

**RESOLUTION 24-241**

**RESOLUTION TO ACCEPT THE RESIGNATION OF THE CITY ADMINISTRATOR**

**WHEREAS**, the current City Administrator, Pamela S. Caskie (“Ms. Caskie”), had previously announced her intent to retire; and

**WHEREAS**, the Board of Mayor and Aldermen (the “City”) previously approved a Retirement Agreement with the effective date of August 19, 2024, by and between the City and Ms. Caskie that was subsequently executed by the Mayor, on behalf of the City, and Ms. Caskie; and

**WHEREAS**, the Retirement Agreement provides that Ms. Caskie should continue in her role as City Administrator until the first Friday of her successor’s reporting or with a thirty-day notice by the City or Ms. Caskie, whichever is sooner; and

**WHEREAS**, Ms. Caskie has offered her resignation; and

**WHEREAS**, the City desires to accept Ms. Caskie resignation; and

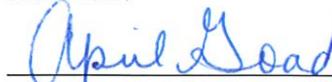
**WHEREAS**, Ms. Caskie is directed to no longer report to work and she will be paid her normal salary for the thirty-day notice period as well as the sums and other benefits as set forth in the Retirement Agreement; and

**NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING**, the City directs the following as determined to be in the best interest of the City: 1) Ms. Caskie’s resignation is hereby accepted; 2) Ms. Caskie is directed to no longer report to work; 3) Ms. Caskie shall be paid her regular salary for the thirty (30) day notice period; and 4) Ms. Caskie shall otherwise receive the severance pay and other benefits set forth in the previously agreed upon Retirement Agreement.

Passed and adopted by the Board of Mayor and Alderman of the City of Spring Hill, Tennessee, on October 7, 2024.

  
Jim Hagaman, Mayor

ATTEST:

  
April Goad, City Recorder

  
Patrick M. Carter, City Attorney