

City of Spring Hill and Town of Thompson's Station
Joint Transportation Task Force
Regular Meeting Minutes
Tuesday, June 18, 2013 5:00 pm
(Thomson Station City Hall Conference Room)

Minutes

Chairman Allen Hall called the meeting of the Joint Transportation Task Force to order in the Thomson Station City Hall Conference Room at 5:28 pm.

Present for the meeting were: Allen Hall, Joe Epps, Steven Clifton, Cherry Jackson, and Wendy Deats

Citizen Comments: None

Consider approval of May 21st minutes. Minutes unavailable

Previous Business

1. Results of traffic counts and simulations as it impacts cycle time on key intersections starting with Highway 31 & Thompson Station Road. (Victor Lay, Shane McNeill)
(Deferred since no work has been done on this item.)

New Business

1. Discussion on notice and communication with public
"The Task Force shall maintain records of meetings and findings which shall be open to inspection by the public and shall encourage public input and work with members from the County, State and/or Nashville Area MPO;"
 - a. Member contact information (e.g. name, email private/public, phone private/public) - Contact information obtained from task force members.
 - b. Transportation Task Force group email alias (Spring Hill domain?) – Consensus that a group email alias TransportationTaskForce@springhilltn.org be established.
 - c. Meeting notice (individual municipal postings, via website) – Consensus that notice be provided via the channels that both municipalities typically use.
 - d. Use of a Website (Spring Hill's website infrastructure for agenda, minutes, and reports; event notifications) – Motion to approve Steven Clifton, Allen Hall 2nd, Unanimous.
 - e. Use of Facebook Page (primarily for public input and feedback) – Discussion that it also be used to provide notification. Motion to approve Steven Clifton, Allen Hall 2nd, Unanimous.

2. Discussion of “next steps”

“... the charge of the Task Force shall include: identifying the transportation needs which affect both municipalities, prioritize addressing these needs, and developing feasible solutions to address these transportation needs through, and not limited to, the development of a multi-jurisdictional transportation plan or recommendation for the updating of each municipality's Major Thoroughfare Plan;”

- a. List of priorities – Discussion that while the TTF will identify and pursue multiple needs simultaneously, prioritization of those needs is essential. The first two needs were identified and are listed in order of priority:
 - i. Improvement to Highway 31 – Motion to approve as priority 1 Allen Hall, Steve Clifton 2nd, Unanimous.
 - ii. I-65 Interchange – Motion to approve as priority 2 Allen Hall, Steve Clifton 2nd, Unanimous.
- b. Joint transportation plan – *(deferred)*.

Round Table Discussion: None

Motion to adjourn Allen Hall, Steve Clifton 2nd, Unanimous, meeting adjourned.



Shane K. McNeill, Secretary



Allen Hall, Chairman