



CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
MEETING PACKET
FEBRUARY 17, 2026
6:00 PM

Board of Mayor and Aldermen:

Matt Fitterer, Mayor
Trent Linville, Vice-Mayor
Erinn Hartwell
Brent Murray
Jaimee Davis
John Canepari
Vincent Fuqua
Scott Wernert
Alex Jimenez

City of Spring Hill
P.O. Box 789
Spring Hill, TN 37174

Phone 931.486.2252
Fax 931.486.0516
www.springhilltn.org

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
MEETING AGENDA
FEBRUARY 17, 2026
6:00 PM**

Call Regular Meeting to Order

Stipulation of Members Present

Recess for Executive Session

Call Meeting Back to Order

Invocation

Pledge of Allegiance

Approval of the Agenda

Citizen Comments

Mayor's Comments

City Administrator/Department Head Comments

Acknowledgements

PUBLIC HEARING (None)

VOTING AGENDA

PRIORITY ITEMS

- 1. Consider Resolution 26-45, a resolution of the City of Spring Hill, TN, recognizing National FFA Week at Battle Creek High School.**

Attachment: [Resolution 26-45_National FFA Week x.pdf](#)

- 2. Consider Resolution 26-46, a resolution recognizing and commending The Well Outreach on the occasion of its 20th anniversary ad honoring its service to the citizens of Spring Hill and surrounding community.**

Attachment: [Resolution 25-46_honoring The Well.pdf](#)

CONSENT ITEMS

- 1. Financial Reports, December 2025**

Attachment: [Surplus Report.pdf](#)

Attachment: [Budget Adjustment Report December 2025.pdf](#)

Attachment: [Budget Report Revenue.pdf](#)

Attachment: [Budget Report Expenditure.pdf](#)

Attachment: [Fund Balance Report.pdf](#)

Attachment: [Pooled Cash Report.pdf](#)

- 2. BOMA Minutes**

Attachment: [BOMA Minutes 01-05-2026.pdf](#)

Attachment: [BOMA Minutes 01-20-2026.pdf](#)

- 3. Department Reports**

Attachment: [COURT REVENUE REPORT DEC 2025.pdf](#)

Attachment: [Public Works Department Staff Report January 2026.pdf](#)

Attachment: [Parks and Recreation Staff Report February 2026.pdf](#)

Attachment: [Building Permit Activity Monthly Report January 2026.pdf](#)

- 4. Committee/Commission Reports & Minutes**

Attachment: [BFAC January 2026 Minutes x.pdf](#)
Attachment: [PC Regular Meeting Minutes 12-8-25x.pdf](#)
Attachment: [BZA Approved Minutes 4-15-25.pdf](#)
Attachment: [BZA Meeting Minutes 2-19-25.pdf](#)
Attachment: [BZA Meeting Minutes 7-15-25.pdf](#)
Attachment: [0226 Spring Hill BOMA Tourism Data.pdf](#)
Attachment: [2026 Jan SC Agenda recap x.pdf](#)
Attachment: [IDB Minutes 2-10-26 x.pdf](#)

5. Consider Resolution 26-47, to approve Change Order No. 3 from Jarrett Builders, Inc. for the Stormwater Capital Improvement Projects.

Jarrett Builders is currently under contract for construction services for 4 stormwater projects. Change order No. 3 has been submitted and staff recommends approval. There is no funding requested for Change order no. 3. Will Goats, CIP Project Manager

Attachment: [RESOLUTION 26-47 to approve Change Order No. 3 for Jarrett Builders.pdf](#)
Attachment: [Jarrett Builders Memo.pdf](#)
Attachment: [Spring Hill Drainage Projects - Change Order No. 3.pdf](#)

6. Consider Resolution 26-48, authorizing acceptance of Offer of Dedication of Road Rights-of-Way and Public Improvements shown on the existing plat for Barton Hills, Phase 1A.

The Planning Commission recommended the acceptance of roads and utility infrastructure for Barton Hills Phase 1A at the February 9, 2026 meeting. All punch list items have been repaired to City standards and regulations. This resolution accepts the roads and infrastructure into the City's network. Will Goats, CIP Project Manager

Attachment: [Resolution 26-48 1b Barton Hills Phase 1A.pdf](#)
Attachment: [Memo 1a Barton Hills Phase 1A.pdf](#)
Attachment: [1c Cert of Completion Barton Hills Phase 1A.pdf](#)
Attachment: [1d Barton Hills Phase 1 Final Plat 20220201.pdf](#)

7. Consider Resolution 26-49, authorizing the award of a bid for the purchase of an Auto Crane Titan Service Vehicle.

Resolution is seeking approval to award the Bid to ML Utilities, LLC for an Auto Crane Titan Service Vehicle in the amount of \$169,900. Rebecca Holden, Finance Director and Tyler Scroggins, Public Works Director

Attachment: [Resolution 26-49 to award the bid for Auto Crane Titan Service Vehicle.pdf](#)
Attachment: [Staff Memo - Bid Award Auto Crane Titan Service Vehicle.pdf](#)

8. Consider Resolution 26-50, authorizing the award of a construction contract for the Pickett's Ridge Sewer Lift Station Improvements Project.

This resolution is seeking authorization to award a construction contract to Contracting Services, Inc., for the furnishing and replacement of the sewer lift station at Pickett's Ridge. Rebecca Holden, Finance Director

Attachment: [Resolution 26-50 to award the bid for Picketts Ridge Sewer Lift Station x.pdf](#)
Attachment: [Staff Memo - Bid Award Pickett's Ridge Sewer Lift Station.pdf](#)

9. Consider Resolution 26-51, to authorize The City of Spring Hill to enter into a Master Services Agreement with SSR (Smith Seckman Reid, Inc.)

The purpose of this memo is to authorize the mayor to execute a Master Services Agreement with Smith Seckman Reid, Inc. for Spring Hill Water Engineering Services. Dan Allen, ACA, GM Spring Hill Water

Attachment: [Resolution 26-51 authorizing the City to execute MSA - SSR.pdf](#)
Attachment: [SSR MSA - Bid Award Staff Memo.pdf](#)
Attachment: [SSR Spring Hill Master Services Agreement Renewal 2026 1 of 4.pdf](#)

PREVIOUS BUSINESS (NONE)

NEW BUSINESS

1. Consider Resolution 26-52, to appoint a member to the Parks and Recreation Commission of the City of Spring Hill.

This appointment will fill the term that expired on 12/31. Brent Murray, Alderman, Parks and Recreation Commission Chairman

Attachment: [Resolution 26-52 to appoint a member to the Parks and Recreation Commission x.pdf](#)
Attachment: [Earls S.pdf](#)
Attachment: [Fankhauser A.pdf](#)

Attachment: [Zahn_J.pdf](#)

2. Consider Resolution 26-53, calling upon the Williamson County Commission to rescind Resolution 2-26-20 and adhere to the Williamson County Interlocal Agreement Growth Plan.

Matt Fitterer, Mayor

Attachment: [Resolution 26-53_WillCo Growth Plan x.pdf](#)

Attachment: [2-26 Memo x.pdf](#)

3. Consider Resolution 26-54, adopting a Legislative Agenda for the 2026 Legislative Session of the Tennessee General Assembly.

This resolution adopts the City of Spring Hill's legislative agenda for the 2026 session of the Tennessee General Assembly. The proposed agenda establishes legislative priorities to guide City officials and staff as they monitor and engage on matters affecting municipal funding, infrastructure, service delivery, and local governance. Adoption of this agenda provides clear direction to staff while recognizing that no financial impact or commitment to specific legislation is created by this action. Carter Napier, City Administrator

Attachment: [Resolution 26-54_Legislative Update.pdf](#)

Attachment: [Memo-Legislative Update.pdf](#)

4. Consider Resolution 26-55, authorizing the expenditure of funds for CCTV Inspection Services under Task Order No. 3-Construction Administration Services in support of the City's Sewer System Inflow and Infiltration (I&I) Program.

This authorizes the mayor to sign the amendment to the I&I Services and approve the expenditure. Ryan LaMunyon, AGM SHW

Attachment: [Resolution 26-55_OHM.pdf](#)

Attachment: [OHM_Memo.pdf](#)

Attachment: [City of Spring Hill 2024 II Program 2024-2026 Amendment No. 1..pdf](#)

Attachment: [Resolution 24-253_approve extended SA with OHM for PSM for I and I repairs.pdf](#)

5. Consider First Reading of Ordinance 26-01, to amend Ordinance 25-29, Section 2(F), regarding the Sewer Capacity Reserve.

Dan Allen, ACA, GM Spring Hill Water

Attachment: [Ordinance 26-01_to amend Ordinance 25-29 and allocate from the Sewer Reserve.pdf](#)

Attachment: [Agenda Packet - 02.17.26 Spring Hill BOMA - 1_.pdf](#)

WORK SESSION/DISCUSSION

1. Discussion-Delegation of Authority- BOMA/City Administrator

Summary: Review proposed clarification of administrative versus Board-level authority. The goal is efficiency and consistency. Carter Napier, City Administrator and Kelly Tenace, HR Director

Attachment: [StaffMemo Delegation of Administrative Authority.pdf](#)

Attachment: [Delegation of Authority Board v CA x.pdf](#)

2. Discussion-Authorizing the Mayor to sign Task Order #1 with SSR

Dan Allen, ACA, GM, Spring Hill Water

Attachment: [Spring Hill_SSR_Task Order No. 1 - WWTP Performance Evaluation.pdf](#)

3. Discussion-Authorizing the Mayor to sign Task Order #2 with SSR

Dan Allen, ACA, GM, Spring Hill Water

Attachment: [Spring Hill_SSR_Task Order No. 2 - Onsite Decentralized Plan Review.pdf](#)

4. Discussion-Authorizing the Mayor to sign Task Order #3 with SSR

Dan Allen, ACA, GM, Spring Hill Water

Attachment: [Spring Hill_SSR_Task Order No. 3 - Project Countess.pdf](#)

5. Discussion-Western Decentralized Sewer System Pre-MOU

Items to consider:

Consideration of relief of performance bond requirements

City assistance with funding through fee offsets
TDEC Coordination
Gallons Per Day calculation basis
Ratio of Decentralized flow versus public system flow
Portability or Transfer of Development Rights for Surplus Capacity

Dan Allen, ACA, GM Spring Hill Water, with assistance from Harvest Point, Barton Hills, and Arbor Valley

6. Discussion-2981 Stewart Campbell Pointe Easement Reduction

Summary: Request to reduce a drainage easement from 20 feet to 10 feet. Planning Commission recommended approval on February 9, 2026. Dara Sanders, Development Services Director

Attachment: [STAFF MEMORANDUM.pdf](#)

7. Discussion-FY2025-2026 Budget Amendment #3

Rebecca Holden, Finance Director

Attachment: [MEMO BA_3.pdf](#)

8. Discussion-Policy Update -- Net Position Policy

Rebecca Holden, Finance Director

Attachment: [Memo - NP Policy.pdf](#)

Attachment: [Net Position Policy - NEW.pdf](#)

9. Roundtable Discussion

Citizen Comments

Adjourn

RESOLUTION 26-45

A RESOLUTION OF THE CITY OF SPRING HILL, TENNESSEE, RECOGNIZING NATIONAL FFA WEEK AT BATTLE CREEK HIGH SCHOOL

WHEREAS, the National FFA Organization and agricultural education provide a strong foundation for the youth of America and play a vital role in sustaining the future of food, fiber, and natural resource systems; and

WHEREAS, the FFA Organization promotes premier leadership, personal growth, and career success among its members through hands-on learning and real-world experiences; and

WHEREAS, agricultural education and FFA programs ensure a steady supply of skilled and motivated young professionals to meet the growing demands of agricultural science, business, and technology; and

WHEREAS, the FFA motto—“*Learning to Do, Doing to Learn, Earning to Live, Living to Serve*”—provides direction and purpose for students as they develop leadership skills and a commitment to service; and

WHEREAS, the FFA Organization promotes citizenship, volunteerism, patriotism, cooperation, and community involvement among its members.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, that that **Battle Creek High School** does hereby recognize and designate the week of **February 22–28, 2026**, as **National FFA Week**, and encourages students, faculty, staff, and community members to recognize and support the accomplishments and contributions of FFA members and agricultural education programs.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 17th day of February, 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

RESOLUTION 26-46

A RESOLUTION RECOGNIZING AND COMMENDING THE WELL OUTREACH ON THE OCCASION OF ITS 20TH ANNIVERSARY AND HONORING ITS SERVICE TO THE CITIZENS OF SPRING HILL AND THE SURROUNDING COMMUNITY

WHEREAS, The Well Outreach is a Christian food ministry dedicated to providing food, hope, and compassionate support to families experiencing food insecurity; and

WHEREAS, The Well Outreach was founded in 2006 by Andy and Amy Hudelson in the back of Wellspring Christian Church in Spring Hill, Tennessee, with a mission to serve neighbors in need by supporting spiritual, emotional, and physical growth; and

WHEREAS, during its early years the ministry operated as a volunteer-run pantry and expanded in 2008 to include Saturday mobile food pantries in local church parking lots to increase access to food for working families; and

WHEREAS, in 2009 The Well Outreach became an official 501(c)(3) nonprofit organization and launched the Jetpack Program, providing weekend meal bags to students receiving free and reduced lunches during the school week; and

WHEREAS, in 2016 The Well Outreach opened its first storefront location on Main Street in Spring Hill to meet increasing community need and to provide regular service hours and expanded capacity; and

WHEREAS, in 2019 the organization hired its first full-time Chief Executive Officer, Shelly Sassen, and began the annual Whole Hog Festival fundraiser which brings thousands of residents together each year in fellowship and community support; and

WHEREAS, in 2020 The Well Outreach opened a 7,000-square-foot dedicated pantry facility at 5306 Main Street in Spring Hill, allowing the organization to better serve residents with dignity, efficiency, and expanded services; and

WHEREAS, in 2022 the ministry partnered with the State of Tennessee's Our Chance program to provide family coaching designed to help families achieve long-term stability and economic independence; and

WHEREAS, in 2024 The Well Outreach expanded its service area by opening a second 16,000-square-foot facility in Mount Pleasant, Tennessee, launching a hydroponics program and expanding service throughout Maury County; and

WHEREAS, in 2025 The Well Outreach:

- Served over 23,000 pantry visits providing food to more than 100,000 individuals;
- Provided 52,000 Jetpack meal bags representing approximately 280,000 weekend meals across 32 schools;
- Distributed 425,000 pounds of food through 17 mobile pantries serving 5,440 families; and

- Coached 50 families toward greater economic stability through the Our Chance program; and

WHEREAS, the organization partners with over 30 grocery stores and multiple food banks, enabling every donated dollar to provide approximately eleven dollars' worth of food to families in need; and

WHEREAS, over the past twenty years hundreds of thousands of families in Spring Hill and surrounding communities have received food, encouragement, prayer, and practical support through the efforts of volunteers, donors, churches, and community partners; and

WHEREAS, The Well Outreach will commemorate its 20th anniversary with a Night of Hope gala on February 28 in Spring Hill and a community celebration later this year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, that the Board hereby congratulates The Well Outreach on its 20th Anniversary and expresses sincere gratitude for its faithful service and lasting impact on the citizens of Spring Hill and the surrounding region.

BE IT FURTHER RESOLVED that the City of Spring Hill recognizes The Well Outreach as an essential community partner whose compassion, generosity, and dedication have strengthened families and enriched the quality of life in our community.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 17th day of February, 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

City of Spring Hill, TN					
January, 2026 - Surplus Disposal Summary					
Department	Category	Description	Disposal Method	Destination	Estimated Value
Police	Vehicle	2017 Chevrolet Caprice	Donated	Fire Department for training purposes	\$ 2,000
Police	Vehicle	2017 Chevrolet Caprice	Donated	Fire Department for training purposes	\$ 2,000
Police	Vehicle	2017 Chevrolet Caprice	Donated	Fire Department for training purposes	\$ 2,000
Police	Vehicle	2017 Chevrolet Caprice	Donated	Fire Department for training purposes	\$ 2,000
Police	Vehicle	2017 Chevrolet Caprice	Donated	Fire Department for training purposes	\$ 2,000
Total Value					\$ 10,000

Budget Adjustment Report - December 2025

Number	Account	Name	Amount	Post Date	Description
BA0001097	110-43120-52851	Licenses	\$ 800.00	12/3/2025	Signal Cabinet Licensing for 2 Employees
BA0001097	110-43120-52831	Travel - Out of Town Expenses	\$ (800.00)	12/3/2025	Signal Cabinet Licensing for 2 Employees
BA0001098	110-42160-52661	Repair and Maintenance Buildings	\$ 12,000.00	12/3/2025	Transfer HQ Landscaping Costs
BA0001098	110-42160-52451	Telephone	\$(12,000.00)	12/3/2025	Transfer HQ Landscaping Costs
BA0001102	110-42230-51151	Other Salaries	\$(16,000.00)	12/3/2025	To Correct Budgeted Allocation for EMT Instructors
BA0001102	110-42230-52833	Training	\$ 16,000.00	12/3/2025	To Correct Budgeted Allocation for EMT Instructors
BA0001102	110-42230-52833	Training	\$ 5,328.00	12/3/2025	To Correct Budgeted Allocation for EMT Instructors
BA0001102	110-42230-51111	Salaries	\$ (5,328.00)	12/3/2025	To Correct Budgeted Allocation for EMT Instructors
BA0001104	410-52110-52831	Travel - Out of Town Expenses	\$ 2,200.00	12/15/202	Adjustment to cover Travel
BA0001104	410-52110-52681	Repair and Maintenance Roads and Streets	\$ (2,200.00)	12/15/202	Adjustment to cover Travel
BA0001105	110-41700-53261	Clothing	\$ (59.54)	12/15/202	To cover Trunk or Treat Supplies
BA0001105	110-41700-53291	Other Operating Supplies	\$ 59.54	12/15/202	To cover Trunk or Treat Supplies
BA0001106	410-52417-59125	Capital Site Construction	\$(42,000.00)	12/15/202	Additional funds required for engineering design
BA0001106	410-52417-59123	Capital Design	\$ 42,000.00	12/15/202	Additional funds required for engineering design
BA0001107	410-52100-52691	Repair and Maintenance - Other	\$ (400.00)	12/15/202	To Cover Propane Cost
BA0001107	410-52100-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	\$ 400.00	12/15/202	To Cover Propane Cost
BA0001108	110-41642-59804	Pictometry	\$(13,250.00)	12/16/202	To move Pictometry budget to subscriptions
BA0001108	110-41642-52331	Subscriptions	\$ 13,250.00	12/16/202	To move Pictometry budget to subscriptions
BA0001109	110-44800-52845	Registration	\$ 199.00	12/15/202	Library Budget Cleanup
BA0001109	110-44800-52351	Memberships	\$ 760.00	12/15/202	Library Budget Cleanup
BA0001109	110-44800-51111	Salaries	\$ (1,000.00)	12/15/202	Library Budget Cleanup
BA0001109	110-44800-52844	Mileage Reimbursement	\$ 500.00	12/15/202	Library Budget Cleanup
BA0001109	110-44800-51222	Hourly - Overtime	\$ 1,000.00	12/15/202	Library Budget Cleanup
BA0001109	110-44800-51482	Tuition Reimbursement	\$ (1,459.00)	12/15/202	Library Budget Cleanup
BA0001109	110-44800-53291	Other Operating Supplies	\$ 700.00	12/15/202	Library Budget Cleanup
BA0001109	110-44800-53112	Office Supplies - General	\$ (700.00)	12/15/202	Library Budget Cleanup
BA0001110	110-41642-52831	Travel - Out of Town Expenses	\$ (2,000.00)	12/16/202	To Cover GIS portion of MS4 Audit Correction
BA0001110	110-41642-52833	Training	\$ (4,500.00)	12/16/202	To Cover GIS portion of MS4 Audit Correction
BA0001110	110-41642-52841	Lodging	\$ (351.65)	12/16/202	To Cover GIS portion of MS4 Audit Correction
BA0001110	110-41642-52832	Meals and Entertainment	\$ (1,143.58)	12/16/202	To Cover GIS portion of MS4 Audit Correction
BA0001110	110-41642-52549	Other Professional Services	\$ 10,312.23	12/16/202	To Cover GIS portion of MS4 Audit Correction
BA0001110	110-41642-53261	Clothing	\$ (250.00)	12/16/202	To Cover GIS portion of MS4 Audit Correction
BA0001110	110-41642-52201	Stationery, Envelopes, Forms, Printing	\$ (2,067.00)	12/16/202	To Cover GIS portion of MS4 Audit Correction



Spring Hill, TN

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - GENERAL FUND						
Revenue						
110-30000-31111						
Real Property Taxes (Current) 2023 ...	8,655,540.00	8,655,540.00	3,656,264.25	4,454,158.07	-4,201,381.93	48.54 %
110-30000-31112						
Real Property Taxes(Current)-23 Wil...	13,433,506.00	13,433,506.00	7,789,679.29	8,616,381.01	-4,817,124.99	35.86 %
110-30000-31121						
Utility Taxes Property	135,000.00	135,000.00	0.00	0.00	-135,000.00	100.00 %
110-30000-31211						
Delinquent Property Tax - Maury 2...	7,500.00	7,500.00	389.00	871.00	-6,629.00	88.39 %
110-30000-31212						
Delinquent Property Tax-Williamson...	25,000.00	25,000.00	2,529.00	9,600.42	-15,399.58	61.60 %
110-30000-31221						
Delinquent Property Tax - Maury 2...	75,000.00	75,000.00	0.00	10,389.00	-64,611.00	86.15 %
110-30000-31222						
Delinquent Property Tax - Williams...	75,000.00	75,000.00	0.00	902.18	-74,097.82	98.80 %
110-30000-31223						
Property Tax Penalty - Maury 2022 ...	15,000.00	15,000.00	3,603.58	9,862.37	-5,137.63	34.25 %
110-30000-31312						
Property Tax Penalty - Williamson 2...	10,000.00	10,000.00	558.73	6,483.20	-3,516.80	35.17 %
110-30000-31321						
Property Tax Penalty - Maury 2021 ...	2,000.00	2,000.00	259.51	516.85	-1,483.15	74.16 %
110-30000-31322						
Property Tax Penalty - Williamson 2...	5,000.00	5,000.00	1,509.99	4,536.87	-463.13	9.26 %
110-30000-31501						
Pay In Lieu Of Tax - Electric Utilities	40,000.00	40,000.00	21,916.05	21,916.05	-18,083.95	45.21 %
110-30000-31502						
Water/Sewer In-Lieu-Of-Tax	325,000.00	325,000.00	0.00	0.00	-325,000.00	100.00 %
110-30000-31611						
Local Sales Tax - Maury Co	9,600,000.00	9,600,000.00	907,512.93	4,342,409.37	-5,257,590.63	54.77 %
110-30000-31612						
Local Sales Tax - Williamson Co	6,500,000.00	6,500,000.00	596,671.65	2,994,897.18	-3,505,102.82	53.92 %
110-30000-31711						
Wholesale Beer Tax	300,000.00	300,000.00	31,444.72	169,728.20	-130,271.80	43.42 %
110-30000-31712						
Wholesale Liquor Tax	1,000,000.00	1,000,000.00	74,028.33	461,664.05	-538,335.95	53.83 %
110-30000-31713						
Mixed Drink Taxes	180,000.00	180,000.00	16,380.77	91,792.31	-88,207.69	49.00 %
110-30000-31811						
Business License	1,100,000.00	1,100,000.00	19,499.74	117,487.95	-982,512.05	89.32 %
110-30000-31911						
Natural Gas Franchise Tax	300,000.00	300,000.00	0.00	0.00	-300,000.00	100.00 %
110-30000-31912						
Cable TV Franchise	110,000.00	110,000.00	0.00	55,820.30	-54,179.70	49.25 %
110-30000-32201						
Beer Licenses	10,000.00	10,000.00	5,400.00	8,068.10	-1,931.90	19.32 %
110-30000-33511						
State Sales Tax	6,150,000.00	6,150,000.00	563,382.99	2,682,708.75	-3,467,291.25	56.38 %
110-30000-33531						
State Beer Tax	20,000.00	20,000.00	0.00	10,934.52	-9,065.48	45.33 %
110-30000-33541						
TVA In-Lieu-Of Tax	600,000.00	600,000.00	0.00	169,405.45	-430,594.55	71.77 %
110-30000-33558						
State Transportation Modernization	0.00	0.00	2,508.98	12,279.82	-12,279.82	0.00 %
110-30000-33593						
Corporate Excise Tax	54,000.00	54,000.00	0.00	0.00	-54,000.00	100.00 %
110-30000-33594						
Telecom Interstate Sales City	0.00	0.00	605.00	3,134.84	-3,134.84	0.00 %
110-30000-33595						
Sports Betting Tax	90,000.00	90,000.00	0.00	50,114.65	-39,885.35	44.32 %
110-30000-33599						
License Plate/DI Return Fees	1,500.00	1,500.00	0.00	750.00	-750.00	50.00 %
110-30000-34122						
Credit Card Processing Fee	4,000.00	4,000.00	890.35	2,508.43	-1,491.57	37.29 %
110-30000-36110						
Interest Earnings	2,000,000.00	2,000,000.00	133,965.88	820,869.87	-1,179,130.13	58.96 %
110-30000-36300						
Sale Of Surplus Property	5,000.00	5,000.00	324.00	2,762.40	-2,237.60	44.75 %
110-30000-36350						
Insurance Recoveries	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
110-30000-36401						
Misc Refunds & Rebates	0.00	0.00	1,246.58	10,642.39	10,642.39	0.00 %
110-30000-36900						
Cash Over/Short	0.00	0.00	0.00	0.90	0.90	0.00 %
110-30000-36980						
Miscellaneous Income	0.00	0.00	0.00	70.65	70.65	0.00 %
110-41310-34616						
Support Services Interfund Revenue...	3,582,758.00	3,582,758.00	0.00	121,427.44	-3,461,330.56	96.61 %
110-41310-34616						
Operating Transfer -	0.00	0.00	0.00	57,066.20	57,066.20	0.00 %
110-41320-34616						
Support Services Interfund Revenue...	107,189.00	107,189.00	0.00	19,133.71	-88,055.29	82.15 %
110-41500-32021						
Solicitation Permits (46200)	600.00	600.00	10.00	670.00	70.00	111.67 %
110-41500-34122						
Credit Card Processing Fee	9,000.00	9,000.00	1,107.43	10,470.71	1,470.71	116.34 %
110-41500-34616						
Support Services Interfund Revenue...	748,874.00	748,874.00	0.00	144,440.38	-604,433.62	80.71 %
110-41641-34616						
Support Services Interfund Revenue...	707,198.00	707,198.00	0.00	0.00	-707,198.00	100.00 %
110-41650-34616						
Support Services Interfund Revenue...	65,706.00	65,706.00	0.00	0.00	-65,706.00	100.00 %
110-41650-36401						
Misc Refunds & Rebates	0.00	0.00	0.00	200.00	200.00	0.00 %
110-41700-36502						
Developer Reimbursement - TIS	0.00	0.00	0.00	37,987.50	37,987.50	0.00 %
110-41800-34616						
Support Services Interfund Revenue...	452,588.00	452,588.00	0.00	0.00	-452,588.00	100.00 %
110-42100-32691						
Alarm Registrations	45,000.00	45,000.00	100.00	5,759.13	-39,240.87	87.20 %
110-42100-33401						
TN Highway Safety (THSO Grant)	65,000.00	65,000.00	0.00	4,293.75	-60,706.25	93.39 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110-42100-33402	Inservice Training-Post Commission	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
110-42100-34000	Charges For Services	0.00	0.00	130.00	978.84	978.84	0.00 %
110-42100-34157	Sexual Offender Registration	1,200.00	1,200.00	0.00	100.00	-1,100.00	91.67 %
110-42100-34158	SOR-Community Notification	500.00	500.00	0.00	50.00	-450.00	90.00 %
110-42100-34211	Public Safety - Charges For Services	6,000.00	6,000.00	90.00	2,988.02	-3,011.98	50.20 %
110-42100-34212	Accident Report Revenues	500.00	500.00	0.00	0.00	-500.00	100.00 %
110-42100-35100	City Court Revenue	210,000.00	210,000.00	26,126.46	119,091.51	-90,908.49	43.29 %
110-42100-35101	E-Citation Traffic Fees	0.00	0.00	0.00	1.00	1.00	0.00 %
110-42100-35102	E-Citations-Pd	0.00	0.00	0.00	4.00	4.00	0.00 %
110-42100-35112	Opioid Settlement Revenue	0.00	0.00	0.00	2,132.70	2,132.70	0.00 %
110-42100-35160	County Court Revenues	50,000.00	50,000.00	1,413.84	18,527.90	-31,472.10	62.94 %
110-42100-36300	Sale Of Surplus Property	0.00	0.00	0.00	391.00	391.00	0.00 %
110-42100-36350	Insurance Recoveries	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
110-42100-36401	Misc Refunds & Rebates	0.00	0.00	0.00	70.00	70.00	0.00 %
110-42110-32691	Alarm Registrations	0.00	0.00	5,315.58	7,825.87	7,825.87	0.00 %
110-42110-33415	State Academy Cost Sharing Grant	0.00	0.00	0.00	25,000.00	25,000.00	0.00 %
110-42110-34000	Charges For Services	0.00	0.00	19.42	38.84	38.84	0.00 %
110-42110-36300	Sale Of Surplus Property	0.00	14,824.00	0.00	15,215.00	391.00	102.64 %
110-42123-34213	Impound Lot Fees	0.00	0.00	0.00	700.00	700.00	0.00 %
110-42123-36350	Insurance Recoveries	0.00	0.00	0.00	20,492.00	20,492.00	0.00 %
110-42140-36350	Insurance Recoveries	0.00	0.00	0.00	1,000.00	1,000.00	0.00 %
110-42220-33102	FEMA SAFER Grant	1,060,272.00	1,060,272.00	0.00	290,899.73	-769,372.27	72.56 %
110-42240-32694	Fire Inspections	50,000.00	50,000.00	435.00	20,742.00	-29,258.00	58.52 %
110-43100-36350	Insurance Recoveries	0.00	0.00	0.00	164.18	164.18	0.00 %
110-43100-36401	Misc Refunds & Rebates	0.00	0.00	110.00	220.00	220.00	0.00 %
110-43120-33431	TDOT Reimbursement	0.00	0.00	368.00	1,104.00	1,104.00	0.00 %
110-43120-36350	Insurance Recoveries	0.00	0.00	0.00	45,704.50	45,704.50	0.00 %
110-43120-36980	Miscellaneous Income	0.00	0.00	0.00	230.05	230.05	0.00 %
110-43170-34000	Charges For Services	1,049,824.00	1,280,024.00	21,885.56	304,139.86	-975,884.14	76.24 %
110-43170-36350	Insurance Recoveries	0.00	0.00	18,388.18	47,909.16	47,909.16	0.00 %
110-44400-34744	Parks & Recreation Fees	0.00	0.00	0.00	1,175.00	1,175.00	0.00 %
110-44420-34746	Senior Center Activity Fees	1,500.00	1,500.00	0.00	0.00	-1,500.00	100.00 %
110-44420-34793	Community Center Fees-Rent	11,000.00	11,000.00	375.00	1,575.24	-9,424.76	85.68 %
110-44800-33801	County Library Contribution	56,165.00	56,165.00	7,500.00	43,665.00	-12,500.00	22.26 %
110-46100-32621	Building Permits	2,250,000.00	2,250,000.00	31,874.52	849,217.50	-1,400,782.50	62.26 %
110-46100-32911	Sign Permits (46200)	16,000.00	16,000.00	441.05	5,370.70	-10,629.30	66.43 %
110-46100-36401	Misc Refunds & Rebates	0.00	0.00	-952.40	-952.40	-952.40	0.00 %
110-46300-34323	Engineering Fees	0.00	0.00	4,575.00	15,050.00	15,050.00	0.00 %
110-46300-34616	Support Services Interfund Revenue...	215,835.00	215,835.00	0.00	0.00	-215,835.00	100.00 %
110-46300-36401	Misc Refunds & Rebates	0.00	0.00	10.00	50.00	50.00	0.00 %
	Revenue Total:	61,685,755.00	61,930,779.00	13,949,893.96	27,385,987.17	-34,544,791.83	55.78%
	Fund: 110 - GENERAL FUND Total:	61,685,755.00	61,930,779.00	13,949,893.96	27,385,987.17	-34,544,791.83	55.78%
Fund: 121 - STATE STREET AID FUND							
Revenue							
121-43110-33551	State Gasoline And Motor Fuel Tax	1,836,570.00	1,836,570.00	141,058.47	752,217.97	-1,084,352.03	59.04 %
121-43110-33552	State-City Streets and Transportati...	92,000.00	92,000.00	7,619.40	38,097.04	-53,902.96	58.59 %
121-43190-36110	Interest Earnings	70,000.00	70,000.00	5,125.38	39,205.13	-30,794.87	43.99 %
	Revenue Total:	1,998,570.00	1,998,570.00	153,803.25	829,520.14	-1,169,049.86	58.49%
	Fund: 121 - STATE STREET AID FUND Total:	1,998,570.00	1,998,570.00	153,803.25	829,520.14	-1,169,049.86	58.49%
Fund: 122 - ECITATIONS							
Revenue							
122-42122-36110	Interest Earnings	0.00	0.00	38.50	253.23	253.23	0.00 %
	Revenue Total:	0.00	0.00	38.50	253.23	253.23	0.00%
	Fund: 122 - ECITATIONS Total:	0.00	0.00	38.50	253.23	253.23	0.00%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 124 - IMPACT FEES FUND							
Revenue							
124-43110-32670	Impact Fees	4,000,000.00	4,000,000.00	0.00	1,112,294.00	-2,887,706.00	72.19 %
124-43110-36110	Interest Earnings	500,000.00	500,000.00	33,716.44	221,475.36	-278,524.64	55.70 %
	Revenue Total:	4,500,000.00	4,500,000.00	33,716.44	1,333,769.36	-3,166,230.64	70.36%
	Fund: 124 - IMPACT FEES FUND Total:	4,500,000.00	4,500,000.00	33,716.44	1,333,769.36	-3,166,230.64	70.36%
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX							
Revenue							
125-46050-31990	Adequate Facilities	2,000,000.00	2,000,000.00	0.00	729,758.00	-1,270,242.00	63.51 %
125-46050-31991	Adequate Facilities - Roads	350,000.00	350,000.00	0.00	66,377.50	-283,622.50	81.04 %
125-46050-33802	Adequate Facilities - WC	400,000.00	400,000.00	0.00	176,620.69	-223,379.31	55.84 %
125-46050-36110	Interest Earnings	275,000.00	275,000.00	22,680.71	154,723.67	-120,276.33	43.74 %
	Revenue Total:	3,025,000.00	3,025,000.00	22,680.71	1,127,479.86	-1,897,520.14	62.73%
	Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX Total:	3,025,000.00	3,025,000.00	22,680.71	1,127,479.86	-1,897,520.14	62.73%
Fund: 140 - TOURISM FUND							
Revenue							
140-47210-31920	Room Occupancy - Hotel/Motel Tax	410,000.00	410,000.00	31,644.53	150,089.00	-259,911.00	63.39 %
140-47210-36110	Interest Earnings	30,000.00	30,000.00	1,592.25	12,358.74	-17,641.26	58.80 %
140-47210-36401	Misc Refunds & Rebates	0.00	0.00	0.00	111.94	111.94	0.00 %
	Revenue Total:	440,000.00	440,000.00	33,236.78	162,559.68	-277,440.32	63.05%
	Fund: 140 - TOURISM FUND Total:	440,000.00	440,000.00	33,236.78	162,559.68	-277,440.32	63.05%
Fund: 150 - CERF - ROLLING STOCK CAPITAL							
Revenue							
150-30000-36110	Interest Earnings	0.00	0.00	5,492.76	38,166.65	38,166.65	0.00 %
	Revenue Total:	0.00	0.00	5,492.76	38,166.65	38,166.65	0.00%
	Fund: 150 - CERF - ROLLING STOCK CAPITAL Total:	0.00	0.00	5,492.76	38,166.65	38,166.65	0.00%
Fund: 210 - SANITATION FUND							
Revenue							
210-43200-34410	Residential And Commercial Collect...	2,984,278.00	2,984,278.00	248,126.20	1,439,767.03	-1,544,510.97	51.75 %
210-43200-34440	Recycling Collection	975,000.00	975,000.00	84,996.03	506,068.03	-468,931.97	48.10 %
210-43200-34490	City Sanitation Services	1,650,000.00	1,650,000.00	117,964.19	731,678.59	-918,321.41	55.66 %
210-43200-34492	Bulky Waste Pickup Fee	45,000.00	45,000.00	5,407.50	28,751.25	-16,248.75	36.11 %
210-43200-36110	Interest Earnings	70,000.00	70,000.00	6,460.69	42,709.81	-27,290.19	38.99 %
210-43200-36401	Misc Refunds & Rebates	0.00	0.00	0.00	4.25	4.25	0.00 %
210-43200-36961	Operating Transfer In From General...	385,460.00	385,460.00	0.00	0.00	-385,460.00	100.00 %
	Revenue Total:	6,109,738.00	6,109,738.00	462,954.61	2,748,978.96	-3,360,759.04	55.01%
	Fund: 210 - SANITATION FUND Total:	6,109,738.00	6,109,738.00	462,954.61	2,748,978.96	-3,360,759.04	55.01%
Fund: 311 - 18-75 CAPITAL PROJECTS FUND							
Revenue							
311-30000-36110	Interest Earnings	900,000.00	900,000.00	44,203.93	397,092.22	-502,907.78	55.88 %
311-30000-36130	Gain or Loss on Investments	0.00	0.00	69,600.85	400,347.59	400,347.59	0.00 %
311-30000-36135	Gain or Loss on Investment 2024	0.00	0.00	89,245.64	513,061.53	513,061.53	0.00 %
311-30000-36961	Operating Transfer In From General...	8,172,947.02	8,172,947.02	0.00	0.00	-8,172,947.02	100.00 %
311-48002-36500	Contribution From Developer	0.00	0.00	0.00	108,000.00	108,000.00	0.00 %
311-48004-32671	June Lake Bucker Assessment	0.00	0.00	0.00	1,824.20	1,824.20	0.00 %
311-48004-32672	June Lake City Assessment	0.00	0.00	0.00	10,945.20	10,945.20	0.00 %
311-48005-33452	Grant Revenue	448,000.00	448,000.00	0.00	695.04	-447,304.96	99.84 %
	Revenue Total:	9,520,947.02	9,520,947.02	203,050.42	1,431,965.78	-8,088,981.24	84.96%
	Fund: 311 - 18-75 CAPITAL PROJECTS FUND Total:	9,520,947.02	9,520,947.02	203,050.42	1,431,965.78	-8,088,981.24	84.96%
Fund: 313 - CAPITAL PROJECTS FUND							
Revenue							
313-30000-36110	Interest Earnings	150,000.00	150,000.00	13,417.79	114,718.41	-35,281.59	23.52 %
313-30000-36962	Operating Transfer In From Impact ...	2,730,000.00	3,480,000.00	0.00	0.00	-3,480,000.00	100.00 %
313-30000-36979	Operating Transfer In From Adequa...	5,094,253.00	8,394,253.00	0.00	0.00	-8,394,253.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
313-48008-36500	Contribution From Developer	0.00	0.00	0.00	775,145.25	775,145.25	0.00 %
313-48018-33452	Parks & Rec Grants	0.00	0.00	0.00	148,902.25	148,902.25	0.00 %
	Revenue Total:	7,974,253.00	12,024,253.00	13,417.79	1,038,765.91	-10,985,487.09	91.36%
	Fund: 313 - CAPITAL PROJECTS FUND Total:	7,974,253.00	12,024,253.00	13,417.79	1,038,765.91	-10,985,487.09	91.36%

Fund: 410 - WATER AND SEWER FUND

Revenue							
410-52000-36110	Interest Earnings	1,800,000.00	1,800,000.00	185,275.18	1,191,285.05	-608,714.95	33.82 %
410-52000-36401	Misc Refunds & Rebates	0.00	0.00	0.00	4,318.68	4,318.68	0.00 %
410-52000-36972	Operating Transfer In From Sewer R...	1,500,000.00	1,500,000.00	0.00	0.00	-1,500,000.00	100.00 %
410-52000-36973	Operating Transfer From Water Res...	3,000,000.00	3,000,000.00	0.00	0.00	-3,000,000.00	100.00 %
410-52000-36980	Miscellaneous Income	0.00	0.00	225.00	2,625.00	2,625.00	0.00 %
410-52000-37110	Metered Water Sales (Customers)	13,244,415.00	13,244,415.00	1,082,379.60	7,748,907.98	-5,495,507.02	41.49 %
410-52000-37191	Reconnection Fees	30,000.00	30,000.00	2,625.00	11,975.00	-18,025.00	60.08 %
410-52000-37192	Water Sign Up Fee	90,000.00	90,000.00	8,728.25	56,182.95	-33,817.05	37.57 %
410-52000-37194	Sales Of Materials & Water Meters	175,000.00	175,000.00	0.00	105,742.59	-69,257.41	39.58 %
410-52000-37198	Water Development Fees - HB&TS	0.00	0.00	0.00	-20,250.00	-20,250.00	0.00 %
410-52000-37199	Water Development	0.00	0.00	7,455.00	64,113.00	64,113.00	0.00 %
410-52000-37210	Sewer Service Charge (Customers) -...	13,845,948.00	13,845,948.00	1,171,590.12	7,435,296.93	-6,410,651.07	46.30 %
410-52000-37291	Forfeited Discounts & Penalties	120,000.00	120,000.00	17,756.30	117,983.85	-2,016.15	1.68 %
410-52000-37502	State Reimbursement For Lab Tests	20,000.00	20,000.00	0.00	1,380.00	-18,620.00	93.10 %
410-52050-34122	Credit Card Processing Fee	210,000.00	210,000.00	19,543.98	108,009.61	-101,990.39	48.57 %
410-52110-36300	Sale Of Surplus Property	0.00	0.00	0.00	2,350.00	2,350.00	0.00 %
410-52220-36300	Sale Of Surplus Property	0.00	0.00	0.00	3,635.00	3,635.00	0.00 %
	Revenue Total:	34,035,363.00	34,035,363.00	2,495,578.43	16,833,555.64	-17,201,807.36	50.54%
	Fund: 410 - WATER AND SEWER FUND Total:	34,035,363.00	34,035,363.00	2,495,578.43	16,833,555.64	-17,201,807.36	50.54%

Fund: 413 - WATER DEVELOPMENT FEES

Revenue							
413-52000-36110	Interest Earnings	300,000.00	300,000.00	6,503.38	40,258.38	-259,741.62	86.58 %
413-52000-37196	Water Tap Fees	750,000.00	750,000.00	6,500.00	313,138.85	-436,861.15	58.25 %
413-52000-37199	Water Development	1,100,000.00	1,100,000.00	0.00	555,537.60	-544,462.40	49.50 %
	Revenue Total:	2,150,000.00	2,150,000.00	13,003.38	908,934.83	-1,241,065.17	57.72%
	Fund: 413 - WATER DEVELOPMENT FEES Total:	2,150,000.00	2,150,000.00	13,003.38	908,934.83	-1,241,065.17	57.72%

Fund: 414 - SEWER DEVELOPMENT FUND

Revenue							
414-52000-36110	Interest Earnings	750,000.00	750,000.00	11,883.29	107,818.36	-642,181.64	85.62 %
414-52000-37296	Sewer Tap Fees	850,000.00	850,000.00	0.00	270,900.00	-579,100.00	68.13 %
414-52000-37298	Sewer Development Fees	1,200,000.00	1,200,000.00	0.00	577,490.00	-622,510.00	51.88 %
	Revenue Total:	2,800,000.00	2,800,000.00	11,883.29	956,208.36	-1,843,791.64	65.85%
	Fund: 414 - SEWER DEVELOPMENT FUND Total:	2,800,000.00	2,800,000.00	11,883.29	956,208.36	-1,843,791.64	65.85%

Fund: 416 - STORM WATER UTILITY FUND

Revenue							
416-43150-36110	Interest Earnings	70,000.00	70,000.00	1,613.32	15,438.32	-54,561.68	77.95 %
416-43150-36401	Misc Refunds & Rebates	0.00	0.00	0.00	30.17	30.17	0.00 %
416-43150-37711	Stormwater Fees - Residential	1,500,000.00	1,500,000.00	152,762.47	893,885.75	-606,114.25	40.41 %
416-43150-37712	Stormwater Fees - Commercial	850,000.00	850,000.00	92,911.55	542,462.27	-307,537.73	36.18 %
416-43150-37791	Stormwater Fees - Penalties	10,000.00	10,000.00	1,587.62	9,689.63	-310.37	3.10 %
	Revenue Total:	2,430,000.00	2,430,000.00	248,874.96	1,461,506.14	-968,493.86	39.86%
	Fund: 416 - STORM WATER UTILITY FUND Total:	2,430,000.00	2,430,000.00	248,874.96	1,461,506.14	-968,493.86	39.86%

Fund: 611 - LIBRARY FUND

Revenue							
611-44800-34250	Donations	50,000.00	50,000.00	3,303.79	36,208.45	-13,791.55	27.58 %
611-44800-34520	Donations - Book Publishing	0.00	0.00	240.00	1,470.00	1,470.00	0.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
611-44800-36110	Interest Earnings	6,000.00	6,000.00	555.07	3,688.11	-2,311.89	38.53 %
	Revenue Total:	56,000.00	56,000.00	4,098.86	41,366.56	-14,633.44	26.13%
	Fund: 611 - LIBRARY FUND Total:	56,000.00	56,000.00	4,098.86	41,366.56	-14,633.44	26.13%
Fund: 612 - EVIDENCE TRUST FUND							
Revenue							
612-42100-36110	Interest Earnings	0.00	0.00	249.32	1,523.02	1,523.02	0.00 %
	Revenue Total:	0.00	0.00	249.32	1,523.02	1,523.02	0.00%
	Fund: 612 - EVIDENCE TRUST FUND Total:	0.00	0.00	249.32	1,523.02	1,523.02	0.00%
Fund: 619 - DRUG ENFORCEMENT FUND							
Revenue							
619-42100-35140	Drug Related Fines	30,000.00	30,000.00	793.00	13,504.47	-16,495.53	54.99 %
619-42100-35231	Forfeiture Of Property	10,000.00	10,000.00	0.00	5,041.00	-4,959.00	49.59 %
619-42100-36110	Interest Earnings	8,000.00	8,000.00	780.61	5,326.92	-2,673.08	33.41 %
619-42100-36300	Sale Of Surplus Property	0.00	0.00	0.00	4,651.00	4,651.00	0.00 %
	Revenue Total:	48,000.00	48,000.00	1,573.61	28,523.39	-19,476.61	40.58%
	Fund: 619 - DRUG ENFORCEMENT FUND Total:	48,000.00	48,000.00	1,573.61	28,523.39	-19,476.61	40.58%
	Report Total:	136,773,626.02	141,068,650.02	17,653,547.07	56,329,064.68	-84,739,585.34	60.07%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - GENERAL FUND						
Revenue	61,685,755.00	61,930,779.00	13,949,893.96	27,385,987.17	-34,544,791.83	55.78%
Fund: 110 - GENERAL FUND Total:	61,685,755.00	61,930,779.00	13,949,893.96	27,385,987.17	-34,544,791.83	55.78%
Fund: 121 - STATE STREET AID FUND						
Revenue	1,998,570.00	1,998,570.00	153,803.25	829,520.14	-1,169,049.86	58.49%
Fund: 121 - STATE STREET AID FUND Total:	1,998,570.00	1,998,570.00	153,803.25	829,520.14	-1,169,049.86	58.49%
Fund: 122 - ECITATIONS						
Revenue	0.00	0.00	38.50	253.23	253.23	0.00%
Fund: 122 - ECITATIONS Total:	0.00	0.00	38.50	253.23	253.23	0.00%
Fund: 124 - IMPACT FEES FUND						
Revenue	4,500,000.00	4,500,000.00	33,716.44	1,333,769.36	-3,166,230.64	70.36%
Fund: 124 - IMPACT FEES FUND Total:	4,500,000.00	4,500,000.00	33,716.44	1,333,769.36	-3,166,230.64	70.36%
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX						
Revenue	3,025,000.00	3,025,000.00	22,680.71	1,127,479.86	-1,897,520.14	62.73%
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX Total:	3,025,000.00	3,025,000.00	22,680.71	1,127,479.86	-1,897,520.14	62.73%
Fund: 140 - TOURISM FUND						
Revenue	440,000.00	440,000.00	33,236.78	162,559.68	-277,440.32	63.05%
Fund: 140 - TOURISM FUND Total:	440,000.00	440,000.00	33,236.78	162,559.68	-277,440.32	63.05%
Fund: 150 - CERF - ROLLING STOCK CAPITAL						
Revenue	0.00	0.00	5,492.76	38,166.65	38,166.65	0.00%
Fund: 150 - CERF - ROLLING STOCK CAPITAL Total:	0.00	0.00	5,492.76	38,166.65	38,166.65	0.00%
Fund: 210 - SANITATION FUND						
Revenue	6,109,738.00	6,109,738.00	462,954.61	2,748,978.96	-3,360,759.04	55.01%
Fund: 210 - SANITATION FUND Total:	6,109,738.00	6,109,738.00	462,954.61	2,748,978.96	-3,360,759.04	55.01%
Fund: 311 - 18-75 CAPITAL PROJECTS FUND						
Revenue	9,520,947.02	9,520,947.02	203,050.42	1,431,965.78	-8,088,981.24	84.96%
Fund: 311 - 18-75 CAPITAL PROJECTS FUND Total:	9,520,947.02	9,520,947.02	203,050.42	1,431,965.78	-8,088,981.24	84.96%
Fund: 313 - CAPITAL PROJECTS FUND						
Revenue	7,974,253.00	12,024,253.00	13,417.79	1,038,765.91	-10,985,487.09	91.36%
Fund: 313 - CAPITAL PROJECTS FUND Total:	7,974,253.00	12,024,253.00	13,417.79	1,038,765.91	-10,985,487.09	91.36%
Fund: 410 - WATER AND SEWER FUND						
Revenue	34,035,363.00	34,035,363.00	2,495,578.43	16,833,555.64	-17,201,807.36	50.54%
Fund: 410 - WATER AND SEWER FUND Total:	34,035,363.00	34,035,363.00	2,495,578.43	16,833,555.64	-17,201,807.36	50.54%
Fund: 413 - WATER DEVELOPMENT FEES						
Revenue	2,150,000.00	2,150,000.00	13,003.38	908,934.83	-1,241,065.17	57.72%
Fund: 413 - WATER DEVELOPMENT FEES Total:	2,150,000.00	2,150,000.00	13,003.38	908,934.83	-1,241,065.17	57.72%
Fund: 414 - SEWER DEVELOPMENT FUND						
Revenue	2,800,000.00	2,800,000.00	11,883.29	956,208.36	-1,843,791.64	65.85%
Fund: 414 - SEWER DEVELOPMENT FUND Total:	2,800,000.00	2,800,000.00	11,883.29	956,208.36	-1,843,791.64	65.85%
Fund: 416 - STORM WATER UTILITY FUND						
Revenue	2,430,000.00	2,430,000.00	248,874.96	1,461,506.14	-968,493.86	39.86%
Fund: 416 - STORM WATER UTILITY FUND Total:	2,430,000.00	2,430,000.00	248,874.96	1,461,506.14	-968,493.86	39.86%
Fund: 611 - LIBRARY FUND						
Revenue	56,000.00	56,000.00	4,098.86	41,366.56	-14,633.44	26.13%
Fund: 611 - LIBRARY FUND Total:	56,000.00	56,000.00	4,098.86	41,366.56	-14,633.44	26.13%
Fund: 612 - EVIDENCE TRUST FUND						
Revenue	0.00	0.00	249.32	1,523.02	1,523.02	0.00%
Fund: 612 - EVIDENCE TRUST FUND Total:	0.00	0.00	249.32	1,523.02	1,523.02	0.00%
Fund: 619 - DRUG ENFORCEMENT FUND						
Revenue	48,000.00	48,000.00	1,573.61	28,523.39	-19,476.61	40.58%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 619 - DRUG ENFORCEMENT FUND Total:	48,000.00	48,000.00	1,573.61	28,523.39	-19,476.61	40.58%
Report Total:	136,773,626.02	141,068,650.02	17,653,547.07	56,329,064.68	-84,739,585.34	60.07%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
110 - GENERAL FUND	61,685,755.00	61,930,779.00	13,949,893.96	27,385,987.17	-34,544,791.83	55.78%
121 - STATE STREET AID FUND	1,998,570.00	1,998,570.00	153,803.25	829,520.14	-1,169,049.86	58.49%
122 - ECITATIONS	0.00	0.00	38.50	253.23	253.23	0.00%
124 - IMPACT FEES FUND	4,500,000.00	4,500,000.00	33,716.44	1,333,769.36	-3,166,230.64	70.36%
125 - ADEQUATE FACILITIES/DEVE	3,025,000.00	3,025,000.00	22,680.71	1,127,479.86	-1,897,520.14	62.73%
140 - TOURISM FUND	440,000.00	440,000.00	33,236.78	162,559.68	-277,440.32	63.05%
150 - CERF - ROLLING STOCK CAPI	0.00	0.00	5,492.76	38,166.65	38,166.65	0.00%
210 - SANITATION FUND	6,109,738.00	6,109,738.00	462,954.61	2,748,978.96	-3,360,759.04	55.01%
311 - 18-75 CAPITAL PROJECTS FU	9,520,947.02	9,520,947.02	203,050.42	1,431,965.78	-8,088,981.24	84.96%
313 - CAPITAL PROJECTS FUND	7,974,253.00	12,024,253.00	13,417.79	1,038,765.91	-10,985,487.09	91.36%
410 - WATER AND SEWER FUND	34,035,363.00	34,035,363.00	2,495,578.43	16,833,555.64	-17,201,807.36	50.54%
413 - WATER DEVELOPMENT FEES	2,150,000.00	2,150,000.00	13,003.38	908,934.83	-1,241,065.17	57.72%
414 - SEWER DEVELOPMENT FUNI	2,800,000.00	2,800,000.00	11,883.29	956,208.36	-1,843,791.64	65.85%
416 - STORM WATER UTILITY FUNI	2,430,000.00	2,430,000.00	248,874.96	1,461,506.14	-968,493.86	39.86%
611 - LIBRARY FUND	56,000.00	56,000.00	4,098.86	41,366.56	-14,633.44	26.13%
612 - EVIDENCE TRUST FUND	0.00	0.00	249.32	1,523.02	1,523.02	0.00%
619 - DRUG ENFORCEMENT FUND	48,000.00	48,000.00	1,573.61	28,523.39	-19,476.61	40.58%
Report Total:	136,773,626.02	141,068,650.02	17,653,547.07	56,329,064.68	-84,739,585.34	60.07%



