

RESOLUTION 23-102

RESOLUTION TO ADOPT A SCHEDULE OF AUTHORIZED POSITIONS FOR FISCAL YEAR 2023-2024; PROVIDING FOR REPEAL OF CONFLICTING SCHEDULES; AND, PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Spring Hill is committed to providing adequate and appropriate staffing levels and delivering an excellent level of services by maintaining a quality workplace for our employees; and

WHEREAS, TCA §6-4-101 requires the City Administrator to recommend specific positions required for the function and operations of the city government; and

WHEREAS, this Position Authorization is supported by the Comprehensive Budget 2023-2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE,

1. Effective July 1, 2023, all previous authorization commitments are rescinded.
2. The number of authorized positions for City employees for the 2023-2024 fiscal year shall become effective on July 1, 2023.
3. The authorized positions list attached hereto as Exhibit A is approved and adopted.

Passed and adopted this 20th day of June, 2023


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney

**City of Spring Hill
Authorized Strength
FY 2023-24**

Fund	Div	Division	Position	Full-Time	Part-Time	New	Total	Div Total
General Fund								
110	41200	Judicial	Municipal Court Judge		0.1		0.1	0.1
110	41310	Administration	City Administrator	1			1	
110	41310	Administration	Assistant City Administrator	2			2	
110	41310	Administration	Specialist	2			2	
110	41310	Administration	Executive Assistant	1			1	6
110	41320	Communications	Director 2	1			1	
110	41320	Communications	Specialist	2			2	3
110	41500	Finance	Director 3	1			1	
110	41500	Finance	Assistant Finance Director			1	1	
110	41500	Finance	City Recorder	1			1	
110	41500	Finance	Sr Accountant	1		-1	0	
110	41500	Finance	Account Clerk 2	3			3	
110	41500	Finance	Bookkeeper	1			1	
110	41500	Finance	Account Clerk 1	1			1	
110	41500	Finance	Administrative Assistant 1			1	1	
110	41500	Finance	Receptionist	1			1	10
110	41641	IT	Specialist	1			1	
110	41641	IT	Data Analyst	1			1	2
110	41642	GIS	Director 2	1			1	
110	41642	GIS	Specialist	1			1	2
110	41650	Human Resources	Director	1			1	
110	41650	Human Resources	Specialist	1			1	
110	41650	Human Resources	Technician 2	1			1	3
110	41800	Facilities	Superintendent	1			1	
110	41800	Facilities	Maintenance Worker 2	1			1	
110	41800	Facilities	Janitorial	2			2	4
110	42100	Police	Chief	1			1	
110	42100	Police	Deputy Chief	2			2	
110	42100	Police	Capitan			1	1	
110	42100	Police	Lieutenant	5		2	7	
110	42100	Police	Police Sgt 2	1			1	
110	42100	Police	Police Sgt	12			12	
110	42100	Police	Police Detective	7			7	
110	42100	Police	Police Officer 3	6			6	
110	42100	Police	Police Officer 2	4			4	
110	42100	Police	Police Officer	35		-3	32	73 Sworn
110	42100	Police	MH Counselor		0.4		0.4	
110	42100	Police	Technician 2	1			1	
110	42100	Police	Administrative Assistant 2	2			2	
110	42100	Police	Technician 1	1			1	
110	42100	Police	Account Clerk 2	1			1	
110	42100	Police	Account Clerk 1	1			1	6.4
110	42200	Fire	Chief	1			1	
110	42200	Fire	Deputy Chief	1			1	
110	42200	Fire	Assistant Chief	1			1	
110	42200	Fire	Battalion Chief	3			3	

