

RESOLUTION 24-47

A RESOLUTION TO ESTABLISH A FIRE DEPARTMENT FEE SCHEDULE

WHEREAS, the City of Spring Hill operates a career Fire Department and Fire Marshal's Office that responds to all hazards within the city as well as providing for life safety inspections and fire prevention activities; and

WHEREAS; the Fire Marshal's Office conducts regular construction site inspections, fire alarm and fire protection system inspections, plan reviews, tech reviews, annual business inspections, and special event inspections to include food trucks and fire work stands; and

WHEREAS; the impact of operating expenses to the fire department budget in order to maintain a high level of customer service, responsiveness, and support to the public, construction industry, and vendors creates a financial burden upon the city; and

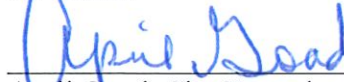
WHEREAS, in accordance with Ordinance 23-21, under Title 5, Chapter 1 Section 5-104 of the Spring Hill Municipal Code, the department can establish a fee schedule for services rendered to offset operational expenses.

NOW, THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen to approve the attached fee schedule titled "Fire Department Fee Schedule" with an immediate effective date to be used by the Fire Marshal's Office and Development Services in order to collect identified revenue as per the schedule.

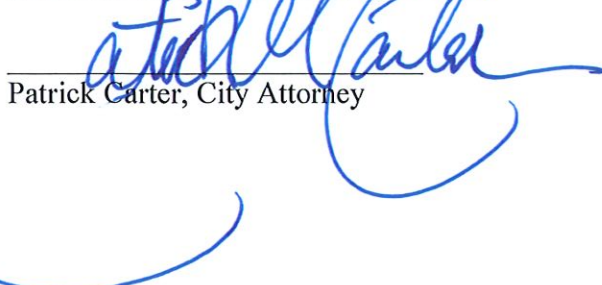
Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 20th day of February 2024.


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney



REQUEST: **Approval of Resolution 24-47**

SUBMITTED BY: **Graig Temple, Fire Chief**

DATE: **February 5, 2024**

RE: **Fire Department Fee Schedule**

PURPOSE:

To establish a fee schedule for the purpose of generating revenue to offset operational costs of the Fire Marshal's Division.

BACKGROUND:

Until the passing of Ordinance 23-21, the Fire Department did not have a fee schedule or the ability to re-coup lost revenue from operational costs and services provided. As the Fire Marshal Division works hand-in-hand with Development Services to ensure that Fire Prevention and Life Safety Regulations are being maintained, this resolution will aid in that cost-recovery for services rendered.

FINANCIAL IMPACT:

The revenue generated from applying the proposed fee schedule will offset operational costs, and assist with funding, expanding, and developing the Fire Marshal's Division. It is estimated that a minimum of \$75,000 could be recovered in the first year of implementation.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 24-47 to:

1. To establish a Fee Schedule by resolution as per Ordinance 23-21 under Title 5, Chapter 1, Section 5-104 of the Spring Hill Municipal Code
2. Generate revenue to offset operational costs related to the Fire Marshal Division during inspections, permitting, and through construction reviews.



**SPRING HILL FIRE
DEPARTMENT**

2024

FEE SCHEDULE



Overview

Pursuant to Tennessee Code Annotated § 68-120-101(b)(2), the City of Spring Hill and Spring Hill Fire Department Fire Marshal's Office have been authorized by the State Fire Marshal's Office (SFMO) to conduct any and all code enforcement as it relates to plan reviews and inspections for buildings and structures to ensure fire and building code compliance that they have adopted by ordinance.

The Spring Hill Fire Department has established, by city ordinance and resolution, the fee schedule for the purposes of offsetting budget costs for the performing of such work as it relates to plan reviews, technical reviews, site reviews, permitting, construction and annual inspections of occupancies, fire line (hydrant) inspections, as well as other life safety monitoring, inspections, stand-by/events otherwise not addressed, and responding to and mitigating malfunctioning alarm systems deemed as billable offenses. .

In alignment with and pursuant to Tenn. Comp. R & Regs. 0780-02-03-.02, a building plans submission to the City of Spring Hill and Spring Hill Fire Marshal's Office is required based on a building's occupancy type, location, and the type of work being performed. The plans must be sealed by a Tennessee registered architect or engineer when required by Tennessee Code Annotated § 62-2-102.

Definition of Construction

Where construction as defined below is performed on occupancies outlined in this document, plan submission to the City of Spring Hill is required. The term "construction" does not include excavation or site preparation. Construction, as defined in Tenn. Comp. R & Regs. 0780-02-03-.01, means:

- The erection of a new building;
- An addition to an existing building;
- A change of occupancy or occupancy group;
- Alternation of the required elements of the corridors and exits of a building's means of egress;
- Alteration or repair of primary structural members;
- An alteration of fire resistive assemblies;
- A change of the building's type of construction;
- Installation or alteration of a fire suppression system;
- Installation or alteration of a fire alarm system;
- Installation or alteration of a smoke control system;
- Installation or alteration of fuel fired equipment; or
- Installation or alteration of a fire sprinkler system.