Spring Hill, TN

Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - GENERAL FUND							
Expense							
Division: 41100 - Legislation							
110-41100-51113	Elected Officials	55,500.00	55,500.00	4,575.00	27,450.00	0.00	28,050.00 50.54 %
110-41100-51114	Board & Committee Members	1,935.00	1,935.00	200.00	1,200.00	0.00	735.00 37.98 %
110-41100-51341	Christmas Bonus	0.00	0.00	752.44	752.44	0.00	-752.44 0.00 %
110-41100-51411	FICA	4,582.00	4,582.00	302.97	1,523.53	0.00	3,058.47 66.75 %
110-41100-51421	Health Insurance	148,274.00	148,274.00	12,480.04	75,034.26	0.00	73,239.74 49.39 %
110-41100-51431	Employee Retirement Plan	0.00	0.00	67.57	67.57	0.00	-67.57 0.00 %
110-41100-51461	Workers Comp	90.00	90.00	0.00	0.00	0.00	90.00 100.00 %
110-41100-51471	Unemployment Insurance	252.00	252.00	11.11	55.36	0.00	196.64 78.03 %
110-41100-52201	Stationery, Envelopes, Forms, Printing	270.00	270.00	106.00	3,271.56	728.44	-3,730.00 -1,381.48 %
110-41100-52311	Publication of Formal and Legal Notices	50,000.00	50,000.00	3,324.45	17,212.91	0.00	32,787.09 65.57 %
110-41100-52312	Advertising and Publications- Marketing	650.00	650.00	0.00	140.00	0.00	510.00 78.46 %
110-41100-52331	Subscriptions	2,500.00	2,500.00	0.00	680.49	0.00	1,819.51 72.78 %
110-41100-52351	Memberships	24,000.00	24,000.00	0.00	25,186.00	0.00	-1,186.00 -4.94 %
110-41100-52521	Legal Services	280,000.00	280,000.00	51,324.46	156,408.95	103,591.05	20,000.00 7.14 %
110-41100-52545	Consultant's Services	0.00	0.00	0.00	5,311.51	0.00	-5,311.51 0.00 %
110-41100-52550	Tourism and Economic Development	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00 0.00 %
110-41100-52831	Travel - Out of Town Expenses	2,000.00	2,000.00	0.00	6,419.40	0.00	-4,419.40 -220.97 %
110-41100-52832	Meals and Entertainment	1,500.00	1,500.00	345.64	1,667.01	0.00	-167.01 -11.13 %
110-41100-52833	Training	1,000.00	1,000.00	0.00	1,480.00	0.00	-480.00 -48.00 %
110-41100-52991	Other Contractual Services	25,000.00	25,000.00	735.00	2,730.00	12,270.00	10,000.00 40.00 %
110-41100-53112	Office Supplies - General	1,500.00	1,500.00	50.00	189.98	0.00	1,310.02 87.33 %
110-41100-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	2,000.00	2,000.00	0.00	31.83	0.00	1,968.17 98.41 %
110-41100-53341	Tires, Tubes and Etc.	300.00	300.00	0.00	0.00	0.00	300.00 100.00 %
110-41100-55112	PEP Insurance Coverage	86,000.00	86,000.00	0.00	2,351.38	0.00	83,648.62 97.27 %
110-41100-57204	Transportation Subsidy	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00 100.00 %
110-41100-57205	Historic Commission	30,000.00	30,000.00	0.00	123.61	0.00	29,876.39 99.59 %
110-41100-57210	Regional Memberships	48,000.00	51,000.00	0.00	81,888.38	0.00	-30,888.38 -60.57 %
110-41100-57602	Operating Transfer Out To - Sanitation	385,460.00	385,460.00	0.00	0.00	0.00	385,460.00 100.00 %
110-41100-57607	Operating Transfer Out To- 18-75	8,172,947.02	8,172,947.02	0.00	0.00	0.00	8,172,947.02 100.00 %
	Division: 41100 - Legislation Total:	9,428,760.02	9,431,760.02	74,274.68	471,176.17	116,589.49	8,843,994.36 93.77%
Division: 41200 - Judicial							
110-41200-51133	Part-time Wages	29,269.00	29,269.00	2,333.93	14,003.58	0.00	15,265.42 52.16 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41200-51411	FICA	2,240.00	2,240.00	178.54	1,071.24	0.00	1,168.76	52.18 %
110-41200-51461	Workers Comp	45.00	45.00	0.00	0.00	0.00	45.00	100.00 %
110-41200-51471	Unemployment Insurance	21.00	21.00	0.00	0.00	0.00	21.00	100.00 %
110-41200-52111	Postage	0.00	0.00	0.00	367.67	0.00	-367.67	0.00 %
110-41200-52351	Memberships	350.00	350.00	0.00	0.00	0.00	350.00	100.00 %
110-41200-52723	Subscription Services	0.00	3,500.00	0.00	1,742.34	1,742.34	15.32	0.44 %
110-41200-53112	Office Supplies - General	800.00	800.00	0.00	160.92	0.00	639.08	79.89 %
110-41200-55112	PEP Insurance Coverage	29.00	29.00	0.00	0.00	0.00	29.00	100.00 %
	Division: 41200 - Judicial Total:	32,754.00	36,254.00	2,512.47	17,345.75	1,742.34	17,165.91	47.35%
	Division: 41310 - Administration							
110-41310-51111	Salaries	437,982.00	335,182.00	19,616.00	115,949.63	0.00	219,232.37	65.41 %
110-41310-51122	Wages	61,144.00	61,144.00	4,553.63	21,499.32	0.00	39,644.68	64.84 %
110-41310-51151	Other Salaries	0.00	22,800.00	0.00	17,592.36	0.00	5,207.64	22.84 %
110-41310-51222	Hourly - Overtime	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41310-51341	Christmas Bonus	400.00	1,629.46	2,287.43	2,287.43	0.00	-657.97	-40.38 %
110-41310-51411	FICA	39,333.00	39,785.54	1,937.05	11,864.93	0.00	27,920.61	70.18 %
110-41310-51421	Health Insurance	69,887.00	69,887.00	5,681.75	26,964.12	0.00	42,922.88	61.42 %
110-41310-51431	Employee Retirement Plan	35,993.00	36,103.41	2,375.85	12,519.59	0.00	23,583.82	65.32 %
110-41310-51461	Workers Comp	6,355.00	6,355.00	0.00	0.00	0.00	6,355.00	100.00 %
110-41310-51471	Unemployment Insurance	63.00	63.00	0.00	42.00	0.00	21.00	33.33 %
110-41310-51712	Drug Screening & Background Checks	300.00	300.00	0.00	84.50	0.00	215.50	71.83 %
110-41310-52201	Stationery, Envelopes, Forms, Printing	450.00	450.00	0.00	70.62	0.00	379.38	84.31 %
110-41310-52351	Memberships	6,000.00	6,000.00	0.00	5,240.09	40.91	719.00	11.98 %
110-41310-52361	Public Relations	2,500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41310-52452	Cellular	3,000.00	3,000.00	104.38	982.98	0.00	2,017.02	67.23 %
110-41310-52545	Consultant's Services	0.00	2,000.00	7,950.00	15,411.61	12,800.00	-26,211.61	-1,310.58 %
110-41310-52611	Repairs and Maintenance Motor Vehicles	1,000.00	1,000.00	0.00	205.00	0.00	795.00	79.50 %
110-41310-52661	Repair and Maintenance Buildings	5,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
110-41310-52691	Repair and Maintenance - Other	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-41310-52831	Travel - Out of Town Expenses	16,500.00	16,500.00	0.00	7,374.45	70.15	9,055.40	54.88 %
110-41310-52832	Meals and Entertainment	8,000.00	8,000.00	280.52	1,746.46	0.00	6,253.54	78.17 %
110-41310-52833	Training	10,650.00	10,650.00	0.00	1,745.17	52.02	8,852.81	83.12 %
110-41310-52891	Other Travel Expenses	6,300.00	6,300.00	0.00	181.00	0.00	6,119.00	97.13 %
110-41310-53112	Office Supplies - General	3,000.00	6,500.00	589.66	11,626.17	0.00	-5,126.17	-78.86 %
110-41310-53261	Clothing	2,400.00	700.00	0.00	166.42	0.00	533.58	76.23 %
110-41310-53291	Other Operating Supplies	750.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-41310-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	6,000.00	5,758.00	163.82	780.28	0.00	4,977.72	86.45 %
110-41310-53341	Tires, Tubes and Etc.	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-41310-55112	PEP Insurance Coverage	18,970.00	18,970.00	0.00	11,181.50	0.00	7,788.50	41.06 %
110-41310-55314	Storage Rental	17,000.00	17,000.00	406.00	5,135.00	0.00	11,865.00	69.79 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41310-59701	Furniture	3,000.00	5,192.00	0.00	0.00	0.00	5,192.00	100.00 %
Division: 41310 - Administration Total:		763,777.00	685,569.41	45,946.09	270,650.63	12,963.08	401,955.70	58.63%
Division: 41320 - Communications								
110-41320-51111	Salaries	270,875.00	270,875.00	33,985.76	176,910.88	0.00	93,964.12	34.69 %
110-41320-51341	Christmas Bonus	300.00	3,258.92	3,100.06	3,100.06	0.00	158.86	4.87 %
110-41320-51411	FICA	20,746.00	21,689.32	2,662.80	13,531.42	0.00	8,157.90	37.61 %
110-41320-51421	Health Insurance	30,310.00	30,310.00	5,035.58	21,155.66	0.00	9,154.34	30.20 %
110-41320-51431	Employee Retirement Plan	23,918.00	24,183.72	3,330.29	16,164.86	0.00	8,018.86	33.16 %
110-41320-51461	Workers Comp	136.00	136.00	0.00	0.00	0.00	136.00	100.00 %
110-41320-51471	Unemployment Insurance	63.00	63.00	0.00	0.00	0.00	63.00	100.00 %
110-41320-52201	Stationery, Envelopes, Forms, Printing	200.00	200.00	0.00	0.00	0.00	200.00	100.00 %
110-41320-52312	Advertising and Publications - Marketing	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
110-41320-52331	Subscriptions	500.00	500.00	0.00	189.99	0.00	310.01	62.00 %
110-41320-52351	Memberships	3,500.00	3,500.00	845.00	1,045.00	0.00	2,455.00	70.14 %
110-41320-52452	Cellular	2,600.00	2,600.00	204.16	1,227.46	0.00	1,372.54	52.79 %
110-41320-52661	Repair and Maintenance Buildings	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41320-52832	Meals and Entertainment	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
110-41320-52833	Training	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
110-41320-52843	Car Rental	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
110-41320-52891	Other Travel Expenses	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	100.00 %
110-41320-53112	Office Supplies - General	6,000.00	6,000.00	0.00	61.40	0.00	5,938.60	98.98 %
110-41320-53261	Clothing	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
110-41320-53291	Other Operating Supplies	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
110-41320-53293	Other Operating Equipment	5,000.00	5,000.00	0.00	892.25	0.00	4,107.75	82.16 %
110-41320-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
110-41320-53711	Food and Beverage Supplies	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
110-41320-55112	PEP Insurance Coverage	228.00	228.00	0.00	3,559.87	0.00	-3,331.87	-1,461.35 %
Division: 41320 - Communications Total:		390,376.00	394,543.96	49,163.65	237,838.85	0.00	156,705.11	39.72%
Division: 41500 - Finance								
110-41500-51111	Salaries	623,535.00	609,391.90	47,833.76	274,338.17	0.00	335,053.73	54.98 %
110-41500-51122	Wages	369,442.00	431,497.83	28,921.71	181,099.94	0.00	250,397.89	58.03 %
110-41500-51222	Hourly - Overtime	4,000.00	4,000.00	0.00	167.77	0.00	3,832.23	95.81 %
110-41500-51341	Christmas Bonus	9,844.00	10,591.55	8,389.73	8,389.73	0.00	2,201.82	20.79 %
110-41500-51411	FICA	68,776.00	75,747.63	6,418.89	35,010.19	0.00	40,737.44	53.78 %
110-41500-51421	Health Insurance	152,652.00	162,174.10	10,937.70	65,219.93	0.00	96,954.17	59.78 %
110-41500-51431	Employee Retirement Plan	87,667.00	93,029.21	7,547.58	41,568.43	0.00	51,460.78	55.32 %
110-41500-51461	Workers Comp	11,179.00	11,212.06	0.00	0.00	0.00	11,212.06	100.00 %
110-41500-51471	Unemployment Insurance	252.00	273.00	16.45	67.18	0.00	205.82	75.39 %
110-41500-51712	Drug Screening & Background Checks	0.00	750.00	138.25	580.65	0.00	169.35	22.58 %
110-41500-52111	Postage	27,000.00	28,034.22	577.95	24,468.65	10,523.15	-6,957.58	-24.82 %
110-41500-52201	Stationery, Envelopes, Forms, Printing	1,000.00	0.00	676.52	676.52	0.00	-676.52	0.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41500-52202	Printing & Mailing Services - Billing	7,000.00	7,000.00	1,902.00	5,759.34	3,142.66	-1,902.00	-27.17 %
110-41500-52351	Memberships	4,000.00	3,250.00	0.00	255.00	0.00	2,995.00	92.15 %
110-41500-52361	Public Relations	500.00	500.00	0.00	151.55	0.00	348.45	69.69 %
110-41500-52391	Other Publicity, Subscriptions and Dues	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41500-52452	Cellular	3,000.00	3,000.00	110.92	677.45	0.00	2,322.55	77.42 %
110-41500-52531	Accounting and Auditing Services	51,700.00	44,000.00	13,850.00	32,850.00	17,500.00	-6,350.00	-14.43 %
110-41500-52545	Consultant's Services	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-41500-52549	Other Professional Services	2,000.00	0.00	293.54	740.59	0.00	-740.59	0.00 %
110-41500-52661	Repair and Maintenance Buildings	0.00	14,143.10	0.00	14,143.10	0.00	0.00	0.00 %
110-41500-52723	Subscriptions	500.00	488.33	10.96	54.80	0.00	433.53	88.78 %
110-41500-52831	Travel - Out of Town Expenses	1,500.00	1,047.00	0.00	0.00	0.00	1,047.00	100.00 %
110-41500-52832	Meals and Entertainment	2,000.00	1,000.00	0.00	311.13	0.00	688.87	68.89 %
110-41500-52833	Training	2,000.00	9,700.00	-330.00	8,766.50	0.00	933.50	9.62 %
110-41500-52845	Registration	1,000.00	1,000.00	0.00	775.00	0.00	225.00	22.50 %
110-41500-52916	Document Recordation Fees	200.00	200.00	47.00	84.00	0.00	116.00	58.00 %
110-41500-53112	Office Supplies - General	15,000.00	15,080.09	969.24	20,905.26	9,600.72	-15,425.89	-102.29 %
110-41500-53261	Clothing	2,400.00	2,600.00	0.00	0.00	0.00	2,600.00	100.00 %
110-41500-53291	Other Operating Supplies	1,000.00	1,697.36	132.98	1,109.01	636.47	-48.12	-2.83 %
110-41500-55112	PEP Insurance Coverage	3,000.00	3,000.00	0.00	3,559.87	0.00	-559.87	-18.66 %
110-41500-55931	Bank Service Charges	32,000.00	32,000.00	4,271.04	13,013.66	0.00	18,986.34	59.33 %
110-41500-55932	Merchant Service Fees	40,000.00	40,000.00	2,678.71	19,495.45	0.00	20,504.55	51.26 %
110-41500-55933	Cash Over/Short	500.00	500.00	-10.00	9.80	0.00	490.20	98.04 %
110-41500-56324	2020 Series Arbitrage Rebate	0.00	0.00	102,298.76	102,298.76	0.00	-102,298.76	0.00 %
110-41500-56929	Fees on Bonds	3,500.00	3,500.00	0.00	2,400.00	0.00	1,100.00	31.43 %
110-41500-57209	Special Events Support	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41500-59701	Furniture	20,000.00	23,453.00	0.00	9,971.00	0.00	13,482.00	57.49 %
	Division: 41500 - Finance Total:	1,550,647.00	1,635,360.38	237,683.69	868,918.43	41,403.00	725,038.95	44.34%
	Division: 41641 - Information Technology							
110-41641-51111	Salaries	120,180.00	120,180.00	9,244.80	57,317.76	0.00	62,862.24	52.31 %
110-41641-51122	Wages	176,215.00	176,215.00	11,214.75	72,807.73	0.00	103,407.27	58.68 %
110-41641-51222	Hourly - Overtime	1,000.00	1,000.00	0.00	24.23	0.00	975.77	97.58 %
110-41641-51341	Christmas Bonus	350.00	3,258.92	2,257.32	2,257.32	0.00	1,001.60	30.73 %
110-41641-51411	FICA	22,781.00	23,720.49	1,702.85	9,940.31	0.00	13,780.18	58.09 %
110-41641-51421	Health Insurance	62,987.00	62,987.00	3,240.23	17,997.75	0.00	44,989.25	71.43 %
110-41641-51431	Employee Retirement Plan	26,260.00	26,521.23	2,039.99	11,890.23	0.00	14,631.00	55.17 %
110-41641-51461	Workers Comp	1,381.00	1,381.00	0.00	0.00	0.00	1,381.00	100.00 %
110-41641-51471	Unemployment Insurance	63.00	63.00	0.00	0.00	0.00	63.00	100.00 %
110-41641-52411	Electric	1,400.00	1,400.00	416.28	2,207.31	0.00	-807.31	-57.67 %
110-41641-52421	Water	770.00	770.00	40.17	239.07	0.00	530.93	68.95 %
110-41641-52441	Gas	1,000.00	1,000.00	57.95	271.55	0.00	728.45	72.85 %
110-41641-52451	Telephone	45,000.00	45,000.00	3,431.50	17,617.32	27,382.68	0.00	0.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41641-52452 Cellular	3,000.00	3,000.00	286.07	1,531.16	0.00	1,468.84	48.96 %
110-41641-52481 Stormwater Fees	120.00	120.00	8.84	44.20	0.00	75.80	63.17 %
110-41641-52611 Repairs and Maintenance Motor Vehicles	1,000.00	1,000.00	0.00	299.95	0.00	700.05	70.01 %
110-41641-52621 Repairs and Maintenance Machinery and Equipment	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41641-52661 Repair and Maintenance Buildings	2,500.00	2,500.00	0.00	66.79	0.00	2,433.21	97.33 %
110-41641-52721 Office Equipment Contracts	145,000.00	145,000.00	3,735.94	28,768.36	101,231.64	15,000.00	10.34 %
110-41641-52722 Contract IT Operation/Services	540,000.00	540,000.00	37,163.94	232,830.90	246,736.70	60,432.40	11.19 %
110-41641-52723 Subscription Services	253,600.00	253,600.00	17,627.80	106,728.75	11,430.48	135,440.77	53.41 %
110-41641-52724 Support Services	200,700.00	200,700.00	39,891.25	92,637.00	68,918.00	39,145.00	19.50 %
110-41641-52725 Software Support Contract	810,000.00	810,000.00	10,235.32	665,200.40	0.00	144,799.60	17.88 %
110-41641-52831 Travel - Out of Town Expenses	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
110-41641-52833 Training	10,000.00	10,000.00	0.00	1,695.00	0.00	8,305.00	83.05 %
110-41641-52991 Other Contractual Services	67,500.00	67,500.00	0.00	7,767.27	12,001.69	47,731.04	70.71 %
110-41641-53112 Office Supplies - General	500.00	500.00	0.00	1,774.63	0.00	-1,274.63	-254.93 %
110-41641-53139 Other Computer Software	59,350.00	59,350.00	10,575.00	57,234.90	0.00	2,115.10	3.56 %
110-41641-53141 Portable Electronic Devices	15,000.00	15,000.00	0.00	9,807.81	766.01	4,426.18	29.51 %
110-41641-53142 Desktop Monitor and Hardware	15,000.00	15,000.00	498.22	6,733.51	0.00	8,266.49	55.11 %
110-41641-53149 Misc. Computer Hardware	125,000.00	125,000.00	1,409.95	110,250.88	3,470.06	11,279.06	9.02 %
110-41641-53261 Clothing	1,500.00	1,500.00	0.00	1,203.84	0.00	296.16	19.74 %
110-41641-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	1,200.00	1,200.00	22.09	375.28	0.00	824.72	68.73 %
110-41641-55112 PEP Insurance Coverage	0.00	0.00	0.00	17,766.61	0.00	-17,766.61	0.00 %
110-41641-59705 Communication Equipment	20,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
110-41641-59710 Other Machinery	25,000.00	25,000.00	-1,925.00	-1,925.00	1,925.00	25,000.00	100.00 %
Division: 41641 - Information Technology Total:	2,758,857.00	2,747,966.64	153,175.26	1,533,362.82	473,862.26	740,741.56	26.96%
Division: 41642 - GIS							
110-41642-51111 Salaries	165,623.00	165,623.00	13,000.00	80,600.00	0.00	85,023.00	51.34 %
110-41642-51122 Wages	76,269.00	76,269.00	5,528.00	34,273.66	0.00	41,995.34	55.06 %
110-41642-51341 Christmas Bonus	250.00	2,444.19	2,257.32	2,257.32	0.00	186.87	7.65 %
110-41642-51411 FICA	18,525.00	19,230.58	1,556.34	8,774.90	0.00	10,455.68	54.37 %
110-41642-51421 Health Insurance	44,524.00	44,524.00	3,355.11	18,628.11	0.00	25,895.89	58.16 %
110-41642-51431 Employee Retirement Plan	22,406.00	22,603.04	1,866.53	10,518.39	0.00	12,084.65	53.46 %
110-41642-51461 Workers Comp	1,379.00	1,379.00	0.00	0.00	0.00	1,379.00	100.00 %
110-41642-51471 Unemployment Insurance	63.00	63.00	0.00	0.00	0.00	63.00	100.00 %
110-41642-52201 Stationery, Envelopes, Forms, Printing	5,000.00	433.00	0.00	32.83	0.00	400.17	92.42 %
110-41642-52331 Subscriptions	0.00	13,250.00	12,000.00	13,250.00	0.00	0.00	0.00 %
110-41642-52452 Cellular	1,300.00	1,300.00	130.91	785.25	0.00	514.75	39.60 %
110-41642-52549 Other Professional Services	38,000.00	48,312.23	2,029.73	10,312.23	38,000.00	0.00	0.00 %
110-41642-52831 Travel - Out of Town Expenses	3,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41642-52832 Meals and Entertainment	1,500.00	1,356.42	0.00	98.21	0.00	1,258.21	92.76 %
110-41642-52833 Training	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-41642-52841 Lodging	3,000.00	4,148.35	0.00	4,148.35	0.00	0.00	0.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41642-53112	Office Supplies - General	1,000.00	1,000.00	-12,000.00	944.81	0.00	55.19	5.52 %
110-41642-53261	Clothing	250.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-41642-55112	PEP Insurance Coverage	200.00	200.00	0.00	3,559.87	0.00	-3,359.87	-1,679.94 %
110-41642-59804	Pictometry	13,250.00	0.00	0.00	0.00	0.00	0.00	0.00 %
Division: 41642 - GIS Total:		400,039.00	403,135.81	29,723.94	188,183.93	38,000.00	176,951.88	43.89%
Division: 41650 - Human Resources								
110-41650-51111	Salaries	288,939.00	277,009.00	10,367.20	61,156.00	0.00	215,853.00	77.92 %
110-41650-51122	Wages	168,216.00	168,216.00	13,364.82	83,071.76	0.00	85,144.24	50.62 %
110-41650-51222	Hourly - Overtime	0.00	0.00	0.00	13.55	0.00	-13.55	0.00 %
110-41650-51341	Christmas Bonus	1,100.00	3,258.92	2,407.81	2,407.81	0.00	851.11	26.12 %
110-41650-51411	FICA	34,441.00	35,323.12	1,882.31	10,564.97	0.00	24,758.15	70.09 %
110-41650-51421	Health Insurance	89,896.00	89,896.00	5,707.72	32,487.44	0.00	57,408.56	63.86 %
110-41650-51431	Employee Retirement Plan	39,708.00	39,901.88	2,347.37	13,169.12	0.00	26,732.76	67.00 %
110-41650-51461	Workers Comp	226.00	226.00	0.00	0.00	0.00	226.00	100.00 %
110-41650-51471	Unemployment Insurance	84.00	84.00	9.76	9.76	0.00	74.24	88.38 %
110-41650-51502	Appreciations	3,000.00	3,000.00	140.00	180.00	0.00	2,820.00	94.00 %
110-41650-51503	Picnics	12,000.00	12,000.00	0.00	11,910.06	0.00	89.94	0.75 %
110-41650-51712	Drug Screening & Background Checks	500.00	500.00	65.50	65.50	0.00	434.50	86.90 %
110-41650-52351	Memberships	2,000.00	2,000.00	0.00	299.00	0.00	1,701.00	85.05 %
110-41650-52452	Cellular	1,500.00	1,500.00	161.74	806.85	0.00	693.15	46.21 %
110-41650-52545	Consultant's Services	10,000.00	19,280.00	0.00	2,950.00	4,400.00	11,930.00	61.88 %
110-41650-52611	Repairs and Maintenance Motor Vehicles	500.00	500.00	207.48	207.48	0.00	292.52	58.50 %
110-41650-52831	Travel - Out of Town Expenses	1,000.00	1,000.00	0.00	1,280.12	0.00	-280.12	-28.01 %
110-41650-52832	Meals and Entertainment	1,000.00	1,000.00	57.11	186.11	0.00	813.89	81.39 %
110-41650-52833	Training	3,800.00	3,800.00	0.00	0.00	0.00	3,800.00	100.00 %
110-41650-52841	Lodging	0.00	0.00	360.60	360.60	0.00	-360.60	0.00 %
110-41650-52845	Registration	5,000.00	5,000.00	0.00	1,114.00	0.00	3,886.00	77.72 %
110-41650-52846	Food -Per Diem	1,000.00	1,000.00	0.00	442.00	0.00	558.00	55.80 %
110-41650-52891	Other Travel Expenses	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41650-53112	Office Supplies - General	2,500.00	2,500.00	0.00	517.70	0.00	1,982.30	79.29 %
110-41650-53261	Clothing	600.00	600.00	0.00	289.42	0.00	310.58	51.76 %
110-41650-53291	Other Operating Supplies	8,000.00	8,000.00	0.00	6,663.92	0.00	1,336.08	16.70 %
110-41650-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	2,000.00	2,000.00	105.88	737.40	0.00	1,262.60	63.13 %
110-41650-55112	PEP Insurance Coverage	730.00	730.00	0.00	4,083.51	0.00	-3,353.51	-459.38 %
110-41650-55161	Workers Compensation Deductible	0.00	0.00	350.26	350.26	0.00	-350.26	0.00 %
110-41650-59701	Furniture	0.00	2,650.00	0.00	0.00	1,814.00	836.00	31.55 %
Division: 41650 - Human Resources Total:		678,740.00	681,974.92	37,535.56	235,324.34	6,214.00	440,436.58	64.58%
Division: 41700 - Capital Improvement Program Administration								
110-41700-51111	Salaries	129,221.00	129,221.00	9,940.80	61,632.96	0.00	67,588.04	52.30 %
110-41700-51122	Wages	138,791.00	75,985.17	7,320.58	41,672.43	0.00	34,312.74	45.16 %
110-41700-51222	Hourly - Overtime	1,000.00	1,000.00	0.00	12.44	0.00	987.56	98.76 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41700-51341	Christmas Bonus	600.00	1,099.02	1,693.00	1,693.00	0.00	-593.98	-54.05 %
110-41700-51411	FICA	20,632.00	16,327.64	1,306.75	7,761.53	0.00	8,566.11	52.46 %
110-41700-51421	Health Insurance	41,979.00	32,456.90	1,603.62	12,131.50	0.00	20,325.40	62.62 %
110-41700-51431	Employee Retirement Plan	22,981.00	17,705.20	1,534.93	9,093.37	0.00	8,611.83	48.64 %
110-41700-51461	Workers Comp	249.00	215.94	0.00	0.00	0.00	215.94	100.00 %
110-41700-51471	Unemployment Insurance	63.00	42.00	0.00	0.00	0.00	42.00	100.00 %
110-41700-51482	Tuition Reimbursement	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
110-41700-52111	Postage	200.00	200.00	14.04	99.95	0.00	100.05	50.03 %
110-41700-52351	Memberships	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41700-52452	Cellular	1,800.00	1,800.00	227.93	1,367.37	0.00	432.63	24.04 %
110-41700-52545	Consultant's Services	0.00	19,156.00	0.00	6,155.50	13,000.50	0.00	0.00 %
110-41700-52549	Other Professional Services	7,000.00	15,500.00	0.00	103.00	0.00	15,397.00	99.34 %
110-41700-52611	Repairs and Maintenance Motor Vehicles	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41700-52691	Repair and Maintenance - Other	13,000.00	4,500.00	0.00	0.00	0.00	4,500.00	100.00 %
110-41700-52831	Travel - Out of Town Expenses	1,000.00	1,000.00	0.00	421.52	0.00	578.48	57.85 %
110-41700-52832	Meals and Entertainment	500.00	500.00	0.00	58.38	0.00	441.62	88.32 %
110-41700-52833	Training	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-41700-52845	Registration	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41700-52851	Licenses & Certifications	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-41700-52891	Other Travel Expenses	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41700-53112	Office Supplies - General	2,000.00	2,000.00	38.34	205.89	0.00	1,794.11	89.71 %
110-41700-53261	Clothing	1,600.00	1,540.46	0.00	1,011.02	0.00	529.44	34.37 %
110-41700-53291	Other Operating Supplies	0.00	809.54	0.00	809.54	0.00	0.00	0.00 %
110-41700-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	1,000.00	1,000.00	0.00	135.98	0.00	864.02	86.40 %
110-41700-55112	PEP Insurance Coverage	0.00	0.00	0.00	4,083.51	0.00	-4,083.51	0.00 %
Division: 41700 - Capital Improvement Program Administration Total:		387,616.00	331,058.87	23,679.99	148,448.89	13,000.50	169,609.48	51.23%
Division: 41800 - Facilities								
110-41800-51111	Salaries	174,973.00	174,973.00	13,598.50	66,813.02	0.00	108,159.98	61.82 %
110-41800-51122	Wages	311,956.00	311,956.00	24,500.10	130,658.01	0.00	181,297.99	58.12 %
110-41800-51222	Hourly - Overtime	5,000.00	5,000.00	192.97	994.30	0.00	4,005.70	80.11 %
110-41800-51341	Christmas Bonus	10,818.00	10,818.00	6,922.45	6,922.45	0.00	3,895.55	36.01 %
110-41800-51411	FICA	28,584.00	30,197.16	3,262.50	15,011.35	0.00	15,185.81	50.29 %
110-41800-51421	Health Insurance	188,378.00	188,378.00	14,059.48	68,090.04	0.00	120,287.96	63.85 %
110-41800-51431	Employee Retirement Plan	43,679.00	43,679.00	3,980.04	18,259.18	0.00	25,419.82	58.20 %
110-41800-51461	Workers Comp	27,676.00	27,676.00	0.00	0.00	0.00	27,676.00	100.00 %
110-41800-51471	Unemployment Insurance	189.00	189.00	7.14	104.99	0.00	84.01	44.45 %
110-41800-51482	Tuition Reimbursement	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	100.00 %
110-41800-51712	Drug Screening & Background Checks	0.00	3,700.00	0.00	1,536.70	0.00	2,163.30	58.47 %
110-41800-52411	Electric	63,000.00	63,000.00	2,634.92	16,529.69	0.00	46,470.31	73.76 %
110-41800-52421	Water	5,000.00	5,000.00	516.95	1,750.49	0.00	3,249.51	64.99 %
110-41800-52441	Gas	4,000.00	4,000.00	927.60	1,863.63	0.00	2,136.37	53.41 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41800-52451	Telephone	3,000.00	3,000.00	0.00	276.21	0.00	2,723.79	90.79 %
110-41800-52452	Cellular	4,200.00	4,200.00	288.71	2,436.87	0.00	1,763.13	41.98 %
110-41800-52481	Stormwater Fees	3,500.00	3,500.00	0.00	1,065.95	0.00	2,434.05	69.54 %
110-41800-52611	Repair and Maintenance Motor Vehicles	0.00	20,000.00	0.00	1,903.53	0.00	18,096.47	90.48 %
110-41800-52621	Repairs and Maintenance Machinery and Equipment	40,485.00	19,785.00	1,392.07	3,340.07	0.00	16,444.93	83.12 %
110-41800-52651	Repairs & Maintenance Grounds & Ground Improvement	70,000.00	75,200.00	3,857.48	16,921.85	9,093.69	49,184.46	65.40 %
110-41800-52661	Repair and Maintenance Buildings	350,000.00	435,451.18	35,762.85	122,431.79	25,146.73	287,872.66	66.11 %
110-41800-52691	Repair and Maintenance - Other	35,000.00	45,000.00	1,202.14	35,211.18	7,379.45	2,409.37	5.35 %
110-41800-52728	Security Cameras & Alarms	5,000.00	4,800.00	0.00	1,935.00	0.00	2,865.00	59.69 %
110-41800-52831	Travel - Out of Town Expenses	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41800-52833	Training	100.00	800.00	0.00	725.00	0.00	75.00	9.38 %
110-41800-52845	Registration	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41800-52851	Licenses	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
110-41800-52891	Other Travel Expenses	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-41800-52991	Other Contractual Services	200.00	200.00	0.00	0.00	0.00	200.00	100.00 %
110-41800-53112	Office Supplies - General	1,500.00	1,500.00	25.95	794.69	0.00	705.31	47.02 %
110-41800-53141	Portable Electronics Devices	3,300.00	3,300.00	0.00	1,781.92	0.00	1,518.08	46.00 %
110-41800-53241	Janitorial Supplies	51,000.00	51,000.00	3,977.76	27,087.29	2,432.97	21,479.74	42.12 %
110-41800-53261	Clothing	9,000.00	9,000.00	659.28	5,990.63	0.00	3,009.37	33.44 %
110-41800-53291	Other Operating Supplies	8,000.00	8,000.00	249.21	1,218.37	0.00	6,781.63	84.77 %
110-41800-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	4,000.00	4,000.00	321.89	1,763.65	1,308.19	928.16	23.20 %
110-41800-53391	Other Repair and Maintenance Supplies	3,000.00	3,000.00	0.00	405.43	0.00	2,594.57	86.49 %
110-41800-53411	Consumables for Tools	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-41800-53412	Hand Tools	5,000.00	5,000.00	0.00	1,261.32	0.00	3,738.68	74.77 %
110-41800-53441	Safety Supplies	2,000.00	2,000.00	0.00	267.00	0.00	1,733.00	86.65 %
110-41800-53711	Food and Beverage Supplies	1,000.00	1,000.00	216.00	299.00	0.00	701.00	70.10 %
110-41800-55112	PEP Insurance Coverage	58,000.00	58,000.00	0.00	2,845.29	0.00	55,154.71	95.09 %
110-41800-55311	Building and Office Rental	363,000.00	363,000.00	28,220.26	194,955.90	0.00	168,044.10	46.29 %
110-41800-56462	Interest - Office Lease	0.00	0.00	2,478.06	15,756.28	0.00	-15,756.28	0.00 %
110-41800-59411	Vehicles	180,000.00	154,645.00	0.00	152,988.44	1,656.00	0.56	0.00 %
110-41800-59421	Machinery and Equipment	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
Division: 41800 - Facilities Total:		2,075,938.00	2,156,347.34	149,254.31	922,196.51	47,017.03	1,187,133.80	55.05%
Division: 42100 - Police								
110-42100-51232	Reimbursable THSO Police Overtime	0.00	0.00	0.00	300.00	0.00	-300.00	0.00 %
110-42100-51341	Christmas Bonus	0.00	0.00	30,127.76	30,127.76	0.00	-30,127.76	0.00 %
110-42100-51411	FICA	0.00	0.00	2,304.73	2,326.14	0.00	-2,326.14	0.00 %
110-42100-51421	Health Insurance	0.00	0.00	0.00	11.32	0.00	-11.32	0.00 %
110-42100-51431	Employee Retirement Plan	0.00	0.00	3,728.21	3,765.65	0.00	-3,765.65	0.00 %
110-42100-52833	Training	0.00	0.00	0.00	119.00	0.00	-119.00	0.00 %
Division: 42100 - Police Total:		0.00	0.00	36,160.70	36,649.87	0.00	-36,649.87	0.00%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Division: 42110 - Police Administration							
110-42110-51111 Salaries	629,892.00	629,892.00	48,612.80	301,399.38	0.00	328,492.62	52.15 %
110-42110-51122 Wages	122,571.00	122,571.00	9,449.43	59,373.70	0.00	63,197.30	51.56 %
110-42110-51151 Other Salaries	3,200.00	3,200.00	0.00	0.00	0.00	3,200.00	100.00 %
110-42110-51222 Hourly - Overtime	3,000.00	3,000.00	786.16	891.77	0.00	2,108.23	70.27 %
110-42110-51341 Christmas Bonus	2,100.00	5,085.46	4,804.19	4,804.19	0.00	281.27	5.53 %
110-42110-51411 FICA	58,388.00	59,735.19	3,475.07	25,255.08	0.00	34,480.11	57.72 %
110-42110-51421 Health Insurance	90,402.00	90,402.00	8,301.80	56,602.45	0.00	33,799.55	37.39 %
110-42110-51431 Employee Retirement Plan	83,221.00	83,610.06	7,532.93	43,573.48	0.00	40,036.58	47.88 %
110-42110-51461 Workers Comp	13,550.00	13,550.00	0.00	0.00	0.00	13,550.00	100.00 %
110-42110-51471 Unemployment Insurance	126.00	126.00	0.00	0.00	0.00	126.00	100.00 %
110-42110-51712 Drug Screening & Background Checks	0.00	0.00	0.00	52.00	0.00	-52.00	0.00 %
110-42110-52111 Postage	500.00	500.00	0.00	88.16	0.00	411.84	82.37 %
110-42110-52201 Stationery, Envelopes, Forms, Printing	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-42110-52311 Publication of Formal and Legal Notices	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-42110-52341 Tax, Law, or Other Svcs on a subscription basis	500.00	500.00	0.00	102.39	0.00	397.61	79.52 %
110-42110-52351 Memberships	6,000.00	6,000.00	195.00	2,071.34	1,400.00	2,528.66	42.14 %
110-42110-52361 Public Relations	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-42110-52452 Cellular	6,000.00	6,000.00	1,172.47	3,463.18	0.00	2,536.82	42.28 %
110-42110-52511 Medical, Dental, Pharmacy	5,000.00	5,000.00	0.00	0.00	2,500.00	2,500.00	50.00 %
110-42110-52611 Repairs and Maintenance Motor Vehicles	0.00	8,000.00	368.66	649.63	0.00	7,350.37	91.88 %
110-42110-52721 Office Equipment Contracts	3,000.00	3,800.00	0.00	2,472.70	1,027.30	300.00	7.89 %
110-42110-52723 Subscription Services	60,000.00	60,000.00	161.00	28,928.13	27,723.50	3,348.37	5.58 %
110-42110-52728 Security Cameras & Alarms	74,500.00	33,000.00	0.00	30,000.00	0.00	3,000.00	9.09 %
110-42110-52831 Travel - Out of Town Expenses	6,000.00	6,000.00	0.00	3,659.02	0.00	2,340.98	39.02 %
110-42110-52832 Meals and Entertainment	4,300.00	4,300.00	2,315.35	3,460.75	0.00	839.25	19.52 %
110-42110-52833 Training	4,000.00	4,000.00	0.00	1,990.00	0.00	2,010.00	50.25 %
110-42110-53112 Office Supplies - General	2,000.00	2,000.00	295.90	1,119.86	0.00	880.14	44.01 %
110-42110-53261 Clothing	7,000.00	7,000.00	2,500.00	5,115.77	1,307.23	577.00	8.24 %
110-42110-53266 PPE	900.00	900.00	126.00	126.00	0.00	774.00	86.00 %
110-42110-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	10,000.00	10,000.00	682.04	4,313.95	5,759.49	-73.44	-0.73 %
110-42110-55112 PEP Insurance Coverage	3,027.00	3,027.00	0.00	259,327.30	0.00	-256,300.30	-8,467.14 %
110-42110-57909 Other Grants, Contributions and Indemnities	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
Division: 42110 - Police Administration Total:	1,202,477.00	1,173,498.71	90,778.80	838,840.23	39,717.52	294,940.96	25.13%
Division: 42121 - Police Criminal Investigation							
110-42121-51111 Salaries	120,570.00	120,570.00	9,264.00	57,436.80	0.00	63,133.20	52.36 %
110-42121-51122 Wages	797,205.00	797,205.00	56,156.56	371,333.72	0.00	425,871.28	53.42 %
110-42121-51151 Other Salaries	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00 %
110-42121-51222 Hourly - Overtime	9,000.00	9,000.00	28.72	5,234.77	0.00	3,765.23	41.84 %
110-42121-51341 Christmas Bonus	2,800.00	8,640.00	3,047.39	3,047.39	0.00	5,592.61	64.73 %
110-42121-51411 FICA	71,736.00	74,083.56	4,998.57	32,060.65	0.00	42,022.91	56.72 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42121-51421 Health Insurance	207,485.00	207,485.00	15,650.64	116,856.98	0.00	90,628.02	43.68 %
110-42121-51431 Employee Retirement Plan	112,504.00	113,232.84	8,548.38	54,544.18	0.00	58,688.66	51.83 %
110-42121-51461 Workers Comp	20,911.00	20,911.00	0.00	0.00	0.00	20,911.00	100.00 %
110-42121-51471 Unemployment Insurance	210.00	210.00	0.00	0.00	0.00	210.00	100.00 %
110-42121-52351 Memberships	300.00	300.00	0.00	300.00	0.00	0.00	0.00 %
110-42121-52452 Cellular	9,800.00	9,800.00	396.44	2,532.13	0.00	7,267.87	74.16 %
110-42121-52611 Repairs and Maintenance Motor Vehicles	0.00	5,000.00	2,719.48	12,565.65	0.00	-7,565.65	-151.31 %
110-42121-52723 Subscription Services	34,000.00	62,540.00	378.50	54,671.50	2,949.00	4,919.50	7.87 %
110-42121-52831 Travel - Out of Town Expenses	6,000.00	6,000.00	33.26	1,794.79	0.00	4,205.21	70.09 %
110-42121-52833 Training	3,000.00	3,000.00	0.00	950.00	0.00	2,050.00	68.33 %
110-42121-52944 Sexual Offender Enforcement Expenses for Registry	1,300.00	18,500.00	363.02	17,007.06	0.00	1,492.94	8.07 %
110-42121-52991 Other Contractual Services	150.00	1,318.30	0.00	1,318.30	0.00	0.00	0.00 %
110-42121-53112 Office Supplies - General	3,000.00	3,000.00	384.84	1,645.92	0.00	1,354.08	45.14 %
110-42121-53261 Clothing	10,000.00	10,000.00	147.31	3,381.98	885.06	5,732.96	57.33 %
110-42121-53266 PPE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-42121-53276 Evidence Supplies	4,000.00	2,831.70	0.00	1,245.48	0.00	1,586.22	56.02 %
110-42121-53291 Other Operating Supplies	0.00	131.83	0.00	131.83	0.00	0.00	0.00 %
110-42121-53295 Other Operating Supplies - ICAC Grant	0.00	0.00	995.00	1,992.15	0.00	-1,992.15	0.00 %
110-42121-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	36,000.00	26,000.00	1,956.11	10,707.48	25,292.52	-10,000.00	-38.46 %
110-42121-55112 PEP Insurance Coverage	7,038.00	7,038.00	0.00	1,208.49	0.00	5,829.51	82.83 %
110-42121-55161 Worker's Comp Deductible	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
110-42121-55656 Sexual Offender Registry - TBI Charges	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-42121-57909 Other Grants, Contributions and Indemnities	44,000.00	37,345.00	0.00	22,315.00	0.00	15,030.00	40.25 %
Division: 42121 - Police Criminal Investigation Total:	1,513,509.00	1,556,642.23	105,068.22	774,282.25	29,126.58	753,233.40	48.39%
Division: 42123 - Police Field Operations							
110-42123-51111 Salaries	559,768.00	559,768.00	43,493.20	267,717.84	0.00	292,050.16	52.17 %
110-42123-51122 Wages	3,247,120.00	3,305,290.99	251,171.94	1,585,400.88	0.00	1,719,890.11	52.03 %
110-42123-51151 Other Salaries	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
110-42123-51222 Hourly - Overtime	40,000.00	40,000.00	2,825.77	11,921.77	0.00	28,078.23	70.20 %
110-42123-51232 Reimbursable THSO Police Overtime	0.00	0.00	0.00	750.00	0.00	-750.00	0.00 %
110-42123-51341 Christmas Bonus	10,200.00	44,064.00	15,078.29	15,078.29	0.00	28,985.71	65.78 %
110-42123-51411 FICA	301,430.00	318,579.46	23,474.79	140,339.45	0.00	178,240.01	55.95 %
110-42123-51421 Health Insurance	791,862.00	822,033.00	70,369.97	541,016.89	0.00	281,016.11	34.19 %
110-42123-51431 Employee Retirement Plan	476,065.00	486,001.78	39,439.07	235,162.79	0.00	250,838.99	51.61 %
110-42123-51461 Workers Comp	90,965.00	95,226.29	0.00	0.00	0.00	95,226.29	100.00 %
110-42123-51471 Unemployment Insurance	1,092.00	1,134.00	0.00	37.92	0.00	1,096.08	96.66 %
110-42123-51712 Drug Screening & Background Checks	0.00	0.00	0.00	804.00	0.00	-804.00	0.00 %
110-42123-52201 Stationery, Envelopes, Forms, Printing	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-42123-52341 Tax, Law, or Other Svcs on a subscription basis	2,000.00	2,000.00	0.00	275.78	0.00	1,724.22	86.21 %
110-42123-52451 Telephone	3,000.00	3,000.00	165.00	825.00	0.00	2,175.00	72.50 %
110-42123-52452 Cellular	40,600.00	40,600.00	3,574.41	20,116.99	0.00	20,483.01	50.45 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42123-52611 Repairs and Maintenance Motor Vehicles	0.00	175,000.00	11,570.92	91,378.14	0.00	83,621.86	47.78 %
110-42123-52612 Vehicle Tow Services	5,000.00	5,000.00	0.00	1,450.00	2,550.00	1,000.00	20.00 %
110-42123-52723 Subscription Services	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00	0.00 %
110-42123-52831 Travel - Out of Town Expenses	16,000.00	11,000.00	0.00	1,037.80	0.00	9,962.20	90.57 %
110-42123-52833 Training	15,000.00	10,000.00	905.00	5,279.00	0.00	4,721.00	47.21 %
110-42123-53112 Office Supplies - General	4,000.00	4,000.00	506.32	1,905.81	0.00	2,094.19	52.35 %
110-42123-53141 Portable Electronic Devices	0.00	2,304.00	0.00	2,310.99	0.00	-6.99	-0.30 %
110-42123-53261 Clothing	80,000.00	84,392.04	3,859.67	27,484.91	44,208.85	12,698.28	15.05 %
110-42123-53266 PPE	1,500.00	1,500.00	0.00	991.80	0.00	508.20	33.88 %
110-42123-53275 Radios	27,600.00	10,680.03	0.00	400.00	0.00	10,280.03	96.25 %
110-42123-53281 Specialized Units	35,000.00	34,200.00	956.10	956.10	26,231.98	7,011.92	20.50 %
110-42123-53291 Other Operating Supplies	0.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
110-42123-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	183,000.00	183,000.00	14,084.36	93,269.51	0.00	89,730.49	49.03 %
110-42123-55112 PEP Insurance Coverage	95,466.00	95,466.00	0.00	1,208.49	0.00	94,257.51	98.73 %
110-42123-55113 PEP Deductible	2,000.00	2,000.00	0.00	2,020.00	0.00	-20.00	-1.00 %
110-42123-55161 Worker's Comp Deductible	15,000.00	15,000.00	0.00	403.72	0.00	14,596.28	97.31 %
110-42123-55162 Workers Compensation Deductible	1,335.00	1,335.00	0.00	0.00	0.00	1,335.00	100.00 %
110-42123-59411 Vehicles	810,000.00	993,461.89	440,765.00	550,800.94	262,281.93	180,379.02	18.16 %
110-42123-59421 Machinery and Equipment	0.00	36,000.00	0.00	0.00	0.00	36,000.00	100.00 %
Division: 42123 - Police Field Operations Total:	6,889,503.00	7,420,036.48	922,239.81	3,603,344.81	335,272.76	3,481,418.91	46.92%
Division: 42130 - Police Highway Safety Grant							
110-42130-51232 Reimbursable THSO Police Overtime	0.00	0.00	1,762.50	16,541.71	0.00	-16,541.71	0.00 %
110-42130-51411 FICA	0.00	0.00	128.75	1,162.39	0.00	-1,162.39	0.00 %
110-42130-51421 Health Insurance	0.00	0.00	219.20	1,817.62	0.00	-1,817.62	0.00 %
110-42130-51431 Employee Retirement Plan	0.00	0.00	219.98	1,949.24	0.00	-1,949.24	0.00 %
110-42130-53291 Other Operating Supplies	81,625.00	81,625.00	0.00	6,625.46	0.00	74,999.54	91.88 %
Division: 42130 - Police Highway Safety Grant Total:	81,625.00	81,625.00	2,330.43	28,096.42	0.00	53,528.58	65.58%
Division: 42140 - Police Drug Investigation and Control							
110-42140-51122 Wages	131,552.00	131,552.00	10,687.95	68,276.69	0.00	63,275.31	48.10 %
110-42140-51151 Other Salaries	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	100.00 %
110-42140-51222 Hourly - Overtime	6,000.00	6,000.00	0.00	525.38	0.00	5,474.62	91.24 %
110-42140-51341 Christmas Bonus	300.00	1,728.00	1,504.88	1,504.88	0.00	223.12	12.91 %
110-42140-51411 FICA	10,679.00	11,168.41	908.70	5,241.33	0.00	5,927.08	53.07 %
110-42140-51421 Health Insurance	31,029.00	31,029.00	2,675.83	14,591.14	0.00	16,437.86	52.98 %
110-42140-51431 Employee Retirement Plan	16,900.00	17,078.22	1,521.66	8,774.27	0.00	8,303.95	48.62 %
110-42140-51461 Workers Comp	3,060.00	3,060.00	0.00	0.00	0.00	3,060.00	100.00 %
110-42140-51471 Unemployment Insurance	42.00	42.00	0.00	0.00	0.00	42.00	100.00 %
110-42140-52351 Memberships	0.00	0.00	0.00	55.00	0.00	-55.00	0.00 %
110-42140-52452 Cellular	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-42140-52518 Veterinary Services	5,000.00	6,096.88	855.45	4,615.18	665.95	815.75	13.38 %
110-42140-52611 Repairs and Maintenance Motor Vehicles	0.00	5,000.00	0.00	2,941.81	0.00	2,058.19	41.16 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42140-52831	2,500.00	2,500.00	0.00	651.34	0.00	1,848.66	73.95 %
110-42140-52833	1,500.00	1,500.00	966.00	966.00	0.00	534.00	35.60 %
110-42140-53261	3,000.00	3,000.00	446.48	1,682.46	97.54	1,220.00	40.67 %
110-42140-53282	6,000.00	4,901.12	305.07	1,626.79	0.00	3,274.33	66.81 %
110-42140-53311	8,000.00	8,000.00	382.39	3,281.62	4,718.38	0.00	0.00 %
Division: 42140 - Police Drug Investigation and Control Total:	228,362.00	235,455.63	20,254.41	114,733.89	5,481.87	115,239.87	48.94%
Division: 42150 - Police Support							
110-42150-51111	0.00	117,962.00	9,072.00	56,546.40	0.00	61,415.60	52.06 %
110-42150-51122	117,962.00	1,099,592.00	88,330.88	519,021.73	0.00	580,570.27	52.80 %
110-42150-51133	1,099,592.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-42150-51151	0.00	7,200.00	0.00	0.00	0.00	7,200.00	100.00 %
110-42150-51222	7,200.00	21,600.00	7.53	1,328.15	0.00	20,271.85	93.85 %
110-42150-51311	21,600.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-42150-51341	2,400.00	12,997.94	9,858.74	9,858.74	0.00	3,139.20	24.15 %
110-42150-51411	4,450.00	97,222.46	7,909.54	43,309.28	0.00	53,913.18	55.45 %
110-42150-51421	93,709.00	246,939.00	22,458.29	138,671.85	0.00	108,267.15	43.84 %
110-42150-51431	246,939.00	128,928.73	12,356.10	67,116.72	0.00	61,812.01	47.94 %
110-42150-51461	128,040.00	19,442.00	0.00	0.00	0.00	19,442.00	100.00 %
110-42150-51471	19,442.00	315.00	0.00	0.00	0.00	315.00	100.00 %
110-42150-51482	315.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-42150-51712	0.00	0.00	0.00	52.00	0.00	-52.00	0.00 %
110-42150-52111	0.00	50.00	0.00	7.99	0.00	42.01	84.02 %
110-42150-52312	50.00	2,400.00	0.00	0.00	0.00	2,400.00	100.00 %
110-42150-52351	200.00	200.00	0.00	200.00	0.00	0.00	0.00 %
110-42150-52361	6,000.00	6,000.00	96.19	1,654.97	0.00	4,345.03	72.42 %
110-42150-52441	200.00	200.00	0.00	22.33	0.00	177.67	88.84 %
110-42150-52452	7,500.00	7,500.00	562.69	4,263.86	0.00	3,236.14	43.15 %
110-42150-52611	0.00	37,200.00	1,817.73	6,808.75	0.00	30,391.25	81.70 %
110-42150-52621	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	100.00 %
110-42150-52661	0.00	0.00	400.55	400.55	0.00	-400.55	0.00 %
110-42150-52723	4,950.00	4,950.00	4,036.50	4,036.50	0.00	913.50	18.45 %
110-42150-52831	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
110-42150-52832	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-42150-52833	24,000.00	9,000.00	0.00	1,084.91	0.00	7,915.09	87.95 %
110-42150-52941	267,000.00	267,000.00	0.00	267,280.00	0.00	-280.00	-0.10 %
110-42150-53112	5,000.00	5,000.00	261.21	2,154.18	0.00	2,845.82	56.92 %
110-42150-53261	20,000.00	20,000.00	475.48	5,899.71	9,227.79	4,872.50	24.36 %
110-42150-53266	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	100.00 %
110-42150-53272	23,800.00	23,800.00	4,990.00	11,296.28	8,290.00	4,213.72	17.70 %
110-42150-53273	55,680.00	55,680.00	61.80	11,308.10	30,005.20	14,366.70	25.80 %
110-42150-53275	10,000.00	10,000.00	0.00	649.90	0.00	9,350.10	93.50 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42150-53276 Evidence Supplies	8,500.00	8,500.00	0.00	3,768.99	2,008.77	2,722.24	32.03 %
110-42150-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	21,000.00	21,000.00	1,250.97	10,029.32	9,053.51	1,917.17	9.13 %
110-42150-53321 Vehicle Parts and Repairs	3,500.00	2,500.00	0.00	604.01	0.00	1,895.99	75.84 %
110-42150-55112 PEP Insurance Coverage	5,000.00	5,000.00	0.00	1,208.49	0.00	3,791.51	75.83 %
110-42150-55161 Workers Compensation Deductible	1,700.00	1,700.00	0.00	0.00	0.00	1,700.00	100.00 %
110-42150-55331 Machinery and Equipment Rental	10,000.00	7,730.00	0.00	6,630.00	0.00	1,100.00	14.23 %
Division: 42150 - Police Support Total:	2,228,329.00	2,260,209.13	163,946.20	1,175,213.71	58,585.27	1,026,410.15	45.41%
Division: 42160 - PD Building & Grounds							
110-42160-52411 Electric	170,000.00	170,000.00	19,055.51	93,881.79	0.00	76,118.21	44.78 %
110-42160-52421 Water	1,500.00	1,500.00	355.96	2,826.06	0.00	-1,326.06	-88.40 %
110-42160-52451 Telephone	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-42160-52481 Stormwater Fees	6,000.00	6,000.00	378.59	1,644.27	0.00	4,355.73	72.60 %
110-42160-52511 Medical, Dental, Pharmacy	12,000.00	7,500.00	224.62	1,634.02	865.98	5,000.00	66.67 %
110-42160-52621 Repairs and Maintenance Machinery and Equipment	0.00	0.00	4,284.22	4,284.22	0.00	-4,284.22	0.00 %
110-42160-52661 Repair and Maintenance Buildings	5,000.00	12,000.00	1,742.33	5,847.75	4,549.98	1,602.27	13.35 %
110-42160-53291 Other Operating Supplies	10,000.00	10,000.00	1,098.06	2,564.04	3,901.94	3,534.02	35.34 %
110-42160-55311 Building and Office Rental	6,000.00	6,000.00	0.00	5,500.00	0.00	500.00	8.33 %
110-42160-55313 Firing Range Facility Lease	16,000.00	16,000.00	0.00	6,016.45	7,260.00	2,723.55	17.02 %
110-42160-55361 Property Taxes - Building Lease	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00	100.00 %
110-42160-56461 Interest - Firing Range Lease	0.00	0.00	0.00	583.55	0.00	-583.55	0.00 %
110-42160-59421 Machinery and Equipment	0.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00 %
110-42160-59859 Building Improvements	0.00	8,891.00	8,891.00	8,891.00	0.00	0.00	0.00 %
Division: 42160 - PD Building & Grounds Total:	241,800.00	249,191.00	36,030.29	133,673.15	16,577.90	98,939.95	39.70%
Division: 42200 - Fire							
110-42200-51341 Christmas Bonus	0.00	0.00	33,303.02	33,303.02	0.00	-33,303.02	0.00 %
110-42200-51411 FICA	0.00	0.00	2,547.61	2,547.61	0.00	-2,547.61	0.00 %
110-42200-51431 Employee Retirement Plan	0.00	0.00	4,156.04	4,156.04	0.00	-4,156.04	0.00 %
110-42200-55112 PEP Insurance Coverage	0.00	0.00	0.00	13,642.33	0.00	-13,642.33	0.00 %
110-42200-56322 Interest 2020A Series GO Bond LADDER TRUCK \$1.195K	0.00	0.00	0.00	16,333.75	0.00	-16,333.75	0.00 %
110-42200-56323 Interest 2020A Series GO Bond PUMPER TRUCK \$710K	0.00	0.00	0.00	13,067.00	0.00	-13,067.00	0.00 %
Division: 42200 - Fire Total:	0.00	0.00	40,006.67	83,049.75	0.00	-83,049.75	0.00%
Division: 42210 - Fire Administration							
110-42210-51111 Salaries	370,969.00	370,969.00	28,515.20	177,194.24	0.00	193,774.76	52.23 %
110-42210-51122 Wages	84,358.00	84,358.00	6,481.62	40,177.94	0.00	44,180.06	52.37 %
110-42210-51341 Christmas Bonus	1,200.00	3,357.46	3,009.76	3,009.76	0.00	347.70	10.36 %
110-42210-51411 FICA	34,925.00	35,828.69	2,856.50	16,579.20	0.00	19,249.49	53.73 %
110-42210-51421 Health Insurance	53,473.00	53,473.00	4,544.93	27,841.08	0.00	25,631.92	47.93 %
110-42210-51431 Employee Retirement Plan	48,105.00	48,359.22	4,228.49	24,586.50	0.00	23,772.72	49.16 %
110-42210-51461 Workers Comp	229.00	229.00	0.00	0.00	0.00	229.00	100.00 %
110-42210-51471 Unemployment Insurance	84.00	84.00	0.00	0.00	0.00	84.00	100.00 %
110-42210-51482 Tuition Reimbursement	25,000.00	25,000.00	4,797.00	9,162.69	0.00	15,837.31	63.35 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42210-51791	Health & Wellness Fees	122,291.00	131,072.50	-16,389.24	121,452.68	901.24	8,718.58	6.65 %
110-42210-52351	Memberships	4,000.00	4,000.00	1,158.51	1,961.51	0.00	2,038.49	50.96 %
110-42210-52361	Public Relations	11,000.00	11,000.00	0.00	11,324.08	0.00	-324.08	-2.95 %
110-42210-52411	Electric	5,000.00	5,000.00	0.00	1,249.07	0.00	3,750.93	75.02 %
110-42210-52452	Cellular	0.00	0.00	198.93	1,329.45	0.00	-1,329.45	0.00 %
110-42210-52611	Repairs and Maintenance Motor Vehicles	1,000.00	1,000.00	41.28	186.28	0.00	813.72	81.37 %
110-42210-52621	Repairs and Maintenance Machinery and Equipment	0.00	0.00	0.00	352.46	0.00	-352.46	0.00 %
110-42210-52691	Repair and Maintenance - Other	23,000.00	23,000.00	789.43	2,406.84	2,975.32	17,617.84	76.60 %
110-42210-52723	Subscription Services	0.00	146.66	0.00	0.00	0.00	146.66	100.00 %
110-42210-52832	Meals and Entertainment	11,000.00	11,000.00	1,059.17	1,920.45	0.00	9,079.55	82.54 %
110-42210-52945	Williamson Radio Subscriptions	305,888.00	305,888.00	0.00	283,716.76	16,436.76	5,734.48	1.87 %
110-42210-53112	Office Supplies - General	1,000.00	4,000.00	244.80	853.89	880.25	2,265.86	56.65 %
110-42210-53241	Janitorial Supplies	1,200.00	1,200.00	223.42	368.56	0.00	831.44	69.29 %
110-42210-53261	Clothing	19,000.00	15,000.00	130.00	3,343.17	1,237.78	10,419.05	69.46 %
110-42210-53291	Other Operating Supplies	50,000.00	40,554.25	1,507.26	16,568.16	0.00	23,986.09	59.15 %
110-42210-53391	Other Repair and Maintenance Supplies	1,500.00	1,500.00	450.00	1,489.26	0.00	10.74	0.72 %
110-42210-55112	PEP Insurance Coverage	20,000.00	20,000.00	8,446.35	73,087.28	0.00	-53,087.28	-265.44 %
110-42210-59802	Fire Apparatus	0.00	646,733.00	0.00	0.00	1,235,000.00	-588,267.00	-90.96 %
	Division: 42210 - Fire Administration Total:	1,194,222.00	1,842,752.78	52,293.41	820,161.31	1,257,431.35	-234,839.88	-12.74%
	Division: 42220 - Fire Operations							
110-42220-51122	Wages	5,780,451.00	5,738,637.91	427,270.33	2,622,444.93	0.00	3,116,192.98	54.30 %
110-42220-51133	Part-time Wages	124,405.00	94,405.00	3,589.38	24,486.54	0.00	69,918.46	74.06 %
110-42220-51222	Hourly - Overtime	400,000.00	400,000.00	31,773.48	281,587.59	0.00	118,412.41	29.60 %
110-42220-51341	Christmas Bonus	17,550.00	68,097.06	32,942.13	32,942.13	0.00	35,154.93	51.62 %
110-42220-51411	FICA	455,188.00	474,036.20	36,637.12	219,745.86	0.00	254,290.34	53.64 %
110-42220-51421	Health Insurance	1,516,892.00	1,516,892.00	115,789.83	719,226.94	0.00	797,665.06	52.59 %
110-42220-51431	Employee Retirement Plan	695,243.00	701,359.29	61,307.47	365,707.56	0.00	335,651.73	47.86 %
110-42220-51461	Workers Comp	179,742.00	179,742.00	0.00	0.00	0.00	179,742.00	100.00 %
110-42220-51471	Unemployment Insurance	1,764.00	1,764.00	0.00	236.27	0.00	1,527.73	86.61 %
110-42220-51712	Drug Screening & Background Checks	0.00	0.00	0.00	1,530.50	0.00	-1,530.50	0.00 %
110-42220-51791	Health & Wellness Fees	11,000.00	12,218.50	20,302.24	357.21	4,409.24	7,452.05	60.99 %
110-42220-52161	Radio & TV Services	6,000.00	5,853.34	414.39	2,218.61	0.00	3,634.73	62.10 %
110-42220-52361	Public Relations	0.00	445.75	0.00	445.75	0.00	0.00	0.00 %
110-42220-52411	Electric	24,000.00	24,000.00	3,350.86	18,326.17	0.00	5,673.83	23.64 %
110-42220-52421	Water	5,000.00	5,000.00	911.15	4,968.36	0.00	31.64	0.63 %
110-42220-52441	Gas	6,000.00	6,000.00	211.93	1,565.89	0.00	4,434.11	73.90 %
110-42220-52451	Telephone	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-42220-52452	Cellular	17,000.00	17,000.00	971.84	5,705.96	0.00	11,294.04	66.44 %
110-42220-52481	Stormwater Fees	1,710.00	1,710.00	268.54	1,465.19	0.00	244.81	14.32 %
110-42220-52549	Other Professional Services	15,000.00	15,000.00	9,456.17	16,233.47	5,491.00	-6,724.47	-44.83 %
110-42220-52621	Repairs and Maintenance Machinery and Equipment	150,000.00	150,000.00	44.42	71,632.92	0.00	78,367.08	52.24 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42220-52833 Training	0.00	0.00	598.00	1,196.00	0.00	-1,196.00	0.00 %
110-42220-53225 Medical Supplies	25,000.00	25,000.00	2,742.98	14,968.80	7,359.90	2,671.30	10.69 %
110-42220-53241 Janitorial Supplies	12,000.00	12,000.00	1,349.19	12,807.84	0.00	-807.84	-6.73 %
110-42220-53261 Clothing	66,650.00	66,650.00	7,710.71	56,418.73	12,856.57	-2,625.30	-3.94 %
110-42220-53265 Turn Out Gear	149,250.00	149,250.00	146.25	29,144.90	94,372.16	25,732.94	17.24 %
110-42220-53275 Radios	47,000.00	48,941.00	0.00	48,941.00	0.00	0.00	0.00 %
110-42220-53291 Other Operating Supplies	1,000.00	1,000.00	1,098.38	1,468.44	0.00	-468.44	-46.84 %
110-42220-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	40,000.00	40,000.00	3,928.23	26,250.99	9,046.34	4,702.67	11.76 %
110-42220-53391 Other Repair and Maintenance Supplies	5,000.00	5,000.00	155.75	1,682.74	1,975.26	1,342.00	26.84 %
110-42220-53411 Consumables for Tools	3,000.00	3,000.00	36.24	413.38	1,000.00	1,586.62	52.89 %
110-42220-53451 Firefighting Tools	184,000.00	182,059.00	6,875.74	140,966.69	7,764.39	33,327.92	18.31 %
110-42220-55112 PEP Insurance Coverage	150,000.00	150,000.00	0.00	3,224.47	0.00	146,775.53	97.85 %
110-42220-55161 Worker's Comp Deductible	5,000.00	5,000.00	693.25	2,712.27	0.00	2,287.73	45.75 %
110-42220-56111 Principal 2014 Series GO Impr Bond ENGINE 63 8.65K	100,050.00	100,050.00	0.00	100,050.00	0.00	0.00	0.00 %
110-42220-56122 Principal 2020A Series GO Bond TRUCK 61 \$1.195K	185,600.00	185,600.00	0.00	0.00	0.00	185,600.00	100.00 %
110-42220-56123 Principal 2020A Series GO Bond ENGINE 62 \$710K	69,600.00	69,600.00	0.00	0.00	0.00	69,600.00	100.00 %
110-42220-56311 Interest 2014 Series GO Improve Bond FIRE \$8.65K	32,606.00	32,606.00	0.00	16,928.00	0.00	15,678.00	48.08 %
110-42220-56322 Interest 2020A Series GO Bond LADDER TRUCK \$1.195K	32,668.00	32,668.00	0.00	0.00	0.00	32,668.00	100.00 %
110-42220-56323 Interest 2020A Series GO Bond PUMPER TRUCK \$710K	26,134.00	26,134.00	0.00	0.00	0.00	26,134.00	100.00 %
110-42220-59802 Fire Apparatus	0.00	0.00	0.00	0.00	1,881,733.00	-1,881,733.00	0.00 %
Division: 42220 - Fire Operations Total:	10,542,503.00	10,547,719.05	770,576.00	4,848,002.10	2,026,007.86	3,673,709.09	34.83%
Division: 42230 - Fire Training							
110-42230-51111 Salaries	116,745.00	111,417.00	9,397.32	78,961.41	0.00	32,455.59	29.13 %
110-42230-51122 Wages	93,031.00	73,031.00	0.00	19,507.28	0.00	53,523.72	73.29 %
110-42230-51151 Other Salaries	16,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
110-42230-51222 Hourly - Overtime	11,000.00	11,000.00	0.00	1,939.11	0.00	9,060.89	82.37 %
110-42230-51341 Christmas Bonus	500.00	2,592.00	752.44	752.44	0.00	1,839.56	70.97 %
110-42230-51411 FICA	18,190.00	18,920.28	732.36	7,442.97	0.00	11,477.31	60.66 %
110-42230-51421 Health Insurance	36,200.00	36,200.00	2,045.53	15,895.37	0.00	20,304.63	56.09 %
110-42230-51431 Employee Retirement Plan	52,906.00	31,260.11	1,266.69	12,158.59	0.00	19,101.52	61.11 %
110-42230-51461 Workers Comp	4,795.00	4,795.00	0.00	0.00	0.00	4,795.00	100.00 %
110-42230-51471 Unemployment Insurance	42.00	42.00	0.00	0.00	0.00	42.00	100.00 %
110-42230-52342 Reference Materials	5,000.00	5,000.00	0.00	997.89	994.50	3,007.61	60.15 %
110-42230-52452 Cellular	0.00	0.00	83.94	578.48	0.00	-578.48	0.00 %
110-42230-52833 Training	100,000.00	121,328.00	7,215.03	84,660.71	9,771.00	26,896.29	22.17 %
110-42230-53261 Clothing	1,200.00	1,200.00	232.00	570.94	659.00	-29.94	-2.50 %
110-42230-53391 Other Repair and Maintenance Supplies	1,000.00	1,000.00	0.00	168.54	0.00	831.46	83.15 %
110-42230-53411 Consumables for Tools	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-42230-53451 Firefighting Tools	2,000.00	2,000.00	0.00	139.52	0.00	1,860.48	93.02 %
110-42230-55112 PEP Insurance Coverage	4,300.00	4,300.00	0.00	0.00	0.00	4,300.00	100.00 %
Division: 42230 - Fire Training Total:	463,909.00	425,085.39	21,725.31	223,773.25	11,424.50	189,887.64	44.67%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Division: 42240 - Fire Marshal							
110-42240-51111 Salaries	108,680.00	108,680.00	8,353.60	51,792.32	0.00	56,887.68	52.34 %
110-42240-51122 Wages	182,424.00	182,424.00	13,937.74	87,610.11	0.00	94,813.89	51.97 %
110-42240-51133 Part-time Wages	39,848.00	39,848.00	2,537.50	10,666.25	0.00	29,181.75	73.23 %
110-42240-51222 Hourly - Overtime	9,000.00	9,000.00	257.31	1,332.65	0.00	7,667.35	85.19 %
110-42240-51341 Christmas Bonus	1,300.00	3,406.73	1,107.80	1,107.80	0.00	2,298.93	67.48 %
110-42240-51411 FICA	23,090.00	24,000.65	1,909.97	11,148.54	0.00	12,852.11	53.55 %
110-42240-51421 Health Insurance	61,201.00	61,201.00	5,176.41	34,601.40	0.00	26,599.60	43.46 %
110-42240-51431 Employee Retirement Plan	40,588.00	40,822.41	2,907.97	17,657.57	0.00	23,164.84	56.75 %
110-42240-51461 Workers Comp	4,936.00	4,936.00	0.00	0.00	0.00	4,936.00	100.00 %
110-42240-51471 Unemployment Insurance	63.00	63.00	0.00	21.00	0.00	42.00	66.67 %
110-42240-51712 Drug Screening & Background Checks	0.00	0.00	0.00	252.00	0.00	-252.00	0.00 %
110-42240-52452 Cellular	0.00	0.00	193.95	1,163.49	0.00	-1,163.49	0.00 %
110-42240-53261 Clothing	2,250.00	2,250.00	0.00	469.82	1,330.18	450.00	20.00 %
110-42240-53265 Turn Out Gear	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-42240-53273 Ammo	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-42240-53276 Evidence Supplies	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-42240-53291 Other Operating Supplies	785.00	785.00	0.00	179.11	0.00	605.89	77.18 %
110-42240-53411 Consumables for Tools	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-42240-53451 Firefighting Tools	3,000.00	3,000.00	0.00	0.00	1,789.95	1,210.05	40.34 %
110-42240-55112 PEP Insurance Coverage	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
Division: 42240 - Fire Marshal Total:	482,365.00	485,616.79	36,382.25	218,002.06	3,120.13	264,494.60	54.47%
Division: 42500 - Emergency Operations							
110-42500-51111 Salaries	108,898.00	108,898.00	8,376.72	51,935.71	0.00	56,962.29	52.31 %
110-42500-51341 Christmas Bonus	400.00	814.73	752.44	752.44	0.00	62.29	7.65 %
110-42500-51411 FICA	8,362.00	8,572.97	652.04	3,775.52	0.00	4,797.45	55.96 %
110-42500-51421 Health Insurance	24,690.00	24,690.00	2,050.63	11,419.80	0.00	13,270.20	53.75 %
110-42500-51431 Employee Retirement Plan	9,641.00	9,678.25	819.79	4,731.35	0.00	4,946.90	51.11 %
110-42500-51461 Workers Comp	165.00	165.00	0.00	0.00	0.00	165.00	100.00 %
110-42500-51471 Unemployment Insurance	21.00	21.00	0.00	0.00	0.00	21.00	100.00 %
110-42500-52351 Memberships	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-42500-52361 Public Relations	1,000.00	1,000.00	0.00	276.31	0.00	723.69	72.37 %
110-42500-52411 Electric	0.00	0.00	0.00	35.82	0.00	-35.82	0.00 %
110-42500-52452 Cellular	1,000.00	1,000.00	80.99	485.87	0.00	514.13	51.41 %
110-42500-52621 Repairs and Maintenance Machinery & Equipment	20,000.00	20,000.00	2,117.24	2,858.76	0.00	17,141.24	85.71 %
110-42500-52831 Travel - Out of Town Expenses	1,000.00	1,000.00	151.17	564.59	0.00	435.41	43.54 %
110-42500-52832 Meals & Entertainment	1,000.00	1,000.00	0.00	399.00	0.00	601.00	60.10 %
110-42500-52833 Training	1,000.00	1,000.00	0.00	350.00	0.00	650.00	65.00 %
110-42500-52841 Lodging	1,000.00	1,000.00	909.04	909.04	0.00	90.96	9.10 %
110-42500-53112 Office Supplies - General	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-42500-53141 Portable Electronic Devices	2,000.00	2,000.00	0.00	27.20	0.00	1,972.80	98.64 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42500-53251	Educational Supplies	1,500.00	1,500.00	0.00	56.97	0.00	1,443.03	96.20 %
110-42500-53261	Clothing	1,500.00	1,500.00	0.00	599.48	0.00	900.52	60.03 %
110-42500-53275	Radios	500.00	500.00	0.00	314.99	0.00	185.01	37.00 %
110-42500-53291	Other Operating Supplies	2,500.00	2,500.00	101.59	196.07	0.00	2,303.93	92.16 %
110-42500-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	4,500.00	4,500.00	148.35	996.58	0.00	3,503.42	77.85 %
110-42500-55112	PEP Insurance Coverage	700.00	700.00	0.00	4,083.51	0.00	-3,383.51	-483.36 %
Division: 42500 - Emergency Operations Total:		192,177.00	192,839.95	16,160.00	84,769.01	0.00	108,070.94	56.04%
Division: 43100 - Public Works Administration								
110-43100-51111	Salaries	345,908.00	296,421.95	17,785.60	110,270.72	0.00	186,151.23	62.80 %
110-43100-51122	Wages	67,547.00	67,547.00	0.00	946.35	0.00	66,600.65	98.60 %
110-43100-51222	Hourly - Overtime	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
110-43100-51341	Christmas Bonus	700.00	2,444.19	1,504.88	1,504.88	0.00	939.31	38.43 %
110-43100-51411	FICA	31,840.00	28,653.48	1,443.92	8,451.67	0.00	20,201.81	70.50 %
110-43100-51421	Health Insurance	79,882.00	67,243.02	3,239.88	18,564.81	0.00	48,678.21	72.39 %
110-43100-51431	Employee Retirement Plan	34,749.00	30,377.26	1,732.30	10,122.52	0.00	20,254.74	66.68 %
110-43100-51461	Worker's Comp	4,519.00	3,011.33	0.00	0.00	0.00	3,011.33	100.00 %
110-43100-51471	Unemployment Insurance	84.00	84.00	0.00	0.00	0.00	84.00	100.00 %
110-43100-51482	Tuition Reimbursement	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43100-51712	Drug Screening & Background Checks	0.00	300.00	0.00	52.00	0.00	248.00	82.67 %
110-43100-52111	Postage	200.00	200.00	0.00	0.00	0.00	200.00	100.00 %
110-43100-52311	Publication of Formal and Legal Notices	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-43100-52351	Memberships	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43100-52452	Cellular	4,000.00	4,000.00	203.95	1,223.49	0.00	2,776.51	69.41 %
110-43100-52611	Repairs and Maintenance Motor Vehicles	4,900.00	7,900.00	0.00	5,192.14	0.00	2,707.86	34.28 %
110-43100-52831	Travel - Out of Town Expenses	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-43100-52832	Meals and Entertainment	2,000.00	2,000.00	295.32	1,507.22	0.00	492.78	24.64 %
110-43100-52833	Training	500.00	500.00	-110.00	30.00	0.00	470.00	94.00 %
110-43100-52841	Lodging	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
110-43100-52845	Registration	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43100-52846	Food - Per Diem	2,900.00	2,900.00	0.00	0.00	0.00	2,900.00	100.00 %
110-43100-52851	Licenses & Certifications	3,100.00	3,100.00	0.00	440.00	0.00	2,660.00	85.81 %
110-43100-52891	Other Travel Expenses	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43100-53112	Office Supplies - General	4,000.00	4,000.00	944.21	1,998.24	0.00	2,001.76	50.04 %
110-43100-53261	Clothing	4,000.00	4,000.00	0.00	404.49	1,500.00	2,095.51	52.39 %
110-43100-53291	Other Operating Supplies	1,000.00	1,000.00	410.50	890.49	0.00	109.51	10.95 %
110-43100-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	4,000.00	4,000.00	251.97	1,694.18	1,563.90	741.92	18.55 %
110-43100-53412	Hand Tools	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-43100-55112	PEP Insurance Coverage	2,860.00	2,860.00	0.00	16,559.93	0.00	-13,699.93	-479.02 %
110-43100-59411	Vehicles	71,000.00	60,700.00	0.00	60,374.00	0.00	326.00	0.54 %
Division: 43100 - Public Works Administration Total:		683,189.00	606,742.23	27,702.53	240,227.13	3,063.90	363,451.20	59.90%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Division: 43110 - Streets							
110-43110-51111	87,945.00	87,945.00	6,764.80	42,041.76	0.00	45,903.24	52.20 %
110-43110-51122	1,014,098.00	1,014,098.00	85,077.57	531,662.40	0.00	482,435.60	47.57 %
110-43110-51133	22,509.00	22,509.00	1,731.20	10,165.39	0.00	12,343.61	54.84 %
110-43110-51151	6,600.00	6,600.00	0.00	0.00	0.00	6,600.00	100.00 %
110-43110-51222	20,000.00	20,000.00	1,069.74	2,270.85	0.00	17,729.15	88.65 %
110-43110-51341	10,805.00	20,652.54	19,270.28	19,270.28	0.00	1,382.26	6.69 %
110-43110-51411	87,831.00	93,127.89	8,391.82	44,621.23	0.00	48,506.66	52.09 %
110-43110-51421	359,077.00	359,077.00	29,633.49	225,566.59	0.00	133,510.41	37.18 %
110-43110-51431	107,356.00	108,214.78	9,962.89	53,173.35	0.00	55,041.43	50.86 %
110-43110-51461	54,084.00	54,084.00	0.00	0.00	0.00	54,084.00	100.00 %
110-43110-51471	483.00	483.00	0.00	74.96	0.00	408.04	84.48 %
110-43110-51712	0.00	2,500.00	0.00	1,098.00	0.00	1,402.00	56.08 %
110-43110-52351	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-43110-52412	575,000.00	575,000.00	41,537.16	229,927.06	6,965.00	338,107.94	58.80 %
110-43110-52452	7,000.00	7,000.00	415.94	2,497.99	0.00	4,502.01	64.31 %
110-43110-52481	450.00	450.00	0.00	179.89	0.00	270.11	60.02 %
110-43110-52541	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
110-43110-52545	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
110-43110-52611	61,000.00	61,000.00	225.77	13,668.87	0.00	47,331.13	77.59 %
110-43110-52621	36,000.00	36,000.00	361.86	24,515.64	0.00	11,484.36	31.90 %
110-43110-52651	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
110-43110-52671	20,000.00	20,000.00	932.48	3,844.69	10,324.50	5,830.81	29.15 %
110-43110-52672	151,000.00	187,065.00	0.00	54,605.00	31,295.00	101,165.00	54.08 %
110-43110-52681	3,500,000.00	3,281,418.56	1,440,238.01	1,563,197.92	776,343.46	941,877.18	28.70 %
110-43110-52721	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-43110-52723	500.00	500.00	0.00	36.00	0.00	464.00	92.80 %
110-43110-52831	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43110-52832	5,500.00	5,500.00	576.00	803.73	0.00	4,696.27	85.39 %
110-43110-52833	3,000.00	3,000.00	0.00	650.00	0.00	2,350.00	78.33 %
110-43110-52841	1,600.00	1,600.00	0.00	337.86	0.00	1,262.14	78.88 %
110-43110-52845	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43110-52846	1,000.00	1,000.00	0.00	111.00	0.00	889.00	88.90 %
110-43110-52851	3,000.00	3,000.00	2,714.00	2,864.00	0.00	136.00	4.53 %
110-43110-52911	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43110-53112	6,000.00	6,000.00	608.00	1,134.58	0.00	4,865.42	81.09 %
110-43110-53222	3,000.00	3,000.00	0.00	371.97	2,000.00	628.03	20.93 %
110-43110-53261	21,000.00	21,000.00	1,255.81	18,728.12	840.78	1,431.10	6.81 %
110-43110-53291	3,000.00	3,000.00	1,320.16	2,381.83	0.00	618.17	20.61 %
110-43110-53311	88,000.00	88,000.00	2,682.71	20,218.16	36,863.99	30,917.85	35.13 %
110-43110-53321	0.00	0.00	0.00	3,760.20	0.00	-3,760.20	0.00 %
110-43110-53411	4,500.00	4,500.00	825.72	2,362.97	0.00	2,137.03	47.49 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-43110-53412	Hand Tools	12,500.00	12,500.00	1,431.67	3,095.87	1,500.00	7,904.13	63.23 %
110-43110-53441	Safety Supplies	8,000.00	8,000.00	0.00	1,083.69	916.31	6,000.00	75.00 %
110-43110-53711	Food and Beverage Supplies	2,000.00	2,000.00	0.00	393.56	0.00	1,606.44	80.32 %
110-43110-53801	Holiday Decor	20,000.00	20,000.00	180.32	357.73	0.00	19,642.27	98.21 %
110-43110-54119	Other Building Supplies	2,000.00	2,000.00	48.84	48.84	0.00	1,951.16	97.56 %
110-43110-54221	Guardrails	73,335.00	73,335.00	0.00	33,526.88	9,473.12	30,335.00	41.36 %
110-43110-54222	Street Signs and Posts	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
110-43110-54225	ADA Compliance	50,000.00	50,000.00	1,504.50	5,428.50	14,571.50	30,000.00	60.00 %
110-43110-54226	Pedestrian Safety	180,000.00	130,000.00	0.00	3,676.88	2,500.00	123,823.12	95.25 %
110-43110-54521	Gravel & Sand	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
110-43110-54522	Concrete	5,000.00	5,000.00	0.00	245.28	0.00	4,754.72	95.09 %
110-43110-54541	Salt	25,000.00	25,000.00	0.00	3,075.67	15,474.83	6,449.50	25.80 %
110-43110-54543	Seed & Fertilizer	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
110-43110-55112	PEP Insurance Coverage	30,000.00	30,000.00	0.00	23,591.05	0.00	6,408.95	21.36 %
110-43110-55113	PEP Deductible	1,500.00	1,500.00	0.00	1,554.99	0.00	-54.99	-3.67 %
110-43110-55161	Worker's Comp Deductible	500.00	3,500.00	0.00	2,000.00	0.00	1,500.00	42.86 %
110-43110-55331	Machinery and Equipment Rental	25,000.00	25,000.00	0.00	6,108.47	2,471.04	16,420.49	65.68 %
110-43110-59411	Vehicles	645,000.00	764,500.00	531,369.80	661,487.08	118,630.20	-15,617.28	-2.04 %
110-43110-59421	Machinery and Equipment	725,000.00	454,000.00	17,388.29	390,819.83	33,029.90	30,150.27	6.64 %
	Division: 43110 - Streets Total:	8,192,673.00	7,830,159.77	2,207,518.83	4,012,636.61	1,063,199.63	2,754,323.53	35.18%
Division: 43120 - Traffic								
110-43120-51122	Wages	252,097.00	252,097.00	20,061.59	119,380.91	0.00	132,716.09	52.64 %
110-43120-51151	Other Salaries	10,400.00	10,400.00	0.00	0.00	0.00	10,400.00	100.00 %
110-43120-51222	Hourly - Overtime	8,000.00	8,000.00	602.36	1,002.79	0.00	6,997.21	87.47 %
110-43120-51341	Christmas Bonus	5,155.00	5,155.00	3,039.87	3,039.87	0.00	2,115.13	41.03 %
110-43120-51411	FICA	15,508.00	16,224.96	1,773.79	9,216.84	0.00	7,008.12	43.19 %
110-43120-51421	Health Insurance	72,185.00	72,185.00	4,502.43	33,372.19	0.00	38,812.81	53.77 %
110-43120-51431	Employee Retirement Plan	22,978.00	22,978.00	2,128.61	10,910.76	0.00	12,067.24	52.52 %
110-43120-51461	Workers Comp	13,361.00	13,361.00	0.00	0.00	0.00	13,361.00	100.00 %
110-43120-51471	Unemployment Insurance	84.00	84.00	0.00	20.99	0.00	63.01	75.01 %
110-43120-51712	Drug Screening & Background Checks	0.00	1,000.00	0.00	194.00	0.00	806.00	80.60 %
110-43120-52111	Postage	500.00	500.00	83.38	83.38	0.00	416.62	83.32 %
110-43120-52351	Memberships	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-43120-52452	Cellular	2,000.00	2,000.00	197.93	1,152.73	0.00	847.27	42.36 %
110-43120-52481	Stormwater Fees	450.00	450.00	0.00	178.63	0.00	271.37	60.30 %
110-43120-52544	Traffic Engineering Services	85,000.00	85,000.00	0.00	4,630.00	3,470.00	76,900.00	90.47 %
110-43120-52549	Other Professional Services	28,000.00	14,000.00	0.00	0.00	0.00	14,000.00	100.00 %
110-43120-52611	Repairs and Maintenance Motor Vehicles	0.00	4,000.00	0.00	2,949.49	0.00	1,050.51	26.26 %
110-43120-52621	Repairs and Maintenance Machinery and Equipment	1,500.00	2,500.00	0.00	2,259.62	0.00	240.38	9.62 %
110-43120-52651	Repairs & Maintenance Grounds & Ground Improvement	0.00	26,337.97	0.00	0.00	0.00	26,337.97	100.00 %
110-43120-52681	Repairs & Maintenance Roads & Streets	100,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-43120-52723	Subscription Services	42,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
110-43120-52831	Travel - Out of Town Expenses	2,000.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-43120-52832	Meals & Entertainment	1,500.00	1,500.00	96.00	96.00	0.00	1,404.00	93.60 %
110-43120-52833	Training	2,500.00	2,500.00	1,945.00	1,995.00	0.00	505.00	20.20 %
110-43120-52851	Licenses	2,000.00	2,800.00	1,100.00	1,750.00	0.00	1,050.00	37.50 %
110-43120-53112	Office Supplies-General	1,500.00	1,500.00	0.00	430.81	0.00	1,069.19	71.28 %
110-43120-53261	Clothing	4,000.00	4,000.00	0.00	3,395.34	0.00	604.66	15.12 %
110-43120-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	6,000.00	6,000.00	467.30	3,347.35	1,686.00	966.65	16.11 %
110-43120-53411	Consumables for Tools	1,000.00	1,000.00	0.00	93.70	0.00	906.30	90.63 %
110-43120-53412	Hand Tools	3,500.00	3,500.00	0.00	745.87	0.00	2,754.13	78.69 %
110-43120-53441	Safety Supplies	2,000.00	2,000.00	0.00	791.82	708.18	500.00	25.00 %
110-43120-53711	Food and Beverage Supplies	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-43120-54222	Street Signs and Posts	40,000.00	40,000.00	1,486.50	14,287.62	6,460.67	19,251.71	48.13 %
110-43120-54232	Signals	210,000.00	236,000.00	0.00	157,677.14	58,747.03	19,575.83	8.29 %
110-43120-54233	Traffic Operating Supplies	80,000.00	80,000.00	3,823.88	15,952.72	10,828.04	53,219.24	66.52 %
110-43120-55112	PEP Insurance Coverage	15,000.00	15,000.00	0.00	2,323.35	0.00	12,676.65	84.51 %
110-43120-55113	PEP Deductible	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-43120-59411	Vehicles	80,000.00	74,000.00	0.00	66,020.17	0.00	7,979.83	10.78 %
110-43120-59421	Machinery and Equipment	55,000.00	55,000.00	0.00	52,209.00	0.00	2,791.00	5.07 %
Division: 43120 - Traffic Total:		1,167,218.00	1,144,272.93	41,308.64	509,508.09	81,899.92	552,864.92	48.32%
Division: 43130 - Construction Crew								
110-43130-51111	Salaries	0.00	70,173.69	0.00	0.00	0.00	70,173.69	100.00 %
110-43130-51122	Wages	0.00	90,835.39	0.00	0.00	0.00	90,835.39	100.00 %
110-43130-51222	Hourly - Overtime	0.00	22,615.03	0.00	0.00	0.00	22,615.03	100.00 %
110-43130-51411	FICA	0.00	13,945.85	0.00	0.00	0.00	13,945.85	100.00 %
110-43130-51421	Health Insurance	0.00	60,378.57	0.00	0.00	0.00	60,378.57	100.00 %
110-43130-51431	Employee Retirement Plan	0.00	16,370.41	0.00	0.00	0.00	16,370.41	100.00 %
110-43130-51461	Workers Comp	0.00	12,215.84	0.00	0.00	0.00	12,215.84	100.00 %
110-43130-51471	Unemployment Insurance	0.00	94.50	0.00	0.00	0.00	94.50	100.00 %
110-43130-52621	Repairs and Maintenance Machinery and Equipment	0.00	2,272.73	0.00	0.00	0.00	2,272.73	100.00 %
110-43130-53293	Other Operating Equipment	0.00	17,500.00	0.00	0.00	0.00	17,500.00	100.00 %
110-43130-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	0.00	6,818.18	0.00	0.00	0.00	6,818.18	100.00 %
110-43130-59421	Machinery and Equipment	0.00	1,808,671.00	0.00	0.00	0.00	1,808,671.00	100.00 %
Division: 43130 - Construction Crew Total:		0.00	2,121,891.19	0.00	0.00	0.00	2,121,891.19	100.00%
Division: 43170 - Fleet								
110-43170-51111	Salaries	92,792.00	92,792.00	7,137.60	44,253.12	0.00	48,538.88	52.31 %
110-43170-51122	Wages	183,866.00	183,866.00	14,337.23	88,069.42	0.00	95,796.58	52.10 %
110-43170-51151	Other Salaries	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
110-43170-51222	Hourly - Overtime	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	100.00 %
110-43170-51341	Christmas Bonus	500.00	3,258.92	3,009.76	3,009.76	0.00	249.16	7.65 %
110-43170-51411	FICA	27,704.00	28,632.02	1,846.27	10,208.98	0.00	18,423.04	64.34 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-43170-51421	Health Insurance	47,543.00	47,543.00	4,056.92	29,308.83	0.00	18,234.17	38.35 %
110-43170-51431	Employee Retirement Plan	25,006.00	25,253.76	2,198.72	12,152.84	0.00	13,100.92	51.88 %
110-43170-51461	Workers Comp	4,879.00	4,879.00	0.00	0.00	0.00	4,879.00	100.00 %
110-43170-51471	Unemployment Insurance	84.00	84.00	0.00	0.00	0.00	84.00	100.00 %
110-43170-52452	Cellular	1,550.00	1,550.00	115.82	740.89	0.00	809.11	52.20 %
110-43170-52481	Stormwater Fees	1,000.00	1,000.00	93.08	543.47	0.00	456.53	45.65 %
110-43170-52611	Repairs and Maintenance Motor Vehicles	250,000.00	288,346.00	30,618.83	163,805.54	72,588.28	51,952.18	18.02 %
110-43170-52612	Vehicle Tow Services	2,500.00	4,000.00	0.00	2,510.00	0.00	1,490.00	37.25 %
110-43170-52621	Repairs and Maintenance Machinery and Equipment	108,000.00	108,000.00	5,183.09	39,746.48	11,791.86	56,461.66	52.28 %
110-43170-52723	Subscription Services	22,500.00	22,500.00	115.72	7,548.44	0.00	14,951.56	66.45 %
110-43170-52831	Travel - Out of Town Expenses	2,000.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-43170-52833	Training	0.00	1,700.00	0.00	650.00	0.00	1,050.00	61.76 %
110-43170-52851	Licenses	4,600.00	4,600.00	70.00	70.00	0.00	4,530.00	98.48 %
110-43170-53112	Office Supplies - General	1,200.00	1,200.00	145.99	709.92	0.00	490.08	40.84 %
110-43170-53261	Clothing	5,000.00	5,000.00	0.00	1,967.12	0.00	3,032.88	60.66 %
110-43170-53291	Other Operating Supplies	4,000.00	4,000.00	0.00	181.94	0.00	3,818.06	95.45 %
110-43170-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	29,000.00	27,500.00	743.74	10,413.31	422.01	16,664.68	60.60 %
110-43170-53321	Vehicle Parts and Repairs	148,000.00	148,000.00	6,224.75	31,334.87	36,980.75	79,684.38	53.84 %
110-43170-53341	Tires, Tubes and Etc.	70,500.00	70,500.00	2,854.88	40,577.80	22,902.89	7,019.31	9.96 %
110-43170-53411	Consumables for Tools	1,000.00	1,000.00	0.00	172.86	0.00	827.14	82.71 %
110-43170-53412	Hand Tools	4,000.00	4,000.00	0.00	2,183.28	0.00	1,816.72	45.42 %
110-43170-53441	Safety Supplies	5,000.00	5,000.00	0.00	66.68	0.00	4,933.32	98.67 %
110-43170-55112	PEP Insurance Coverage	500.00	500.00	0.00	1,553.01	0.00	-1,053.01	-210.60 %
Division: 43170 - Fleet Total:		1,049,824.00	1,092,104.70	78,752.40	491,778.56	144,685.79	455,640.35	41.72%
Division: 44400 - Recreation								
110-44400-51111	Salaries	187,757.00	187,757.00	14,516.80	89,950.40	0.00	97,806.60	52.09 %
110-44400-51122	Wages	96,554.00	96,554.00	6,500.19	39,140.98	0.00	57,413.02	59.46 %
110-44400-51133	Part-Time Wages	47,708.00	23,798.40	2,181.52	14,354.90	0.00	9,443.50	39.68 %
110-44400-51222	Hourly - Overtime	2,700.00	2,000.00	0.00	30.87	0.00	1,969.13	98.46 %
110-44400-51341	Christmas Bonus	550.00	4,073.65	3,365.12	3,365.12	0.00	708.53	17.39 %
110-44400-51411	FICA	25,658.00	25,073.45	1,992.91	11,023.43	0.00	14,050.02	56.04 %
110-44400-51421	Health Insurance	83,185.00	83,185.00	3,714.18	29,417.37	0.00	53,767.63	64.64 %
110-44400-51431	Employee Retirement Plan	17,041.00	17,361.92	2,157.62	11,862.77	0.00	5,499.15	31.67 %
110-44400-51461	Workers Comp	13,895.00	13,767.10	0.00	0.00	0.00	13,767.10	100.00 %
110-44400-51471	Unemployment Insurance	126.00	105.00	0.00	0.00	0.00	105.00	100.00 %
110-44400-51712	Drug Screening & Background Checks	0.00	0.00	78.00	78.00	0.00	-78.00	0.00 %
110-44400-52201	Stationery, Envelopes, Forms, Printing	2,000.00	2,000.00	479.75	799.10	0.00	1,200.90	60.05 %
110-44400-52351	Memberships	1,000.00	1,000.00	218.99	218.99	0.00	781.01	78.10 %
110-44400-52362	Marketing Materials	4,000.00	4,000.00	0.00	3,505.11	0.00	494.89	12.37 %
110-44400-52391	Other Publicity, Subscriptions and Dues	4,000.00	4,000.00	917.00	1,767.00	0.00	2,233.00	55.83 %
110-44400-52411	Electric	3,000.00	3,000.00	216.73	1,073.22	0.00	1,926.78	64.23 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-44400-52421	Water	1,000.00	1,000.00	26.08	173.56	0.00	826.44	82.64 %
110-44400-52441	Gas	600.00	600.00	12.03	517.46	0.00	82.54	13.76 %
110-44400-52451	Telephone	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-44400-52452	Cellular	3,000.00	3,000.00	263.98	2,536.37	0.00	463.63	15.45 %
110-44400-52481	Stormwater Fees	500.00	500.00	39.60	271.85	0.00	228.15	45.63 %
110-44400-52545	Consultant's Services	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	100.00 %
110-44400-52651	Repairs & Maintenance Grounds & Ground Improvement	3,800.00	3,800.00	0.00	200.00	0.00	3,600.00	94.74 %
110-44400-52661	Repair & Maintenance Building	3,500.00	3,500.00	0.00	200.00	0.00	3,300.00	94.29 %
110-44400-52831	Travel - Out of Town Expenses	5,700.00	5,700.00	0.00	0.00	0.00	5,700.00	100.00 %
110-44400-52832	Meals and Entertainment	1,000.00	1,000.00	0.00	66.14	0.00	933.86	93.39 %
110-44400-52845	Registrations	3,200.00	3,200.00	0.00	535.00	0.00	2,665.00	83.28 %
110-44400-52912	Entertainment	15,500.00	7,500.00	2,000.00	2,500.00	0.00	5,000.00	66.67 %
110-44400-52991	Other Contractual Services	7,000.00	7,000.00	0.00	1,458.02	0.00	5,541.98	79.17 %
110-44400-53112	Office Supplies-General	4,400.00	4,400.00	272.06	1,492.25	0.00	2,907.75	66.09 %
110-44400-53141	Portable Electronic Devices	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-44400-53261	Clothing	1,500.00	1,500.00	476.48	921.19	0.00	578.81	38.59 %
110-44400-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	3,500.00	3,500.00	236.44	388.17	0.00	3,111.83	88.91 %
110-44400-53321	Vehicle Parts and Repairs	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-44400-53391	Other Repair and Maintenance Supplies	2,000.00	2,000.00	0.00	259.14	0.00	1,740.86	87.04 %
110-44400-53411	Consumables for Tools	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-44400-53412	Hand Tools	2,000.00	2,000.00	779.99	779.99	0.00	1,220.01	61.00 %
110-44400-53700	Recreational Supplies	21,500.00	16,836.00	1,500.56	5,698.05	0.00	11,137.95	66.16 %
110-44400-55112	PEP Insurance Coverage	1,000.00	1,000.00	0.00	4,898.90	0.00	-3,898.90	-389.89 %
110-44400-55331	Machinery and Equipment Rental	21,200.00	33,700.00	0.00	2,216.00	0.00	31,484.00	93.42 %
110-44400-57209	Special Events Support	8,000.00	8,164.00	0.00	8,164.00	0.00	0.00	0.00 %
Division: 44400 - Recreation Total:		683,774.00	662,275.52	41,946.03	239,863.35	0.00	422,412.17	63.78%
Division: 44411 - Recreation Special Events								
110-44411-55331	Machinery and Equipment Rental	0.00	0.00	0.00	240.00	0.00	-240.00	0.00 %
Division: 44411 - Recreation Special Events Total:		0.00	0.00	0.00	240.00	0.00	-240.00	0.00%
Division: 44420 - Senior Center								
110-44420-51122	Wages	0.00	36,960.00	4,043.75	4,043.75	0.00	32,916.25	89.06 %
110-44420-51222	Hourly - Overtime	0.00	700.00	0.00	0.00	0.00	700.00	100.00 %
110-44420-51341	Christmas Bonus	0.00	814.73	752.44	752.44	0.00	62.29	7.65 %
110-44420-51411	FICA	0.00	3,069.91	339.39	339.39	0.00	2,729.62	88.94 %
110-44420-51421	Health Insurance	0.00	20,099.93	2,095.03	2,095.03	0.00	18,004.90	89.58 %
110-44420-51431	Employee Retirement Plan	0.00	3,332.88	430.70	430.70	0.00	2,902.18	87.08 %
110-44420-51461	Workers Comp	0.00	127.90	0.00	0.00	0.00	127.90	100.00 %
110-44420-51471	Unemployment Insurance	0.00	21.00	14.39	14.39	0.00	6.61	31.48 %
110-44420-51712	Drug Screening & Background Checks	0.00	0.00	70.00	122.00	0.00	-122.00	0.00 %
110-44420-52201	Stationery, Envelopes, Forms, Printing	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-44420-52351	Memberships	175.00	175.00	0.00	0.00	0.00	175.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-44420-52421	Water	1,000.00	1,000.00	122.75	608.59	0.00	391.41	39.14 %
110-44420-52441	Gas	1,000.00	1,000.00	192.14	431.70	0.00	568.30	56.83 %
110-44420-52451	Telephone	3,000.00	3,000.00	0.00	100.37	0.00	2,899.63	96.65 %
110-44420-52452	Cellular	500.00	500.00	34.02	204.12	0.00	295.88	59.18 %
110-44420-52481	Stormwater Fees	500.00	500.00	48.44	242.20	0.00	257.80	51.56 %
110-44420-52661	Repair and Maintenance Buildings	10,000.00	10,000.00	0.00	1,190.00	0.00	8,810.00	88.10 %
110-44420-52691	Repair and Maintenance - Other	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
110-44420-52912	Entertainment Services	3,000.00	3,000.00	287.50	575.00	0.00	2,425.00	80.83 %
110-44420-52991	Other Contractual Services	10,000.00	10,000.00	30.00	180.00	0.00	9,820.00	98.20 %
110-44420-53112	Office Supplies - General	3,000.00	3,000.00	0.00	776.58	0.00	2,223.42	74.11 %
110-44420-53241	Janitorial Supplies	1,500.00	1,500.00	0.00	147.49	0.00	1,352.51	90.17 %
110-44420-53291	Other Operating Supplies	500.00	500.00	74.91	269.84	0.00	230.16	46.03 %
110-44420-53391	Other Repair and Maintenance Supplies	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
110-44420-53711	Food and Beverage Supplies	11,524.00	11,524.00	1,143.52	5,001.92	0.00	6,522.08	56.60 %
110-44420-53712	Arts & Crafts Supplies	700.00	700.00	150.99	150.99	0.00	549.01	78.43 %
110-44420-53714	Program Supplies	1,500.00	1,500.00	0.00	260.17	0.00	1,239.83	82.66 %
110-44420-53715	Activity Supplies	2,500.00	2,500.00	329.31	876.57	0.00	1,623.43	64.94 %
110-44420-53801	Holiday Decor	1,000.00	1,000.00	318.18	697.77	0.00	302.23	30.22 %
110-44420-55112	PEP Insurance Coverage	0.00	0.00	0.00	1,112.78	0.00	-1,112.78	0.00 %
110-44420-55932	Merchant Service Fees	200.00	200.00	25.30	185.27	0.00	14.73	7.37 %
Division: 44420 - Senior Center Total:		56,699.00	121,824.45	10,502.76	20,809.06	0.00	101,015.39	82.92%
Division: 44700 - Parks Maintenance								
110-44700-51111	Salaries	0.00	93,313.00	7,100.64	44,624.16	0.00	48,688.84	52.18 %
110-44700-51122	Wages	100,051.00	100,051.00	7,948.58	49,874.07	0.00	50,176.93	50.15 %
110-44700-51133	Part-time Wages	0.00	45,928.00	2,073.78	12,790.84	0.00	33,137.16	72.15 %
110-44700-51134	Temporary Wages	107,610.00	61,682.00	1,108.28	22,894.01	0.00	38,787.99	62.88 %
110-44700-51222	Hourly - Overtime	3,344.00	3,344.00	313.08	1,788.17	0.00	1,555.83	46.53 %
110-44700-51341	Christmas Bonus	850.00	3,865.64	3,323.40	3,323.40	0.00	542.24	14.03 %
110-44700-51411	FICA	23,529.00	24,610.14	1,638.29	10,161.61	0.00	14,448.53	58.71 %
110-44700-51421	Health Insurance	36,393.00	36,393.00	3,225.18	23,131.94	0.00	13,261.06	36.44 %
110-44700-51431	Employee Retirement Plan	23,919.00	24,062.16	1,582.24	8,721.50	0.00	15,340.66	63.75 %
110-44700-51461	Workers Comp	5,874.00	5,874.00	0.00	0.00	0.00	5,874.00	100.00 %
110-44700-51471	Unemployment Insurance	168.00	168.00	0.00	3.62	0.00	164.38	97.85 %
110-44700-52411	Electric	52,545.00	52,545.00	1,961.22	17,407.33	0.00	35,137.67	66.87 %
110-44700-52421	Water	58,000.00	58,000.00	1,462.23	12,364.44	0.00	45,635.56	78.68 %
110-44700-52441	Gas	900.00	900.00	0.00	0.00	0.00	900.00	100.00 %
110-44700-52451	Telephone	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-44700-52452	Cellular	2,000.00	2,000.00	121.21	732.46	0.00	1,267.54	63.38 %
110-44700-52481	Stormwater Fees	9,872.00	9,872.00	1,181.81	5,867.24	0.00	4,004.76	40.57 %
110-44700-52611	Repairs and Maintenance Motor Vehicles	11,000.00	21,000.00	219.88	13,950.17	0.00	7,049.83	33.57 %
110-44700-52621	Repairs and Maintenance Machinery and Equipment	1,000.00	1,000.00	0.00	89.37	0.00	910.63	91.06 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-44700-52651	Repairs & Maintenance Grounds & Ground Improvement	150,000.00	140,000.00	2,230.06	33,369.14	7,558.10	99,072.76	70.77 %
110-44700-52661	Building Repairs & Maintenance	0.00	0.00	0.00	-44.09	0.00	44.09	0.00 %
110-44700-52728	Security Cameras & Alarms	2,000.00	2,000.00	169.99	949.97	0.00	1,050.03	52.50 %
110-44700-52832	Meals and Entertainment	1,500.00	1,500.00	168.00	246.39	0.00	1,253.61	83.57 %
110-44700-52833	Training	1,500.00	1,500.00	0.00	650.00	0.00	850.00	56.67 %
110-44700-52841	Lodging	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-44700-52845	Registration	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
110-44700-52846	Food -Per Diem	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-44700-52891	Other Travel Expenses	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-44700-53112	Office Supplies - General	3,000.00	3,000.00	516.80	705.79	0.00	2,294.21	76.47 %
110-44700-53222	Chemical Supplies	10,000.00	10,000.00	0.00	3,152.80	3,000.00	3,847.20	38.47 %
110-44700-53241	Janitorial Supplies	5,000.00	5,000.00	431.28	2,299.01	2,700.99	0.00	0.00 %
110-44700-53261	Clothing	7,000.00	7,000.00	0.00	4,516.79	0.00	2,483.21	35.47 %
110-44700-53291	Other Operating Supplies	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-44700-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	15,000.00	15,000.00	426.10	5,456.64	543.36	9,000.00	60.00 %
110-44700-53411	Consumables for Tools	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
110-44700-53412	Hand Tools	8,000.00	8,000.00	0.00	161.69	0.00	7,838.31	97.98 %
110-44700-53441	Safety Supplies	1,000.00	1,000.00	0.00	413.40	0.00	586.60	58.66 %
110-44700-53711	Food and Beverage Supplies	1,000.00	1,000.00	0.00	369.60	0.00	630.40	63.04 %
110-44700-54112	Parks Operating Supplies	16,000.00	16,000.00	103.53	2,609.72	2,489.21	10,901.07	68.13 %
110-44700-54119	Other Building Supplies	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
110-44700-54543	Seed and Fertilizer	10,000.00	10,000.00	0.00	3,965.00	4,000.00	2,035.00	20.35 %
110-44700-55112	PEP Insurance Coverage	15,000.00	15,000.00	0.00	21,903.43	0.00	-6,903.43	-46.02 %
110-44700-55331	Machinery and Equipment Rental	1,000.00	1,000.00	0.00	-242.13	0.00	1,242.13	124.21 %
110-44700-59421	Machinery and Equipment	95,000.00	95,000.00	0.00	45,015.37	39,646.16	10,338.47	10.88 %
	Division: 44700 - Parks Maintenance Total:	789,205.00	886,757.94	37,305.58	353,222.85	59,937.82	473,597.27	53.41%
Division: 44800 - Library								
110-44800-51111	Salaries	190,951.00	189,951.00	14,676.80	90,996.16	0.00	98,954.84	52.09 %
110-44800-51122	Wages	429,982.00	429,982.00	33,062.40	202,697.59	0.00	227,284.41	52.86 %
110-44800-51133	Part-time Wages	136,666.00	160,866.00	11,117.58	68,735.06	0.00	92,130.94	57.27 %
110-44800-51222	Hourly - Overtime	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-44800-51341	Christmas Bonus	54,696.00	9,322.60	9,849.33	9,849.33	0.00	-526.73	-5.65 %
110-44800-51411	FICA	126,920.00	59,998.03	5,150.72	27,899.08	0.00	32,098.95	53.50 %
110-44800-51421	Health Insurance	54,923.00	125,883.00	10,495.59	58,177.02	0.00	67,705.98	53.78 %
110-44800-51431	Employee Retirement Plan	52,558.00	53,014.42	4,915.38	27,002.21	0.00	26,012.21	49.07 %
110-44800-51461	Workers Comp	343.00	383.00	0.00	0.00	0.00	383.00	100.00 %
110-44800-51471	Unemployment Insurance	315.00	315.00	6.30	19.53	0.00	295.47	93.80 %
110-44800-51482	Tuition Reimbursement	10,000.00	5,341.00	0.00	0.00	0.00	5,341.00	100.00 %
110-44800-51712	Drug Screening & Background Checks	300.00	300.00	0.00	353.25	0.00	-53.25	-17.75 %
110-44800-52111	Postage	600.00	600.00	0.00	39.88	0.00	560.12	93.35 %
110-44800-52331	Subscriptions	3,000.00	3,000.00	809.03	1,875.67	0.00	1,124.33	37.48 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-44800-52351	Memberships	500.00	1,260.00	670.00	1,260.00	0.00	0.00	0.00 %
110-44800-52411	Electric	28,000.00	28,000.00	1,933.04	13,906.69	0.00	14,093.31	50.33 %
110-44800-52421	Water	1,900.00	1,900.00	214.69	1,299.15	0.00	600.85	31.62 %
110-44800-52441	Gas	2,500.00	2,500.00	233.93	525.30	0.00	1,974.70	78.99 %
110-44800-52451	Telephone	16,500.00	16,500.00	955.50	5,630.73	6,636.00	4,233.27	25.66 %
110-44800-52481	Stormwater Fees	1,900.00	1,900.00	185.38	1,082.38	0.00	817.62	43.03 %
110-44800-52661	Building Repairs & Maintenance	0.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
110-44800-52723	Subscription Services	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-44800-52725	Software Support Contract	8,500.00	8,500.00	0.00	4,824.80	0.00	3,675.20	43.24 %
110-44800-52728	Security Cameras & Alarms	1,000.00	1,000.00	56.67	326.52	0.00	673.48	67.35 %
110-44800-52831	Travel - Out of Town Expenses	0.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-44800-52832	Meals and Entertainment	1,500.00	1,500.00	0.00	559.44	0.00	940.56	62.70 %
110-44800-52833	Training	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-44800-52841	Lodging	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-44800-52843	Car Rental	0.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-44800-52844	Mileage Reimbursement	150.00	650.00	-54.68	136.21	0.00	513.79	79.04 %
110-44800-52845	Registration	300.00	699.00	0.00	364.00	0.00	335.00	47.93 %
110-44800-52846	Food -Per Diem	325.00	325.00	0.00	0.00	0.00	325.00	100.00 %
110-44800-52991	Other Contractual Services	750.00	750.00	0.00	0.00	0.00	750.00	100.00 %
110-44800-53112	Office Supplies - General	15,000.00	14,300.00	99.21	3,876.67	0.00	10,423.33	72.89 %
110-44800-53141	Portable Electronic Devices	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-44800-53149	Misc Computer Hardware	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
110-44800-53291	Other Operating Supplies	1,200.00	1,900.00	115.47	1,949.49	0.00	-49.49	-2.60 %
110-44800-53611	Books	6,000.00	6,000.00	291.18	1,815.10	2,281.30	1,903.60	31.73 %
110-44800-53612	DVDs	4,000.00	4,000.00	122.71	1,588.30	0.00	2,411.70	60.29 %
110-44800-53613	Electronic Media	31,000.00	31,000.00	766.46	15,051.59	3,927.82	12,020.59	38.78 %
110-44800-53623	Adult Books	30,000.00	30,000.00	1,205.54	11,700.78	3,703.15	14,596.07	48.65 %
110-44800-53633	Teen Books	5,000.00	5,000.00	473.93	2,370.91	395.20	2,233.89	44.68 %
110-44800-53643	Children's Books	18,000.00	18,000.00	1,669.57	11,551.88	3,849.52	2,598.60	14.44 %
110-44800-53644	Children's Supplies	1,500.00	1,500.00	276.79	276.79	0.00	1,223.21	81.55 %
110-44800-55112	PEP Insurance Coverage	6,623.00	6,623.00	0.00	10,176.21	0.00	-3,553.21	-53.65 %
110-44800-55161	Workers Compensation Deductible	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
Division: 44800 - Library Total:		1,246,152.00	1,229,513.05	99,298.52	577,917.72	20,792.99	630,802.34	51.31%
Division: 46100 - Planning								
110-46100-51111	Salaries	512,557.00	512,557.00	30,113.44	177,039.90	0.00	335,517.10	65.46 %
110-46100-51122	Wages	176,084.00	176,084.00	18,503.76	112,265.16	0.00	63,818.84	36.24 %
110-46100-51144	Intern Wages	12,328.00	12,328.00	1,172.27	3,520.75	0.00	8,807.25	71.44 %
110-46100-51222	Hourly - Overtime	1,500.00	1,500.00	0.00	67.33	0.00	1,432.67	95.51 %
110-46100-51341	Christmas Bonus	800.00	6,802.13	6,019.52	6,019.52	0.00	782.61	11.51 %
110-46100-51411	FICA	53,414.00	55,369.64	4,231.60	22,666.50	0.00	32,703.14	59.06 %
110-46100-51421	Health Insurance	99,207.00	99,207.00	3,845.52	20,030.90	0.00	79,176.10	79.81 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-46100-51431	Employee Retirement Plan	61,574.00	62,087.47	4,906.37	26,526.14	0.00	35,561.33	57.28 %
110-46100-51461	Worker's Comp	7,618.00	7,618.00	0.00	0.00	0.00	7,618.00	100.00 %
110-46100-51471	Unemployment Insurance	168.00	168.00	3.51	47.64	0.00	120.36	71.64 %
110-46100-51712	Drug Screening & Background Checks	150.00	229.72	0.00	229.72	0.00	0.00	0.00 %
110-46100-52201	Stationary, Envelopes, Forms, Printing	100.00	100.00	25.95	91.61	0.00	8.39	8.39 %
110-46100-52312	Advertising and Publications- Marketing	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-46100-52351	Memberships	2,000.00	2,000.00	200.00	912.00	0.00	1,088.00	54.40 %
110-46100-52361	Public Relations	1,500.00	1,500.00	0.00	59.99	0.00	1,440.01	96.00 %
110-46100-52391	Other Publicity, Subscriptions and Dues	500.00	500.00	316.08	316.08	0.00	183.92	36.78 %
110-46100-52452	Cellular	4,252.00	4,252.00	214.45	2,460.37	0.00	1,791.63	42.14 %
110-46100-52545	Consultant's Services	250,000.00	250,000.00	33,108.00	86,716.50	15,731.50	147,552.00	59.02 %
110-46100-52611	Repairs and Maintenance Motor Vehicles	7,000.00	6,920.28	88.83	184.85	0.00	6,735.43	97.33 %
110-46100-52831	Travel - Out of Town Expenses	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
110-46100-52832	Meals and Entertainment	2,000.00	2,000.00	0.00	784.11	0.00	1,215.89	60.79 %
110-46100-52833	Training	12,000.00	12,000.00	-110.00	1,516.91	0.00	10,483.09	87.36 %
110-46100-52991	Other Contractual Services	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	100.00 %
110-46100-53112	Office Supplies - General	5,250.00	4,538.34	2,430.88	3,148.32	0.00	1,390.02	30.63 %
110-46100-53141	Portable Electronic Devices	500.00	500.00	0.00	111.80	0.00	388.20	77.64 %
110-46100-53261	Clothing	2,700.00	2,700.00	0.00	886.82	1,813.18	0.00	0.00 %
110-46100-53291	Other Operating Supplies	630.00	630.00	0.00	197.39	0.00	432.61	68.67 %
110-46100-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	600.00	600.00	49.75	108.43	491.57	0.00	0.00 %
110-46100-55112	PEP Insurance Coverage	1,930.00	1,930.00	0.00	4,436.10	0.00	-2,506.10	-129.85 %
110-46100-59411	Vehicles	42,000.00	32,226.00	0.00	32,226.00	0.00	0.00	0.00 %
110-46100-59701	Furniture	1,000.00	4,485.66	0.00	1,560.00	276.66	2,649.00	59.05 %
Division: 46100 - Planning Total:		1,277,362.00	1,278,833.24	105,119.93	504,130.84	18,312.91	756,389.49	59.15%
Division: 46200 - Codes								
110-46200-51111	Salaries	238,660.00	238,660.00	15,952.00	87,092.48	0.00	151,567.52	63.51 %
110-46200-51122	Wages	568,922.00	568,922.00	43,841.77	228,961.36	0.00	339,960.64	59.76 %
110-46200-51222	Hourly - Overtime	1,500.00	1,500.00	0.00	141.29	0.00	1,358.71	90.58 %
110-46200-51341	Christmas Bonus	1,700.00	8,962.03	8,502.59	8,502.59	0.00	459.44	5.13 %
110-46200-51411	FICA	62,760.00	65,287.20	5,138.82	24,456.87	0.00	40,830.33	62.54 %
110-46200-51421	Health Insurance	77,247.00	77,247.00	13,100.23	73,582.00	0.00	3,665.00	4.74 %
110-46200-51431	Employee Retirement Plan	72,355.00	73,007.14	6,133.01	29,157.91	0.00	43,849.23	60.06 %
110-46200-51461	Workers Comp	13,380.00	13,380.00	0.00	0.00	0.00	13,380.00	100.00 %
110-46200-51471	Unemployment Insurance	231.00	231.00	6.69	62.98	0.00	168.02	72.74 %
110-46200-51712	Drug Screening & Background Checks	300.00	665.70	0.00	665.70	0.00	0.00	0.00 %
110-46200-52201	Stationary, Envelopes, Forms, Printing	2,000.00	2,000.00	634.75	1,078.03	0.00	921.97	46.10 %
110-46200-52351	Memberships	5,000.00	1,500.00	45.00	45.00	0.00	1,455.00	97.00 %
110-46200-52391	Other Publicity, Subscriptions and Dues	3,500.00	3,134.30	0.00	0.00	0.00	3,134.30	100.00 %
110-46200-52452	Cellular	4,000.00	6,500.00	559.63	4,776.16	0.00	1,723.84	26.52 %
110-46200-52549	Other Professional Services	6,100.00	6,100.00	0.00	0.00	0.00	6,100.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-46200-52611	Repairs and Maintenance Motor Vehicles	30,000.00	29,850.01	36.28	1,460.50	0.00	28,389.51	95.11 %
110-46200-52691	Repair and Maintenance - Other	5,000.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
110-46200-52831	Travel - Out of Town Expenses	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	100.00 %
110-46200-52832	Meals and Entertainment	1,050.00	1,050.00	0.00	54.35	0.00	995.65	94.82 %
110-46200-52833	Training	3,150.00	6,650.00	1,778.00	2,700.50	0.00	3,949.50	59.39 %
110-46200-52942	Williamson County Animal Control	83,671.00	83,671.00	0.00	0.00	0.00	83,671.00	100.00 %
110-46200-52943	Maury County Animal Control	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	100.00 %
110-46200-53112	Office Supplies - General	8,000.00	5,994.34	141.16	375.65	0.00	5,618.69	93.73 %
110-46200-53141	Portable Electronic Devices	1,000.00	1,000.00	0.00	9.99	0.00	990.01	99.00 %
110-46200-53261	Clothing	2,060.00	4,060.00	142.49	3,066.38	124.36	869.26	21.41 %
110-46200-53291	Other Operating Supplies	1,260.00	1,260.00	0.00	66.36	0.00	1,193.64	94.73 %
110-46200-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	10,000.00	10,000.00	301.57	2,796.49	7,203.51	0.00	0.00 %
110-46200-53391	Other Repair and Maintenance Supplies	0.00	149.99	149.99	149.99	0.00	0.00	0.00 %
110-46200-55112	PEP Insurance Coverage	1,605.00	1,605.00	0.00	5,162.79	0.00	-3,557.79	-221.67 %
110-46200-59411	Vehicles	45,000.00	43,000.00	0.00	40,599.00	0.00	2,401.00	5.58 %
110-46200-59701	Furniture	0.00	2,005.66	0.00	2,005.66	0.00	0.00	0.00 %
Division: 46200 - Codes Total:		1,268,551.00	1,278,992.37	96,463.98	516,970.03	7,327.87	754,694.47	59.01%
Division: 46300 - Engineering								
110-46300-51111	Salaries	312,129.00	312,129.00	23,208.16	101,617.30	0.00	210,511.70	67.44 %
110-46300-51122	Wages	353,889.00	353,889.00	27,283.60	158,387.04	0.00	195,501.96	55.24 %
110-46300-51222	Hourly - Overtime	1,000.00	1,000.00	0.00	14.21	0.00	985.79	98.58 %
110-46300-51341	Christmas Bonus	1,300.00	6,517.84	6,847.22	6,847.22	0.00	-329.38	-5.05 %
110-46300-51411	FICA	51,491.00	53,324.09	4,284.71	19,889.43	0.00	33,434.66	62.70 %
110-46300-51421	Health Insurance	150,567.00	150,567.00	10,586.46	51,292.46	0.00	99,274.54	65.93 %
110-46300-51431	Employee Retirement Plan	56,811.00	57,279.57	5,149.03	23,964.43	0.00	33,315.14	58.16 %
110-46300-51461	Workers Comp	10,878.00	10,878.00	0.00	0.00	0.00	10,878.00	100.00 %
110-46300-51471	Unemployment Insurance	189.00	189.00	5.92	42.00	0.00	147.00	77.78 %
110-46300-51712	Drug Screening & Background Checks	500.00	500.00	0.00	226.25	0.00	273.75	54.75 %
110-46300-52201	Stationery, Envelopes, Forms, Printing	500.00	500.00	51.90	144.23	0.00	355.77	71.15 %
110-46300-52312	Advertising and Publications- Marketing	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-46300-52351	Memberships	2,000.00	2,000.00	0.00	360.00	0.00	1,640.00	82.00 %
110-46300-52451	Telephone	2,000.00	2,000.00	0.00	10.96	0.00	1,989.04	99.45 %
110-46300-52452	Cellular	10,500.00	10,500.00	540.15	2,500.29	0.00	7,999.71	76.19 %
110-46300-52541	Consulting Engineering	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %
110-46300-52611	Repairs and Maintenance Motor Vehicles	35,000.00	35,000.00	621.76	4,915.52	0.00	30,084.48	85.96 %
110-46300-52691	Repair and Maintenance - Other	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	100.00 %
110-46300-52831	Travel - Out of Town Expenses	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	100.00 %
110-46300-52832	Meals and Entertainment	2,000.00	2,000.00	0.00	250.04	0.00	1,749.96	87.50 %
110-46300-52833	Training	8,000.00	8,000.00	50.00	340.41	0.00	7,659.59	95.74 %
110-46300-53112	Office Supplies - General	600.00	600.00	252.92	376.95	0.00	223.05	37.18 %
110-46300-53261	Clothing	5,500.00	5,500.00	0.00	975.55	3,451.41	1,073.04	19.51 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-46300-53291 Other Operating Supplies	6,000.00	4,035.32	43.50	43.50	0.00	3,991.82	98.92 %
110-46300-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	30,000.00	30,000.00	684.83	5,056.82	14,943.18	10,000.00	33.33 %
110-46300-55112 PEP Insurance Coverage	0.00	0.00	0.00	6,674.66	0.00	-6,674.66	0.00 %
110-46300-59411 Vehicles	90,000.00	90,000.00	0.00	90,000.00	0.00	0.00	0.00 %
110-46300-59701 Furniture	0.00	1,964.68	0.00	1,964.66	0.00	0.02	0.00 %
Division: 46300 - Engineering Total:	1,171,854.00	1,179,373.50	79,610.16	475,893.93	18,394.59	685,084.98	58.09%
Division: 47220 - Microbusiness Specialist							
110-47220-51111 Salaries	0.00	0.00	0.00	3,821.23	0.00	-3,821.23	0.00 %
110-47220-51411 FICA	0.00	0.00	0.00	292.32	0.00	-292.32	0.00 %
110-47220-51431 Employee Retirement Plan	0.00	0.00	0.00	78.28	0.00	-78.28	0.00 %
Division: 47220 - Microbusiness Specialist Total:	0.00	0.00	0.00	4,191.83	0.00	-4,191.83	0.00%
Expense Total:	61,314,786.02	64,407,384.38	5,942,431.50	25,823,428.13	5,951,152.86	32,632,803.39	50.67%
Fund: 110 - GENERAL FUND Total:	61,314,786.02	64,407,384.38	5,942,431.50	25,823,428.13	5,951,152.86	32,632,803.39	50.67%
Fund: 121 - STATE STREET AID FUND							
Expense							
Division: 43190 - State Street Aid							
121-43190-52681 Repair and Maintenance Roads and Streets	1,837,076.00	1,837,076.00	823,469.68	823,469.68	1,009,573.00	4,033.32	0.22 %
121-43190-56112 Principal 2014 Series GO Bond RESERVE BLVD \$8.65K	39,150.00	39,150.00	0.00	39,150.00	0.00	0.00	0.00 %
121-43190-56113 Principal 2014 Series GO Bond DUPLEX \$8.65K	82,650.00	82,650.00	0.00	82,650.00	0.00	0.00	0.00 %
121-43190-56312 Interest 2014 Series GO Bond RESERVE BLVD \$8.65K	12,759.00	12,759.00	0.00	6,624.00	0.00	6,135.00	48.08 %
121-43190-56313 Interest 2014 Series GO Improve Bond DUPLEX \$8.65K	26,935.00	26,935.00	0.00	13,984.00	0.00	12,951.00	48.08 %
Division: 43190 - State Street Aid Total:	1,998,570.00	1,998,570.00	823,469.68	965,877.68	1,009,573.00	23,119.32	1.16%
Division: 48044 - Mahlon Moore/Battle Creek Way							
121-48044-59121 Capital Planning	0.00	80,000.00	0.00	0.00	78,800.00	1,200.00	1.50 %
121-48044-59125 Capital Site Construction	0.00	400,000.00	0.00	0.00	0.00	400,000.00	100.00 %
Division: 48044 - Mahlon Moore/Battle Creek Way Total:	0.00	480,000.00	0.00	0.00	78,800.00	401,200.00	83.58%
Expense Total:	1,998,570.00	2,478,570.00	823,469.68	965,877.68	1,088,373.00	424,319.32	17.12%
Fund: 121 - STATE STREET AID FUND Total:	1,998,570.00	2,478,570.00	823,469.68	965,877.68	1,088,373.00	424,319.32	17.12%
Fund: 124 - IMPACT FEES FUND							
Expense							
Division: 43110 - Streets							
124-43110-57606 Operating Transfer Out To - Capital Projects Fund	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00 %
Division: 43110 - Streets Total:	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00%
Expense Total:	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00%
Fund: 124 - IMPACT FEES FUND Total:	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX							
Expense							
Division: 46050 - Adequate Facilities							
125-46050-56114	Principal 2014 Series GO Bond PORT ROYAL PK \$8.65K	213,150.00	213,150.00	0.00	213,150.00	0.00	0.00 %
125-46050-56221	Principal 2006 Series GO Bond -WC REC CTR \$5.385K	430,000.00	430,000.00	0.00	0.00	430,000.00	100.00 %
125-46050-56314	Interest 2014 Series GO Bond PORT ROYAL PK \$8.65K	69,464.00	69,464.00	0.00	36,064.00	33,400.00	48.08 %
125-46050-56421	Interest 2006 Series GO Bond -WC REC CTR \$5.385K	25,100.00	25,100.00	0.00	12,550.00	12,550.00	50.00 %
125-46050-57606	Operating Transfer Out To - Capital Projects Fund	5,094,253.00	8,394,253.00	0.00	0.00	8,394,253.00	100.00 %
	Division: 46050 - Adequate Facilities Total:	5,831,967.00	9,131,967.00	0.00	261,764.00	0.00	8,870,203.00 97.13%
	Expense Total:	5,831,967.00	9,131,967.00	0.00	261,764.00	0.00	8,870,203.00 97.13%
	Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX Total:	5,831,967.00	9,131,967.00	0.00	261,764.00	0.00	8,870,203.00 97.13%
Fund: 140 - TOURISM FUND							
Expense							
Division: 47210 - Tourism							
140-47210-52550	Tourism and Economic Development	0.00	90,000.00	0.00	90,000.00	0.00	0.00 %
140-47210-52551	Rippavilla (Battle of Franklin Trust)	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
140-47210-52552	WCCVB	162,500.00	152,500.00	25,951.10	111,902.20	51,902.20	-11,304.40 -7.41 %
140-47210-52651	Repairs and Maintenance Grounds and Ground Imp	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
140-47210-52991	Other Contractual Services	100,000.00	100,000.00	0.00	100,000.00	0.00	0.00 %
140-47210-55112	PEP Insurance Coverage	6,757.00	6,757.00	0.00	0.00	6,757.00	100.00 %
140-47210-57909	Other Grants, Contributions and Indemnities	0.00	95,000.00	0.00	95,000.00	0.00	0.00 %
	Division: 47210 - Tourism Total:	369,257.00	544,257.00	25,951.10	396,902.20	51,902.20	95,452.60 17.54%
	Expense Total:	369,257.00	544,257.00	25,951.10	396,902.20	51,902.20	95,452.60 17.54%
	Fund: 140 - TOURISM FUND Total:	369,257.00	544,257.00	25,951.10	396,902.20	51,902.20	95,452.60 17.54%
Fund: 150 - CERF - ROLLING STOCK CAPITAL							
Expense							
Division: 42100 - Police							
150-42100-59411	Vehicles	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00 %
	Division: 42100 - Police Total:	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00 0.00%
	Expense Total:	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00 0.00%
	Fund: 150 - CERF - ROLLING STOCK CAPITAL Total:	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00 0.00%
Fund: 210 - SANITATION FUND							
Expense							
Division: 43200 - Sanitation							
210-43200-51122	Wages	321,781.00	321,781.00	21,748.24	134,807.70	0.00	186,973.30 58.11 %
210-43200-51151	Other Salaries	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00 100.00 %
210-43200-51222	Hourly - Overtime	3,500.00	3,500.00	0.00	92.52	0.00	3,407.48 97.36 %
210-43200-51341	Christmas Bonus	1,000.00	4,073.65	3,792.31	3,792.31	0.00	281.34 6.91 %
210-43200-51411	FICA	25,334.00	26,465.34	1,899.07	10,319.88	0.00	16,145.46 61.01 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
210-43200-51421 Health Insurance	79,649.00	79,649.00	5,706.44	46,071.78	0.00	33,577.22	42.16 %
210-43200-51431 Employee Retirement Plan	29,196.00	29,472.02	2,293.54	12,454.54	0.00	17,017.48	57.74 %
210-43200-51461 Workers Comp	9,042.00	9,042.00	0.00	0.00	0.00	9,042.00	100.00 %
210-43200-51471 Unemployment Insurance	126.00	126.00	0.00	0.00	0.00	126.00	100.00 %
210-43200-51712 Drug Screening & Background Checks	0.00	1,000.00	0.00	236.00	0.00	764.00	76.40 %
210-43200-52452 Cellular	1,500.00	1,500.00	203.83	1,245.85	0.00	254.15	16.94 %
210-43200-52481 Stormwater Fees	450.00	2,950.00	219.56	1,281.95	0.00	1,668.05	56.54 %
210-43200-52611 Repairs and Maintenance Motor Vehicles	100,000.00	99,000.00	0.00	33,534.94	0.00	65,465.06	66.13 %
210-43200-52621 Repairs and Maintenance Machinery and Equipment	60,000.00	60,000.00	0.00	211.96	0.00	59,788.04	99.65 %
210-43200-52651 Repairs & Maintenance Grounds & Ground Improvement	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
210-43200-52653 Tree Trimming	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
210-43200-52691 Repair and Maintenance - Other	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
210-43200-52832 Meals and Entertainment	600.00	600.00	144.00	144.00	0.00	456.00	76.00 %
210-43200-52952 Brush Disposal & Brush Grinding	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00	100.00 %
210-43200-52956 Marshall County Recycling Processing Fees	144,000.00	144,000.00	11,341.20	57,047.90	82,952.10	4,000.00	2.78 %
210-43200-52957 Waste Management Recycling Fees	1,060,320.00	1,060,320.00	84,004.48	504,026.88	95,973.12	460,320.00	43.41 %
210-43200-52958 Waste Management Garbage Fees	3,200,000.00	3,200,000.00	245,612.40	1,473,674.40	326,325.60	1,400,000.00	43.75 %
210-43200-52991 Other Contractual Services	64,680.00	64,680.00	4,781.62	29,965.77	30,034.23	4,680.00	7.24 %
210-43200-53261 Clothing	6,000.00	6,000.00	0.00	4,523.96	0.00	1,476.04	24.60 %
210-43200-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	47,000.00	47,000.00	3,150.71	22,204.10	7,920.82	16,875.08	35.90 %
210-43200-53412 Hand Tools	400.00	400.00	0.00	161.38	0.00	238.62	59.66 %
210-43200-53441 Safety Supplies	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
210-43200-53711 Food and Beverage Supplies	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
210-43200-55112 PEP Insurance Coverage	1,000.00	1,000.00	0.00	11,834.12	0.00	-10,834.12	-1,083.41 %
210-43200-55932 Merchant Service Fees	0.00	4,300.00	333.15	2,086.10	0.00	2,213.90	51.49 %
210-43200-59411 Vehicles	609,860.00	598,578.99	0.00	516,430.00	0.00	82,148.99	13.72 %
Division: 43200 - Sanitation Total:	5,914,938.00	5,914,938.00	385,230.55	2,866,148.04	543,205.87	2,505,584.09	42.36%
Expense Total:	5,914,938.00	5,914,938.00	385,230.55	2,866,148.04	543,205.87	2,505,584.09	42.36%
Fund: 210 - SANITATION FUND Total:	5,914,938.00	5,914,938.00	385,230.55	2,866,148.04	543,205.87	2,505,584.09	42.36%
Fund: 311 - 18-75 CAPITAL PROJECTS FUND							
Expense							
Division: 44800 - Library							
311-44800-56332 Interest 2024 Series GO Bond	1,673,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
Division: 44800 - Library Total:	1,673,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
Division: 48001 - Police HQ							
311-48001-59000 CAPITAL OUTLAY	0.00	231,002.93	0.00	5,798.35	0.00	225,204.58	97.49 %
311-48001-59125 Capital Site Construction	0.00	9,277,514.65	0.00	19,914.75	0.00	9,257,599.90	99.79 %
311-48001-59391 Capital Installation	0.00	382,813.30	0.00	338,209.40	0.00	44,603.90	11.65 %
Division: 48001 - Police HQ Total:	0.00	9,891,330.88	0.00	363,922.50	0.00	9,527,408.38	96.32%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Division: 48002 - Buckner Lane							
311-48002-59123 Capital Design	1,013,000.00	1,247,217.42	0.00	180,777.42	0.00	1,066,440.00	85.51 %
311-48002-59125 Capital Site Construction	0.00	17,428,688.42	824,976.66	5,010,313.13	9,775,005.77	2,643,369.52	15.17 %
311-48002-59131 Capital Easement Acquisition	0.00	5,109,748.35	0.00	0.00	0.00	5,109,748.35	100.00 %
311-48002-59133 Capital Utility Relocation CEI	0.00	496,004.00	55,323.50	143,251.00	352,753.00	0.00	0.00 %
311-48002-59391 Capital Installation	700,000.00	1,429,075.00	0.00	0.00	0.00	1,429,075.00	100.00 %
311-48002-59601 CEI	0.00	3,707,978.60	26,109.84	304,439.58	911,110.51	2,492,428.51	67.22 %
311-48002-59849 Buckner Lane Widening	0.00	489,458.04	0.00	15,312.77	0.00	474,145.27	96.87 %
Division: 48002 - Buckner Lane Total:	1,713,000.00	29,908,169.83	906,410.00	5,654,093.90	11,038,869.28	13,215,206.65	44.19%
Division: 48003 - I-65 L1C1 & L1C2							
311-48003-59125 Capital Site Construction	0.00	10,561,260.69	2,072.88	56,162.60	2,757,547.50	7,747,550.59	73.36 %
311-48003-59131 Capital Easement Acquisition	0.00	6,500.00	0.00	0.00	0.00	6,500.00	100.00 %
311-48003-59807 I-65 Interchange	95,000.00	143,888.00	0.00	0.00	46,165.53	97,722.47	67.92 %
Division: 48003 - I-65 L1C1 & L1C2 Total:	95,000.00	10,711,648.69	2,072.88	56,162.60	2,803,713.03	7,851,773.06	73.30%
Division: 48005 - Harvey Park Greenway							
311-48005-59122 Capital Environment	0.00	8,800.00	0.00	0.00	0.00	8,800.00	100.00 %
311-48005-59123 Capital Design	0.00	516,291.16	0.00	10,313.45	48,727.90	457,249.81	88.56 %
311-48005-59125 Capital Site Construction	0.00	1,363,213.00	0.00	0.00	0.00	1,363,213.00	100.00 %
311-48005-59601 CEI	0.00	598,000.00	0.00	0.00	0.00	598,000.00	100.00 %
Division: 48005 - Harvey Park Greenway Total:	0.00	2,486,304.16	0.00	10,313.45	48,727.90	2,427,262.81	97.63%
Division: 48013 - Port Royal and Countess Roundabout							
311-48013-59123 Capital Design	0.00	9,000.00	0.00	0.00	137,300.25	-128,300.25	-1,425.56 %
Division: 48013 - Port Royal and Countess Roundabout Total:	0.00	9,000.00	0.00	0.00	137,300.25	-128,300.25	-1,425.56%
Division: 48015 - New Library							
311-48015-59123 Capital Design	0.00	74,000.00	14,254.59	14,254.59	52,045.41	7,700.00	10.41 %
Division: 48015 - New Library Total:	0.00	74,000.00	14,254.59	14,254.59	52,045.41	7,700.00	10.41%
Division: 48026 - Project Parkland							
311-48026-59111 Capital Land Acquisition	0.00	1,600,000.00	0.00	48.26	0.00	1,599,951.74	100.00 %
311-48026-59121 Capital Planning	0.00	144,600.00	0.00	0.00	0.00	144,600.00	100.00 %
311-48026-59122 Capital Environment	0.00	47,200.00	0.00	0.00	0.00	47,200.00	100.00 %
311-48026-59123 Capital Design	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
311-48026-59125 Capital Site Construction	0.00	55,000.00	0.00	54,220.00	0.00	780.00	1.42 %
Division: 48026 - Project Parkland Total:	0.00	1,896,800.00	0.00	54,268.26	0.00	1,842,531.74	97.14%
Division: 48400 - Capital Financing							
311-48400-56121 Principal 2020A Series GO Bond \$21.975k	904,800.00	904,800.00	0.00	0.00	0.00	904,800.00	100.00 %
311-48400-56131 Principal 2022 Series GO Bond \$40M	1,475,000.00	1,475,000.00	0.00	0.00	0.00	1,475,000.00	100.00 %
311-48400-56321 Interest 2020A Series GO Bond \$21.975k	594,549.00	594,549.00	0.00	297,274.25	0.00	297,274.75	50.00 %
311-48400-56331 Interest 2022 Series GO Bond \$40M	1,422,588.00	1,422,588.00	711,293.76	711,293.76	0.00	711,294.24	50.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
311-48400-56332 Interest 2024 Series GO Bond	0.00	1,673,500.00	0.00	836,750.00	0.00	836,750.00	50.00 %
Division: 48400 - Capital Financing Total:	4,396,937.00	6,070,437.00	711,293.76	1,845,318.01	0.00	4,225,118.99	69.60%
Expense Total:	7,878,437.00	61,047,690.56	1,634,031.23	7,998,333.31	14,080,655.87	38,968,701.38	63.83%
Fund: 311 - 18-75 CAPITAL PROJECTS FUND Total:	7,878,437.00	61,047,690.56	1,634,031.23	7,998,333.31	14,080,655.87	38,968,701.38	63.83%
Fund: 313 - CAPITAL PROJECTS FUND							
Expense							
Division: 48007 - Port Royal Road & Buckner Ln Intersection							
313-48007-59123 Capital Design	0.00	19,740.65	0.00	0.00	11,712.64	8,028.01	40.67 %
313-48007-59125 Capital Site Construction	0.00	1,400,000.00	0.00	0.00	0.00	1,400,000.00	100.00 %
313-48007-59131 Capital Easement Acquisition	0.00	1,873,720.00	75,554.50	1,753,053.06	117,501.90	3,165.04	0.17 %
313-48007-59132 Capital Utility Relocation	0.00	500,000.00	0.00	0.00	0.00	500,000.00	100.00 %
313-48007-59601 Capital CEI	0.00	140,000.00	0.00	0.00	0.00	140,000.00	100.00 %
313-48007-59860 Buckner & Port Royal Improvements	0.00	181,658.00	0.00	0.00	25,691.19	155,966.81	85.86 %
Division: 48007 - Port Royal Road & Buckner Ln Intersection Total:	0.00	4,115,118.65	75,554.50	1,753,053.06	154,905.73	2,207,159.86	53.64%
Division: 48008 - Cleburne & Beechcroft Intersection							
313-48008-59123 Capital Design	200,000.00	396,821.18	31,529.11	33,929.11	84,007.21	278,884.86	70.28 %
313-48008-59125 Capital Site Construction	1,100,000.00	1,700,000.00	0.00	0.00	0.00	1,700,000.00	100.00 %
313-48008-59601 Capital CEI	170,000.00	170,000.00	0.00	0.00	0.00	170,000.00	100.00 %
Division: 48008 - Cleburne & Beechcroft Intersection Total:	1,470,000.00	2,266,821.18	31,529.11	33,929.11	84,007.21	2,148,884.86	94.80%
Division: 48010 - Fire Station #4							
313-48010-59123 Capital Design	5,000.00	76,699.26	5,000.00	8,525.00	68,140.17	34.09	0.04 %
313-48010-59125 Capital Site Construction	2,500,000.00	3,330,557.79	845,381.37	2,493,146.04	731,675.19	105,736.56	3.17 %
313-48010-59391 Capital Installation	350,000.00	350,000.00	28,035.87	285,694.19	42,780.98	21,524.83	6.15 %
313-48010-59601 Fire Station 4 CEI	0.00	24,308.25	1,778.75	17,448.25	6,836.25	23.75	0.10 %
Division: 48010 - Fire Station #4 Total:	2,855,000.00	3,781,565.30	880,195.99	2,804,813.48	849,432.59	127,319.23	3.37%
Division: 48011 - Port Royal Road (Duplex to Kedron)							
313-48011-59123 Capital Design	0.00	1,171,733.06	0.00	0.00	314,018.44	857,714.62	73.20 %
Division: 48011 - Port Royal Road (Duplex to Kedron) Total:	0.00	1,171,733.06	0.00	0.00	314,018.44	857,714.62	73.20%
Division: 48012 - Kedron Road (US31 to I65)							
313-48012-59123 Capital Design	0.00	160,471.25	0.00	0.00	3,844.50	156,626.75	97.60 %
Division: 48012 - Kedron Road (US31 to I65) Total:	0.00	160,471.25	0.00	0.00	3,844.50	156,626.75	97.60%
Division: 48018 - LPRF Grant - Fischer Park							
313-48018-59123 Capital Design	0.00	672.00	0.00	0.00	0.00	672.00	100.00 %
313-48018-59125 Capital Site Construction	0.00	87,943.56	0.00	5,000.00	0.00	82,943.56	94.31 %
313-48018-59601 Capital CEI	0.00	8,800.00	0.00	800.00	8,000.00	0.00	0.00 %
Division: 48018 - LPRF Grant - Fischer Park Total:	0.00	97,415.56	0.00	5,800.00	8,000.00	83,615.56	85.83%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Division: 48019 - Jim Warren Bridge Improvements							
313-48019-59123 Capital Design	0.00	222,901.42	859.35	10,709.90	137,554.25	74,637.27	33.48 %
Division: 48019 - Jim Warren Bridge Improvements Total:	0.00	222,901.42	859.35	10,709.90	137,554.25	74,637.27	33.48%
Division: 48020 - Peter Jenkins Greenway							
313-48020-59122 Capital Environment	0.00	11,000.00	0.00	4,204.92	10,757.58	-3,962.50	-36.02 %
313-48020-59123 Capital Design	0.00	67,797.58	0.00	23,288.00	48,016.83	-3,507.25	-5.17 %
313-48020-59125 Capital Site Construction	0.00	715,722.00	0.00	0.00	0.00	715,722.00	100.00 %
Division: 48020 - Peter Jenkins Greenway Total:	0.00	794,519.58	0.00	27,492.92	58,774.41	708,252.25	89.14%
Division: 48022 - Port Royal Sidewalks							
313-48022-59125 Capital Site Construction	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
Division: 48022 - Port Royal Sidewalks Total:	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
Division: 48023 - CSA							
313-48023-59121 Capital Planning	0.00	50,000.00	0.00	3,575.00	0.00	46,425.00	92.85 %
313-48023-59123 Capital Design	250,000.00	997,187.54	4,337.50	278,948.30	440,188.96	278,050.28	27.88 %
313-48023-59125 Capital Site Construction	2,500,000.00	5,369,250.00	0.00	0.00	0.00	5,369,250.00	100.00 %
Division: 48023 - CSA Total:	2,750,000.00	6,416,437.54	4,337.50	282,523.30	440,188.96	5,693,725.28	88.74%
Division: 48025 - City Hall Basement Renovation							
313-48025-59125 Capital Site Construction	0.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00	100.00 %
Division: 48025 - City Hall Basement Renovation Total:	0.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00	100.00%
Division: 48030 - Bellagio Villas							
313-48030-59123 Capital Design	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
313-48030-59125 Capital Site Construction	2,000,000.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00	100.00 %
Division: 48030 - Bellagio Villas Total:	2,000,000.00	2,030,000.00	0.00	0.00	0.00	2,030,000.00	100.00%
Division: 48034 - New Playground at Harvey Park							
313-48034-59125 Capital Site Construction	494,253.00	494,253.00	0.00	0.00	0.00	494,253.00	100.00 %
Division: 48034 - New Playground at Harvey Park Total:	494,253.00	494,253.00	0.00	0.00	0.00	494,253.00	100.00%
Division: 48036 - Park Expansion Reserve							
313-48036-59125 Capital Site Construction	0.00	252,874.00	0.00	0.00	0.00	252,874.00	100.00 %
Division: 48036 - Park Expansion Reserve Total:	0.00	252,874.00	0.00	0.00	0.00	252,874.00	100.00%
Division: 48037 - Fire Training Site							
313-48037-59125 Capital Site Construction	0.00	448,941.21	0.00	0.00	0.00	448,941.21	100.00 %
Division: 48037 - Fire Training Site Total:	0.00	448,941.21	0.00	0.00	0.00	448,941.21	100.00%
Division: 48043 - Jim Warren Road (Port Royal to I65)							
313-48043-59123 Capital Design	1,260,000.00	1,260,000.00	1,500.00	4,500.00	145,500.00	1,110,000.00	88.10 %
Division: 48043 - Jim Warren Road (Port Royal to I65) Total:	1,260,000.00	1,260,000.00	1,500.00	4,500.00	145,500.00	1,110,000.00	88.10%
Expense Total:	10,829,253.00	24,543,051.75	993,976.45	4,922,821.77	2,196,226.09	17,424,003.89	70.99%
Fund: 313 - CAPITAL PROJECTS FUND Total:	10,829,253.00	24,543,051.75	993,976.45	4,922,821.77	2,196,226.09	17,424,003.89	70.99%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 410 - WATER AND SEWER FUND							
Expense							
Division: 52010 - Utilities Administration							
410-52010-51111	Salaries	802,255.00	802,255.00	53,944.00	326,863.40	0.00	475,391.60 59.26 %
410-52010-51122	Wages	53,732.00	53,732.00	4,119.92	25,077.21	0.00	28,654.79 53.33 %
410-52010-51341	Christmas Bonus	993.00	5,987.40	4,665.13	4,665.13	0.00	1,322.27 22.08 %
410-52010-51411	FICA	67,181.00	68,880.30	4,596.39	26,311.28	0.00	42,569.02 61.80 %
410-52010-51421	Health Insurance	201,619.00	201,619.00	11,977.08	67,805.25	0.00	133,813.75 66.37 %
410-52010-51431	Employee Retirement Plan	77,452.00	77,874.96	5,633.10	31,994.26	0.00	45,880.70 58.92 %
410-52010-51461	Worker's Comp	10,935.00	10,935.00	0.00	0.00	0.00	10,935.00 100.00 %
410-52010-51471	Unemployment Insurance	176.00	176.00	0.00	0.00	0.00	176.00 100.00 %
410-52010-51712	Drug Screening & Background Checks	500.00	500.00	0.00	0.00	0.00	500.00 100.00 %
410-52010-52201	Stationery, Envelopes, Forms, Printing	150.00	150.00	0.00	131.32	0.00	18.68 12.45 %
410-52010-52312	Advertising and Publications- Marketing	17,000.00	15,000.00	0.00	0.00	0.00	15,000.00 100.00 %
410-52010-52351	Memberships	6,000.00	14,817.00	0.00	13,160.43	1,656.57	0.00 0.00 %
410-52010-52361	Public Relations	6,500.00	6,500.00	71.36	1,396.56	5,147.00	-43.56 -0.67 %
410-52010-52391	Other Publicity, Subscriptions and Dues	1,000.00	4,000.00	328.02	738.72	3,000.00	261.28 6.53 %
410-52010-52411	Electric	3,000.00	0.00	0.00	0.00	1,010.00	-1,010.00 0.00 %
410-52010-52452	Cellular	3,300.00	3,300.00	357.50	2,403.54	0.00	896.46 27.17 %
410-52010-52521	Legal Services	0.00	200,000.00	26,675.14	86,155.68	13,844.32	100,000.00 50.00 %
410-52010-52541	Consulting Engineering	169,686.00	169,686.00	2,257.20	63,453.90	41,934.60	64,297.50 37.89 %
410-52010-52611	Repairs and Maintenance Motor Vehicles	0.00	1,143.73	7,572.15	9,580.57	0.00	-8,436.84 -737.66 %
410-52010-52661	Repair and Maintenance Buildings	0.00	50,000.00	0.00	0.00	0.00	50,000.00 100.00 %
410-52010-52691	Repair & Maintenance-Other	1,000.00	0.00	0.00	0.00	0.00	0.00 0.00 %
410-52010-52721	Office Equipment Contracts	1,200.00	0.00	0.00	0.00	0.00	0.00 0.00 %
410-52010-52831	Travel - Out of Town Expenses	15,000.00	15,000.00	447.89	2,634.72	0.00	12,365.28 82.44 %
410-52010-52832	Meals and Entertainment	5,000.00	5,000.00	745.99	4,858.34	1,728.00	-1,586.34 -31.73 %
410-52010-52833	Training	5,000.00	5,000.00	47.05	1,807.97	0.00	3,192.03 63.84 %
410-52010-52841	Lodging	7,000.00	9,712.79	1,945.89	10,570.34	22.95	-880.50 -9.07 %
410-52010-52845	Registration	3,000.00	3,180.00	0.00	3,861.62	100.00	-781.62 -24.58 %
410-52010-52851	Licenses & Certifications	300.00	300.00	175.00	175.00	0.00	125.00 41.67 %
410-52010-53112	Office Supplies - General	9,500.00	9,500.00	553.28	3,085.11	0.00	6,414.89 67.53 %
410-52010-53141	Portable Electronic Devices	0.00	50,000.00	0.00	0.00	0.00	50,000.00 100.00 %
410-52010-53261	Clothing	7,000.00	7,000.00	182.46	690.05	0.00	6,309.95 90.14 %
410-52010-53291	Other Operating Supplies	1,500.00	1,500.00	0.00	605.24	0.00	894.76 59.65 %
410-52010-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	9,500.00	9,500.00	590.82	2,783.74	6,716.26	0.00 0.00 %
410-52010-53441	Safety Supplies	5,500.00	1,582.54	0.00	0.00	0.00	1,582.54 100.00 %
410-52010-55112	PEP Insurance Coverage	1,000.00	1,000.00	0.00	244,245.92	0.00	-243,245.92 -24,324.59 %
410-52010-55311	Building and Office Rental	0.00	45,000.00	13,000.00	13,000.00	32,500.00	-500.00 -1.11 %
410-52010-56412	Interest 2024 Series GO Bond	626,200.00	626,200.00	0.00	313,100.00	0.00	313,100.00 50.00 %
410-52010-59411	Vehicles	290,000.00	285,263.94	45,032.98	208,364.98	70,332.00	6,566.96 2.30 %
410-52010-59701	Furniture	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00 100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52010-59711	Other Machinery	0.00	70,000.00	0.00	0.00	0.00	70,000.00	100.00 %
	Division: 52010 - Utilities Administration Total:	2,415,179.00	2,837,295.66	184,918.35	1,469,520.28	177,991.70	1,189,783.68	41.93%
	Division: 52050 - Utility Billing							
410-52050-51111	Salaries	78,533.00	78,533.00	6,041.60	37,757.92	0.00	40,775.08	51.92 %
410-52050-51122	Wages	199,963.00	198,225.09	19,665.39	82,752.92	0.00	115,472.17	58.25 %
410-52050-51133	Part-time Wages	0.00	1,737.91	0.00	1,737.91	0.00	0.00	0.00 %
410-52050-51222	Hourly - Overtime	500.00	500.00	49.05	236.49	0.00	263.51	52.70 %
410-52050-51341	Christmas Bonus	750.00	4,073.65	3,905.19	3,905.19	0.00	168.46	4.14 %
410-52050-51411	FICA	19,575.00	20,725.46	2,252.05	9,610.90	0.00	11,114.56	53.63 %
410-52050-51421	Health Insurance	18,668.00	18,668.00	5,847.45	18,597.07	0.00	70.93	0.38 %
410-52050-51431	Employee Retirement Plan	19,735.00	20,033.47	2,663.52	11,164.63	0.00	8,868.84	44.27 %
410-52050-51461	Workers Comp	2,175.00	2,175.00	0.00	0.00	0.00	2,175.00	100.00 %
410-52050-51471	Unemployment Insurance	105.00	105.00	2.15	63.02	0.00	41.98	39.98 %
410-52050-52111	Postage	120,000.00	120,000.00	11,220.00	61,917.33	58,082.67	0.00	0.00 %
410-52050-52202	Printing & Mailing Services - Billing	50,000.00	50,000.00	4,170.15	22,131.75	27,868.25	0.00	0.00 %
410-52050-52521	Legal Services	13,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
410-52050-52531	Accounting and Auditing Services	51,700.00	44,518.50	10,000.00	26,500.00	17,500.00	518.50	1.16 %
410-52050-52833	Training	0.00	2,687.50	0.00	2,687.50	0.00	0.00	0.00 %
410-52050-53112	Office Supplies - General	0.00	13,000.00	28.71	4,819.88	0.00	8,180.12	62.92 %
410-52050-53261	Clothing	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52050-53291	Other Operating Supplies	0.00	0.00	89.99	179.98	0.00	-179.98	0.00 %
410-52050-55931	Bank Service Charges	23,000.00	23,000.00	5,906.85	19,364.94	0.00	3,635.06	15.80 %
410-52050-55932	Merchant Service Fees	310,000.00	310,000.00	39,597.05	229,727.63	0.00	80,272.37	25.89 %
410-52050-59701	Furniture	0.00	4,494.00	0.00	0.00	0.00	4,494.00	100.00 %
	Division: 52050 - Utility Billing Total:	908,704.00	913,476.58	111,439.15	533,155.06	103,450.92	276,870.60	30.31%
	Division: 52060 - General Fund Support Services							
410-52060-51111	Salaries	524,179.00	524,179.00	0.00	91,001.61	0.00	433,177.39	82.64 %
410-52060-51113	Elected Officials	27,750.00	27,750.00	0.00	6,862.50	0.00	20,887.50	75.27 %
410-52060-51114	Board & Committee Members	968.00	968.00	0.00	300.00	0.00	668.00	69.01 %
410-52060-51122	Wages	386,459.00	386,459.00	0.00	43,879.65	0.00	342,579.35	88.65 %
410-52060-51151	Other Salaries	0.00	0.00	0.00	8,533.68	0.00	-8,533.68	0.00 %
410-52060-51222	Hourly - Overtime	3,700.00	3,700.00	0.00	58.47	0.00	3,641.53	98.42 %
410-52060-51341	Christmas Bonus	8,139.00	8,139.00	0.00	0.00	0.00	8,139.00	100.00 %
410-52060-51411	FICA	66,237.00	66,237.00	0.00	11,252.84	0.00	54,984.16	83.01 %
410-52060-51421	Health Insurance	249,748.00	249,748.00	0.00	38,402.74	0.00	211,345.26	84.62 %
410-52060-51431	Employee Retirement Plan	80,133.00	80,133.00	0.00	12,079.65	0.00	68,053.35	84.93 %
410-52060-51461	Workers Comp	13,736.00	13,736.00	0.00	0.00	0.00	13,736.00	100.00 %
410-52060-51471	Unemployment Insurance	368.00	368.00	0.00	41.30	0.00	326.70	88.78 %
410-52060-51482	Tuition Reimbursement	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
410-52060-51502	Appreciations	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
410-52060-51503	Picnics	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52060-51712	Drug Screening & Background Checks	150.00	150.00	0.00	230.70	0.00	-80.70	-53.80 %
410-52060-52111	Postage	13,500.00	13,500.00	0.00	655.60	0.00	12,844.40	95.14 %
410-52060-52201	Stationery, Envelopes, Forms, Printing	785.00	785.00	0.00	260.31	0.00	524.69	66.84 %
410-52060-52202	Printing & Mailing Services - Billing	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
410-52060-52311	Publication of Formal and Legal Notices	25,000.00	25,000.00	0.00	3,999.46	0.00	21,000.54	84.00 %
410-52060-52312	Advertising and Publications- Marketing	1,400.00	1,400.00	0.00	60.00	0.00	1,340.00	95.71 %
410-52060-52331	Subscriptions	1,375.00	1,375.00	0.00	358.85	0.00	1,016.15	73.90 %
410-52060-52351	Memberships	15,475.00	15,475.00	0.00	12,705.50	0.00	2,769.50	17.90 %
410-52060-52361	Public Relations	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
410-52060-52391	Other Publicity, Subscriptions and Dues	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
410-52060-52411	Electric	16,100.00	16,100.00	0.00	0.00	0.00	16,100.00	100.00 %
410-52060-52421	Water	1,443.00	1,443.00	0.00	0.00	0.00	1,443.00	100.00 %
410-52060-52441	Gas	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	100.00 %
410-52060-52451	Telephone	12,400.00	12,400.00	0.00	0.00	0.00	12,400.00	100.00 %
410-52060-52452	Cellular	6,150.00	6,150.00	0.00	607.94	0.00	5,542.06	90.11 %
410-52060-52481	Stormwater Fees	905.00	905.00	0.00	0.00	0.00	905.00	100.00 %
410-52060-52521	Legal Services	140,000.00	140,000.00	0.00	28,936.75	0.00	111,063.25	79.33 %
410-52060-52531	Accounting and Auditing Services	25,850.00	25,850.00	0.00	4,500.00	0.00	21,350.00	82.59 %
410-52060-52541	Consulting Engineering	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
410-52060-52545	Consultant's Services	1,500.00	1,500.00	0.00	2,655.76	0.00	-1,155.76	-77.05 %
410-52060-52549	Other Professional Services	1,000.00	1,000.00	0.00	156.03	0.00	843.97	84.40 %
410-52060-52550	Tourism and Economic Development	30,000.00	30,000.00	0.00	20,000.00	0.00	10,000.00	33.33 %
410-52060-52611	Repairs and Maintenance Motor Vehicles	7,550.00	7,550.00	0.00	102.50	0.00	7,447.50	98.64 %
410-52060-52621	Repairs and Maintenance Machinery and Equipment	10,372.00	10,372.00	0.00	661.80	0.00	9,710.20	93.62 %
410-52060-52651	Repairs & Maintenance Grounds & Ground Improvement	17,500.00	17,500.00	0.00	0.00	0.00	17,500.00	100.00 %
410-52060-52661	Repair and Maintenance Buildings	88,375.00	88,375.00	0.00	0.00	0.00	88,375.00	100.00 %
410-52060-52691	Repair and Maintenance - Other	11,350.00	11,350.00	0.00	0.00	0.00	11,350.00	100.00 %
410-52060-52721	Office Equipment Contracts	36,250.00	36,250.00	0.00	0.00	0.00	36,250.00	100.00 %
410-52060-52722	Contract IT Operation/Services	135,000.00	135,000.00	0.00	0.00	0.00	135,000.00	100.00 %
410-52060-52723	Subscription Services	63,650.00	63,650.00	0.00	10.96	0.00	63,639.04	99.98 %
410-52060-52724	Support Services	50,175.00	50,175.00	0.00	0.00	0.00	50,175.00	100.00 %
410-52060-52725	Software Support Contract	202,500.00	202,500.00	0.00	0.00	0.00	202,500.00	100.00 %
410-52060-52726	Installation Contract & Services	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	100.00 %
410-52060-52728	Security Cameras & Alarms	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	100.00 %
410-52060-52831	Travel - Out of Town Expenses	4,125.00	4,125.00	0.00	5,117.30	0.00	-992.30	-24.06 %
410-52060-52832	Meals and Entertainment	2,750.00	2,750.00	0.00	866.58	0.00	1,883.42	68.49 %
410-52060-52833	Training	6,630.00	6,630.00	0.00	905.00	0.00	5,725.00	86.35 %
410-52060-52843	Car Rental	750.00	750.00	0.00	0.00	0.00	750.00	100.00 %
410-52060-52845	Registration	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	100.00 %
410-52060-52846	Food -Per Diem	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
410-52060-52851	Licenses & Certifications	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
410-52060-52891	Other Travel Expenses	1,975.00	1,975.00	0.00	0.00	0.00	1,975.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52060-52916	Document Recordation Fees	100.00	100.00	0.00	18.50	0.00	81.50	81.50 %
410-52060-52991	Other Contractual Services	38,175.00	38,175.00	0.00	630.00	0.00	37,545.00	98.35 %
410-52060-53112	Office Supplies - General	10,620.00	10,620.00	0.00	5,279.50	0.00	5,340.50	50.29 %
410-52060-53139	Other Computer Software	14,838.00	14,838.00	0.00	0.00	0.00	14,838.00	100.00 %
410-52060-53141	Portable Electronic Devices	4,575.00	4,575.00	0.00	0.00	0.00	4,575.00	100.00 %
410-52060-53142	Desktop Monitor and Hardware	3,750.00	3,750.00	0.00	0.00	0.00	3,750.00	100.00 %
410-52060-53149	Misc Computer Hardware	31,250.00	31,250.00	0.00	0.00	0.00	31,250.00	100.00 %
410-52060-53241	Janitorial Supplies	12,750.00	12,750.00	0.00	0.00	0.00	12,750.00	100.00 %
410-52060-53261	Clothing	5,235.00	5,235.00	0.00	83.21	0.00	5,151.79	98.41 %
410-52060-53291	Other Operating Supplies	5,250.00	5,250.00	0.00	340.91	0.00	4,909.09	93.51 %
410-52060-53293	Other Operating Equipment	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	100.00 %
410-52060-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	9,000.00	9,000.00	0.00	188.01	0.00	8,811.99	97.91 %
410-52060-53341	Tires, Tubes and Etc.	150.00	150.00	0.00	0.00	0.00	150.00	100.00 %
410-52060-53391	Other Repair and Maintenance Supplies	750.00	750.00	0.00	0.00	0.00	750.00	100.00 %
410-52060-53411	Consumables for Tools	375.00	375.00	0.00	0.00	0.00	375.00	100.00 %
410-52060-53412	Hand Tools	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	100.00 %
410-52060-53441	Safety Supplies	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
410-52060-53711	Food and Beverage Supplies	750.00	750.00	0.00	0.00	0.00	750.00	100.00 %
410-52060-55112	PEP Insurance Coverage	59,130.00	59,130.00	0.00	9,436.35	0.00	49,693.65	84.04 %
410-52060-55311	Building and Office Rental	70,750.00	70,750.00	0.00	0.00	0.00	70,750.00	100.00 %
410-52060-55314	Storage Rental	0.00	0.00	0.00	1,008.00	0.00	-1,008.00	0.00 %
410-52060-55931	Bank Service Charges	16,000.00	16,000.00	0.00	2,744.09	0.00	13,255.91	82.85 %
410-52060-55932	Merchant Service Credit Card Fees	20,000.00	20,000.00	0.00	6,400.18	0.00	13,599.82	68.00 %
410-52060-55933	Cash Over/Short	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
410-52060-56929	Fees on Bonds	1,750.00	1,750.00	0.00	950.00	0.00	800.00	45.71 %
410-52060-57204	Transportation Subsidy	22,500.00	22,500.00	0.00	0.00	0.00	22,500.00	100.00 %
410-52060-57205	Historic Commission	12,500.00	12,500.00	0.00	167.00	0.00	12,333.00	98.66 %
410-52060-57209	Special Events Support	250.00	250.00	0.00	0.00	0.00	250.00	100.00 %
410-52060-57210	Regional Memberships	24,000.00	24,000.00	0.00	19,618.50	0.00	4,381.50	18.26 %
410-52060-57607	Operating Transfer Out To- 18-75	3,150,000.00	3,150,000.00	0.00	0.00	0.00	3,150,000.00	100.00 %
410-52060-59411	Vehicles	64,250.00	64,250.00	0.00	0.00	0.00	64,250.00	100.00 %
410-52060-59421	Machinery and Equipment	750.00	750.00	0.00	0.00	0.00	750.00	100.00 %
410-52060-59701	Furniture	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
410-52060-59705	Communication Equipment	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
410-52060-59710	Other Machinery	6,250.00	6,250.00	0.00	0.00	0.00	6,250.00	100.00 %
Division: 52060 - General Fund Support Services Total:		5,924,550.00	5,924,550.00	0.00	342,067.73	0.00	5,582,482.27	94.23%
Division: 52100 - Water Treatment Plant								
410-52100-51111	Salaries	98,965.00	98,965.00	6,352.00	34,936.00	0.00	64,029.00	64.70 %
410-52100-51122	Wages	798,331.00	798,331.00	62,914.61	363,767.74	0.00	434,563.26	54.43 %
410-52100-51222	Hourly - Overtime	0.00	22,500.00	2,758.31	8,202.92	0.00	14,297.08	63.54 %
410-52100-51341	Christmas Bonus	3,600.00	12,220.95	10,549.23	10,549.23	0.00	1,671.72	13.68 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52100-51411	FICA	69,124.00	72,472.12	6,202.34	31,245.10	0.00	41,227.02	56.89 %
410-52100-51421	Health Insurance	221,038.00	221,038.00	14,310.20	90,325.23	0.00	130,712.77	59.14 %
410-52100-51431	Employee Retirement Plan	79,677.00	80,451.17	7,372.69	37,445.12	0.00	43,006.05	53.46 %
410-52100-51461	Workers Comp	23,278.00	23,278.00	0.00	0.00	0.00	23,278.00	100.00 %
410-52100-51471	Unemployment Insurance	286.00	286.00	18.45	82.65	0.00	203.35	71.10 %
410-52100-51712	Drug Screening & Background Checks	1,000.00	1,000.00	90.00	854.00	0.00	146.00	14.60 %
410-52100-52351	Memberships	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
410-52100-52411	Electric	434,909.00	434,909.00	30,411.99	196,209.05	0.00	238,699.95	54.89 %
410-52100-52421	Water	5,105.00	5,105.00	126.63	841.20	0.00	4,263.80	83.52 %
410-52100-52451	Telephone	5,845.00	5,845.00	0.00	0.00	0.00	5,845.00	100.00 %
410-52100-52452	Cellular	4,000.00	4,000.00	170.77	951.73	0.00	3,048.27	76.21 %
410-52100-52481	Stormwater Fees	5,000.00	5,000.00	499.56	1,458.40	0.00	3,541.60	70.83 %
410-52100-52534	Laboratory Services	8,000.00	8,000.00	1,604.00	3,834.00	4,166.00	0.00	0.00 %
410-52100-52549	Other Professional Services	50,000.00	50,000.00	870.61	7,965.34	2,100.00	39,934.66	79.87 %
410-52100-52611	Repairs and Maintenance Motor Vehicles	0.00	12,000.00	405.55	5,495.05	0.00	6,504.95	54.21 %
410-52100-52621	Repairs and Maintenance Machinery and Equipment	138,000.00	138,000.00	4,233.25	23,615.45	31,595.93	82,788.62	59.99 %
410-52100-52651	Repairs & Maintenance Grounds & Ground Improvement	3,000.00	3,000.00	0.00	0.00	2,485.01	514.99	17.17 %
410-52100-52661	Repair and Maintenance Buildings	5,000.00	5,000.00	0.00	-114.80	0.00	5,114.80	102.30 %
410-52100-52691	Repair and Maintenance - Other	120,200.00	107,800.00	309.76	3,065.36	12,660.00	92,074.64	85.41 %
410-52100-52721	Office Equipment Contracts	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
410-52100-52832	Meals and Entertainment	1,500.00	1,500.00	0.00	424.59	0.00	1,075.41	71.69 %
410-52100-52833	Training	5,000.00	5,000.00	0.00	3,598.24	0.00	1,401.76	28.04 %
410-52100-52841	Lodging	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52100-52845	Registration	600.00	600.00	0.00	338.26	0.00	261.74	43.62 %
410-52100-53112	Office Supplies - General	1,500.00	1,500.00	0.00	147.88	0.00	1,352.12	90.14 %
410-52100-53141	Portable Electronic Devices	6,800.00	6,800.00	0.00	0.00	0.00	6,800.00	100.00 %
410-52100-53223	Laboratory Supplies	17,500.00	17,500.00	1,194.25	8,106.51	9,333.41	60.08	0.34 %
410-52100-53241	Janitorial Supplies	2,500.00	2,500.00	86.55	1,169.83	0.00	1,330.17	53.21 %
410-52100-53261	Clothing	9,600.00	9,600.00	507.77	3,132.45	6,732.81	-265.26	-2.76 %
410-52100-53291	Other Operating Supplies	17,000.00	17,000.00	587.15	7,540.36	0.00	9,459.64	55.64 %
410-52100-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	16,436.00	16,836.00	605.68	5,001.33	11,494.19	340.48	2.02 %
410-52100-53391	Other Repair and Maintenance Supplies	490,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
410-52100-53441	Safety Supplies	9,500.00	4,567.76	0.00	0.00	0.00	4,567.76	100.00 %
410-52100-54601	Polymer	10,000.00	10,000.00	0.00	2,782.50	7,217.50	0.00	0.00 %
410-52100-54602	Carbon	99,000.00	99,000.00	0.00	27,733.32	71,266.68	0.00	0.00 %
410-52100-54603	Chlorine	40,000.00	40,000.00	3,720.00	22,320.00	17,680.00	0.00	0.00 %
410-52100-54604	Coagulant	180,000.00	180,000.00	20,169.07	133,798.58	46,201.42	0.00	0.00 %
410-52100-54605	Peroxide	25,000.00	25,000.00	0.00	9,421.22	15,577.78	1.00	0.00 %
410-52100-54606	Ferric	30,000.00	30,000.00	0.00	15,258.00	13,782.00	960.00	3.20 %
410-52100-54607	Phosphate	30,000.00	30,000.00	0.00	3,536.82	16,463.18	10,000.00	33.33 %
410-52100-55112	PEP Insurance Coverage	80,000.00	80,000.00	0.00	2,369.31	0.00	77,630.69	97.04 %
410-52100-55331	Machinery and Equipment Rental	10,000.00	10,000.00	0.00	964.00	0.00	9,036.00	90.36 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52100-55411	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52100-55655	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	100.00 %
410-52100-56211	386,000.00	386,000.00	0.00	0.00	0.00	386,000.00	100.00 %
410-52100-56411	23,730.00	23,730.00	2,022.15	11,460.19	0.00	12,269.81	51.71 %
410-52100-56911	10,019.00	10,019.00	478.30	2,847.82	0.00	7,171.18	71.58 %
Division: 52100 - Water Treatment Plant Total:	3,591,743.00	3,132,054.00	178,570.87	1,082,679.98	268,755.91	1,780,618.11	56.85%
Division: 52110 - Water Distribution							
410-52110-51111	192,146.00	192,146.00	14,225.60	84,088.96	0.00	108,057.04	56.24 %
410-52110-51122	868,580.00	868,580.00	60,375.87	355,372.09	0.00	513,207.91	59.09 %
410-52110-51222	40,000.00	40,000.00	389.88	6,545.39	0.00	33,454.61	83.64 %
410-52110-51341	3,200.00	13,035.68	12,039.04	12,039.04	0.00	996.64	7.65 %
410-52110-51411	81,978.00	85,598.28	6,535.19	34,419.33	0.00	51,178.95	59.79 %
410-52110-51421	276,347.00	276,347.00	14,375.59	89,933.24	0.00	186,413.76	67.46 %
410-52110-51431	94,487.00	95,370.25	7,815.34	41,132.40	0.00	54,237.85	56.87 %
410-52110-51461	30,690.00	30,690.00	0.00	0.00	0.00	30,690.00	100.00 %
410-52110-51471	374.00	374.00	6.79	81.43	0.00	292.57	78.23 %
410-52110-51712	1,000.00	1,000.00	102.00	1,346.25	0.00	-346.25	-34.63 %
410-52110-52111	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
410-52110-52351	45,000.00	45,000.00	0.00	7,026.58	10,673.42	27,300.00	60.67 %
410-52110-52391	107,000.00	169,000.00	13,289.49	78,421.27	46,890.58	43,688.15	25.85 %
410-52110-52411	100,000.00	100,000.00	11,108.95	65,233.33	0.00	34,766.67	34.77 %
410-52110-52421	0.00	2,000.00	516.95	1,847.22	0.00	152.78	7.64 %
410-52110-52441	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52110-52451	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52110-52452	8,000.00	8,000.00	848.95	5,425.71	0.00	2,574.29	32.18 %
410-52110-52549	6,700.00	6,700.00	3,250.00	3,250.00	0.00	3,450.00	51.49 %
410-52110-52611	0.00	12,000.00	1,597.22	5,093.11	0.00	6,906.89	57.56 %
410-52110-52621	3,000.00	8,000.00	480.06	5,938.25	0.00	2,061.75	25.77 %
410-52110-52651	800.00	800.00	0.00	0.00	0.00	800.00	100.00 %
410-52110-52671	10,500.00	10,500.00	0.00	2,717.32	0.00	7,782.68	74.12 %
410-52110-52681	60,000.00	28,800.00	0.00	9,103.91	2,183.75	17,512.34	60.81 %
410-52110-52691	10,000.00	8,000.00	340.00	2,993.26	0.00	5,006.74	62.58 %
410-52110-52721	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
410-52110-52831	0.00	2,200.00	690.99	1,820.97	0.00	379.03	17.23 %
410-52110-52832	1,200.00	2,200.00	635.25	1,242.38	0.00	957.62	43.53 %
410-52110-52833	8,000.00	19,000.00	0.00	9,078.00	6,435.00	3,487.00	18.35 %
410-52110-52841	2,400.00	2,400.00	985.80	1,343.80	0.00	1,056.20	44.01 %
410-52110-52845	1,700.00	1,700.00	0.00	238.00	0.00	1,462.00	86.00 %
410-52110-53112	500.00	2,500.00	141.21	1,048.95	0.00	1,451.05	58.04 %
410-52110-53141	29,000.00	27,000.00	0.00	231.75	0.00	26,768.25	99.14 %
410-52110-53261	10,000.00	10,000.00	225.93	5,396.17	4,751.78	-147.95	-1.48 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52110-53291 Other Operating Supplies	215,000.00	215,000.00	14,359.83	81,423.12	122,504.23	11,072.65	5.15 %
410-52110-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	47,500.00	47,500.00	2,407.56	15,907.94	31,592.06	0.00	0.00 %
410-52110-53391 Other Repair and Maintenance Supplies	67,000.00	67,000.00	0.00	0.00	0.00	67,000.00	100.00 %
410-52110-53441 Safety Supplies	11,750.00	11,750.00	0.00	2,899.88	6,337.40	2,512.72	21.38 %
410-52110-53531 Water Purchased for Resale	1,900,000.00	1,900,000.00	126,091.03	1,188,238.10	0.00	711,761.90	37.46 %
410-52110-53541 Water Meters for Resale	385,000.00	300,000.00	0.00	64,932.09	235,067.91	0.00	0.00 %
410-52110-54251 Water Meters	685,000.00	685,000.00	0.00	681,513.92	3,486.08	0.00	0.00 %
410-52110-54253 Fire Hydrants	50,000.00	50,000.00	0.00	20,434.19	29,565.81	0.00	0.00 %
410-52110-55112 PEP Insurance Coverage	55,000.00	55,000.00	0.00	9,432.91	0.00	45,567.09	82.85 %
410-52110-55113 PEP Deductible	0.00	0.00	754.79	754.79	0.00	-754.79	0.00 %
410-52110-55161 Worker's Comp Deductible	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
410-52110-55331 Machinery and Equipment Rental	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52110-55411 Depreciation Expense	1,200,000.00	1,200,000.00	0.00	0.00	0.00	1,200,000.00	100.00 %
410-52110-55655 Tennessee State Fees	35,000.00	35,000.00	0.00	32,177.60	2,822.40	0.00	0.00 %
410-52110-59411 Vehicles	110,000.00	105,000.00	0.00	0.00	105,000.00	0.00	0.00 %
410-52110-59421 Machinery and Equipment	190,000.00	213,000.00	0.00	212,759.99	0.00	240.01	0.11 %
Division: 52110 - Water Distribution Total:	6,950,152.00	6,959,491.21	293,589.31	3,142,882.64	607,310.42	3,209,298.15	46.11%
Division: 52117 - Strategic Project Acceleration & Resilient Technical Adaptation (SPARTAN)							
410-52117-51111 Salaries	314,714.00	181,592.58	8,078.40	20,196.00	0.00	161,396.58	88.88 %
410-52117-51122 Wages	0.00	85,334.00	6,564.82	39,388.96	0.00	45,945.04	53.84 %
410-52117-51341 Christmas Bonus	300.00	2,444.19	1,550.04	1,550.04	0.00	894.15	36.58 %
410-52117-51411 FICA	24,100.00	21,142.83	1,221.00	4,593.73	0.00	16,549.10	78.27 %
410-52117-51421 Health Insurance	80,905.00	70,052.78	2,511.63	10,051.83	0.00	60,000.95	85.65 %
410-52117-51431 Employee Retirement Plan	27,759.00	23,918.22	1,454.15	5,489.91	0.00	18,428.31	77.05 %
410-52117-51461 Workers Comp	17,364.00	14,158.97	0.00	0.00	0.00	14,158.97	100.00 %
410-52117-51471 Unemployment Insurance	66.00	66.00	0.00	21.00	0.00	45.00	68.18 %
410-52117-51712 Drug Screening & Background Checks	500.00	500.00	0.00	78.00	0.00	422.00	84.40 %
410-52117-52201 Stationery, Envelopes, Forms, Printing	150.00	150.00	0.00	0.00	0.00	150.00	100.00 %
410-52117-52351 Memberships	5,000.00	5,000.00	0.00	399.00	0.00	4,601.00	92.02 %
410-52117-52361 Public Relations	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52117-52452 Cellular	3,300.00	3,300.00	46.97	204.88	0.00	3,095.12	93.79 %
410-52117-52521 Legal Services	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	100.00 %
410-52117-52545 Consultant's Services	500,000.00	499,000.00	24,399.00	29,724.00	30,576.00	438,700.00	87.92 %
410-52117-52611 Repairs and Maintenance Motor Vehicles	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
410-52117-52661 Repair and Maintenance Buildings	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
410-52117-52832 Meals and Entertainment	1,000.00	1,000.00	127.80	127.80	0.00	872.20	87.22 %
410-52117-52833 Training	12,500.00	12,500.00	100.88	100.88	0.00	12,399.12	99.19 %
410-52117-52841 Lodging	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	100.00 %
410-52117-53112 Office Supplies - General	3,000.00	3,000.00	75.70	75.70	0.00	2,924.30	97.48 %
410-52117-53139 Other Computer Software	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
410-52117-53141 Portable Electronic Devices	3,600.00	3,600.00	0.00	0.00	0.00	3,600.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52117-53261	Clothing	3,000.00	3,000.00	0.00	49.99	0.00	2,950.01	98.33 %
410-52117-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
410-52117-53441	Safety Supplies	2,250.00	2,250.00	0.00	0.00	0.00	2,250.00	100.00 %
410-52117-59411	Vehicles	40,000.00	40,000.00	0.00	0.00	39,790.00	210.00	0.53 %
410-52117-59701	Furniture	12,000.00	12,000.00	0.00	279.00	0.00	11,721.00	97.68 %
Division: 52117 - Strategic Project Acceleration & Resilient Technical Adaptation (SPARTAN) ..		1,223,508.00	1,157,009.57	46,130.39	112,330.72	70,366.00	974,312.85	84.21%
Division: 52210 - Waste Water Treatment Plant								
410-52210-51111	Salaries	187,407.00	32,351.36	7,851.20	48,545.96	0.00	-16,194.60	-50.06 %
410-52210-51122	Wages	464,347.00	464,347.00	37,520.57	234,484.32	0.00	229,862.68	49.50 %
410-52210-51222	Hourly - Overtime	18,000.00	30,000.00	3,203.32	15,239.58	0.00	14,760.42	49.20 %
410-52210-51341	Christmas Bonus	2,000.00	8,147.30	6,252.80	6,252.80	0.00	1,894.50	23.25 %
410-52210-51411	FICA	49,313.00	41,031.35	4,114.94	22,874.79	0.00	18,156.56	44.25 %
410-52210-51421	Health Insurance	138,370.00	99,712.82	8,881.03	56,430.37	0.00	43,282.45	43.41 %
410-52210-51431	Employee Retirement Plan	56,845.00	45,225.16	4,923.56	27,346.23	0.00	17,878.93	39.53 %
410-52210-51461	Workers Comp	11,408.00	1,005.97	0.00	0.00	0.00	1,005.97	100.00 %
410-52210-51471	Unemployment Insurance	220.00	220.00	0.00	0.00	0.00	220.00	100.00 %
410-52210-51712	Drug Screening & Background Checks	1,000.00	1,000.00	0.00	237.50	0.00	762.50	76.25 %
410-52210-52351	Memberships	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52210-52411	Electric	460,000.00	460,000.00	38,486.89	200,564.31	0.00	259,435.69	56.40 %
410-52210-52421	Water	3,000.00	3,000.00	524.89	1,282.24	0.00	1,717.76	57.26 %
410-52210-52441	Gas	3,000.00	3,000.00	278.70	998.35	0.00	2,001.65	66.72 %
410-52210-52452	Cellular	3,500.00	3,500.00	365.69	2,665.23	0.00	834.77	23.85 %
410-52210-52481	Stormwater Fees	6,500.00	6,500.00	867.93	3,402.55	0.00	3,097.45	47.65 %
410-52210-52534	Laboratory Services	18,000.00	18,000.00	3,378.00	8,956.00	1,044.00	8,000.00	44.44 %
410-52210-52549	Other Professional Services	3,500.00	3,500.00	110.00	682.00	3,500.00	-682.00	-19.49 %
410-52210-52611	Repairs and Maintenance Motor Vehicles	0.00	1,000.00	210.04	1,276.65	0.00	-276.65	-27.67 %
410-52210-52621	Repairs and Maintenance Machinery and Equipment	300,000.00	378,650.00	38,106.27	197,924.04	92,696.76	88,029.20	23.25 %
410-52210-52651	Repairs & Maintenance Grounds & Ground Improvement	30,000.00	30,000.00	0.00	-83.95	0.00	30,083.95	100.28 %
410-52210-52691	Repair and Maintenance - Other	20,000.00	19,000.00	0.00	0.00	0.00	19,000.00	100.00 %
410-52210-52721	Office Equipment Contracts	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	100.00 %
410-52210-52723	Subscription Services	700.00	700.00	0.00	73.33	0.00	626.67	89.52 %
410-52210-52832	Meals and Entertainment	1,500.00	1,500.00	0.00	154.75	0.00	1,345.25	89.68 %
410-52210-52833	Training	8,000.00	8,000.00	-120.00	1,265.06	0.00	6,734.94	84.19 %
410-52210-52841	Lodging	3,200.00	3,200.00	0.00	1,896.88	0.00	1,303.12	40.72 %
410-52210-52845	Registration	1,000.00	1,000.00	0.00	30.00	0.00	970.00	97.00 %
410-52210-52959	Sludge Removal	726,000.00	726,000.00	27,916.59	313,650.52	406,660.99	5,688.49	0.78 %
410-52210-53112	Office Supplies - General	2,000.00	2,000.00	128.33	408.93	0.00	1,591.07	79.55 %
410-52210-53141	Portable Electronic Devices	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	100.00 %
410-52210-53223	Laboratory Supplies	50,000.00	50,000.00	912.79	3,881.79	4,400.00	41,718.21	83.44 %
410-52210-53261	Clothing	7,200.00	7,200.00	175.61	1,626.47	2,739.09	2,834.44	39.37 %
410-52210-53291	Other Operating Supplies	60,000.00	60,000.00	1,197.45	9,781.01	10,934.34	39,284.65	65.47 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52210-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	10,000.00	10,000.00	290.90	2,113.71	3,386.29	4,500.00	45.00 %
410-52210-53321 Vehicle Parts and Repairs	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
410-52210-53391 Other Repair and Maintenance Supplies	125,000.00	75,150.00	906.40	21,128.90	28,931.36	25,089.74	33.39 %
410-52210-53441 Safety Supplies	7,500.00	7,500.00	0.00	3,798.12	0.00	3,701.88	49.36 %
410-52210-54601 Polymer	200,000.00	200,000.00	11,500.00	36,547.00	163,453.00	0.00	0.00 %
410-52210-55112 PEP Insurance Coverage	120,000.00	120,000.00	0.00	2,065.94	0.00	117,934.06	98.28 %
410-52210-55113 PEP Deductible	0.00	0.00	0.00	1,000.00	0.00	-1,000.00	0.00 %
410-52210-55331 Machinery and Equipment Rental	450,000.00	450,000.00	70,000.00	210,000.00	210,000.00	30,000.00	6.67 %
410-52210-55411 Depreciation Expense	2,150,000.00	2,150,000.00	0.00	0.00	0.00	2,150,000.00	100.00 %
410-52210-55655 Tennessee State Fees	75,000.00	75,000.00	0.00	22,149.38	0.00	52,850.62	70.47 %
410-52210-56141 Principal 2020B Series GO Bond \$9.395K (53%)	378,950.00	378,950.00	0.00	0.00	0.00	378,950.00	100.00 %
410-52210-56142 Principal 2020B Series GO Bond \$9.395K (47%)	336,050.00	336,050.00	0.00	0.00	0.00	336,050.00	100.00 %
410-52210-56341 Interest 2020B Series GO Bond \$9.395K (53%)	76,479.00	76,479.00	0.00	33,910.50	0.00	42,568.50	55.66 %
410-52210-56342 Interest 2020B Series GO Bond \$9.395K (47%)	67,821.00	67,821.00	0.00	38,239.50	0.00	29,581.50	43.62 %
410-52210-59411 Vehicles	55,000.00	50,000.00	45,000.00	45,000.00	4,500.00	500.00	1.00 %
410-52210-59421 Machinery and Equipment	55,000.00	55,000.00	0.00	44,423.56	0.00	10,576.44	19.23 %
Division: 52210 - Waste Water Treatment Plant Total:	6,755,210.00	6,569,140.96	312,983.90	1,622,224.32	932,245.83	4,014,670.81	61.11%
Division: 52220 - Sewer Collection							
410-52220-51111 Salaries	291,894.00	244,101.97	6,801.60	39,106.28	0.00	204,995.69	83.98 %
410-52220-51122 Wages	631,123.00	631,123.00	41,127.68	216,769.59	0.00	414,353.41	65.65 %
410-52220-51222 Hourly - Overtime	20,000.00	20,000.00	535.22	3,251.83	0.00	16,748.17	83.74 %
410-52220-51341 Christmas Bonus	1,800.00	12,220.95	9,094.02	9,094.02	0.00	3,126.93	25.59 %
410-52220-51411 FICA	70,755.00	70,581.54	4,298.68	19,999.52	0.00	50,582.02	71.66 %
410-52220-51421 Health Insurance	300,554.00	289,841.51	14,349.79	69,392.80	0.00	220,448.71	76.06 %
410-52220-51431 Employee Retirement Plan	81,540.00	78,438.39	5,168.78	24,115.36	0.00	54,323.03	69.26 %
410-52220-51461 Workers Comp	39,890.00	36,684.66	0.00	0.00	0.00	36,684.66	100.00 %
410-52220-51471 Unemployment Insurance	330.00	330.00	22.95	32.14	0.00	297.86	90.26 %
410-52220-51712 Drug Screening & Background Checks	1,000.00	1,000.00	258.00	393.00	0.00	607.00	60.70 %
410-52220-52111 Postage	0.00	100.00	0.00	5.49	0.00	94.51	94.51 %
410-52220-52351 Memberships	45,000.00	45,000.00	0.00	6,884.58	5,815.42	32,300.00	71.78 %
410-52220-52411 Electric	72,190.00	72,190.00	7,243.04	38,790.08	0.00	33,399.92	46.27 %
410-52220-52441 Gas	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
410-52220-52452 Cellular	10,000.00	10,000.00	1,557.35	7,210.74	0.00	2,789.26	27.89 %
410-52220-52611 Repairs and Maintenance Motor Vehicles	0.00	7,400.00	3,160.84	8,722.40	0.00	-1,322.40	-17.87 %
410-52220-52621 Repairs and Maintenance Machinery and Equipment	53,000.00	47,100.00	0.00	6,758.63	11,149.19	29,192.18	61.98 %
410-52220-52691 Repair and Maintenance - Other	26,000.00	26,000.00	0.00	3,821.72	8,687.50	13,490.78	51.89 %
410-52220-52723 Subscription Services	8,000.00	11,500.00	48.00	6,540.00	4,380.00	580.00	5.04 %
410-52220-52831 Travel - Out of Town Expenses	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
410-52220-52832 Meals and Entertainment	1,000.00	1,000.00	0.00	23.73	0.00	976.27	97.63 %
410-52220-52833 Training	8,000.00	8,000.00	0.00	482.00	0.00	7,518.00	93.98 %
410-52220-52841 Lodging	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
410-52220-52845 Registration	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
410-52220-52911 Ambulance, Clinic and Hospital Services	500.00	400.00	0.00	0.00	0.00	400.00	100.00 %
410-52220-53112 Office Supplies - General	300.00	300.00	0.00	157.44	0.00	142.56	47.52 %
410-52220-53141 Portable Electronic Devices	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	100.00 %
410-52220-53222 Chemical Supplies	50,000.00	50,000.00	4,072.00	28,504.00	20,496.00	1,000.00	2.00 %
410-52220-53261 Clothing	8,000.00	8,000.00	365.45	4,115.21	3,980.24	-95.45	-1.19 %
410-52220-53291 Other Operating Supplies	16,000.00	16,000.00	506.91	3,307.11	8,143.81	4,549.08	28.43 %
410-52220-53311 Gas, Oil, Diesel Fuel, Grease, Etc.	24,000.00	24,000.00	1,272.55	9,555.77	14,444.23	0.00	0.00 %
410-52220-53391 Other Repair and Maintenance Supplies	15,000.00	15,000.00	501.98	3,579.40	9,558.50	1,862.10	12.41 %
410-52220-53441 Safety Supplies	11,500.00	11,500.00	0.00	0.00	7,000.00	4,500.00	39.13 %
410-52220-55112 PEP Insurance Coverage	15,000.00	15,000.00	0.00	5,341.13	0.00	9,658.87	64.39 %
410-52220-55113 PEP Deductible	0.00	0.00	0.00	140.50	0.00	-140.50	0.00 %
410-52220-55161 Worker's Comp Deductible	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
410-52220-59411 Vehicles	100,000.00	99,000.00	45,000.00	90,300.00	9,000.00	-300.00	-0.30 %
410-52220-59421 Machinery and Equipment	280,000.00	80,000.00	0.00	22,211.78	36,686.00	21,102.22	26.38 %
410-52220-59711 Other Machinery	15,000.00	1,892.00	0.00	1,892.00	5,873.00	-5,873.00	-310.41 %
Division: 52220 - Sewer Collection Total:	2,211,476.00	1,947,804.02	145,384.84	630,498.25	145,213.89	1,172,091.88	60.18%
Division: 52302 - WTP-Install Membranes to Replace Filters							
410-52302-59123 Capital Design	0.00	24,500.00	2,700.00	2,700.00	21,800.00	0.00	0.00 %
410-52302-59125 Capital Site Construction	0.00	475,500.00	0.00	0.00	0.00	475,500.00	100.00 %
Division: 52302 - WTP-Install Membranes to Replace Filters Total:	0.00	500,000.00	2,700.00	2,700.00	21,800.00	475,500.00	95.10%
Division: 52308 - June Lake Water Tank							
410-52308-59125 Capital Site Construction	0.00	50,000.00	29,606.52	29,606.52	20,393.48	0.00	0.00 %
Division: 52308 - June Lake Water Tank Total:	0.00	50,000.00	29,606.52	29,606.52	20,393.48	0.00	0.00%
Division: 52309 - Southside Water Tank							
410-52309-59123 Capital Design	0.00	20,563.22	0.00	0.00	0.00	20,563.22	100.00 %
410-52309-59125 Capital Site Construction	0.00	4,163,595.99	445,370.11	1,279,964.86	2,938,259.15	-54,628.02	-1.31 %
410-52309-59601 Capital CEI	0.00	241,384.37	30,783.50	79,173.35	162,211.02	0.00	0.00 %
Division: 52309 - Southside Water Tank Total:	0.00	4,425,543.58	476,153.61	1,359,138.21	3,100,470.17	-34,064.80	-0.77%
Division: 52314 - Bypass BPS at Miles Johnson							
410-52314-59123 Capital Design	0.00	20,447.35	760.00	5,530.00	14,917.35	0.00	0.00 %
Division: 52314 - Bypass BPS at Miles Johnson Total:	0.00	20,447.35	760.00	5,530.00	14,917.35	0.00	0.00%
Division: 52316 - Westview Subdivision Interconnect							
410-52316-59123 Capital Design	0.00	7,720.00	1,000.00	1,800.00	5,920.00	0.00	0.00 %
Division: 52316 - Westview Subdivision Interconnect Total:	0.00	7,720.00	1,000.00	1,800.00	5,920.00	0.00	0.00%
Division: 52317 - Williamsburg Subdivision Interconnect							
410-52317-59123 Capital Design	0.00	14,420.00	6,400.00	7,500.00	6,920.00	0.00	0.00 %
Division: 52317 - Williamsburg Subdivision Interconnect Total:	0.00	14,420.00	6,400.00	7,500.00	6,920.00	0.00	0.00%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Division: 52319 - Cleburne 16" from Freehand to Beechcroft							
410-52319-59123	0.00	510,340.00	0.00	0.00	510,340.00	0.00	0.00 %
410-52319-59131	0.00	59,078.18	0.00	170.00	58,908.18	0.00	0.00 %
Division: 52319 - Cleburne 16" from Freehand to Beechcroft Total:	0.00	569,418.18	0.00	170.00	569,248.18	0.00	0.00%
Division: 52320 - Upgrade Stonecreek Drive to 10"							
410-52320-59123	0.00	1,800.00	0.00	1,530.00	270.00	0.00	0.00 %
Division: 52320 - Upgrade Stonecreek Drive to 10" Total:	0.00	1,800.00	0.00	1,530.00	270.00	0.00	0.00%
Division: 52324 - Raw Water Intake							
410-52324-59123	0.00	214,500.00	0.00	0.00	0.00	214,500.00	100.00 %
Division: 52324 - Raw Water Intake Total:	0.00	214,500.00	0.00	0.00	0.00	214,500.00	100.00%
Division: 52325 - Chlorine Bleach Conversion							
410-52325-59123	0.00	68,500.00	1,000.00	1,000.00	67,500.00	0.00	0.00 %
Division: 52325 - Chlorine Bleach Conversion Total:	0.00	68,500.00	1,000.00	1,000.00	67,500.00	0.00	0.00%
Division: 52405 - Sewer Inflow and Infiltration							
410-52405-59121	0.00	430,804.95	18,918.45	49,691.95	381,113.00	0.00	0.00 %
410-52405-59125	0.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00 %
Division: 52405 - Sewer Inflow and Infiltration Total:	0.00	3,430,804.95	18,918.45	49,691.95	381,113.00	3,000,000.00	87.44%
Division: 52409 - Upgrade WWTP Waste Production Capacity							
410-52409-59123	0.00	1,363,092.86	139,250.04	977,693.98	385,398.88	0.00	0.00 %
410-52409-59125	0.00	2,500,000.00	0.00	0.00	0.00	2,500,000.00	100.00 %
Division: 52409 - Upgrade WWTP Waste Production Capacity Total:	0.00	3,863,092.86	139,250.04	977,693.98	385,398.88	2,500,000.00	64.71%
Division: 52417 - WWTP Expansion from 5 to 7.5 MGD							
410-52417-59123	0.00	105,919.30	10,233.99	38,005.09	25,914.21	42,000.00	39.65 %
410-52417-59125	0.00	7,699,357.00	0.00	0.00	0.00	7,699,357.00	100.00 %
Division: 52417 - WWTP Expansion from 5 to 7.5 MGD Total:	0.00	7,805,276.30	10,233.99	38,005.09	25,914.21	7,741,357.00	99.18%
Division: 52420 - Kedron Square 12" upgrade							
410-52420-59123	0.00	132,763.80	9,310.00	36,295.50	96,468.30	0.00	0.00 %
Division: 52420 - Kedron Square 12" upgrade Total:	0.00	132,763.80	9,310.00	36,295.50	96,468.30	0.00	0.00%
Division: 52421 - Grassy Branch 30" Parallel Trunk							
410-52421-59123	0.00	707,688.78	6,110.00	15,760.00	691,928.78	0.00	0.00 %
Division: 52421 - Grassy Branch 30" Parallel Trunk Total:	0.00	707,688.78	6,110.00	15,760.00	691,928.78	0.00	0.00%
Division: 52422 - I-65 interchange							
410-52422-59123	0.00	485,023.84	29,625.25	43,764.15	441,259.69	0.00	0.00 %
Division: 52422 - I-65 interchange Total:	0.00	485,023.84	29,625.25	43,764.15	441,259.69	0.00	0.00%
Division: 52423 - Headworks & EQ Basin							
410-52423-59125	0.00	6,324,640.52	0.00	0.00	0.00	6,324,640.52	100.00 %
Division: 52423 - Headworks & EQ Basin Total:	0.00	6,324,640.52	0.00	0.00	0.00	6,324,640.52	100.00%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Division: 52424 - Pickets Ridge Lift Station Replacement							
410-52424-59125	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00 %
410-52424-59601	0.00	21,000.00	0.00	0.00	0.00	21,000.00	100.00 %
Division: 52424 - Pickets Ridge Lift Station Replacement Total:	0.00	321,000.00	0.00	0.00	0.00	321,000.00	100.00%
Division: 52425 - Decentralized Treatment System #1							
410-52425-59123	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00 %
Division: 52425 - Decentralized Treatment System #1 Total:	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
Division: 52426 - Decentralized Treatment System #2							
410-52426-59123	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00 %
Division: 52426 - Decentralized Treatment System #2 Total:	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
Division: 52427 - Decentralized Treatment System #3							
410-52427-59123	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00 %
Division: 52427 - Decentralized Treatment System #3 Total:	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
Division: 52428 - Reclamation Plant Assessment & Corrective Action Plan							
410-52428-59121	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00 %
Division: 52428 - Reclamation Plant Assessment & Corrective Action Plan Total:	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
Division: 52429 - Reclamation Plant & Advanced Purification Plant Facilities Plan							
410-52429-59121	0.00	750,000.00	0.00	0.00	0.00	750,000.00	100.00 %
Division: 52429 - Reclamation Plant & Advanced Purification Plant Facilities Plan Total:	0.00	750,000.00	0.00	0.00	0.00	750,000.00	100.00%
Division: 52504 - Asset Management Plan							
410-52504-59123	0.00	750,000.00	0.00	0.00	0.00	750,000.00	100.00 %
Division: 52504 - Asset Management Plan Total:	0.00	750,000.00	0.00	0.00	0.00	750,000.00	100.00%
Division: 52610 - Advance Purification Pilot Project							
410-52610-59123	0.00	2,712,000.00	0.00	0.00	0.00	2,712,000.00	100.00 %
410-52610-59125	0.00	4,405,000.00	0.00	0.00	0.00	4,405,000.00	100.00 %
410-52610-59601	0.00	176,200.00	0.00	0.00	0.00	176,200.00	100.00 %
Division: 52610 - Advance Purification Pilot Project Total:	0.00	7,293,200.00	0.00	0.00	0.00	7,293,200.00	100.00%
Division: 52620 - Reservoir							
410-52620-52361	0.00	51,693.75	0.00	0.00	0.00	51,693.75	100.00 %
410-52620-52631	0.00	0.00	2,006.25	21,406.25	30,287.50	-51,693.75	0.00 %
410-52620-59123	0.00	2,310,800.00	0.00	0.00	0.00	2,310,800.00	100.00 %
Division: 52620 - Reservoir Total:	0.00	2,362,493.75	2,006.25	21,406.25	30,287.50	2,310,800.00	97.81%
Expense Total:	29,980,522.00	70,139,155.91	2,006,090.92	11,526,950.63	8,165,144.21	50,447,061.07	71.92%
Fund: 410 - WATER AND SEWER FUND Total:	29,980,522.00	70,139,155.91	2,006,090.92	11,526,950.63	8,165,144.21	50,447,061.07	71.92%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 413 - WATER DEVELOPMENT FEES							
Expense							
Division: 61100 - Transfers							
413-61100-57604							
Operating Transfer Out To- Water Sewer Fund	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00 %
Division: 61100 - Transfers Total:	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
Expense Total:	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
Fund: 413 - WATER DEVELOPMENT FEES Total:	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
Fund: 414 - SEWER DEVELOPMENT FUND							
Expense							
Division: 61100 - Transfers							
414-61100-57604							
Operating Transfer Out To- Water Sewer Fund	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00 %
Division: 61100 - Transfers Total:	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00%
Expense Total:	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00%
Fund: 414 - SEWER DEVELOPMENT FUND Total:	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00%
Fund: 416 - STORM WATER UTILITY FUND							
Expense							
Division: 43150 - Stormwater							
416-43150-51111							
Salaries	84,510.00	105,279.24	6,500.80	40,304.96	0.00	64,974.28	61.72 %
416-43150-51122							
Wages	359,014.00	456,770.62	27,862.17	171,878.85	0.00	284,891.77	62.37 %
416-43150-51151							
Other Salaries	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	100.00 %
416-43150-51222							
Hourly - Overtime	7,000.00	29,911.71	0.00	373.46	0.00	29,538.25	98.75 %
416-43150-51341							
Christmas Bonus	2,000.00	5,703.10	5,297.19	5,297.19	0.00	405.91	7.12 %
416-43150-51411							
FICA	34,090.00	46,447.96	2,933.44	16,128.03	0.00	30,319.93	65.28 %
416-43150-51421							
Health Insurance	120,576.00	180,954.57	10,087.01	64,047.64	0.00	116,906.93	64.61 %
416-43150-51431							
Employee Retirement Plan	39,296.00	52,329.64	3,561.49	19,563.34	0.00	32,766.30	62.62 %
416-43150-51461							
Workers Comp	7,492.00	16,969.74	0.00	0.00	0.00	16,969.74	100.00 %
416-43150-51471							
Unemployment Insurance	147.00	241.50	0.00	0.00	0.00	241.50	100.00 %
416-43150-51712							
Drug Screening & Background Checks	0.00	300.00	0.00	104.00	0.00	196.00	65.33 %
416-43150-52351							
Memberships	800.00	800.00	0.00	0.00	0.00	800.00	100.00 %
416-43150-52363							
Public Outreach & Education	4,000.00	4,000.00	0.00	2,913.21	0.00	1,086.79	27.17 %
416-43150-52452							
Cellular	8,500.00	8,500.00	414.17	2,543.96	0.00	5,956.04	70.07 %
416-43150-52481							
Stormwater Fees	450.00	450.00	138.96	408.37	0.00	41.63	9.25 %
416-43150-52483							
TDEC Permit Fees	8,000.00	8,000.00	0.00	125.00	0.00	7,875.00	98.44 %
416-43150-52541							
Consulting Engineering	85,000.00	85,000.00	12,389.08	42,831.29	23,971.41	18,197.30	21.41 %
416-43150-52549							
Other Professional Services	33,000.00	33,000.00	0.00	0.00	0.00	33,000.00	100.00 %
416-43150-52611							
Repairs and Maintenance Motor Vehicles	35,000.00	35,000.00	0.00	3,699.37	0.00	31,300.63	89.43 %
416-43150-52621							
Repairs and Maintenance Machinery and Equipment	35,000.00	37,727.28	0.00	4,563.59	0.00	33,163.69	87.90 %
416-43150-52651							
Repairs & Maintenance Grounds & Ground Improvement	155,000.00	305,000.00	0.00	7,314.02	2,980.04	294,705.94	96.62 %
416-43150-52691							
Repair and Maintenance - Other	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
416-43150-52831							
Travel - Out of Town Expenses	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
416-43150-52832	Meals and Entertainment	1,000.00	1,000.00	192.00	192.00	0.00	808.00	80.80 %
416-43150-52833	Training	3,000.00	3,000.00	0.00	1,300.00	0.00	1,700.00	56.67 %
416-43150-52841	Lodging	1,000.00	1,000.00	0.00	355.34	0.00	644.66	64.47 %
416-43150-52845	Registration	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
416-43150-52846	Food-Per Diem	500.00	500.00	0.00	111.00	0.00	389.00	77.80 %
416-43150-52851	Licenses & Certifications	1,000.00	1,000.00	0.00	672.50	0.00	327.50	32.75 %
416-43150-52891	Other Travel Expenses	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
416-43150-52917	Street Litter Program	5,000.00	5,000.00	0.00	391.29	795.04	3,813.67	76.27 %
416-43150-52918	Street Sweeping	110,000.00	110,000.00	1,399.55	42,614.33	25,184.53	42,201.14	38.36 %
416-43150-53112	Office Supplies - General	1,500.00	1,500.00	77.94	570.66	0.00	929.34	61.96 %
416-43150-53141	Portable Electronic Devices	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.00 %
416-43150-53222	Chemical Supplies	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
416-43150-53261	Clothing	8,000.00	8,000.00	0.00	5,667.88	0.00	2,332.12	29.15 %
416-43150-53291	Other Operating Supplies	500.00	500.00	18.96	193.70	0.00	306.30	61.26 %
416-43150-53293	Other Operating Equipment	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
416-43150-53311	Gas, Oil, Diesel Fuel, Grease, Etc.	27,500.00	35,681.82	1,002.44	13,397.94	12,588.78	9,695.10	27.17 %
416-43150-53411	Consumables for Tools	1,000.00	1,000.00	0.00	386.97	0.00	613.03	61.30 %
416-43150-53412	Hand Tools	3,500.00	3,500.00	0.00	624.50	0.00	2,875.50	82.16 %
416-43150-53441	Safety Supplies	4,000.00	4,000.00	56.96	748.14	508.82	2,743.04	68.58 %
416-43150-53711	Food and Beverage Supplies	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
416-43150-54119	Other Building Supplies	1,500.00	1,500.00	0.00	712.05	0.00	787.95	52.53 %
416-43150-54254	Manhole Inserts	3,500.00	3,500.00	0.00	1,426.00	1,774.00	300.00	8.57 %
416-43150-54521	Gravel & Sand	3,000.00	3,000.00	0.00	733.82	516.18	1,750.00	58.33 %
416-43150-54522	Concrete	1,200.00	1,200.00	244.72	514.44	0.00	685.56	57.13 %
416-43150-54543	Seed and Fertilizer	1,000.00	1,000.00	0.00	179.97	0.00	820.03	82.00 %
416-43150-54831	Erosion Control Supplies	6,000.00	6,000.00	0.00	585.00	1,415.00	4,000.00	66.67 %
416-43150-55112	PEP Insurance Coverage	2,500.00	2,500.00	0.00	6,037.46	0.00	-3,537.46	-141.50 %
416-43150-55331	Machinery and Equipment Rental	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
416-43150-56241	2022 Interfund CON Principal (MS4)	25,611.00	25,611.00	0.00	0.00	0.00	25,611.00	100.00 %
416-43150-56441	Interest 2022 Interfund CON (MS4)	4,997.00	4,997.00	0.00	0.00	0.00	4,997.00	100.00 %
416-43150-56442	Interest 2024 Series GO Bond	83,850.00	83,850.00	0.00	41,925.00	0.00	41,925.00	50.00 %
416-43150-59411	Vehicles	0.00	90,000.00	0.00	0.00	0.00	90,000.00	100.00 %
416-43150-59421	Machinery and Equipment	155,000.00	1,788,455.37	0.00	139,539.00	0.00	1,648,916.37	92.20 %
	Division: 43150 - Stormwater Total:	1,491,233.00	3,621,380.55	72,176.88	640,975.27	69,733.80	2,910,671.48	80.37%
	Division: 52701 - Augusta Trace							
416-52701-59125	Capital Site Construction	0.00	1,178,705.00	125,482.79	125,482.79	864,640.67	188,581.54	16.00 %
416-52701-59601	Capital CEI	0.00	190,600.00	40,763.60	73,712.15	100,813.36	16,074.49	8.43 %
	Division: 52701 - Augusta Trace Total:	0.00	1,369,305.00	166,246.39	199,194.94	965,454.03	204,656.03	14.95%
	Division: 52702 - Buckner Place							
416-52702-59123	Capital Design	0.00	1,725.00	0.00	0.00	0.00	1,725.00	100.00 %
416-52702-59125	Capital Site Construction	0.00	1,239,144.00	307,234.27	307,234.27	314,497.55	617,412.18	49.83 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
416-52702-59601	Capital CEI	0.00	33,100.00	1,150.40	29,661.57	3,438.43	0.00	0.00 %
	Division: 52702 - Buckner Place Total:	0.00	1,273,969.00	308,384.67	336,895.84	317,935.98	619,137.18	48.60%
	Division: 52703 - Cameron Farms							
416-52703-59125	Capital Site Construction	0.00	666,635.00	41,186.92	41,186.92	376,667.28	248,780.80	37.32 %
416-52703-59601	Capital CEI	0.00	33,100.00	0.00	0.00	0.00	33,100.00	100.00 %
	Division: 52703 - Cameron Farms Total:	0.00	699,735.00	41,186.92	41,186.92	376,667.28	281,880.80	40.28%
	Division: 52704 - Wyngate							
416-52704-59125	Capital Site Construction	0.00	1,104,950.00	64,663.94	409,538.26	140,361.74	555,050.00	50.23 %
416-52704-59601	Capital CEI	0.00	33,100.00	0.00	0.00	33,100.00	0.00	0.00 %
	Division: 52704 - Wyngate Total:	0.00	1,138,050.00	64,663.94	409,538.26	173,461.74	555,050.00	48.77%
	Expense Total:	1,491,233.00	8,102,439.55	652,658.80	1,627,791.23	1,903,252.83	4,571,395.49	56.42%
	Fund: 416 - STORM WATER UTILITY FUND Total:	1,491,233.00	8,102,439.55	652,658.80	1,627,791.23	1,903,252.83	4,571,395.49	56.42%
	Fund: 611 - LIBRARY FUND							
	Expense							
	Division: 44800 - Library							
611-44800-53291	Other Operating Supplies	2,000.00	2,000.00	212.99	865.35	0.00	1,134.65	56.73 %
611-44800-53611	Books	2,000.00	2,000.00	0.00	1,875.50	0.00	124.50	6.23 %
611-44800-53621	Adult Programs	5,000.00	5,000.00	0.00	1,893.30	0.00	3,106.70	62.13 %
611-44800-53622	Adult SRP	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
611-44800-53631	Teen Programs	3,500.00	3,500.00	481.00	1,628.45	0.00	1,871.55	53.47 %
611-44800-53632	Teen SRP	3,500.00	3,500.00	90.48	496.84	0.00	3,003.16	85.80 %
611-44800-53641	Children's Programs	7,000.00	7,000.00	68.18	3,283.82	0.00	3,716.18	53.09 %
611-44800-53642	Children's SRP	7,000.00	7,000.00	0.00	56.67	0.00	6,943.33	99.19 %
611-44800-53643	Children's Books	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
611-44800-56815	Merchant Service Charges	3,000.00	3,000.00	182.62	782.43	0.00	2,217.57	73.92 %
	Division: 44800 - Library Total:	37,000.00	37,000.00	1,035.27	10,882.36	0.00	26,117.64	70.59%
	Expense Total:	37,000.00	37,000.00	1,035.27	10,882.36	0.00	26,117.64	70.59%
	Fund: 611 - LIBRARY FUND Total:	37,000.00	37,000.00	1,035.27	10,882.36	0.00	26,117.64	70.59%
	Fund: 619 - DRUG ENFORCEMENT FUND							
	Expense							
	Division: 42100 - Police							
619-42100-52452	Cellular	5,000.00	5,000.00	332.93	2,017.20	1,982.80	1,000.00	20.00 %
619-42100-52611	Repairs and Maintenance Motor Vehicles	0.00	0.00	0.00	260.00	0.00	-260.00	0.00 %
619-42100-52831	Travel - Out of Town Expenses	10,000.00	10,000.00	685.91	1,497.91	600.73	7,901.36	79.01 %
619-42100-52833	Training	2,500.00	2,500.00	0.00	375.00	0.00	2,125.00	85.00 %
619-42100-53141	Portable Electronic Devices	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
619-42100-53142	Desktop Monitor and Hardware	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
619-42100-53261	Clothing	2,250.00	2,250.00	0.00	522.80	0.00	1,727.20	76.76 %
619-42100-53272	Weapons	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
619-42100-53291 Other Operating Supplies	13,000.00	16,120.00	0.00	16,187.00	0.00	-67.00	-0.42 %
619-42100-53292 Contingency	10,000.00	6,880.00	3,629.48	3,629.48	0.00	3,250.52	47.25 %
619-42100-59411 Vehicles	50,000.00	68,196.00	0.00	18,196.00	0.00	50,000.00	73.32 %
Division: 42100 - Police Total:	99,450.00	117,646.00	4,648.32	42,685.39	2,583.53	72,377.08	61.52%
Expense Total:	99,450.00	117,646.00	4,648.32	42,685.39	2,583.53	72,377.08	61.52%
Fund: 619 - DRUG ENFORCEMENT FUND Total:	99,450.00	117,646.00	4,648.32	42,685.39	2,583.53	72,377.08	61.52%
Report Total:	132,975,413.02	255,018,801.93	12,469,523.82	56,993,156.52	34,007,626.46	164,018,018.95	64.32%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Group Summary

