

The Spring Hill Library Board of Trustees MINUTES

May 10, 2022 6:02 PM
Spring Hill Library

Meeting called by: Chairman Brandon McCulloch

Members: Brandon McCulloch, Gail Adkins, Tara Ebert, Dee Neuman, Alicia Fitts, Vicki James, John Canepari

Others in Attendance: Dana Juriew, Amber Halter, Marion Bryant, Naomi Derryberry

Visitors: Richard Jackson & Terry Candrell

Agenda

Call to Order

Stipulation of LBOT Members Present: All were present.

General Announcement

The procedural rules for public comment will be as follows: Items are taken in order of the agenda. Audience members wishing to speak must be recognized by the Chairman and will have five minutes to address the Library Board of Trustees. No rebuttal remarks are permitted.

Public Comments : None

Consent Agenda

Approval of Minutes – Correction of Debbie Chapman to Denise Chapman
Motion to approve with changes by Tara and Seconded by Brandon. All Approved.

Reports

Director's Report: Dana Juriew

Budget

General Fund and Memorial budget approvals by BOMA are underway (as presented in January).

Dana attended the Williamson County Budget Commission meeting on April 12. They decided not to fund beyond the \$26,165 amount. The Maury County meeting is May 12.

Amber has completed all purchases for the \$36,365 ARPA grant.

Staff

Cydney, Amber and Dana are continuing to review applicants for the open part-time Library Technician I position.

Dana and Amber held staff meetings on May 5 to prepare staff for a *minimum* 3% raise and for changes in healthcare as we transition to the State's healthcare system. City Administrator Pam Caskie had requested that we hold these meetings in order to spread "good rumors" and stem some of the incorrect information that comes from interpretations of discussions from watching BOMA meetings online. More details to follow as they are passed by BOMA.

Training

Dana attended two Williamson County Continuation of Operations (emergency planning) sessions.

Amber has attended the three-session “Learning Community Needs” through BRRL.

Dana will attend “Library Space Planning” through BRRL at the Dickson Public Library on May 19.

All staff have begun their city-mandated monthly online safety trainings, beginning with Active Shooter. Staff continue to do State-approved trainings on their regularly scheduled off-desk time.

Outreach

Dana represented the Library at the General Federation of Women’s Clubs Spring Station Open House last Saturday. We showcased the Dr. Seuss Chair that they painted and donated and discussed our joint project for book donations for the Waverly Elementary School library for their project to rebuild after the catastrophic floods.

Jessica will be interviewed in a “Late Show” format by Mayor Hagaman for the Chamber of Commerce State of the City event on May 26. She’ll talk mostly about her experience with *Diary of a Pandemic Kid*. Her “Meet the Mayor” program for teens and tweens at the library was very successful.

Dana and Brandon will meet with the UAW Local 1853 President, Communications Resource Director and Community Service Co-Chair. For now, they’re just looking to promote Library programs to their union members but are interested in some sponsorship opportunities.

Amber has carefully de-selected hundreds of books and replaced them with current and relevant titles from the ARPA grant money and from the 110 and 611 budgets. Juvenile non-fiction will be fresh and up-to-date! Dana will be driving a van full of the discarded juvenile non-fiction books this Friday to a “Stuff the Bus” event in Bristol, TN. These did not sell in the FOL book sale; some were over 20 years old.

Jonathan Duda has donated a microfilm copy of BOMA minutes from 1952-1987. Dana is currently seeking a company to get these and local newspapers digitized and made searchable.

Budget Report: Dana Juriew
Where we should be at on budget

Buffalo River Regional Library: Marion Bryant
Trustee Orientation for any new or current trustees are available. Contact Marion Bryant or Anne Osborne to schedule orientation.

At Dickson County Public Library on Thursday 5/19/22 will be Library Space Planning. David Vinjamuri will be the speaker.

Friends of the Library: Naomi Derryberry

Our April 30 Book SaAle had 443 people in attendance. Added 13 members to the Friends of the Library. Sales totaled was \$3232.00. There was 20 volunteers for set up and take down for the sale.

Last Board Meeting honored Cydney Bradford and Lisa Arnwine for their years of service to the Friends.

Receiving funds for the Library from Ghostlight Books sales, Kroger Points and Amazon Smiles. Will need to increase information to the public on these.

The Friends are still committed to the New Library for the Makers Place but the prices have increased for items.

The Friends next book sale will be July 30, 2022.

Friends Fundraisers with Pavers sold will be putting them in ground at the present Library. On Friday May 13, 2022 will be meeting with landscaper and will know when this will be done.

Old Business

Budget Update: Dana Juriew

General Fund and Memorial budget approvals by BOMA are underway (as presented in January).

Foundation Update: Dana Juriew

Alice Fitts stated that there needs to be traction for the Foundation. Need to get 3 or 4 people to get together for more input. Date for this will will determine to brain storm ideas for kick off.

ARPA Grant: Amber Halter

Have completed grant and have some paperwork that Brandon will need to sign off.

Have two booth that need to be put together.

New Business

Summer Reading: Dana Juriew

The Summer Reading Program for 2022 is all in place. It will be for the month of June. Theme is Ocean. Marsha & Jessica will be overseeing it.

Other Business

Alicia Fitts talked about the Speaker Series that has been a joint effort with the Library, Friends of the Library and Spring Hill Historical Commission. The last speaker will be the 4th Tuesday in May at 5:30 pm. Topic will be on Cemetery Laws and the Residents in the Spring Hill Historical Cemetery.

The last meeting in June will be a walking tour of Spring Hill from a newspaper boy point of view. This will be on the 4th Tuesday at 5:30 pm.

Public Comments: None

Next scheduled meeting: July 12, 2022 @ 6:00 PM

Motion to Adjourn by Gail, Seconded by Tara and all in favor at 6:50 pm.