**SPRING HILL FIRE
DEPARTMENT**

2024

FEE SCHEDULE



Occupancies Anywhere in the City of Spring Hill

Submission of plans to the Spring Hill Fire Marshal's Office is required for construction when they are the following occupancy types:

- Daycare occupancies licensed by the Tennessee Department of Human Services, including both child and adult facilities;
- State licensed businesses when a state agency requires the Fire Marshal's Office to perform an initial fire inspection to receive the license; or
- Site plans and site work for Tennessee modular buildings that fit into one of the occupancy types above.

Fire Prevention, Inspection, and Permitting Fees

Building Permit Fees	
Commercial building permit Fire Plan Review	25% of building permit fee, includes (3) Life Safety Inspections; subsequent \$150 each
Industrial building permit Fire Plan Review	1.25% of building permit fee

Fire Lines (Hydrants)	
Fire Line	\$350.00
(Required Inspections: (1) Underground with kickers; (2) Pressure Test; (3) Flush Test)	

Automatic Sprinkler Systems	
1-20 Heads	\$40.00
21-100 Heads	\$70.00
101-200 Heads	\$100.00
201-300 Heads	\$140.00
Over 300 Heads	\$180.00 base + \$1.10 per head
Duplex and above Multi-Family Dwellings	\$45.00 per unit
Fire Sprinkler Riser	\$75.00 per riser

Other Fire Suppression Systems	
Standpipe	\$50.00
Fire Pump and related equipment	\$75.00
Engineered systems using carbon dioxide, halon, wet and dry chemicals	\$100.00
Kitchen Hood Systems (suppression only)	\$75.00

Fire Alarm and Detection Systems	
Fire Alarm or detection system	\$100.00 per system
Non-flammable medical gas system	\$100.00 per system
Fire Alarm acceptance test	\$75.00 initial test; \$105 for each re-test due to failed tests
Fire Alarm – Malfunction – per offense	\$50.00 first; \$75.00 second; \$100 third & subsequent responses.



**SPRING HILL FIRE
DEPARTMENT**

2024

FEE SCHEDULE



Other Operational Fire Inspections and Permits	
Aviation Facilities	\$75.00
Blasting Permits	\$75.00 per permit (valid for 30 days)
Carnivals & Fairs	\$75.00 per visit
Explosives	\$50.00
Fireworks (public/private events)	\$50.00 (Commercial Grade)
Fumigation & thermal insecticidal fogging	\$50.00
Hazardous Materials	\$75.00
Open Burning Permit / Air Curtain Destructors	\$100.00 per permit (valid for 30 days)
Pyrotechnic special event materials/permit	\$75.00
Pyrotechnic special event on site stand-by	\$100.00 per hour
Temporary membrane structures/tents	\$50.00

Annual Life Safety Inspections

Assembly (A-1, A-2, A-3, A-4, A-5) – Business – Mercantile - Storage	
Up to 2,500 sq. ft.	\$40.00
2,501 – 10,000 sq. ft.	\$50.00
10,001 – 50,000 sq. ft.	\$75.00
10,001 – 100,000 sq. ft.	\$100.00
100,001 – 150,000 sq. ft.	\$150.00
150,001 – 200,000 sq. ft.	\$200.00
Over 200,000 sq. ft.	\$250.00

Factory/Industrial Facility – Hazardous Materials Facility – Institutional Facility (Nursing Home, Hospital, Mental Health Facilities, Assisted Living)	
Up to 2,500 sq. ft.	\$75.00
2,501 – 10,000 sq. ft.	\$100.00
10,001 – 50,000 sq. ft.	\$175.00
10,001 – 100,000 sq. ft.	\$200.00
100,001 – 150,000 sq. ft.	\$250.00
150,001 – 200,000 sq. ft.	\$300.00
Over 200,000 sq. ft.	\$400.00

Mid-Rise / High Rise Facilities (over 4 stories)	
Up to 2,500 sq. ft.	\$75.00
2,501 – 10,000 sq. ft.	\$100.00
10,001 – 50,000 sq. ft.	\$150.00
10,001 – 100,000 sq. ft.	\$200.00
100,001 – 150,000 sq. ft.	\$250.00
150,001 – 200,000 sq. ft.	\$300.00
Over 200,000 sq. ft.	\$350.00



**SPRING HILL FIRE
DEPARTMENT**

2024

FEE SCHEDULE



Annual Life Safety Inspections (cont.)

Residential	
Group Home	\$50.00
Day Care (within a residence)	\$50.00
Apartments, Hotels, Dormitories	\$75.00
1-10 Units	\$50.00
11-20 Units	\$75.00
21-40 Units	\$100.00
41-100 Units	\$150.00
101-200 Units	\$200.00
201-300 Units	\$250.00
301-400 Units	\$300.00
401-500 Units	\$350.00
Over 500 Units	\$400.00