

RESOLUTION 23-104

**A RESOLUTION AUTHORIZING AD PRO GENERATOR SERVICES CONTRACT
FOR GENERATOR SERVICES TO THE CITY OF SPRING HILL**

WHEREAS, the City of Spring Hill utilizes generators for emergency operations within the Treatment facilities, Fire stations, and City Hall; and

WHEREAS, the former City Wastewater Treatment Plant superintendent received a quote for 3-year service agreement from Ad Pro; and

WHEREAS, former City staff authorized the 3-year service agreement for all city generators; and

WHEREAS, the total annual service charge for all 13 generator services is \$8,054.00; and

WHEREAS, the funding for this purchase was in each FY budget line item of repair and maintenance of machinery and equipment for the City Hall, Fire Stations, Wastewater Treatment Plant, and Water Plant generators.

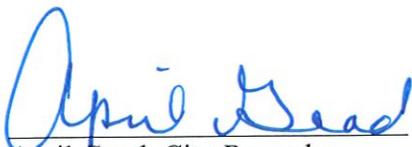
NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Aldermen,

1. Authorize the resolution of moral obligation payment for services rendered from Ad Pro Generator Services, in the amount of \$8,054.00 using operational monies from each budget as charged for services rendered.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 5th day of June 2023.


Jim Hagaman, Mayor

ATTEST:


April Goad, City Recorder

LEGAL FORM APPROVED:


Patrick Carter, City Attorney



REQUEST: *Approval of Resolution 23-104*
SUBMITTED BY: Jessica Weaver, Utility Director
DATE: June 5, 2023
RE: To approve payment Ad Pro Generator Services Contract for
 Generator Services to the City of Spring Hill

ATTACHMENTS:

PURPOSE:

To approve Resolution 23-104 to approve payment Ad Pro Generator Services Contract for Generator Services to the City of Spring Hill.

BACKGROUND:

The City of Spring Hill former wastewater superintendent authorized a 3 year contract with Ad Pro generator services without following proper procedures in the purchasing policy. It was discovered that the contract was not signed but the email supports the conclusion that the former superintendent authorized the work to be completed. This original contract was for preventative maintenance for all of the generators in the city including Wastewater plant, water plant, Fire Stations, and City Hall. The contract is complete after 2023 when staff will place a request for proposal out for these services with a board approval going forward.

FINANCIAL IMPACT:

This will be funded from each department repair and maintenance .

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 21-104 to approve payment to Ad Pro Generator Services



ADvanced
PROfessional Generator Services...
Emergency Power Systems

24-Hr. Service & Repair

Phone: (615) 826-2210 Fax: (866)373-5361

February 20,2020

ATTN: Caryl Giles & Travis Massey
 3892 Mahlon Moore Road
 P.O. Box 789
 Spring Hill, TN 37174

SUBJECT: Three Year PM Service Quotation for Emergency Stand-by Generators Located at the Water Treatment Plant, Waste Water Treatment Plant, Fire Stations #1 & #3, & City Hall; For Years 2021, 2022 & 2023. Starting In March 2021. We can do the contract for 5 years if you like. Just let me know and I can make the changes to get signed

Travis:

We are proposing the same preventive maintenance service as we provided you during the past years at same pricing from 2015. We have added the new 900 KW Onan unit located at the Waste Water Plant. indicated pricing is per unit, per major PM service per year.