Divisio...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - GENERAL FUND							
Expense							
41100 - Legislation	9,428,760.02	9,431,760.02	74,274.68	471,176.17	116,589.49	8,843,994.36	93.77%
41200 - Judicial	32,754.00	36,254.00	2,512.47	17,345.75	1,742.34	17,165.91	47.35%
41310 - Administration	763,777.00	685,569.41	45,946.09	270,650.63	12,963.08	401,955.70	58.63%
41320 - Communications	390,376.00	394,543.96	49,163.65	237,838.85	0.00	156,705.11	39.72%
41500 - Finance	1,550,647.00	1,635,360.38	237,683.69	868,918.43	41,403.00	725,038.95	44.34%
41641 - Information Technology	2,758,857.00	2,747,966.64	153,175.26	1,533,362.82	473,862.26	740,741.56	26.96%
41642 - GIS	400,039.00	403,135.81	29,723.94	188,183.93	38,000.00	176,951.88	43.89%
41650 - Human Resources	678,740.00	681,974.92	37,535.56	235,324.34	6,214.00	440,436.58	64.58%
41700 - Capital Improvement Program Administration	387,616.00	331,058.87	23,679.99	148,448.89	13,000.50	169,609.48	51.23%
41800 - Facilities	2,075,938.00	2,156,347.34	149,254.31	922,196.51	47,017.03	1,187,133.80	55.05%
42100 - Police	0.00	0.00	36,160.70	36,649.87	0.00	-36,649.87	0.00%
42110 - Police Administration	1,202,477.00	1,173,498.71	90,778.80	838,840.23	39,717.52	294,940.96	25.13%
42121 - Police Criminal Investigation	1,513,509.00	1,556,642.23	105,068.22	774,282.25	29,126.58	753,233.40	48.39%
42123 - Police Field Operations	6,889,503.00	7,420,036.48	922,239.81	3,603,344.81	335,272.76	3,481,418.91	46.92%
42130 - Police Highway Safety Grant	81,625.00	81,625.00	2,330.43	28,096.42	0.00	53,528.58	65.58%
42140 - Police Drug Investigation and Control	228,362.00	235,455.63	20,254.41	114,733.89	5,481.87	115,239.87	48.94%
42150 - Police Support	2,228,329.00	2,260,209.13	163,946.20	1,175,213.71	58,585.27	1,026,410.15	45.41%
42160 - PD Building & Grounds	241,800.00	249,191.00	36,030.29	133,673.15	16,577.90	98,939.95	39.70%
42200 - Fire	0.00	0.00	40,006.67	83,049.75	0.00	-83,049.75	0.00%
42210 - Fire Administration	1,194,222.00	1,842,752.78	52,293.41	820,161.31	1,257,431.35	-234,839.88	-12.74%
42220 - Fire Operations	10,542,503.00	10,547,719.05	770,576.00	4,848,002.10	2,026,007.86	3,673,709.09	34.83%
42230 - Fire Training	463,909.00	425,085.39	21,725.31	223,773.25	11,424.50	189,887.64	44.67%
42240 - Fire Marshal	482,365.00	485,616.79	36,382.25	218,002.06	3,120.13	264,494.60	54.47%
42500 - Emergency Operations	192,177.00	192,839.95	16,160.00	84,769.01	0.00	108,070.94	56.04%
43100 - Public Works Administration	683,189.00	606,742.23	27,702.53	240,227.13	3,063.90	363,451.20	59.90%
43110 - Streets	8,192,673.00	7,830,159.77	2,207,518.83	4,012,636.61	1,063,199.63	2,754,323.53	35.18%
43120 - Traffic	1,167,218.00	1,144,272.93	41,308.64	509,508.09	81,899.92	552,864.92	48.32%
43130 - Construction Crew	0.00	2,121,891.19	0.00	0.00	0.00	2,121,891.19	100.00%
43170 - Fleet	1,049,824.00	1,092,104.70	78,752.40	491,778.56	144,685.79	455,640.35	41.72%
44400 - Recreation	683,774.00	662,275.52	41,946.03	239,863.35	0.00	422,412.17	63.78%
44411 - Recreation Special Events	0.00	0.00	0.00	240.00	0.00	-240.00	0.00%
44420 - Senior Center	56,699.00	121,824.45	10,502.76	20,809.06	0.00	101,015.39	82.92%
44700 - Parks Maintenance	789,205.00	886,757.94	37,305.58	353,222.85	59,937.82	473,597.27	53.41%
44800 - Library	1,246,152.00	1,229,513.05	99,298.52	577,917.72	20,792.99	630,802.34	51.31%
46100 - Planning	1,277,362.00	1,278,833.24	105,119.93	504,130.84	18,312.91	756,389.49	59.15%
46200 - Codes	1,268,551.00	1,278,992.37	96,463.98	516,970.03	7,327.87	754,694.47	59.01%
46300 - Engineering	1,171,854.00	1,179,373.50	79,610.16	475,893.93	18,394.59	685,084.98	58.09%
47220 - Microbusiness Specialist	0.00	0.00	0.00	4,191.83	0.00	-4,191.83	0.00%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Divisio...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Expense Total:	61,314,786.02	64,407,384.38	5,942,431.50	25,823,428.13	5,951,152.86	32,632,803.39	50.67%
Fund: 110 - GENERAL FUND Total:	61,314,786.02	64,407,384.38	5,942,431.50	25,823,428.13	5,951,152.86	32,632,803.39	50.67%
Fund: 121 - STATE STREET AID FUND							
Expense							
43190 - State Street Aid	1,998,570.00	1,998,570.00	823,469.68	965,877.68	1,009,573.00	23,119.32	1.16%
48044 - Mahlon Moore/Battle Creek Way	0.00	480,000.00	0.00	0.00	78,800.00	401,200.00	83.58%
Expense Total:	1,998,570.00	2,478,570.00	823,469.68	965,877.68	1,088,373.00	424,319.32	17.12%
Fund: 121 - STATE STREET AID FUND Total:	1,998,570.00	2,478,570.00	823,469.68	965,877.68	1,088,373.00	424,319.32	17.12%
Fund: 124 - IMPACT FEES FUND							
Expense							
43110 - Streets	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00%
Expense Total:	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00%
Fund: 124 - IMPACT FEES FUND Total:	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00%
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX							
Expense							
46050 - Adequate Facilities	5,831,967.00	9,131,967.00	0.00	261,764.00	0.00	8,870,203.00	97.13%
Expense Total:	5,831,967.00	9,131,967.00	0.00	261,764.00	0.00	8,870,203.00	97.13%
Fund: 125 - ADEQUATE FACILITIES/DEVELOPMENT TAX Total:	5,831,967.00	9,131,967.00	0.00	261,764.00	0.00	8,870,203.00	97.13%
Fund: 140 - TOURISM FUND							
Expense							
47210 - Tourism	369,257.00	544,257.00	25,951.10	396,902.20	51,902.20	95,452.60	17.54%
Expense Total:	369,257.00	544,257.00	25,951.10	396,902.20	51,902.20	95,452.60	17.54%
Fund: 140 - TOURISM FUND Total:	369,257.00	544,257.00	25,951.10	396,902.20	51,902.20	95,452.60	17.54%
Fund: 150 - CERF - ROLLING STOCK CAPITAL							
Expense							
42100 - Police	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00	0.00%
Expense Total:	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00	0.00%
Fund: 150 - CERF - ROLLING STOCK CAPITAL Total:	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00	0.00%
Fund: 210 - SANITATION FUND							
Expense							
43200 - Sanitation	5,914,938.00	5,914,938.00	385,230.55	2,866,148.04	543,205.87	2,505,584.09	42.36%
Expense Total:	5,914,938.00	5,914,938.00	385,230.55	2,866,148.04	543,205.87	2,505,584.09	42.36%
Fund: 210 - SANITATION FUND Total:	5,914,938.00	5,914,938.00	385,230.55	2,866,148.04	543,205.87	2,505,584.09	42.36%
Fund: 311 - 18-75 CAPITAL PROJECTS FUND							
Expense							
44800 - Library	1,673,500.00	0.00	0.00	0.00	0.00	0.00	0.00%
48001 - Police HQ	0.00	9,891,330.88	0.00	363,922.50	0.00	9,527,408.38	96.32%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Divisio...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
48002 - Buckner Lane	1,713,000.00	29,908,169.83	906,410.00	5,654,093.90	11,038,869.28	13,215,206.65	44.19%
48003 - I-65 L1C1 & L1C2	95,000.00	10,711,648.69	2,072.88	56,162.60	2,803,713.03	7,851,773.06	73.30%
48005 - Harvey Park Greenway	0.00	2,486,304.16	0.00	10,313.45	48,727.90	2,427,262.81	97.63%
48013 - Port Royal and Countess Roundabout	0.00	9,000.00	0.00	0.00	137,300.25	-128,300.25	-1,425.56%
48015 - New Library	0.00	74,000.00	14,254.59	14,254.59	52,045.41	7,700.00	10.41%
48026 - Project Parkland	0.00	1,896,800.00	0.00	54,268.26	0.00	1,842,531.74	97.14%
48400 - Capital Financing	4,396,937.00	6,070,437.00	711,293.76	1,845,318.01	0.00	4,225,118.99	69.60%
Expense Total:	7,878,437.00	61,047,690.56	1,634,031.23	7,998,333.31	14,080,655.87	38,968,701.38	63.83%
Fund: 311 - 18-75 CAPITAL PROJECTS FUND Total:	7,878,437.00	61,047,690.56	1,634,031.23	7,998,333.31	14,080,655.87	38,968,701.38	63.83%
Fund: 313 - CAPITAL PROJECTS FUND							
Expense							
48007 - Port Royal Road & Buckner Ln Intersection	0.00	4,115,118.65	75,554.50	1,753,053.06	154,905.73	2,207,159.86	53.64%
48008 - Cleburne & Beechcroft Intersection	1,470,000.00	2,266,821.18	31,529.11	33,929.11	84,007.21	2,148,884.86	94.80%
48010 - Fire Station #4	2,855,000.00	3,781,565.30	880,195.99	2,804,813.48	849,432.59	127,319.23	3.37%
48011 - Port Royal Road (Duplex to Kedron)	0.00	1,171,733.06	0.00	0.00	314,018.44	857,714.62	73.20%
48012 - Kedron Road (US31 to I65)	0.00	160,471.25	0.00	0.00	3,844.50	156,626.75	97.60%
48018 - LPRF Grant - Fischer Park	0.00	97,415.56	0.00	5,800.00	8,000.00	83,615.56	85.83%
48019 - Jim Warren Bridge Improvements	0.00	222,901.42	859.35	10,709.90	137,554.25	74,637.27	33.48%
48020 - Peter Jenkins Greenway	0.00	794,519.58	0.00	27,492.92	58,774.41	708,252.25	89.14%
48022 - Port Royal Sidewalks	0.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
48023 - CSA	2,750,000.00	6,416,437.54	4,337.50	282,523.30	440,188.96	5,693,725.28	88.74%
48025 - City Hall Basement Renovation	0.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00	100.00%
48030 - Bellagio Villas	2,000,000.00	2,030,000.00	0.00	0.00	0.00	2,030,000.00	100.00%
48034 - New Playground at Harvey Park	494,253.00	494,253.00	0.00	0.00	0.00	494,253.00	100.00%
48036 - Park Expansion Reserve	0.00	252,874.00	0.00	0.00	0.00	252,874.00	100.00%
48037 - Fire Training Site	0.00	448,941.21	0.00	0.00	0.00	448,941.21	100.00%
48043 - Jim Warren Road (Port Royal to I65)	1,260,000.00	1,260,000.00	1,500.00	4,500.00	145,500.00	1,110,000.00	88.10%
Expense Total:	10,829,253.00	24,543,051.75	993,976.45	4,922,821.77	2,196,226.09	17,424,003.89	70.99%
Fund: 313 - CAPITAL PROJECTS FUND Total:	10,829,253.00	24,543,051.75	993,976.45	4,922,821.77	2,196,226.09	17,424,003.89	70.99%
Fund: 410 - WATER AND SEWER FUND							
Expense							
52010 - Utilities Administration	2,415,179.00	2,837,295.66	184,918.35	1,469,520.28	177,991.70	1,189,783.68	41.93%
52050 - Utility Billing	908,704.00	913,476.58	111,439.15	533,155.06	103,450.92	276,870.60	30.31%
52060 - General Fund Support Services	5,924,550.00	5,924,550.00	0.00	342,067.73	0.00	5,582,482.27	94.23%
52100 - Water Treatment Plant	3,591,743.00	3,132,054.00	178,570.87	1,082,679.98	268,755.91	1,780,618.11	56.85%
52110 - Water Distribution	6,950,152.00	6,959,491.21	293,589.31	3,142,882.64	607,310.42	3,209,298.15	46.11%
52117 - Strategic Project Acceleration & Resilient Technical Adaptation (SPARTAN)	1,223,508.00	1,157,009.57	46,130.39	112,330.72	70,366.00	974,312.85	84.21%
52210 - Waste Water Treatment Plant	6,755,210.00	6,569,140.96	312,983.90	1,622,224.32	932,245.83	4,014,670.81	61.11%
52220 - Sewer Collection	2,211,476.00	1,947,804.02	145,384.84	630,498.25	145,213.89	1,172,091.88	60.18%
52302 - WTP-Install Membranes to Replace Filters	0.00	500,000.00	2,700.00	2,700.00	21,800.00	475,500.00	95.10%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Divisio...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
52308 - June Lake Water Tank	0.00	50,000.00	29,606.52	29,606.52	20,393.48	0.00	0.00%
52309 - Southside Water Tank	0.00	4,425,543.58	476,153.61	1,359,138.21	3,100,470.17	-34,064.80	-0.77%
52314 - Bypass BPS at Miles Johnson	0.00	20,447.35	760.00	5,530.00	14,917.35	0.00	0.00%
52316 - Westview Subdivision Interconnect	0.00	7,720.00	1,000.00	1,800.00	5,920.00	0.00	0.00%
52317 - Williamsburg Subdivision Interconnect	0.00	14,420.00	6,400.00	7,500.00	6,920.00	0.00	0.00%
52319 - Cleburne 16" from Freehand to Beechcroft	0.00	569,418.18	0.00	170.00	569,248.18	0.00	0.00%
52320 - Upgrade Stonecreek Drive to 10"	0.00	1,800.00	0.00	1,530.00	270.00	0.00	0.00%
52324 - Raw Water Intake	0.00	214,500.00	0.00	0.00	0.00	214,500.00	100.00%
52325 - Chlorine Bleach Conversion	0.00	68,500.00	1,000.00	1,000.00	67,500.00	0.00	0.00%
52405 - Sewer Inflow and Infiltration	0.00	3,430,804.95	18,918.45	49,691.95	381,113.00	3,000,000.00	87.44%
52409 - Upgrade WWTP Waste Production Capacity	0.00	3,863,092.86	139,250.04	977,693.98	385,398.88	2,500,000.00	64.71%
52417 - WWTP Expansion from 5 to 7.5 MGD	0.00	7,805,276.30	10,233.99	38,005.09	25,914.21	7,741,357.00	99.18%
52420 - Kedron Square 12" upgrade	0.00	132,763.80	9,310.00	36,295.50	96,468.30	0.00	0.00%
52421 - Grassy Branch 30" Parallel Trunk	0.00	707,688.78	6,110.00	15,760.00	691,928.78	0.00	0.00%
52422 - I-65 interchange	0.00	485,023.84	29,625.25	43,764.15	441,259.69	0.00	0.00%
52423 - Headworks & EQ Basin	0.00	6,324,640.52	0.00	0.00	0.00	6,324,640.52	100.00%
52424 - Pickets Ridge Lift Station Replacement	0.00	321,000.00	0.00	0.00	0.00	321,000.00	100.00%
52425 - Decentralized Treatment System #1	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
52426 - Decentralized Treatment System #2	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
52427 - Decentralized Treatment System #3	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00%
52428 - Reclamation Plant Assessment & Corrective Action Plan	0.00	300,000.00	0.00	0.00	0.00	300,000.00	100.00%
52429 - Reclamation Plant & Advanced Purification Plant Facilities Plan	0.00	750,000.00	0.00	0.00	0.00	750,000.00	100.00%
52504 - Asset Management Plan	0.00	750,000.00	0.00	0.00	0.00	750,000.00	100.00%
52610 - Advance Purification Pilot Project	0.00	7,293,200.00	0.00	0.00	0.00	7,293,200.00	100.00%
52620 - Reservoir	0.00	2,362,493.75	2,006.25	21,406.25	30,287.50	2,310,800.00	97.81%
Expense Total:	29,980,522.00	70,139,155.91	2,006,090.92	11,526,950.63	8,165,144.21	50,447,061.07	71.92%
Fund: 410 - WATER AND SEWER FUND Total:	29,980,522.00	70,139,155.91	2,006,090.92	11,526,950.63	8,165,144.21	50,447,061.07	71.92%
Fund: 413 - WATER DEVELOPMENT FEES							
Expense							
61100 - Transfers	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
Expense Total:	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
Fund: 413 - WATER DEVELOPMENT FEES Total:	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
Fund: 414 - SEWER DEVELOPMENT FUND							
Expense							
61100 - Transfers	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00%
Expense Total:	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00%
Fund: 414 - SEWER DEVELOPMENT FUND Total:	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00%
Fund: 416 - STORM WATER UTILITY FUND							
Expense							
43150 - Stormwater	1,491,233.00	3,621,380.55	72,176.88	640,975.27	69,733.80	2,910,671.48	80.37%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Divisio...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
52701 - Augusta Trace	0.00	1,369,305.00	166,246.39	199,194.94	965,454.03	204,656.03	14.95%
52702 - Buckner Place	0.00	1,273,969.00	308,384.67	336,895.84	317,935.98	619,137.18	48.60%
52703 - Cameron Farms	0.00	699,735.00	41,186.92	41,186.92	376,667.28	281,880.80	40.28%
52704 - Wyngate	0.00	1,138,050.00	64,663.94	409,538.26	173,461.74	555,050.00	48.77%
Expense Total:	1,491,233.00	8,102,439.55	652,658.80	1,627,791.23	1,903,252.83	4,571,395.49	56.42%
Fund: 416 - STORM WATER UTILITY FUND Total:	1,491,233.00	8,102,439.55	652,658.80	1,627,791.23	1,903,252.83	4,571,395.49	56.42%
Fund: 611 - LIBRARY FUND							
Expense							
44800 - Library	37,000.00	37,000.00	1,035.27	10,882.36	0.00	26,117.64	70.59%
Expense Total:	37,000.00	37,000.00	1,035.27	10,882.36	0.00	26,117.64	70.59%
Fund: 611 - LIBRARY FUND Total:	37,000.00	37,000.00	1,035.27	10,882.36	0.00	26,117.64	70.59%
Fund: 619 - DRUG ENFORCEMENT FUND							
Expense							
42100 - Police	99,450.00	117,646.00	4,648.32	42,685.39	2,583.53	72,377.08	61.52%
Expense Total:	99,450.00	117,646.00	4,648.32	42,685.39	2,583.53	72,377.08	61.52%
Fund: 619 - DRUG ENFORCEMENT FUND Total:	99,450.00	117,646.00	4,648.32	42,685.39	2,583.53	72,377.08	61.52%
Report Total:	132,975,413.02	255,018,801.93	12,469,523.82	56,993,156.52	34,007,626.46	164,018,018.95	64.32%

