

ORDINANCE NO. 96-32

**AN ORDINANCE TO AMEND THE MUNICIPAL CODE TO CREATE A PARKS AND RECREATION COMMISSION AS A MANAGEMENT BOARD FOR ALL PARKS AND RECREATION FACILITIES AND ACTIVITIES**

**Whereas**, the Town of Spring Hill is lacking in parks and recreation facilities and programs and is rapidly growing in size and need for such facilities and programs; and

**Whereas**, the offices of Mayor and Aldermen are part-time legislative positions requiring a great amount of time and energy to handle the general governance of the Town, and there is a need for citizen assistance in planning and management of the Town's parks and recreation facilities and programs;

**BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF SPRING HILL, TENNESSEE** that Title 2 of the Spring Hill Municipal Code is amended by the addition of the following Chapter 2:

**CHAPTER 2**

**PARKS AND RECREATION COMMISSION**

**SECTION**

- 2-201. Organization and appointment of members.
- 2-202. Terms of office.
- 2-203. Removal of members.
- 2-204. Duties and powers of commission.
- 2-205. General administration.

**2-201. Organization and appointment of members.** There shall be a Parks and Recreation Commission of the Town of Spring Hill, Tennessee (hereinafter referred to as "the Commission"), which shall serve as the governing board of the parks and recreation programs and facilities of the Town subject to the actions and policies of the Board of Mayor and Aldermen.

The Commission shall be constituted as a body of five members. One member shall be appointed from each ward, and must be and remain a resident of the ward from which appointed. The members appointed from wards shall be appointed by majority vote of the membership of the Board of Mayor and Aldermen. The Mayor shall appoint a fifth member who shall be an Alderman and shall serve as chairman of the Commission.

Members of the Commission shall serve without compensation, but may be reimbursed for reasonable and necessary expenses.

**2-202. Terms of office.** The initial members of the Commission appointed from wards shall serve terms as follows: first ward, until December 31, 1996; second ward, until December

31, 1997; third ward, until December 31, 1998; fourth ward, until December 31, 1999. Upon the expiration of each initial term, a member from such ward shall be appointed to a four year term. Members shall be eligible for reappointment. Vacancies shall be filled by vote of a majority of the membership of the Board of Mayor and Aldermen to serve out the remainder of the vacating member's term. The Alderman appointed by the Mayor to serve on the Commission shall serve at the pleasure of the Mayor and only during the appointing Mayor's term of office as Mayor.

**2-203. Removal of members.** The Mayor is authorized to dismiss and remove a member of the Commission appointed from a ward, for cause, with a written explanation given to all Aldermen. The Board of Mayor and Aldermen may dismiss and remove a member appointed from a ward by vote of two-thirds of the membership of the Board.

**2-204. Duties and powers of commission.** The duties and powers of the Commission shall be to:

a. Act as the governing board over the parks and recreation facilities and programs of the Town of Spring Hill, including the use of Town property or funds by civic organizations for recreation purposes, subject to the general governance of the Board of Mayor and Aldermen.

b. Recommend needed maintenance to keep parks and recreation facilities in good and serviceable condition.

c. Study, plan, determine, and recommend parks and recreation needs in property, facilities, and programs and present the same to the Board on a periodic basis as requested by the Board.

d. Report at each monthly meeting of the Board on the activities and plans of the Commission.

e. The Commission is authorized to spend up to five thousand dollars (\$5,000.00) for a single project, event, or series of expenditures devoted to one end result. Spending of any funds by the Commission is subject to the requirements of state law on purchases by a municipality, and to requirements imposed by the Board from time to time.

f. Have supervision over facilities maintenance and use, programs, and planning within policy and budget parameters set by the Board.

g. Work with personnel as selected and supervised by the Town.

**2-205. General administration.** The Commission shall conduct meetings study sessions as public meetings upon adequate public notice, and shall keep and maintain minutes of all meetings.

All parks and recreation personnel matters shall be handled by the Town rather than by the Commission.

Fund accounting, disbursement, and receipting shall be done by the finance and administration department of the Town.

Town government staff support shall be provided to the Commission as appropriate and available.

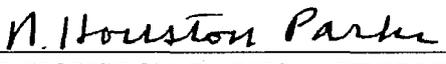
Passed and adopted by the Board of Mayor and Aldermen of the Town of Spring Hill, Tennessee on the 16th day of September, 1996.

  
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RON HANKINS, MAYOR

ATTEST:

  
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JUNE QUIRK, RECORDER

LEGAL FORM APPROVED:

  
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N. HOUSTON PARKS, ATTORNEY

PASSED ON 1ST READING: 8-27-96

PASSED ON 2ND READING: 9-16-96

CAPTION PUBLISHED: 7-21-96