

RESOLUTION 23-263

A RESOLUTION TO AUTHORIZE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH THOMAS AND HUTTON FOR THE JUNE LAKE WATER STORAGE TANK CEI SERVICES

WHEREAS, the City of Spring Hill Utility department is in need of additional assistance in the construction engineering inspection of the June Lake Water Storage Tank; and

WHEREAS, the City of Spring Hill currently contracts with Thomas and Hutton under our current consulting service rate for a cost of \$24,205.99; and

WHEREAS, due to additional services required to complete the construction of the water storage tank, Thomas & Hutton has submitted a task order for additional CEI services in the amount of \$28,000.00; and

WHEREAS, funding will be in the City of Spring Hill FY 23 budget (410-52308-59601) for a total cost not to exceed in the amount of \$52,205.99 added through Budget Amendment No. 2.

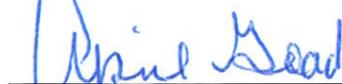
NOW, THEREFORE, BE IT RESOLVED, that the Board of Mayor and Aldermen of the City of Spring Hill authorizes the Mayor as follows:

1. To approve the Professional Services Agreement with Thomas and Hutton attached hereto for to perform Tasks 1 (Construction Engineering Services referenced in attached proposal) for an additional \$28,000.00 for a total lump sum fee of \$52,205.99.
2. To authorize the Mayor to execute the agreement with Thomas and Hutton.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on this 18th day of December 2023.


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney



REQUEST: *Approval of Resolution 23-263*
SUBMITTED BY: Jessica Weaver, Utility Director
DATE: December 18, 2023
RE: To approve Professional Services Agreement with Thomas and Hutton for the Construction, Engineering, and Inspection of the June Lake Water Storage Tank

ATTACHMENTS: Professional Services Agreement

PURPOSE:

To approve Resolution 23-263 to approve a professional services agreement with Thomas and Hutton for the Construction Engineering and Inspection of the June Lake Water Storage Tank.

BACKGROUND:

The City of Spring Hill Utility department has identified a need for additional assistance with the CEI services and project management of the June Lake Water Storage Tank. Original cost expectations for CEI services for this project were under \$25,000.00. Due to unforeseen circumstances, clearing of the surrounding hillside along with additional geotechnical report evaluations; additional CEI services are needed for continuation of review of shop drawings, review of pay applications, and general engineering services for the project.

FINANCIAL IMPACT:

This will be funded from FY 24 expenditures 410-52308-59601 for a total cost of \$52,205.99 through budget amendment no.2.

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 23-263 to approve professional services agreement with Thomas and Hutton



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SMYRNA, TN 37167 | 615-220-5800
WWW.THOMASANDHUTTON.COM

Spring Hill, TN
June Lake 3.0 MG Water Storage Tank
Task Order Contract

Task Order No: 28298.0061

Date: 12-4-2023

The Professional Service Agreement - Task Order Contract between the City of Spring Hill and Thomas & Hutton for General Professional Engineering Consultant Services for the June Lake 3.0 MG Water Storage Tank project. The Professional Services Agreement is hereby amended to include the following Task Order:

Task Description:	CEI Services to assist with the construction observation and project management of the construction of the 3.0 MG water storage tank.	
Contact:	Dan Allen, P.E., Assistant City Administrator - Utilities	
Scope of Services:	<p>CEI Services for the June Lake 3.0 MG Water Storage Tank CEI Services will continue to be provided on an as-needed basis dependent on the contractor's construction schedule and as requested by City Staff. Services will include continuation of attending progress meetings, review of shop drawings, review of pay applications and general engineering consulting for the project. Services will also include continuation of construction observations, on a part-time basis, at critical milestones during the tank construction.</p> <p>As part of Thomas & Hutton's engineering consulting services, the following tasks and engineering services will be provided:</p> <ol style="list-style-type: none"> 1. Construction Engineering and Inspection (CEI) Services <ol style="list-style-type: none"> a. Attend progress meetings as needed. b. Review Construction Shop Drawings c. Review Pay Applications d. General engineering consulting e. Site visits and construction observations, on a part-time basis, during critical milestones of the project. <p>The construction observation phase services fees are based on a seven (7) months construction observation period, based on the contractor's schedule to complete the project and performing up to 20 hours per month of engineering services. Should construction extend beyond that time or if additional on-visits are requested by the Owner, the Engineer shall furnish additional services on a time and expense basis following written authorization from the Owner.</p> <p>EXCLUSIONS: Services do not include any type of material testing or permitting.</p>	
Deliverables:	1. CEI Services during Construction	
	CEI Services to Date (through 10/23)	Time and Expense: \$24,205.99 (previously invoiced)
	CEI Services Extension	Time and Expense (Budget): \$24,500.00
	Reimbursable Expenses	Time and Expense (Budget): \$3,500.00
	Additional Services	Time & Expense: See Consulting Services Rate Sheet
	Total Task Order Amount: \$ 28,000.00	

This Agreement hereby amends the above referenced Professional Services Agreement between Thomas & Hutton and the City of Spring Hill. This Agreement of Services may only be amended, supplemented, modified, or cancelled by a duly executed written instrument. IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day written below,

Client:	CITY OF SPRING HILL	Engineer:	THOMAS & HUTTON
Signed:		Signed:	
Name:	Jim Hageman	Name:	Lisa Muzekari, P.E.
Title:	Mayor	Title:	Principal/Environmental Manager
Date:	12-18-2023	Date:	12/4/2023