Budget Report

For Fiscal: 2025-2026 Period Ending: 12/31/2025

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110 - GENERAL FUND	61,314,786.02	64,407,384.38	5,942,431.50	25,823,428.13	5,951,152.86	32,632,803.39	50.67%
121 - STATE STREET AID FUND	1,998,570.00	2,478,570.00	823,469.68	965,877.68	1,088,373.00	424,319.32	17.12%
124 - IMPACT FEES FUND	2,730,000.00	3,480,000.00	0.00	0.00	0.00	3,480,000.00	100.00%
125 - ADEQUATE FACILITIES/DEVI	5,831,967.00	9,131,967.00	0.00	261,764.00	0.00	8,870,203.00	97.13%
140 - TOURISM FUND	369,257.00	544,257.00	25,951.10	396,902.20	51,902.20	95,452.60	17.54%
150 - CERF - ROLLING STOCK CAF	0.00	574,701.78	0.00	549,571.78	25,130.00	0.00	0.00%
210 - SANITATION FUND	5,914,938.00	5,914,938.00	385,230.55	2,866,148.04	543,205.87	2,505,584.09	42.36%
311 - 18-75 CAPITAL PROJECTS FL	7,878,437.00	61,047,690.56	1,634,031.23	7,998,333.31	14,080,655.87	38,968,701.38	63.83%
313 - CAPITAL PROJECTS FUND	10,829,253.00	24,543,051.75	993,976.45	4,922,821.77	2,196,226.09	17,424,003.89	70.99%
410 - WATER AND SEWER FUND	29,980,522.00	70,139,155.91	2,006,090.92	11,526,950.63	8,165,144.21	50,447,061.07	71.92%
413 - WATER DEVELOPMENT FEE	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00	100.00%
414 - SEWER DEVELOPMENT FUN	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00	100.00%
416 - STORM WATER UTILITY FUN	1,491,233.00	8,102,439.55	652,658.80	1,627,791.23	1,903,252.83	4,571,395.49	56.42%
611 - LIBRARY FUND	37,000.00	37,000.00	1,035.27	10,882.36	0.00	26,117.64	70.59%
619 - DRUG ENFORCEMENT FUNI	99,450.00	117,646.00	4,648.32	42,685.39	2,583.53	72,377.08	61.52%
Report Total:	132,975,413.02	255,018,801.93	12,469,523.82	56,993,156.52	34,007,626.46	164,018,018.95	64.32%



Spring Hill, TN

Fund Balance Report

As Of 12/31/2025

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
110 - GENERAL FUND	35,498,167.32	27,385,987.17	25,823,428.13	37,060,726.36
113 - FEMA/TEMA Disaster Relief	0.00	0.00	0.00	0.00
114 - PAYROLL & EMPLOYEE BENEFITS ACCOUNT	0.00	0.00	0.00	0.00
116 - FLEX SPENDING ACCOUNT	0.00	0.00	0.00	0.00
121 - STATE STREET AID FUND	2,111,636.59	829,520.14	965,877.68	1,975,279.05
122 - ECITATIONS	13,111.46	253.23	0.00	13,364.69
124 - IMPACT FEES FUND	10,380,077.00	1,333,769.36	0.00	11,713,846.36
125 - ADEQUATE FACILITIES/DEVELOPMENT TAX	7,036,116.98	1,127,479.86	261,764.00	7,901,832.84
126 - FIRE BELLE RESTORATION/REPAIR FUND	2,843.29	0.00	0.00	2,843.29
130 - COMMUNITY DEVELOPMENT GRANT	0.00	0.00	0.00	0.00
140 - TOURISM FUND	783,419.52	162,559.68	396,902.20	549,077.00
150 - CERF - ROLLING STOCK CAPITAL	2,405,553.97	38,166.65	549,571.78	1,894,148.84
210 - SANITATION FUND	2,724,513.37	2,748,978.96	2,866,148.04	2,607,344.29
311 - 18-75 CAPITAL PROJECTS FUND	54,255,562.46	1,431,965.78	7,998,333.31	47,689,194.93
313 - CAPITAL PROJECTS FUND	1,234,256.90	1,038,765.91	4,922,821.77	-2,649,798.96
410 - WATER AND SEWER FUND	157,547,125.64	16,833,555.64	11,526,950.63	162,853,730.65
412 - AMERICAN RESCUE FUNDS	0.00	0.00	0.00	0.00
413 - WATER DEVELOPMENT FEES	1,333,722.85	908,934.83	0.00	2,242,657.68
414 - SEWER DEVELOPMENT FUND	3,141,685.45	956,208.36	0.00	4,097,893.81
416 - STORM WATER UTILITY FUND	13,080,135.94	1,461,506.14	1,627,791.23	12,913,850.85
520 - INTERNAL SERVICE FUND	0.00	0.00	0.00	0.00
601 - COMMUNITY BLOCK DEVELOPMENT GRANT	0.00	0.00	0.00	0.00
611 - LIBRARY FUND	161,597.56	41,366.56	10,882.36	192,081.76
612 - EVIDENCE TRUST FUND	5,209.59	1,523.02	0.00	6,732.61
613 - ESCROW & RETAINAGE ACCOUNT	135,691.26	0.00	0.00	135,691.26
619 - DRUG ENFORCEMENT FUND	279,796.95	28,523.39	42,685.39	265,634.95
800 - GENERAL FIXED ASSETS	150,894,524.81	0.00	0.00	150,894,524.81
Report Total:	443,024,748.91	56,329,064.68	56,993,156.52	442,360,657.07



Pooled Cash Report

Spring Hill, TN
For the Period Ending 12/31/2025

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
CLAIM ON CASH					
110-11225	Claim On Cash - General Fund	37,256,356.35	9,183,889.08	46,440,245.43	
114-11225	Claim On Cash - Payroll & Benefits	0.00	0.00	0.00	
121-11225	Claim On Cash - State Street Aid	2,322,012.48	(554,550.43)	1,767,462.05	
122-11225	Claim On Cash - E-Citations	13,326.19	38.50	13,364.69	
124-11225	Claim On Cash - Impact Fees	11,680,129.92	33,716.44	11,713,846.36	
125-11225	Claim On Cash - Adequate Facilities	7,904,842.13	22,680.71	7,927,522.84	
126-11225	Claim On Cash - Fire Belle Restoration	2,843.29	0.00	2,843.29	
140-11225	Claim On Cash - Tourism	541,791.32	7,285.68	549,077.00	
150-11225	Claim On Cash - CEP Rolling Stock	1,901,416.08	(7,267.24)	1,894,148.84	
210-11225	Claim On Cash - Sanitation	2,086,200.51	137,745.72	2,223,946.23	
311-11225	Claim On Cash - 18-75 Capital Projects	8,598,353.50	(1,945,225.97)	6,653,127.53	
313-11225	Claim On Cash - Captial Projects	5,761,923.02	(1,134,864.16)	4,627,058.86	
410-11225	Claim On Cash - Water & Sewer	62,677,785.87	842,597.48	63,520,383.35	
413-11225	Claim On Cash - Water Development	2,229,654.30	13,003.38	2,242,657.68	
414-11225	Claim On Cash - Sewer Development	4,086,010.52	11,883.29	4,097,893.81	
416-11225	Claim On Cash - Storm Water Fund	779,744.88	(226,881.03)	552,863.85	
520-11225	Claim On Cash - Internal Service	0.00	0.00	0.00	
611-11225	Claim On Cash - Library Memorial	188,277.47	3,063.59	191,341.06	
612-11225	Claim On Cash - Evidence Trust	7,408.50	0.00	7,408.50	
613-11225	Claim On Cash - Escrow Retainage	135,691.26	0.00	135,691.26	
619-11225	Claim On Cash - Drug Enforcement	268,709.66	554.77	269,264.43	
800-11225	Claim On Cash - General Fixed Assets	(152,173.25)	0.00	(152,173.25)	
999-11225	Claim On Cash - Pooled Cash	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		148,290,304.00	6,387,669.81	154,677,973.81	
CASH IN BANK					
Cash in Bank					
999-11200	Cash In Bank	102,595,493.53	7,443,076.39	110,038,569.92	
999-11210	Money Market Sweep Pooled Cash	44,503,035.47	136,368.42	44,639,403.89	
TOTAL: Cash in Bank		147,098,529.00	7,579,444.81	154,677,973.81	
TOTAL CASH IN BANK		147,098,529.00	7,579,444.81	154,677,973.81	
DUE TO OTHER FUNDS					
999-23905	Due To Other Funds	148,290,304.00	6,387,669.81	154,677,973.81	
TOTAL DUE TO OTHER FUNDS		148,290,304.00	6,387,669.81	154,677,973.81	
Claim on Cash	154,677,973.81	Claim on Cash	154,677,973.81	Cash in Bank	154,677,973.81
Cash in Bank	154,677,973.81	Due To Other Funds	154,677,973.81	Due To Other Funds	154,677,973.81
Difference	0.00	Difference	0.00	Difference	0.00

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
ACCOUNTS PAYABLE PENDING				
110-21130	Accounts Payable Pending	430,773.39	1,081,240.08	1,512,013.47
114-21130	Accounts Payable Pending	0.00	0.00	0.00
121-21130	Accounts Payable Pending	0.00	115,116.00	115,116.00
122-21130	Accounts Payable Pending	0.00	0.00	0.00
124-21130	Accounts Payable Pending	0.00	0.00	0.00
125-21130	Accounts Payable Pending	0.00	0.00	0.00
126-21130	Accounts Payable Pending	0.00	0.00	0.00
140-21130	Accounts Payable Pending	0.00	0.00	0.00
150-21130	Accounts Payable Pending	12,760.00	(12,760.00)	0.00
210-21130	Accounts Payable Pending	10,484.15	4,015.16	14,499.31
311-21130	Accounts Payable Pending	622,984.97	(330,494.04)	292,490.93
313-21130	Accounts Payable Pending	203,387.93	(154,305.50)	49,082.43
410-21130	Accounts Payable Pending	708,510.06	(52,800.31)	655,709.75
413-21130	Accounts Payable Pending	0.00	0.00	0.00
414-21130	Accounts Payable Pending	0.00	0.00	0.00
416-21130	Accounts Payable Pending	45,388.75	144,570.92	189,959.67
520-21130	Accounts Payable Pending	0.00	0.00	0.00
611-21130	Accounts Payable Pending	(740.70)	0.00	(740.70)
612-21130	Accounts Payable Pending	0.00	0.00	0.00
613-21130	Accounts Payable Pending	0.00	0.00	0.00
619-21130	Accounts Payable Pending	0.00	3,629.48	3,629.48
800-21130	Accounts Payable Pending	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE PENDING		2,033,548.55	798,211.79	2,831,760.34
DUE FROM OTHER FUNDS				
999-13764	Due From Other Funds	0.00	0.00	0.00
999-13765	Due From Other Funds - Fund 113	0.00	0.00	0.00
999-13766	Due From Other Funds - Fund 126	0.00	0.00	0.00
999-13767	Due From Other Funds - Fund 613	0.00	0.00	0.00
999-13768	Due From Other Funds - Fund 114	0.00	0.00	0.00
999-13769	Due From Other Funds - Fund 116	0.00	0.00	0.00
999-13771	Due From Other Funds - Fund 110	(1,962,848.82)	(798,211.79)	(2,761,060.61)
999-13772	Due From Other Funds - Fund 121	0.00	0.00	0.00
999-13773	Due From Other Funds - Fund 122	0.00	0.00	0.00
999-13774	Due From Other Funds - Fund 124	0.00	0.00	0.00
999-13775	Due From Other Funds - Fund 125	0.00	0.00	0.00
999-13776	Due From Other Funds - Fund 140	(15,000.00)	0.00	(15,000.00)
999-13777	Due From Other Funds - Fund 150	0.00	0.00	0.00
999-13778	Due From Other Funds - Fund 210	0.00	0.00	0.00
999-13779	Due From Other Funds - Fund 311	0.00	0.00	0.00
999-13780	Due From Other Funds - Fund 313	0.00	0.00	0.00
999-13781	Due From Other Funds - Fund 410	(42,364.67)	0.00	(42,364.67)
999-13782	Due From Other Funds - Fund 412	0.00	0.00	0.00
999-13783	Due From Other Funds - Fund 413	0.00	0.00	0.00
999-13784	Due From Other Funds - Fund 414	0.00	0.00	0.00
999-13785	Due From Other Funds - Fund 416	(13,785.02)	0.00	(13,785.02)
999-13786	Due From Other Funds - Fund 611	740.70	0.00	740.70
999-13787	Due From Other Funds - Fund 612	0.00	0.00	0.00
999-13788	Due From Other Funds - Fund 619	(290.74)	0.00	(290.74)
999-13789	Due From Other Funds - Fund 800	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS		(2,033,548.55)	(798,211.79)	(2,831,760.34)
ACCOUNTS PAYABLE				
999-21130	Accounts Payable	841,773.55	1,989,986.79	2,831,760.34
TOTAL ACCOUNTS PAYABLE		841,773.55	1,989,986.79	2,831,760.34

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
AP Pending	2,831,760.34	AP Pending	2,831,760.34	Due From Other Funds
Due From Other Funds	2,831,760.34	Accounts Payable	2,831,760.34	Accounts Payable
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
MEETING MINUTES
JANUARY 5, 2026
6:00 PM**

Call Regular Meeting to Order

6:00 pm - Mayor Matt Fitterer called the meeting to order.

Stipulation of Members Present

Alex Jimenez, Scott Wernert, Erinn Hartwell, Vincent Fuqua, Mayor Matt Fitterer, Vice Mayor Trent Linville, Brent Murray, Jaimee Davis and John Canepari. Also present, Carter Napier, City Administrator, Patrick Carter, City Attorney, April Goad, City Recorder.

Others Present

Dan Allen, Assistant City Administrator, General Manager Utilities, Chris Clausi, Assistant City Administrator, Tyler Scroggins, Public Works Director, Missy Stahl, CIP Director, Rebecca Holden, Finance Director, Graig Temple, Fire Chief, Don Brite, Police Chief, Wright, Communications Director, Dara Sanders, Development Services Director, Dana Juriew, Library Director, Kayce Williams, Parks and Recreation Director.

Invocation

By Vice Mayor Linville.

Pledge of Allegiance

Led by the Board of Mayor and Aldermen.

Approval of the Agenda

Motion to approve the agenda by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Mayor's Comments

Retirement Presentation

Mayor Fitterer and Aldermen recognized Garth McCrary's retirement.

City Administrator/Department Head Comments (NONE)

Citizen Comments

Hamilton Brooks, Shaub Construction, 5221 Port Royal Rd, asked to speak on Work Session Item 3. Mr. Books was directed to wait to comment until the Work Session portion of the meeting.

Acknowledgements (NONE)

PUBLIC HEARING

Ordinance 25-28, to adopt Budget Amendment #2 for Fiscal year 2025-2026

Ordinance 25-29, an ordinance establishing a sewer moratorium, adopting a one-time sewer capacity allocation framework, lifting prior suspensions of development applications subject to that framework and superseding prior actions that conflict herewith.

Citizen comments on Public Hearing Items

Alex Dickerson, Goodall Homes, spoke in favor of the change in allocation language for Arbor Valley development.

VOTING AGENDA

CONSENT ITEMS

Consider Resolution 26-01, to approve blanket purchase orders for essential vendors for Public Works Construction Crew for remainder of fiscal year 2025-2026.

Consider Resolution 26-02, to approve emergency expenditures for asphalt for the Buckner Lane/June Lake Boulevard Intersection.

Consider Resolution 26-03, to modify the Fire Department Authorized Strength Position Description.

Consider Resolution 26-04, to authorize the mayor to execute an agreement (GV)

Consider Resolution 26-05, to authorize the mayor to execute an agreement. (SHH)

Consider Resolution 26-06, authorizing the mayor to execute Amendment 1 to Grant Contract No. 83865 between the State of TN Department of Environment & Conservation and the City of Spring Hill.

Consider Resolution 26-09, authorizing blanket purchase orders for Capital Improvements at the Water and Sewer Division Temporary Headquarters.

Consider Resolution 26-10, to authorize the disposal of Public Works equipment on GovDeals.

Consider Resolution 26-11, to reclassify an Authorized Position in the Finance Department for Fiscal Year 2025-2026.

Consider Resolution 26-12, to authorize the evaluation of the aerator 2B gearbox at the Water Reclamation Facility.

Consider Resolution 26-13, to adopt a revised schedule of authorized positions for fiscal year 2025-2026.

Voting Results for Consent Items

Motion to approve Consent Agenda by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

PREVIOUS BUSINESS

Consider Second and Final Reading of Ordinance 25-28, to adopt Budget Amendment #2 for Fiscal year 2025-2026.

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Consider Second and Final Reading of Ordinance 25-29, an ordinance establishing a sewer moratorium, adopting a one-time sewer capacity allocation framework, lifting prior suspensions of development applications subject to that framework and superseding prior actions that conflict herewith.

Motion to approve as amended by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 8-0-1 (Fuqua abstained).

Mayor Fitterer expressed appreciation for the work that has been done by Mr. Allen, Mr. Napier, Mr. Carter, Ms. Sanders and any others that have assisted up to this point on the allocation framework.

Mayor Fitterer also invited those interested to attend an informational meeting for Stakeholders, Community Members, and Developers on January 28, 2026 here at City Hall.

NEW BUSINESS

Consider Resolution 26-07, authorizing the purchase of a city-leased building located at 8060 Station Hill Drive from John Maher Builders, Inc.

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Mr. Napier shared that this will provide much needed office space as well as save money at the CSA property. He reiterated that the space at CSA will be preserved for future projects as the board directs.

Consider Resolution 26-08, adopting a Budget Policy and repealing prior adopted Budget Policies.

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Ms. Rebecca Holden indicated that prior recommendation and changes have been incorporated into the proposed Budget Policy.

Vice Mayor Linville indicated that future policies will receive a recommendation from BFAC.

Consider Resolution 26-14 A, authorizing a Reimbursement Agreement with the City of Columbia for Engineering Services to evaluate the feasibility of conveying wastewater from the City of Spring Hill to the City of Columbia's Treatment Facilities.

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Mr. Carter Napier explained that this reimbursement will be for analysis to connect Spring Hill to Columbia's wastewater treatment facilities.

Mr. Carter Napier explained that this resolution 26-14 B is contingent on a positive evaluation as described in Resolution 26-14A.

Vice Mayor Linville recognized the efforts of Mayor Fitterer and Mr. Napier to work with local communities to find win-win solutions. He also acknowledged Columbia Mayor Molder for his willingness to work with Spring Hill.

BOMA discussed various aspects of this resolution.

Mayor Fitterer recognized the efforts of Mr. Ryan LaMunyon and the future work that he will be doing.

Consider Resolution 26-14 B, directing staff to coordinate with the City of Columbia to pursue an Interlocal Agreement and authorizing the expenditure of funds for related planning, engineering, and due diligence costs.

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Mr. Carter Napier explained that this resolution is contingent on a positive evaluation as described in Resolution 26-14A.

Consider Resolution 26-15, to approve a License Agreement for the athletic fields at Fischer Park to benefit the Spring Hill Sports Association.

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Ms. Kayce Williams directed BOMA to packet for information about the two changes.

Ms. Heather Waller, thanked BOMA for their partnership with the Spring Hill Sports Association.

WORK SESSION/DISCUSSION

Led by Alderman Erinn Hartwell.

Discussion to affirm status of capital projects approved by Resolution 18-75.

Ms. Missy Stahl presented an updated on progress of 18-75 projects.

Mayor Fitterer indicated that he felt that the intent of the Police Training facility has been completed, but that does not preclude future purchases.

Ms. Stahl will make corrections and submit for the next agenda.

Discussion on Request for sewer capacity reserve allocation -- 1003 Reserve Boulevard (Vanderbilt Ingram Cancer Center).

Ms. Dara Sanders provided information related to this project and an explained the delta of sewer usage between the current and proposed new tenant usage.

BOMA discussion ensued.

Vice Mayor Linville recommends having this on a future agenda where the applicant can attend and provide additional information.

Discussion on Request for sewer capacity reserve allocation - 5221 Port Royal Road.

Ms. Dara Sanders provided an overview on the request for tenant improvements and history of the building.

Hamilton Brooks, representing his client, an endodontist practice, feels that the sewer usage estimated by the city for his client are not accurate.

BOMA directed Mr. Brooks to provide Ms. Sander's office with information from the architectural/engineering firm for re-evaluation and potential reconsideration.

Extensive BOMA discussion occurred and recommended that going forward applicants should attend in person.

BOMA directed Ms. Sanders to emphasize to applicants that any future requests for adjustments should include a representation from the applicant at the BOMA meeting. Additionally, Planning & Development should have a recommendation with supporting documentation.

Roundtable Discussion

Alderman Jiminez restated that applicants that are requesting a portion of the reserve should appear in person and that as the BOMA we need to protect the reserve.

Alderman Hartwell expressed her excitement for the new year and the team that the Board gets to work with.

Citizen Comments

Adjourn

7:24 - Alderman Harwell adjourned the meeting.

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
MEETING MINUTES
JANUARY 20, 2026
6:00 PM**

Call Regular Meeting to Order

6:00 pm -- Mayor Matt Fitterer called the meeting to order.

Stipulation of Members Present

Alex Jimenez, Scott Wernert, Erinn Hartwell, Vincent Fuqua, Mayor Matt Fitterer, Vice Mayor Trent Linville, Brent Murray, Jaimee Davis and John Canepari. Also present, Carter Napier, City Administrator, Patrick Carter, City Attorney, April Goad, City Recorder.

Public Comments on Public Hearing Item (NONE)

Others Present

Dan Allen, Assistant City Administrator, General Manager Utilities, Tyler Scroggins, Public Works Director, Rebecca Holden, Finance Director, Don Brite, Police Chief, Kelly Tenace, Human Resources Director, Lucas Wright, Communications Director, Dara Sanders, Development Services Director, Dana Juriew, Library Director, Kayce Williams, Parks and Recreation Director, Will Goats, CIP Project Manager.

Invocation

Ms. Liz Droke, Christ Chapel Church

Pledge of Allegiance

Ms. Liz Droke, Christ's Chapel Church

Approval of the Agenda

Motion to approve the agenda by Vice Mayor Linville, seconded by Alderman Murray. Motion carried, 9-0 (Unanimous).

Citizen Comments

Cindy Nix of 12 Stone Health Partners, spoke regarding permit process and moratorium questions.

Anthony Brown of Skateboarding Community in Spring Hill, spoke about Skate Jam and the need for additional skate park facilities/amenities.

Mayor's Comments (NONE)

City Administrator/Department Head Comments (NONE)

Acknowledgements

Alderman Fuqua -- Congratulated Mr. Tyler Scroggins and City of Spring Hill as they are being talked about and recognized around the state for the creation of their new construction crew.

Alderman Jimenez -- Thanked Spring Hill Police for the interaction he observed of an office helping a citizen change their tire.

Alderman Jimenez - Shared gratitude for Station 4 on behalf of Mr. Frank Georgalos. Mr. Georgalos had shared with Alderman Jimenez that having Station 4 so close saved his life.

PUBLIC HEARING (NONE)

Retirement Presentation, Spring Hill Police Department K-9, Faith

VOTING AGENDA

Consider Resolution 26-16, to approve transfer of ownership of K-9, Faith to handler, K-9 Officer Newton Walker.

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray.

Motion carried, 9-0 (Unanimous).

CONSENT ITEMS

Financial Reports, November 2025

BOMA Minutes

Department Reports

Committee/Commission Reports & Minutes

Consider Resolution 26-17, to authorize the transfer of city police vehicles to the Fire Department.

Consider Resolution 26-18, to authorize the purchase of parts, materials, and installation services for the rehabilitation of the Cleburne Road Lift Station.

Consider Resolution 26-19, to affirm status of Capital Projects approved by Resolution 18-75.

Consider Resolution 26-20, authorizing a blanket purchase order for fire hydrants and fire hydrant parts with an essential vendor (Hayes Pipe).

Consider Resolution 26-21, to authorize the award of a contract for tennis court resurfacing at Fischer Park.

Consider Resolution 26-22, to authorize the purchase of vehicles and equipment for the Public Works Construction Crew through Sourcewell, Sole Source, and State Contract.

Consider Resolution 26-23, to classify Battle Creek Way as a collector road.

Consider Resolution 26-24, to authorize additional funding for Strategic Planning Services.

Consider Resolution 26-30, to award bid of the progressive cavity pump to Gutherie Sales and Service.

Voting Results for Consent Agenda

Motion to approve by Vice Mayor Linville, seconded by Alderman Murray.
Motion carried 9--0 (Unanimous).

PREVIOUS BUSINESS (NONE)

NEW BUSINESS

Consider Resolution 26-25, to adopt Public Works Civil Construction Standard Operating Policies and Procedures for Capital Improvement Projects and Public Works Projects.

26-25. Motion to approve by Vice Mayor Linville, seconded by Alderman Murray.
Motion carried, 9-0 (Unanimous).

Mr. Tyler Scroggins indicated that these are updates to policy as requested previously by BOMA.

Consider Resolution 26-26, authorizing the City of Spring Hill to negotiate Master Services Agreements for Water Engineering Services.

26-26. Motion to approve by Vice Mayor Linville, seconded by Alderman Murray.
Motion carried, 9-0 (Unanimous).

Ms. Rebecca Holden provided background to this resolution.

Mr. Dan Allen acknowledged the help received by Ms. Holden and the Finance department.

Mr. Allen also provided additional insight into the thought behind this resolution and how this approach, while innovative, will provide the best opportunity for success and speed.

Discussion was had amongst BOMA.

Consider Resolution 26-27, accepting the Dedication of the Battle Creek School Land and Battle Creek Way from the Maury

County, TN Commission.

26-27. Motion to approve by Vice Mayor Linville, seconded by Alderman Murray.
Motion carried, 9-0 (Unanimous).

Vice Mayor Linville commended Alderman Fuqua, Mr. Tyler Scroggins, Maury County Commission, and Mayor Butt for the collaboration on this project.

Mayor Fitterer credited School Board Member David Moore and Commissioner Scott Summers for the success of this endeavor.

Consider Resolution 26-28, to dedicate and rename the bridge located on Battle Creek Way to Simmons Family Bridge.

26-28. Motion to approve by Vice Mayor Linville, seconded by Alderman Murray.
Motion carried, 9-0 (Unanimous).

Alderman Fuqua shared the background on this project and the purpose for the naming of the bridge.

Consider Resolution 26-29, to authorize the mayor to execute a Professional Services Agreement with Thomas and Hutton Engineering Company.

26-29. Motion to approve by Vice Mayor Linville, seconded by Alderman Murray.
Motion carried, 9-0 (Unanimous).

Mr. Dan Allen provided some additional insight to this resolution.

WORK SESSION/DISCUSSION

Led by Alderman Scott Wernert.

Library New Building Update

Ms. Dana Juriew provided an update on the property.
Ms. Juriew announced two public input sessions to be held on Thursday at 12:00PM and 5:00PM.

Parks Funding Discussion

Alderman Murray provided background on park project completion and implementation of new projects.

Mr. Napier and Ms. Rebecca Holden provided information on how funds have been accounted for in the General Fund and Park Land Commitment Fund.

Discussion ensued amongst BOMA.

Vice Mayor Linville directed Ms. Holden to create a timeline for how funds were used during the park land purchase.

BOMA directed Mr. Napier to keep these projects in the CIP list as they are currently ranked.

Fund Balance Policy Discussion.

Ms. Rebecca provided an explanation of the Fund Balance Policy and associated updates.

Vice Mayor Linville indicated that BFAC recommends approval of the policy.

Mr. Carter Napier commended Ms. Holden and her team for their work on these financial policies.

Roundtable Discussion (NONE)

Citizen Comments

Chip, a Spring Hill resident in Williamson County, spoke about his involvement in the skate community and at the local skate park.

Adjourn

Alderman Wernert adjourned the meeting at 7:19PM.

**City of Spring Hill
Municipal Court Revenue
December 2025**

Gross Monthly Court Revenue: \$28,613.11

Less Taxes & Fines Paid to the State of Tennessee:

Cash Bond Forfeiture Fees	1306.25
Child Restraint Fines	0.00
Court Education Fee	567.15
Parking Litigation Tax	0.98
Registration Fines	237.50
Seat Belt Fines	118.75
State Litigation Tax	<u>256.02</u>
Total:	2486.65

Net Monthly Court Revenue: \$26,126.46

COURT DATES	12/04/25	12/11/25	12/18/25	TOTALS
VIO ON DOCKET	129	102	86	317
VIO ASSIGNED TRAFFIC SCHOOL	67	43	30	140
VIO SET FOR TRIAL	4	2	2	8
OTHER (GUILTY, DISMISSED, ETC.)	39	42	40	121
FAILED TO APPEAR OR PAY	19	15	14	48



**Public Works Department Staff Report
Tyler Scroggins, Public Works Director
January 2026**

Public Works Administration

- Numerous meetings with Lose Design regarding new Public Works facility
- Finalized Construction Crew Policy
- Continuous FY 27 budget preparations
- Weekly meetings with staff
- Attended bid opening for Tennis Court Resurfacing
- Preparations and assisted with Winter Storm Fern
- Conducted several interviews for construction crew
- Met with engineers to discuss Beechcroft and Cleburne
- Began preparation of FEMA/TEMA paperwork for Winter Storm Fern
- Stormwater project update meeting
- Began City Hall basement renovation

Parks Maintenance Division

- Installed a “little” library at Evans Park
- Completed the irrigation controller at Fischer Park
- Mounted box and rain sensor for irrigation at Evans Park
- Assisted with City Hall renovation
- Snow and Ice removal during winter storm at Parks
- Cut and removed debris from winter storm at all Parks
- Spread millings at dog park parking area
- Repaired damaged valves from frozen pipes at Fischer Park
- Routine daily parks maintenance

Stormwater Division

- Completed 4 maintenance projects
- Assisted with debris removal from winter storm
- Removed overgrown vegetation from around outfalls in several subdivisions
- Daily routine maintenance



INSPECTIONS

45	Site inspections on active construction sites
40	Sidewalk inspections on new construction
30	Outfall Inspections for Post Construction
0	Detention pond inspections for post construction
9	Final grade "yard" inspections
2	Site visits with contractors at active construction sites
1	Site visits with residents regarding drainage complaints
0	Dry weather inspections for Post Construction (IDDE)

Facilities Division

COMPLETED WORK ORDERS

13	Plumbing
4	Electrical/Lighting
3	HVAC
5	Grounds
9	Door/Walls
6	Preventative Maintenance
3	Health and Safety
8	Custodial
50	TOTAL

- City Hall exit signs installation
- Painted at Fire Station 2
- Began basement renovations at City Hall
- Completed second camera install at June Lake Water Tank
- Daily routine maintenance



Traffic Division

SIGNS

6	Street Name
10	Regulatory
1	Warning
0	TTC
0	Adopt A Street
0	Re zoning
0	General/Other
4	Vinyl
21	Total/ YTD21

SIGNALS

- Configured advanced sensors at Belshire/Main
- Replaced damaged signal pole at June Lake
- Installed Signal Camera at Kedron/Main
- Conflict monitor testing and Quarterly PM's
- Daily routine maintenance

Sanitation Division

BULKY, BRUSH AND BAG PICKUPS

154	Bulky Items
743	Brush
1,579	Bags



Street Division

- Salted and plowed roadways during winter storm
- Removed Christmas decorations and lighting from Main Street
- Trimmed brush overgrowth along all city right of ways
- Framed and poured a retaining wall near 199 Phillips Bend
- Completed 4 ADA non-compliant ramps to conform with City specs
- Completed road repair on Churchill Drive
- Continued road repairs on Jim Warren Road
- Trimmed trees on Farmville Circle
- Crack sealed section of roadway on Loudenslager Drive
- Conducted litter collection throughout the City
- Cut and removed debris from winter storm
- Daily routine maintenance

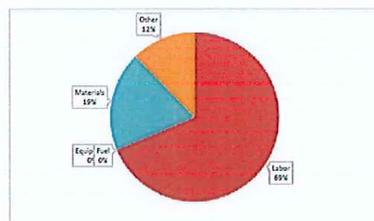
In-House Construction Projects:

Basement Renovation of City Hall

Project Status:

- Began demolition in Basement
- *Other Costs represent Waste Management Dumpster and Environmental Testing

Internal Construction Costs Report City Hall Basement			
Monthly Cost Summary		1/31/2026	
Labor	\$ 5,067.98	Cumulative Spent	\$ 7,377.23
Equipment	\$ -	Authorized Budget	\$ 1,000,000.00
Materials	\$ 1,399.57	Budget % Used	0.74%
Other	\$ 909.68		
Fuel	\$ -		
Monthly Cost (Current Period)	\$ 7,377.23		



Fleet Management 43170

3893 Mahlon Moore Rd
Spring Hill, TN. 37174

Phone - 931-384-0647 Fax - 931-486-1268

Customer Activity Report

Report Date: 2/10/2026

Period From: 1/1/2026 To: 1/31/2026

Customer Name	ID	RO Count	Total for Period	Avg RO for Period	YTD	Lifetime	First In This Period	Last In This Period
WATER DISTRIBUTION VEHICLES:	187	4	6,505.58	1,626.40	12,441.64	96,380.21	1/28/2026	1/30/2026
POLICE DEPT FIELD OPP.: ST.CLAI	192	16	3,813.05	238.32	108,156.63	523,330.70	1/27/2026	1/30/2026
FIRE DEPT. APPARATUS: TEMPLE,	237	6	3,536.93	589.49	135,649.55	190,043.50	1/28/2026	1/30/2026
STREETS DEPT. EQUIPMENT: HUG	212	13	3,517.56	270.58	21,235.35	91,348.79	1/28/2026	1/30/2026
ADMINISTRATION: +, ROBERT	206	2	1,945.14	972.57	5,340.57	11,786.05	1/30/2026	1/30/2026
TRAFFIC VEHICLES: MERCER, DA	225	1	1,442.46	1,442.46	4,002.85	18,374.23	1/30/2026	1/30/2026
SHOP SUPPLIES FLEET MANAGEM	191	1	1,288.87	1,288.87	12,975.63	178,761.56	1/30/2026	1/30/2026
FIRE DEPT. VEHICLES: BURNS, LIS	193	4	992.02	248.01	14,082.86	115,446.71	1/27/2026	1/30/2026
MS4 LARGE VEHICLES: WALTERS,	239	1	853.47	853.47	2,307.52	9,668.74	1/30/2026	1/30/2026
PARKS VEHICLES: Kozelove, Brian	195	2	683.46	341.73	14,409.01	32,524.26	1/27/2026	1/30/2026
POLICE DEPT. CRIMINAL INV: ST.CI	229	3	669.22	223.07	8,510.50	15,331.38	1/27/2026	1/29/2026
MS4 VEHICLES: WALTERS, WINST	189	5	490.23	98.05	3,502.67	62,424.89	1/27/2026	1/30/2026
SANITATION LARGE VEHICLES: HU	245	2	441.61	220.81	31,757.84	89,765.20	1/27/2026	1/30/2026
STREETS DEPT.-VEHICLES: HUGH	185	1	436.40	436.40	10,000.27	260,886.35	1/30/2026	1/30/2026
FIRE DEPT. SMALL EQUIPMENT: BL	213	1	412.16	412.16	1,544.04	3,714.61	1/30/2026	1/30/2026
SANITATION: HUGHES, JAY	222	1	384.81	384.81	6,186.63	95,039.63	1/29/2026	1/29/2026
FACILITIES: MERCER, DAKOTA	221	2	300.44	150.22	2,239.30	5,630.89	1/27/2026	1/30/2026
POLICE DEPT. SUPPORT: ST.CLAI	261	2	294.40	147.20	2,121.72	2,121.72	1/27/2026	1/30/2026
SEWER DEPT. VEHICLES: STEPHE	188	3	278.62	92.87	7,797.32	44,435.46	1/27/2026	1/28/2026
SEWER DEPT. LARGE VEHICLES: S	246	1	230.26	230.26	230.26	486.89	1/27/2026	1/27/2026

Customer Activity Report

Report Date: 2/10/2026

To: 1/31/2026

Period From: 1/1/2026

Customer Name	ID	RO Count	Total for Period	Avg RO for Period	YTD	Lifetime	First In This Period	Last In This Period
POLICE DEPT. ADMINISTRATION: S	254	2	214.10	107.05	863.73	2,644.02	1/27/2026	1/30/2026
WATER DISTRIBUTION EQUIPME	230	1	167.83	167.83	645.77	9,340.39	1/28/2026	1/28/2026
WASTE WATER-VEHICLES: SHOUS	182	1	142.94	142.94	1,015.34	11,914.61	1/28/2026	1/28/2026
Engineering Department: MITOVICH,	218	1	140.29	140.29	4,922.01	28,115.00	1/27/2026	1/27/2026
WATER TREATMENT EQUIPMENT: '	231	1	131.12	131.12	131.12	131.12	1/30/2026	1/30/2026
EMA: BOYD, GREG	255	1	126.80	126.80	269.14	269.14	1/27/2026	1/27/2026
SEWER DEPT. SMALL EQUIPMENT:	216	1	117.54	117.54	581.03	3,406.76	1/30/2026	1/30/2026
CODES VEHICLES: SANDERS, DAF	196	1	80.49	80.49	749.52	16,323.67	1/30/2026	1/30/2026
STREETS DEPT. LARGE EQUIPME	236	1	55.33	55.33	14,124.24	43,205.61	1/28/2026	1/28/2026
PARKS: KOVZELOVE, BRIAN	215	1	31.49	31.49	120.86	8,489.26	1/28/2026	1/28/2026

Grand Totals:

RO Count	82
Total For Period	29,724.62
YTD	427,914.92
Lifetime	1,971,341.35

SPRING HILL TENNESSEE

TO: Board of Mayor and Aldermen, City Administration
FROM: Kayce Williams | Parks and Recreation Director
DATE: 02/10/2026
SUBJECT: January 12 – February 10, 2026 Parks and Recreation Staff Report

PARK DEVELOPMENT:

- **Harvey Park Greenway:** (STPG Grant – 80% of professional fees and ROW. TAP Grant – 80% of construction costs.) TDOT Local Programs has approved the Reevaluation Document and will be submitting it to the Federal Highway Administration for review and approval.
- **Peter Jenkins Connector Grant:** (TAP grant – 80% of construction costs.) The consultant has begun the environmental clearance phase of the project in preparation for the NEPA document and has submitted its Initial Studies Coordination Form and the Section 106 form. TDOT has confirmed receipt of the documents.

