

**RESOLUTION 24-265**

**A RESOLUTION DESIGNATING A SCHEDULE FOR THE CITY OF SPRING HILL  
PUBLIC MEETINGS FOR THE 2025 CALENDAR YEAR**

**WHEREAS**, pursuant to Chapter 1, Section 101, of the Spring Hill Municipal Code, the Spring Hill Board of Mayor and Aldermen has the authority and obligation to hold regular monthly meetings and to establish a place and time for such meetings; and

**WHEREAS**, the Spring Hill Municipal Planning Commission holds regular monthly meetings also established by the attached 2025 calendars; and

**WHEREAS**, the Spring Hill Municipal Board of Zoning Appeals holds regular monthly meetings also established by the attached 2025 calendars; and

**WHEREAS**, the City of Spring Hill Board of Mayor and Aldermen desires to adopt the attached schedule for regular meetings for the Spring Hill Municipal Planning Commission, Spring Hill Board of Zoning Appeals, and Board of Mayor and Aldermen for the calendar year of 2025; and

**WHEREAS**, the Chairman of the Planning Commission, Chairman of the Board of Zoning Appeals or the Mayor has the authority to call special meetings or public hearings in addition to those regularly scheduled; and

**WHEREAS**, the attached calendars of 2025 meetings shall be advertised as a notice in the local newspapers and shall be posted on the City of Spring Hill website; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Spring Hill Board of Mayor and Aldermen approves the attached 2025 calendars of designated City Public Meetings to be held at Spring Hill City Hall, Court Room, 199 Town Center Parkway, Spring Hill, Tennessee, or virtually if permitted, at specified dates and times.

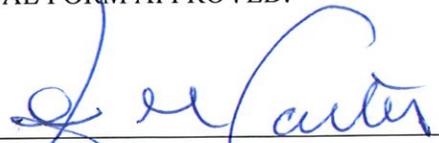
**Passed and adopted this 18<sup>th</sup> day of November, 2024.**

  
\_\_\_\_\_  
Jim Hagaman, Mayor

ATTEST:

  
\_\_\_\_\_  
April Goad, City Recorder

LEGAL FORM APPROVED:

  
\_\_\_\_\_  
Patrick Carter, City Attorney



# Spring Hill Board of Zoning Appeals 2025 Meeting Schedule

**Application Deadline**

12:00 PM (noon)

Monday

Planning Office

**Board of Zoning Appeals**

5:30 PM

Tuesday

City Hall

**Applicant attendance required**

1	November 18	December 17
2	December 16	January 22*
3	*January 21	February 19*
4	*February 18	March 18
5	March 17	April 15
6	April 14	May 20
7	May 19	June 17
8	June 16	July 15
9	July 14	August 19
10	August 18	September 16
11	September 15	October 21
12	October 20	November 18
13	November 17	December 16

☐ Indicates 2024 dates

\* Indicates change due to Holiday



# Spring Hill Municipal Planning Commission

## 2025 Meeting Schedule

Round #	Pre-Submittal Deadline (When Applicable)	Application Deadline	Staff Technical Review <b>TEAMS</b>	Applicant Review <b>TEAMS</b>	Revision Deadline 1	Planning Commission Work Session	Revision Deadline 2	Planning Commission Voting Meeting
	12:00 PM (noon) Monday Planning Office	12:00 PM (noon) Monday Planning Office	8:30 AM Thursday Planning Office	8:30 AM Wednesday Planning Office	12:00 PM (noon) Monday Planning Office	5:30 PM Monday City Hall	12:00 PM (noon) Monday Planning Office	5:30 PM Monday City Hall
<b>11</b>	<b>September 23</b>	<b>November 4</b>	<b>November 7</b>	<b>November 13</b>	<b>November 18</b>	<b>November 25</b>	<b>December 2</b>	<b>December 9</b>
1	October 28	January 6	January 9	January 15	<b>*January 20</b>	January 27	February 3	February 10
2	January 6	January 27	January 30	February 5	February 10	February 24	March 3	March 10
3	January 21	March 3	March 6	March 10	March 18	March 24	March 31	April 14
4	February 24	March 31	April 3	April 9	April 14	April 28	May 5	May 12
5	March 24	April 28	May 1	May 7	May 12	<b>*May 27</b>	June 2	June 9
6	April 21	June 2	June 5	June 11	June 16	June 23	June 30	July 14
7	<b>*May 27</b>	June 30	July 3	July 9	July 14	July 28	August 4	August 11
8	June 23	August 4	August 7	August 13	August 18	August 25	<b>*September 2</b>	September 8
9	July 21	<b>*September 2</b>	September 4	September 10	September 15	September 22	September 30	October 13
10	August 18	September 29	October 2	October 8	October 13	October 27	November 3	November 10
11	September 22	November 3	November 6	November 12	November 17	November 24	December 1	December 8
<b>1</b>	October 27	<b>January 5</b>	<b>January 8</b>	<b>January 14</b>	<b>*January 20</b>	<b>January 26</b>	<b>February 2</b>	<b>February 9</b>

**\*\* The 2025 Planning Commission cycle ends on December 8, 2025. No new applications are to be submitted in December, as there is no December 2025 Work Session or January 2026 Regular Meeting. \*\***

**\*\* Indicates change in day due to a holiday. \*\***

Indicates **2024** dates  
 Indicates **2026** dates

The Pre-Submittal calendar dates were created to show a modified deadline schedule to give the Planning Department and other city staff an additional 20 days to process specific plans. This additional time is required to provide staff enough time to review each plan thoroughly and to provide the applicant with quality feedback. This affects the following plans:

- Site Plan (STP)
- Preliminary Plat (PPL)
- Annexation (ANX)
- Neighborhood Concept Plan (NCP)
- Planned Development (PDC, PDP, PDF)
- Rezone (Zoning Map Amendment, RZN)

## 2025 CITY CALENDAR

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**BOMA**  
**PAYDAY**

**P.C. Work**  
**P.C. Vote**

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DISCLAIMER: This calendar was produced from information available at time of production and is subject to change.