

AN ORDINANCE TO ESTABLISH THE POSITION
OF CITY ADMINISTRATOR
TO PERFORM THE DUTIES PRESCRIBED
IN SECTION 6-4-101 OF TENNESSEE CODE ANNOTATED
AS AMENDED BY CHAPTER 154 OF THE PUBLIC ACTS OF
THE TENNESSEE GENERAL ASSEMBLY FOR THE YEAR 1991
AND TO FIX COMPENSATION AT THE SUM
OF \$30,000.00 PER ANNUM

BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE
TOWN OF SPRING HILL, pursuant to Section 6-4-101 of Tennessee Code
Annotated as amended by Chapter 154 of the Public Acts of the
Tennessee General Assembly for the year 1991:

1. That Title 1 of the Tennessee Municipal Code is
hereby amended by adding at the end thereof a Chapter 11, which
shall read as follows:

CHAPTER 11

CITY ADMINISTRATOR

SECTION
11-101. Office Established.

There is hereby created, pursuant to Section 6-4-101 of
Tennessee Code Annotated as amended by Chapter 154 of the Public
Acts of the 1991 General Assembly, the position of City
Administrator. This City Administrator shall be appointed by the
Board of Mayor and Aldermen and he shall serve at the pleasure of
this Board.

SECTION
11-1-203. Duties.

The City Administrator shall be under the control and direction of the Board of Mayor and Aldermen to whom he shall report and be responsible. The City Administrator is authorized to perform all of the duties prescribed by 6-4-101 of Tennessee Code Annotated as the same may from time to time be amended, including specifically the following:

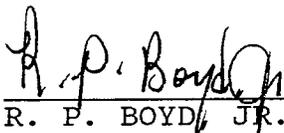
- (1) Administer the business of the municipality;
- (2) Make recommendations to the board for improving the quality and quantity of public services to be rendered by the officers and employees to the inhabitants of the municipality;
- (3) Keep the board fully advised as to the conditions and needs of the municipality;
- (4) Report to the board the condition of all property, real and personal, owned by the municipality and recommend repairs or replacements as needed;
- (5) Recommend to the board and suggest the priority of programs or projects involving public works or public improvements that should be undertaken by the municipality;
- (6) Recommend specific personnel positions, as may be required for the needs and operations of the municipality and may propose personnel policies and procedures for approval of the board;

- (7) Perform such other duties as may from time to time be designated or required by the board;
- (8) In the absence of the Mayor and Vice-Mayor, supervise all employees of the Town of Spring Hill.

Section
11-1-104. Compensation.

Compensation of the City Administrator shall be fixed by the Board. Until such time as changed by the Board of Mayor and Aldermen the City Administrator shall be paid the sum of Two Thousand Five Hundred Dollars (\$2,500.00) per month.

Passed and adopted by the Board of Mayor and Aldermen of the Town of Spring Hill on this the 19th day of August, 1991.



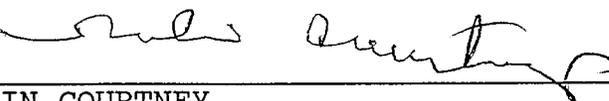
R. P. BOYD, JR., MAYOR

ATTEST:



JUNE QUIRK, RECORDER

LEGAL FORM APPROVED:



ROBIN COURTNEY,
TOWN ATTORNEY

Passed on 1st Reading: 7-15-91
Passed on 2nd Reading: 7-18-91
Passed on 3rd Reading: 8-19-91