Task Number	Task Name	Start Date	End Date
NTP	Contract Received		6/06/2024
Task 1	Project Management	Throughout project duration	
Task 2	Existing Conditions Survey	6/15/2024	8/15/2024
Task 3	NEPA Documentation*	11/01/2024	11/01/2025
Task 4	Preliminary Design	8/15/2024	11/15/2025
Task 5	Environmental Permitting	11/01/2024	11/01/2025
Task 6	Right-of-Way Design	11/15/2025	1/01/2026
Task 7	Right-of-Way Mapping	1/01/2026	4/15/2026
Task 8	Final Design	4/01/2026	5/15/2026
Task 9	Utility Coordination	10/01/2025	5/15/2026
Task 10	Bid Phase	5/15/2026	6/30/2026

*includes anticipated TDOT review time

- **Hurt Road Design:** BOMA discussed at the December 16, 2024 meeting and BOMA chose to not select a firm or move into design. A new park project is not moving forward at this time. BOMA has signed a MOU with King’s Hammer to lease them 10 acres of the Hurt Road property.
- **Harvey Park Playground:** The RFP for the replacement of the playground equipment at Harvey Park has been posted. The bid opening was January 12, 2026. Staff has reviewed the bids and the Parks and Recreation Commission will review the bids at their next meeting.

RECREATION PROGRAMMING AND EVENTS:

- Senior Center - Our membership has grown to 851 which is 21 new members this month. We have had 631 patron visits this month.



City of Spring Hill | Parks + Recreation
4237 Port Royal Road
Spring Hill, Tennessee 37174
kwilliams@springhilltn.org



- 2026 events:
 - April 18: Soaring Into Spring Kite Day at Fischer Park
 - April 22: Earth Day Party at Harvey Park
 - May 16: Bark in the Park at Barkley Park
 - May 22: Memorial Day Ceremony at the Senior Center
 - May 25: Splash Pad Opens
 - June 6: Hill Fest at Fischer Park
 - June 13: Experience Spring Hill at Battle Creek High School
 - June 26: Movie in the Park at Evans Park
 - July 4: (morning) 4th of July Bicycle Parade at Summit High School
 - July 4: (evening) Spring Hill Celebrates America's 250th at The Crossings
 - July 17: Skate Jam at Walnut Street Skate Park
 - July 22: Sugar and Slides Play Day at Fischer Park
 - August 11: Popsicles in the Park Play Day at Harvey Park
 - Sept 7: Splash Pad Closes
 - Sept 19-20: Campin' in the Park at Fischer Park
 - October 9: Movie at the Mansion at Rippa Villa
 - Oct 24: Trunk or Treat at Fischer Park
 - Dec 1: Santa's Mailbox arrives at the Spring Hill Library
 - Dec 12: Christmas Parade on Main Street

DIRECTOR'S MONTHLY NOTES:

- We have finalized our 2026 calendar. We will be growing our event offerings from 13 to 17 this year!
- The next Parks and Recreation Commission meeting will be February 19, 2026, at 6pm at city hall.
- I continue to work with the planning department and applicants on ensuring our greenway system, bike lanes, and multi-use trails are being built by development as outlined by the Bicycle and Greenway Plan. Several sections of new alternative transportation routes will be coming online in the near future. We are motivated and committed to improving our existing parks and looking for ways to build new ones. We have put a great deal of thought and planning into it. Please continue to keep our team in your thoughts and prayers.

Kayce Williams, TCED

Parks and Recreation Director



City of Spring Hill | Parks + Recreation

4237 Port Royal Road
Spring Hill, Tennessee 37174
kwilliams@springhilltn.org



Building Codes Department Monthly Report to BOMA

Department: Building Codes

Month Reporting: January end of Month Report

OVERVIEW:

All Permits issued for January, see page 2

HIGHLIGHTS:

January Single Family, Town Home & Condo Permits

Maury **51**

Williamson **20**

Total 71

ELECTRICAL FOR JANUARY:

Permits **64** Fees Collected **\$12,707.65**

Inspections **199**

ADDITIONAL YTD INFORMATION:

331 Building Inspections Completed YTD

YTD Single Family **58**

YTD Town Home **13**

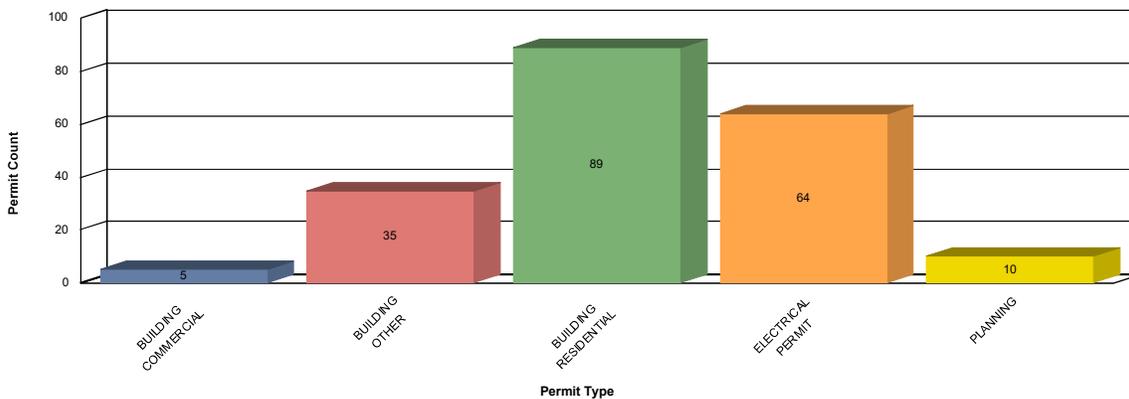
YTD Condo **0**

YTD Apartments **0**

YTD Additions **2**

YTD Electrical Permits **64** YTD Fees Collected **\$12,707.65**

**PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)
FOR CITY OF SPRING HILL**



Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
BUILDING COMMERCIAL							
C-00749-26	Building Commercial 01/02/2026	Commercial Build Out 01/02/2026 0	Issued/Open 07/01/2026 \$900,000.00	763 Beechcroft Rd, Spring Hill, TN 37174 02/06/2026 \$3,690.00	Victor Woods	Maury County	
	<i>Description: Remodel</i>						
C-00750-26	Building Commercial 01/09/2026	Commercial New Construction 01/15/2026 754	Issued/Open 07/14/2026 \$50,000.00	4900 Port Royal Rd, Spring Hill, TN 37174 01/20/2026 \$390.00	Victor Woods	Maury County	
C-00751-26	Building Commercial 01/16/2026	Commercial New Construction 01/18/2026 7,735	Issued/Open 07/17/2026 \$2,449,020.00	3070 June Lake Blvd. June Lake Pod K Image Studios, Spring Hill, TN 37174 \$2,780.00	Victor Woods	Williamson County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Sq Ft</i>	Status <i>Expiration Valuation</i>	Main Address <i>Last Inspection Fee Total</i>	<i>Finalized Date Assigned To</i>	Project	District	Parcel
C-00752-26	Building Commercial 01/22/2026	Commercial New Construction 01/23/2026 1,040	Issued/Open 07/21/2026 \$0.00	3639 Royal Park Blvd Music City Auction, Spring Hill, TN 37174 \$108.99	Victor Woods		Maury County	
C-00753-26	Building Commercial 01/30/2026	Commercial Plumbing 01/30/2026 0	Issued/Open 07/29/2026 \$0.00	763 Beechcroft Rd., Spring Hill, TN 37174 02/06/2026 \$102.75	Victor Woods		Maury County	

PERMITS ISSUED FOR BUILDING COMMERCIAL: 5

BUILDING OTHER

O-10121-25	Building Other 11/17/2025	Pool-In Ground 01/02/2026 0	Issued/Open 07/01/2026 \$117,250.00	4153 Miles Johnson Pkwy, Spring Hill, TN 37174 01/14/2026 \$596.25	Victor Woods		Williamson County	
	<i>Description: 15.5x30</i>							
O-10214-26	Building Other 01/02/2026	Mechanical 01/02/2026 0	Issued/Open 07/01/2026 \$0.00	203 Trout Ln, Spring Hill, TN 37174 01/05/2026 \$85.00	Victor Woods		Maury County	
	<i>Description: 1 Fixture</i>							
O-10218-26	Building Other 01/02/2026	Fence 01/02/2026 0	Issued/Open 07/01/2026 \$0.00	196 Brandon Woods 126 Brandon Woods, Spring Hill, TN 37174 \$25.00	Victor Woods		Maury County	
O-10216-26	Building Other 01/02/2026	Attached Patio Roof 01/05/2026 225	Issued/Open 07/04/2026 \$29,750.00	2818 Kaye Dr, Thompson Station, TN 37179 \$163.75	Victor Woods		Williamson County	
	<i>Description: Attached Patio roof 15x15 Concrete Patio 15x20</i>							
O-10217-26	Building Other 01/02/2026	Fence 01/05/2026 0	Issued/Open 07/04/2026 \$0.00	517 Mickelson Way, Spring Hill, TN 37174 \$25.00	Victor Woods		Maury County	
O-10215-26	Building Other 01/02/2026	Fence 01/05/2026 0	Issued/Open 07/04/2026 \$0.00	2452 Depot St., Spring Hill, TN 37174 \$25.00	Victor Woods		Maury County	
O-10220-26	Building Other	Fence	Issued/Open	2119 Burgess Ln 326 Ridgeport, Spring Hill, TN 37174			Williamson County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
	01/06/2026	01/06/2026 0	07/05/2026 \$0.00	\$25.00	Victor Woods		
O-10088-25	Building Other	Fence	Issued/Open	1253 Annapolis Circle 27 Newport Crossing, Thompson Station, TN 37179		Williamson County	
	11/10/2025	01/07/2026 0	07/06/2026 \$0.00	\$25.00	Victor Woods		
O-10205-25	Building Other	Fence	Issued/Open	419 Wren Way 452 Bandon Woods, Spring Hill, TN 37174		Maury County	
	12/30/2025	01/08/2026 0	07/07/2026 \$0.00	\$25.00	Victor Woods		
O-10224-26	Building Other	Fence	Issued/Open	1733 Wilkes Ln, Spring Hill, TN 37174		Williamson County	
	01/12/2026	01/12/2026 0	07/11/2026 \$0.00	\$25.00	Victor Woods		
O-10222-26	Building Other	Deck	Issued/Open	203 Trout Ln 234 Autumn Ridge, Spring Hill, TN 37174		Maury County	
	01/12/2026	01/13/2026 0	07/12/2026 \$0.00	01/21/2026 \$25.00	Victor Woods		
O-10227-26	Building Other	Porch-Screened	Issued/Open	4153 Miles Johnson Pkwy Lot 39 Arbors at Autumn Ridge, Spring Hill, TN 37174		Williamson County	
	01/14/2026	01/14/2026 0	07/13/2026 \$0.00	\$127.68	Victor Woods		
	<i>Description: Screened in Porch 14x44'9" Pavers 14x44'9"</i>						
O-10221-26	Building Other	Fence	Issued/Open	191 Brandon Woods Dr Lot 120 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/15/2026 0	07/14/2026 \$0.00	\$25.00	Victor Woods		
O-10228-26	Building Other	Retaining Wall	Issued/Open	Buckner Ln Lots 300-304 June Lake POD E2, Spring Hill, TN 37174		Williamson County	
	01/15/2026	01/15/2026 0	07/14/2026 \$250,000.00	\$910.00	Victor Woods		
	<i>Description: Redi rock retaining walls to be built at pond 4 and lots 300-304</i>						
O-10229-26	Building Other	Retaining Wall	Issued/Open	Buckner Ln Lot 292 June Lake POD E2, Spring Hill, TN 37174		Williamson County	
	01/15/2026	01/15/2026 0	07/14/2026 \$20,000.00	\$110.00	Victor Woods		
	<i>Description: concrete cast in place of retaining wall to be built on lot 292</i>						

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Sq Ft	Status Expiration Valuation	Main Address Last Inspection Fee Total	Finaled Date Assigned To	Project	District	Parcel
O-10230-26	Building Other 01/15/2026	Sign 01/15/2026 28	Issued/Open 07/14/2026 \$0.00	2001 Campbell Station Pkwy Burn Boot Camp, Spring Hill, TN 37174 \$140.00	Victor Woods		Williamson County	
	<i>Description: 2'x14'</i>							
O-10233-26	Building Other 01/15/2026	Fence 01/16/2026 0	Issued/Open 07/15/2026 \$0.00	174 E. Millbrook Dr Lot 124 Barton Hills, Spring Hill, TN 37174 \$25.00	Victor Woods		Maury County	
O-10226-26	Building Other 01/14/2026	Mechanical 01/16/2026 0	Issued/Open 07/15/2026 \$0.00	2008 Portman Dr., Spring Hill, TN 37174 \$85.00	Victor Woods		Williamson County	
O-10231-26	Building Other 01/15/2026	Fence 01/17/2026 0	Issued/Open 07/16/2026 \$0.00	644 Trevino Way 119 Sawgrass, Spring Hill, TN 37174 \$25.00	Victor Woods		Maury County	
O-10235-26	Building Other 01/16/2026	Fence 01/20/2026 0	Issued/Open 07/19/2026 \$0.00	4019 Fremantle Cir. 82 Cherry Grove, Spring Hill, TN 37174 \$25.00	Victor Woods		Williamson County	
O-10238-26	Building Other 01/20/2026	Shed 01/20/2026 120	Issued/Open 07/19/2026 \$6,395.97	217 Thorpe Dr 149 Brandon Woods, Spring Hill, TN 37174 01/30/2026 \$25.00	Victor Woods		Maury County	
	<i>Description: 10x12</i>							
O-10237-26	Building Other 01/20/2026	Deck 01/20/2026 0	Issued/Open 07/19/2026 \$0.00	1503 Charleston Park Dr 100 Spring Hill Place, Spring Hill, TN 37174 \$25.00	Victor Woods		Williamson County	
	<i>Description: 13x46</i>							
O-10213-26	Building Other 01/02/2026	Sign 01/20/2026 82	Issued/Open 07/19/2026 \$0.00	1031 Jim Warren Pkwy Club Pilates, Spring Hill, TN 37174 \$386.40	Victor Woods		Maury County	
	<i>Description: 1'-5"x4'-9-1/2" 21"x12'-4 1/8" 9"x2'11-1/4"</i>							
O-10236-26	Building Other	Fence	Issued/Open	668 Lancaster Dr. 40 Kinlan, Spring Hill, TN 37174			Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Sq Ft</i>	Status <i>Expiration Valuation</i>	Main Address <i>Last Inspection Fee Total</i>	<i>Finalized Date Assigned To</i>	Project	District	Parcel
	01/20/2026	01/20/2026 0	07/19/2026 \$0.00	\$25.00	Victor Woods			
O-10239-26	Building Other	Demolition	Issued/Open	2798 Iroquois Dr 259 Cameron Farms, Spring Hill, TN 37174			Williamson County	
	01/23/2026	01/23/2026 2,511	07/22/2026 \$0.00	\$50.00	Victor Woods			
O-10240-26	Building Other	Fence	Issued/Open	269 Thorpe Dr. 172 Brandon Woods, Spring Hill, TN 37174			Maury County	
	01/28/2026	01/28/2026 0	07/27/2026 \$0.00	\$25.00	Victor Woods			
O-10234-26	Building Other	Deck	Issued/Open	308 Granville Way 85 Barton Hills, Spring Hill, TN 37174			Maury County	
	01/16/2026	01/28/2026 0	07/27/2026 \$0.00	\$25.00	Victor Woods			
	<i>Description: 16x10</i>							
O-10212-25	Building Other	Mechanical	Issued/Open	1605 Safe Harbor Ct., Spring Hill, TN 37174			Williamson County	
	12/30/2025	01/28/2026 0	07/27/2026 \$0.00	\$85.00	Victor Woods			
	<i>Description: 1 Fixture</i>							
O-10211-25	Building Other	Mechanical	Issued/Open	1544 Bunbury Dr., Spring Hill, TN 37174			Williamson County	
	12/30/2025	01/28/2026 0	07/27/2026 \$0.00	\$85.00	Victor Woods			
	<i>Description: 1 Fixture</i>							
O-10210-25	Building Other	Mechanical	Issued/Open	3005 Zeal Court, Spring Hill, TN 37174			Williamson County	
	12/30/2025	01/28/2026 0	07/27/2026 \$0.00	\$85.00	Victor Woods			
	<i>Description: 1 Fixture</i>							
O-10209-25	Building Other	Mechanical	Issued/Open	4006 Marion Dr., Spring Hill, TN 37174			Williamson County	
	12/30/2025	01/28/2026 0	07/27/2026 \$0.00	\$85.00	Victor Woods			
	<i>Description: 1 Fixture</i>							
O-10208-25	Building Other	Mechanical	Issued/Open	1703 Darien Circle, Spring Hill, TN 37174			Williamson County	
	12/30/2025	01/28/2026 0	07/27/2026 \$0.00	\$85.00	Victor Woods			

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
<i>Description: 1 Fixture</i>							
O-10241-26	Building Other	Roof Over Deck	Issued/Open	3330 Monoco Dr 127 Haynes Crossing, Spring Hill, TN 37174		Williamson County	
	01/28/2026	01/29/2026 320	07/28/2026 \$21,865.00	\$119.33	Victor Woods		
<i>Description: 16x16</i>							
O-10243-26	Building Other	Mechanical	Issued/Open	763 Beechcroft Rd., Spring Hill, TN 37174		Maury County	
	01/30/2026	01/30/2026 0	07/29/2026 \$0.00	\$125.00	Victor Woods		
O-10232-26	Building Other	Fence	Issued/Open	652 Conifer Dr Lot 291 Wilkerson Place, Spring Hill, TN 37174		Williamson County	
	01/15/2026	01/30/2026 0	07/29/2026 \$0.00	\$25.00	Victor Woods		

PERMITS ISSUED FOR BUILDING OTHER: 35

BUILDING RESIDENTIAL

R-10793-26	Building Residential	Residential Plumbing	Issued/Open	225 Tahoe Alley 177 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/08/2026 0	07/07/2026 \$0.00	\$25.00	Victor Woods		
R-10792-26	Building Residential	Residential Plumbing	Issued/Open	215 Tahoe Alley 162 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/08/2026 0	07/07/2026 \$0.00	\$25.00	Victor Woods		
R-10791-26	Building Residential	Residential Plumbing	Issued/Open	151 Salton Ln 126 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/08/2026 0	07/07/2026 \$0.00	\$25.00	Victor Woods		
R-10790-26	Building Residential	Residential New Construction	Issued/Open	225 Tahoe Alley 2026 St. Jude Home, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/08/2026 3,881	07/07/2026 \$642,965.27	01/21/2026 \$2,606.00	Victor Woods		
R-10789-26	Building Residential	Residential New Construction	Issued/Open	516 Mare Alley 174 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/08/2026 5,543	07/07/2026 \$918,308.81	02/11/2026 \$14,388.73	Victor Woods		
R-10795-26	Building Residential	Residential New Construction	Issued/Open	508 Mare Alley 171 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
	01/08/2026	01/08/2026 4,220	07/07/2026 \$699,127.40	02/11/2026 \$12,627.37	Victor Woods		
R-10794-26	Building Residential	Residential New Construction	Issued/Open	151 Salton Ln 126 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/08/2026	01/08/2026 4,091	07/07/2026 \$677,755.97	02/06/2026 \$12,455.63	Victor Woods		
R-10788-26	Building Residential	Residential New Construction	Issued/Open	153 Salton Ln 125 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/08/2026 4,051	07/07/2026 \$671,129.17	02/11/2026 \$12,402.37	Victor Woods		
R-10787-26	Building Residential	Residential New Construction	Issued/Open	155 Salton Ln 124 Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/08/2026 3,396	07/07/2026 \$562,615.32	02/11/2026 \$11,530.35	Victor Woods		
R-10807-26	Building Residential	Residential New Construction	Issued/Open	2020 Kestrel Ln 102 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/09/2026 2,720	07/08/2026 \$450,622.40	\$16,610.98	Victor Woods		
R-10805-26	Building Residential	Residential New Construction	Issued/Open	1054 Gadwall Ln 14 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/09/2026 3,067	07/08/2026 \$508,109.89	\$17,122.33	Victor Woods		
R-10804-26	Building Residential	Residential New Construction	Issued/Open	1058 Gadwall Ln 12 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/09/2026 3,067	07/08/2026 \$508,109.89	\$17,122.33	Victor Woods		
R-10806-26	Building Residential	Residential New Construction	Issued/Open	1062 Gadwall Ln 10 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/09/2026 2,720	07/08/2026 \$450,622.40	\$16,610.98	Victor Woods		
R-10803-26	Building Residential	Residential New Construction	Issued/Open	415 Wren Way 450 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/08/2026	01/09/2026 2,666	07/08/2026 \$441,676.22	02/11/2026 \$16,530.14	Victor Woods		
R-10797-26	Building Residential	Residential New Construction	Issued/Open	411 Wren Way 449 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/08/2026	01/09/2026 2,121	07/08/2026 \$351,386.07	01/21/2026 \$15,714.27	Victor Woods		

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
R-10796-26	Building Residential	Residential New Construction	Issued/Open	420 Wren Way 235 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/08/2026	01/09/2026 3,025	07/08/2026 \$501,151.75	01/21/2026 \$17,066.42	Victor Woods		
R-10798-26	Building Residential	Residential New Construction	Issued/Open	418 Wren Way 234 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/08/2026	01/09/2026 3,182	07/08/2026 \$527,161.94	01/23/2026 \$17,275.44	Victor Woods		
R-10799-26	Building Residential	Residential New Construction	Issued/Open	416 Wren Way 233 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/08/2026	01/09/2026 3,250	07/08/2026 \$538,427.50	02/11/2026 \$17,365.97	Victor Woods		
R-10809-26	Building Residential	Residential New Construction	Issued/Open	414 Wren Way 232 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/09/2026 3,187	07/08/2026 \$527,990.29	\$17,282.10	Victor Woods		
R-10810-26	Building Residential	Residential New Construction	Issued/Open	412 Wren Way 231 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/09/2026 2,209	07/08/2026 \$365,965.03	\$15,846.02	Victor Woods		
R-10801-26	Building Residential	Residential New Construction	Issued/Open	158 Brandon Woods Dr 102 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/08/2026	01/09/2026 3,025	07/08/2026 \$501,151.75	\$17,066.42	Victor Woods		
R-10802-26	Building Residential	Residential New Construction	Issued/Open	156 Brandon Woods Dr. 103 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/08/2026	01/09/2026 2,209	07/08/2026 \$365,965.03	\$15,846.02	Victor Woods		
R-10808-26	Building Residential	Residential New Construction	Issued/Open	410 Wren Way 230 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/09/2026 2,843	07/08/2026 \$470,999.81	\$16,795.12	Victor Woods		
R-10813-26	Building Residential	Residential Plumbing	Issued/Open	Buckner Ln Saddlewalk at June Lake, Spring Hill, TN 37174		Williamson County	
	01/12/2026	01/12/2026 0	07/11/2026 \$0.00	\$25.00	Victor Woods		
R-10351-25	Building Residential	Residential New Townhome/Duplex/Triplex	Issued/Open	301 Buckwood Ln 1 Emberly Townhomes, Spring Hill, TN 37174		Williamson County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
R-10818-26	06/09/2025	01/12/2026 3,922	07/11/2026 \$581,554.16	11/24/2025 \$13,336.77	Victor Woods		
	Building Residential	Residential New Construction	Issued/Open	203 Millbrook Dr. 178 Barton Hills, Spring Hill, TN 37174		Maury County	
R-10819-26	01/09/2026	01/13/2026 2,855	07/12/2026 \$472,987.85	01/30/2026 \$16,813.08	Victor Woods		
	Building Residential	Residential New Construction	Issued/Open	241 Millbrook Dr. 158 Barton Hills, Spring Hill, TN 37174		Maury County	
R-10812-26	01/09/2026	01/13/2026 3,151	07/12/2026 \$522,026.17	01/23/2026 \$17,234.17	Victor Woods		
	Building Residential	Residential New Construction	Issued/Open	206 Millbrook Dr. 140 Barton Hills, Spring Hill, TN 37174		Maury County	
R-10816-26	01/09/2026	01/13/2026 2,899	07/12/2026 \$480,277.33	\$16,878.95	Victor Woods		
	Building Residential	Residential New Construction	Issued/Open	204 Millbrook Dr. 139 Barton Hills, Spring Hill, TN 37174		Maury County	
R-10814-26	01/09/2026	01/13/2026 3,263	07/12/2026 \$540,581.21	01/23/2026 \$17,383.28	Victor Woods		
	Building Residential	Residential New Construction	Issued/Open	263 Millbrook Dr. 105 Barton Hills, Spring Hill, TN 37174		Maury County	
R-10815-26	01/09/2026	01/13/2026 2,899	07/12/2026 \$480,277.33	01/30/2026 \$17,220.85	Victor Woods		
	Building Residential	Residential New Construction	Issued/Open	265 Millbrook Dr. 106 Barton Hills, Spring Hill, TN 37174		Maury County	
R-10823-26	01/13/2026	01/13/2026 0	07/12/2026 \$10,000.00	01/22/2026 \$60.00	Victor Woods		
	Building Residential	Residential Build Out	Issued/Open	3016 Harrah Dr. 71 Campbell Station, Spring Hill, TN 37174		Williamson County	
R-10825-26	01/14/2026	01/14/2026 400	07/13/2026 \$95,000.00	\$440.00	Victor Woods		
	Building Residential	Residential Build Out	Issued/Open	2248 Joann Dr, Spring Hill, TN 37174		Williamson County	
R-10824-26	01/14/2026	01/14/2026 0	07/13/2026 \$0.00	\$186.00	Victor Woods		
	Building Residential	Residential Plumbing	Issued/Open	411 Wren Way 449 Brandon Woods, Spring Hill, TN 37174		Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
R-10822-26	Building Residential 01/13/2026	Residential Plumbing 01/14/2026 0	Issued/Open 07/13/2026 \$0.00	2638 Buckner Ln 27 Saddlewalk at June Lake, Spring Hill, TN 37174 \$102.75	Victor Woods	Williamson County	
R-10834-26	Building Residential 01/14/2026	Residential New Construction 01/15/2026 2,356	Issued/Open 07/14/2026 \$390,318.52	433 Wren Way 459 Brandon Woods, Spring Hill, TN 37174 \$16,066.07	Victor Woods	Maury County	
R-10800-26	Building Residential 01/08/2026	Residential New Construction 01/15/2026 2,735	Issued/Open 07/14/2026 \$453,107.45	160 Brandon Woods 101 Brandon Woods, Spring Hill, TN 37174 \$16,633.44	Victor Woods	Maury County	
R-10835-26	Building Residential 01/14/2026	Residential New Construction 01/16/2026 2,617	Issued/Open 07/15/2026 \$433,558.40	1080 Gadwall Ln 1 Blue Bird Hollow, Spring Hill, TN 37174 \$10,732.79	Victor Woods	Maury County	
R-10836-26	Building Residential 01/14/2026	Residential New Construction 01/16/2026 2,617	Issued/Open 07/15/2026 \$433,558.40	1072 Gadwall Ln 5 Blue Bird Hollow, Spring Hill, TN 37174 \$10,732.79	Victor Woods	Maury County	
R-10837-26	Building Residential 01/14/2026	Residential New Construction 01/16/2026 2,803	Issued/Open 07/15/2026 \$431,239.01	1066 Gadwall Ln 8 Blue Bird Hollow, Spring Hill, TN 37174 \$10,711.84	Victor Woods	Maury County	
R-10821-26	Building Residential 01/13/2026	Residential New Construction 01/16/2026 2,617	Issued/Open 07/15/2026 \$433,558.39	1056 Gadwell Ln 13 Blue Bird Hollow, Spring Hill, TN 37174 \$10,732.79	Victor Woods	Maury County	
R-10826-26	Building Residential 01/14/2026	Residential New Construction 01/16/2026 2,836	Issued/Open 07/15/2026 \$469,840.12	2014 Kestrel Ln 105 Blue Bird Hollow, Spring Hill, TN 37174 \$11,060.64	Victor Woods	Maury County	
R-10827-26	Building Residential 01/14/2026	Residential New Construction 01/16/2026 2,617	Issued/Open 07/15/2026 \$433,558.39	2008 Kestrel Ln 108 Blue Bird Hollow, Spring Hill, TN 37174 \$10,732.79	Victor Woods	Maury County	
R-10828-26	Building Residential	Residential New Construction	Issued/Open	2006 Kestrel Ln 109 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
R-10833-26	01/14/2026	01/16/2026 2,603	07/15/2026 \$431,239.01	\$10,711.83	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	277 Millbrook Dr. 112 Barton Hills, Spring Hill, TN 37174			
R-10832-26	01/14/2026	01/16/2026 2,899	07/15/2026 \$472,987.85	\$16,878.95	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	275 Millbrook Dr. 111 Barton Hills, Spring Hill, TN 37174			
R-10830-26	01/14/2026	01/16/2026 3,254	07/15/2026 \$539,090.18	\$17,371.30	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	273 Millbrook Dr. 110 Barton Hills, Spring Hill, TN 37174			
R-10831-26	01/14/2026	01/16/2026 2,899	07/15/2026 \$480,277.33	\$16,878.95	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	271 Millbrook Dr. 109 Barton Hills, Spring Hill, TN 37174			
R-10829-26	01/14/2026	01/16/2026 3,263	07/15/2026 \$540,581.21	\$17,383.28	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	269 W. Millbrook Dr. 108 Barton Hills, Spring Hill, TN 37174			
R-10848-26	01/15/2026	01/20/2026 3,067	07/19/2026 \$508,109.89	\$11,398.34	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	1016 Kestrel Ln 104 Blue Bird Hollow, Spring Hill, TN 37174			
R-10847-26	01/15/2026	01/20/2026 3,067	07/19/2026 \$508,109.89	\$11,398.34	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	1064 Gadwall Ln 9 Blue Bird Hollow, Spring Hill, TN 37174			
R-10846-26	01/15/2026	01/20/2026 3,067	07/19/2026 \$508,109.89	\$11,398.34	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	1068 Gadwall Ln 7 Blue Bird Hollow, Spring Hill, TN 37174			
R-10845-26	01/15/2026	01/20/2026 2,720	07/19/2026 \$450,622.40	\$10,886.99	Victor Woods	Maury County	
	Building Residential	Residential New Construction	Issued/Open	1070 Gadwall Ln 6 Blue Bird Hollow, Spring Hill, TN 37174			

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
R-10840-26	Building Residential	Residential New Construction	Issued/Open	428 Wren Way 239 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/14/2026	01/20/2026 2,917	07/19/2026 \$483,259.39	\$16,905.90	Victor Woods		
R-10844-26	Building Residential	Residential New Construction	Issued/Open	1074 Gadwall Ln 4 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/20/2026 3,067	07/19/2026 \$508,109.89	\$11,398.34	Victor Woods		
R-10843-26	Building Residential	Residential New Construction	Issued/Open	1076 Gadwall Ln 3 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/20/2026 2,720	07/19/2026 \$450,622.40	\$10,886.98	Victor Woods		
R-10842-26	Building Residential	Residential New Construction	Issued/Open	1078 Gadwall Ln 2 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/20/2026 3,067	07/19/2026 \$508,109.89	\$11,398.34	Victor Woods		
R-10838-26	Building Residential	Residential New Construction	Issued/Open	426 Wren Way 238 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/14/2026	01/20/2026 2,161	07/19/2026 \$358,012.87	\$15,774.16	Victor Woods		
R-10839-26	Building Residential	Residential New Construction	Issued/Open	424 Wren Way 237 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/14/2026	01/20/2026 2,735	07/19/2026 \$453,107.45	\$16,633.44	Victor Woods		
R-10841-26	Building Residential	Residential New Construction	Issued/Open	422 Wren Way 236 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/14/2026	01/20/2026 2,843	07/19/2026 \$470,999.81	\$16,795.12	Victor Woods		
R-10859-26	Building Residential	Residential Plumbing	Issued/Open	433 Wren Way 459 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/21/2026	01/21/2026 0	07/20/2026 \$0.00	\$186.00	Victor Woods		
R-10858-26	Building Residential	Residential Plumbing	Issued/Open	415 Wren Way 450 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/21/2026	01/21/2026 0	07/20/2026 \$0.00	\$223.00	Victor Woods		
R-10857-26	Building Residential	Residential Plumbing	Issued/Open	420 Wren Way 235 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/21/2026	01/21/2026 0	07/20/2026 \$0.00	\$223.00	Victor Woods		

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type Application Date Zone	Workclass Issue Date Sq Ft	Status Expiration Valuation	Main Address Last Inspection Fee Total	Project Finaled Date Assigned To	District	Parcel
R-10856-26	Building Residential 01/21/2026	Residential Plumbing 01/21/2026 0	Issued/Open 07/20/2026 \$0.00	418 Wren Way 234 Brandon Woods, Spring Hill, TN 37174 \$232.25	Victor Woods	Maury County	
R-10855-26	Building Residential 01/21/2026	Residential Plumbing 01/21/2026 0	Issued/Open 07/20/2026 \$0.00	416 Wren Way 233 Brandon Woods, Spring Hill, TN 37174 \$223.00	Victor Woods	Maury County	
R-10854-26	Building Residential 01/21/2026	Residential Plumbing 01/21/2026 0	Issued/Open 07/20/2026 \$0.00	414 Wren Way 232 Brandon Woods, Spring Hill, TN 37174 \$232.25	Victor Woods	Maury County	
R-10853-26	Building Residential 01/21/2026	Residential Plumbing 01/21/2026 0	Issued/Open 07/20/2026 \$0.00	412 Wren Way 231 Brandon Woods, Spring Hill, TN 37174 \$195.25	Victor Woods	Maury County	
R-10852-26	Building Residential 01/21/2026	Residential Plumbing 01/21/2026 0	Issued/Open 07/20/2026 \$0.00	410 Wren Way 230 Brandon Woods, Spring Hill, TN 37174 \$204.50	Victor Woods	Maury County	
R-10851-26	Building Residential 01/21/2026	Residential Plumbing 01/21/2026 0	Issued/Open 07/20/2026 \$0.00	156 Brandon Woods Dr 103 Brandon Woods, Spring Hill, TN 37174 \$195.25	Victor Woods	Maury County	
R-10850-26	Building Residential 01/21/2026	Residential Plumbing 01/21/2026 0	Issued/Open 07/20/2026 \$0.00	158 Brandon Woods Dr 102 Brandon Woods, Spring Hill, TN 37174 \$223.00	Victor Woods	Maury County	
R-10862-26	Building Residential 01/22/2026	Residential New Construction 01/23/2026 2,617	Issued/Open 07/22/2026 \$433,558.39	2018 Kestrel Ln 103 Blue Bird Hollow, Spring Hill, TN 37174 \$10,732.80	Victor Woods	Maury County	
R-10863-26	Building Residential 01/22/2026	Residential New Construction 01/23/2026 2,720	Issued/Open 07/22/2026 \$450,622.40	2012 Kestrel Ln 106 Blue Bird Hollow, Spring Hill, TN 37174 \$10,886.99	Victor Woods	Maury County	
R-10864-26	Building Residential	Residential New Construction	Issued/Open	2010 Kestrel Ln 107 Blue Bird Hollow, Spring Hill, TN 37174		Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Sq Ft</i>	Status <i>Expiration Valuation</i>	Main Address <i>Last Inspection Fee Total</i>	<i>Finalized Date Assigned To</i>	Project	District	Parcel
R-10865-26	01/22/2026	01/23/2026 3,067	07/22/2026 \$508,109.89	\$11,398.34	Victor Woods		Maury County	
	01/22/2026	01/23/2026 3,025	07/22/2026 \$501,151.75	\$17,066.42	Victor Woods			
R-10861-26	01/22/2026	01/23/2026 3,597	07/22/2026 \$595,915.00	02/09/2026 \$12,103.95	Victor Woods		Maury County	
	01/22/2026	01/23/2026 3,597	07/22/2026 \$595,915.00	02/09/2026 \$12,103.95	Victor Woods			
R-10866-26	01/28/2026	01/29/2026 4,907	07/28/2026 \$812,942.69	\$13,542.00	Victor Woods		Williamson County	
	01/28/2026	01/29/2026 4,907	07/28/2026 \$812,942.69	\$13,542.00	Victor Woods			
R-10867-26	01/28/2026	01/30/2026 2,617	07/29/2026 \$433,558.40	\$10,732.79	Victor Woods		Maury County	
	01/28/2026	01/30/2026 2,617	07/29/2026 \$433,558.40	\$10,732.79	Victor Woods			
R-10879-26	01/29/2026	01/30/2026 1,991	07/29/2026 \$295,225.48	02/06/2026 \$18,527.46	Victor Woods		Williamson County	
	01/29/2026	01/30/2026 1,991	07/29/2026 \$295,225.48	02/06/2026 \$18,527.46	Victor Woods			
R-10878-26	01/29/2026	01/30/2026 2,012	07/29/2026 \$298,339.36	\$15,446.13	Victor Woods		Williamson County	
	01/29/2026	01/30/2026 2,012	07/29/2026 \$298,339.36	\$15,446.13	Victor Woods			
R-10877-26	01/29/2026	01/30/2026 2,000	07/29/2026 \$296,560.00	\$15,428.80	Victor Woods		Williamson County	
	01/29/2026	01/30/2026 2,000	07/29/2026 \$296,560.00	\$15,428.80	Victor Woods			
R-10876-26	01/29/2026	01/30/2026 2,000	07/29/2026 \$296,560.00	\$15,428.80	Victor Woods		Williamson County	
	01/29/2026	01/30/2026 2,000	07/29/2026 \$296,560.00	\$15,428.80	Victor Woods			

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
R-10875-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1073 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 2,000	07/29/2026 \$296,560.00	02/06/2026 \$15,428.80	Victor Woods		
R-10874-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1075 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 1,991	07/29/2026 \$295,225.48	02/06/2026 \$15,415.79	Victor Woods		
R-10873-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1099 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 2,343	07/29/2026 \$347,420.04	\$15,924.38	Victor Woods		
R-10872-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1101 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 2,373	07/29/2026 \$351,868.44	\$15,967.72	Victor Woods		
R-10871-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1103 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 2,361	07/29/2026 \$350,089.08	\$15,950.38	Victor Woods		
R-10870-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1105 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 2,361	07/29/2026 \$350,089.08	\$15,950.38	Victor Woods		
R-10869-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1107 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 2,361	07/29/2026 \$350,089.08	\$15,950.38	Victor Woods		
R-10868-26	Building Residential	Residential New Townhome/Duplex/ Triplex	Issued/Open	1109 Mountain View Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/30/2026 2,343	07/29/2026 \$347,420.04	\$19,036.05	Victor Woods		

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
PERMITS ISSUED FOR BUILDING RESIDENTIAL: 89							
ELECTRICAL PERMIT							
E-02658-26	Electrical Permit	Electrical	Issued/Open	1707 Humphreys Glen, Spring Hill, TN 37174		Maury County	
	01/02/2026	01/04/2026 0	07/03/2026 \$0.00	01/07/2026 \$103.25	Victor Woods		
	<i>Description: 8 Outlets and Mini Split</i>						
E-02648-25	Electrical Permit	Electrical	Issued/Open	1034 St. Hubbins Dr, Spring Hill, TN 37174		Williamson County	
	12/26/2025	01/07/2026 0	07/06/2026 \$0.00	01/06/2026 \$97.05	Victor Woods		
E-02660-26	Electrical Permit	Electrical	Issued/Open	1888 Baileys Trace Dr, Spring Hill, TN 37174		Williamson County	
	01/05/2026	01/07/2026 0	07/06/2026 \$0.00	01/06/2026 \$75.00	Victor Woods		
E-02659-26	Electrical Permit	Electrical	Issued/Open	1604 Lantana Dr, Spring Hill, TN 37174		Williamson County	
	01/05/2026	01/07/2026 0	07/06/2026 \$0.00	01/22/2026 \$95.70	Victor Woods		
E-02662-26	Electrical Permit	Electrical	Issued/Open	203 Trout Ln, Spring Hill, TN 37174		Williamson County	
	01/06/2026	01/08/2026 0	07/07/2026 \$0.00	01/16/2026 \$179.50	Victor Woods		
E-02653-25	Electrical Permit	Electrical	Issued/Open	533 Holkham Ave Lot 17 Alaina Park, Spring Hill, TN 37174		Williamson County	
	12/26/2025	01/08/2026 0	07/07/2026 \$0.00	01/06/2026 \$317.75	Victor Woods		
E-02654-25	Electrical Permit	Electrical	Issued/Open	535 Holkham Ave Lot 18 Alaina Park, Spring Hill, TN 37174		Williamson County	
	12/26/2025	01/08/2026 0	07/07/2026 \$0.00	01/06/2026 \$317.75	Victor Woods		
E-02464-25	Electrical Permit	Electrical	Issued/Open	431 Wren Way Lot 458 Brandon Woods, Spring Hill, TN 37174		Maury County	
	10/23/2025	01/08/2026 0	07/07/2026 \$0.00	\$75.00	Victor Woods		
E-02651-25	Electrical Permit	Electrical	Issued/Open	529 Holkham Ave Lot 15 Alaina Park, Spring Hill, TN 37174		Williamson County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
	12/26/2025	01/08/2026 0	07/07/2026 \$0.00	01/06/2026 \$317.75	Victor Woods		
E-02656-25	Electrical Permit	Electrical	Issued/Open	529 Holkham Ave Lot 15A Alaina Park Riser Room, Spring Hill, TN 37174		Williamson County	
	12/26/2025	01/08/2026 0	07/07/2026 \$0.00	01/06/2026 \$183.25	Victor Woods		
E-02655-25	Electrical Permit	Electrical	Issued/Open	537 Holkham Ave Lot 19 Alaina Park, Spring Hill, TN 37174		Williamson County	
	12/26/2025	01/08/2026 0	07/07/2026 \$0.00	01/06/2026 \$317.75	Victor Woods		
E-02652-25	Electrical Permit	Electrical	Issued/Open	531 Holkham Ave Lot 16 Alaina Park, Spring Hill, TN 37174		Williamson County	
	12/26/2025	01/08/2026 0	07/07/2026 \$0.00	01/06/2026 \$317.75	Victor Woods		
E-02663-26	Electrical Permit	Electrical	Issued/Open	243 W. Millbrook Dr Lot 159 Barton Hills, Spring Hill, TN 37174		Maury County	
	01/06/2026	01/09/2026 0	07/08/2026 \$0.00	\$109.00	Victor Woods		
E-02637-25	Electrical Permit	Electrical	Issued/Open	245 Millbrook Dr Lot 160 Barton Hills, Spring Hill, TN 37174		Maury County	
	12/17/2025	01/09/2026 0	07/08/2026 \$0.00	01/14/2026 \$109.00	Victor Woods		
E-02671-26	Electrical Permit	Electrical	Issued/Open	1009 Aeon Circle Lot 345 Wades Grove, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/09/2026 0	07/08/2026 \$0.00	01/13/2026 \$96.20	Victor Woods		
E-02666-26	Electrical Permit	Electrical	Issued/Open	5021 Salient Dr Lot 123 Hardins Landing, Spring Hill, TN 37174		Maury County	
	01/06/2026	01/09/2026 0	07/08/2026 \$0.00	01/20/2026 \$149.00	Victor Woods		
E-02665-26	Electrical Permit	Electrical	Issued/Open	5023 Salient Dr Lot 124 Hardins Landing, Spring Hill, TN 37174		Maury County	
	01/06/2026	01/09/2026 0	07/08/2026 \$0.00	01/20/2026 \$149.00	Victor Woods		
E-02670-26	Electrical Permit	Electrical	Issued/Open	763 Beechcroft Rd, Spring Hill, TN 37174		Maury County	
	01/07/2026	01/09/2026 0	07/08/2026 \$0.00	02/10/2026 \$313.20	Victor Woods		
E-02539-25	Electrical Permit	Electrical	Issued/Open	197 E. Millbrook Dr Lot 175 Barton Hills, Spring Hill, TN 37174		Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
	11/14/2025	01/09/2026 0	07/08/2026 \$0.00	02/06/2026 \$109.00	Victor Woods		
E-02649-25	Electrical Permit	Electrical	Issued/Open	201 E. Millbrook Dr Lot 177 Barton Hills, Spring Hill, TN 37174		Maury County	
	12/26/2025	01/09/2026 0	07/08/2026 \$0.00	\$109.00	Victor Woods		
E-02664-26	Electrical Permit	Electrical	Issued/Open	5025 Salient Dr Lot 125 Hardins Landing, Spring Hill, TN 37174		Maury County	
	01/06/2026	01/09/2026 0	07/08/2026 \$0.00	01/20/2026 \$149.00	Victor Woods		
E-02672-26	Electrical Permit	Electrical	Issued/Open	2968 Commonwealth Dr Building 5 Wakefield, Spring Hill, TN 37174		Williamson County	
	01/08/2026	01/11/2026 0	07/10/2026 \$0.00	01/12/2026 \$75.00	Victor Woods		
E-02673-26	Electrical Permit	Electrical	Issued/Open	578 Beechcroft Rd Amenity Center Arbor Valley, Spring Hill, TN 37174		Maury County	
	01/09/2026	01/14/2026 0	07/13/2026 \$0.00	01/14/2026 \$806.35	Victor Woods		
E-02676-26	Electrical Permit	Electrical	Issued/Open	3025 Sommette Dr, Spring Hill, TN 37174		Williamson County	
	01/14/2026	01/16/2026 0	07/15/2026 \$0.00	\$90.00	Victor Woods		
E-02677-26	Electrical Permit	Electrical	Issued/Open	578 Beechcroft Rd Amenity Center Arbor Valley, Spring Hill, TN 37174		Maury County	
	01/14/2026	01/16/2026 0	07/15/2026 \$0.00	02/04/2026 \$240.00	Victor Woods		
E-02700-26	Electrical Permit	Electrical	Issued/Open	2903 Buckner Ln, Spring Hill, TN 37174		Williamson County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	01/20/2026 \$90.00	Victor Woods		
E-02685-26	Electrical Permit	Electrical	Issued/Open	225 Tahoe Alley Lot 177 June Lake, Spring Hill, TN 37174		Williamson County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	01/16/2026 \$308.80	Victor Woods		
E-02689-26	Electrical Permit	Electrical	Issued/Open	536 Holkham Ave Lot 47 Alaina Park, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	02/05/2026 \$164.10	Victor Woods		
E-02674-26	Electrical Permit	Electrical	Issued/Open	3011 Montrose Ln, Spring Hill, TN 37174		Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
	01/12/2026	01/17/2026 0	07/16/2026 \$0.00	01/16/2026 \$112.75	Victor Woods		
E-02691-26	Electrical Permit	Electrical	Issued/Open	3079 Foust Dr, Spring Hill, TN 37174		Williamson County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	01/20/2026 \$95.70	Victor Woods		
E-02687-26	Electrical Permit	Electrical	Issued/Open	532 Holkham Ave Lot 45 Alaina Park, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	02/05/2026 \$164.10	Victor Woods		
E-02688-26	Electrical Permit	Electrical	Issued/Open	534 Holkham Ave Lot 46 Alaina Park, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	02/05/2026 \$164.10	Victor Woods		
E-02690-26	Electrical Permit	Electrical	Issued/Open	538 Holkham Ave Lot 48 Alaina Park, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	02/05/2026 \$164.10	Victor Woods		
E-02686-26	Electrical Permit	Electrical	Issued/Open	530 Holkham Ave Lot 44 Alaina Park, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/17/2026 0	07/16/2026 \$0.00	02/05/2026 \$164.10	Victor Woods		
E-01852-25	Electrical Permit	Electrical	Issued/Open	1076 Auldridge Dr, Spring Hill, TN 37174		Maury County	
	07/22/2025	01/18/2026 0	07/17/2026 \$0.00	\$90.00			
E-01853-25	Electrical Permit	Electrical	Issued/Open	1062 Aeon Cir, Spring Hill, TN 37174		Maury County	
	07/22/2025	01/18/2026 0	07/17/2026 \$0.00	\$90.00			
E-01851-25	Electrical Permit	Electrical	Issued/Open	1029 Irish Way, Spring Hill, TN 37174		Maury County	
	07/22/2025	01/18/2026 0	07/17/2026 \$0.00	\$90.00			
E-02657-25	Electrical Permit	Electrical	Issued/Open	1002 Timber Valley Way, Spring Hill, TN 37174		Maury County	
	12/26/2025	01/18/2026 0	07/17/2026 \$0.00	\$130.00	Victor Woods		
E-02675-26	Electrical Permit	Electrical	Issued/Open	2008 Portman Dr, Spring Hill, TN 37174		Williamson County	
	01/12/2026	01/18/2026 0	07/17/2026 \$0.00	\$130.00	Victor Woods		

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
E-02701-26	Electrical Permit	Electrical	Issued/Open	3512 Mahlon Moore Rd, Spring Hill, TN 37174		Maury County	
	01/20/2026	01/22/2026 0	07/21/2026 \$0.00	01/21/2026 \$137.55	Victor Woods		
E-02703-26	Electrical Permit	Electrical	Issued/Open	508 Mare Alley Lot 171 June Lake, Spring Hill, TN 37174		Williamson County	
	01/20/2026	01/22/2026 0	07/21/2026 \$0.00	02/02/2026 \$308.80	Victor Woods		
E-02694-26	Electrical Permit	Electrical	Issued/Open	204 Millbrook Dr Lot 139 Barton Hills, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/22/2026 0	07/21/2026 \$0.00	\$351.25	Victor Woods		
E-02684-26	Electrical Permit	Electrical	Issued/Open	120 Timberline Dr, 100, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/22/2026 0	07/21/2026 \$0.00	02/04/2026 \$121.00	Victor Woods		
E-02704-26	Electrical Permit	Electrical	Issued/Open	516 Mare Alley Lot 174 June Lake, Spring Hill, TN 37174		Williamson County	
	01/20/2026	01/22/2026 0	07/21/2026 \$0.00	01/21/2026 \$308.80	Victor Woods		
E-02693-26	Electrical Permit	Electrical	Issued/Open	265 W. Millbrook Dr Lot 106 Barton Hills, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/22/2026 0	07/21/2026 \$0.00	\$351.25	Victor Woods		
E-02692-26	Electrical Permit	Electrical	Issued/Open	263 W. Millbrook Dr Lot 105 Barton Hills, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/22/2026 0	07/21/2026 \$0.00	\$351.25	Victor Woods		
E-02702-26	Electrical Permit	Electrical	Issued/Open	241 Millbrook Dr 158 Barton Hills, Spring Hill, TN 37174		Maury County	
	01/20/2026	01/22/2026 0	07/21/2026 \$0.00	\$351.25	Victor Woods		
E-02695-26	Electrical Permit	Electrical	Issued/Open	203 Millbrook Dr Lot 178 Barton Hills, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/22/2026 0	07/21/2026 \$0.00	\$351.25	Victor Woods		
E-02679-26	Electrical Permit	Electrical	Issued/Open	418 Wren Way 234 Brandon Woods, Spring Hill, TN 37174		Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finalized Date Assigned To		
	01/15/2026	01/23/2026 0	07/22/2026 \$0.00	01/28/2026 \$360.25	Victor Woods		
E-02682-26	Electrical Permit	Electrical	Issued/Open	415 Wren Way 450 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/23/2026 0	07/22/2026 \$0.00	01/22/2026 \$360.25	Victor Woods		
E-02669-26	Electrical Permit	Electrical	Issued/Open	508 Holkham Ave Lot 36 Alaina Park, Spring Hill, TN 37174		Maury County	
	01/07/2026	01/23/2026 0	07/22/2026 \$0.00	01/09/2026 \$103.25	Victor Woods		
E-02683-26	Electrical Permit	Electrical	Issued/Open	1056 Gadwall Ln 13 Bluebird Hollow, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/23/2026 0	07/22/2026 \$0.00	02/03/2026 \$152.75	Victor Woods		
E-02678-26	Electrical Permit	Electrical	Issued/Open	416 Wren Way 233 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/23/2026 0	07/22/2026 \$0.00	01/22/2026 \$360.25	Victor Woods		
E-02680-26	Electrical Permit	Electrical	Issued/Open	420 Wren Way 235 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/23/2026 0	07/22/2026 \$0.00	01/22/2026 \$360.25	Victor Woods		
E-02681-26	Electrical Permit	Electrical	Issued/Open	411 Wren Way 449 Brandon Woods, Spring Hill, TN 37174		Maury County	
	01/15/2026	01/23/2026 0	07/22/2026 \$0.00	01/22/2026 \$360.25	Victor Woods		
E-02668-26	Electrical Permit	Electrical	Issued/Open	2968 Commonwealth Dr Building 2 Wakefield, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/24/2026 0	07/23/2026 \$0.00	\$140.00	Victor Woods		
E-02661-26	Electrical Permit	Electrical	Issued/Open	555 Holkham Ave Lot 25 Alaina Park, Spring Hill, TN 37174		Williamson County	
	01/05/2026	01/24/2026 0	07/23/2026 \$0.00	01/28/2026 \$140.00	Victor Woods		
E-02667-26	Electrical Permit	Electrical	Issued/Open	2968 Commonwealth Dr Building 1 Wakefield, Spring Hill, TN 37174		Williamson County	
	01/07/2026	01/24/2026 0	07/23/2026 \$0.00	\$140.00	Victor Woods		

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Final Date Assigned To		
E-02707-26	Electrical Permit	Electrical	Issued/Open	1000 Worthington Ln, 205 Bldg 2 Worthington Glen Apartments, Spring Hill, TN 37174		Maury County	
	01/23/2026	01/25/2026 0	07/24/2026 \$0.00	\$75.00	Victor Woods		
E-02706-26	Electrical Permit	Electrical	Issued/Open	558 Holkham Ave Lot 54 Alaina Park, Spring Hill, TN 37174		Williamson County	
	01/22/2026	01/25/2026 0	07/24/2026 \$0.00	01/28/2026 \$140.00	Victor Woods		
E-02710-26	Electrical Permit	Electrical	Issued/Open	4153 Miles Johnson Pkwy, Spring Hill, TN 37174		Maury County	
	01/28/2026	01/31/2026 0	07/30/2026 \$0.00	01/30/2026 \$139.50	Victor Woods		
E-02711-26	Electrical Permit	Electrical	Issued/Open	1350 Round Hill Ln, Spring Hill, TN 37174		Williamson County	
	01/28/2026	01/31/2026 0	07/30/2026 \$0.00	02/02/2026 \$179.50	Victor Woods		
E-02713-26	Electrical Permit	Electrical	Issued/Open	8049 Brightwater Way, Spring Hill, TN 37174		Williamson County	
	01/29/2026	01/31/2026 0	07/30/2026 \$0.00	01/29/2026 \$75.00	Victor Woods		
E-02712-26	Electrical Permit	Electrical	Issued/Open	3021 Gari Baldi Way, Spring Hill, TN 37174		Williamson County	
	01/28/2026	01/31/2026 0	07/30/2026 \$0.00	\$130.00	Victor Woods		

PERMITS ISSUED FOR ELECTRICAL PERMIT: 64

PLANNING

PLN-001992-2026	Planning	Administrative	Issued/Open	Sh Pediatric Dentistry,		Maury County	
	01/13/2026	01/13/2026 0	\$0.00	\$294.00	Lori Hungerpillar		
PLN-001993-2026	Planning	Administrative	Issued/Open	Legacy Point/Ashton Woods Retaining Wall (S Of Mccormic Creek Behind Target),		Maury County	
	01/20/2026	01/20/2026 0	\$0.00	\$3,000.00	Lori Hungerpillar		
PLN-001994-2026	Planning	Administrative	Issued/Open	4001 Miles Johnson Pkwy, Spring Hill, TN 37174		Maury County	

PERMITS ISSUED BY TYPE (01/01/2026 TO 01/31/2026)

Permit #	Type	Workclass	Status	Main Address	Project	District	Parcel
	Application Date Zone	Issue Date Sq Ft	Expiration Valuation	Last Inspection Fee Total	Finaled Date Assigned To		
	01/21/2026	01/21/2026 0	\$0.00	\$150.00	Stacy Mitovich		
PLN-001995-2026	Planning	Rezoning	Issued/Open	2660 Bunckner Lane, Spring Hill, TN 37174		Williamson County	
	01/21/2026	01/21/2026 0	\$0.00	\$1,500.00	Alexa Salas		
PLN-001996-2026	Planning	Administrative	Issued/Open	2793 Buckner Lane, Thompson Station, TN 37179		Williamson County	
	01/28/2026	01/28/2026 0	\$0.00	\$500.00	Alexa Salas		
PLN-001997-2026	Planning	Administrative	Issued/Open	2526 Duplex Road, Spring Hill, TN 37174		Williamson County	
	01/28/2026	01/28/2026 0	\$0.00	\$200.00	Alexa Salas		
PLN-001998-2026	Planning	Administrative	Issued/Open	1234 Example Drive, Spring Hill, TN 37174		Maury County	
	01/29/2026	01/29/2026 0	\$0.00	\$1.00	Stacy Mitovich		
PLN-001999-2026	Planning	Administrative	Issued/Open	June Lake Pod K Liberty Mutual Cu,		Williamson County	
	01/29/2026	01/29/2026 0	\$0.00	\$200.00	Lori Hungerpiller		
PLN-002000-2026	Planning	Administrative	Issued/Open	8036 Brightwater Way,		Williamson County	
	01/29/2026	01/29/2026 0	\$0.00	\$3,000.00	Lori Hungerpiller		
PLN-002001-2026	Planning	Administrative	Issued/Open	Project Address, Spring Hill, TN 37174		Maury County	
	01/30/2026	01/30/2026 0	\$0.00	\$1.00	Alexa Salas		
						PERMITS ISSUED FOR PLANNING:	10
						GRAND TOTAL OF PERMITS:	203

* Indicates active hold(s) on this permit

how, non-typical/internal spendings; target: general fund – unassigned fund balance, 4-6 mo. regular operating expenditures in savings, previous reserve fund policy replaced with this fund balance policy, calculated once a year after the annual audit is published; use of fund balance: in order from most restrictive to least; stabilization reserve: current rainy day fund doesn't increase as the city grows, this one will; bond rating and financial credibility; policy review and revision: annually. AJ – how do we determine the monthly rate of operating expenditures to determine how much we need for the 4-6 mo. unassigned fund balance target? RH – it is an average of the monthly budget. TL – the fund balance target has moved up from the previous policy, for what reason? RH – GFOA recommendation to keep it at that 4-6 mo., especially with the potential financial hardship of the sewer moratorium coming up.

5. Items from the Floor (17:57)

None.

-
**SPRING HILL
MUNICIPAL PLANNING COMMISSION
REGULAR MEETING MINUTES
MONDAY, DECEMBER 8, 2025
5:30 P.M.**

A. CALL TO ORDER

Chairman Droke called the meeting to order at 5:30PM.

B. ROLL CALL

Members Present: Mayor Matt Fitterer, Chairman Liz Droke, Vice Chairman Ryan Connolly, Commissioner Jamiee Davis, Commissioner Sam Isbell, Commissioner Greg Groninger, and Commissioner Amanda Rondeau was absent.

Staff Present: Senior Planner Gilles Morin, City Engineer Karol Czerwonka, Associate Engineer Ryan Turley, Associate Planner Kyle Spires, Associate Planner Kali-Flynn Burke, Assistant Planner Tobias Faucher, Engineer Gerald Bolden, Planning Tech Lucretia Sappington, and City Attorney Patrick Carter.

C. CHAIRMAN COMMENTS: *"Audience members wishing to speak to an agenda item will have the opportunity to speak at the beginning of the agenda and will have five minutes to address the Planning Commission. No rebuttal remarks are permitted. If you have any comments regarding agenda and non-agenda items, please submit your public comments to PCPublicComment@springhilltn.org."*

D. PUBLIC COMMENT (NON-AGENDA ITEMS)

E. PUBLIC COMMENT (AGENDA ITEMS)

F. ACCEPTANCE OF MEETING MINUTES NOVEMBER 10, 2025, REGULAR MEETING MINUTES.

Mayor Fitterer made a motion for approval of November 10, 2025, meeting minutes. The motion was seconded by Commissioner Connolly. The motion to approve November 10, 2025, meeting minutes passed by a vote of 6-0.

G. APPROVAL OF THE AGENDA

Chairman Droke moved STP 1901-2025 SH Pediatric Dentistry from the Consent Agenda to New Business. Mayor Fitterer made a motion to approve the agenda as modified. The motion was seconded by Commissioner Connolly. The motion to approve the modified agenda passed by a vote of 6-0.

H. CONSENT AGENDA

1. PC Resolution 25-97 to Establish a Performance Bond for June Lake Pod E Section
 2. PC Resolution 25-98 to Establish a Performance Bond for June Lake Pod E Section 2 Landscaping
 3. PC Resolution 25-99 to Establish a Maintenance Bond for June Lake Pod E Section 2
 4. PC Resolution 25-100 to Establish a Performance Bond for Harvest Point Phase 18B
 5. PC Resolution 25-101 to Establish a Maintenance Bond for Harvest Point Phase 18B
 6. PC Resolution 25-102 to Release a Maintenance Bond for Dartford Townhomes
 7. PC Resolution 25-103 to Release a Performance Bond for Dartford Townhomes
 8. PC Resolution 25-104 Dedication of Road ROW and Public Utilities Dartford Townhomes
 9. PC Resolution 25-105 to Release a Maintenance Bond for Dartford Phase 2
 10. PC Resolution 25-106 to Release a Performance Bond for Dartford Phase 2
 11. PC Resolution 25-107 Dedication of Road ROW and Public Utilities Dartford Phase 2
 12. PC Resolution 25-108 to Release a Performance Bond for June Lake Phase 1 Pod D
- 13. PDF 1941-2025:** Submitted by the Richmond Company for Spring Hill Commerce Center. The property is located to the east of the I-65 and to the south of Jim Warren Road. It is zoned PD with a base zoning of I-2 and is approximately 86 acres. The applicant is requesting planned development final approval for approximately 204,000 sf building that is a portion of Phase 1 of the approved Spring Hill Commerce Preliminary Development Plan. **Planner: Kyle Spires**
- 14. STP 1930-2025:** Submitted by Timmons Group for Wells Fargo. The property is located at 4933 Main Street on the west side of Main Street, and the south side of Campbell Station Parkway. It is zoned C-4 and contains approximately 1.20 acres. The applicant is requesting site plan approval for a financial institution with a drive-through ATM. **Planner: Kyle Spires**
- 15. DRC 1942-2025:** Submitted by Bryan Price Engineering for Music City Auto Auction. The property is located on the north side of Royal Park Boulevard, to the east side of Kedron Road. It is zoned I-1 and is approximately 40 acres. The applicant is requesting design review for an approximately 1,040 sf metal building. **Design Review only.** **Planner: Tobias Faucher**
- 16. STP 1972-2025:** Submitted by the City of Spring Hill via Carollo for the Spring Hill Centrifuge Dewatering Project. The property is located to the northeast of Kedron Road, known as 3893 Mahlon Moore Road. The property is approximately 43.17 acres and is currently zoned IC. The applicant is requesting site plan approval for construction of new dewatering facility on the existing wastewater treatment plant site. **Planner: Kali-Flynn Burke**
- 17. FPL 1970-2025:** Submitted by SEC, Inc. for Legacy Pointe, Phase 1. The property is located east of The Crossings shopping center, west of Kedron Road, and north of Saturn Parkway. It is zoned PD with a base zoning of C-5 and is approximately 158 acres. The applicant is requesting to make lot line adjustments and create three new lots. **Planner: Gil Morin**
- 18. FPL 1971-2025:** Submitted by Wilson and Associates for June Lake, Pod E, Section 2. The property is located to the east side of Buckner Lane at the proposed extensions of Huron and Deep Creek Drives. The property is zoned PZD, G-RMU and is approximately 7.4 acres. The applicant is requesting a final plat approval to create 33 townhome lots, 24 duplex lots, 1 open space and dedicate r/w and establish easements. **Planner: Kali-Flynn Burke**

Mayor Fitterer made a motion to approve consent agenda with all staff associated conditions of approval and findings of fact. Commissioner Connolly seconded the motion. The motion to approve the consent agenda passed by a vote of 6-0.

2/9

I. OLD BUSINESS

1. **STP 1841-2025:** Submitted by Kimley-Horn and Associates for **Whataburger**. The property is located at 3004 Belshire Village Drive, on the west side of Main Street, and the south side of Belshire Way. It is zoned C-4 and is approximately 1.12 acres. The applicant requests site plan approval for a conversion and reuse of an existing vacant drive-through restaurant building. **Planner: Gil Morin**

Mayor Fitterer made a motion to approve STP 1841-2025 with all staff associated conditions of approval. Commissioner Connolly seconded the motion. Motion to approve STP 1841-2025 failed by a vote of 5-1. The yeas were cast by Commissioner Isbell.

Mayor Fitterer made a motion to deny STP 1841-2025 for failure to comply with Articles 11 Article 13 and Article 16 of the UDC. Chairman Droke seconded the motion. Motion to deny STP 1841-2025 passed by a vote of 6-0.

J. NEW BUSINESS

1. **PDF 1969-2025:** Submitted by Manhard Consulting for **Legacy Pointe, Heavy Retail Building**. The property is located to the east of The Crossings Shopping Center, and to the north of Saturn Parkway, on Crossing Circle. It is zoned PD with a base zoning of C-5 and is approximately 44.8 acres. The applicant is requesting site plan approval for an approximately 166,740 sf building, and a fueling station with 12 dispensers, a canopy, associated parking, and landscaping. **Planner: Gil Morin**

Mayor Fitterer made a motion to approve PDF 1969-2025 with all staff associated conditions of approval, adding a ninth condition of approval that the applicant shall screen the bale and pallet area along with the battery storage area with the same or similar fence as the remainder of the site.

Standard Conditions:

1. *Planning Commission approval shall remain valid for a period of three (3) years, during which time all action must be taken in accordance with the Unified Development Code, Articles 13.1.E and 17.8.*
2. *Project shall be constructed as approved unless otherwise approved for modification. The modification may be denied if the proposal alters the proposed use, increases the overall area of the project, increases the density of the development, or increases any local government expenditure necessary to implement or sustain the proposed use.*
3. *Project shall be constructed in accordance with the City of Spring Hill's adopted Major Throughfare Plan.*
4. *One (1) electronic and one (1) 11x17 hard copy of approved plan shall be submitted to the Planning Office no later than 45 days post the PC approval meeting date.*
5. *Each project access should be located and designated so that departure sight triangles and required stopping sight distance requirements are met, as specified by AASHTO. All intersections should be designed such that departure sight triangles are clear of all sight obstructions, including buildings, signs, vertical and horizontal curves, utility poles, trees, etc.*
6. *All project access and driveways shall meet the City's UDC requirements for alignment, layout, design, and spacing as it relates to existing intersections, driveways, access locations, etc.*
7. *A designated truck route should be prepared for the site with appropriate signing and guidance for use of specific routes and access locations. For the designated routing, all turning radii should be designed to accommodate the typical truck size (WB-67 or WB-50) used by the end user of the facility.*

3/9

8. All infrastructure (roadways, utilities, etc.) shall be designed according to the City of Spring Hill Standards and Specifications and meet all requirements within the UDC.
9. The project must not locate the required landscaping within any utility or drainage easements.
10. The photometrics for the proposed development shall meet all the UDC standards and requirements.
11. The applicant must provide a plan and profile for all access drives, these access drives shall meet AASHTO, TDOT, and City of Spring Hill Standards.
12. All sidewalks and pedestrian ways shall meet current ADA requirements.
13. Erosion control measures meeting TDEC and all City regulations will be required to be provided prior to approval of construction plans by the Engineering and Public Works Departments.
14. Intersection sight distance and stopping sight distance calculations shall be shown for all access drives and roadways with a connecting project access. Intersection departure sight triangles per AASHTO shall be shown for all project accesses (vertical and horizontal).
15. A Fire Exhibit to show that the site meets the intent of the Fire Code Checklist, Engineering Checklist, and IFC must be provided.
16. Any proposed grading outside of the property line shall have a signed letter of consent or proof of temporary easement from the adjacent property owner prior to the issuance of a grading permit.
17. All storm sewer plans and profiles must comply with all City regulations and checklist requirements before the Engineering and Public Works Department will approve the construction plans.
18. All sewer plan and profiles meeting TDEC and City regulations and checklists will be required prior to approval of construction plans by the Engineering and Utility Departments. All lines greater than 6" will be required to be profiles.
19. All infrastructure (roadways, utilities, etc.) shall be designed according to the City of Spring Hill Standards and Specifications and meet all requirements within the UDC.
20. Any roadway improvements shall be designed according to the City of Spring Hill, TDOT, AASHTO, and MUTCD standards and specifications.
21. Typical sections for all paving shall be provided along with a Geo-Technical Report.
22. All stormwater calculations must meet the requirements of the UDC, as well as applicable state and federal regulations, and shall be submitted prior to approval of construction plans by the Engineering and Public Works Departments. Any site layout or building square footage changes necessary to meet these regulations will be reviewed by the City Planner or Development Director to determine whether the project must return to the Planning Commission for approval.
23. Any proposed retaining walls shall be submitted for review and approval by Building Codes simultaneously with engineering site plan reviews and must be approved before the issuance of a grading permit.
24. Record drawings of the development will be required prior to the issuance of the Certificate of Occupancy (COs) for all installed infrastructure. Final Record Drawing Submittal is required prior to the release of bonds and to include the full design sent in both electronic files and hard copies. The electronic files must be geographically reference to NAD83 and NAVD88 and provided in a format that can be integrated into the City GIS and must meet all City Requirements.
25. No sewer and water hookups shall be allowed until corresponding infrastructure is installed, tested, and accepted by the City.
26. Bonds will be required to be posted per the UDC, including bonds for final asphalt pavement, sidewalks, traffic control devices, streetlights, ditches and drainage systems.
27. Long-term maintenance/management plan that meets all UDC requirements, as listed in but not limited to Article 15.7, will be required prior to approval of construction plans by the Engineering Department

4/9

and before a pre-construction meeting can be held.

28. The applicant must provide complete and sufficient information in the applicable design, satisfactorily addressing the City Engineer's comments before any permits or a pre-construction meeting can occur. Any disagreement on information, design, or accuracy of information between the City Engineer and applicant that cannot be resolved must be heard by the Planning Commission for final determination.
29. Any additional requirements as determined during construction and engineering review for the sole purpose of meeting public health, safety, and welfare as determined by the City Engineer, Development Director, Public Works Director, and City Administrator will require field changes or site design revisions as necessary to fully address the concerns. Site layout or building square footage changes required to meet public health, safety, and welfare will be reviewed by the Planning Director or Development Director to determine if the project will be required to go back through Planning Commission approval process. The development representative will hold the right to go before Planning Commission if resolutions to address concerns between staff and the development cannot be agreed upon.

Site Specific Conditions:

1. Required upgrades per the Traffic Access Study for Crossings Circle and Project Access #1:
 - a. The access should be a two-way stop-controlled with the project access under stop control. All signing and pavement markings shall adhere to the latest edition of the MUTCD.
 - b. The project's access should be constructed with one lane entering traffic and two lanes (one left-turn and one right-turn) for exiting traffic with a minimum of 75 feet of storage, measured from the stop line. This is to accommodate one WB-67 combination truck at the stop line without creating interference with operations at the first internal intersection, parking aisle or parking space.
 - c. Per the City's UDC requirements (Article 16 Section C Table 16-2), a westbound right-turn deceleration lane with a minimum storage of 75 feet should be provided. The turn lane design, including tapers, shall be completed according to the AASHTO, TDOT, and the City of Spring Hill design standards and specifications. **NOTE:** the UDC required left-turn lane is accounted for by the center two-way left-turn lane on Crossings Circle.
 - d. Per the City's UDC (Article 16 Section D.2.a), the current driveway spacing, for the Project Access #1 to the existing AMC Theaters driveway on the south side of Crossings Circle, does not meet the requirement of 200 feet of spacing for an arterial street. The driveway should be relocated to align directly with the AMC Theater driveway or shifted to the east to meet the 200 feet spacing. If shifted to the east, consideration should be given to the potential access for the development parcel on the south side of Crossings Circle.
2. Required upgrades per the Traffic Access Study for Crossings Circle and Project Access #2:
 - a. The access should be a two-way stop-controlled with the project access under stop control. All signing and pavement markings shall adhere to the latest edition of the MUTCD.
 - b. The project's access should be constructed with one lane for entering traffic and two lanes (one left-turn and one right-turn) for exiting traffic with a minimum of 75 feet of storage, measured from the stop line. This is to accommodate one WB-67 combination truck at the stop line without creating interference with operations at the first internal intersection, parking aisle or parking space. The throat length may be reduced to 50 feet between the stop line and the first internal intersection, parking aisle or parking space, if the access is not part of the designated truck route for the site.
 - c. Per the City's UDC requirements (Article 16 Section C Table 16-2), a westbound right-turn

5/9

deceleration lane with a minimum storage of 75 feet should be provided. The turn lane design, including tapers, shall be completed according to the AASHTO, TDOT, and the City of Spring Hill design standards and specifications. **NOTE:** The UDC required left-turn lane is accounted for by the center two-way left-turn lane on Crossings Circle.

3. *Required upgrades per the Traffic Access Study for Legacy Point Trail and Project Access #3:*
 - a. *The access should be a two-way stop-controlled with the project access under stop control. All signing and pavement markings shall adhere to the latest edition of the MUTCD.*
 - b. *The project's access should be constructed with one lane for entering traffic and one lane for existing traffic with a minimum of 75 feet of storage, measured from the stop line. This is to accommodate one WB-67 combination truck at the stop line without creating interference with operations at the first internal intersection, parking aisle or parking space. The throat length may be reduced to 50 feet between the stop line and the first internal intersection, parking aisle or parking space, if the access is not part of the designated truck route for the site.*
4. *Required upgrades per the Traffic Access Study for Legacy Point Trail and Project Access #4:*
 - a. *The access should be a two-way stop-controlled with the project access under stop control. All signing and pavement markings shall adhere to the latest edition of the MUTCD.*
 - b. *The project's access should be constructed with one lane for entering traffic and one lane for existing traffic with a minimum of 75 feet of storage, measured from the stop line. This is to accommodate one WB-67 combination truck at the stop line without creating interference with operations at the first internal intersection, parking aisle or parking space. The throat length may be reduced to 50 feet between the stop line and the first internal intersection, parking aisle or parking space, if the access is not part of the designated truck route for the site.*
5. *A traffic control plan, for work on any public roadway (Crossings Circle, Legacy Point Trail) open to travel at the time of construction of the improvements, will be required to be submitted to Engineering for review and approval.*
6. *Setbacks shall be shown from the future ROW on all applicable streets within the MTP.*
7. *All signage must meet UDC requirements, unless a variance is approved. No sign may obstruct any sight triangle.*
8. *Sewer shall not exceed 16,674 GPD and shall be tracked with flow meters approved by Spring Hill Water. It is the developers' responsibility to purchase and install flow meters.*
9. *The applicant shall screen the bale and pallet area along with the battery storage area with the same or similar fence as the remainder of the site.*

Commissioner Connolly seconded the motion. Motion to approve PDF 1969-2025 passed by a vote of 6-0.

2. **STP 1901-2025:** Submitted by Catalyst Design Group for **SH Pediatric Dentistry**. The property is located on the north side of Beechcroft Road, known as 434 Beechcroft Road. It is zoned C-3 and is approximately 5.34 acres. The applicant is requesting site plan approval for a change of use from a single-family home to a dental office with a new parking lot. **Planner: Tobias Faucher**

Mayor Fitterer made a motion to approve STP 1901-2025 with all staff associated conditions of approval modifying the following site-specific conditions of approval:

- (1) *The applicant shall have six (6) months from site plan approval to execute the proposed lot split. If TDEC Consent Order WPC2025-0093 does not allow for the lot split to occur, then this condition shall be tolled until the closure of Consent Order WPC2025-0093.*

6/9

- (2) *The multi-use trail along the property shall be completed and constructed per UDC and ADA requirements. The eastern terminus of the multi-use trail shall be the proposed lot split line. In the event the applicant does not move forward with the proposed lot split, then the applicant shall construct the multi-use trail to the eastern property line.*

Standard Conditions:

1. *All street and infrastructure improvements must be complete prior to the City's issuance of Certificate of Occupancy (CO).*
2. *Right-of-way dedication shall be shown per the City of Spring Hill's Major Thoroughfare Plan for roadway classification and per requirements outlined in the UDC.*
3. *Any roadway improvements shall be designed according to the City of Spring Hill, TDOT, AASHTO, and MUTCD standards and specifications.*
4. *The photometrics for the proposed development shall meet all the UDC standards and requirements.*
5. *All sidewalks and pedestrian ways shall meet current ADA requirements. Spot elevations shall be provided to ensure there is ADA access to the building.*
6. *All infrastructure (roadways, utilities, etc.) shall be designed according to the City of Spring Hill Standards and Specifications and meet all requirements within the UDC.*
7. *The project must not locate the required landscaping within any utility or drainage easements.*
8. *The applicant must provide a plan and profile for all access drives, these access drives shall meet AASHTO, TDOT, and City of Spring Hill Standards.*
9. *Erosion control measures meeting TDEC and all City regulations will be required to be provided prior to approval of construction plans by the Engineering and Public Works Departments.*
10. *Typical Sections for all paving shall be provided along with a Geo-Technical Report.*
11. *Intersection sight distance and stopping sight distance calculations shall be shown for all access drives and roadways with a connecting project access. Intersection departure sight triangles per AASHTO shall be shown for all project accesses (vertical and horizontal).*
12. *A Fire Exhibit to show that the site meets the intent of the Fire Code Checklist, Engineering Checklist, and IFC must be provided.*
13. *Any proposed grading outside of the property line shall have a signed letter of consent or proof of temporary easement from the adjacent property owner prior to the issuance of a grading permit.*
14. *All storm sewer plans and profiles must comply with all City regulations and checklist requirements before the Engineering and Public Works Department will approve the construction plans.*
15. *All sewer plan and profiles meeting TDEC and City regulations and checklists will be required prior to approval of construction plans by the Engineering and Utility Departments. All lines greater than 6" will be required to be profiled.*
16. *All stormwater calculations must meet the requirements of the UDC, as well as applicable state and federal regulations, and shall be submitted prior to approval of construction plans by the Engineering and Public Works Departments. Any site layout or building square footage changes necessary to meet these regulations will be reviewed by the City Planner or Development Director to determine whether the project must return to the Planning Commission for approval.*
17. *Any proposed retaining walls shall be submitted for review and approval by Building Codes simultaneously with engineering site plan reviews and must be approved before the issuance of a grading permit.*
18. *Record drawings of the development will be required prior to the issuance of the Certificate of Occupancy (COs) for all installed infrastructure. Final Record Drawing Submittal is required prior to*

7/9

the release of bonds and to include the full design sent in both electronic files and hard copies. The electronic files must be geographically reference to NAD83 and NAVD88 and provided in a format that can be integrated into the City GIS and must meet all City Requirements.

19. *Long-term maintenance/management plan that meets all UDC requirements, as listed in but not limited to Article 15.7, will be required prior to approval of construction plans by the Engineering Department and before a pre-construction meeting can be held.*
20. *No sewer and water hookups shall be allowed until corresponding infrastructure is installed, tested, and accepted by the City.*
21. *The applicant must provide complete and sufficient information in the applicable design, satisfactorily addressing the City Engineer's comments before any permits or a pre-construction meeting can occur. Any disagreement on information, design, or accuracy of information between the City Engineer and applicant that cannot be resolved must be heard by the Planning Commission for final determination.*
22. *Any additional requirements as determined during construction and engineering review for the sole purpose of meeting public health, safety, and welfare as determined by the City Engineer, Development Director, Public Works Director, and City Administrator will require field changes or site design revisions as necessary to fully address the concerns. Site layout or building square footage changes required to meet public health, safety, and welfare will be reviewed by the Planning Director or Development Director to determine if the project will be required to go back through Planning Commission approval process. The development representative will hold the right to go before Planning Commission if resolutions to address concerns between staff and the development cannot be agreed upon.*

Site Specific Conditions:

1. *The applicant shall have six (6) months from site plan approval to execute the proposed lot split. If TDEC Consent Order WPC2025-0093 does not allow for the lot split to occur, then this condition shall be tolled until the closure of Consent Order WPC2025-0093.*
2. *The multi-use trail along the property shall be completed and constructed per UDC and ADA requirements. The eastern terminus of the multi-use trail shall be the proposed lot split line. In the event the applicant does not move forward with the proposed lot split, then the applicant shall construct the multi-use trail to the eastern property line.*
3. *The access drive shall have a minimum of 25' radius for the entrance onto Beechcroft Road.*

Commissioner Connolly seconded the motion. Motion to approve STP 1901-2025 passed by a vote of 6-0.

