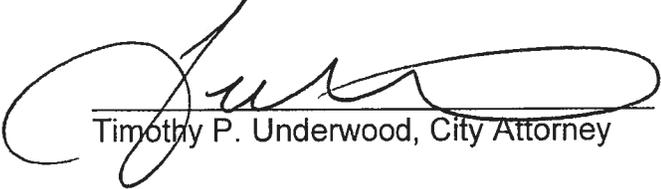
Danny Leverette, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Timothy P. Underwood, City Attorney