

**RESOLUTION 24-149**

**A RESOLUTION TO APPROVE AN MOU WITH COLUMBIA STATE COMMUNITY COLLEGE FOR FIRE DEPT. EMT PROGRAM**

**WHEREAS**, the City of Spring Hill operates a career fire department that responds to all hazards within the City; and

**WHEREAS**, the department has hired a diverse staff with varying certification levels from the FY22 SAFER Grant; and

**WHEREAS**, the minimum requirements for firefighters include not only certification as firefighters but also Emergency Medical Technicians; and

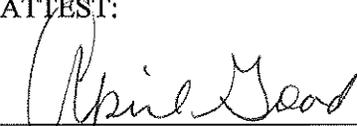
**WHEREAS**, it is in the best interest of the department to conduct an accelerated in-house EMT Program; and

**WHEREAS**, an MOU with Columbia State Community College is the most efficient and cost effective manner to provide this level of training.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee to authorize the City to enter into an MOU with Columbia State Community College for the purposes of administering the EMT Curriculum to the 2024 Fire Academy at Fire Station #2.

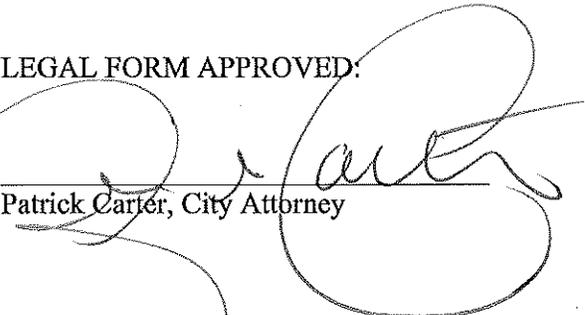
**Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, this 17th Day of June, 2024.**

ATTEST:

  
\_\_\_\_\_  
April Goad, City Recorder

  
\_\_\_\_\_  
Jim Hagaman, Mayor

LEGAL FORM APPROVED:

  
\_\_\_\_\_  
Patrick Carter, City Attorney



**REQUEST:** *Approval of Resolution 24-149*  
**SUBMITTED BY:** Graig Temple, Fire Chief  
**DATE:** May 1st, 2023  
**RE:** MOU with Columbia Southern University

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**PURPOSE:**

The purpose of this resolution is to establish a non-exclusive Memorandum of Understanding with Columbia Southern University to take advantage of educational savings for Fire Department Staff attending college at CSU.

**BACKGROUND:**

Columbia Southern University is an accredited online university that specializes in undergraduate and graduate level education that is geared towards military and first responders. Courses in Occupational Safety and Health, Fire Science, Fire Administration and Fire Executive Leadership, as well as Homeland Security, Business and Emergency Management highlight some of their most popular courses.

The Learning Partner Agreement will provide a 10% reduction in tuition for Staff and waive application fees. Additionally, four times a year staff can apply for a Learning Partner Scholarship.

**FINANCIAL IMPACT:**

N/A

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution 24-149 to:

- Authorize the establishment of an MOU between the Spring Hill Fire Department and Columbia Southern University to initiate a Learning Partnership between the entities.



Workforce & Continuing Education • 1665 Hampshire Pike, Columbia, Tennessee 38401 • (931) 540-2659

This Memorandum of Understanding (MOU) serves as authorization for Columbia State Community College Workforce & Continuing Education "CSCC-WCE" to provide Spring Hill Fire Department "the partner" the following services for event(s) listed below:

**Program Title:** SHFD EMT Program  
**Date:** June 24<sup>th</sup> Orientation: Course July 1<sup>st</sup>, 2024, through August 30<sup>th</sup>, 2024  
**Location:** Spring Hill Fire Department Station 2; 4273 Port Royal Rd., Spring Hill, TN, 37174  
**Pricing:** \$1,500 per person for up to twelve participants, with a course minimum rate of \$1,200 which is the equivalent of eight participants.

**Columbia State will provide any or all of the services listed below for the successful completion of the partner's event(s).**

- Supply an instructor (Frank Berlanga) for 25% oversight of the training program.
- Provide individualized electronic certificates of completion showing contact hours and continuing education units (CEUs) for participants upon coordinated request made via email to Tiffany Odom [todom3@Columbiastate.edu](mailto:todom3@Columbiastate.edu)
  - There is an additional fee for paper certificates and for electronic certificates if not requested in one batch process.

**The Partner will:**

- Identify and recruit the audience with the understanding that the course day price includes training for up to ten participants.
- Ensure all participants are present and ready for training to begin at 10:00 am, and sign attendance sheet
- Provide the college with a list of participants' names, email addresses, and phone numbers in order for CEUs to be maintained in college records.

Columbia State Community College and the Partner agree that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this MOU or in the employment practices of CSCC or the Partner on the grounds of disability, age, race, color, religion, sex, national origin, veteran status or any other classification protected by applicable federal of Tennessee law. CSCC and the Partner shall comply with all applicable laws.

To meet the requirements of the American Disabilities Act (ADA), the Partner will provide CSCC with advanced notification of any participants with special needs due to disabilities if the event occurs on CSCC property. If the event does not take place on CSCC property, special accommodations will become the responsibility of the Partner.

\_\_\_\_\_  
SHFD Representative

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Dr. Dearl Lampley, Vice President of Williamson Campus  
& External Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date