K. OTHER BUSINESS

L. COMMISSION COMMENT

M. STAFF COMMENT

N. ADJOURN

Chairman Droke adjourned the meeting at 6:01PM.

X 
Liz Droke, Chairman

X 
P.C. Secretary

**SPRING HILL
MUNICIPAL BOARD OF ZONING APPEALS
REGULAR MEETING MINUTES
TUESDAY, APRIL 15, 2025
5:30 PM**

A. CALL TO ORDER

Chairman Terry Cantrell called the meeting to order at 5:30 PM.

B. ROLL CALL

Members present for the Meeting were: Chairman Terry Cantrell, Board Member Brandon McCulloch, Mayor Jim Hagaman, Board Member Dan Anderson and Vice Chairman Rob Roten.

Staff present: Sr Planner Gilles Morin, and City Attorney Patrick Carter.

C. GENERAL ANNOUNCEMENT - *The procedural rules for public comment will be as follows: The items will be taken in the order of the agenda. Audience members wishing to speak in regards to an agenda item must be recognized by the Chairman and will have five minutes to address the Board of Zoning Appeals. No rebuttal remarks will be allowed. Public Comment has also been provided through the BOZAPublicComment@springhilltn.org email address.*

D. PUBLIC COMMENT (NON-AGENDA ITEMS)

E. PUBLIC COMMENT (AGENDA ITEMS)

F. APPROVAL OF THE FEBRUARY 19, 2025 BOARD OF ZONING APPEALS MEETING MINUTES

Mayor Hagaman made a motion to approve the February 19, 2025 meeting minutes. Motion seconded by Dan Anderson. Motion to approve the February 19, 2024 meeting minutes passed 5-0.

G. OLD BUSINESS

H. NEW BUSINESS

1. **BZA 1618-2024:** Submitted by Lindsey Hearon, Kimley Horn for Whataburger. The property is located at 3004 Belshire Village Drive. The property is zoned C-4 contains approximately 1.10 acres. The applicant is requesting a Special Use for a drive-through.

Mayor Jim Hagaman made a motion to take off the table BZA 1618-2024. Motion seconded by Board Member Dan Anderson. The motion to remove from the table BZA 1618-2024 passed by a vote of 5-0.

Mayor Jim Hagaman made a motion to approve BZA 1618-2024 based on the findings of fact and conclusions of law with two recommendations of Staff.

1. An updated site plan must be submitted to the Planning Department before it can be reviewed by the Planning Commission. This site plan must be reflective of the Special Use if approved by the BZA.
2. An approved Special Use will expire one year from the date of approval according to the provisions of Article 13.3.G of the UDC. Site plan approval through the Spring Hill Planning Commission will be required prior to the expiration of this Special Use.

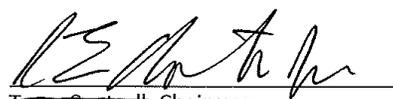
Motion seconded by Board Member Dan Anderson. The motion to approve BZA 1618-2024 passed by a vote of 5-0.

I. OTHER BUSINESS

Patrick Carter City Attorney thanked Mayor Jim Hagaman for his service to the City of Spring Hill.

J. ADJOURN

Brandon McCulloch made a motion to adjourn. Motion seconded by Vice Chairman Rob Roten. Motion to adjourn the April 15, 2025 Board of Zoning Appeals meeting passed 5-0. Meeting adjourned at 5:48 PM.



~~Terry Cantrell, Chairman~~
Robert Roten

**SPRING HILL
MUNICIPAL BOARD OF ZONING APPEALS
REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 19, 2025
5:30 PM**

A. CALL TO ORDER

Chairman Terry Cantrell called the meeting to order at 5:30 PM.

B. ROLL CALL

Members present for the Meeting were: Chairman Terry Cantrell, Board Member Brandon McCulloch, and Mayor Jim Hagaman. Board Members Dan Anderson and Vice Chairman Rob Roten were absent.

Staff present: Sr Planner Gilles Morin, and City Attorney Josh Hogan.

C. GENERAL ANNOUNCEMENT - *The procedural rules for public comment will be as follows: The items will be taken in the order of the agenda. Audience members wishing to speak in regards to an agenda item must be recognized by the Chairman and will have five minutes to address the Board of Zoning Appeals. No rebuttal remarks will be allowed. Public Comment has also been provided through the BOZAPublicComment@springhilltn.org email address.*

D. PUBLIC COMMENT (NON-AGENDA ITEMS)

E. PUBLIC COMMENT (AGENDA ITEMS)

F. APPROVAL OF THE DECEMBER 17, 2024 BOARD OF ZONING APPEALS MEETING MINUTES

Mayor Hagaman made a motion to approve the December 17, 2024 meeting minutes. Motion seconded by Brandon McCulloch. Motion to approve the December 17, 2024 meeting minutes passed 3-0.

G. OLD BUSINESS

H. NEW BUSINESS

- 1. BZA 1737-2025:** Submitted by Brian Holcombe, M2 Group, LLC for Pooch Playhouse. The property is located at 1001 Parkway Drive, on the northwest corner of N. Old Port Royal Rd and Parkway Drive and is zoned I-1. The site contains approximately 1.13 acres. The applicant is requesting a variance to expand an existing non-conforming use.

Mayor Jim Hagaman made a motion to approve BZA 1737-2025 based on the findings of fact and conclusions of law based on recommendations of Staff. Motion seconded by Chairman Cantrell. The motion to approve BZA 1737-2025 passed by a vote of 3-0.

I. OTHER BUSINESS

Election of Officers:

Board Member McCulloch made a motion to nominate Chairman Terry Cantrell chairman of BOZA. The motion was seconded by Mayor Hagaman. The motion to approve Chairman Terry Cantrell as chairman of BOZA passed 3-0.

Board Member McCulloch made a motion to nominate Rob Roten vice chairman of BOZA. The motion was seconded by Mayor Hagaman. The motion to approve Rob Roten vice chairman of BOZA passed 3-0.

J. ADJOURN

Chairman Cantrell made a motion to adjourn. Motion seconded by board member McCulloch. Motion to adjourn the February 19, 2025 Board of Zoning Appeals meeting passed 3-0. Meeting adjourned at 6:43 PM.



Terry Cantrell, Chairman

**SPRING HILL
MUNICIPAL BOARD OF ZONING APPEALS
REGULAR MEETING MINUTES
TUESDAY, JULY 15, 2025
5:30 PM**

A. CALL TO ORDER

Vice Chairman Rob Roten called the meeting to order at 5:58 PM.

B. ROLL CALL

Members present for the Meeting were: Vice Chairman Rob Roten, Board Member Lisa Parker and Art Davis.

Staff present: Sr Planner Gilles Morin, City Attorney Patrick Carter, and Planning Technician Lucretia Sappington.

C. GENERAL ANNOUNCEMENT - *The procedural rules for public comment will be as follows: The items will be taken in the order of the agenda. Audience members wishing to speak in regards to an agenda item must be recognized by the Chairman and will have five minutes to address the Board of Zoning Appeals. No rebuttal remarks will be allowed. Public Comment has also been provided through the BOZAPublicComment@springhilltn.org email address.*

D. PUBLIC COMMENT (NON-AGENDA ITEMS)

E. APPROVAL OF THE APRIL 15, 2025, BOARD OF ZONING APPEALS MEETING MINUTES

Vice Chairman Rob Roten made a motion to approve the April 15, 2025, meeting minutes. Motion seconded by Art Davis. Motion to approve April 15, 2025, meeting minutes passed 3-0.

F. OLD BUSINESS

G. NEW BUSINESS

1. **BZA 1850-2025:** Submitted by Betsy & Marco Pangallo. The property is located at 2025 Morton Drive. The property is zoned R-2 contains approximately 0.319 acres. The applicant is requesting a Variance to encroach the rear setback for a sunroom.

Lisa Parker made a motion to approve BZA 1850-2025. Motion seconded by Art Davis. Motion to approve according to adopt the findings of fact and conclusions of law and approve BZA 1850-2025 subject to staff conditions of approval as set forth in staff report. Motion to approve BZA 1850-2025 passed by a vote of 2-1.

*BZA Minutes 7-15-2025
Page 1|2*

2. **BZA 1851-2025:** Submitted by Kasey LeRoy, CSDG for June Lake, Pod B, Lot 192. The property is located at 797 Saint Clair Ave. The property is zoned PZD-Gateway contains approximately 0.17 acres. The applicant is requesting a Variance to allow a wall within the side lot setback/PUDE along Mayswift Drive.

Lisa Parker made a motion to approve BZA 1851-2025. Motion to adopt findings of fact and conclusions of law and approve BZA 1851-2025 subject to staff conditions of approval as set forth in the staff report. Motion seconded by Art Davis. Motion to approve BZA 1851-2025 passed by a vote 2-1.

H. OTHER BUSINESS

ELECTION OF OFFICERS

Vice Chairman Rob Roten volunteered himself as Chairman of BOZA. Motion made by Art Davis to nominate Rob Roten as Chairman of BOZA. Motion seconded by Lisa Parker. Motion to elect Rob Roten as Chairman of BOZA passed by a vote of 3-0.

Chairman Rob Roten made a motion to nominate Art Davis as Vice Chairman of BOZA. Motion seconded by Lisa Parker. Motion to elect Art Davis as Vice Chairman of BOZA passed by a vote 3-0.

DISCUSSION OF BYLAWS

Senior Planner Gilles Morin discussed Bylaws of BOZA that were adopted in 2021 to be reviewed by newly appointed Board Members with help from staff and to bring forth any updates in a subsequent meeting for discussion and adoption.

Attorney Patrick Carter further discussed Bylaws being reviewed by newly appointed BOZA members and it will be on the next meeting agenda as a discussion item.

Chairman welcomed newly appointed Board Members of BOZA, Vice Chairman Art Davis and Board Member Lisa Parker.

I. ADJOURN

Chairman Rob Roten made a motion to adjourn. Motion seconded by Art Davis. Motion to adjourn July 15, 2025, Board of Zoning appeals meeting passed by a vote of 3-0. Meeting adjourned at 6:33PM.



Rob Roten, Chairman



Monthly Tourism Data December 2025

CITY OF SPRING HILL

Prepared By: Williamson County Convention & Visitors Bureau



Occupancy Tax Collections

Jan - December 2025

<p>Williamson County Hotel Revenue \$210,985,326 -3.9% YOY +32.3% vs. 2019</p>	<p>Spring Hill Occupancy Tax Collections \$346,129 -14.1% YOY +72.6% vs. 2019</p>	<p>WCCVB Portion \$86,532 -14.1% YOY </p>
--	---	--

Total Collections by Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Spring Hill	\$23.7K	\$23.6K	\$25.8K	\$33.5K	\$31.2K	\$62.8K	\$5.3K	\$30.0K	\$28.7K	\$18.6K	\$31.6K	\$31.3K	\$346.1K
Total	\$23.7K	\$23.6K	\$25.8K	\$33.5K	\$31.2K	\$62.8K	\$5.3K	\$30.0K	\$28.7K	\$18.6K	\$31.6K	\$31.3K	\$346.1K

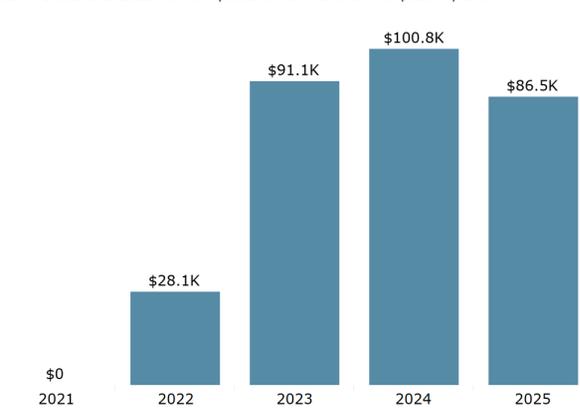
Total Collections % Change

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Spring Hill	-18.5%	-14.5%	+44.3%	-13.2%	-18.4%	+55.7%	-86.7%	-12.2%	-4.5%	-59.7%	-5.1%	+13.7%	-14.1%
Total	-18.5%	-14.5%	+44.3%	-13.2%	-18.4%	+55.7%	-86.7%	-12.2%	-4.5%	-59.7%	-5.1%	+13.7%	-14.1%

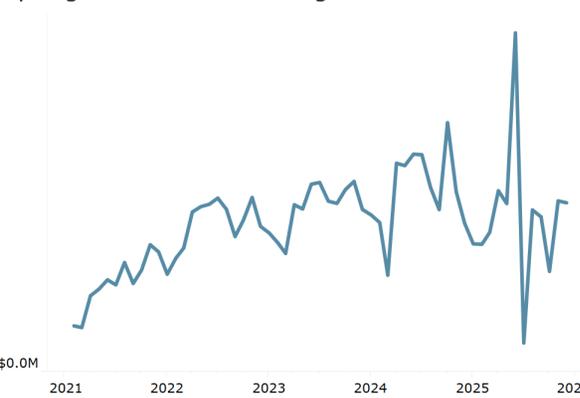
Source: Visit Franklin & STR

WCCVB Portion vs. Past Years

Jan - December 2025 vs. comparable months over the past 5 years



Spring Hill Collections Long Term Trend



Powered by SYMPHONY | TOURISM ECONOMICS



Trends

Williamson County, TN

WILLIAMSON COUNTY HOTEL TRENDS

Month
December 2025

Market
Williamson County, TN

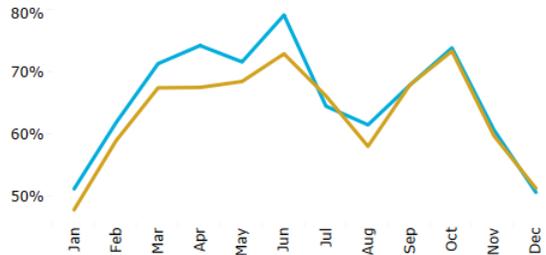
Supply
Total

Year
Multiple values

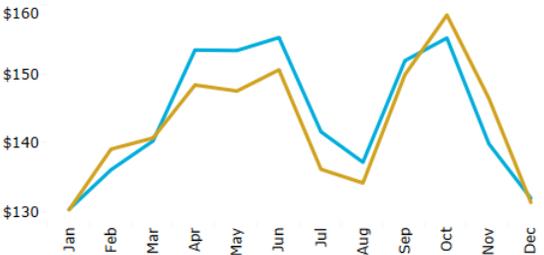
CY2024

CY2025

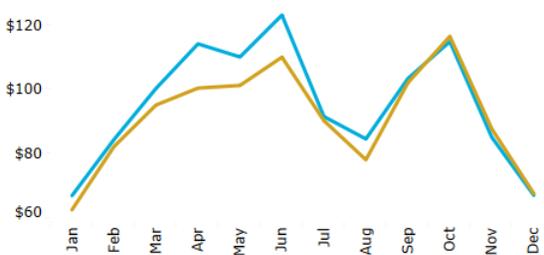
Occupancy



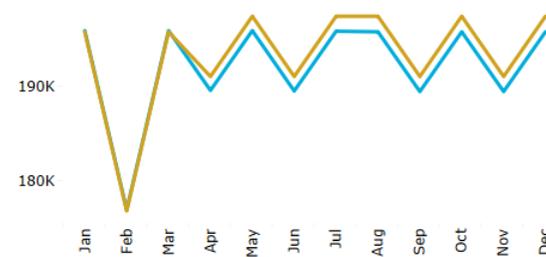
ADR



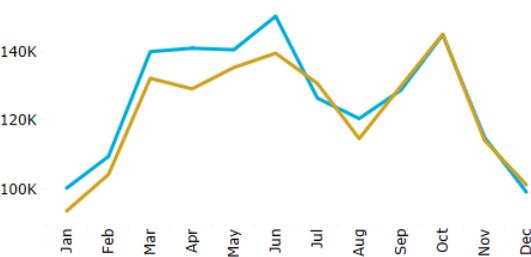
RevPAR



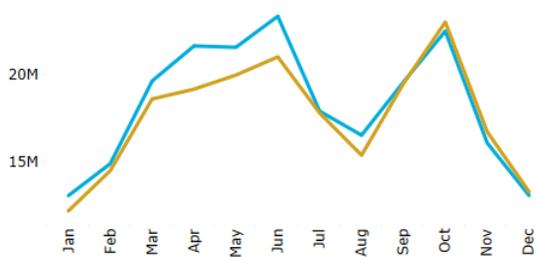
Total Supply



Demand



Revenue



Source: STR

SYMPHONY TOURISM ECONOMICS



Trends Spring Hill

CITY OF SPRING HILL SHORT TERM RENTAL TRENDS

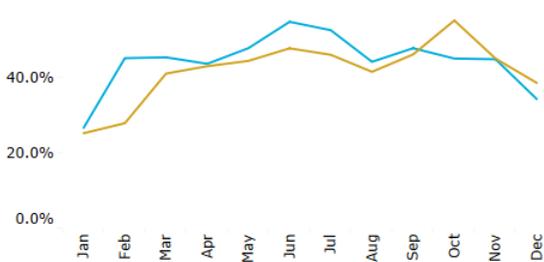


Month: December 2025 | Location: Spring Hill | Area Type: Vacation Area | Supply Total: | Year: Multiple values | Methodology Code: ota | Listing Source: All | PRO Occupancy Adjusted Paid:

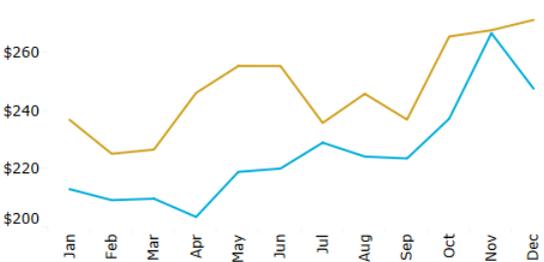
CY2024

CY2025

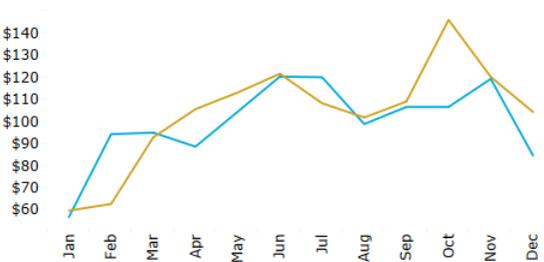
Occupancy



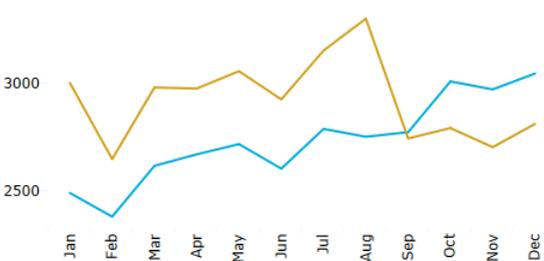
ADR



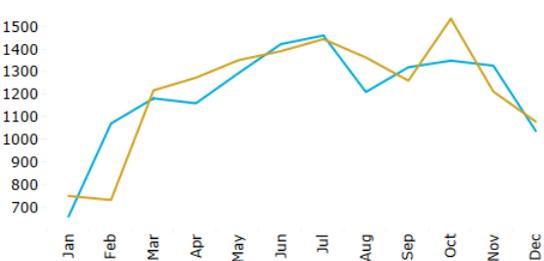
RevPAR



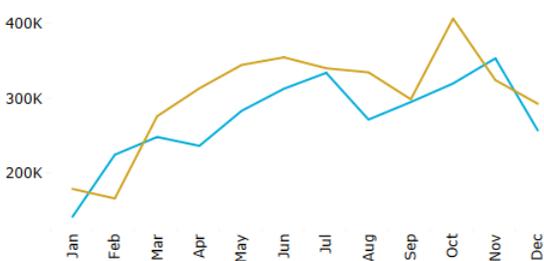
Total Supply



Demand



Revenue



Source: Key Data (as of 2/10/2026)

SYMPHONY | TOURISM ECONOMICS





Short Term Rental Performance Summary

Spring Hill | December 2025

Month	Location	Area Type	Compare to	Year Type	Methodology Code	Listing Source	PRD Occupancy
December 2025	Spring Hill	Vacation Area	Previous Year	Calendar Year	ota	All	Adjusted Paid
		Occupancy	ADR	RevPAR	Supply	Demand	Revenue
		38.4%	\$271.07	\$104.12	2.8K	1.1K	\$292.5K
Change vs. Previous Year		▲ 12.5%	▲ 9.5%	▲ 23.3%	▼ -7.6%	▲ 3.9%	▲ 13.9%
YTD Calendar Year		41.7%	\$248.41	\$103.51	35.1K	14.6K	\$3.6M
YTD Change vs. Previous Year		▼ -5.7%	▲ 9.9%	▲ 3.7%	▲ 6.9%	▲ 0.8%	▲ 10.8%

Short Term Rental Performance by Week

Spring Hill



December 2025 Day-of-Week Performance vs. Previous Year

Spring Hill

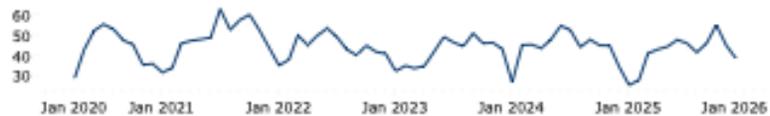


Source: Key Data (as of 2/3/2026)

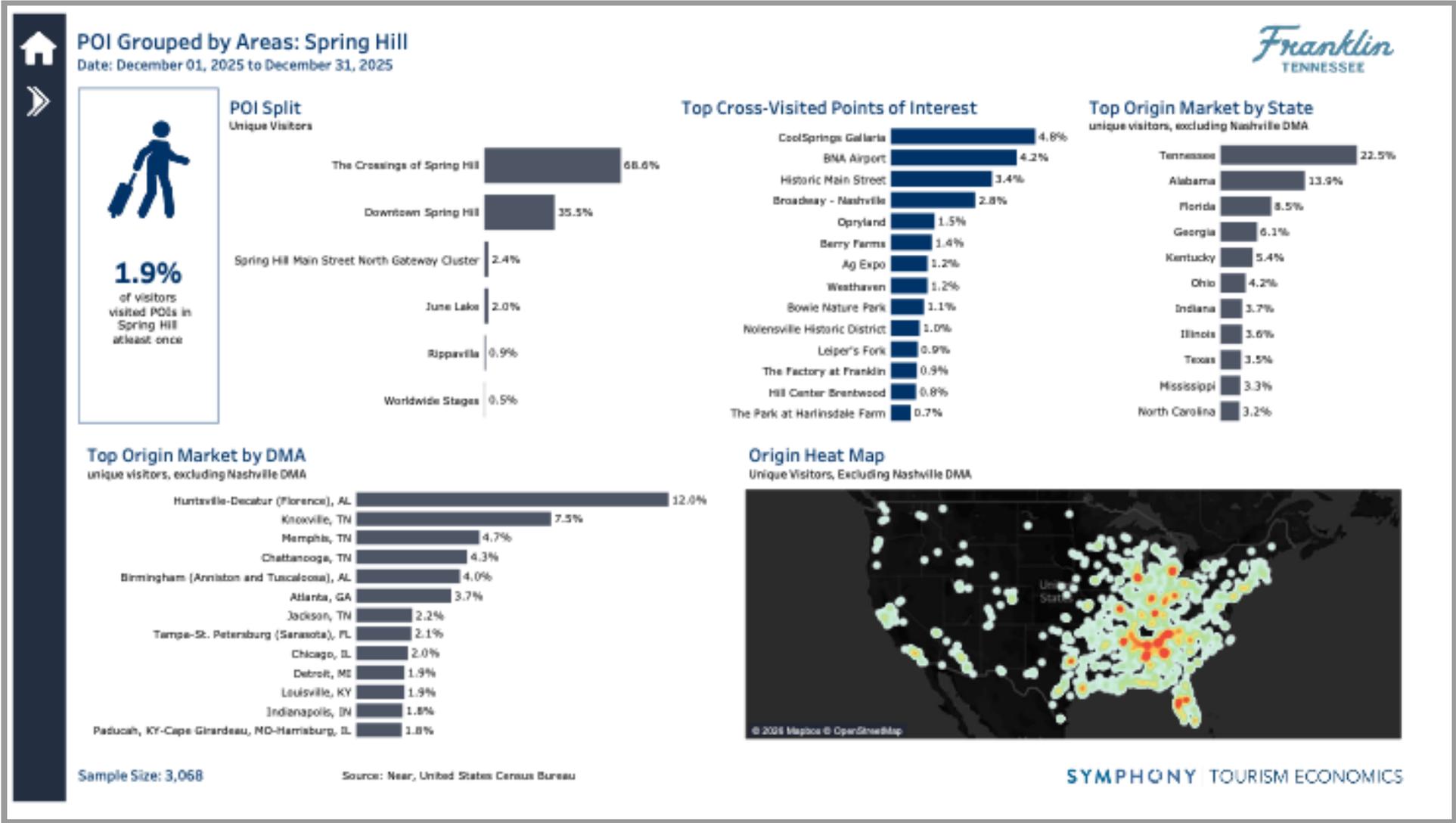
Occupancy YOY Comparison



Occupancy Long Term Trend



SYMPHONY | TOURISM ECONOMICS



**Spring Hill
Safety Committee**
199 Town Center Parkway
Spring Hill, TN 37174

Monthly Meeting

01/15/2026

Call meeting to order: 1300 Mike Bryan

Location: City Hall Board Room

Attendees Last Meeting: 12/17/2025 Long Horn

1. Dakota Mercer
2. David Kloke
3. Kolby Reed
4. Tami Buckley
5. Brandon Jones
6. Dustin McCandless
7. April Goad
8. John Lang
9. Kayce Williams
10. David Curnock

Attendees Today: 01/15/2026

1. Kayce Williams
2. James Berry
3. Kolby Reed
4. David Curnock
5. Dakota Mercer
6. Joey Whitt
7. Scott Joy
8. David Kloke
9. Kelly Tenace
10. Tracy Lenesi

- 11. John Lang
- 12. Jake Freeman
- 13. Brandon Jones
- 14. Dustin McCandless

Our Mission for 2026

The mission of the Spring Hill Health and Safety Committee begins and ends with the heart of our city, our employees, by cultivating a safety-minded culture focused on, prevention, education, care, and shared ownership.

Topics

1. Next Meeting: Third Thursday of every month???

- | | | |
|-------------|------------|-----------|
| a. Feb 19 | e. June 18 | i. Oct 15 |
| b. March 19 | f. July 16 | j. Nov19 |
| c. April 16 | g. Aug 20 | k. Dec 17 |
| d. May 21 | h. Sept 17 | |

2. Budget

- a. Working on it now and plan to have it in by end of next week
 - i. 1st aid cabinets and supplies
 - ii. 2 AED's

3. AED's

- a. I put the AED from my truck at the water plant since the battery has died on it
- b. Utilities has ordered 2 AED's to replace their 2 CR Plus AED's which are discontinued
- c. If you find a problem with your AED/Med supplies (or anything else) please send me a text or email regarding the issue
- d. All AED's should have an accessory pack that includes **(please be sure and check for these items and let me know if something is needed)**
 - Trauma sheers
 - Pocket mask
 - Gloves

- Towel
- Razor

4. Special Training

- a. Bucket Truck
 - i. We did this training in December
- b. Anger Management
- c. Conflict resolution

5. Inclement Weather

- a. Working on policy
- b. Be sure and look at the Employee handbook for now and any emails sent out by leadership for updated information

6. TOSHA

- a. 2026 audit not sure when or where but I know they will be coming sometime in 2026
- b. Please make sure we have all of these things and any other safety issues taken care of
 - i. SDS **must to be current**
 - ii. Clean up **clutter in all areas**
 - iii. Spray bottles **must have printed labels with warning info**
 - iv. Flammable liquids **must be stored in proper locations**
 - v. Extension cords **must be in good condition and cannot be used as permanent wiring or linked with other adapters/cords**

7. SafetySkills-HSI

- a. Training for January
 - i. Bloodborne Pathogens
- b. February
 - i. Fire Extinguishers

8. Close Calls

- a. Please report these to me.
- b. Use form Keep it anonymous

9. Incident/Accident Review Program

- a. 2 incidents
- b. **It was asked if we could send out an explanation email to inform of this endeavor. We are currently working on this.**

10.Walk throughs

- a. We are now using the new 2026 form
- b. Thanks to those that are helping with the walk throughs

11. Things to note as you are working through your days.

Report anything you think might be a safety or property damage concern to your supervisor or me and we will look into it

a. Gutters	b. Loose handrails
c. Sidewalks, parking lots	d. Old, unsafe furniture
e. Trees and foliage growth	f. Trip hazards
g. Clutter	h. Fire Extinguishers

Just in case I missed anything, here are some notes from the meeting

All - Below is a brief recap of the key points discussed at this month's safety meeting:

- Safety Committee 2025 Recap
 - The safety committee saw a large reduction in workers comp submissions in the 2025 calendar year.
 - Beginning in 2026, the safety committee will begin meeting on the 3rd Thursday of every month.
 - Mike is working on the safety committee's budget. This budget includes the purchase of additional AEDs if budget supports it and cabinets for first aid/safety supplies. If you do not have a cabinet, you might be getting one. Reach out to Mike if you have questions.
- AEDs
 - Utilities has ordered 2 AEDs to replace the CR+ devices that we can no longer get parts for.
 - If you find a problem with your AED, please text or email Mike ASAP.
 - If your department wants to purchase an AED, they run around \$1,400 and you should get with Mike.
 - When checking AEDs, make sure you check the accessory packs that are paired with the AEDs. Any used items should be replaced.
 - There is a form that you can choose to complete in the place of Mike Bryan to inspect your AEDs.
- Specialty Training
 - Mike has put together the following special training classes.
 - Bucket Truck Training (Last done in December)
 - Anger Management

- Conflict Resolution

- Inclement Weather
 - Inclement weather is a possibility and all staff should read the employee handbook to familiarize themselves with our policies.
 - Mike is currently working with Leadership on the inclement weather policy in conjunction with Emergency Management.

- TOSHA Audit 2026
 - TOSHA will be visiting Spring Hill for its 2026 audit. There is no date set for this audit so we should be prepared year-round.
 - Be sure to check the following:
 - Safety Data Sheets (SDS)
 - Clean areas of clutter
 - Spray bottles must have printed label.
 - Extension cords cannot be used for permanent installations. Your extension cords cannot be frayed or damaged or deformed.

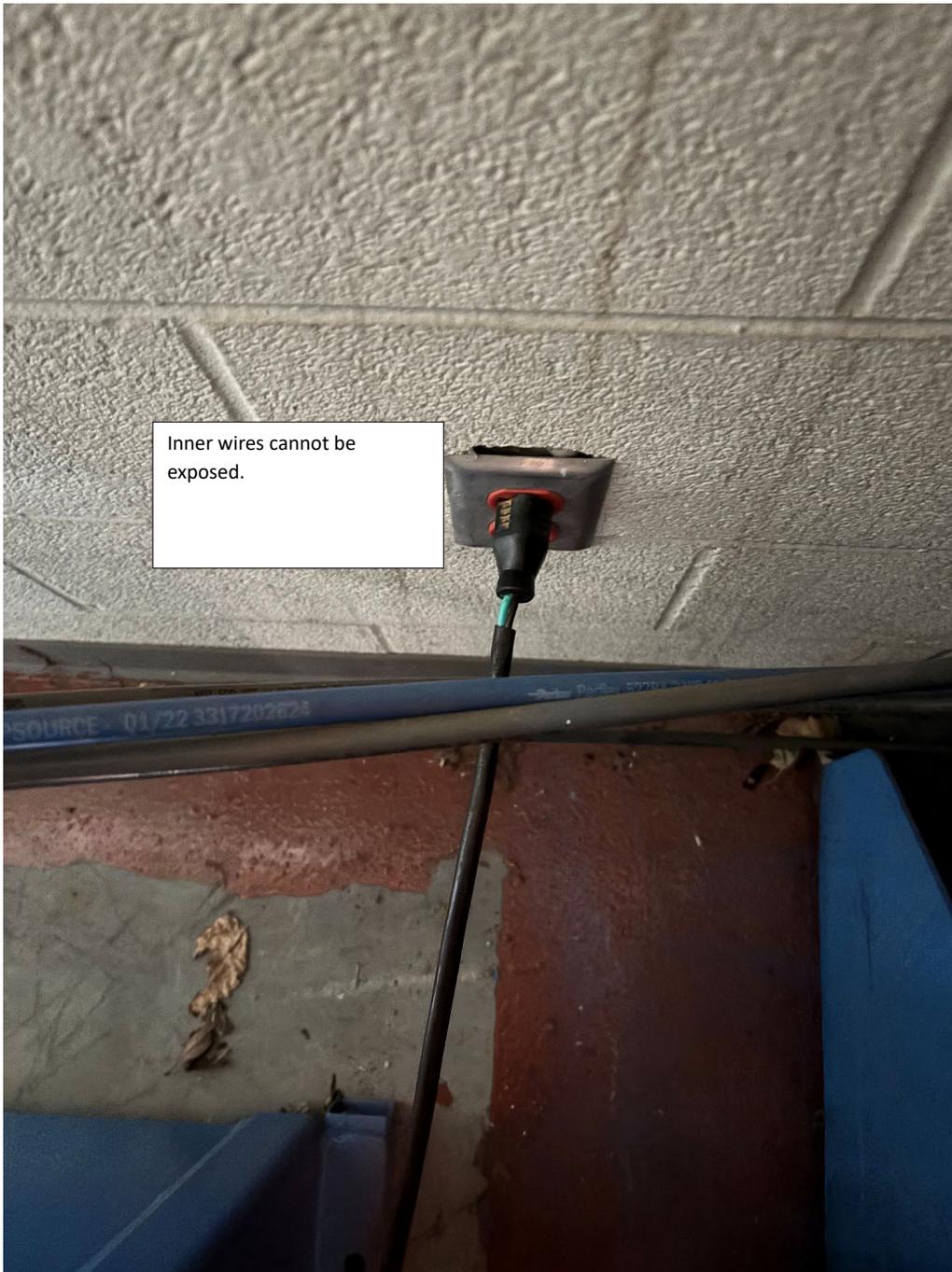
- HSI (Safety Skills)
 - January (Bloodborne Pathogens)
 - February (Fire Extinguishers)

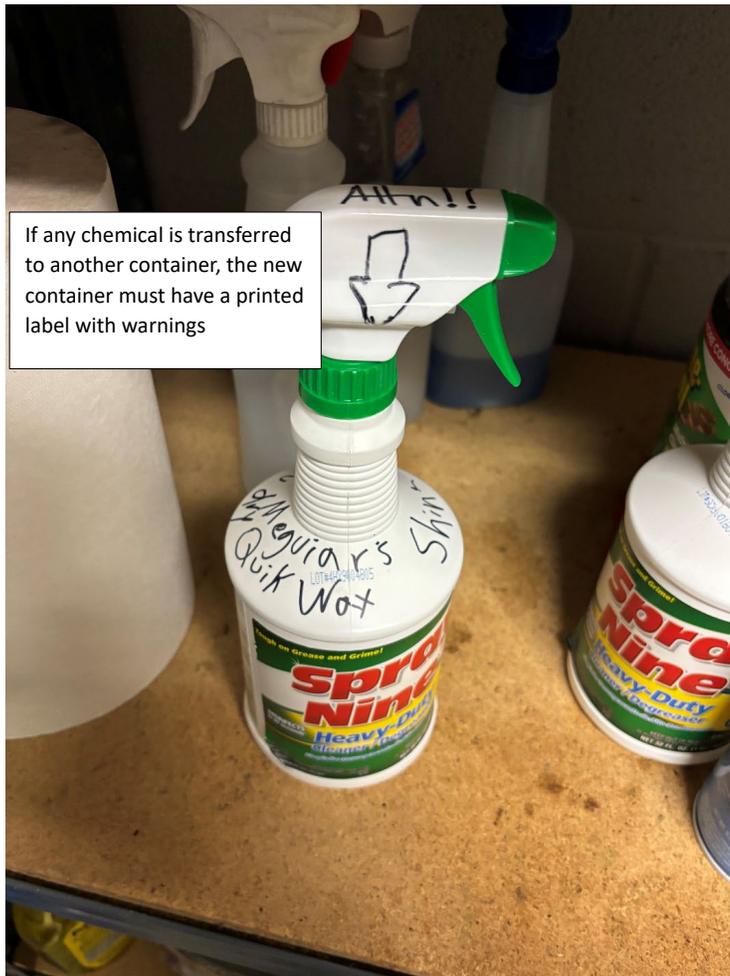
- Other
 - Mike will look at sending out a walkthrough of the Incident Review Program.
 - There is a close call form that employees can complete anonymously.
 - Be aware of the following items that could be a hazard and reach out to Facilities if there is one identified:
 - Gutters
 - Sidewalk trip hazards
 - Trees/foilage
 - Loose handrails
 - Older furniture
 - Trip hazards / Slip hazards
 - Fire extinguishers that have not been tagged.











If any chemical is transferred to another container, the new container must have a printed label with warnings

MINUTES

Industrial Development Board

February 10, 2026
6:00 PM



1. Meeting called to order at 6:03pm.
All members present except Terrell Cohen.
2. Agenda approved. Motion by Brenda, Seconded by Sean. Motion carried 6-0
3. Floor opened for public comment. No one from public present. Public comment time closed.
4. Carter Napier, City Administrator presented an overview of the IDB and relationship with the municipality.
5. An overview of current economic development tools was given by Betsy Knotts with Bass, Berry & Sims that included PILOT and TIF that had been discussed in the past along with a couple of additional tool options such as "Sales tax revenue" and "Special assessment bonds".
6. Rebecca Holden, Finance Director with the City of Spring Hill presented information on the city finance department's role and scope of services offered to the IDB for its operations in anticipation of the need for management of funds in the near future. This included accounting, reconciliation, budgeting and audits.
7. Betsy Knotts and Rebecca Holden discussed the need for an Interlocal Agreement between the IDB and BOMA. Discussion ensued among the group with ideas/suggestions about what to include.
ACTION: Betsy will prepare draft and communicate with IDB attorney Michael Bligh with the goal of this being presented to BOMA by April.
8. An introduction, background and overview of Maury Alliance was given by Travis Groth, VP of Economic Development.
8. Motion for adjournment by Brenda and Second by Baron. Motion carried 6-0.
Meeting adjourned at 7:15pm.

Minutes Prepared by:

Minutes Approved by:

Brenda Hogan, Vice Chairman

John McCullough, Chairman

Internal Use

RESOLUTION 26-47

A RESOLUTION TO APPROVE CHANGE ORDER NO. 3 FROM JARRETT BUILDERS, INC. FOR THE STORMWATER CAPITAL IMPROVEMENT PROJECTS

WHEREAS, the Spring Hill Board of Mayor and Aldermen awarded the contract for construction services to Jarrett Builders, Inc. for the stormwater capital improvement projects in June 2025 by Resolution 25-147; and

WHEREAS, Jarrett Builders has submitted Change Order No. 3 to request a time extension of twenty-nine (29) days, as detailed in Exhibit A attached hereto; and

WHEREAS, Change Order No. 3 is a time extension only and does not modify the original contract amount or result in any financial impacts to the City; and

WHEREAS, staff recommends approval of Change Order No. 3 as submitted; and

NOW THEREFORE BE IT RESOLVED, the City of Spring Hill Board of Mayor and Aldermen:

1. Approve Change Order No. 3 for a time extension of twenty-nine (29) days for the stormwater capital improvement projects.
2. Authorize the Mayor to sign the Change Order No. 3, attached hereto.

Passed and adopted by the Spring Hill Board of Mayor and Aldermen this 17th day of February, 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Will Goats, CIP Project Manager
DATE: 2/2/2026
SUBJECT: Resolution 26-47 – A Resolution to approve Change Order No. 3 from Jarrett Builders, Inc. for MS4 projects.

RECOMMENDATION:

Approve Change Order No. 3 for Jarrett Builders, Inc., providing a contract extension of twenty-nine (29) calendar days.

BACKGROUND:

The City entered into contract with Jarrett Builders, Inc. for the construction of four stormwater capital improvement projects. During the course of construction, the contractor encountered conditions beyond its control that resulted in delays to the project schedule.

Jarrett Builders, Inc. has submitted Change Order No. 3 requesting a contract time extension of twenty-nine calendar days. City staff has reviewed the contractor's detailed delay documentation and finds the requested time extension to be reasonable.

City staff met with representatives of Jarrett Builders, Inc. to discuss Change Order No. 3 and to emphasize the importance of timely completion of all four projects. Staff advised the contractor that, should the project not reach completion within the approved extension period, staff will be prepared to present a resolution to the Board of Mayor and Aldermen authorizing the assessment of liquidated damages in accordance with the contract.

FINANCIAL IMPACT:

There is no financial impact associated with Change Order No. 3.

SUPPORTING DOCUMENTS:

Change Order No. 3.



City of Spring Hill | CIP Department

199 Town Center Parkway
Spring Hill, Tennessee 37174
wgoats@springhilltn.org
931-451-0962

Exhibit A

CHANGE ORDER NO. 3

PROJECT: CITY OF SPRING HILL, TENNESSEE
DRAINAGE PROJECTS

CONTRACTOR: JARRETT BUILDERS, INC.
1106 LEBANON PIKE
NASHVILLE, TN 37210

DATE: February 5, 2026

DESCRIPTION: Change Order No.3 is for changes due delays from underground utility conflicts outside of the contractor's control and the ice storm. The items and cost are listed as follows:

Item #	Description	Unit	Quantity	Unit Cost	Cost
1	Time Delay	Days	29	\$0.00	\$0.00
			Subtotal		\$0.00

Original Contract Amount:	\$ 2,054,600.00
Contract Amount Increased by Change Order No. 1:	8,624.67
Total Revised Contract Amount with Change Order No. 1:	\$ 2,063,224.67
Contract Amount Increased by Change Order No. 2:	\$10,675.16
Total Revised Contract Amount with Change Order No. 2:	\$ 2,073,899.83
Contract Amount Increased by Change Order No. 2:	\$0.00
Total Revised Contract Amount with Change Order No. 2:	\$ 2,073,899.83

Change Order No. 3 Revised Contract Date: March 7, 2026

This change order shall become effective upon execution by the Owner, Engineer and Contractor. Signature by the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum and Contract Time.

CITY OF SPRING HILL, TN
ADMINISTRATION
By: _____

Date: _____

THOMAS & HUTTON
ENGINEER
By: Ryan Chamber

Date: 02/05/2026

CITY OF SPRING HILL, TN
PUBLIC WORKS DEPARTMENT
By: _____

Date: _____

JARRETT BUILDERS, INC.
CONTRACTOR
By: _____

Date: _____

Change Order No. 3
CITY OF SPRING HILL, DRAINAGE PROJECTS

9/8/2025 1 Full Day Storm/Tweed (RC6-RC7)	9/12/2025 1 Full Day Storm/Tweed (RC3366)	10/6/2025 1 Full Day Storm/Tweed(RC3353-RC1)	10/8/2025 1 Full Day Storm/Tweed(RC1-RC2)	10/9/2025 1 Full Day Storm/Tweed
Hydrovac water line	hydrovac sewer line	Hydrovac 2 gas, and 3 water services. Gas line had to be lowered	Hydrovac 3 water services and prepped for 1 to be lowered on 10/13/25	Hydrovac water services and prepped for the other 2 to be lowered on 10/13/25
10/13/2025 1 Full Day Storm/Tweed	10/15/2025 Two Hours Storm/Tweed (RC2-RC3)	10/16/2025 1 Full Day Storm/Tweed (RC2-RC3)	10/20/2025 Four Hours Storm/Tweed (RC2-RC3)	10/22/2025 Two Hours Storm/Tweed (RC2-RC3)
Moved to Buckner Place waiting on water line to be lowered	Had to lay storm under 2 water services and over a sewer service	2" gas main had to be raised also hit an unmarked AT&T line	Atmos finished raising gas line. Star construction refused to lower AT&T conduit	Hand dug around AT&T conduit and got it lowered 2" to clear the pipe
10/24/2025 Two Hours Storm/Tweed(RC1-RC2)	10/28/2025 Two Hours Storm/Tweed(RC1,RC3, and RC4)	11/3/2025 Four Hours Storm/Tweed(RC1-RC2)	11/10/2025 1 Full Day Storm/Buckner	11/11/2025 1 Full Day Storm/Buckner
Went under water service,ran into sewer service that is 3" too high	6" sewer service inspection with sewer dept can not be lowered.	Installed knock out box to avoid sewer service that couldn't be lowered.	Hydrovac for gas and fiber lines	Hydrovac for gas, water, and electric
11/13/2025 One Hour Storm/Buckner (A0)	11/17/2025 1 Full Day Storm/Buckner (A0-A1)	11/18/2025 Four Hours Storm/Buckner (A0-A1)	11/19/2025 1 Full Day Buckner/Biggers Drive	11/21/2025 Three Hours Storm/Buckner
Waited on Atmos to look at moving gas service	Hydro excavated for gas, water, and electric	Hydro excavated for gas, electric, had to go under gas line	City installed new services, saddle blew out, road and water was shut down for a couple hours	MTEMC came out inspected the electric line in the way, needs to be held up in order for us to go under
11/24/2025 Two Hours Storm/Buckner	12/1/2025 1 Full Day Storm Structure	12/5/2025 Two Hours Storm/Buckner	12/8/2025 Two Hours Storm/Buckner	12/9/2025 Two Hours Storm/Buckner
MTEMC came out at 10 am to hold electric line up in order for us to go under it	Relocated the storm structure, set two new 18" RCP pieces to push the structure out, farther away from the Gas Line that was discovered.	Dug parrallell to 2" Gas Line	Slow Digging Pipe due to gasline conflict w/ unspecified elevations	Slow Digging Pipe due to gasline conflict and additional 4" sewer service w/ unspecified elevations and needed to be lowered
12/10/2025 1 Full Day Storm Structure	12/11/2025 Four Hours Buckner Storm	12/12/2025 Four Hours Buckner Storm	12/13/2025 Four Hours Buckner Storm	12/16/2025 1 Full Day Storm/Buckner
ATMOS raised gas service	Slow Digging Pipe due to gas and sewer conflict w/ unspecified elevations	Dug parrallell to 2" Gas Line	Slow Digging Pipe due to gasline conflict w/ unspecified elevations	Hydrovacd for fiber, water, & gas service at a6 location
12/17/2025 Two Hours Storm/Buckner	12/29/2025 Four Hours Storm/Buckner	12/30/2025 2 Hours Storm/Buckner	12/31/2025 Two Hours Storm/Buckner	1/2/2026 Two Hours Storm/Buckner
City Raised Water Service - Lost 2 Hours	Exposed sewer service 30 ft from a5 cleared 4" sewer service by 4", exposed gas line dug around checked grade ,, pipe will not go over gas line, atmos notified will be onsite to lower Tuesday 9 am, backed up	A5-A6 hydrovac for gas service crossing & hydro vac at A6 location for gas main , water service, electric service & fiber @a6 location ,,, atmos arrived at 9am to raise gas service 42 foot out of a5 ,, dug around & crossed 4" sewer service crossed 6" clearance, safed up cleaned up	dug around gas service crossing cleared by 10" over top of gas ... met with water department bout raising water service at a6 location	Slow Digging Pipe due to gasline conflict w/ unspecified elevations
1/5/2026 1 Full Day Storm/Buckner	1/6/2026 1 Full Day Storm/Buckner	1/26/2026 1 Full Day	1/27/2026 1 Full Day	1/28/2026 1 Full Day
can NOT set or connect to a6 until water service is moved this will enable electric service to pull up to be able to connect & set a6 structure ,, water dept is supposed to be onsite 1-6-26 8am to reroute service	Water dept arrived 8am to relocate services at A6 location ... 8am-1130... still waiting on middle tn electric to look at service needing raising, backfill ditchline	Ice Storm	Ice Storm	Ice Storm
Total Days Requested:				29.00

RESOLUTION 26-48

A RESOLUTION AUTHORIZING ACCEPTANCE OF OFFER OF DEDICATION OF ROAD RIGHTS-OF-WAY AND PUBLIC IMPROVEMENTS SHOWN ON THE EXISTING PLAT FOR BARTON HILLS PHASE 1A

WHEREAS, developer Copperstone Development Partners, LLC. has a recorded Final Plat for Barton Hills Phase 1A in Maury County Plat Book P22, Page 132; and

WHEREAS, said Plat shows public rights-of-way proposed for dedication to the City of Spring Hill; and

WHEREAS, an Offer of Dedication, Deeds of Conveyance and a Maintenance Surety have been submitted pursuant to the Subdivision Regulations; and

WHEREAS, a Certificate of Satisfactory Completion has been furnished by the City of Spring Hill indicating that through inspections of the road rights-of-way, the design intent has been achieved; and

WHEREAS, the developer is required under Section VI, Paragraph 6.3 of the Subdivision Regulations to submit an “as-built” survey of the public improvements including water, sewer and drainage; and

WHEREAS, on February 9, 2026, the City of Spring Hill Planning Commission recommended the Road Rights-of-Way and Public Improvements for Barton Hills Phase 1A be accepted; and

WHEREAS, the Board of Mayor and Aldermen deems it in the best interest of the City of Spring Hill that the Offer of Dedication of the Road Rights-of-Way be accepted and the same become a part of the public street system of the City of Spring Hill.

NOW, THEREFORE BE IT RESOLVED, by the City of Spring Hill Board of Mayor and Aldermen that dedication and acceptance of Road Rights-of Way within Barton Hills Phase 1A as shown on the recorded plat is hereby approved.

Passed and adopted this 17th day of February, 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Will Goats | CIP Project Manager
DATE: 2/17/2026
SUBJECT: Resolution 26-48 | To accept the dedication of road rights-of-way and public improvements for Barton Hills Phase 1A

RECOMMENDATION:

Staff recommends approval of Resolution 26-48 to accept the dedication of road rights-of-way and public improvements for Barton Hills Phase 1A.

BACKGROUND:

Planning Commission has recommended the acceptance of the roads and public improvements within Dartford Townhomes by PC Resolution 26-04, approved on February 9, 2026. A certificate of satisfaction has been signed by City staff.

SUPPORTING DOCUMENTS:

Certificate of Satisfaction and Final Plat



City of Spring Hill | CIP Department

199 Town Center Parkway
Spring Hill, Tennessee 37174
mstahl@springhilltn.org
931-451-0962



CERTIFICATE OF SATISFACTORY COMPLETION

Date: 1-21-2026

Copperstone Development Partners, LLC
Barton Hills
Phase 1A

Development Name: Barton Hills

Phase or Section of Construction: Phase 1A

Public Improvements: Sidewalks, Street Lights, Street Signs, Stormwater Surface Maintenance, and Final Topping to all streets with 1 1/2 inches of hot mix asphalt

I hereby certify that I have supervised and inspected the improvements to ensure that the design intent has been achieved.

Record Drawings have been submitted by Applicant's engineer to the City pursuant to ordinance requirements.

Approved By:
City of Spring Hill Public Works Director

Nylon Scarpino

199 TOWN CENTER PARKWAY P.O. BOX 789 SPRING HILL, TN 37174
PHONE (931)486-2252 NASHVILLE LINE (615)248-6307 WILLIAMSON CO. (615)599-2614 FAX (931)486-0516

RESOLUTION 26-49

A RESOLUTION OF THE CITY OF SPRING HILL, TENNESSEE, AUTHORIZING THE AWARD OF A BID FOR THE PURCHASE OF AN AUTO CRANE TITAN SERVICE VEHICLE

WHEREAS, the City of Spring Hill, Tennessee desires to purchase an Auto Crane Titan Service Vehicle to enhance the operational capabilities of the Public Works construction crew; and

WHEREAS, the City publicly advertised an Invitation to Bid, and bids were opened on February 3, 2026, at 2:00 p.m.; and

WHEREAS, three (3) qualified bids were received and reviewed in accordance with City purchasing requirements; and

WHEREAS, ML Utilities, LLC. submitted the lowest responsive and responsible bid meeting the City's specifications, with a bid amount of One Hundred Sixty-Nine Thousand Nine Hundred Dollars (\$169,900.00); and

WHEREAS, funding for the service vehicle was approved in Budget Amendment #2, Ordinance 25-28 under the Construction Division 110-43130-59421.

NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Aldermen hereby awards the bid to ML Utilities, LLC. for the Auto Crane Titan Service Vehicle in the amount of \$169,900.00 and authorizes approval of the purchase.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 17th day of February 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Rebecca Holden, Finance Director
DATE: February 17, 2026
SUBJECT: Resolution 26-49 | A Resolution to authorize the award of a contract for Auto Crane Titan Service Vehicle

RECOMMENDATION:

Staff recommends approval of a resolution awarding the bid for the purchase of an Auto Crane Titan Service Vehicle to ML Utilities, LLC in the amount of \$169,900.00.

BACKGROUND:

The Auto Crane Titan Service Vehicle is being purchased to outfit the Public Works construction crew and will be used to support daily construction, maintenance, and repair activities.

An Invitation to Bid was publicly advertised, and bids were opened on February 3, 2026, at 2:00 p.m. A total of three (3) qualified bids were received and reviewed for responsiveness and compliance with the bid specifications.

Based on the bid evaluation, ML Utilities, LLC submitted the lowest responsive and responsible bid meeting the City's specifications, with a bid amount of \$169,900.00.

FINANCIAL IMPACT:

The total cost of \$169,900.00 will be funded through existing appropriations in the Fiscal Year 2025–2026 budget. No additional budget amendments are required.



City of Spring Hill | Finance Department
199 Town Center Parkway
Spring Hill, Tennessee 37174
rholden@springhilltn.org

RESOLUTION 26-50

A RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR THE PICKETT’S RIDGE SEWER LIFT STATION IMPROVEMENTS PROJECT

WHEREAS, the Water Reclamation Division has identified various sewer lift stations within the City’s wastewater system that have reached the end of their useful life; and

WHEREAS, the City desires to replace these lift stations to protect the integrity of the wastewater system and minimize the risk of operational failures; and

WHEREAS, the City of Spring Hill, Tennessee advertised for sealed bids for the Pickett’s Ridge Sewer Lift Station Improvements project in accordance with applicable law and the City’s purchasing policies; and

WHEREAS, sealed bids were received and publicly opened on January 13, 2026; and

WHEREAS, two (2) bids were received for the project; and

WHEREAS, Contracting Services, Inc. submitted the lowest responsive and responsible bid in the amount of Four Hundred Nineteen Thousand Nine Hundred Sixty Dollars (\$419,960.00); and

WHEREAS, the City’s consulting engineer, Thomas & Hutton, has reviewed the bids, evaluated the qualifications of the apparent low bidder, and recommended award of the contract to Contracting Services, Inc.; and

WHEREAS, funding for this project was budgeted and approved for FY26.

NOW, THEREFORE BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Aldermen hereby awards the bid to Contracting Services, Inc. for the Pickett’s Ridge Sewer Lift Station Improvements Project in the amount of Four Hundred Nineteen Thousand Nine Hundred Sixty Dollars (\$419,960.00) and authorizes the Purchasing Agent to execute the contract and any related documents necessary to effectuate this award.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 17th day of February 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Rebecca Holden, Finance Director
DATE: February 17, 2026
SUBJECT: Resolution 26-50 | A Resolution to award a construction contract for Pickett's Ridge Sewer Lift Station

RECOMMENDATION:

Staff recommends approval of a resolution awarding the construction contract for the Pickett's Ridge Sewer Lift Station Improvements Project to Contracting Services, Inc. in the amount of \$419,960.00.

BACKGROUND:

The Water Reclamation Division has identified the Pickett's Ridge Sewer Lift Station as having reached the end of its useful life and requiring replacement to maintain reliable wastewater service. The proposed improvements are intended to protect the integrity of the City's wastewater system and reduce the risk of operational failures.

An Invitation to Bid was publicly advertised in accordance with applicable law and the City's purchasing policies, and sealed bids were opened on January 13, 2026. A total of two (2) bids were received and evaluated for responsiveness and compliance with the project specifications.

Based on the bid evaluation and a review by the City's consulting engineer, Thomas & Hutton, Contracting Services, Inc. submitted the lowest responsive and responsible bid meeting the City's specifications, with a bid amount of \$419,960.00.

FINANCIAL IMPACT:

The total project cost of \$419,960.00 is funded through approved appropriations in the Fiscal Year 2025-2026 budget. No additional budget amendments are required.



City of Spring Hill | Finance Department
199 Town Center Parkway
Spring Hill, Tennessee 37174
rholden@springhilltn.org

RESOLUTION 26-51

**A RESOLUTION AUTHORIZING THE CITY OF SPRING HILL, TENNESSEE TO
ENTER INTO A MASTER SERVICES AGREEMENT WITH
SMITH SECKMAN REID, INC.**

WHEREAS, the City of Spring Hill, Tennessee (the “City”) periodically requires professional engineering services to support the planning, design, permitting, and construction administration of water system infrastructure and related facilities; and

WHEREAS, pursuant to Resolution 26-26, the Board of Mayor and Aldermen authorized City staff to negotiate contracts with selected engineering firms to provide Spring Hill Water engineering services to the City; and

WHEREAS, City staff has negotiated a Master Services Agreement with Smith Seckman Reid, Inc., attached hereto as **Exhibit A**, establishing the general terms and conditions under which Spring Hill Water engineering services may be provided on an as-needed basis; and

WHEREAS, the Master Services Agreement provides for an initial term not to exceed three (3) years, with the option for two (2) additional one-year renewal terms upon mutual agreement of the parties; and

WHEREAS, the Master Services Agreement does not authorize specific project work or expenditures, which shall be approved separately through task orders and in accordance with the City’s purchasing policies and applicable budget appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, that the Master Services Agreement between the City of Spring Hill and Smith Seckman Reid, Inc. for Spring Hill Water engineering services, attached hereto as Exhibit A, is hereby approved, and the Mayor is authorized to execute said Agreement and any documents necessary to effectuate its intent.

Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on the 17th day of February, 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

EXHIBIT A

Attached hereto and incorporated herein by reference is the Master Services Agreement between the City of Spring Hill, Tennessee and Smith Seckman Reid, Inc., consisting of the following pages.



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Dan Allen, PE, Assistant City Administrator
DATE: February 17, 2026
SUBJECT: Resolution 26-51 | A Resolution authorizing the City of Spring Hill, TN to enter into a Master Services Agreement with Smith Seckman Reid, Inc.

RECOMMENDATION:

Staff recommends approval of a resolution authorizing the City to enter into a Master Services Agreement with Smith Seckman Reid, Inc. for Spring Hill Water engineering services.

BACKGROUND:

The City of Spring Hill periodically requires professional engineering services to support the planning, design, permitting, and construction administration of water system infrastructure and related facilities for Spring Hill Water.

Pursuant to Resolution 26-26, the Board of Mayor and Aldermen authorized staff to negotiate contracts with selected engineering firms to provide Spring Hill Water engineering services on an as-needed basis. Staff has negotiated a Master Services Agreement with Smith Seckman Reid, Inc. that establishes the general terms and conditions under which engineering services may be provided.

The agreement provides for an initial term not to exceed three (3) years, with two (2) additional one-year renewal options subject to Board approval. Specific project work and associated costs will be authorized separately through approved task orders in accordance with the City's purchasing policies and applicable budget appropriations.

FINANCIAL IMPACT:

Approval of the Master Services Agreement does not obligate the City to any specific expenditure. Funding for services performed under this agreement will be approved on a project-by-project basis through individual task orders and will be subject to available budget appropriations within the Spring Hill Water Fund.



City of Spring Hill | Finance Department
199 Town Center Parkway
Spring Hill, Tennessee 37174
dallen@springhilltn.org

**AGREEMENT BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES—
TASK ORDER EDITION**

PART 1 OF 4: MAIN AGREEMENT

Prepared by



EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Copyright® 2020

National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314-2794
(703) 684-2882
www.nspe.org

American Council of Engineering Companies
1015 15th Street N.W., Washington, DC 20005
(202) 347-7474
www.acec.org

American Society of Civil Engineers
1801 Alexander Bell Drive, Reston, VA 20191-4400
(800) 548-2723
www.asce.org

The copyright for this EJCDC document is owned jointly by the three sponsoring organizations listed above. The National Society of Professional Engineers is the Copyright Administrator for the EJCDC documents; please direct all inquiries regarding EJCDC copyrights to NSPE.

The use of this document is governed by the terms of the License Agreement for the 2020 EJCDC® Engineering Series Documents.

NOTE: EJCDC publications may be purchased at www.ejcdc.org, or from any of the sponsoring organizations above.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright® 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

**AGREEMENT BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES—TASK ORDER EDITION**

MAIN AGREEMENT

TABLE OF CONTENTS

	Page
Article 1— SERVICES OF ENGINEER	1
1.01 General.....	1
1.02 Task Order Procedure	1
1.03 Management of Engineering Services	2
1.04 Sequencing and Coordination.....	3
Article 2— OWNER’S RESPONSIBILITIES	3
2.01 Application of Owner’s Responsibilities	3
2.02 Project Information.....	3
2.03 Owner’s Instructions Regarding Bidding and Construction Contract Documents.....	5
2.04 Owner-Furnished Services	6
2.05 Owner’s General Responsibilities	6
2.06 Payment	8
Article 3— TERM AND TIMES FOR RENDERING SERVICES	8
3.01 Term	8
3.02 Commencement.....	8
3.03 Time for Completion	8
Article 4— INVOICES AND PAYMENTS	9
4.01 Invoices	9
4.02 Payments.....	9
4.03 Basis of Compensation.....	9
4.04 Explanation of Compensation Methods	10
4.05 Reimbursable Expenses	11
4.06 Other Provisions Concerning Payment	12
Article 5— OPINIONS OF COST	13
5.01 Opinions of Probable Construction Cost.....	13

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
TOC Page 1 of 2

5.02 Opinions of Total Project Costs..... 13

Article 6— GENERAL CONSIDERATIONS 13

6.01 Standards of Performance 13

6.02 Ownership and Use of Documents 15

6.03 Electronic Transmittals 16

6.04 Insurance..... 17

6.05 Suspension and Termination 18

6.06 Successors, Assigns, and Beneficiaries..... 20

6.07 Dispute Resolution..... 21

6.08 Controlling Law; Venue..... 21

6.09 Environmental Condition of Site 21

6.10 Indemnification and Mutual Waiver 22

6.11 Records Retention..... 23

6.12 Miscellaneous Provisions 24

Article 7— DEFINITIONS..... 24

7.01 Defined Terms..... 24

Article 8— EXHIBITS AND APPENDICES TO MAIN AGREEMENT; TASK ORDER FORM; EXHIBITS TO TASK ORDER; SPECIAL PROVISIONS 29

8.01 Exhibits to Main Agreement 29

8.02 Appendices to Main Agreement 30

8.03 Resource Documents: Task Order Form and Exhibits to Task Order..... 30

8.04 Executed Task Orders and Their Exhibits..... 30

8.05 Total Agreement; Amendments to Main Agreement and Task Orders..... 30

8.06 Designated Representatives 31

8.07 Engineer's Certifications 31

8.08 Conflict of Interest 31

AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES—TASK ORDER EDITION

MAIN AGREEMENT

This Main Agreement is a part of the Agreement between City of Spring Hill (Owner) and Smith Seckman Reid, Inc. (Engineer). Other terms used in the Agreement are defined in Article 7.

From time to time Owner may request that Engineer provide professional services for Specific Projects. Each engagement will be documented by a Task Order. This Main Agreement sets forth the general terms and conditions that apply to all duly executed Task Orders.

Owner and Engineer further agree as follows:

ARTICLE 1—SERVICES OF ENGINEER

1.01 General

- A. Engineer's services will be detailed in a duly executed Task Order for each Specific Project, or for a portion of a Specific Project.
- B. The Main Agreement is not a commitment by Owner to issue any Task Orders.
- C. Engineer will not be obligated to perform any prospective Task Order unless and until (1) Owner and Engineer agree to the particulars of the assignment, including the scope of Engineer's services, time for performance, Engineer's compensation, and all other appropriate matters, and include such particulars in the Task Order, and (2) Owner and Engineer both sign the Task Order.
- D. Each duly executed Task Order will be subject to the terms and conditions of (a) this Main Agreement; (b) the Main Agreement's exhibits; (c) any executed written amendments of the Main Agreement (see Exhibit C); (d) the specific Task Order itself; (e) the specific Task Order's exhibits; and (f) any amendments or modifications of the specific Task Order.

1.02 Task Order Procedure

- A. The general recommended format of a Task Order is presented in the accompanying Task Order Form. Commonly-used Task Order exhibits are presented in the accompanying Exhibits to Task Order document.
- B. Each specific Task Order will indicate:
 - 1. Project Background Data;
 - 2. Specific services to be performed by Engineer ("Scope"), including key deliverables;
 - 3. Additions or Modifications to Owner's Responsibilities;
 - 4. Task Order Schedule;

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 32

5. Engineer's Compensation for Task Order; and
 6. Primary Subconsultants, if any.
- C. With respect to the Engineer's scope of services under a specific Task Order, each specific Task Order will either (1) be accompanied by and incorporate an Exhibit A, "Engineer's Services Under Task Order," and Exhibit B, "Deliverables Schedule," prepared for the specific Task Order, or (2) state a customized scope of services and deliverables schedule in the Task Order document itself or in an attachment.
- D. Upon signature of the Task Order by both parties (but no earlier than the Effective Date of the specific Task Order), Engineer will commence performance and furnish, or cause to be furnished, the services authorized by the Task Order.
- E. Task Orders may be amended as set forth in Paragraph 8.05.B of this Main Agreement.
- 1.03 Management of Engineering Services
- A. All phases of Engineer's services under each Task Order will include management of Engineer's Specific Project responsibilities, including but not limited to the following management tasks, whether separately tracked and itemized or included as being incidental to other phase and scope task items.
1. Develop and submit an Engineering Services Schedule. The Engineering Services Schedule will:
 - a. be consistent with and serve as a supplement to the Schedule of Deliverables set forth in Exhibit B to Task Order.
 - b. be updated on a regular basis, and as required to reflect any programmatic decisions by Owner.
 - c. include, but not be limited to, an anticipated sequence of tasks; estimates of task duration; interrelationships among tasks; milestone meetings and submittals; anticipated schedule of construction; and other pertinent Project events.
 2. Develop and submit detailed work plans from Exhibit A to Task Order tasks.
 3. Coordinate services within Engineer's internal team, and with Subconsultants and Engineer's Subcontractors.
 4. Prepare for and participate in meetings with consultants and contractors working on other parts of the Specific Project that may affect, or be affected by, Engineer's services or resulting construction.
 5. Prepare and submit monthly engineering services progress reports to the Owner. Include a summary of services performed in period, expected progress in next period, percent completion of current tasks, and a description of major issues or concerns.
 6. Special Invoicing: In addition to, or as a substitute for, Engineer's standard invoicing, for each invoice provide the specified additional information or documentation, following the invoicing procedures indicated: services invoiced directly to the master services agreement project number, and not to a separate task order project number, shall be itemized with time invoiced and a brief description of the services performed.
 7. Conduct ongoing management tasks, including:

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 2 of 32

- a. Maintaining communications records and files pertaining to or arising from Engineer's services;
 - b. With respect to Engineer's services and other directly relevant parts of the Specific Project, prepare for and participate in periodic progress meetings with Owner to discuss progress, schedule, budget, issues, potential problems and their resolution; and
 - c. Preparing agendas prior to and minutes following all Engineer-led meetings.
- B. Unless a different standard is expressly set forth in a specific Task Order, in all phases of Engineer's services, Engineer shall prepare draft and final Drawings in accordance with Engineer's CAD standards, using _____ version _____ software.
- C. The source documents for the draft and final Specifications in all phases of Engineer's services will be Engineer's standard specifications, unless a different source document is expressly identified in the specific Task Order.
- 1.04 Sequencing and Coordination
- A. For each Task Order, the Work to be designed or specified by Engineer, upon which the Engineer's scope has been established, will be performed or furnished under one prime Construction Contract, unless specified otherwise in the Task Order.
- B. If the Work designed or specified by Engineer under a specific Task Order is to be performed or furnished under more than one prime Construction Contract, or if Engineer's services are to be separately sequenced with the work of one or more of Owner's consultants or contractors (such as in the case of fast-tracking), then:
1. the Task Order's Deliverables Schedule will account for the need to sequence and properly coordinate Engineer's services as applicable to the Work under the Construction Contracts; or
 2. If the Task Order does not address such sequencing and coordination, then Owner and Engineer will jointly develop a schedule for sequencing and coordination of services prior to commencement of final design services; this schedule is to be prepared and included in or become an amendment to the authorizing Task Order, whether the work under such contracts is to proceed concurrently or sequentially.

ARTICLE 2—OWNER'S RESPONSIBILITIES

- 2.01 Application of Owner's Responsibilities
- A. The responsibilities of Owner set forth in Article 2 apply to each Specific Project and each specific Task Order. Supplemental responsibilities of Owner applicable only to a specific Task Order may be stated in the specific Task Order.
- 2.02 Project Information
- A. To the extent Owner has not already provided the following, or has new, additional, or revised information from that previously provided, Owner shall provide Engineer with information and data needed by Engineer in the performance of the Specific Project, including Owner's:

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 3 of 32

1. design objectives and constraints;
 2. space, capacity, and performance requirements;
 3. flexibility and expandability needs;
 4. design and construction standards;
 5. budgetary limitations; and
 6. any other available information pertinent to the Specific Project including reports and data relative to previous designs, construction, or investigation at or adjacent to the Site.
- B. Following Engineer's assessment of initially-available information and data and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services under the Task Order; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information as Additional Services. Such additional information or data may include the following:
1. Property descriptions.
 2. Zoning, deed, and other land use restrictions.
 3. Surveys, Mapping, and Utility Documentation.
 4. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
 5. Explorations and tests of subsurface conditions at or adjacent to the Site; geotechnical reports and investigations; drawings of physical conditions relating to existing surface or subsurface structures at the Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; with appropriate professional interpretation of such information or data.
 6. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Specific Project, the Site, and adjacent areas.
 7. Data or consultations as required for the specific Task Order but not otherwise identified in this Agreement.
- C. Owner shall examine all alternative solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, risk manager, insurance counselor, financial/municipal advisor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
- D. If a specific Task Order requires Engineer to assist Owner in collating the various cost categories that comprise Total Project Costs, Owner shall furnish to Engineer data as to Owner's anticipated costs for services to be provided to Owner by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice).

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 4 of 32

- E. Owner shall advise Engineer if any invention, design, process, product, or device that Owner has requested, required, or recommended for inclusion in the Drawings or Specifications prepared or furnished under a Task Order will be subject to payment (whether by Owner or Contractor) of any license fee or royalty to others, as required by patent rights or copyrights.
- F. Owner shall inform Engineer as to whether Engineer's assistance is requested with respect to Owner's evaluation of the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit A to Task Order.
- G. Owner shall inform Engineer as to whether Engineer's assistance is requested in identifying opportunities for enhancing the sustainability of the Specific Project.

2.03 Owner's Instructions Regarding Bidding and Construction Contract Documents

- A. Owner shall give instructions to Engineer regarding Owner's procurement of construction services (including instructions regarding advertisement for bids, instructions to bidders, and requests for proposals, as applicable) and Owner's construction contract practices and requirements, and furnish to Engineer (or give specific directions requesting Engineer to use copies already in Engineer's possession) the following:
 - 1. Owner's standard contract forms, general conditions (if other than the current edition of EJCDC® C-700, Standard General Conditions of the Construction Contract), supplementary conditions, text, and related documents and content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and in draft Construction Contract Documents;
 - 2. insurance and bonding requirements;
 - 3. protocols for electronic transmittals during bidding and construction;
 - 4. Owner's safety and security programs applicable to Contractor and other Constructors;
 - 5. diversity and other social responsibility requirements;
 - 6. bidding and contract requirements of funding, financing, or regulatory entities;
 - 7. other specific conditions applicable to the procurement of construction or contract documents;
 - 8. any other information necessary for Engineer to assist Owner in preparing, for each Specific Project, bidding-related documents (or requests for proposals or other construction procurement documents) and Construction Contract Documents.
- B. Owner shall have responsibility for the final content of (1) such bidding-related documents (or requests for proposals or other construction procurement documents), and (2) those portions of any Construction Contract other than the design (as set forth in the Drawings, Specifications, or otherwise) and other engineering or technical matters.
 - 1. Owner shall seek the advice of Owner's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.
- C. Owner shall place and pay for advertisements for Bids in appropriate publications.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 5 of 32

2.04 Owner-Furnished Services

- A. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, Owner shall obtain, as required for each Specific Project:
 - 1. Accounting, bond and financial advisory services (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.
 - 2. Legal services, including attorney review of proposed Construction Contract Documents, legal services required by Owner, legal services needed as a result of issues raised by Contractor, and Project-related legal services reasonably requested by Engineer.
 - 3. Auditing services, including those needed by Owner to ascertain how or for what purpose Contractor has used money paid to it.
- B. Owner shall provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Construction Contract Documents (other than those required to be furnished or arranged by Contractor), or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof. Owner shall provide Engineer with the findings and reports generated by testing laboratories, including findings and reports obtained from or through Contractor.
- C. Owner shall acquire or arrange for acquisition of the Site(s) and any temporary or permanent rights of access, easements, or property rights needed for each Specific Project.
- D. With respect to the portions or phases of each Specific Project designed or specified by Engineer, Owner shall provide, obtain, or arrange for:
 - 1. all required reviews, approvals, consents, and permits from governmental authorities having jurisdiction, and
 - 2. such reviews, approvals, and consents from others as may be necessary for completion of each portion or phase of the Specific Project.
- E. Owner may delegate to a Contractor or others the responsibilities set forth in Paragraphs 2.04.C and D.

2.05 Owner's General Responsibilities

- A. Owner shall inform Engineer of the policies, procedures, and requirements of Owner that are applicable to Engineer's performance of services under this Agreement and under each Task Order.
- B. Owner will provide Engineer with Owner's budget for each Specific Project, including type and source of funding to be used and will promptly inform Engineer if the budget or funding sources change.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 6 of 32

- C. Owner shall inform Engineer in writing of any safety or security programs that are applicable to the personnel of Engineer, its Subconsultants, and Engineer's Subcontractors, as they visit the Site or otherwise perform services under this Agreement and under each Task Order.
- D. Owner shall arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under this Agreement and under each Task Order.
- E. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance of its services.
- F. Owner shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement or any Task Order. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement or any Task Order, subject to any express limitations or reservations applicable to the furnished items.
- G. Owner shall give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of:
 - 1. any development that affects the scope or time of performance of Engineer's services;
 - 2. the presence at the Site of any Constituent of Concern; or
 - 3. any relevant, material defect or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Owner's performance of its responsibilities under this Agreement.
- H. Owner shall advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to a Specific Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.
- I. If Owner designates a construction manager, site representative, or any individual or entity other than, or in addition to, Engineer to represent Owner at the Site, then Owner shall define and set forth, in an exhibit to the governing Task Order, the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.
- J. Owner shall:
 - 1. Attend and participate in the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job-related meetings, and Site visits to determine Substantial Completion and readiness of the completed Work for final payment.
 - 2. Primarily communicate with Engineer's Subcontractors and Subconsultants through the Engineer.
 - a. Promptly inform Engineer of the substance of any communications between Owner and Engineer's Subcontractors or Subconsultants.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 7 of 32

- b. Refrain from directing the services of Engineer's Subcontractors or Subconsultants.
- 3. Authorize Engineer to provide Additional Services as set forth in Part 2 of Exhibit A of each Task Order, as required.
- 4. Perform or provide the following:
 - a. All other Owner responsibilities expressly identified in any Task Order, not otherwise set forth in this Agreement.
 - b. Unless expressly indicated otherwise in a Task Order, Owner shall be responsible for compliance, reporting, and coordination with state and federal funding sources and agencies.

2.06 Payment

- A. Owner shall pay Engineer as set forth in each Task Order, pursuant to the applicable terms of Article 4.

ARTICLE 3—TERM AND TIMES FOR RENDERING SERVICES

3.01 Term

- A. This Agreement will be effective and applicable to Task Orders issued hereunder for an initial three (3) year term with the option for the City to extend the Agreement for up to two (2) additional one-year terms from the Effective Date of the Agreement.
- B. The parties may extend or renew this Agreement, with or without changes, by written instrument establishing a new term.

3.02 Commencement

- A. Engineer is authorized to begin rendering services under a Task Order as of the Effective Date of the Task Order.

3.03 Time for Completion

- A. The Effective Date of the Task Order and the times for completing services or providing deliverables will be stated in each Task Order.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, will be adjusted equitably.
- C. If Owner authorizes changes in the scope, extent, or character of a Specific Project, or of Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, will be adjusted equitably.
- D. If the Contract Times to complete the Work under a Construction Contract are extended beyond the period stated in the governing Task Order, Owner will pay Engineer for the additional services during the extension based on the Standard Hourly Rates Method of Payment.
- E. If Engineer fails, for reasons within the control of Engineer, to complete the performance required in a Task Order within the time set forth, as duly adjusted, then Owner shall be

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 8 of 32

entitled, as its sole remedy, to the recovery of direct damages to the extent, if any, resulting from such failure by Engineer.

ARTICLE 4—INVOICES AND PAYMENTS

4.01 Invoices

- A. Preparation and Submittal of Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices; the terms of any progress reporting and special invoicing requirements in Paragraph 1.03, or as otherwise required in Exhibit A to the Task Order; and with the applicable terms of Appendix 1 to Main Agreement, Reimbursable Expenses Schedule, and Appendix 2 to Main Agreement, Standard Hourly Rates Schedule. Engineer shall submit its invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.

4.02 Payments

- A. Application to Interest and Principal: Payment will be credited first to any interest owed to Engineer and then to principal.
- B. Disputed Invoices: If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion, subject to the terms of Article 4. After a disputed item has been resolved, Engineer shall include the agreed-upon amount on a new invoice.
- C. Failure to Pay: If Owner fails to make any undisputed payment due Engineer within 30 days after receipt of Engineer's invoice, then:
 - 1. amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and
 - 2. Engineer may, after giving 7 days' written notice to Owner, suspend services under this Agreement until Owner has paid in full amounts due. Owner waives any and all claims against Engineer for any such suspension.
- D. Sales or Use Taxes: If after the Effective Date of a Task Order any governmental entity takes an action that imposes additional sales or use taxes on Engineer's services or compensation under the Task Order, then Engineer may invoice such additional sales or use taxes for reimbursement by Owner. Owner shall reimburse Engineer for the cost of such invoiced additional sales or use taxes; such reimbursement will be in addition to the compensation to which Engineer is entitled under the terms of this Main Agreement and the specific Task Order.

4.03 Basis of Compensation

- A. The bases of compensation (compensation methods) for Basic Services (including if applicable the bases of compensation for individual phases of Basic Services) and for Additional Services must be identified in each specific Task Order (Task Order Form, Paragraph 6). Owner shall pay Engineer for services in accordance with the applicable basis of compensation.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 9 of 32

- B. The ~~three~~ two following bases of compensation are used for services under Task Orders, as identified in each specific Task Order:
1. Lump Sum (plus any expenses expressly eligible for reimbursement)
 2. Standard Hourly Rates (plus any expenses expressly eligible for reimbursement)
 3. ~~Direct Labor Costs Times a Factor (plus any expenses expressly eligible for reimbursement)~~
- C. The terms and conditions applicable to each of the ~~three~~ two compensation methods are set forth in Paragraph 4.04.
- 4.04 Explanation of Compensation Methods
- A. Lump Sum
1. Owner shall pay Engineer a Lump Sum amount for the specified category of services.
 2. The Lump Sum will include compensation for Engineer's services and services of Engineer's Subcontractors and Subconsultants, if any. The Lump Sum constitutes full and complete compensation for Engineer's services in the specified category, including labor costs, overhead, profit, expenses (other than those expenses expressly eligible for reimbursement, if any), and Engineer's Subcontractor and Subconsultant charges.
 3. In addition to the Lump Sum, Engineer is also entitled to reimbursement from Owner for the following expenses reasonably and necessarily incurred by Engineer in connection with the performing or furnishing of the services in the specified category (see Appendix 1 for rates or charges):
 - a. Expenses shall be identified in the Task Order.
 4. The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the proportion of the total services completed during the billing period to the Lump Sum.
- B. Standard Hourly Rates
1. For the specified category of services, the Owner shall pay Engineer an amount equal to the cumulative hours charged to the Specific Project by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class. Under this method, Engineer shall also be entitled to reimbursement from Owner for the expenses identified in Paragraph 4.05 below, and Appendix 1.
 2. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
 3. Engineer's Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Agreement as Appendices 1 and 2.
 4. The total estimated compensation for the specified category of services will be stated in the Task Order. This total estimated compensation will incorporate all labor at Standard Hourly Rates, and reimbursable expenses (including Engineer's Subcontractor and Subconsultant charges, if any).

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 10 of 32

5. The amounts billed will be based on the cumulative hours charged to the specified category of services on the Specific Project during the billing period by each class of Engineer's employees times Standard Hourly Rates for each applicable billing class, plus reimbursable expenses (including Engineer's Subcontractor and Subconsultant charges, if any).
6. The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually (as of July 1) to reflect equitable changes in the compensation payable to Engineer.

