

RESOLUTION 24-199

A RESOLUTION TO ALLOW CLOSURE OF CERTAIN CITY STREETS

WHEREAS, there is an annual event called the Grey Ghost 5K / 10K run; and, this requires that streets be closed within the city for these races, as they expect between 800 and 1,000 runners; and

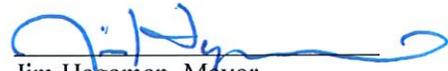
WHEREAS, the City of Spring Hill's Municipal Code Section 16-304 requires that this special event permit be reviewed and approved for compliance; and,

WHEREAS, this special event is sponsored by the Rotary Club of Spring Hill and Thompson Station, and much of the proceeds go directly back to the school for the purchase of equipment and programming for the Physical Education Departments; and

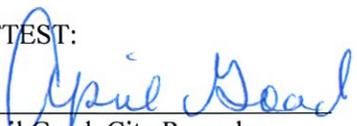
WHEREAS, this is the 16th annual race to be held at the historic Oaklawn Plantation, located at 3331 Denning Lane, the beginning and ending point of the ride.

NOW, THEREFORE, BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Alderman hereby allows the closure of needed streets required for this race as requested in the the attached permit application.

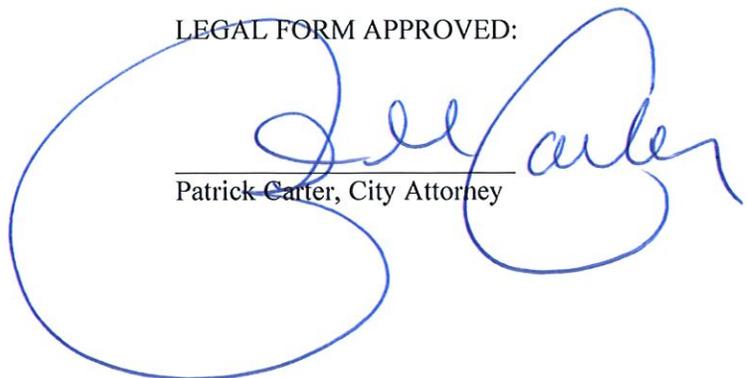
Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 19th day of August, 2024.


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney

Special Event Permit Application

Special Event Permit

The Special Event Permit can be completed online and used to apply for events in locations where people gather. Some events may require a permit from other organizations, and regulation is based on the type of event, the setting, and the potential risk to the participants and the surrounding community. All text and information submitted in this form may be used to promote the event if open to the public.

Enter the name of organization applying for Special Event Permit	Rotary Club of Spring Hill and Thompson's Station
Enter the name of the special event.	2024 Grey Ghost 5k/10K
Event type	Road Race, 5K-10K
Other, please describe	<i>Field not completed.</i>
Does your event have an expressive message covered by the First Amendment that you wish to protect?	No
Event website	https://greyghost.itsyourrace.com
Description of Event	5k/10k/1K/fun run. This race is a challenging, certified course for runners and a fun 1K and Goblin Gallope for young aspiring runners. Proceeds from the race are returned to local elementary School Physical education programs based upon percent of runners compared to total enrollment. \$4000 plus in proceed returned the last two years.
Open to the public?	Yes
Estimated attendance	800-1200
Admission fee	Free Adminssion \$35/Adult runner early registration \$45/Adult Runner after October 4th \$10/Student runner

Event sponsors Bone and Joint Insitute, Honest 1 Auto Care, Tempo + Terrain,
Patches Academy, Williamson Medical Center

Is this a recurring event? Yes

(Section Break)

Date and Time

Please indicate below the time you will begin setting up temporary assets for the event; the start/end of the event; and the take-down of temporary assets.

Set up 10/25/2024 12:00 PM

Start time 10/26/2024 8:00 AM

End time 10/26/2024 1:00 PM

Take down 10/26/2024 3:00 PM

(Section Break)

Applicant Contact Info

Please provide primary contact information for your organization. If there is a different primary contact on the day of the event, please enter it below as well.

Primary Contact First Name Rodney

Primary Contact Last Name Holliman

Address1 4875 Port Royal Road

City Spring Hill

State Tennessee

Zip 37174

Phone 615-392-3376

Email address rod@honest1springhill.com

Type of organization Non-profit

Secondary Person first name SHARON

Secondary person last name ADHAMI

Phone 6155542842

Email sadamiod@gmail.com

Day of Contact information Yes

(Section Break)

Food & Vendors

Will food or beverages be sold or given away? Yes

Will alcohol be served at the event? No

Will you provide potable water? Yes

(Section Break)

Facilities & Equipment

Will the event have tents or canopies? Yes

Will there be amplified sound? Yes

Will you be using generators? No

Describe your trash and/or recycling services to be provided at the event. We utilize disposable trash bins, the club members collect trash and we take it to the convenience/collection center

Describe the portable restroom set-up at your event, to include the total number and number of ADA compliant restrooms.

We rent portables from Jay Bird, 6 standard and 1 ADA approved unti

Will you be providing hand washing stations at your event?

Yes

Please describe your clean-up plan. Include clean-up times and contact information for the person in charge during clean-up.

The club and our volunteers immediately begin clean-up at the conclusion of the race. All trash is transported to County waste facilities. Tents, and Toilets are dismantled and removed ASAP according to the vendors schedule.

Are you requesting water taps?

No

Will you be requesting electrical hookups?

Yes

(Section Break)

Safety & Security

Will you be providing private security?

No

Are you specifically requesting police resources for this event?

Yes

Will private medical be provided?

Yes

Will your event have propane/gas on site?

Yes

(Section Break)

Traffic Control

Will the event require roads to be closed (temporary, partial, or full)? Yes

Will there be reserved or blocked parking? No

(Section Break)

City Services Requested

What City services will you be requesting? Barricades and/or Cones

Field not completed.

(Section Break)

Location

Event Location 3331 Denning Lane, Spring Hill Tn. 37174

Spring Hill Map [Spring Hill Map](#)

Locate the event on a map
Search for an address or click on the map to specify the location. If the event (eg., marathon, race) covers a large area, identify where most activities would occur, such as the start/finish area.

Event Site Map [Grey Ghost map.pdf](#)

(Section Break)

Application Submission

Additional documents [Grey Ghost map 1.pdf](#)

Terms and Conditions/Hold Harmless Clause

- I / we agree to abide by all ordinances and regulations of the City of Spring Hill and all conditions placed upon the event by the City Administrator and Board of Mayor and Aldermen.
- I / we do swear or affirm that all of the information given in this application is true and complete.
- I / we do hereby agree to assume the defense and indemnify and save harmless the City, its Aldermen, boards, commissions, officers, employees, and agents from all suits, actions, damages, or claims to which the City may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of, or as a consequence of such event and the activities permitted in connection therewith, and to submit a certificate of insurance prior to the event pursuant to City requirements.
- I/we agree to provide a copy of this signed Special Event Permit application to any vendors, planners, and related parties for this event.
- I/we understand that I/we assume the responsibility for the actions of any vendors, planners, and related parties for this event.
- I/we understand that granting a Special Event Permit does not imply granting of another permit that is separately required.
- The application for a Special Event Permit shall be filed not less than 90 days prior to the scheduled date of such event. Events shall not be advertised until a Special Event Permit has been obtained from the City. Failure to file in a timely manner may result in the denial of a Special Event Permit.

First name	Rodney
Last name	Holliman
Signature	Rodney Holliman
Date	7/23/2024

Email not displaying correctly? [View it in your browser.](#)

