

The Spring Hill Library Board of Trustees MINUTES

January 11, 2022
Spring Hill Library

Meeting called by: Chairman Brandon McCulloch

Members: Brandon McCulloch, Gail Adkins, Tara Ebert, Dee Neuman, Alicia Fitts (via Zoom) , Vicki James, John Canepari

Others in Attendance: Dana Juriew, Marion Bryant, Lisa Arnwine (via Zoom)

Agenda

Call to Order at 6:00pm by Brandon McCulloch

Stipulation of LBOT Members Present

General Announcement

The procedural rules for public comment will be as follows: Items are taken in order of the agenda. Audience members wishing to speak must be recognized by the Chairman and will have five minutes to address the Library Board of Trustees. No rebuttal remarks are permitted.

Public Comments - None

Consent Agenda

Approval of Minutes – Dana Correction: Budget Report

Brandon McCulloch made a motion with correction to approve. Second by Vicki James. All approved.

Reports

Director's Report: Dana Juriew

Ezra Fitz will be the new Volunteer Coordinator as Betsy Thompson last day at the library was January 7, 2022.

Baby Time and Story Time has returned at the library.

Amber is implementing the ARPA grant.

The City's employee handbook was updated to reflect two BOMA resolutions offering tuition and adoption assistance for full time library employee.

The Library building project was submitted for BOMA's Capital Improvements consideration at the January 21, 2022 BOMA retreat which Dana will be attending.

Dana is working with the underwriter for Public Entity Partners (PEP) on insurance requirements for outside presenters of library programs.

The City Safety Committee has adopted a platform through PEP will be used by all City employees for monthly safety trainings and any customized trainings the Library may wish to institute.

Budget Report: Dana Juriew

Buffalo River Regional Library: Marion Bryant

Mark calendar for Trustee Tour of the new State Library for Wednesday, March 30, 2022

The State is looking for a representative from the Buffalo River Region to serve on the Tennessee Advisory Council on Library.

Friends of the Library: Lisa Arnwine

The Board will elect new officers on January 19, 2022

Quarterly Book Sale is scheduled for January 29, 2022

Old Business

Building Update: Dana Juriew

Dana submitted the Library building project for BOMA Capital Improvements. This will be considered at the BOMA retreat on January 21, 2022 which Dana will be attending.

Foundation Update: Dana Juriew

Foundation had an anonymous donation for \$9,000.00

This brings the balance of account to \$16,460.00

ARPA Grant: Dana Juriew

ARPA Grant was for \$32,000.00 with match from Library of \$3,000.00

Purchased: 6 Laptops and docking station

Ordered: Tek tub, E books and Digital E books

Purchased Cubicle

New Business

LBOT By-Laws: Dana Juriew and Brandon McCulloch

Will prepare a draft of changes to be made on our present By-law and will vote on our next meeting

Standards Survey Report: Marion Bryant

Remember that these are recommended (goals) to reach for.

Spring Hill library has met many but there's a few that the library needs to work on.

Other Business -- None

Public Comments -- None

Next scheduled meeting: March 8, 2022 @ 6:00 PM

Motion to Adjourn at 7:15pm by Gail Adkins. Seconded by Dee Neuman. All approved