C. ~~Direct Labor Costs Times a Factor~~

1. ~~For the specified category of services, the Owner shall pay Engineer an amount equal to Engineer's Direct Labor Costs times a factor of [Factor] for the services of Engineer's employees engaged on the Specific Project. Direct Labor Costs means salaries and wages paid to employees but does not include payroll-related costs or benefits. Under this method, Engineer shall also be entitled to reimbursement from Owner for the expenses identified in Paragraph 4.05 below, and Appendix 1.~~
2. ~~Engineer's Reimbursable Expenses Schedule is attached to this Exhibit as Appendix 1.~~
3. ~~The total estimated compensation for the specified category of services must be stated in the Task Order. This total estimated compensation incorporates all labor, overhead, profit, and reimbursable expenses (including Consultant's charges, if any).~~
4. ~~The amounts billed will be based on the applicable Direct Labor Costs for the cumulative hours charged to the specified category of services on the Specific Project during the billing period times the above designated Factor, plus reimbursable expenses (including Engineer's Subcontractor and Subconsultant charges, if any).~~
5. ~~The Reimbursable Expenses Schedule, Direct Labor Costs, and the factor applied to Direct Labor Costs will be adjusted annually (as of [Date]) to reflect equitable changes in the compensation payable to Engineer.~~

4.05 Reimbursable Expenses

- A. Under the Lump Sum method basis of compensation to Engineer, unless expressly indicated otherwise the Lump Sum amount includes the following categories of expenses: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone services, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Specific Project-related items; and Engineer's Subcontractor and Subconsultant charges. These expenses are not reimbursable under the Lump Sum method, unless expressly indicated otherwise in Paragraph 4.04.A.3 above.
- B. Expenses eligible for reimbursement under the ~~Direct Labor Costs Times a Factor~~ and Standard Hourly Rate methods of compensation include the following expenses reasonably and necessarily incurred by Engineer in connection with the performing or furnishing of Basic and Additional Services for the Task Order:
 1. Transportation (including mileage), lodging, and subsistence incidental thereto;

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 11 of 32

2. Providing and maintaining field office facilities including furnishings and utilities;
 3. Toll telephone calls, mobile phone services, and courier services; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Specific Project-related items;
 4. Consultant charges; and
 5. Other expenses identified in Appendix 1.
- C. Reimbursable expenses reasonably and necessarily incurred in connection with services provided under the ~~Direct Labor Costs Times a Factor~~ and Standard Hourly Rate methods must be paid at the rates set forth in Appendix 1, Reimbursable Expenses Schedule, subject to the factors set forth below.
- D. The amounts payable to Engineer for reimbursable expenses will be the Project-specific internal expenses actually incurred or allocated by Engineer, plus all invoiced external reimbursable expenses allocable to the Specific Project, the latter multiplied by a factor of 1.0.
- E. Whenever Engineer is entitled to compensation for the charges of its Consultants, those charges will be the amount billed by such Consultants to Engineer times a factor of 1.1.
- F. The external reimbursable expenses and Consultants' factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
- 4.06 Other Provisions Concerning Payment
- A. Estimated Compensation Amounts
1. Engineer's estimate of the amounts that will become payable for services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.
 2. When estimated compensation amounts have been stated in a Task Order and it subsequently becomes apparent to Engineer that a compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination for Owner's convenience of Engineer's services under the Task Order. Upon notice, Owner and Engineer will promptly review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services under the Task Order for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend the Engineer's services during the negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer will be paid for all services rendered.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 12 of 32

ARTICLE 5—OPINIONS OF COST

5.01 Opinions of Probable Construction Cost

- A. Engineer's opinions of probable Construction Cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, then Owner agrees to obtain an independent cost estimate.

5.02 Opinions of Total Project Costs

- A. The services, if any, of Engineer with respect to Total Project Costs will be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

ARTICLE 6—GENERAL CONSIDERATIONS

6.01 Standards of Performance

- A. Standard of Care: The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.
- B. Technical Accuracy: Owner shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.
- C. Engineer's Subcontractors and Subconsultants: Engineer may retain such Engineer's Subcontractors and Subconsultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Owner.
- D. Reliance on Others: Subject to the standard of care set forth in Paragraph 6.01.A, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- E. Compliance with Laws and Regulations, and Policies and Procedures
 1. Engineer and Owner shall comply with applicable Laws and Regulations.
 2. Engineer shall comply with the policies, procedures, and instructions of Owner that are applicable to Engineer's performance of services under this Agreement and that Owner provides to Engineer in writing, subject to the standard of care set forth in

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 13 of 32

Paragraph 6.01.A, and to the extent compliance is not inconsistent with professional practice requirements.

3. This Agreement is based on Laws and Regulations and Owner-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation:
 - a. changes after the Effective Date of the Task Order to Laws and Regulations,
 - b. the receipt by Engineer after the Effective Date of the Task Order of Owner-provided written policies and procedures, and
 - c. changes after the Effective Date of the Task Order to Owner-provided written policies or procedures.
- F. General Conditions of Construction Contract: The general conditions for any construction contract documents prepared hereunder are to be the current edition of EJCDC® C-700, Standard General Conditions of the Construction Contract, prepared by the Engineers Joint Contract Documents Committee, unless expressly indicated otherwise in this Agreement.
- G. Copies of Drawings and Specifications: If Engineer is required to prepare or furnish Drawings or Specifications under a specific Task Order, Engineer shall deliver to Owner at least one complete electronic copy of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations, ~~and one complete printed copy, duly signed and sealed.~~
- H. Engineer shall not be required to sign any document, no matter by whom requested, that would result in Engineer having to certify, guarantee, or warrant conditions whose existence the Engineer cannot ascertain within the authorized scope of Engineer's services. Owner agrees not to make resolution of any dispute with Engineer or payment of any amount due to Engineer in any way contingent upon Engineer signing any such document.
- I. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- J. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work in accordance with the Construction Contract Documents.
- K. Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer.
- L. Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.
- M. Engineer's services do not include providing legal advice or representation.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 14 of 32

- N. Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.
- O. While at the Site, Engineer, its Subconsultants, and Engineer's Subcontractors, and their employees and representatives will comply with the applicable requirements of Contractor's and Owner's safety programs of which Engineer has been informed in writing.

6.02 Ownership and Use of Documents

- A. All Documents are instruments of service, and Engineer owns the Documents, including all associated copyrights and the right of reuse at the discretion of the Engineer, subject to the following provisions:
 - 1. Upon receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents for a Specific Project and subject to the explicit exclusions in this Paragraph 6.02.A, Engineer and any Subconsultants will grant to Owner the ownership of the Documents for that Specific Project, including all associated copyrights and the right of reuse.
 - 2. When requested by Owner, Engineer will perform any clerical or administrative acts reasonably necessary to confirm or record the transfer of Engineer's interests in the Documents to the Owner, and Owner will reimburse the Engineer for its costs to comply with the transfer request.
 - 3. Engineer shall have and retain the ownership, title, and property rights, including copyright, patent, intellectual property, and common law rights, in any design elements (including but not limited to standard details, drawings, plans, specifications, methodologies, and engineering computations) used in the Documents, but developed by Engineer or its Subconsultants previous to or independent of this Agreement ("Previously/Independently Created Works"). Engineer shall provide appropriate verification of such previous or independent development upon Owner's request.
 - 4. Upon receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents for a Specific Project, Engineer will issue to Owner a royalty-free, nonexclusive and irrevocable license to use such Previously/Independently Created Works on that Specific Project or on any extension of that Specific Project.
 - 5. Owner acknowledges that the Documents are not intended or represented to be suitable for use on the Specific Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Specific Project, on any other project or Specific Project, or for any other use or purpose, without written verification or adaptation by Engineer.
 - 6. Any such use or reuse, or any modification of the Documents for a Specific Project, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 15 of 32

exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Consultants.

7. To the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents for a Specific Project without written verification, completion, or adaptation by Engineer.
 8. Such limited license to Owner shall not create any rights in third parties.
 9. Nothing herein limits the Engineer's right of use or reuse of Previously/Independently Created Works or any of Engineer's non-Documents work product.
- B. If Engineer, at Owner's request, verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Owner shall compensate Engineer at rates or in an amount to be agreed upon by Owner and Engineer.
- C. Engineer shall inform Owner if Engineer is aware of any invention, design, process, product, or device specified in the Drawings, Specifications, or other Documents that is subject to payment (whether by Owner or Contractor) of any license fee or royalty to others, as required by patent rights or copyrights. If Engineer's good-faith inclusion in the Drawings, Specifications, or other Documents of new, innovative, or non-standard technologies, for the benefit of Owner and the Project, results in third-party claims of infringement or violation of intellectual property rights, then Owner and Engineer shall share equally the costs of defending against, settling, or paying such claims.
- D. Engineer will obtain Owner's consent, which will not be unreasonably withheld, prior to releasing any publicity, including news and press releases, promotional publications, award and prize competition submittals, and other advertising regarding the subject matter of this Agreement. Nothing herein will limit the Engineer's right to include information in statements of qualifications and proposals to others accurately describing its participation and participation of employees in the Project.
- 6.03 Electronic Transmittals
- A. To the fullest extent practical, Owner and Engineer agree to transmit, and accept, all correspondence, Documents, text, data, drawings, information, and graphics related to each Specific Project, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with Exhibit F, Electronic Documents Protocol (EDP).
1. Compliance with the EDP by Engineer shall be considered a Basic Service and no direct or separate compensation will be paid to Engineer for such compliance, unless provisions for separate compensation are expressly set forth in the EDP or in a specific Task Order.
 2. Engineer's costs directly attributable to changes in Engineer's Electronic Documents obligations, after the effective date of this Agreement, necessitated by revisions to Exhibit F, delayed adoption of Exhibit F, or implementation of other Electronic Documents protocols, will be compensated as Additional Services.

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 16 of 32

- B. If this Agreement does not include Exhibit F, or a specific Task Order expressly excludes the application of Exhibit F or otherwise does not establish or include protocols for transmittal of Electronic Documents by Electronic Means, then Owner and Engineer may operate without specific protocols or may jointly develop such protocols at a later date.
- C. Except as stated otherwise in Exhibit F (if included in this Agreement), when transmitting Electronic Documents by Electronic Means, the transmitting party makes no representations as to long term compatibility, usability, or readability of the Electronic Documents resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the Electronic Documents, or from those established in applicable protocols.
- D. This Agreement (including the EDP) is not intended to create obligations for Owner or Engineer with respect to transmittals to or from third parties, except as expressly stated in the EDP.

6.04 Insurance

- A. Engineer shall procure and maintain insurance as set forth in Exhibit G.
- B. Additional Insureds: The Engineer's commercial general liability, automobile liability, and umbrella or excess liability policies, must:
 - 1. include and list as additional insureds Owner, and any individuals or entities identified as additional insureds in Exhibit G;
 - 2. include coverage for the respective officers, directors, members, partners, and employees of all such additional insureds;
 - 3. afford primary coverage to these additional insureds for all claims covered thereby (including as applicable those arising from both ongoing and completed operations); and
 - 4. not seek contribution from insurance maintained by the additional insured.
- C. Owner shall procure and maintain insurance as set forth in Exhibit G.
- D. Owner shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Engineer's interests in the Project. Owner shall require Contractor to cause Engineer, its Subconsultants, and Engineer's Subcontractors to be listed as additional insureds with respect to such liability insurance purchased and maintained by Contractor for the Project. Owner shall give Engineer access to any certificates of insurance and copies of endorsements and policies obtained by Owner from Contractor.
- E. Owner and Engineer shall each deliver to the other certificates of insurance evidencing the coverages indicated in Exhibit G. Such certificates must be furnished prior to commencement of Engineer's services and at renewals thereafter during the life of the Agreement.
 - 1. Upon request by Owner or any other insured, Engineer shall also furnish other evidence of such required insurance, including but not limited to copies of policies, documentation of applicable self-insured retentions (if allowed) and deductibles, full disclosure of all relevant exclusions, and evidence of insurance required to be purchased and maintained by Subconsultants and Engineer's Subcontractors. In any

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 17 of 32

documentation made available for review under this provision, Engineer may redact (a) any confidential premium or pricing information and (b) any wording specific to projects or jurisdictions other than those applicable to this Agreement.

- F. All construction contracts entered into by Owner with respect to a Specific Project must require builder's risk or similar property insurance.
- G. All policies of property insurance relating to a Specific Project, including but not limited to any builder's risk or similar policy, must allow for waiver of subrogation rights and contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insured thereunder or against Engineer, its Subconsultants, or Engineer's Subcontractors. Owner and Engineer waive all rights against each other, Contractor, Engineer's Subcontractors and Subconsultants, and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by any such builder's risk or similar policy and any other property insurance relating to the Specific Project. Owner and Engineer shall take appropriate measures in other Specific Project-related contracts to secure waivers of rights consistent with those set forth in this paragraph.
- H. All policies of insurance must contain a provision or endorsement that the coverage afforded will not be canceled, and that renewal will not be refused, until at least 10 days prior written notice has been given to the primary insured. Upon receipt of such notice, the primary insured must promptly forward a copy of the notice to the other party to this Agreement and replace the coverage being cancelled or reduced to conform to the requirements of this Agreement.
- I. At any time, Owner may request that Engineer, or Engineer's Subcontractors or Subconsultants, at Owner's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so, requested by Owner, and if commercially available, Engineer shall obtain and shall require Engineer's Subcontractors or Subconsultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner, and Exhibit G will be supplemented to incorporate these requirements.

6.05 Suspension and Termination

A. Suspension

- 1. By Owner: Owner may suspend Engineer's services under a specific Task Order for up to 90 days upon 7 days' written notice to Engineer.
- 2. By Engineer: Engineer may, after giving 7 days' written notice to Owner, suspend services under a Task Order:
 - a. if Owner has failed to pay Engineer for invoiced services and expenses under that Task Order, as set forth in Paragraphs 4.02.B and 4.02.C;
 - b. in response to the presence of Constituents of Concern at the Site, as set forth in Paragraph 6.09.D; or
 - c. if persistent circumstances beyond the control of Engineer have prevented it from performing its obligations under the Task Order.

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 18 of 32

3. A suspension under a specific Task Order, whether by Owner or Engineer, does not affect the duty of the two parties to proceed with their obligations under other Task Orders.
- B. Termination for Cause—Task Order
1. Either party may terminate a Task Order for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement and the specific Task Order, through no fault of the terminating party.
 - a. Notwithstanding the foregoing, the Task Order will not terminate under Paragraph 6.05.B.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. In addition to its termination rights in Paragraph 6.05.B.1, Engineer may terminate a Task Order for cause upon 7 days' written notice:
 - a. if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional;
 - b. if the Engineer's services under the Task Order are delayed or suspended for more than 90 days for reasons beyond Engineer's control; or
 - c. as the result of the presence at or adjacent to the Site of undisclosed Constituents of Concern, as set forth in Paragraph 6.09.E.
 3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.
- C. Termination for Cause—Main Agreement: In the case of a default by Owner in its obligation to pay Engineer for its services under more than one specific Task Order, Engineer may request immediate payment of all amounts invoiced on other Task Orders, and may invoice Owner for continued services on such Task Orders on a two-week billing cycle, with payment due within one week of an invoice. If Owner fails to make such payments, then upon 7 days' notice Engineer may terminate this Main Agreement and all Task Orders.
- D. Termination for Convenience by Owner: Owner may terminate a Task Order or this Main Agreement for Owner's convenience, effective upon Engineer's receipt of notice from Owner.
- E. Effective Date of Termination: If Owner terminates the Main Agreement for cause or convenience, Owner may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble project materials in orderly files. Engineer shall be entitled to compensation for such tasks.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 19 of 32

- F. **Payments Upon Termination:** In the event of any termination under Paragraph 6.05, Engineer will be entitled to invoice Owner and to receive full payment for all services that have been performed or furnished in accordance with this Main Agreement and the specific Task Order, and all reimbursable expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of Documents, at Owner's sole risk, subject to the provisions of Paragraph 6.02.A.
1. If Owner has terminated a Task Order for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the Documents will be resolved in accordance with the dispute resolution provisions of this Main Agreement or as otherwise agreed in writing.
 2. If Owner has terminated the Main Agreement for convenience, or if Engineer has terminated a Task Order for cause, then Engineer will be entitled, in addition to the payments identified above, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's Subcontractors or Subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in this Main Agreement.

6.06 **Successors, Assigns, and Beneficiaries**

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.06.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Main Agreement and any Task Order issued under this Main Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Main Agreement, or in any Task Order, without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Main Agreement or any Task Order.
- C. Unless expressly provided otherwise in this Main Agreement:
 1. All duties and responsibilities undertaken pursuant to this Main Agreement or any Task Order will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.
 2. Nothing in this Main Agreement or in any Task Order will be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them.
 3. Owner agrees that the substance of the provisions of this Paragraph 6.06.C will appear in all Construction Contracts associated with this Main Agreement and its Task Orders.

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 20 of 32

6.07 Dispute Resolution

- A. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice, prior to invoking mediation.
- B. Mediation: Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Main Agreement or any Task Order hereunder, or to any breach of this Main Agreement or any Task Order (“Disputes”) to mediation by American Arbitration Association according to the rules for Construction Industry Arbitration and Mediation Procedures. Owner and Engineer agree to participate in the mediation process in good faith. The process will be conducted on a confidential basis, and must be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to a dispute resolution method of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.
- C. If the parties fail to resolve a dispute through mediation under Paragraph 6.07.B, then either or both may invoke the applicable dispute resolution procedures of Exhibit H. If Exhibit H is not included, or if no applicable dispute resolution method is specified in Exhibit H, then the parties may exercise their rights at law.

6.08 Controlling Law; Venue

- A. This Main Agreement and all Task Orders (unless expressly stated otherwise) are to be governed by the Laws and Regulations of the state in which the principal office of the Owner is located: Tennessee.
- B. Venue for any exercise of rights at law will be the state court having jurisdiction at the location of Maury County, Tennessee; or at the choice of either party, and if federal jurisdictional requirements can be met, in federal court in the district of Maury County, Tennessee.

6.09 Environmental Condition of Site

- A. With respect to each specific Task Order, Specific Project, and Site (unless indicated otherwise in a specific Task Order), Owner represents to Engineer that, as of the Effective Date of the Task Order, to the best of Owner’s knowledge, no Constituents of Concern, other than those disclosed in writing to Engineer, exist at or adjacent to the Site.
- B. Undisclosed Constituents of Concern. For purposes of this Paragraph 6.09, the presence at or adjacent to the Site of Constituents of Concern that were not disclosed to Engineer pursuant to Paragraph 6.09.A, in such quantities or circumstances that such Constituents of Concern may present a danger to persons or property exposed to them, will be referred to as “undisclosed” Constituents of Concern.
 1. The presence at the Site of materials that are necessary for the execution of the Work, or that are to be incorporated in the Work, and that are controlled and contained pursuant to industry practices, Laws and Regulations, and the requirements of this Agreement or the Construction Contract, are not undisclosed Constituents of Concern.
 2. Constituents of Concern that are to be located, identified, studied, removed, or remediated as part of the services under a Task Order are not undisclosed Constituents of Concern.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 21 of 32

3. Constituents of Concern that are to be located, identified, studied, removed, or remediated as part of the services under another professional services contract for Owner, or as part of the work under a construction or remediation contract, are not undisclosed Constituents of Concern if Engineer has been informed of the general scope of such contract.
 - C. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate authorities having jurisdiction if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.
 - D. It is acknowledged by both parties that for all Task Orders the Engineer's scope of services does not include any services related to undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an undisclosed Constituent of Concern, or if encountered, uncovered, or revealed Constituents of Concern are present in substantially greater quantities or substantially different locations than disclosed or anticipated, or if investigative or remedial action, or other professional services, are necessary or required by applicable Laws and Regulations with respect to such Constituents of Concern, then Engineer may, at its option and without liability for direct, consequential, or any other damages, suspend performance of services on the portion of the Specific Project adversely affected thereby until such portion of the Specific Project is no longer so affected; and Owner shall promptly determine whether to retain a qualified expert to evaluate such condition or take any necessary corrective action.
 - E. If the presence at a Site of undisclosed Constituents of Concern, or of Constituents of Concern in substantially greater quantities or in substantially different locations than disclosed or anticipated, adversely affects the performance of Engineer's services under a specific Task Order, then:
 1. if the adverse effects do not preclude Engineer from completing its Specific Project services in general accordance with the Task Order on unaffected or marginally affected portions of the Specific Project, Engineer may accept an equitable adjustment in its compensation or in the time of completion, or both; and the Task Order will be amended to reflect changes necessitated by the presence of such Constituents of Concern; or
 2. if the adverse effects are of such materiality to the overall performance of Engineer that it cannot complete its Specific Project services without significant changes to the scope of services, time of completion, and compensation, then Engineer may terminate the Task Order for cause on 7 days' written notice.
 - F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and will not be required to become an "owner," "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.
- 6.10 Indemnification and Mutual Waiver
- A. Indemnification by Engineer: To the fullest extent permitted by Laws and Regulations, Engineer shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, and employees, from losses, damages, and judgments (including

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 22 of 32

reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to a Specific Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, Subconsultants, or Engineer's Subcontractors. This indemnification provision is subject to and limited by the provisions, if any, agreed to by Owner and Engineer in Exhibit I, "Limitations of Liability."

- B. Environmental Indemnification: To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, Subconsultants, and Engineer's Subcontractors from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorney's fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under a Site, provided that:
 - 1. any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and
 - 2. nothing in this paragraph obligates Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.
- C. No Defense Obligation: The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- D. Percentage Share of Negligence: To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, will not exceed the percentage share that the party's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.
- E. Mutual Waiver: To the fullest extent permitted by Laws and Regulations, Owner and Engineer waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, any Task Order, or a Specific Project, from any cause or causes. Such excluded damages include but are not limited to loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; and cost of capital.

6.11 Records Retention

- A. Engineer shall maintain on file in legible form, for a period of five years following completion or termination of its services under a specific Task Order, or such other period as required by Laws and Regulations, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under the

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 23 of 32

Task Order. Upon Owner's request, Engineer shall provide a copy of any such item to Owner at cost.

6.12 Miscellaneous Provisions

- A. Notices: Any notice required under this Main Agreement or a Task Order will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All notices must be effective upon the date of receipt.
- B. Survival: Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Main Agreement or in a Task Order will survive completion or termination for any reason.
- C. Severability: Any provision or part of the Main Agreement or any Task Order held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and Engineer.
- D. No Waiver: A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.
- E. Accrual of Claims: To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Main Agreement and any Task Order will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Specific Project is not completed, then no later than the date of Owner's last payment to Engineer under the applicable Task Order.

ARTICLE 7—DEFINITIONS

7.01 Defined Terms

- A. Wherever used in this Agreement (as defined herein), terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions:
 - 1. Addenda—Written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Construction Contract Documents.
 - 2. Additional Services—The services to be performed for or furnished to Owner by Engineer in accordance with Article 2 of Exhibit A of a specific Task Order.
 - 3. Agreement—This written contract for professional services between Owner and Engineer, including the Main Agreement, all exhibits and appendices to the Main Agreement identified in Paragraphs 8.01 and 8.02, all duly executed amendments, and all Task Orders, including all exhibits and duly executed amendments to such Task Orders.
 - a. Main Agreement—See definition at Paragraph 7.01.A.28 below.
 - 4. Application for Payment—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 24 of 32

which is to be accompanied by such supporting documentation as is required by the Construction Contract.

5. Basic Services—The services to be performed for or furnished to Owner by Engineer in accordance with Part 1 of Exhibit A of a specific Task Order.
6. Bidding/Proposal Documents—Documents related to the selection of the Contractor, including advertisements or invitations to bid; requests for proposals; instructions to bidders or proposers, including any attachments such as lists of available Site-related documents; bid forms; bids; proposal forms; proposals; bidding requirements; and qualifications documents.
7. Change Order—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Construction Contract Price or the Construction Contract Times, or other revision to the Construction Contract, issued on or after the effective date of the Construction Contract.
8. Change Proposal—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth in the Construction Contract, seeking an adjustment in Construction Contract Price or Construction Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Construction Contract Documents or the acceptability of Work under the Construction Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Construction Contract.
9. Constituents of Concern—Asbestos, petroleum, radioactive materials, polychlorinated biphenyls (PCBs), lead-based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to Laws and Regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
10. Construction Contract—The entire and integrated written contract between the Owner and Contractor concerning the Work.
11. Construction Contract Documents—Those items designated as “Contract Documents” in the Construction Contract, and which together comprise the Construction Contract. See also definition of “Front-End Construction Contract Documents” below.
12. Construction Contract Price—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Construction Contract Documents.
13. Construction Contract Times—The number of days or the dates by which Contractor must: (a) achieve milestones, if any, in the Construction Contract; (b) achieve Substantial Completion; and (c) complete the Work.
14. Construction Cost—The cost to Owner of the construction of those portions of a Specific Project designed or specified by or for Engineer under a Task Order, including construction labor, services, materials, equipment, insurance, and bonding costs, and allowances for contingencies. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to property; Owner’s costs for legal, accounting, insurance

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 25 of 32

counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.

15. **Constructor**—Any person or entity (not including the Engineer, its employees, agents, representatives, or Subconsultants, or Engineer’s Subcontractors), performing or supporting construction activities relating to a Specific Project, including but not limited to Contractors, Subcontractors, Suppliers, Owner’s work forces, utility companies, other contractors, construction managers, design-builders, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
16. **Contractor**—The entity or individual with which Owner enters into a Construction Contract.
17. **Documents**—All documents expressly identified as deliverables in this Main Agreement or in any Task Order, whether in printed or Electronic Document form, required to be provided or furnished by Engineer to Owner. Such specifically required deliverables may include, by way of example, Drawings, Specifications, data, reports, building information models, and civil integrated management models.
18. **Drawings**—That part of the Construction Contract Documents that graphically shows the scope, extent, and character of the Work to be performed by Contractor.
19. **Effective Date of the Main Agreement**—The date indicated in this Main Agreement on which it becomes effective, but if no such date is indicated, it means the date on which the Main Agreement is signed and delivered by the last of the two parties to sign and deliver.
20. **Effective Date of the Task Order**—The date indicated in a specific Task Order on which the Task Order becomes effective, but if no such date is indicated, it means the date on which the Task Order is signed and delivered by the last of the two parties to sign and deliver.
21. **Electronic Document**—Any Specific Project-related correspondence, attachments to correspondence, data, documents, drawings, information, or graphics, including but not limited to Shop Drawings and other Submittals, that are in an electronic or digital format.
22. **Electronic Means**—Electronic mail (email), upload/download from a secure Specific Project website, or other communications methods that allow: (a) the transmission or communication of Electronic Documents; (b) the documentation of transmissions, including sending and receipt; (c) printing of the transmitted Electronic Document by the recipient; (d) the storage and archiving of the Electronic Document by sender and recipient; and (e) the use by recipient of the Electronic Document for purposes permitted by this Agreement. Electronic Means does not include the use of text messaging, or of Facebook, Twitter, Instagram, or similar social media services for transmission of Electronic Documents.
23. **Engineer**—The individual or entity named as such in this Main Agreement.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

24. Engineer's Subcontractor—An individual, firm, vendor, or other entity having a contract with Engineer to furnish general services, equipment, or materials with respect to a Specific Project as an independent contractor.
25. Field Order—A written order issued by Engineer which requires minor changes in the Work but does not change the Construction Contract Price or the Construction Contract Times.
26. Front-End Construction Contract Documents—Those Construction Contract Documents whose primary purpose is to establish legal and contractual terms and conditions, typically including the Owner-Contractor agreement, bonds, general conditions, and supplementary conditions. The term excludes the Drawings and Specifications, and any Construction Contract Documents delivered or issued after the effective date of the Construction Contract.
27. Laws and Regulations; Laws or Regulations—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.
28. Main Agreement—The portion of the Agreement containing the general terms and conditions of the contract between Owner and Engineer, applicable to all Task Orders, including but not limited to provisions regarding task order procedures, Owner responsibilities, invoice and payment procedures, standard of care, ownership of documents, suspension and termination, and definitions.
29. Owner—The individual or entity named as such in this Main Agreement and for which Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning Specific Projects.
30. Record Drawings—Drawings depicting the completed Specific Project, or a specific portion of the completed Specific Project, prepared by Engineer and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
31. Resident Project Representative—As authorized by a specific Task Order, the representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative (RPR) includes any assistants or field staff of the RPR. The duties and responsibilities of the RPR (if any) will be as set forth in each Task Order.
32. Samples—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.
33. Shop Drawings—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 27 of 32

34. Site—Lands or areas to be indicated in the Construction Contract Documents for a Specific Project as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.
35. Specifications—The part of the Construction Contract Documents that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
36. Specific Project—A specifically identified and defined total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the services to be performed or furnished by Engineer under a specific Task Order are a part.
37. Subconsultant—An individual, design firm, consultant, or other entity having a contract with Engineer to furnish professional services with respect to a Specific Project as an independent contractor.
38. Subcontractor—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.
39. Submittal—A written or graphic document, prepared by or for Contractor, which the Construction Contract Documents require Contractor to submit to Engineer, or that is indicated as a Submittal in the Schedule of Submittals accepted by Engineer. Submittals may include Shop Drawings and Samples; schedules; product data; Owner-delegated designs; sustainable design information; information on special procedures; testing plans; results of tests and evaluations, source quality-control testing and inspections, and field or Site quality-control testing and inspections; warranties and certifications; Suppliers' instructions and reports; records of delivery of spare parts and tools; operations and maintenance data; Project photographic documentation; record documents; and other such documents required by the Contract Documents. Submittals, whether or not approved or accepted by Engineer, are not Construction Contract Documents. Change Proposals, Change Orders, Claims, notices, Applications for Payment, and requests for interpretation or clarification are not Submittals.
40. Substantial Completion—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Construction Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.
41. Supplier—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.
42. Task Order—A document executed under this Main Agreement by Owner and Engineer (including incorporated exhibits and amendments if any), stating the scope of services, Engineer's compensation, times for performance of services, and other relevant information.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 28 of 32

43. Total Project Costs—The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Specific Project, including Construction Cost and all other Specific Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties and private utilities (including relocation if not part of Construction Cost), Owner's costs for legal, accounting, insurance counseling, and auditing services, interest and financing charges incurred in connection with the Specific Project, and the cost of other services to be provided by others to Owner.
44. Underground Facilities—All active or not-in-service underground lines, pipelines, conduits, ducts, encasements, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or systems at the Site, including but not limited to those facilities or systems that produce, transmit, distribute, or convey telephone or other communications, cable television, fiber optic transmissions, power, electricity, light, heat, gases, oil, crude oil products, liquid petroleum products, water, steam, waste, wastewater, storm water, other liquids or chemicals, or traffic or other control systems. An abandoned facility or system is not an Underground Facility.
45. Work—The entire construction or the various separately identifiable parts thereof required to be provided under the Construction Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Construction Contract Documents.
46. Work Change Directive—A written directive to Contractor issued on or after the effective date of the Construction Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

B. Terminology

1. The word "day" means a calendar day of 24 hours measured from midnight to the next midnight.

ARTICLE 8—EXHIBITS AND APPENDICES TO MAIN AGREEMENT; TASK ORDER FORM; EXHIBITS TO TASK ORDER; SPECIAL PROVISIONS

8.01 Exhibits to Main Agreement

The following exhibits are incorporated by reference and included as part of this Main Agreement, and as such are applicable to all Task Orders:

- A. Reserved.
- B. Reserved.
- C. Exhibit C, Amendment to Main Agreement (form).

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

- D. Reserved.
 - E. Reserved.
 - F. Exhibit F, Electronic Documents Protocol (EDP).
 - G. Exhibit G, Insurance.
 - H. Exhibit H, Dispute Resolution. Not used.
 - I. Exhibit I, Limitations of Liability.
- 8.02 Appendices to Main Agreement
- A. The following appendices are incorporated by reference and made a part of this Main Agreement:
 - 1. Appendix 1—Reimbursable Expenses Schedule
 - 2. Appendix 2—Standard Hourly Rates Schedule
- 8.03 Resource Documents: Task Order Form and Exhibits to Task Order
- A. The parties acknowledge the accompanying documents, “Part 3 of 4: Task Order Form” and “Part 4 of 4: Exhibits to Task Order.” These documents are a resource for the parties’ use when a specific Task Order is issued. To the extent practical and applicable to a Specific Project, the parties will use the Task Order Form and Exhibits to Task Order as the basis for preparing the specific Task Order and its exhibits. The Task Order Form and Exhibits to Task Order are not a part of this Main Agreement or binding on the parties except to the extent they serve as the basis for a duly executed Task Order and its exhibits.
- 8.04 Executed Task Orders and Their Exhibits
- A. When a specific Task Order is duly executed by Owner and Engineer, the Task Order and its exhibits become an integral part of the Agreement, governed by the Main Agreement and its exhibits.
- 8.05 Total Agreement; Amendments to Main Agreement and Task Orders
- A. This Agreement (as defined herein) constitutes the entire contractual agreement between Owner and Engineer and supersedes all prior written or oral understandings.
 - B. Amendments:
 - 1. This Main Agreement may only be amended, supplemented, modified, or canceled by a written instrument duly executed by both parties. Such written instruments should be based whenever possible on the format of Exhibit C to this Main Agreement.
 - 2. Amendments and modifications to a Task Order may be made by execution of a new, expressly related Task Order, or by execution of a written amendment to the Task Order.
 - 3. Nothing in any Task Order will be construed as revising or modifying the terms and conditions of the Main Agreement or its exhibits, except as expressly stated in such Task Order.

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 30 of 32

8.06 Designated Representatives

- A. With the execution of this Main Agreement, Engineer and Owner shall each designate a specific individual to act as representative under the Main Agreement. Such an individual must have authority to execute Task Orders, transmit instructions, receive information, and render decisions with respect to this Main Agreement, on behalf of the party that the individual represents.
- B. With the execution of each Task Order, Engineer and Owner shall each designate a specific individual to act as representative with respect to the Task Order. Such individual must have authority to transmit instructions, receive information, and render decisions with respect to the specific Task Order, on behalf of the party that the individual represents.

8.07 Engineer's Certifications

- A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.07:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the selection process or in the Agreement execution;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;
 - 3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

8.08 Conflict of Interest

- A. Nothing in this Agreement will be construed to create or impose any duty on the part of Engineer that would be in conflict with Engineer's paramount obligations to the public health, safety, and welfare under the professional practice requirements governing Engineer, its Subconsultants, and all licensed professionals employed by Engineer or its Subconsultants.
- B. If during the term of this Agreement a potential or actual conflict of interest arises or is identified:
 - 1. Engineer and Owner together will make reasonable, good faith efforts to avoid or eliminate the conflict of interest; to mitigate any adverse consequences of the conflict of interest; and, if necessary and feasible, to modify this Agreement to address the conflict of interest and its consequences, such that progress under the Agreement may continue.
 - 2. Such efforts will be governed by applicable Laws and Regulations and by any pertinent Owner's policies, procedures, and requirements (including any conflict of interest resolution methodologies) provided to Engineer under Paragraph 2.04.A of this Agreement.

Main Agreement.

EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 31 of 32

This Main Agreement's Effective Date is _____, 2026.

Owner:

(name of organization)

By: _____
(individual's signature)

Date: _____
(date signed)

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Attach evidence of authority to sign.

Attest: _____
(individual's signature)

Title: _____
(typed or printed)

Address for giving notices:

Designated Representative:

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Address:

Phone: _____

Email: _____

Engineer:

Smith Seckman Reid, Inc.

(name of organization)

By: _____
(individual's signature)

Date: 2/10/2026

(date signed)

Name: Andrew T. Johnson

(typed or printed)

Title: Principal

(typed or printed)

Attach evidence of authority to sign.

Attest: _____
(individual's signature)

Title: Client Manager

(typed or printed)

Address for giving notices:
2995 Sidco Drive

Nashville, TN 37204

Designated Representative:

Name: Rob Lantz

(typed or printed)

Title: Client Manager

(typed or printed)

Address:
2995 Sidco Drive

Nashville, TN 37204

Phone: (615) 934-6743

Email: rlantz@ssr-inc.com

Main Agreement.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

RESOLUTION 26-52

**A RESOLUTION TO APPOINT A MEMBER TO THE PARKS AND RECREATION
COMMISSION OF THE CITY OF SPRING HILL**

WHEREAS, one (1) four (4) year term position on the Spring Hill Parks and Recreation Commission expired on December 31, 2025; and

WHEREAS, the position was advertised and applications were received.

NOW THEREFORE BE IT RESOLVED, by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee that the following applicants shall be appointed to the Parks and Recreation Commission:

Name & Address

Expiration of Term

December 31, 2028

Passed and adopted by the Spring Hill Board of Mayor and Aldermen this 17th day of February, 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

April Goad

From: noreply@civicplus.com
Sent: Tuesday, January 20, 2026 3:57 PM
To: April Goad; Matt Fitterer
Subject: [External] Online Form Submittal: Volunteer Boards and Committees Application Form

Volunteer Boards and Committees Application Form

VOLUNTEER BOARDS & COMMITTEES APPLICATION FORM

First Name	Sage
Last Name	Earls
Spouse's Name	Jessica
Address1	1296 Chapman's Retreat Dr
Address2	<i>Field not completed.</i>
City	Spring Hill
State	TN
Zip	37174
Home Phone	6154561059
Business Phone	6154561059
Email	Sagejess5211@gmail.com
Employer	MPA
Occupation	VP
Spouse's Employer	Organiclean
Occupation	Owner

(Section Break)

1. How many years have you lived in the City of Spring Hill? 8

2. Community involvement and activities: Head football coach at Spring Station
Director of Tackle Football
Volunteer Coach with various sports

3. Which Board, Commission, or Committee are you applying to serve on? Please check all that apply: Parks & Recreation Commission

4. Please summarize, briefly, why you would like to serve on this Board/Committee: I would like to serve on the Parks and Recreation Committee because I strongly believe in creating more opportunities for kids to be outdoors, active, and engaged in sports. Access to quality parks and recreational programs plays a critical role in physical health, mental well-being, and character development. I want to help advocate for spaces and programs that encourage teamwork, discipline, and healthy lifestyles, while giving families safe and accessible options for kids to play, grow, and build lifelong habits of activity.

Following are questions which request additional information that may be pertinent in considering appointment to City Boards, Commissions, or Committees. Your responses will not necessarily provide grounds for disqualification, but rather, provide an opportunity for you to identify potential conflicts or relationships that should be disclosed prior to an appointment being made.

5. Previous governmental bodies/elective offices you have served on. Please include the dates you served. BOD of TNYFL

6. Please list any civic or charitable organizations to which you have belonged. Include Title/Office held and dates you served. Spring Hill Hawks

7. What special interests/skills/talents would you bring to the Board or Committee? Focus on collaboration between schools, leagues, and community organizations.

8. Please provide three personal references.

- 1. Sean Guerin
- 2. Jacob Smith
- 3. Ryan Lowry

9. What would you like to see accomplished during your time on the Board/Committee? More opportunities for kids to be active

10. If appointed to the Board/Committee you are applying for, are you aware of any potential conflicts of interest in regard to you and business before the Board? If so, please describe. No.

11. Resume or CV *Field not completed.*

By submitting this application, I confirm that the above information is true and correct; that I am over the age of 18; and if I am appointed to a Board or Committee, I affirm that I will regularly attend its meetings and functions.

Signature Sage Earls

Date 1/20/2026

This application is being submitted to April Goad, City Recorder.
agoad@springhilltn.org

OFFICE OF THE CITY RECORDER

199 Town Center Parkway • PO Box 489
Spring Hill, Tennessee, 37174

931-486-2252, ext 206

Email not displaying correctly? [View it in your browser.](#)

April Goad

From: noreply@civicplus.com
Sent: Friday, August 22, 2025 7:51 PM
To: April Goad; Matt Fitterer; ttolstedt@springhilltn.org
Subject: [External] Online Form Submittal: Volunteer Boards and Committees Application Form

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Volunteer Boards and Committees Application Form

VOLUNTEER BOARDS & COMMITTEES APPLICATION FORM

First Name	Ashley
Last Name	Fankhauser
Spouse's Name	<i>Field not completed.</i>
Address1	2643 Danbury Cir
Address2	<i>Field not completed.</i>
City	Spring Hill
State	Tennessee
Zip	37174
Home Phone	<i>Field not completed.</i>
Business Phone	615-642-7284
Email	Ashley@momentumworkshq.com
Employer	Momentum Works Financial
Occupation	Sr. Accounting Manager
Spouse's Employer	<i>Field not completed.</i>
Occupation	<i>Field not completed.</i>

(Section Break)

1. How many years have you lived in the City of Spring Hill? 20

2. Community involvement and activities: Commissioner of SWA Basketball
PTO Leadership Counsel for Williamson County Schools

3. Which Board, Commission, or Committee are you applying to serve on? Please check all that apply: Parks & Recreation Commission

4. Please summarize, briefly, why you would like to serve on this Board/Committee: I have a passion for sports , especially youth sports. I currently serve as the commissioner of SWA Basketball as well as Volleyball.

Following are questions which request additional information that may be pertinent in considering appointment to City Boards, Commissions, or Committees. Your responses will not necessarily provide grounds for disqualification, but rather, provide an opportunity for you to identify potential conflicts or relationships that should be disclosed prior to an appointment being made.

5. Previous governmental bodies/elective offices you have served on. Please include the dates you served. N/A

6. Please list any civic or charitable organizations to which you have belonged. Include Title/Office held and dates you served. SWA Athletics 2023-Present
WCS leadership council 2022-Present
PTO Allendale Elementary 2019-2022
Spring Station PTO 2023-2024

7. What special interests/skills/talents would you bring to the Board or Committee? I am an accountant by trade. I am extremely organized and articulate and have many connections in the community. I have resided in Spring Hill since August 2005, and have seen the huge growth over the last 20 years .

8. Please provide three personal references.

1. Cathy Zygadlo (931) 374-5631

2. _____ Leeanne Lackey (615) 944-9057
3. _____ Thomas Smith +1 (859) 351-1373
9. What would you like to see accomplished during your time on the Board/Committee? _____ *Field not completed.*
10. If appointed to the Board/Committee you are applying for, are you aware of any potential conflicts of interest in regard to you and business before the Board? If so, please describe. _____ No
11. Resume or CV _____ [Ashley Fankhauser Resume 2025.pdf](#)

By submitting this application, I confirm that the above information is true and correct; that I am over the age of 18; and if I am appointed to a Board or Committee, I affirm that I will regularly attend its meetings and functions.

Signature _____ Ashley Fankhauser

Date _____ 8/22/2025

This application is being submitted to April Goad, City Recorder.
agoad@springhilltn.org

OFFICE OF THE CITY RECORDER

199 Town Center Parkway • PO Box 489
Spring Hill, Tennessee, 37174

931-486-2252, ext 206

Email not displaying correctly? [View it in your browser.](#)

April Goad

From: noreply@civicplus.com
Sent: Thursday, June 12, 2025 1:31 PM
To: April Goad; Matt Fitterer; Tony Tolstedt
Subject: [External] Online Form Submittal: Volunteer Boards and Committees Application Form

Follow Up Flag: Follow up
Flag Status: Flagged

Volunteer Boards and Committees Application Form

VOLUNTEER BOARDS & COMMITTEES APPLICATION FORM

First Name	Jonah
Last Name	Zahn
Spouse's Name	<i>Field not completed.</i>
Address1	2000 Friendship Drive
Address2	<i>Field not completed.</i>
City	Spring Hill
State	TN
Zip	37174
Home Phone	6189797555
Business Phone	<i>Field not completed.</i>
Email	jonahzahn@icloud.com
Employer	Marco's Pizza
Occupation	Part-Owner / Manager
Spouse's Employer	<i>Field not completed.</i>
Occupation	<i>Field not completed.</i>
(Section Break)	

1. How many years have you lived in the City of Spring Hill? 6

2. Community involvement and activities:

I moved to Spring Hill about 6 years ago now! I'm a small business owner, and Manager at Marco's Pizza Spring Hill. I'm also on the HOA board for August Park by John Mayer. I have absolutely loved getting to know people in the community through supporting Churches, Schools, and others with comfort pizza!

3. Which Board, Commission, or Committee are you applying to serve on? Please check all that apply:

Parks & Recreation Commission

4. Please summarize, briefly, why you would like to serve on this Board/Committee:

With all of the development and expansion happening to our Small Town community. I think it is absolutely prudent that we protect, maintain, and update our parks and outdoor spaces. It's only a matter of time before we run out of room, and I would be beyond honored to help with that!

Following are questions which request additional information that may be pertinent in considering appointment to City Boards, Commissions, or Committees. Your responses will not necessarily provide grounds for disqualification, but rather, provide an opportunity for you to identify potential conflicts or relationships that should be disclosed prior to an appointment being made.

5. Previous governmental bodies/elective offices you have served on. Please include the dates you served.

HOA Board for August Park

6. Please list any civic or charitable organizations to which you have belonged. Include Title/Office held and dates you served.

Slice of Support - Brand Ambassador
Bite for a Cause - Member
Trevor Project - Ambassador

7. What special interests/skills/talents would you bring to the Board or Committee?

Being a small business owner in the city, I think I bring a plethora of knowledge and real world experiences. I'm not a politician looking for better himself. I'm for the people!

8. Please provide three personal references.

- | | |
|----|----------------|
| 1. | Joseph Seidlik |
| 2. | Edward White |
| 3. | Zackery Duncan |

9. What would you like to see accomplished during your time on the Board/Committee?	My goal is to protect and possible expand our protected outdoor spaces. Maintaining park cleanliness and safety is necessary for the community. Let's put everyone first, and build better community spaces for families!
---	---

10. If appointed to the Board/Committee you are applying for, are you aware of any potential conflicts of interest in regard to you and business before the Board? If so, please describe.	N/A
--	-----

11. Resume or CV	Resume.pdf
------------------	----------------------------

By submitting this application, I confirm that the above information is true and correct; that I am over the age of 18; and if I am appointed to a Board or Committee, I affirm that I will regularly attend its meetings and functions.

Signature	Jonah I Zahn
Date	6/12/2025

This application is being submitted to April Goad, City Recorder.
agoad@springhilltn.org

OFFICE OF THE CITY RECORDER

199 Town Center Parkway • PO Box 489
 Spring Hill, Tennessee, 37174

931-486-2252, ext 206

Email not displaying correctly? [View it in your browser.](#)

RESOLUTION 26-53

A RESOLUTION CALLING UPON THE WILLIAMSON COUNTY COMMISSION TO RESCIND RESOLUTION 2-26-20 AND ADHERE TO THE WILLIAMSON COUNTY INTERLOCAL AGREEMENT GROWTH PLAN

WHEREAS, In 2024, Williamson County and the municipalities of Franklin, Brentwood, Fairview, Nolensville, Thompson’s Station and Spring Hill mutually entered into an Interlocal Agreement (“Agreement”) for the coordination of growth in Williamson County; and

WHEREAS, The Agreement created an Advisory Committee for the County and Municipalities to collaborate and work cooperatively to address challenges related to growth; and

WHEREAS, the Advisory Committee has meet regularly since its creation; and

WHEREAS, on February 10th, 2026, the Williamson County Commission approved Resolution 2-26-20; and

WHEREAS, Resolution 2-26-20 recommends sweeping changes to state annexation law, the Urban Growth Boundary process, negatively impact long range infrastructure planning and proposes to fundamentally and negatively change the relationship between municipalities and the county; and

WHEREAS, developing and approving Resolution 2-26-20 outside of the Advisory Committee and with no input from municipal partners is in direct violation of the Agreement and damages the standing of the Advisory Committee; and

WHEREAS, the City of Spring Hill Board of Mayor and Alderman encourage the Williamson County Legislative Delegations to recognize this lapse in process and good fair and to refrain from advancing any legislation without coordination through the Advisory Committee; and

WHEREAS, the City of Spring Hill Board of Mayor and Alderman believe that the underlying concerns raised within Resolution 2-26-20 can be resolved through collaboration and cooperation and not new State level regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, call upon the Williamson County Commission to rescind their approval of Resolution 2-26-20.

BE IT FURTHER RESOLVED that the City of Spring Hill recognizes the challenges identified within Resolution 2-26-20 are real issues, and is committed to working in good faith to find common ground within the scope of the Growth Plan Advisory Committee.

BE IT FURTHER RESOLVED that copies of this Resolution are to be distributed to all 24 Williamson County Commissioners and the Williamson County Legislative Delegation.

**Passed and Adopted by the Board of Mayor and Aldermen of the City of Spring Hill,
Tennessee on the 17th day of February, 2026.**

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



Date: February 11, 2026

Memo To: Board of Mayor and Aldermen

From: Matt Fitterer, Mayor

RE: Williamson County Resolution 2-26-20

On February 10, 2026, the Williamson County Commission passed Resolution 2-26-20. This Resolution encourages the Williamson County Legislative Delegation to support and advance sweeping changes to the UGB process, annexation law and introduced significant top down heavy handed big government regulation.

In 2024, all six municipalities and the county entered into an Interlocal agreement related to how we would plan for an manage growth. An Advisory Committee was formed to coordinate changes as needed.

Passage of 2-26-20 is in blatant violation of the Interlocal Agreement. All six Williamson County municipalities are taking up resolutions to encourage the County Commission to stay within the interlocal agreement.

The concerns raised by the County Commission are valid, and should be addressed through the Advisory Committee, but the County should not trample upon the interlocal agreement.

RESOLUTION NO. 26-54

A RESOLUTION OF THE CITY OF SPRING HILL, TENNESSEE, ADOPTING A LEGISLATIVE AGENDA FOR THE 2026 LEGISLATIVE SESSION OF THE TENNESSEE GENERAL ASSEMBLY

WHEREAS, the Tennessee General Assembly convened its 114th legislative session on January 13, 2026; and

WHEREAS, legislation considered during the General Assembly may have significant impacts on the fiscal stability, infrastructure capacity, governance authority, and operational flexibility of municipalities across the State of Tennessee, including the City of Spring Hill; and

WHEREAS, it is beneficial for the City of Spring Hill to formally establish legislative priorities in order to provide guidance and direction to City officials and staff as they monitor, communicate, and advocate on matters before the General Assembly; and

WHEREAS, the Board of Mayor and Aldermen desires to adopt a legislative agenda identifying priority issues for the 2026 legislative session, recognizing that some items may advance during this session while others may serve as matters for continued monitoring or future legislative consideration; and

WHEREAS, the proposed legislative agenda includes the following priority positions:

1. Support restoring the historical state-shared sales tax distribution with municipalities, allowing the historic 4.6% municipal share to apply to the full state sales tax base rate; and
2. Support removing or relaxing the single-article local option sales tax cap, including expanding the taxable dollar range, increasing applicable rates, or otherwise aligning local authority more closely with state tax structures; and
3. Support sharing real estate transfer tax receipts with counties and cities for road and transportation improvements; and
4. Support authorizing municipalities to utilize design-build project delivery methods, similar to those currently available to state agencies and industrial development boards, for qualifying projects; and
5. Oppose legislation requiring cities to reimburse counties for ambulance services, which are currently a county responsibility under state law; and
6. Oppose efforts to mandate partisan local elections, particularly where such changes could diminish local control or create complications for multi-county municipalities; and
7. Oppose efforts to force local utilities to accept developer-engineered and constructed wastewater systems that are not in harmony with the locality and are uniquely decided on a local basis currently; and

WHEREAS, the Board further desires that City staff monitor and evaluate additional issues of potential legislative interest, including utility regionalization proposals that do not recognize

proportional asset investment or representation, and potential state-level regulation of e-bikes;
and

WHEREAS, adoption of this legislative agenda does not obligate the City to support or oppose any specific bill unless authorized by the Board, nor does it create any financial commitment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, THAT:

Section 1. The Board of Mayor and Aldermen hereby adopts the foregoing legislative agenda as the City of Spring Hill's legislative priorities for the 2026 legislative session of the Tennessee General Assembly.

Section 2. City staff are directed to monitor, communicate, and advocate on matters consistent with this legislative agenda, and to keep the Board informed of significant legislative developments affecting the City.

Section 3. This Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

Adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, on this 17th day of February, 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Carter Napier, City Administrator
DATE: 01/30/2026
SUBJECT: Legislative Update

RECOMMENDATION:

For the Board to adopt the proposed legislative agenda for the 2026 legislative season.

BACKGROUND:

The legislative season has begun with the advent of the 114th session of the Tennessee General Assembly, which began on January 13th. It is helpful for staff to have formal support and to understand the Board’s direction concerning the legislative priorities as the Legislature deliberates a number of topics important to the City of Spring Hill.

While several perennial topics regarding local funding are included for the Board’s consideration, other topics may also be of significant interest as well given the circumstances the city is facing at this moment in time. As the Board is probably aware, some topics have already risen to the level of being considered as a part of a draft bill while some topics may not get any traction thereby lending itself to potential future conversations at the State level. With this in mind, Staff proposes the following as items to be included as priority considerations for Staff to follow up on throughout the legislative session:

- Restore the historical State-shared sales tax split with cities.
 - During a State budget crisis in 2002, the General Assembly voted to raise the base sales tax rate from 6% to 7% without allowing cities to share in the historic rate of 4.6% for the added increment. Legislation of this nature would allow the 4.6% to be applied to the full 7% base rate instead of just the historic base rate of 6%.
- Remove or relax the single article tax cap
 - State Statute allows for single article personal property purchases to only be taxed for the first \$1600 of the purchase as it pertains to the local option tax rate of 2.25%. Legislation of this nature would either remove the cap entirely or broaden the range of dollars the local tax rate could be applied to or raise the tax rate and the range of dollars the new rate could be applied to in a manner similar to what the State single article tax rate and cap is set at.
- Share transfer tax receipts with counties and cities for roads.
 - \$.37 per \$100 of value is collected with the transfer of all real property transfers for the State’s use. 48% of the 5% commission is kept by the County Register for collecting and reporting. 52% of that commission goes to the state general fund. Bills of this nature would require the State to share these receipts with the County and/or cities for road work.



City of Spring Hill | City Administrator

199 Town Center Parkway
Spring Hill, Tennessee 37174
cnapier@springhilltn.org
931-486-2252

- Allow cities to utilize design build means and methods of project construction delivery in a similar way that State and IDB agencies currently do.
 - The design build alternative for project delivery would be made available directly to certain cities and towns for projects of a certain threshold if a bill could be adopted by the General Assembly. This would be the second alternative delivery method granted to cities and towns along with the Construction Manager at Risk delivery method (CMAR) now being used.
- Oppose requirements for cities to reimburse counties for ambulance services.
 - Counties have the responsibility to provide the cost for ambulance services in cities throughout TN. Bills of this nature would require cities to cost share these services.
- Oppose efforts to require local elections to become partisan.
 - Local control would be more clouded particularly for communities that are divided between two counties.

As for a couple items that are items to keep a look out for but may not surface as topics for legislative deliberation in this session:

- Utility regionalization efforts that do not recognize asset investment and proportionate representation
- E-bike regulation at the State level

FINANCIAL IMPACT: There is no financial impact on adopting this proposal as the 2026 legislative agenda.

SUPPORTING DOCUMENTS: None



City of Spring Hill | City Administrator
199 Town Center Parkway
Spring Hill, Tennessee 37174
cnapier@springhilltn.org
931-486-2252

RESOLUTION NO. 26-55

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR CCTV INSPECTION SERVICES UNDER TASK ORDER NO. 3 – CONSTRUCTION ADMINISTRATION SERVICES IN SUPPORT OF THE CITY’S SEWER SYSTEM INFLOW AND INFILTRATION (I&I) PROGRAM

WHEREAS, the City of Spring Hill maintains an ongoing Sewer System Inflow and Infiltration (I&I) Program to evaluate, prioritize, and rehabilitate the sanitary sewer system to reduce inflow, infiltration, and sanitary sewer overflows; and

WHEREAS, the City has entered into a Continuing Services Agreement with Orchard, Hiltz & McCliment, Inc. (OHM Advisors) to provide professional engineering services in support of the Sewer System I&I Program; and

WHEREAS, Task Order No. 3 under the Continuing Services Agreement includes Construction Administration Services to support sewer system evaluation and rehabilitation efforts; and

WHEREAS, additional closed-circuit television (CCTV) inspection services are required to accelerate data collection and condition assessment within a targeted sewer basin as part of the City’s ongoing I&I efforts; and

WHEREAS, OHM Advisors will administer and manage the CCTV inspection services through a qualified subcontractor in accordance with Task Order No. 3; and

WHEREAS, the City has received a cost proposal for the CCTV inspection work with a total cost not to exceed \$450,000; and

WHEREAS, funding for these services is available within the approved budget from account 410-52405-59125 Capital Site Construction.

NOW, THEREFORE, BE IT RESOLVED, by the City of Spring Hill Board of Mayor and Aldermen that the expenditure of funds in an amount not to exceed \$450,000 for CCTV inspection services administered under Task Order No. 3 – Construction Administration Services, in support of the City’s Sewer System Inflow and Infiltration Program, is hereby authorized.

Passed and adopted on the 17th day of February 2026.

Matt Fitterer, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Dan Allen, ACA, Ryan LaMunyon, AGM-Reclamation
DATE: 2/17/2026
SUBJECT: Resolution 26-55, Authorization of Funds for CCTV Inspection Services – Sewer System Inflow and Infiltration (I&I) Program.

RECOMMENDATION: Staff recommends approval of Resolution 26-55, authorizing the expenditure of funds for closed-circuit television (CCTV) inspection services administered under Task Order No. 3 – Construction Administration Services in support of the City’s ongoing Sewer System Inflow and Infiltration (I&I) Program.

BACKGROUND: The City of Spring Hill continues to implement a comprehensive Sewer System Inflow and Infiltration (I&I) Program to identify system deficiencies, prioritize rehabilitation needs, and reduce excessive inflow and infiltration within the sanitary sewer system.

As part of this program, the City utilizes professional engineering services provided by Orchard, Hiltz & McCliment, Inc. (OHM Advisors) under a Continuing Services Agreement. Task Order No. 3 includes Construction Administration Services that support field investigations, inspections, and coordination necessary to advance the I&I program.

To accelerate data collection and improve system evaluation within a targeted sewer basin, additional CCTV inspection services are required. These inspections will provide detailed video documentation and condition assessments of sewer mains and service laterals, with data suitable for integration into the City’s GIS and I&I prioritization efforts.

OHM Advisors will administer and manage the CCTV inspection work through a qualified subcontractor in accordance with Task Order No. 3. A proposal has been received for the inspection services with a total cost not to exceed \$450,000.

FINANCIAL IMPACT: The total cost for the CCTV inspection services is not to exceed \$450,000. Funding is available within the approved budget from account 410-52405-59125 Capital Site Construction.

SUPPORTING DOCUMENTS:

- Resolution 24-253
- City of Spring Hill I&I Program 2024-2026 Amendment No.1



City of Spring Hill | Spring Hill Water
199 Town Center Parkway
Spring Hill, Tennessee 37174
dan.allen@springhilltn.org
931-486-2252

AMENDMENT No. 1
Dated February 6, 2026
To
Task Order No. 3
Sewer System Inflow and Infiltration Program
Dated September 3, 2024
To
CONTINUING SERVICES AGREEMENT
Between
Orchard, Hiltz, & McCliment, Inc.
And
CITY of SPRING HILL
Dated June 20, 2019
For
PROFESSIONAL SERVICES

CLIENT: City of SPRING HILL

PROJECT: *SEWER SYSTEM INFLOW and INFILTRATION PROGRAM*

The Task Order No. 3 made as of September 3, 2024, between Orchard, Hiltz & McCliment, Inc. (CONSULTANT) and City of Spring Hill is hereby amended as set forth below.

ATTACHMENT A - SCOPE OF SERVICES

Services of CONSULTANT

The following services are an adjustment or extension of the PROJECT authorized under Task Order No. 3, dated September 3, 2024:

Task 1 – Flow Meter Installation and Analysis

There is no change to scope or fee associated with this work effort.

Task 2 – Sewer Inspections Guidance, Data Review, and Rehabilitation Recommendations

There is no change to scope or fee associated with this work effort.

Task 3 – Construction Administration Services

There is no change to scope or fee associated with this work effort.

Task 4 – Field Services - Support

Additional CCTV Inspection Services – Basin 1243 (Current meter 1246)

In addition to the original services, the CONSULTANT will support the City with CCTV inspection of sanitary sewer Basin 1243. These services will be coordinated and managed by the CONSULTANT and performed by a qualified subcontractor. This effort will include inspection and documentation of approximately:

- 88,000 linear feet of 8-inch gravity sewer
- 1,800 linear feet of 10-inch gravity sewer
- 4,800 linear feet of 18-inch gravity sewer

- 1,526 service laterals

CCTV inspection will include video recording, condition assessment documentation, and delivery of digital files suitable for integration into the City's GIS and SSES/I&I program prioritization efforts.

This work is intended to supplement the City's ongoing inspection program and accelerate data collection in Basin 1243 to support system evaluation and rehabilitation planning.

Subcontractor Coordination and Responsibilities

CCTV inspection services for Basin 1243 will be performed by a qualified subcontractor retained and managed by the CONSULTANT. The CONSULTANT will provide management, coordination, and administration of the CCTV work. The estimated budget for this subcontracted CCTV inspection effort shall be on a not-to-exceed basis of \$450,000.

The subcontractor shall be responsible for completing the work in accordance with its proposed schedule and for maintaining appropriate staffing, equipment, and insurance coverage necessary to perform the work. Insurance coverage shall include protection for emergency situations that may arise during CCTV inspection activities, including but not limited to stuck camera incidents and associated retrieval efforts. Retrieval assistance from the City of Spring Hill may be requested if necessary; however, any costs associated with such assistance shall be the responsibility of the subcontractor and covered under its insurance. The Consultant shall not be liable for damages caused by the subcontractor.

The CONSULTANT reserves the right to select, supplement, or replace subcontractors as necessary to maintain project schedule and performance, provided the work remains within the authorized not-to-exceed budget.

Subcontractor services will be coordinated by the CONSULTANT but performed under the subcontractor's direction and responsibility.

Changes in schedule and compensation associated with these additional services are reflected in the revised tables included in Attachment B – Period of Service and Attachment C – Compensation and Payment.

The CLIENT will assist with coordination of access to sewer system assets, traffic control coordination as needed, and communication with operations staff to support inspection activities.

Task 5 – GIS Development

There is no change to scope or fee associated with this work effort.

ATTACHMENT B –PERIOD OF SERVICE

Task	Estimated Activity Period
Task 1 – Flow Meter Installation and Analysis	July 2024 – June 2026
Task 2 – Sewer Inspections Guidance, Data Review, and Rehabilitation Recommendations	July 2024 – June 2026
Task 3 – Bid Phase/Construction Administration	July 2024 – June 2026
Task 4 – Field Services - SSES Inspection Assistance <i>Includes CCTV inspection of Basin 1243 to be completed within the existing project period.</i>	July 2024 – June 2026
Task 5 – GIS Development	July 2024 – June 2026

Potential Schedule Considerations:

The duration of Task 4 activities may be influenced by sewer access conditions, weather events, system flow conditions, and coordination with City operations. A subcontractor is expected to be prepared to begin CCTV inspection work promptly upon receipt of written authorization to proceed. These items are not anticipated to extend the overall project period.

ATTACHMENT C - COMPENSATION AND PAYMENT

Compensation under Task Order No. 3, dated September 3, 2024, between the CONSULTANT and the CLIENT, is hereby adjusted by this Amendment No. 1 as outlined below.

Fee

OHM Advisors propose to provide the Scope of Work included in Task Order No. 3, as modified by this Amendment No. 1, on an hourly basis per the rates presented herein, inclusive of subcontracted services. Estimated compensation shall be increased by \$450,000 with a Total not to exceed amount of \$1,024,500 based on the new Scope of Work.

Task	Current Compensation Allocation	Amendment No. 1
Task 1 – Flow Meter Installation and Analysis		
• Meter Installation/Removal	\$60,000	\$60,000
• Meter maintenance	\$45,000	\$45,000
• Analysis/report	\$30,000	\$30,000
Task 1 Subtotal	\$135,000	\$135,000
Task 2 – Sewer Inspections Guidance, Data Review, Rehabilitation Recommendations, and Design	\$275,000	\$275,000
Task 3 – Construction Administration	\$60,000	\$60,000
Task 4 – Field Services - Support	\$50,000	\$500,000
Task 5 – GIS Development	\$20,000	\$20,000
Expenses - H2OMetrics	\$30,000	\$30,000
Direct Reimbursables	\$4,500	\$4,500
TOTAL	\$ 574,500	\$1,024,500

Budgets between tasks may be reallocated, if necessary, based on project needs and approved changes in scope. Should deviations in the Scope of Work result in additional work tasks or Additional Services beyond the not-to-exceed amounts established herein, a formal Amendment will be required. The conditions established herein will serve as the basis for such amendment. Subcontractor invoicing will be provided as part of CONSULTANT invoicing as backup documentation of services performed.

Approval and Acceptance

Approval and acceptance of this Amendment No. 1 to Task Order No. 3, including the attachments listed herein, shall incorporate this document as part of the Continuing Services Agreement between the CLIENT and the CONSULTANT. The CONSULTANT is authorized to begin performance of the additional services described herein upon receipt of a copy of this Amendment signed by the CLIENT. The effective date of this Amendment No. 1 shall be February 6, 2026.

City of Spring Hill
CLIENT

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

Matt Fitterer
Mayor

Greg Sanford, P.E.
Principal

Date

Date

- Attachments: Exhibit 1 – 2026 Hourly Rate Schedule
Exhibit 2 – Standard Terms and Conditions
Exhibit 3 – Spectrum Environmental Proposal for CCTV Services

**AMENDMENT TO
CONTINUING SERVICES AGREEMENT**

EXHIBIT 1

OHM ADVISORS 2026 HOURLY RATE SCHEDULE



Classification	Level				
	I	II	III	IV	V
Professional Engineer	\$167	\$179	\$194	\$214	\$224
Graduate Engineer	\$145	\$156	\$161	\$169	\$182
Architect/Interior Designer	\$115	\$150	\$175	\$210	\$230
Landscape Architect	\$132	\$142	\$156	\$172	\$188
Planner	\$120	\$141	\$167	\$182	\$193
Project Coordinator/Urban Designer	\$93	\$125	\$142	\$162	\$182
Design Technician	\$115	\$134	\$151	\$170	\$188
Technician	\$109	\$128	\$146	\$163	\$172
Project Specialist	\$138	\$175	\$205	\$229	\$250
Professional Surveyor	\$156	\$173	\$189	\$203	\$215
Surveyor	\$112	\$132	\$144	\$158	\$170

Classification	I	II	III
Administrative Support	\$89	\$110	\$135
Technical Aide	\$85	\$89	\$94
Subject Matter Expert	\$250	\$300	\$375

Classification	
Principal	\$247

Rates as reflected subject to review and adjustment on an annual basis.
2026 Public Rates 25-1028 (MI OH Public)

**AMENDMENT TO
CONTINUING SERVICES AGREEMENT**

EXHIBIT 2

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Tennessee firm, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.10 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Tennessee will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**AMENDMENT TO
CONTINUING SERVICES AGREEMENT**

EXHIBIT 3



February 5, 2026

OHM Advisors
209 10th Ave S, Suite 154
Nashville, TN 37203

Attention: Mr. Stewart Goodwin
Subject: Subbasin 1243
CCTV Inspection Services
Spring Hill, TN
Spectrum Proposal No. Q002493

Dear Stewart:

On behalf of Spectrum Industrial Services, Inc. (Spectrum), I would like to thank you for the opportunity to provide you with this proposal outlining the costs associated with your Sanitary Sewer CCTV needs. We appreciate the opportunity and are pleased to submit the following proposal.

Purpose:

Client desires to engage Spectrum to provide sanitary sewer closed-circuit television (CCTV) inspection services, and Spectrum agrees to provide such services under the terms and conditions set forth herein. **Spectrum's General Contractor license No. 14029814, State of Tennessee. Local Metro Nashville office at 1321 Murfreesboro Pike, Suite 410, Murfreesboro, TN.**

Scope:

Spectrum shall furnish all labor, supervision, equipment, materials, and incidentals necessary to perform CCTV inspection services for sanitary sewer infrastructure located within Subbasin SMH-1243, Spring Hill, Tennessee. Spectrum will provide a PACP/LACP Certified camera operator and technician for the CCTV inspection. Equipment will include one (1) Mainline CCTV truck with Lateral Launch System to inspect and code 88,000 linear feet of 8", 1,800 linear feet of 10", and 4,800 linear feet of 18" sanitary sewer pipe. Also included in the base LF Rate is 1,526 Lateral inspections up to 50 LF each.

Initials: _____

Spectrum Industrial Services, Inc.

February 5, 2026

Page 1 of 7

OHM Advisors
 CCTV Inspection Services
 Proposal No.Q002493

The inspection data from the Software will be downloaded to a 3-terabyte external hard drive daily and provided to the customer weekly for billing purposes. The downloaded data can be viewed (playback) with a standard computer's Windows Media Player and include all Adobe pdf files which will include observation reports that Identifies the Main ID Information, Distance to each Observation, Identifies the Observation and Position Location, Severity, and any Comments as necessary. Also provided are Still Images of defects located within the pipe run with comments as requested.

Additional pdf reports will include Pipe-Run Graph that provides the Sewer Main ID information and gives a visual look at the pipe run information to scale of any defects observed and provides asset length and actual surveyed length.

Spectrum estimates the services will require approximately **forty-five (45) working days**, or approximately **seventy-one (71) calendar days**, to complete. Work shall generally be performed on a schedule of **four (4) days per week at ten (10) hours per day**, subject to weather conditions, site access, and other factors beyond Spectrum's control.

The contract price includes all labor, equipment, mobilization and demobilization, personnel expenses, and living expenses necessary to perform the work described.

ITEM I
CCTV INSPECTION SERVICES / SUBBASIN SMH-1243, SPRING HILL, TN

Description	Quantity	UOM	Unit Price	Amount
Sanitary Sewer - Mainline TV Inspection Services Including 1,526 Lateral Launch Inspections up to 50 LF each or 76,300 LF	94,600.00	LF	\$ 3.73	\$ 352,858.00
Lateral Inspections Linear Footages in excess of 76,300' will be billable per the stated LF rate		LF	\$ 2.13	

TOTAL ESTIMATED COST WITHOUT ADDITIONAL LATERAL FOOTAGES EXCEEDING 76,300' \$352,858.00.

NOTE: This Agreement and all pricing, methodologies, and work products described herein constitute confidential and proprietary information of Spectrum. Disclosure to competitors is strictly prohibited except as required by law.

Initials: _____

Spectrum Industrial Services, Inc.

February 5, 2026

Page 2 of 7

OHM Advisors
CCTV Inspection Services
Proposal No.Q002493

Project Authorization

To provide Spectrum with written authorization for this project, please initial each page of the proposal and sign the **Proposal Acceptance Acknowledgement** form. Retain one copy for your files and return the other copy to Spectrum. Please note that the terms and conditions are an integral part of this proposal.

Please do not hesitate to call me at (205) 664-2000 should you have any questions or comments regarding this proposal.

Sincerely,



ROBERT KIRKLAND, SUPERINTENDENT – UTILITIES & INFRASTRUCTURE SERVICES
PIPE SERVICES DIVISION, SPECTRUM INDUSTRIAL SERVICES, INC.

Initials: _____

Spectrum Industrial Services, Inc.

February 5, 2026

Page 3 of 7

OHM Advisors
 CCTV Inspection Services
 Proposal No.Q002493



SPECTRUM

Solutions to Your Environmental Challenges

PROPOSAL ACCEPTANCE ACKNOWLEDGEMENT

Project Information		
Project Name Subbasin 1243		
Project Location Spring Hill, TN		
General Scope of Services CCTV Inspection Services		
Spectrum Proposal Number Q002493		Proposal Date February 5, 2026
Client Information		
Client/Company Name OHM Advisors		
Street Address 209 10th Ave S, Suite 154		
City Nashville	State TN	Zip 37203
Client Contact Person/Project Manager Mr. Stewart Goodwin		Telephone Number (615) 208-2406
Fax Number (615) 498-4758		Email Address/Web Address Stewart.Goodwin@ohm-advisors.com
Special Instructions		
Proposal Acceptance by Client's Authorized Representative		
The Terms and Conditions of this Proposal, including those on this page and those attached hereto are Accepted this _____ day of _____, 20_____.		
_____ <i>Print or Type Client's Name (Individual, Firm or Corporate Body Name)</i>		
_____ <i>Signature of Client's Authorized Representative</i>		
_____ <i>Print or Type Name and Title of Client's Authorized Representative</i>		

85 Spectrum Cove, Alabaster, Alabama 35007 • 205.664.2000 Office • 205.664.2142 Fax

Initials: _____

OHM Advisors
CCTV Inspection Services
Proposal No.Q002493

Site Specific Terms

1. All rates are assessed on a port-to-port basis with the point of origin being Spectrum's Alabaster, AL headquarters. All work has been proposed to be performed during normal business hours Monday through Friday. No weekends or Holidays have been included as part of this proposal. Should project completion time vary causing any increase or decrease in cost, we reserve the right to adjust our prices based on the rates quoted herein.
2. The above quoted estimate is just that, an estimate. Actual costs vary based upon the unit rate(s) quoted and the actual quantities utilized.
3. Client to assure ingress and egress to site is maintained throughout the project's duration.
4. Client to provide all necessary traffic control as required.
5. No sewer bypassing has been included in this proposal.
6. No sewer jetting / cleaning has been included in this proposal.
7. Payment terms shall be governed by Spectrum's standard Terms and Conditions, which are incorporated herein by reference and made a part of this Agreement.
8. Spectrum shall perform the services as an independent contractor and not as an employee, partner, or joint venturer of Client.
9. Should Spectrum be delayed due to circumstances beyond our control, delay charges may apply at our standard rate of \$280.00 per hour.
10. All applicable Federal, State, or Local taxes apply.
11. Invoicing to apply on a weekly basis and based on Linear Footage obtained.
12. Payments are accepted by cash, check, or ACH. As a service to our clients, we will continue to accept credit card payments, (Visa, MasterCard, and American Express). However, if paying by credit card, please call our accounting office. Per the PCI rules and regulations, all signed forms with credit card information must be faxed back to Spectrum for processing for security reasons. There will be a \$20 convenience fee added for payments processed by phone.
13. Payment Schedule: Spectrum will provide OHM Advisors with an external hard drive containing all Videos, PDF Reports, and Footages on a weekly basis. OHM-Advisors can download all files to an OHM Advisors server and return the hard drive to Spectrum. Spectrum will invoice on a weekly basis.
14. Terms – Net 30 Days.

Initials: _____

Spectrum Industrial Services, Inc.

February 5, 2026

Page 5 of 7

RESOLUTION 24-253

A RESOLUTION TO APPROVE CONTINUING SERVICE AGREEMENT FOR OHM, INC. PROFESSIONAL SERVICES AGREEMENT FOR INFLOW AND INFILTRATION REPAIRS

WHEREAS, the City of Spring Hill Board of Mayor and Aldermen approved the professional services agreement with OHM, Inc. to assist with developing a program for Inflow and Infiltration ("I&I") reduction repairs, manhole rehabilitation and maintenance with Resolution 19-92 and Amendment No. I with Resolution 20-30 and Amendment No. 02 Resolution 20-68 and Resolution 22-46; and

WHEREAS, OHM, Inc. has submitted a Continuing Service agreement to their existing contract that provided for metering plan assistance and support, flow analysis, program development and various support services in the implementation of the I&I reduction program; and

WHEREAS, all responsibilities and contractual obligations remain within the existing contract with the addition of attachment C – compensation and payment for Task 1-through 5 plus the H2O metrics software with the total project scope not to exceed cost of \$574,500.00; and

WHEREAS, the funding for this contact will be included in budget amendment no.1 I&I program funding of \$574,500.00 FY 2024-2025 and budgeted FY 2025-2026.

NOW, THEREFORE, BE IT RESOLVED, that the City of Spring Hill Board of Mayor and Aldermen:

1. Approve the continuing service agreement for OHM for I& I repairs, attached hereto
2. Authorize the mayor to sign the continuing services agreement

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee, on the 21st day of October, 2024.



Jim Hagaman, Mayor

ATTEST:



April Goad, City Recorder

LEGAL FORM APPROVED:



Patrick Carter, City Attorney



REQUEST: *Approval of Resolution 24-253*
SUBMITTED BY: Jessica Weaver, Utility Director
DATE: October 21, 2024
RE: To approve the contract extension with OHM for Inflow and Infiltration
ATTACHMENTS: Contract from OHM

PURPOSE:

The purpose of this memo is to request approval of continuing the contractual agreement between OHM and the City of Spring Hill, TN.

BACKGROUND:

The City entered into a contact with OHM to begin the process of developing an I&I reduction program for the sanitary sewer system with resolution 19-92 on June 17th 2019 with expanded services added through resolutions 20-30 and 20-68 and 22-46. Our current program is working with OHM providing the scope of work on an hourly basis per rates presented in the original proposal with a not to exceed amount of \$694,860 with a breakdown of tasks including:

1. Flow Meter Installation and Analysis
2. Sewer Inspection Guidance, Data Review and Rehabilitation Recommendations
3. Construction Administration
4. Field Services- SSES Inspection Assistance
5. GIS Development
6. AI CCTV Coding Software

FINANCIAL IMPACT:

This item will be funded from budget amendment no. 1 Inflow and Infiltration funds FY 24/25 of \$574,500.00 (410-52405-59121)

STAFF RECOMMENDATION:

Staff recommends approval of Resolution 24-253, to approve the contract with OHM for professional services assistance with the Inflow & Infiltration program.

Task Order No. 3
 Sewer System Inflow and Infiltration Program
 Dated _____
 To
CONTINUING SERVICES AGREEMENT
 Between
Orchard, Hiltz, & McCliment, Inc.
 And
CITY of SPRING HILL
 Dated June 20, 2019
 For
PROFESSIONAL SERVICES

CLIENT: City of SPRING HILL

PROJECT: *SEWER SYSTEM INFLOW and INFILTRATION PROGRAM*

ATTACHMENT A - SCOPE OF SERVICES

At the request of the Client, this scope of services is presented as a continuation of the Sewer System Inflow & Infiltration (I&I) Program from July 2024 through June 2026. Typical sewer system rehabilitation efforts are accomplished in a 10-15 year time frame for most utilities. The time required to meet the goals of the City, I&I reduction in this case, is a function of project goals, resources, and funding. Since the inception of this program, OHM has helped craft a program which incorporates the City's staff into the various stages and workflows of the program.

The City's NPDES discharge permit, in addition to loadings limits, lists a maximum average daily discharge volume from the Wastewater Treatment Plant (WWTP) of 5 million gallons per day (mgd). WWTP monthly influent averages exceeded 5 mgd for 4 of the first 5 months of 2024 as a result of I&I. Based on current system demands, new homes permitted for construction, and continued growth, the ability of the WWTP to stay under this limit will not be possible with the continued presence of I&I. Based on this new information, the goal of the program is to eliminate I&I from the system in a sufficient volume to allow for growth and meet permit requirements. Program results will be proportional to funding levels.

Below are general descriptions of the various services currently being provided and or anticipated as a continuation of this I&I program.

Task 1 – Flow Meter Installation and Analysis

Task 1 continues flow meter analysis and flow meter prioritization support. Several of the City's flow meters have been installed at locations which will serve as permanent installations. Some of the areas being monitored are temporary and are anticipated to be moved several times as data indicates to evaluate I&I levels in additional sewer basins/subbasins. The City has purchased 11 flow meters, in an effort to expedite flow meter coverage of the sewer system. Two of the meters have been damaged. The City anticipates purchasing 4 more flow meters for a total of 13. OHM has installed and calibrated 9 meters and will install the additional 4 meters for the City once received. OHM will manage and maintain all 13 flow meters. Detailed I&I analysis for flow meter data will be conducted as before and data analyzed as available. Basins/sub-basins with higher I&I volumes/linear foot will be targeted MACP/LACP/PACP inspection efforts by City staff. Results from inspection data will then focus rehabilitation efforts on assets contributing to I&I. Breakdown of efforts are below:

1. Continue development of GIS map for new meter districts, acreages, and populations
2. Install 13 flow meters and perform regular maintenance.
3. H2Ometrics setup for new location data feeds (13 – anticipate relocation of some meters as needed)
4. H2Ometrics subscription for twenty-four (24) months (July 2024-June 2026) to be invoiced annually

5. Flow monitor data integrity checks to identify data stream dropout once auto reporting to H2Ometrics resumes
6. I&I Analysis in H2Ometrics (DWF metrics, wet weather I&I metrics, rainfall IDF metrics, RDII metrics, map results)
7. Continue development of recommendations for I&I program (ranking of districts, methods of investigation, Capital level budget items, schedule).
8. Amend Report with new flow monitor data as available

Task 2 – Sewer Inspections Guidance, Data Review, and Rehabilitation Recommendations

Task 2 continues efforts related to Sanitary Sewer Evaluation Survey (SSES) prioritization, manhole gravity main, and lateral SSES inspection data review, rehabilitation plans development, client meetings, as well as program management efforts.

Sewer manhole lining construction activities will continue. Additional construction contracts will be solicited once the work is identified and construction documents are developed.

TASK 3 – Construction Administration Services

OHM will continue to provide Construction Administrative services for each manhole rehabilitation contract. Services will include:

1. Conform Executed construction contracts
2. Review contractor submittals
3. Pre-construction meetings
4. Progress Meetings
5. Process Contractors Pay Estimates
6. Contractors Annual Services Contract Renewal
7. Coordination with Contractors and City Staff on construction activities

OHM will provide Bid Phase services for each anticipated rehabilitation contract.

1. Generate advertisement for bid for Client to publish locally
2. Post advertisement for bid on QuestCDN
3. Perform bid opening, evaluation, and award recommendation

Task 4 – Field Services - Support

OHM understands that a primary function of city staff will be conducting manhole (MH) inspections during wet weather events and within the resulting “saturated” conditions thereafter. Inspections shall be conducted utilizing the City’s current ArcGIS Online (AGOL) Manhole Inspection Field Map. Locations of MH inspections being conducted will be based on the flow monitoring findings and SSES prioritization. OHM is available to assist city staff at specific times when additional efforts may be warranted.

City staff will assume primary execution of CCTV inspections. CCTV gravity main inspection priority will be coordinated as needed with sewer department staff.

While the City searches to fill the position for an I&I crew leader, OHM can provide an interim I&I Crew Leader to coordinate City and OHM efforts for inspections. This crew leader will provide training for City staff, work with City staff supervisors on scheduling crews during rain events, and provide updates on work accomplished for use in reports.

Phase 5 – GIS Development

OHM will continue to work with City staff to develop a more established GIS based operating workflow. Efforts will focus on the following general efforts but not limited to:

1. Organize ArcGIS Online (AGOL) users and relevant data.
2. Migrate data into a geodatabase, assign asset Identification Numbers, correct, or direct Client staff on any major data integrity issues which need to be addressed.

3. Publish content to the Clients AGOL account.
4. Establish Field maps, inspection forms, dashboards as required for the department's needs.
5. Meet and collaborate with City staff on use of GIS based data collection.
6. Mentor City staff on all aspects of the process, data workflow, data collection, GPS training.
7. Identify data gaps or future GIS data integrity tasks to be performed in advance of any migration to an Enterprise based system.