Generator #1; WWTP, 3893 Mahlon Moore Rd. Onan M/N: DFEH 2280029F, S/N: L090078131,	\$827 00
Generator #2 WWTP 3893 Mahlon Moore Rd Onan M N: DFCE 4478005T S/N: C000080783:	\$650.00
Generator #3 WWTP Main Lift Station 3893 Mahlon Moore Rd. Onan M N: DGFC-3375829, S/N: H990959682:	\$536.00
Generator #4, Fire Hall Station #3 4000 Kedron Road Onan M/N: GGFE-55852478, S/N: K120437023	\$356 00
Generator #5: City Hall 109 Town Center Pkwy Onan M/N: GGDB-33671238, S/N: C990873774:	\$344.00
Generator #6; WTP (Marsh Plant) 4151 Kedron Rd. Kohler M/N: 750ROZD4, S/N: 0732632.	\$915.00
Generator #7 Raw Water Intake, 2081 Carpenters Bridge Rd Kohler M/N: 400REOZD, S/N: 0732443:	\$724.00
Generator #8 North Side Tank 2711 Thompson Station Rd Onan M/N. DGHD-578848 S/N: A070015442:	\$414.00
Generator #9; By-Pass Pump Station, Miles Johnson Pkwy Kohler M/N. 275REOZV, S/N: 2013222:	\$784.00
Generator #10, Fire Station #1, Beach Grove Rd. Generac M/N: QT03016ANSX, S/N: 6300690:	\$370.00
Generator #11 WWTP 3893 Mahlon Moore Rd (New 900KW Unit) Onan M/N: DQFAC-8513871, S/N: K110276300:	\$1,505 00

P.O. Box 244 ≈ Joelton, TN 37080
E-Mail: advprogen@comcast.net Fax: 1-866-373-5361

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February 20, 2020

ATIN: Carly Giles & Travis Massey

Generator #12: Location??????

Kohler M/D# GM695416-GA7 S/N: SGM32HC6R

\$285.00

Generator #13: Location??????

Kohler M/D# 125REZGC, S/N: SGM32CGSP

\$350.00

Annual Total: \$8054.00

We hope that you will again find our quoted price for preventative maintenance favorable and acceptable. Our prices are the same as we quoted for year 2016 and we have re-quoted them this time for a three-year period, 2021,2022,2023 making rebidding unnecessary until year 2023 or 2025 if you take a 5-year contract. We will strive to provide the same quality service as we did last year and with your acceptance and approval we could go ahead and get the PM service program started for the year.

If our quotation meets with your approval, please advise us at your soonest so we can schedule the PM service on your equipment.

I am available if you have questions about our quotation or if we can be of service to you.

My email is _____ or

and my direct phone (615)-406-9953

Sincerely,



Operations Manager

Encl

As

P.O. Box 244 ≈ Joelton, TN 37080
E-Mail: adprogenia.com@cust.net Fax: 1-866-373-5361

Greg Shouse

From: Brenda Watson <adprogen01@outlook.com>
Sent: Thursday, August 25, 2022 11:52 AM
To: Greg Shouse
Subject: FW: [External] generator service contract

Gregg, This is the correspondence from Travis about the contract for generators. If you look at the last email from Travis, he said for us to start process for servicing the generators. And that it is a 3 year contract.

From: Travis Massey <tmassey@springhilltn.org>
Sent: Wednesday, March 3, 2021 8:26 AM
To: Brenda Watson <adprogen01@outlook.com>
Subject: RE: generator service contract

Yes please

From: Brenda Watson <adprogen01@outlook.com>
Sent: Wednesday, March 3, 2021 8:18 AM
To: Travis Massey <tmassey@springhilltn.org>
Subject: [External] FW: generator service contract

****External Email****

Travis, this is the email I received from you in March of 2019 . It is a 3 year contract so it will be 2022 for renewal . Do you need me to send the contract to you again?

Thank you,

Brenda Watson
AdPro Generator Services
615-826-2210 office 24/7
615-406-9953 Cell 24/7
adprogen@comcast.net
www.adprogen.com

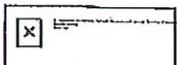
From: Travis Massey <tmassey@springhilltn.org>
Sent: Monday, March 11, 2019 11:17 AM
To: Brenda Watson <adprogen01@outlook.com>
Subject: generator service contract

Hey we got our pricing and you all can start the process for scheduling the service for all 13 generators. It will be a 3 year term because the city requires us to look into the pricing every 3 years. Also I have the correct addresses for some of the

locations. Firestation #3 Campbell station Parkway, Firestation #1 Beechcroft road, Firestation #2 Port Royal Road which is generator #13 on list, Generator #12 on list is IT department and it is 407 McLemore Ave.

Thanks,

Travis Massey



This email has been checked for viruses by Avast antivirus software.
www.avast.com

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