Fund	Div	Division	Position	Full-Time	Part-Time	New	Total	Div Total
110	42200	Fire	Fire Marshall	1			1	
110	42200	Fire	Asst Fire Marshal	1			1	
110	42200	Fire	Fire Inspector			1	1	
110	42200	Fire	Fire Captain	14			14	
110	42200	Fire	Fire Engineer	16			16	
110	42200	Fire	Firefighter	26			26	
110	42200	Fire	Administrative Assistant 2			1	1	66
110	42500	EMA	Director 1	1			1	1
110	43100	Public Works Adn	Director 2	2			2	
110	43100	Public Works Adn	Assistant PW Supt	1			1	
110	43100	Public Works Adn	Engineer			1	1	
110	43100	Public Works Adn	Administrative Assistant 1	1			1	5
110	43110	Streets	Superintendent	1			1	
110	43110	Streets	Crew Chief	4			4	
110	43110	Streets	Inspector	1			1	
110	43110	Streets	Operator 2	2			2	
110	43110	Streets	Operator 1	1			1	
110	43110	Streets	Maintenance Worker 2	8			8	
110	43110	Streets	Maintenance Worker 1	0	1.45		1.45	
110	43110	Streets	Administrative Assistant 1	1			1	19.45
110	43120	Traffic	Crew Chief	1			1	
110	43120	Traffic	Technician 2	1		1	2	3
110	43170	Fleet	Superintendent	1			1	
110	43170	Fleet	Supervisor			1	1	
110	43170	Fleet	Mechanic 2	1			1	
110	43170	Fleet	Mechanic	1			1	4
110	44400	Parks & Recreatio	Director	1			1	
110	44400	Parks & Recreatio	Supervisor	1			1	
110	44400	Parks & Recreatio	Recreation Assistant	0	2.55		2.55	4.55
110	44700	Park Maintenance	Supervisor	1			1	
110	44700	Park Maintenance	Maintenance Worker 2	2			2	
110	44700	Park Maintenance	Part Time Groundskeeper	0	4		4	7
110	44800	Library	Director	1			1	
110	44800	Library	Assistant Director	1			1	
110	44800	Library	Library Tech 2	5	0.375		5.375	
110	44800	Library	Library Tech 1	2	2.35		4.35	11.725
110	46100	Planning	Director	1			1	
110	46100	Planning	City Planner	1			1	
110	46100	Planning	Project Manager	1			1	
110	46100	Planning	Associate Planner	2			2	
110	46100	Planning	Technician 1	1			1	
110	46100	Planning	Administrative Assistant 1	1			1	7
110	46200	Codes	Chief Building Official	1			1	
110	46200	Codes	Building Inspector	2			2	
110	46200	Codes	Inspector	1			1	
110	46200	Codes	Codes Enforcement Officer	2			2	
110	46200	Codes	Administrative Assistant 1	2			2	8
110	46300	Engineering	Civil Enginner	1			1	
110	46300	Engineering	Associate Engineer	1			1	
110	46300	Engineering	Inspector	5			5	7
				236	11.225	6	253.225	

Fund	Div	Division	Position	Full-Time	Part-Time	New	Total	Div Total
210	43200	Sanitation	Crew Chief	1			1	
	43200	Sanitation	Operator 2	3			3	
	43200	Sanitation	Maintenance Worker 1	1			1	
	43200	Sanitation	Maintenance Worker 2	1			1	
				6	0	0	6	6
410	52010	Utility Admin	Director	1			1	
410	52010	Utility Admin	Specialist	1			1	
410	52010	Utility Admin	Administrative Assistant 1			1	1	3
410	52050	GF Support	Supervisor	1			1	
410	52050	GF Support	Account Clerk 1	2	0.625		2.625	
410	52050	GF Support	Part-Time Finance Associate	0	0.6		0.6	4.225
410	52100	WTP	Superintendent	1			1	
410	52100	WTP	Assistant Superintendent	1			1	
410	52100	WTP	Supervisor	1			1	
410	52100	WTP	Maintenance Mechanic	1			1	
410	52100	WTP	Technician 2	1			1	
410	52100	WTP	Operator 3	1			1	
410	52100	WTP	Operator 2	1			1	
410	52100	WTP	Operator 1	4			4	11
410	52120	Distribution	Superintendent	1			1	
410	52120	Distribution	Supervisor	1			1	
410	52120	Distribution	Technician 2	1			1	
410	52120	Distribution	Technician 1	1			1	
410	52120	Distribution	Maintenance Worker 3	1			1	
410	52120	Distribution	Maintenance Worker 2	2			2	
410	52120	Distribution	Maintenance Worker 1	3			3	
410	52120	Distribution	Field Technician 1	1			1	11
410	52210	WWTP	Superintendent	1			1	
410	52210	WWTP	Operator 1	1			1	
410	52210	WWTP	Supervisor	1			1	
410	52210	WWTP	Technician 1			1	1	
410	52210	WWTP	Mechanic 1	1			1	
410	52210	WWTP	Operator 3	1			1	
410	52210	WWTP	Operator 2	1			1	
410	52210	WWTP	Maintenance Worker 2	1			1	8
410	52220	Sewer Collections	Superintendent	1			1	
410	52220	Sewer Collections	Assistant Superintendent	1			1	
410	52220	Sewer Collections	Crew Chief	1			1	
410	52220	Sewer Collections	Operator 1	1			1	
410	52220	Sewer Collections	Maintenance Worker 3	1			1	
410	52220	Sewer Collections	Maintenance Worker 2	2			2	
410	52220	Sewer Collections	Maintenance Worker 1	2		1	3	10
				43	1.225	3	47.225	

Fund	Div	Division	Position	Full-Time	Part-Time	New	Total	Div Total
416	43150	Stormwater	Superintendent	1			1	
416	43150	Stormwater	Crew Chief	1			1	
416	43150	Stormwater	Operator 3	1			1	
416	43150	Stormwater	Maintenance Worker 3	1			1	
416	43150	Stormwater	Maintenance Worker 1	1			1	
416	43150	Stormwater	Inspector	1			1	
				6	0	0	6	6

	Full-Time	Part-Time	New	Total
TOTAL Authorized Strength	291	12.45	9	312.45

Fund	Full-Time	Part-Time	New	Total
110	236	11.225	6	253.225
210	6	0	0	6
410	43	1.225	3	47.225
416	6	0	0	6
Summary	291	12.45	9	312.45