



Spring Hill Library Board of Trustees Meeting Minutes

Date: January 13, 2026

Time: 5:56 p.m. (scheduled start time: 6:00 p.m.)

Location: Spring Hill Library

Call to Order

The meeting was called to order slightly ahead of the scheduled 6:00 p.m. start time by Chair Alicia Fitts at 5:56 p.m.

Members Present: Susan Bruey, John Canepari, David Gibbs, Alicia Fitts, Carolyn Jett, Bill Luttmann, & Russ Turpin

Approval of Agenda

Motion by David Gibbs, seconded by Bill Luttmann, to approve the agenda as presented. Motion carried unanimously by voice vote.

Public Comment

Chair Fitts reminded attendees of the procedural rules for public comment: items are taken in agenda order, audience members must be recognized by the Chairperson, comments are limited to five minutes, and rebuttal remarks are not permitted.

No public comment.

Approval of November Minutes

Motion by Susan Bruey, seconded by David Gibbs, to approve the November minutes as presented. Motion carried unanimously by voice vote.

Reports

Director's Report - Dana Juriew

Director Juriew updated LBOT with her Director's Report, which included:

- Today was Rachel Dixon's last day with the Spring Hill Library, as she has earned her Master's degree in Library Science and will be beginning an internship.
- Rachel's position will be filled by Jesse R, who currently holds a part-time position within the library, resulting in a new part-time vacancy.
- The Spring Hill Pictorial History Book has earned \$6,494 in sales, with \$5,373 profit
- Facilities conducted mold testing after the ventilation system and carpet cleaning in November; results showed no mold

Budget Report - Dana Juriew

Director Juriew reported that the Library budget is in good shape. There is currently an overage in the area of Christmas bonuses, however. This overage was approved by the City Administrator and will be reconciled accordingly.

Buffalo River Regional Library Report - Anne Osborne

Regional Services Coordinator Anne Osborne updated LBOT with the Buffalo River Regional Library Report, which included:

- The Buffalo Regional Library is offering several exciting events in the upcoming months for staff.
- Reports on each library's children's collection are due by Monday, January 19th. The Spring Hill Library report has already been submitted.
- Maury County Commission approved \$6.1 million for construction of a new library in Mt. Pleasant.
- Columbia Library plans to reopen in February 2026 after renovations are completed. The Spring Hill Library has noticed an uptick in visits as a result of this closure.
- The office is closed on Monday, January 19 in observation of Martin Luther King, Jr. Day
- Marion Bryant has officially retired as Regional Director for the Buffalo River Region. That position is now accepting applicants, with interviews set to commence soon.

Friends of the Library - Lisa Arnwine

Friends President Lisa Arnwine updated LBOT with the Friends of the Library's 2025 Year End Report, which included:

- An overview of 2025 Finances:
 - Quarterly Book Sales were a tremendous success, even though one was cancelled; leftover books are sold for \$1/box and then donated to various organizations within the community
 - The 2nd Look Book Store has also had a successful year, with sales of \$9403.51!
 - Community Yard Sale posted nearly \$1,000 in sales & revenue
 - Local Author Book Fair posted \$875 in table rentals
 - Online Auction revenue: \$3603.50
 - eBay has been an outstanding success, with net sales from March - December at \$14,838.26
- FOL is working to maintain their social media presence on Facebook and to expand their social media presence by adding Instagram, Threads, and TikTok accounts.
- The website is up and running, and is now accepting online payments for membership renewals.
- Lisa also noted that Friends of the Library currently has 18 teams within their organization, with 54 volunteers across those teams. They do not track volunteer hours, but estimate that members donated over 2,500 hours in support of the library in 2025.
- LBOT expressed its appreciation for the Friends' continued fundraising and volunteer support.

Library Foundation - Alicia Fitts

Foundation Representative Fitts is deferring this report to the Special Called Joint Meeting of the Friends of the Library, Library Foundation, and LBOT on Jan 29.

Old Business

Bill Luttmann made a motion, seconded by David Gibbs, to pass along the drafts of the Memorandum of Understanding to the Friends of the Library and the Library Foundation. Motion carried unanimously by voice vote.

New Business

Director Dana Juriew & Assistant Director Amber Halter provided a progress update on the new library facility.

- An environmental survey was conducted & the site was found suitable for construction.
- A Geotech boring sample was also conducted, which found the site suitable for a multi-story building.
- The results of these studies mean that things can proceed with the architectural firm for plans.
- Accordingly, Director Juriew & Assistant Director Halter met with the architect last week.
- An immediate issue arose: parking
 - The new library building needs 160 parking spaces, but currently only has the capacity for 100 spaces.
 - Various options for expanding parking capacity were discussed.
- All of this information will be presented to the Spring Hill Board of Mayor & Aldermen (BOMA) @ their next meeting on January 20.

Round Table

- Carolyn Jett wants to get the proverbial ball rolling for the Bylaws Committee; a meeting will be scheduled as soon as possible.
- Carolyn also reminded LBOT members to please RSVP to the invitation to Benny's DAR award ceremony
- Director Juriew mentioned that the Rotary Club has invited the Library to purchase a business membership.

Public Comment

Chair Fitts reminded attendees of the procedural rules for public comment: items are taken in agenda order, audience members must be recognized by the Chairperson, comments are limited to five minutes, and rebuttal remarks are not permitted.

No public comment.

Adjournment

Motion by Bill Luttmann, seconded by David Gibbs, to adjourn. Approved unanimously by voice vote. The meeting adjourned at 6:49 pm.

Next Meeting: Joint LBOT, Friends of the Library, & Spring Hill Public Library Foundation meeting on Jan 29 @ 6pm