

# MINUTES of The Spring Hill Library Board of Trustees

January 10, 2023 6:00 PM  
Spring Hill Library

Meeting called by: Chairman Brandon McCulloch

Members: Brandon McCulloch, Gail Adkins, Tara Ebert, Dee Neuman, Alicia Fitts, Bill Luttmann, John Canepari

Others in Attendance: Dana Juriew, Amber Halter, Marion Bryant

## Agenda

Call to Order at 6pm

Stipulation of LBOT Members Present Alicia Fits and Wendy Lord absent. Gail arrived at 6:09pm

General Announcement

The procedural rules for public comment will be as follows: Items are taken in order of the agenda. Audience members wishing to speak must be recognized by the Chairman and will have five minutes to address the Library Board of Trustees. No rebuttal remarks are permitted.

Public Comments (None)

Consent Agenda

Approval of Minutes Tara motion; Seconded by Bill. All approved

Reports

Director's Report: Dana Juriew

Kathy Kirkman joined the Library on December 8, 2022 as a part time Library Tech I. With that the Library is at full staff.

Amber has isolated in LS2 all non-residents that were formerly accepted under the State's TLC program. No updates on the new library building at this time. For CIP the following was requesting the following: an additional staff member for adult programming and 15 new computers for the public.

Jessica Gray's college and vocational prep program last Saturday was a success with 50 participants. There were Reps from several area colleges and vocational schools. Jessica and Dana along with a team of experts will be focusing on mental health in her teen programming going forward to proactively approach a growing trend in teen suicide in Spring Hill. Marsha is overseeing monthly grief programming with Alive Hospice. Jessica continues to work with adults with intellectual and developmental disabilities in her programming. The Speaker Series with Historic Commission continued with Tom Price, Maury County Archivist, on January 24, 2023.

Local history projects include an Arcadia images of America book on Spring Hill and a 2<sup>nd</sup> edition of Everybody Has A Story. The "What is Spring Hill" (working title) panel project will come from the Arcadia research.

Budget Report: Dana Juriew

The lines in red are the chart of accounts that will revised from 3 numbers to 4 numbers. This process is taking a little bit longer than expected. Dana, Janice will meet with Deb in April 2023 to go over and correct budget.

Buffalo River Regional Library: Marion Bryant

Library Directors' Check in and Roundtable was January 10, 2023 with 9 in attendance. Appreciate Dana's participation in this.

April 4, 2023 is scheduled for Library Legislation Day. This is an opportunity for library, trustees and staff members go up to the capital and meet with your legislator.

Friends of the Library: Gail Adkins

Jan 27 Friends sale; Jan 28 Sale for the public.

Will have a lot of discarded books in sale.

In Library book sale is going good. Average \$100.00 week.

#### Old Business

LBOT By-Laws Update: Dana Juriew and Brandon McCulloch

Under Article VI – Duties of the Officers to add the following paragraph:

In the absence of the chairperson and vice chairperson, the secretary shall perform the duties of the Chairperson and another member of the board may be selected to record the minutes of the meeting.

Gail made motion to add to By Laws, Bill seconded. All approved.

#### New Business

LBOT Policy on Registration of Patrons: Dana Juriew

#### **REGISTRATION OF PATRONS**

Remove the Following:

Borrowing privileges are also extended to holders of the Tennessee Library Card (TLC) at no charge

Change to the section:

#### AGE REQUIREMENTS Juvenile Accounts

There is a minimum age requirement of six years. Parents or legal guardians who meet the residence/working place requirements above must sign the registration forms for persons under 18 years old. **Parents or legal guardians are the owners and are therefore considered the borrowers with regards to juvenile cards and are responsible for all material borrowed and have full access to those library account records.**

Motion to approve changes: Bill, Second Gail, All approved.

Other Business

Foundation Update – Tara

Balance \$42,750.00

Working on board members for foundation.

Public Comments (None)

Next scheduled meeting: March 14, 2023 @ 6:00 PM

Motion to Adjourn Tara motion to adjourn, Seconded by Dee, all approved at 6:48pm