ATTACHMENT B –PERIOD OF SERVICE

Task	Estimated Activity Period
Task 1 – Flow Meter Installation and Analysis	July 2024 – June 2026
Task 2 – Sewer Inspections Guidance, Data Review, and Rehabilitation Recommendations	July 2024 – June 2026
Task 3 – Bid Phase/Construction Administration	July 2024 – June 2026
Task 4 – Field Services - SSES Inspection Assistance	July 2024 – June 2026
Task 5 – GIS Development	July 2024 – June 2026

ATTACHMENT C - COMPENSATION AND PAYMENT

Fee

OHM ADVISORS proposes to provide the Scope of Work included in this Proposal on an hourly basis per rates presented herein, and shall not exceed \$574,500 based on the task breakdown:

Task	Estimated Compensation
Task 1 – Flow Meter Installation and Analysis	
• Meter Installation/Removal	\$60,000
• Meter maintenance	\$45,000
• Analysis/report	\$30,000
Task 1 Subtotal	\$135,000
Task 2 – Sewer Inspections Guidance, Data Review, and Rehabilitation Recommendations	\$175,000
Task 3 – Construction Administration	\$60,000
Task 4 – Field Services - Support	\$150,000
Task 5 – GIS Development	\$20,000
Expenses - H2OMetrics	\$30,000
Direct Reimbursables	\$4,500
TOTAL	\$ 574,500

Budgets between tasks will be reallocated if necessary based on the needs and changes in scope. Should deviations in the Scope of Work cause additional work tasks or Additional Services be required, an amendment to this Proposal Amendment will be necessary. The conditions established herein will be the basis of such amendment.

City of Spring Hill
CLIENT

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT


Jim Hagaman
Mayor


Greg Sanford, P.E.
Principal

10/21/2024
Date

9/3/2024
Date

Attachments: Exhibit 1 – 2024 Hourly Rate Schedule
Exhibit 2 – Standard Terms and Conditions

ORDINANCE 26-01

AN ORDINANCE TO AMEND ORDINANCE NO. 25-29, SECTION 2(F), REGARDING THE SEWER CAPACITY RESERVE

WHEREAS, Ordinance No. 25-29 established a Sewer Capacity Reserve of 100,000 gallons per day (GPD) for discretionary allocation; and

WHEREAS, Section 2(F) authorizes the Board of Mayor and Aldermen to allocate reserve capacity for nonresidential tenant improvements within existing buildings not included in Group 1 or Group 2; and

WHEREAS, Spring Hill Healthcare Investments, LLC has requested an allocation to complete tenant improvements within the existing medical office building located at 5221 Port Royal Road; and

WHEREAS, the requested allocation is consistent with the discretionary reserve framework established in Ordinance No. 25-29;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPRING HILL, TENNESSEE, THAT:

SECTION 1. Amendment to Section 2(F)

Pursuant to Section 2(F) of Ordinance No. 25-29, a one-time allocation of 500 gallons per day (GPD) from the Sewer Capacity Reserve is hereby granted to Spring Hill Healthcare Investments, LLC, for the existing building located at 5221 Port Royal Road, for nonresidential tenant improvements. This allocation shall be reserved solely for the tenant spaces to be occupied by Southern Roots Endodontics and TwelveStone Chronic Care, and shall not be transferable to other uses or tenants.

SECTION 2. Remaining Provisions

All other provisions of Ordinance No. 25-29 shall remain in full force and effect.

SECTION 3. Effective Date

This Ordinance shall take effect upon its final passage, the public welfare requiring it.

Passed and adopted by the Board of Mayor and Aldermen of the City of Spring Hill, Tennessee on this 2nd day of March, 2026.

Jim Hagaman, Mayor

ATTEST:

April Goad, City Recorder

LEGAL FORM APPROVED:

Patrick Carter, City Attorney

PASSED ON 1ST READING: February 17th, 2026

PASSED ON 2ND READING: March 2nd, 2026

REQUEST FOR SEWER CAPACITY ALLOCATION



Ownership Entity: Spring Hill Healthcare Investments, LLC

Manager: CMK Properties

Project: 5221 Port Royal Road, Spring Hill, TN 37174 (3rd Floor Medical Suites)

Tenants: Southern Roots Endodontics; TwelveStone Chronic Care

Allocation Requested: Up to 455 GPD from the Sewer Capacity Reserve (Ordinance 25-29, Section 2(F))

Summary of Request:

5221 Port Royal Road is an existing, substantially occupied medical office building with two remaining third-floor suites pending building permits. Because these suites have not been previously occupied, Development Services has indicated the permits cannot be issued unless BOMA approves an allocation from the Sewer Capacity Reserve. This request aligns with our tenant's on-going work with the City to finalize the allocation.

I. THE "RESERVE FIT" JUSTIFICATION

Under Ordinance 25-29 (Section 2F), this Board established a 100,000 GPD Sewer Capacity Reserve specifically for non-residential tenant improvements of existing buildings when the property is not in Group 1/Group 2 and does not qualify under Section 3.

- **Our Project fits this criteria exactly:** 5221 Port Royal Road is an existing, 83% occupied medical building. We are seeking to finalize the remaining 16.8% of the structure.
- **Impact:** Our request for 455 GPD represents only **0.455%**, or less than **½%** of the City's established reserve.

II. VESTED RIGHTS & FISCAL COMPLIANCE

We have met all financial and engineering obligations required by the City of Spring Hill:

- **August 2022:** Paid \$218,595.89 in Water/Sewer Reserve and Tap Fees associated with this development. These payments were made under City approvals well before the current moratorium framework and reflect substantial prior compliance and investment. We have continued to proceed in good faith based on those approvals.
- **Pre-Suspension Submittal:** The Southern Roots permit application was submitted in September 2025, prior to the City's October 6, 2025 suspension/tolling date.
- **Staff Recognition:** In the Feb. 2, 2026 staff materials/memo, City staff acknowledged Southern Roots as a pre-suspension submittal and identified the remaining steps required for permit issuance.

III. COMMITMENT TO INFRASTRUCTURE HEALTH

We are not asking to bypass the moratorium, but to operate within the new framework:

- **Metering:** We acknowledge the requirement of Ordinance 25-29 and will install **City-approved flow meters** for both suites prior to issuance of a Certificate of Occupancy.
- **Healthcare Impact:** These providers (Endodontics and Chronic Care) offer specialized services that are currently underserved in Spring Hill.

REQUESTED ACTION

Grant a one-time allocation of 455 GPD from the Sewer Capacity Reserve to 5221 Port Royal Road to allow for the completion of the 3rd-floor medical build-outs. If the final agreed upon GPD estimate is less this allocation can be reduced.

Thank you!

TIMELINE

Date	Milestone / Action	Importance
July 28, 2021	Sanitary Sewer Design Approval	Spring Hill formally approved system capacity for the full 34,709 square foot building.
August 2022	Permit C-00460-22 Paid (\$218,595.89) - Invoice Attached	Demonstrates significant prior investment and compliance with City fee requirements.
Sept 25, 2023	Main Building CO Issued	Building shell officially completed.
Oct 1, 2023	Williamson Health Opens	Suites 101/200 occupying 66% of the building.
Nov 2024	Family Care Center TI Permit Issued	3rd Floor build-out begins (Suite 301).
May 2025	Family Care Center Opens	CO Issued. 83% of the building is now fully operational.
Aug 5, 2025	TDEC Moratorium Enacted	Establishes the broader constraint environment the City is managing.

Sept 2025	Southern Roots Permit Applied	Submitted before Ordinance 25-29's stated effective tolling date of Oct. 6, 2025.
Oct 6, 2025	Permit Suspension (Res 25-238)	BOMA pauses all permit processing for new sewer demand.
Nov 2025	TwelveStone Permit Applied	Final tenant application to complete the 3rd floor.
Jan 5, 2026	Ordinance 25-29 Passed	Created the 100,000 GPD Sewer Capacity Reserve.
Jan 19, 2026	Usage Letter Submitted	Professional engineer's GPD estimation formally provided to the City.
Feb 2, 2026	Staff Recognition - Notes BOMA reserve allocation is required	Staff formally acknowledges Southern Roots' pre-suspension status and that the permits can't be issued without a reserve allocation due to lack of prior occupancy.
Feb 17, 2026	BOMA Meeting	Requested Allocation: 455 GPD for Southern Roots and TwelveStones. Which is less than ½% of the established reserve..

SUPPORTING DATA & REGULATORY COMPLIANCE

Project: 5221 Port Royal Road

Reference: Ordinance 25-29

1. ELIGIBILITY UNDER ORDINANCE 25-29

Our request aligns with the specific discretionary powers reserved for BOMA in the current moratorium framework:

- **Section 2(F):** Establishes the 100,000 GPD Sewer Capacity Reserve and allows BOMA to consider allocations for nonresidential TI of existing buildings under stated conditions.
- **Section 3(B)(2):** Applications may be accepted/processed/approved when a building has existing or previous flows and the resulting flow is \leq those flows: this is the comparison test staff uses.
- **Section 7(A):** Flow meters are required for projects receiving allocations and must be installed/accepted before CO.

Accordingly, BOMA action is needed here and the framework exists for the same. City staff has stated that because the tenant space has not been previously occupied, Development Services cannot issue the permit unless BOMA approves an allocation from the Sewer Capacity Reserve (or capacity is made available through other means).

2. ALLOCATION IMPACT ANALYSIS

This request represents a minimal draw on the City's current reserves:

Category	Data Point
Total Sewer Capacity Reserve	100,000 GPD
Current Request (Southern Roots 280 + TwelveStone 175)	455 GPD

Percentage of Reserve Utilized	0.455%
Building Occupancy upon Approval	100%

3. TENANT PROFILES

- **Southern Roots Endodontics:** Specialized dental surgery and root canal therapy.
- **TwelveStone Chronic Care:** Infusion services and chronic disease management for high-risk patients.
- *Both tenants are essential medical services that support the local health infrastructure without requiring heavy industrial water use.*

In addition to the medical need the tenants support, we respectfully ask the Board to consider the significant investment already made under City approvals. The City reviewed/approved the project's sewer design, and the project paid City-required water/sewer fees in August 2022. This request is to complete an existing, substantially occupied building using the Sewer Capacity Reserve mechanism BOMA adopted in Ordinance 25-29

SPRING HILL SEWER ALLOCATION APPROVAL FOR ENTIRE BUILDING



Jim Vrdoljak
Wastewater Collections Superintendent
TDEC CSII Operator permit # 4239

Office: (931) 486-2253 Ext. 482 . Cell: (931) 384-0633 . jvrdoljak@springhilltn.org

RE (Project) Duplex Road Development
(County) Williamson

The City has reviewed and approved the design of the sanitary sewer collection system for the above mentioned project and agrees to own, operate, and maintain all "Public" portions of this project once in operation.

We have conducted an analysis and determined the system has adequate capacity and that this project will not create or exacerbate any overflow problems.

7-28-21



THE CITY OF SPRING HILL
199 Town Center Parkway • Spring Hill, Tennessee 37174
931-486-2252
www.springhilltn.org



PAID 9/8/2022 CK#1063 INVOICE FOR WATER & SEWER
RESERVE TAP FEE FOR ENTIRE BUILDING \$218,595.89

INVOICE

BILLING CONTACT
Solomon Builders
Solomon Builders
4539 Trousdale Dr
Nashville, TN 37204



INVOICE NUMBER	INVOICE DATE	INVOICE DUE DATE	INVOICE STATUS	INVOICE DESCRIPTION
00018409	08/30/2022	08/30/2022	Due	NONE

REFERENCE NUMBER	FEE NAME	TOTAL
C-00460-22	Backflow	\$25.00
	Backflow	\$25.00
	COM-Building Permit	\$30,010.00
	COM-Commercial Adequate Facilities Tax Fee	\$17,608.00
	COM-Commercial Adequate Facilities Tax Fee #1	\$500.00
	COM-Meter Set Fee	\$1,866.80
	COM-Meter Set Fee	\$3,744.00
	COM-Plumbing Additional Water Fixture W/Drain	\$60.00
	COM-Plumbing Bath	\$300.00
	COM-Sewer Connection 6" Tap	\$1,300.00
	COM-Sewer Reserve	\$5,413.00
	COM-Sewer Reserve	\$11,930.00
	COM-Water Reserve	\$3,977.00
	COM-Water Tap Fee	\$2,100.00
General Office Bldg.	\$139,737.09	
5221 Port Royal Road Duplex Road Office Spring Hill, TN		SUB TOTAL
		\$218,595.89

TOTAL \$218,595.89

TwelveStones - Engineer calculations estimated water use 150-175 GPD

301 Industrial Boulevard
Tullahoma, TN 37388
Phone: 931.454.9940
Fax: 931.454.2538



2605 Elm Hill Pike
Suite C
Nashville, TN 37214
Phone: 615.678.6022

26 January, 2026

Cindy Nix
Manager of Facilities
TwelveStone Health Partners
352 W. Northfield Boulevard, Suite 3
Murfreesboro, TN 37129

Re: TwelveStone Health Partners Sewer Usage – 5221 Port Royal Road

Dara,

We have reviewed the potential sewer discharge for this facility. We have reviewed this with the City of Spring Hill requirements per their Appendix C,

Spring Hill Appendix C Estimate:

APPENDIX C: TABLE OF WATER/WASTEWATER LOADS

(A) Projected water use and wastewater loads of developments shall be determined using the following standards as a guide.

Drainage Facility	Flow in GPD	Design Units
Apartment - Two Bedroom	300	per unit
Apartment - Three Bedroom	350	per unit
Mobile Home Parks	300	per mobile home space
Single Family Dwelling	350	per unit
Assembly Hall (No Food Service)	2	per seat
Beauty Shop, Styling Salon	200	per station
Bowling Alleys (no food service)	75	per lane
Car Wash (stand-alone)	2500	per bay
Child Care Center	10	per child and adult
Churches (small)	5	per sanctuary seat

Based on the Staff and Patient count projections, below is the anticipated usage based on Appendix C.

TwelveStone Health Partners			
	Quantity	Appendix C Usage Rate (GPD)	Total Used (GPD)
Doctors	1	75	75
Employees	8	20	160
Patients	11	10	110

Other	N/A	N/A	0
Total Use (GPD)			345

Comparator Facility Usage:

We reviewed a similar TwelveStone Facility for comparison. The billed consumption for this facility was averaging 1610 gallons per month.

The comparator facility includes a one doctor, four employees, and seven patients per day. Using the Appendix C values provides the below projected usage:

Comparator Practice			
	Quantity	Appendix C Usage Rate (GPD)	Total Used (GPD)
Doctors	1	75	75
Employees	4	20	80
Patients	7	10	70
Other	N/A	N/A	N/A
Total Use (GPD)			225

The actual measured usage for this operating practice, however, with the above 1610 gallons per month is much less. If a 5-day patient week is considered, this would be an average usage of just over 81 GPD assuming a 4-week month. If only a four day patient week and a 4-week month this would only be 100 GPD, again still less than the 225 GPD projected with the Appendix C values.

Based on the above comparator, as the actual usage is less than half the Appendix C value, we feel a more realistic water usage for the new tenant location in Spring Hill is nearer 150 – 175 GPD.

Please let us know any questions or other.

Sincerely,



Tim Little, PE
Mechanical Engineer

OLG File: 40426

Southern Roots - Engineer calculations estimated water use 25 GPD

301 Industrial Boulevard
Tullahoma, TN 37388
Phone: 931.454.9940
Fax: 931.454.2338



2605 Elm Hill Pike
Suite C
Nashville, TN 37214
Phone: 615.678.6022

19 January, 2026

Jim Nickle
Nickle Architects
Nashville, TN

Re: Southern Roots Sewer Usage

Jim,

We have reviewed the potential sewer discharge for this facility. We have reviewed this with the City of Spring Hill requirements per their Appendix C, prepared our own estimation of water usage, and a third approach considering the billed Utility usage for a comparator facility.

Spring Hill Appendix C Estimate:

APPENDIX C: TABLE OF WATER/WASTEWATER LOADS

(A) Projected water use and wastewater loads of developments shall be determined using the following standards as a guide:

Drainage Facility	Flow in GPD	Design Units
Apartment - Two Bedroom	300	per unit
Apartment - Three Bedroom	350	per unit
Mobile Home Parks	300	per mobile home space
Single Family Dwelling	350	per unit
Assembly Hall (No Food Service)	2	per seat
Beauty Shop, Styling Salon	200	per station
Bowling Alleys (no food service)	75	per lane
Car Wash (stand-alone)	2500	per bay
Child Care Center	10	per child and adult
Churches (small)	5	per sanctuary seat

Initial Day 1 Usage			
	Quantity	Appendix C Usage Rate (GPD)	Total Used (GPD)
Doctors	1	75	75
Employees	3	20	60
Patients	10	10	100
Wash Down (GPD)			5
Total Use (GPD)			240

Full Build-out Usage (2 – 3 Years)			
	Quantity	Appendix C Usage Rate (GPD)	Total Used (GPD)
Doctors	1	75	75
Employees	6	20	120
Patients	24	10	240
Wash Down (GPD)			5
Total Use (GPD)			440

Comparator Facility Usage:

We reviewed a similar facility of another doctor. The billed consumption for this facility was averaging 405 gallons per month.

The comparator facility includes a dental practice with one doctor, two employees, and sixteen patients. Using the Appendix C values provides the below projected usage:

Comparator Practice			
	Quantity	Appendix C Usage Rate (GPD)	Total Used (GPD)
Doctors	1	75	75
Employees	2	20	40
Patients	16	10	160
Wash Down (GPD)			5
Total Use (GPD)			280

The actual measured usage for this operating practice, however, with the above 405 gallons per month is much less. If a 5-day patient week is considered, this would be an average usage of just over 20 GPD assuming a 4-week month. If only a four day patient week and a 4-week month this would only be 25 GPD, again still less than the 280 projected with the Appendix C values.

Please let us know any questions or other.

Sincerely,



Tim Little, PE
Mechanical Engineer

OLG File: 41125



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Kelly Tenace | Human Resources Director
DATE: 02/12/2026
SUBJECT: Delegation of Administrative Authority to the City Administrator

STAFF RECOMMENDATION:

Staff recommend that the board adopt a protocol delegating certain administrative and personnel authorities to the City Administrator within adopted policy and budgetary limitations.

BACKGROUND:

In recent years, a number of routine administrative and personnel matters have required Board approval. While Board oversight of policy and budget matters remains essential, this practice has created inefficiencies in day-to-day operations.

The proposed delegation of authority clarifies the respective roles of the Board and City Administration by reserving policy, budget, and staffing level decisions to the Board while authorizing the City Administrator and staff to manage routine administrative and personnel functions within approved parameters.

FINANCIAL IMPACT:

There is no financial impact associated with this action. The proposed delegation does not authorize additional expenditures, increase authorized positions, or modify compensation or benefit plans.

SUPPORTING DOCUMENTS:

N/A



City of Spring Hill | Human Resources
199 Town Center Parkway
Spring Hill, Tennessee 37174
ktenace@springhilltn.org

Delegation of Authority

Board of Mayor and Aldermen

1. Adopt Annual Budget
 - a. Compensation Plan/Updates
 - b. Annual Benefit Plan/Updates
2. Personnel Administration
 - a. Increase in the total number of authorized positions.
 - b. Job reclassifications that increase the overall personnel costs beyond the adopted annual budget.
3. Organizational Management
 - a. Significant organizational or structural changes within departments.

City Administrator

1. Personnel Administration
 - a. Hire, promote, discipline, and terminate employees in accordance with adopted personnel policies and applicable laws.
 - b. Direct, supervise, and coordinate the activities of all City departments and employees.
 - c. Establish internal administrative policies, procedures, and work rules consistent with state and federal law.
 - d. Job reclassifications **that do not:**
 - i. Increase the total number of authorized positions, or
 - ii. Increase overall budgeted personnel costs beyond appropriated levels.
 - e. Oversee performance management, corrective actions, and workplace investigations, unless otherwise provided by City policy.
2. Organizational Management
 - a. Assign and reassign work.
 - b. Implement minor organizational or structural adjustments within departments that do not constitute significant organizational or structural changes.
 - c. Establish or revise job descriptions consistent with the adopted compensation plan.
3. Policy Implementations
 - a. Develop, interpret, update, and administer personnel policies that do not have a meaningful budget impact.

TASK ORDER NO. 1

This is Task Order No. 26-41-007.0, consisting of 5 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated February 16, 2026, Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	February 16, 2026
b.	Owner:	City of Spring Hill
c.	Engineer:	Smith Seckman Reid, Inc.
d.	Specific Project (title)	Wastewater Treatment Plant Performance Analysis
e.	Specific Project (description):	The City of Spring Hill is currently operating under the TDEC Consent Order WPC25-0093 which details multiple effluent exceedances and corrective action requirements at the wastewater treatment plant (WWTP). To meet the obligations of the Consent Order, the WWTP performance analysis project will include engineering evaluations, process performance reviews, and development of required corrective action strategies.
f.	Related Task Orders Supplemented by this Task Order: Superseded by this Task Order:	N/A

2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Specific Project Title: WWTP Performance Analysis

Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 5

Type and Size of Facility:	Wastewater Treatment Plant – 5.0 million gallons per day
Facility Location(s):	3893 Mahlon Moore Road, Spring Hill, Tennessee 37174
Funding Sources:	City of Spring Hill funding; no state or federal funding
Known Design Standards:	Design Criteria for Review of Sewage Works Construction Plans and Documents - Effective Date: July 20, 2020

3. SERVICES OF ENGINEER (“SCOPE”)

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:
 - Exhibit A to Task Order, “Engineer’s Services for Task Order,” as attached to this specific Task Order.
- B. All of the services included above comprise Basic Services for purposes of Engineer’s compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.
- C. Resident Project Representative (RPR) Services:
 - 1. If the Scope established in Paragraph 2.A above includes RPR services, then Exhibit D to Task Order is expressly incorporated in this Task Order by reference.
- D. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner’s written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE

- A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with Exhibit B to Task Order, attached to this specific Task Order.

5. ADDITIONS TO OWNER’S RESPONSIBILITIES

- A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order:
 - 1. Delete contents of Paragraph 2.03 in Article 2 of the Main Agreement and replace with “Not Used”.
 - 2. Delete contents of Paragraph 2.05.H. and replace with “Not Used”.

3. Delete contents of Paragraph 2.05.J.1. and replace with "Not Used".

6. TASK ORDER SCHEDULE

A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule: "Not Applicable".

7. ENGINEER'S COMPENSATION

A. The terms of payment are set forth in Article 4 of the Main Agreement.
 B. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services	\$1,333,500	Hourly Not to Exceed
a. Task 1 - Project Management	\$265,100	
b. Task 2 - Condition Assessment	\$669,400	
c. Task 3 - Process Capacity Evaluation	\$399,000	
2. Additional Services under Section 3.D above	(N/A)	Hourly
TOTAL COMPENSATION⁽¹⁾	\$1,333,500	
(1) Total Compensation number does not include Reimbursable Expenses listed within the Master Services Agreement. Costs associated with said Reimbursable Expenses are in addition to the Total Compensation number provided.		

C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only and include rates and expenses of Primary Subconsultants. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner. Engineer expects the entire contract duration for these services to be twelve (12) months. If the contract duration extends beyond this time, commensurate additional compensation may be required as defined in the Agreement and Subconsultant Rates and Expense.

D. The following Hourly Rates are included as part of this Task Order and are in addition to the Hourly Rates listed in Appendix 2: Standard Hourly Rate Schedule of the Main Agreement.

Position	Rate
Not Applicable	\$

	\$
	\$

8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:

A. S.E.C. Inc.

9. EXHIBITS AND ATTACHMENTS:

- A. Exhibit A to Task Order—Engineer's Services Under Task Order
- B. Exhibit B to Task Order—Task Order Deliverables Schedule
- C. Exhibit D to Task Order—Not Used
- D. Exhibit E to Task Order—Not Used
- E. Other: None.

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER:

ENGINEER:

By: _____

By:  _____

Print Name: _____

Print Name: Brentley D. Fowler

Title: _____

Title: Principal

Engineer's License or Firm's
Certificate No. (if required): 1030

State of: Tennessee

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Robert M. Lantz

Title: _____

Title: Client Manager

Address: _____

Address: 2995 Sidco Drive, Nashville, TN 37204

E-Mail Address: _____

E-Mail Address: rlantz@ssr-inc.com

Phone: _____

Phone: (615) 934 - 6743

Date: _____

Date: February 12, 2026

EXHIBITS TO TASK ORDER NO. 1

TABLE OF CONTENTS

EXHIBIT A—ENGINEER'S SERVICES UNDER TASK ORDER
EXHIBIT B—TASK ORDER DELIVERABLES SCHEDULE
EXHIBIT C—RESERVED
EXHIBIT D—NOT USED
EXHIBIT E—NOT USED
EXHIBIT F—RESERVED
EXHIBIT G—RESERVED
EXHIBIT H—RESERVED
EXHIBIT I—RESERVED

Exhibits to Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
TOC Page 1 of 1

EXHIBIT A—ENGINEER’S SERVICES UNDER TASK ORDER NO. 1

Exhibit A Table of Contents

Article 1— BASIC SERVICES 1
 1.01 Management of Engineering Services 1
 1.02 Study and Report Phase 1
 1.03 Preliminary Design Phase 8
 1.04 Final Design Phase 8
 1.05 Bidding/Proposal Phase 8
 1.06 Construction Phase 8
 1.07 Post-Construction Phase 8
 Article 2— ADDITIONAL SERVICES 8
 2.01 Additional Services Not Requiring Owner’s Written Authorization 8
 2.02 Additional Services Requiring Owner’s Written Authorization 9

Article 1 of the Main Agreement, Services of Engineer, is supplemented to include the following provisions:

Engineer shall provide Basic and Additional Services as set forth below.

ARTICLE 1—BASIC SERVICES

1.01 Management of Engineering Services

A. See Main Agreement, Paragraph 1.03.

1.02 Study and Report Phase

A. Engineer shall:

1. Consult with Owner to define and clarify Owner’s requirements for the Specific Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations, and identify available data, information, reports, facilities plans, and site evaluations.
 - a. The City of Spring Hill WWTP is currently a 5.0-MGD average daily flow (ADF), 11.5-MGD peak daily flow (PDF), and 14.0-MGD peak hourly flow (PHF) rated facility. The City is currently operating under the TDEC Consent Order WPC25-0093 which details multiple effluent exceedances and corrective action requirements at the wastewater treatment plant (WWTP). To meet the Consent Order requirements, plant expansion and long-term system reliability, the WWTP performance analysis project will include a condition assessment, engineering evaluations, process performance reviews, and development of required corrective action strategies.
2. Task 1 – Project Management
 - a. **General.** Engineer will provide project management throughout the course of the project. This will include managing and directing project resources, developing and submitting monthly status reports along with project invoices, scheduling and

attending project meetings and TDEC meetings, and handling coordination with Owner and subconsultants. Progress reports submitted with the monthly invoices will include:

- 1) Any changes in scope, schedule, or budget since the last update,
 - 2) Any open or unresolved issues since the last update, and
 - 3) Status of project.
 - 4) For the purposes of budgeting, it has been assumed that the project will span over a period of twelve (12) months.
- b. Bi-Weekly Meetings. Engineer will attend bi-weekly progress meetings throughout the course of the project. These meetings will be scheduled by the Owner (as needed) to keep Spring Hill staff informed of progress and interim findings, or as required to coordinate the project. These meetings will include members of Spring Hill SPARTAN (Strategic Project Acceleration & Resilient Technical Adaptation) Division and the project team. Engineer will provide necessary meeting materials, such as meeting agenda points, PowerPoint slides, relevant handouts, etc., as requested. Engineer will summarize Engineer's portion of these meetings in meeting minutes and distribute them to the participants, typically within five (5) business days of the meeting. The bulk of the project meetings will be conducted virtually, and in-person meetings will be determined on a case-by-case basis.
- 1) Project Meetings:
 - a) Bi-weekly Progress Meetings
 - 2) Deliverables:
 - a) Project Meeting Materials (as needed)
 - b) Monthly Invoices
 - c) Action Items log (when applicable)
- c. Quality Assurance and Quality Control (QA/QC). Engineer will provide QA/QC services throughout the project. QA will be provided, for example, by engaging senior engineers for technical input, following standard procedures for analyses and documentation, and having regular review meetings to maintain direction toward achieving project goals. Engineer will also perform QC reviews for each task and deliverable.
- d. Special Meetings and Project Workshops. A kick-off meeting will be conducted with the City within 2 weeks of notice to proceed. Topics to be covered will include scope, schedule, and budget for the project, communication plan for project team members, key milestones and deliverables and information requests for the facility. Additional meetings and workshops will include:
- 1) Task 2 – Technical Memorandum 1 Condition Assessment/Code Safety Review Workshop
 - 2) Task 3 – Technical Memorandum 2 Capacity Analysis Review Workshop
 - 3) Preliminary Project Discussion with TDEC-DWR

Exhibit A—Engineer's Services Under Task Order.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
 Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
 and American Society of Civil Engineers. All rights reserved.

Page 2 of 10

- 4) TDEC-DWR Check-in Meetings (assume 2)
3. Task 2 – WWTP Unit Process Condition Assessment/Code Safety Evaluation
 - a. Facilities Data Gathering and Review
 - 1) Engineer will work with plant staff and other team members to develop an information request on the existing facilities and submit them to City following the kickoff meeting with the requested items discussed at the first bi-weekly meeting. Information request to include for each unit process:
 - a) Installation Year;
 - b) Condition of Existing Equipment;
 - c) Performance History, Bottlenecks and Recurring Operational Issues;
 - d) Maintenance Work Order History; and
 - e) Major Equipment Rehabilitation History.
 - 2) Engineer plans to have personnel onsite at the wastewater plant for up to three (3) days across up to ten (10) weeks during this timeframe to review the existing installation and operation with plant staff. This activity will permit Engineer to gain familiarity with the facility, receive feedback from various engineering disciplines and result in a comprehensive information request.
 - b. Condition Assessment/Code Safety Evaluation
 - 1) Engineer will coordinate an on-site visual assessment of existing facilities. The visual assessment will include information for each major discipline as appropriate for that facility and unit process, such as civil, mechanical, electrical, structural, instrumentation, HVAC, and plumbing.
 - 2) Engineer will also solicit feedback from the City's operation and maintenance personnel and review procedures where available.
 - 3) Engineer will review with manufacturer's and manufacturer representatives to understand work completed and issues identified with the existing WWTP facilities over the past five (5) years.
 - 4) Engineer will collaborate with City WWTP personnel and other team members to rank identified improvements in order of replacement urgency. These improvements will be considered during development of the alternatives and facility upgrade plan. Up to three (3) alternatives will be developed. In instances where high priority improvements are not addressed by specific capacity or regulatory related improvements, recommended timing, and inclusion of improvements in specific projects will be identified.
 - 5) An evaluation of the WWTP for code and safety compliance will be conducted concurrent with the asset condition assessment site visits. The purpose of the evaluation will be to identify potential code and safety issues including latest editions of National Fire Protection Agency (NFPA) 820 "Standard for Fire Protection in Wastewater Treatment and Collection Facilities", and National Electric Code (NEC) that should be addressed as part of planned future

improvements. Appropriate specialty disciplines including electrical, HVAC, civil/site (stormwater) will visit the site and review each building, unit process and overall site for code compliance and identify potential safety issues. The site visits will also include interviews with plant operations and maintenance staff.

c. Technical Memorandum 1: Condition Assessment

- 1) The Engineer team will develop a Condition Assessment Technical Memorandum (TM). The TM will summarize the findings of the visual assessment, O&M feedback, manufacturer input, safety code evaluation and summary rankings of identified improvements in order of replacement urgency. A draft TM will be provided to the City for review. The TM will be discussed at the Condition Assessment Review Workshop with comments integrated into a final memorandum.

4. Task 3 - Process Capacity Evaluation

a. Operational Data Gathering and Review

- 1) Engineer will work with other team members to develop an information request and submit it to the City within four weeks of the kickoff meeting and will discuss the requested items at the following bi-weekly meeting. The City will provide 5 years of plant operating data, including but not limited to influent and effluent data, liquid and solids process operating data, chemical use data and utility (electrical) billing data. Additional existing documentation will include, but not be limited to, previous master planning or design reports; hydraulic and biological modeling electronic files; record drawings; standard operating procedures, O&M manuals.
- 2) Engineer will review existing documentation provided by the City. Additional information may be requested at the bi-weekly meeting, identified in Article 4.a.1 above, based on discussions with the City and Engineer's review of information provided. It is assumed that the City will provide data and modeling information in electronic format where possible.
- 3) The Engineer modeling team will meet with operations personnel and tour the facility to understand the existing operations that will inform the development of the process model layout and to prepare the draft sampling plan.
- 4) Engineer will compile and evaluate the historical data provided by the City for verification of the biological process model. The evaluation of the historical data will include an evaluation of trends and data quality, including:
 - a) Creation of trend plots to evaluate plant performance;
 - b) Calculation of plant performance metrics;
 - c) Calculation of flow balances, mass balances and yields throughout plant based on available data;
 - d) Evaluation of data quality to identify any issues or areas for further investigation through field sampling.

Exhibit A—Engineer's Services Under Task Order.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 4 of 10

b. Seasonal Biological Data Collection

- 1) Engineer will develop a field sampling plan for the biological process modeling update based upon the existing data available and project modeling goals. Engineer will coordinate a meeting to review the draft sampling plan and assignment of responsibilities. The sampling period is expected to be a total of six weeks divided across two durations. Sampling will be structured to allow calibration of the process model to cold weather periods and validated to warm weather periods.
- 2) Additional data will be collected by plant personnel during the field sampling period (6 weeks). The scope of the data collected includes existing influent and effluent composites but will be finalized in coordination with the City after the historical data review is completed. Filtrate and other return flows will also be included in the data collection to ascertain the impact of these flows on the biological process. Analysis of samples may be divided between the plant laboratory and a third-party laboratory. Third-party laboratory costs are excluded from this Task Order.
- 3) Detailed data collection will include influent COD characterization on composites and process profiles. Plant personnel will perform analyses in the plant laboratory based on capacity and lab staff availability. Engineer will coordinate with an third-party laboratory service as needed to complete any analyses that cannot be completed in the or the plant laboratory. Outside laboratory costs to be paid for by the City.

c. Biological Process Modeling

- 1) Engineer will update the current GPS-X model of the WWTP's biological process. The Engineer will calibrate the biological process model according to industry best practices. The model will be calibrated with steady state and dynamic calibration to industry accepted Level 2, which is based on historical data and supplemental sampling. Level 2 calibration is appropriate for planning studies.
 - a) It is assumed that the existing GPS-X model is in working condition and able to be updated. If the GPS-X model needs to be rebuilt, Additional Services will required.
- 2) Engineer modeling team will set up the model in the simulator to reflect the current plant configuration and operating conditions. Engineer will select recent historical period(s) for evaluation in the model. The seasonal biological data collection process will be used in conjunction with the historical data to develop influent fractions and process operating inputs. The data will be formatted and imported into the model for comparison with previous modeled results.
- 3) Engineer will conduct iterative steady state and dynamic simulations to calibrate solids production, treatment performance, and oxygen requirements to historical data. The model will be calibrated to cold weather performance to ensure an accurate prediction for nitrification and solids retention time,

then validated at warm weather conditions for analysis of aeration capacity and peak biological nutrient removal.

d. Hydraulic Model Development

1) The Engineer team will develop a hydraulic profile model of the current WWTP. A hydraulic profile will be created and calibrated in a spreadsheet-based model based upon the existing record drawing elevations and confirmed by survey data of key features. Visual Hydraulics will be utilized for hydraulic modeling. Engineer will revise and update the hydraulic profile model of the WWTP to include the improvements necessary to expand treatment capacity to 7.5 mgd ADF.

a) Note: Per *Spring Hill Treated Wastewater Effluent Spray Irrigation Technical Memorandum*, Dated October 19, 2020, TDEC determined that wastewater effluent flows greater than 5.0 mgd cannot be discharged to Rutherford Creek and will need to be discharged to alternative locations. It is assumed that excess 2.5 mgd flows would be discharged to either the future advanced purification plant or decentralized sewage treatment plant.

e. Capacity Evaluation

- 1) Engineer will use the process and hydraulic models to aid in the evaluation of the available capacity of the WWTP unit processes and overall plant capacity required to meet the effluent quality levels established previously by the Qual2K Model (i.e., Final Spring Hill Wastewater Treatment Plant Facilities Plan, March 2019).
- 2) Engineer will review each unit process with Design Criteria for Review of Sewage Works Construction Plans and Documents and identify deficiencies and areas of improvement.
- 3) Biological and Hydraulic models will also be used to develop process recommendations for expansion to 7.5 mgd ADF.

f. Biosolids Processing and Management

- 1) Review the solids handling process evaluation performed during the recent dewatering improvements project, including:
 - a) WWTP Operations, SCADA and MOR data;
 - b) Digester, storage tank evaluations; and
 - c) Future Solids Production and Equipment Sizing.
- 2) The evaluation will also include a discussion of current trends affecting biosolids processing both in Tennessee and in U.S. to be considered in the long-term biosolids plan.
- 3) Near-term and Long-term biosolids process recommendations will be provided to permit reliable treatment for the next 10 years.

g. Technical Memorandum 2: Process Capacity Analysis

- 1) Engineer will develop a Process Capacity Analysis Technical Memorandum. The TM will provide a summary of operational data gathering, WWTP process sampling, biological process model development and calibration, hydraulic model development, and plant/unit process capacity. A draft TM will be provided to the City for review. The TM will be discussed at the Process/Capacity Analysis Review Workshop. Comments will be integrated into a finalized memo, which will become a part of the CAP/ER response.
 - a) Owner will perform one (1) round of review and will provide one (1) set of compiled comments to Engineer following their review of the draft TM.
 - b) In total, one (1) draft TM and one (1) final TM will be provided by Engineer.
5. ~~Visit the Site, or potential Specific Project sites, to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.~~
6. ~~Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Specific Project-related information and data, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Specific Project requirements, and preparation of a related report.~~
7. ~~After consultation with Owner, recommend the solution(s) which in Engineer's judgment meet Owner's requirements for the Specific Project.~~
8. ~~Utilities, including Underground Facilities~~
 - a. ~~Review any utility mapping and surveys and other utilities documentation made available by Owner. Take note of observable utilities during Site visit.~~
 - b. ~~Identify, in a preliminary manner and to the extent determinable by such mapping or other information provided by Owner, and by observations at the Site, those utilities (whether above ground utilities of any type, or Underground Facilities) likely to be affected by the Specific Project construction and additional utility facilities or extensions that will be needed to serve the Specific Project.~~
 - c. ~~Use ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data" as a means to advise the Owner regarding the extent and identification and mapping of existing Underground Facilities during the design and construction phases.~~
 - 1) ~~If Owner has retained a land surveyor, utility engineer, or utility consultant, collaborate with such individuals or entities regarding the application of ASCE 38.~~
9. ~~Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed to requirements, considerations involved, and Engineer's recommended solution(s).~~

- a. ~~For each recommended solution, Engineer will separately tabulate Total Project Cost, itemizing those items and services included within the definition of Total Project Costs.~~
 - b. ~~Engineer will meet with Owner to discuss the draft Report and receive Owner's comments.~~
 - 10. ~~Furnish the Report and any other Study and Report Phase deliverables to Owner pursuant to the requirements of the Deliverables Schedule in Exhibit B, and review the deliverables with Owner.~~
 - 11. ~~Revise the Report and any other Study and Report Phase deliverables in response to Owner's comments, as appropriate, and submit revised deliverables pursuant to the Deliverables Schedule.~~
 - B. ~~Engineer's services under the Study and Report Phase will be considered complete on the date when Engineer has delivered to Owner the final Report (as revised) and any other Study and Report Phase deliverables.~~
- 1.03 Preliminary Design Phase
- A. Engineer shall not provide these services.
- 1.04 Final Design Phase
- A. Engineer shall not provide these services.
- 1.05 Bidding/Proposal Phase
- A. Engineer shall not provide these services.
- 1.06 Construction Phase
- A. Engineer shall not provide these services.
- 1.07 Post-Construction Phase
- A. Engineer shall not provide these services.

ARTICLE 2—ADDITIONAL SERVICES

- 2.01 Additional Services Not Requiring Owner's Written Authorization
- A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Paragraph 7 of the governing Task Order.
 - 1. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
 - 2. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during

construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.

3. Implement coordination of Engineer's services with other parts of the Specific Project that are not planned or designed by Engineer or its Subconsultants, unless Owner furnished to Engineer substantive information about such other parts of the Specific Project prior to the parties' entry into this Agreement, in the Baseline Information section of this Exhibit A, or otherwise in Exhibit A; if such substantive information has been so provided, coordination of Engineer's services will be part of Basic Services.
4. Services directly attributable to changes in Engineer's Electronic Documents obligations after the effective date of the Agreement.

2.02 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Paragraph 7 of the governing Task Order.
 1. Obtain or provide specified additional Specific Project-related information and data to enable Engineer to complete its Basic and Additional Services.
 2. Preparation of special and customized reporting, invoicing, and related support documentation in addition to that identified to be provided under Basic Services.
 3. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Specific Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Specific Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Specific Project.
 4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Exhibit A Paragraph 1.02.
 5. Services required as a result of Owner's providing incomplete or incorrect Specific Project information to Engineer.
 6. Undertaking investigations and studies including, but not limited to:
 - a. All-hazards risk assessments and other studies to evaluate the feasibility of enhancing the resiliency of the design;
 - b. detailed consideration of operations, maintenance, and overhead expenses;
 - c. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Specific Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;

Exhibit A—Engineer's Services Under Task Order.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 9 of 10

7. Furnishing services of Subconsultants or Engineer's Subcontractors for other than Basic Services.
8. Providing data or services of the types described in Article 2, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.
9. Overtime work requiring higher than regular rates.
10. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
11. Effluent quality modeling.
12. Cost of third-party laboratory services.
13. Capacity analysis greater than 7.5 mgd.
14. Architectural services.
15. Arc flash analysis services.
16. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

Exhibit A—Engineer's Services Under Task Order.

Exhibits to Task Order. EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 10 of 10

EXHIBIT B—TASK ORDER DELIVERABLES SCHEDULE

Paragraphs 2.04.E, 3.02.A, and Exhibit A of the Main Agreement are supplemented by the following paragraph and table.

Under the governing Task Order the Engineer shall furnish Documents to Owner as required in Column 2 of the following table (and as further described in Exhibit A), according to the schedule in Column 4. Owner shall comment or take other identified actions with respect to the Documents as indicated in Column 2 (and as further described in Exhibit A), according to the schedule in Column 4.

Party	Action	Exhibit A Reference	Schedule
Engineer	Task 1 – Project Management.	1.02.A.2	Begins upon Owner Notice to Proceed (NTP).
Engineer	Task 2 – Information Request	1.03.a.1	Within 4 weeks of NTP.
Owner	Information Request Response	1.03.a.1	Within 6 weeks of NTP.
Engineer	Task 2 – Technical Memorandum 1 Condition Assessment/Code Safety Review Workshop	1.03.c.1	Within 5 months of the Owner NTP.
Engineer	Task 3 – Information Request.	1.04.a.1	Within 4 weeks of NTP.
Owner	Information Request Response	1.04.a.1	Within 8 weeks of NTP.
Engineer	Task 3 – Technical Memorandum 2 Capacity Analysis Review Workshop.	1.04.e.2	Within 9 months of the Owner Information Request Response (1.04.a.1).
Owner	Submit comments and instructions regarding the Draft Technical Memoranda to Engineer.	1.03.c.1 and 1.04.e.2	Within 14 days of the receipt from Engineer of the Draft Technical Memorandum.
Engineer	Submit electronic copies of the Final Technical Memoranda.	1.03.c.1 and 1.04.e.2	Within 14 days of the receipt of Owner’s comments and instructions regarding the Draft Report and Cost Estimate to Engineer.
Engineer	Complete Task Order No. 1 Activities		12 months from Owner NTP.

EXHIBIT C—RESERVED

Exhibit C—Reserved.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1

EXHIBIT D—NOT USED

NOT USED.

Exhibit D—Duties, Responsibilities, and Limitations of Authority of Resident Project Representative Under Task Order.
Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1

EXHIBIT E—NOT USED

NOT USED.

Exhibit E—Notice of Acceptability of Work.
Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1

EXHIBIT F—RESERVED

Exhibit F—Reserved.

Exhibits to Task Order, EJCDC® E-505, Agreement between Owner and Engineer for Professional Services.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

EXHIBIT G—RESERVED

Exhibit G—Reserved.
Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1

EXHIBIT H—RESERVED

Exhibit H—Reserved.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1

EXHIBIT I—RESERVED

Exhibit I—Reserved.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

TASK ORDER NO. 2

This is Task Order No. 26-41-008.0, consisting of 8 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated February 16, 2026, Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	February 16, 2026
b.	Owner:	City of Spring Hill
c.	Engineer:	Smith Seckman Reid, Inc.
d.	Specific Project (title)	Onsite Decentralized Plan Review
e.	Specific Project (description):	The project includes Onsite Decentralized Plan Review engineering services related to the review of proposed project plans and reports for conformity to Spring Hill Decentralized Specifications Version 2.0 (dated 01-14-2026), policies and specifications of the City as outlined in the Unified Development Code ("UDC"), and to general engineering practices and principles such to reasonably protect public health, safety, and welfare.
f.	Related Task Orders Supplemented by this Task Order: Superseded by this Task Order:	Not Applicable

2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 8

Specific Project Title:	Onsite Decentralized Plan Review
Type and Size of Facility:	Residential Development Onsite Decentralized Wastewater Plant
Facility Location(s):	To Be Determined
Funding Sources:	City of Spring Hill funding; no state or federal funding
Known Design Standards:	Spring Hill Decentralized Specifications Version 2.0 (dated 01-14-2026)

3. SERVICES OF ENGINEER (“SCOPE”)

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are as follows:
1. Management of Engineering Services
 - a. See Main Agreement, Paragraph 1.03.
 2. Study and Report Phase
 - a. Consult with Owner to define and clarify Owner’s requirements for the Specific Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and identify available data, information, reports, facilities plans, and site evaluations.
 - b. The project includes on-call civil site engineering services related to the review of proposed project plans and reports for conformity to Spring Hill Decentralized Specifications Version 2.0 (dated 01-14-2026), policies and specifications of the City as outlined in the Unified Development Code (“UDC”), and to general engineering practices and principles such to reasonably protect public health, safety, and welfare.
 - c. Assume up to three (3) residential development project plan reviews. Additional plan reviews will be performed as Additional Services.
 - d. For each of three site development projects, up to one (1) preliminary site visit to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.
 - e. Assess initially available Specific Project information and data.
 - f. Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Specific Project-related information and data, for Engineer’s use in the study and evaluation of potential solution(s) to Owner’s Specific Project requirements, and preparation of a related report.
 - g. Advise the Owner of any need for Owner to provide data or services of the types described in Article 2 of the Agreement, for use in Specific Project design.

Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
 Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
 and American Society of Civil Engineers. All rights reserved.

3. TDEC Coordination:
 - a. Periodically assist the Owner in the coordination with TDEC associated with the onsite decentralized plan review project.
4. Third-Party Soil Scientist Soil Characterization Verification (pit descriptions):
 - a. Perform third party soil scientist soil characterization verification, as described;
 - b. Coordinate with Owner and Developer as required;
 - c. Third-party soil scientist to be present during soil/pedon work to verify soil characterization at each location;
 - d. Transmit soil pit/pedon descriptions to Owner and Developer including identification of favorable units plus any differentiated units to be described.
5. Submittal Reviews:
 - a. Coordinate with Owner and Developer on submittal review process;
 - b. Ensure required submittals are provided by Developer in accordance with Spring Hill Decentralized Specifications Version 2.0 (dated 01-14-2026);
 - c. Perform timely review of submittals (typically within 10 business days of submittal);
 - d. Review up to one (1) resubmittal;
 - 1) Resubmittals are to be provided to Engineer within 45 days of original review.
 - e. Track submittal progress and coordinate with Developer as required.
6. Conference Attendance (Pre-Construction, Pre-Installation, Pre-Excavation):
 - a. Coordinate with Owner and Developer on required onsite meetings.
 - b. Attend Pre-Construction, Pre-Installation, Pre-Excavation conferences in accordance with Spring Hill Decentralized Specifications Version 2.0 (dated 01-14-2026) and review with the Developer of specification requirements;
 - c. Prepare minutes of the meetings including attendees, discussion points, outcomes and action items.
7. Periodic Site Inspections:
 - a. Perform up to three (3) periodic inspections per development to ensure project work is being conducted in conformance with the specifications, approved plans and submittals.
8. Performance Testing and Startup Checks:
 - a. Perform up to two (2) periodic inspections per development to document the implementation of performance testing and startup checks in accordance with the applicable design standards.
 - b. Review performance testing and startup documentation and make recommendation to Owner to accept the installation based on the documentation submitted.

Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

9. Preliminary Design Phase (Agreement, Paragraph 1.3) and the following:
 - a. Not included in this scope of work.
 10. Final Design Phase (Agreement, Paragraph 1.4) as modified below:
 - a. Not included in this scope of work.
 11. Construction Phase Services (Agreement, Paragraphs 1.5 and 1.6) and the following:
 - a. Not included in this scope of work.
 12. Operational Phase Services (Agreement, Paragraph 1.7)
 - a. Not included in this scope of work.
- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.
- C. Resident Project Representative (RPR) Services:
1. If the Scope established in Paragraph 2.A above includes RPR services, then Exhibit D to Task Order is expressly incorporated in this Task Order by reference.
- D. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.
1. On-call plan review for more than three (3) residential development projects are Additional Services.
 2. Basic services assumes up to 30 hours of periodic assistance with TDEC coordination. Effort required beyond this constitutes Additional Services.
 3. Basic services assume each residential development project will require no more than four (4) days of on-site effort for third-party soil scientist characterization verification. Third-party soil scientist effort beyond this are Additional Services.
 4. It is assumed that up to two (2) virtual meetings may be required with each Developer to explain the plan review process, submittal comments, or paths forward. Additional meetings and coordination required with the Developer are Additional Services.
 5. Surveying and Geotechnical services are Additional Services. Basic services assume that surveying and geotechnical services are performed by the developer and are not required under this task order.

Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 4 of 8

4. DELIVERABLES SCHEDULE

A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with Exhibit B to Task Order, attached to this specific Task Order.

5. ADDITIONS TO OWNER'S RESPONSIBILITIES

A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order:

1. Delete contents of Paragraph 2.03 in Article 2 of the Main Agreement and replace with "Not Used".
2. Delete contents of Paragraph 2.05.H. and replace with "Not Used".
3. Delete contents of Paragraph 2.05.J.1. and replace with "Not Used".

6. TASK ORDER SCHEDULE

A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule: On-Call Services as required during the Term of the Agreement.

7. ENGINEER'S COMPENSATION

- A. The terms of payment are set forth in Article 4 of the Main Agreement.
- B. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services	\$213,200	Hourly Not To Exceed
a. Task 1 - Management of Engineering Services	\$40,600	
b. Task 2 - Study and Report Services	\$27,600	
c. Task 3 - TDEC Coordination	\$4,700	
d. Task 4 - Third-Party Soil Scientist Soil Characterization Verification	\$36,000	
e. Task 5 – Submittal Reviews	\$62,800	
f. Task 6 – Project Conference Attendance	\$17,600	
g. Task 7 – Periodic Site Inspections	\$11,800	
h. Task 8 – Performance Testing & Startup Checks	\$12,100	

Task Order.
 EICDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
 Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
 and American Society of Civil Engineers. All rights reserved.
 Page 5 of 8

2. Additional Services under Section 3.D above		Hourly
TOTAL COMPENSATION⁽¹⁾	\$213,200	
(1) Total Compensation number does not include Reimbursable Expenses listed within the Master Services Agreement. Costs associated with said Reimbursable Expenses are in addition to the Total Compensation number provided.		

- C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only and include rates and expenses of Primary Subconsultants. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner. Engineer expects the entire contract duration for these services to be less than 365 days. If the contract duration extends beyond this time, commensurate additional compensation may be required as defined in the Agreement and Subconsultant Rates and Expense.
- D. The following Hourly Rates are included as part of this Task Order and are in addition to the Hourly Rates listed in Appendix 2: Standard Hourly Rate Schedule of the Main Agreement.

Position	Rate
Not Applicable	\$
	\$
	\$

8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:

- A. The Soil Group, Inc.
- B. S.E.C. Inc.

9. EXHIBITS AND ATTACHMENTS:

- A. Exhibit A to Task Order— Not Used
- B. Exhibit B to Task Order— Not Used
- C. Exhibit D to Task Order—Not Used
- D. Exhibit E to Task Order—Not Used
- E. Other: None.

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER:

ENGINEER:

By: _____

By:  _____

Print Name: _____

Print Name: Brentley D. Fowler _____

Title: _____

Title: Principal _____

Engineer's License or Firm's
Certificate No. (if required): 1030 _____

State of: Tennessee _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Robert M. Lantz _____

Title: _____

Title: Client Manager _____

Address: _____

Address: 2995 Sidco Drive, Nashville, TN 37204 _____

Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 7 of 8

E-Mail
Address: _____

E-Mail Address: rlantz@ssr-inc.com

Phone: _____

Phone: (615) 934 - 6743

Date: _____

Date: February 12, 2026

TASK ORDER NO. 3

This is Task Order No. 26-41-009.0, consisting of 5 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated February 16, 2026, Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	February 16, 2026
b.	Owner:	City of Spring Hill
c.	Engineer:	Smith Seckman Reid, Inc.
d.	Specific Project (title)	Project Countess
e.	Specific Project (description):	Project Countess is the name for Spring Hill's first decentralized sewer project. The goal is to remove and treat 500,000 gallons per day from the public system. The property is 137 acres adjacent to the existing sewer plant property. Negotiations to obtain the property are currently ongoing. Assistance with preparing exhibits demonstrating feasibility. TDEC coordination will be required to gain acceptance and demonstrate that flows can be measured and accounted.
f.	Related Task Orders Supplemented by this Task Order: Superseded by this Task Order:	N/A

2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

Specific Project Title:	Project Countess
Type and Size of Facility:	Decentralized wastewater treatment – 500,000 gallons per day
Facility Location(s):	Property adjacent to the Spring Hill Water Reclamation Plant
Funding Sources:	City of Spring Hill funding; no state or federal funding
Known Design Standards:	Spring Hill Decentralized Specifications Version 2.0 (dated 01-14-2026) TDEC Design Criteria for Review of Sewage Works Construction Plans and Documents (2020)

3. SERVICES OF ENGINEER (“SCOPE”)

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:
 - Exhibit A to Task Order, “Engineer’s Services for Task Order,” as attached to this specific Task Order.
- B. All of the services included above comprise Basic Services for purposes of Engineer’s compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.
- C. Resident Project Representative (RPR) Services:
 - 1. If the Scope established in Paragraph 2.A above includes RPR services, then Exhibit D to Task Order is expressly incorporated in this Task Order by reference.
- D. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner’s written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE

- A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with Exhibit B to Task Order, attached to this specific Task Order.

5. ADDITIONS TO OWNER’S RESPONSIBILITIES

- A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order:

Task Order.
EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 2 of 5

1. Delete contents of Paragraph 2.03 in Article 2 of the Main Agreement and replace with "Not Used".
2. Delete contents of Paragraph 2.05.H. and replace with "Not Used".
3. Delete contents of Paragraph 2.05.J.1. and replace with "Not Used".

6. TASK ORDER SCHEDULE

- A. In addition to any schedule provisions provided in Exhibit B or elsewhere, the parties shall meet the following schedule: "Not Applicable".

7. ENGINEER'S COMPENSATION

- A. The terms of payment are set forth in Article 4 of the Main Agreement.
- B. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services	\$556,500	Hourly Not To Exceed
a. Task 1 - Management of Engineering Services	\$50,400	
b. Task 2 - Study and Report Services	\$112,700	
c. Task 3 - Property Appraisal Services	\$9,300	
d. Task 4 - Drip Disposal Investigation Services	\$224,700	
e. Task 5 - Environmental Services	\$40,800	
f. Task 6 - Survey Services	\$52,100	
g. Task 7 – Landscape Architect Services	\$58,800	
h. Task 8 – TDEC Coordination	\$7,700	
2. Additional Services under Section 3.D above		Hourly
TOTAL COMPENSATION⁽¹⁾	\$556,500	
(1) Total Compensation number does not include Reimbursable Expenses listed within the Master Services Agreement. Costs associated with said Reimbursable Expenses are in addition to the Total Compensation number provided.		

- C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only and include rates and expenses of Primary Subconsultants. Lump sum

amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner. Engineer expects the entire contract duration for these services to be less than 180 days. If the contract duration extends beyond this time, commensurate additional compensation may be required as defined in the Agreement and Subconsultant Rates and Expense.

- D. The following Hourly Rates are included as part of this Task Order and are in addition to the Hourly Rates listed in Appendix 2: Standard Hourly Rate Schedule of the Main Agreement.

Position	Rate
Not Applicable	\$
	\$
	\$

8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:

- A. Boozer & Company, P.C.
- B. The Soil Group, Inc.
- C. Montrose Environmental
- D. S.E.C. Inc.
- E. Hawkins Partners, Inc.

9. EXHIBITS AND ATTACHMENTS:

- A. Exhibit A to Task Order—Engineer's Services Under Task Order
- B. Exhibit B to Task Order—Task Order Deliverables Schedule
- C. Exhibit D to Task Order—Not Used
- D. Exhibit E to Task Order—Not Used
- E. Other: None.

Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER:

ENGINEER:

By: _____

By:  _____

Print Name: _____ Print Name: Brentley D. Fowler

Title: _____ Title: Principal

Engineer's License or Firm's
Certificate No. (if required): 1030

State of: Tennessee

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Robert M. Lantz

Title: _____

Title: Client Manager

Address: _____

Address: 2995 Sidco Drive, Nashville, TN 37204

E-Mail
Address: _____

E-Mail
Address: Rlantz@ssr-inc.com

Phone: _____

Phone: (615) 934-6743

Date: _____

Date: February 12, 2026

EXHIBITS TO TASK ORDER NO.3

TABLE OF CONTENTS

- EXHIBIT A—ENGINEER’S SERVICES UNDER TASK ORDER
- EXHIBIT B—TASK ORDER DELIVERABLES SCHEDULE
- EXHIBIT C—RESERVED
- EXHIBIT D—NOT USED
- EXHIBIT E—NOT USED
- EXHIBIT F—RESERVED
- EXHIBIT G—RESERVED
- EXHIBIT H—RESERVED
- EXHIBIT I—RESERVED

Exhibits to Task Order.

EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
TOC Page 1 of 1

EXHIBIT A—ENGINEER’S SERVICES UNDER TASK ORDER NO.3

Exhibit A Table of Contents

Article 1— BASIC SERVICES..... 1
 1.01 Management of Engineering Services..... 1
 1.02 Study and Report Phase 1
 1.03 Preliminary Design Phase..... 4
 1.04 Final Design Phase..... 4
 1.05 Bidding/Proposal Phase 4
 1.06 Construction Phase 4
 1.07 Post-Construction Phase 4
 Article 2— ADDITIONAL SERVICES 4
 2.01 Additional Services Not Requiring Owner’s Written Authorization 4
 2.02 Additional Services Requiring Owner’s Written Authorization 5

Article 1 of the Main Agreement, Services of Engineer, is supplemented to include the following provisions:

Engineer shall provide Basic and Additional Services as set forth below.

ARTICLE 1—BASIC SERVICES

1.01 Management of Engineering Services

A. See Main Agreement, Paragraph 1.03.

1.02 Study and Report Phase

A. Engineer shall:

1. Consult with Owner to define and clarify Owner’s requirements for the Specific Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations, and identify available data, information, reports, facilities plans, and site evaluations.
 - a. If Owner has already identified one or more potential solutions to meet its Specific Project requirements, then proceed with the study and evaluation of the Owner-identified potential solutions listed here:
 - 1) Project Countess is the name for Spring Hill’s first decentralized sewer project. The goal is to convey and treat up to 500,000 gallons per day of wastewater from the public system to a 137-acre property adjacent to the existing sewer plant property. Treatment shall be by utilizing the AquaPoint Bioclere system and drip treated effluent onsite in accordance with the City of Spring Hill specifications. Negotiations to obtain the property are currently ongoing. Assistance with preparing exhibits demonstrating feasibility are included. TDEC coordination will be required to gain acceptance and demonstrate that flows can be measured and accounted. The City indicated that 40 acres of the 137-acre property is to be utilized by the Advanced Purification Pilot

project. Remaining portions of the property will be utilized for public benefit as space permits.

2. Study and evaluate up to two (2) potential pumping solutions to meet Owner's Specific Project requirements.
3. Provide one (1) preliminary conceptual layout of Bioclere system and one (1) final conceptual layout.
4. Perform up to one (1) preliminary site visit to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.
5. Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Specific Project-related information and data, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Specific Project requirements, and preparation of a related report. Owner shall provide requested data within ten (10) business days of request.
6. After consultation with Owner, recommend up to two (2) pumping solutions which in Engineer's judgment meet Owner's requirements for the Specific Project.
7. Utilities, including Underground Facilities
 - a. Review any utility mapping and surveys and other utilities documentation made available by Owner. Take note of observable utilities during Site visit.
 - b. Identify, in a preliminary manner and to the extent determinable by such mapping or other information provided by Owner, and by observations at the Site, those utilities (whether above-ground utilities of any type, or Underground Facilities) likely to be affected by the Specific Project construction and additional utility facilities or extensions that will be needed to serve the Specific Project.
 - c. Use ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data" as a means to advise the Owner regarding the extent and identification and mapping of existing Underground Facilities during the design and construction phases.
 - 1) If Owner has retained a land surveyor, utility engineer, or utility consultant, collaborate with such individuals or entities regarding the application of ASCE 38.
8. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and Engineer's recommended solution(s). Up to two (2) pumping solutions will be considered.
 - a. For each recommended solution, Engineer will separately tabulate Total Project Cost, itemizing those items and services included within the definition of Total Project Costs.
 - b. Owner will perform one (1) round of review and will provide one (1) set of compiled comments to Engineer following their review of the draft Report.

Exhibit A—Engineer's Services Under Task Order.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
 Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
 and American Society of Civil Engineers. All rights reserved.

Page 2 of 6

- c. Engineer will meet with Owner to discuss the draft Report and receive Owner's comments.
9. Perform or provide the following other Study and Report Phase tasks or deliverables:
- a. Perform the following property appraisal services to assist the Owner in the acquisition of the property, as described:
 - 1) Provide an independent appraisal of the property; or
 - 2) Provide appraisal review of an appraisal report that's already been completed on the property.
 - 3) Note: The property appraisal services is limited to either Item 16.1 or 16.2 but not both.
 - b. Perform the following drip disposal investigation activities to identify the feasibility of the property to provide drip dispersal up to 500,000 gpd, as intended:
 - 1) Review documents produced from the preliminary evaluation of property that was performed in 2020. Using these documents, identify favorable (versus unfavorable) areas for further evaluation.
 - 2) WPC level soil mapping with 100-foot grid spacing for up to 120 acres of the property.
 - 3) Soil pit/pedon descriptions at minimum TDEC required (two pits per acre) for favorable units plus any differentiated units to be described, not to exceed 200 pits. Work includes up to twenty (20) days of backhoe services.
 - c. Perform the following environmental activities to identify limitations and risks associated with the property to serve for the purpose intended:
 - 1) Phase I Environmental Site Assessment;
 - 2) Water Resources Assessment; and
 - 3) Endangered Species/Habitat/Cultural Resources Assessment.
 - d. Perform the following survey activities to identify limitations and risks associated with the property to serve for the purpose intended:
 - 1) Grid staking 100 ft grid; and
 - 2) Topographic Survey;
 - e. Perform the following preliminary landscape activities pertaining specifically to the use of the site for the purposes of Advanced Purification Pilot plant, that may limit the available property to serve for the purpose intended:
 - 1) Coordinate with the neighboring property greenway master plan, to work a greenway trail along the creek's edge that could help provide a multi-use trail to start connecting the dots identified in the master plan.
 - 2) Provide preliminary analysis of landscape buffering to be integrated into the overall property plan.

- 3) Following identification of the site locations for the onsite decentralized treatment system and Advanced Purification property, prepare a conceptual drawing of recommended landscape features for potential public use.
 - f. Coordinate with TDEC including presentation of effective flow monitoring from the WWTP to Project Countess site.
 - g. Conceptual engineering to identify the location and diagrammatic sketch of the wastewater pump station and flow meter detail. This activity is limited to simple spreadsheet analysis.
10. Furnish the draft Report and any other Study and Report Phase deliverables to Owner pursuant to the requirements of the Deliverables Schedule in Exhibit B, and review the deliverables with Owner.
 11. Revise the Report and any other Study and Report Phase deliverables in response to Owner's comments, as appropriate, and submit revised deliverables pursuant to the Deliverables Schedule.
 12. In total, two (2) Report versions will be produced, one (1) draft Report and one (1) final Report.
- B. Engineer's services under the Study and Report Phase will be considered complete on the date when Engineer has delivered to Owner the final Report (as revised) and any other Study and Report Phase deliverables.
- 1.03 Preliminary Design Phase
- A. Engineer shall not provide these services.
- 1.04 Final Design Phase
- A. Engineer shall not provide these services.
- 1.05 Bidding/Proposal Phase
- A. Engineer shall not provide these services.
- 1.06 Construction Phase
- A. Engineer shall not provide these services.
- 1.07 Post-Construction Phase
- A. Engineer shall not provide these services.

ARTICLE 2—ADDITIONAL SERVICES

2.01 Additional Services Not Requiring Owner's Written Authorization

- A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Paragraph 7 of the governing Task Order.

1. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
2. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.
3. Implement coordination of Engineer's services with other parts of the Specific Project that are not planned or designed by Engineer or its Subconsultants, unless Owner furnished to Engineer substantive information about such other parts of the Specific Project prior to the parties' entry into this Agreement, in the Baseline Information section of this Exhibit A, or otherwise in Exhibit A; if such substantive information has been so provided, coordination of Engineer's services will be part of Basic Services.
4. Services directly attributable to changes in Engineer's Electronic Documents obligations after the effective date of the Agreement.

2.02 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Paragraph 7 of the governing Task Order.
 1. Obtain or provide specified additional Specific Project-related information and data to enable Engineer to complete its Basic and Additional Services.
 2. Preparation of special and customized reporting, invoicing, and related support documentation in addition to that identified to be provided under Basic Services.
 3. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Specific Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Specific Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Specific Project.
 4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Exhibit A Paragraph 1.02.A.1.
 5. Services required as a result of Owner's providing incomplete or incorrect Specific Project information to Engineer.
 6. Undertaking investigations and studies including, but not limited to:
 - a. All-hazards risk assessments and other studies to evaluate the feasibility of enhancing the resiliency of the design;
 - b. detailed consideration of operations, maintenance, and overhead expenses;

- c. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Specific Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;
7. Furnishing services of Subconsultants or Engineer's Subcontractors for other than Basic Services.
8. Providing data or services of the types described in Article 2, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.
9. Overtime work requiring higher than regular rates.
10. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
11. Boundary or ALTA surveying.
12. Public Meetings to present the Project in Detail as opposed to supply of renderings or graphics to support a public meeting by Owner.
13. Performance of services in quantities greater than those listed in this Task Order.
14. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

EXHIBIT B—TASK ORDER DELIVERABLES SCHEDULE

Paragraphs 2.04.E, 3.02.A, and Exhibit A of the Main Agreement are supplemented by the following paragraph and table.

Under the governing Task Order the Engineer shall furnish Documents to Owner as required in Column 2 of the following table (and as further described in Exhibit A), according to the schedule in Column 4. Owner shall comment or take other identified actions with respect to the Documents as indicated in Column 2 (and as further described in Exhibit A), according to the schedule in Column 4.

Party	Action	Exhibit A Reference	Schedule
Engineer	Develop Site Investigation Plan and Coordinate with TDEC.	1.02.A.16	Within 1 month of the Owner Notice to Proceed (NTP)
Owner	Conduct Property Appraisal Work.	1.02.A.16	Within 2 month of the Owner NTP.
Engineer	Conduct Drip Disposal Feasibility Investigation Activities.	1.02.A.16	Within 8 weeks after completion of the Site Investigation Plan. Weather Dependent.
Engineer	Conduct Environmental Site Investigation Activities.	1.02.A.16	Within 2 month of the Owner NTP.
Engineer	Conduct Site Survey Activities.	1.02.A.16	Within 2 months of the Owner NTP.
Engineer	Conduct Landscape Activities.	1.02.A.16	Within 3 months of the Owner NTP.
Engineer	Conduct Conceptual Engineering of Sewage Pump Station.	1.02.A.16	Within 3 months after completion of the Site Investigation Plan.
Engineer	Furnish electronic review copies of the Final Report and Cost Estimate.	1.02.A.15	Within 4 weeks after the completion of the Preceding Activities.
Owner	Submit comments and instructions regarding the Draft Report and Cost Estimate to Engineer.	1.02.A.15	Within 14 days of the receipt from Engineer of the Draft Report and Cost Estimate.
Engineer	Submit electronic copies of the Final Report and Cost Estimate.	1.02.A.15	Within 14 days of the receipt of Owner's comments and instructions regarding the Draft Report and Cost Estimate to Engineer.
Engineer	Task Order No. 3 Completion		180 days from Owner NTP.

Exhibit B—Task Order Deliverables Schedule.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

EXHIBIT C—RESERVED

Exhibit C—Reserved.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

EXHIBIT D—NOT USED

NOT USED.

**Exhibit D—Duties, Responsibilities, and Limitations of Authority of Resident Project Representative Under Task Order.
Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1**

EXHIBIT E—NOT USED

NOT USED.

Exhibit E—Notice of Acceptability of Work.

**Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.**

Page 1 of 1

EXHIBIT F—RESERVED

Exhibit F—Reserved.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

EXHIBIT G—RESERVED

Exhibit G—Reserved.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1

EXHIBIT H—RESERVED

Exhibit H—Reserved.

Exhibits to Task Order. EJCDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.
Page 1 of 1

EXHIBIT I—RESERVED

Exhibit I—Reserved.

Exhibits to Task Order. EJDC® E-505, Agreement between Owner and Engineer for Professional Services—Task Order Edition.
Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 1



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Dara Sanders | Development Services Director
DATE: 02/17/2026
SUBJECT: Resolution 26-XXX (2981 Stewart Campbell Pointe – Partial Easement Vacation)

REQUEST:

The property owner of 2981 Stewart Campbell Pointe requests to reduce a platted drainage easement from 20 feet to 10 feet.

BACKGROUND:

The property is developed with a single-family home. The property owner submitted a building permit to install a swimming pool and deck at the rear of the property. Upon review of the information submitted by the property owner, staff found that the pool was proposed to be constructed outside the existing drainage easement. A permit for the pool was subsequently issued. However, after further research staff discovered the information submitted by the applicant labeled a 10' Drainage Easement when it was actually 20 feet. The Codes Division stopped work on the proposed pool until an evaluation of the entire neighborhood was conducted related to drainage.

Development and Public Works staff evaluated the potential to reduce the drainage easement in order to create a path forward for the property owner to continue to install the swimming pool. It was determined that, due to another drainage easement dedicated on the adjoining properties to the south, the drainage easement on the subject property could be reduced to 10 feet without creating stormwater or maintenance access issues.

FINANCIAL IMPACT:

There are no known financial impacts.

SUPPORTING DOCUMENTS:

None



City of Spring Hill | Development Services
8060 Station Hill Drive
Spring Hill, Tennessee 37174
dsanders@springhilltn.org

SPRING HILL
T E N N E S S E E

STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: J. Carter Napier, City Administrator & Rebecca Holden, Finance Director
DATE: 2/17/2025
SUBJECT: Ordinance XX: FY 26 Budget Amendment #3

RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen approve Ordinance XX as presented.

PURPOSE:

Ordinance XX provides for the third budget amendment for the FY 26 budget. The provided ordinance is meant to provide modification to the previously adopted budget and detail those changes for BOMA consideration.

DESCRIPTIONS:

The attached ordinance and spreadsheet provide details pertaining to the proposed changes to the various lines throughout the budget. Some of the more significant items are as follows:

Purchase of Station Hill (Resolution 26-07)

The City's purchase of Station Hill, as approved in Resolution 26-07, is included in this budget amendment. This acquisition will be funded through unassigned fund balance in the General Fund. As a result of the purchase, General Fund cost savings are expected going forward because lease payments previously budgeted within the Facilities division will no longer be required. This amendment decreases the General Fund unassigned fund balance by \$6,038,709.14.

Fire Department - 100' Ladder Truck Budget Correction (Resolution 23-158)

This budget amendment corrects the FY26 budget to align with Resolution 23-158 and to properly budget for the purchase of the 100-foot ladder truck, with an estimated delivery date of March 2026. The amendment appropriates \$1,235,000 from Capital Equipment Replacement Fund fund balance for the vehicle purchase and records a \$646,733 transfer within the General Fund to align the Fire apparatus budgets with the approved funding plan. This amendment is funded through CERF and existing General Fund appropriations and does not result in a net change to General Fund fund balance.



CITY OF SPRING HILL
199 Town Center Pkwy, PO Box 789, Spring Hill TN, 37174
931-451-0782
rholden@springhilltn.org

Fire Department – Division Allocation Correction

The Fire Department includes multiple divisions, and cell phone expenses are billed and allocated by division. During the FY26 budget process, the department budgeted all cell phone expenses in the Fire Administration division; however, actual billing is split across divisions. This amendment reallocates budget among Fire divisions to more accurately reflect costs by division and improve reporting consistency. Because this change is a transfer within the same fund and department/divisions, there is no impact to fund balance.

Spring Hill Water Capital Project Budget Reallocations

This amendment reallocates existing capital project budget within Spring Hill Water to address current fiscal year needs. Budget is being added to three capital projects, funded by a corresponding reduction in the WWTP Expansion from 5.0 to 7.5 MGD project, which has been delayed approximately two years. Because this is a reallocation of existing budget within the fund, there is no impact to fund balance. The projects receiving additional budget are:

- **Cleburne Road Lift Station Rehabilitation (Resolution 26-18)**
As approved in Resolution 26-18, this amendment allocates additional budget for the purchase and installation of new parts and rehabilitation of the Cleburne Road Lift Station. John Bouchard & Sons Co., the City's existing awarded pump and motor repair contractor, will perform the work under the approved contract to ensure compliance with procurement requirements.
- **Pickets Ridge Lift Station Replacement (Resolution 26-50)**
Construction bids for the Pickets Ridge Lift Station Replacement exceeded the engineer's estimate, requiring additional funds to fully cover project costs. Due to the critical need for lift station reliability and the risk of sanitary sewer overflows, this project remains a priority for completion within the current fiscal year.

Capital Projects

Budget Amendment #3 includes a cleanup of capital project budgets within Fund 311 (18-75 Capital Projects) and Fund 313 (Capital Projects) to correct project appropriations and align budgets with current project status & the 10-year capital plan. City Administration and Finance will do a full presentation of the funding plan and will align current budgets with project priorities. Current amounts and details are not finalized but will be before first reading on March 2nd.

FINANCIAL IMPACT:

Budget Amendment #3 results in a decrease to General Fund unassigned fund balance of \$6,038,709.14 related to the Station Hill purchase (Resolution 26-07). Other General Fund items included in this amendment are budget reallocations and do not result in a net change to General Fund fund balance. There is also a decrease to the Capital Equipment Replacement Fund fund balance of \$1,235,000.00 related to the ladder truck purchase (Resolution 23-158). Spring Hill Water capital project changes are funded through reallocations of existing project budgets and have no impact to fund balance. The capital projects cleanup within Fund 311 (18-75 Capital Projects) and Fund 313 (Capital Projects) is expected to result in a net return of appropriations to fund balance in both funds; however, the final amounts are still being validated and will be reflected in the finalized BA#3 documents presented to the Board.

Summary - Financial Impact of Budget Amendment #3		
110 - General Fund	\$ (6,038,709.14)	Decrease Fund Balance
150 - Capital Equipment Replacement Fund	\$ (1,235,000.00)	Decrease Fund Balance
TOTAL:	\$ (7,273,709.14)	



CITY OF SPRING HILL
199 Town Center Pkwy, PO Box 789, Spring Hill TN, 37174
931-451-0782
rholden@springhilltn.org



STAFF MEMORANDUM

TO: Board of Mayor and Aldermen
FROM: Rebecca Holden | Finance Director
DATE: 02/13/2026
SUBJECT: Resolution 26-XXX: Adoption of Enterprise Net Position Policy

STAFF RECOMMENDATION:

Staff recommends that the Board of Mayor and Aldermen adopt the Enterprise Fund Net Position Policy as presented.

BACKGROUND:

Enterprise funds operate as self-supporting activities and rely primarily on user charges to fund operations, capital improvements, and debt service. Given the capital-intensive nature of utility operations and potential revenue variability, a formal policy framework is essential to ensure adequate liquidity, rate stability, and long-term financial sustainability.

The proposed policy aligns with GASB Statement No. 34 and establishes a defined Unrestricted Net Position target of three (3) to twelve (12) months of operating and maintenance expenses. It also clarifies permitted uses, requires replenishment planning if balances fall below the minimum threshold, and provides for annual monitoring and periodic review.

FINANCIAL IMPACT:

Adoption of this policy does not immediately require additional appropriations. Current enterprise fund balances will be evaluated against the established target range during the audit review process. If balances fall below the minimum target in the future, staff will present a phased replenishment plan, not to exceed three to five fiscal years. The policy strengthens financial discipline without creating an automatic spending requirement.

SUPPORTING DOCUMENTS:

N/A



City of Spring Hill | Finance
199 Town Center Parkway
Spring Hill, Tennessee 37174
rholden@springhilltn.org

City of Spring Hill, Tennessee

NET POSITION POLICY

Adopted by: Board of Mayor and Aldermen

Effective Date: _____

PURPOSE & AUTHORITY

This policy establishes guidelines for the classification, maintenance, and use of net position for the City of Spring Hill's Enterprise Funds. It supports long-term financial sustainability, adequate cash flow, and responsible reserve management, and operates in coordination with the City's adopted Fund Balance Policy, Budget Policy, annual budget ordinance, and long-term financial and capital planning efforts.

This policy complies with Governmental Accounting Standards Board (GASB) Statement No. 34, applicable provisions of Tennessee law, and guidance issued by the Tennessee Comptroller of the Treasury. It is further informed by recognized best practices of the Municipal Technical Advisory Service (MTAS), the Government Finance Officers Association (GFOA), and the American Water Works Association (AWWA).

The City affirms its commitment to operating enterprise funds as self-supporting activities and limiting the use of unrestricted net position to appropriate, nonrecurring, or emergency purposes except under extraordinary circumstances.

Reserves and unrestricted net position of the City's enterprise funds are intended to meet the operational, maintenance, capital, and debt-related needs of the respective utility system and are not intended for nonutility purposes. Any temporary interfund borrowing, if permitted by law, shall require governing body approval and a defined repayment schedule.

SCOPE

This policy applies to all Enterprise Funds of the City of Spring Hill, with particular emphasis on the Water and Sewer Enterprise Fund.

Because enterprise funds vary in size, complexity, and capital intensity, larger and more capital-intensive funds are expected to maintain unrestricted net position toward the upper end of the target ranges established by this policy.

NET POSITION CLASSIFICATIONS (GASB 34)

Net position of enterprise funds shall be reported in the following classifications:

Net Investment in Capital Assets: Capital assets, net of accumulated depreciation and related

outstanding debt.

Restricted Net Position: Amounts constrained by external parties, enabling legislation, or bond covenants.

Unrestricted Net Position: Amounts available for lawful enterprise fund purposes.

RELATIONSHIP TO FUND BALANCE POLICY (GASB 54)

The City's Fund Balance Policy governs governmental funds pursuant to GASB Statement No. 54. Enterprise funds are governed by GASB Statement No. 34. While classification terminology differs, both policies emphasize adequate liquidity, long-term sustainability, use of reserves for one-time or emergency purposes, and avoidance of structural operating imbalances.

POLICY OBJECTIVES

The City shall maintain net position in its enterprise funds sufficient to:

- Provide adequate working capital and liquidity
- Support rate stability and mitigate the need for abrupt rate increases
- Protect against revenue volatility, operational disruptions, or unforeseen expenditures
- Maintain compliance with bond covenants and debt service coverage requirements
- Support long-term capital maintenance and infrastructure reinvestment
- Demonstrate prudent financial management to regulators, auditors, and credit markets

UNRESTRICTED NET POSITION TARGET

The City shall maintain unrestricted net position in enterprise funds equal to no less than three (3) months and no more than twelve (12) months of annual operating and maintenance expenses, inclusive of debt service and exclusive of depreciation.

Calculation Basis: For purposes of this policy, operating and maintenance expenses shall include routine operating costs and debt service and shall exclude unusual, one-time, or abnormal expenses that could distort the reserve calculation.

The appropriate level within this range shall be evaluated based on operational size, revenue stability, capital intensity, and risk exposure.

In evaluating the adequacy of unrestricted net position, the City may consider the enterprise fund's exposure to operating risk, revenue volatility, capital renewal and replacement needs, emergency capital risks, and debt service requirements.

USE OF NET POSITION

When an expenditure is eligible to be funded from more than one classification, restricted net position shall be used prior to unrestricted net position.

Use of unrestricted net position is limited to one-time, nonrecurring, or emergency purposes and requires approval of the Board of Mayor and Aldermen. Unrestricted net position supports rate stability by providing a financial buffer against revenue volatility and unexpected cost increases, reducing the need for abrupt rate adjustments.

REPLENISHMENT

If unrestricted net position falls below the minimum target, a replenishment plan shall be presented during the next budget cycle. The plan shall generally restore balances within three (3) to five (5) fiscal years.

MONITORING & REPORTING

Net position shall be evaluated annually during the budget process and after publication of the City's annual audit.

POLICY REVIEW & REVISION

This policy shall be reviewed yearly by the Finance Director and City Administrator and may be amended by the Board of Mayor and Aldermen as financial conditions, legal requirements, or best practices change.