

CITY OF SPRING HILL
TRANSPORTATION ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Tuesday February 18, 2014
5:30 P.M.

MINUTES

Chairman Chad Whittenburg called the meeting of the Spring Hill Transportation Advisory Committee to order in the conference room at City Hall at 5:32 p.m.

Present were Chairman Chad Whittenburg, Vice-Chair Kayce Williams and Secretary Jonathan Duda. None were absent. Representing staff was City Administrator Victor Lay, Assistant City Administrator and Utilities Director Dan Allen. Also present were Mayor Rick Graham and several citizens – Kate Coil (Daily Herald), Kevin McAlister and Brad Waldschmidt.

Citizen Comments – Mr. Cyril Evers asked that a reconfigured Rice Road be considered by the City. Dan Allen and Mayor Graham explained that the city was in the early stages of an update to the Major Thoroughfare Plan and that this area will be studied. Future meetings will be scheduled to discuss in further detail. Mr. Evers thanked the TAC and said he would return at an appropriate meeting.

Consider approval of the January 21, 2014 meeting minutes. Motion to approve minutes Kayce Williams, seconded by Chad Whittenburg, approved unanimously.

Old Business

1. Discussion of Major Thoroughfare Plan (MTP) update and revision

Dan Allen explained that staff is working on the MTP update but a decision needs to be made as to how much detail the MTP would be. If the MTP is intended to be detailed with traffic modeling, staff will need outside assistance. Jonathan Duda said he views an effective MTP to be a basis for developing a Capital Improvement Plan, and that the MTP should have enough detail so as to justify the projects that are recommended, as well as providing for the basis for a working plan to complete them. Mr. Allen stated that he and staff prepare a Scope of Work of what can be done in house, as well as what might be done with outside assistance.

Chairman Whittenburg suggested a Special Call Meeting devoted to the MTP would be appropriate. Chairman Whittenburg called for a Special Call Meeting to be Monday, March 3rd at 4:00PM.

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2. Update on Signal at Hwy 31 & Miles Johnson

Victor Lay stated all is in place for ROW donation from property owners. Currently waiting on TDOT for ROW Dedication forms

3. Update on ICA Projects - PT Royal Buckner Lane Temp light & Buckner Ln widening

ICA is currently preparing a scope of work. Chairman Whittenburg stated he would add a review of the ICA Scope of Work for the Buckner Ln widening project on to the TAC Special Called Meeting for March 3rd so that a recommendation to the BOMA can be made prior to the March BOMA Work Session.

4. BOMA Consideration of Corridor Management Agreement (CMA) with Thompson's Station

Mayor Graham and Jonathan Duda updated the TAC on discussion with Thompson's Station Board regarding the CMA. Additional discussion is going to be needed as they are not ready to enter into the agreement. Mayor Graham stated he would recommend deferral of the CMA until March to the BOMA.

New Business

1. Review Staff recommendations for 2014/2015 Paving Projects

Victor Lay and Dan Allen presented a first draft list of projects they have identified for the TAC to review. Staff will work on preparing estimates for the March TAC meeting, which will allow Staff and TAC to make adjustments based on priority and funding availability.

Report from Staff on Standing Projects

1. Regional Transportation Projects (RTP) Report.

Mr. Lay stated that we continue to wait for T-DOT to re-issue a Notice to Proceed for the Duplex Rd widening project before ROW Acquisition can resume. However, TDOT has signed the new interlocal contract, so Notice to Proceed should be coming soon.

2. Road Improvement Plan (RIP) Report.

Mr. Lay and Dan Allen discussed bids for Crossing Circle reconstruction should be received by March 5th. City has received a commitment of 50% of the costs from Excel.

3. Street Resurfacing Plan (SRP) Report.

Mr. Lay updated the TAC that restriping along Buckner LN within Haynes Crossing adding a dedicated Bicycle Lane would be completed within a couple of weeks. Dan Allen updated the

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TAC that shortly after March 1st, the Main Street Turn Lanes projects at the Commons Shopping Plaza and also Buckner Ln will begin. TDOT has approved the plans and the BOMA has previously approved the bid.

4. Critical Accident Report (CAR).

Mr. Lay provided TAC members with an updated report. No new issues, other than continued instances at Miles Johnson Pwy and Duplex Rd. Staff was considering rumble strips and additional signage.

5. Transportation Task Force Updates

No updates

Roundtable Discussion

No additional comments were made

Chairman Whittenburg announced without objection the meeting adjourned at 6:48 p.m.

Alderman Jonathan Duda, Secretary

Chad Whittenburg, Chairman

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oadway Name	Distance Fr Miles-Feet	Direction fr	Intersection Road Name
96 RAMP NORTH	0		I 65
LICE SPRINGS CIR	0		STEWART CAMPBELL PT
MIGO'S RESTAURAN	300 Feet	East	AMIGO'S PARKING LOT
UCKNER LN	200 Feet	South	THOMPSON STATION RD E
UCKNER LN	0		WESTCHESTER LN
UCKNER RD	200 Feet	East	US HWY 31
UCKNER RD	0		US HWY 31
RACKER BARREL PAR	365 Feet	South	-- UNKNOWN RAMP/ROAD --
RIVEWAY	100 Feet	South	STONECREEK
65	0		
65	0		
65	0		
AYE DR	200 Feet	West	BRIXWORTH DR
EDRON	0		SATURN
EDRON RD	562 Feet	North	DENNING LN
EDRON RD	155 Feet	North	JOE PEAY CEMETERY RD
EDRON RD	488 Feet	East	MAHLON MOORE RD
ROGER	200 Feet	East	PORT ROYAL
1ACON	500 Feet	North	BELCOR
1AHLON MOORE RD	263 Feet	South	RUTHERFORD DR
1AIN	0		CROSSING
1AIN	0		CROSSING
1AIN	0 Feet		ENTRANCE TO RIPPAVILLA
1AIN	0		NORTHFIELD
ASDAQ STREET	0		US HWY 31
LIVE GARDEN PARKII	0 Feet		-- UNKNOWN RAMP/ROAD --
ACKARD CT	357 Feet	East	PORTVIEW DR
ORT ROYAL RD	110 Feet	South	BUCKNER LN
ORT ROYAL RD	0		BUCKNER LN
UBLIX PARKING LOT	978 Feet	West	CEMETERY RD
HELL NORTH	100 Feet	North	BUCKNER RD
OMERSET SPRINGS D	0		PORT ROYAL RD
PRING HILL LIBRARY I	100 Feet	North	KEDRON
GARBUCKS PARKING	100 Feet	West	MAIN
GATE HWY 247	0		PORT ROYAL RD
GATE HWY 396	0.63 Miles	West	KEDRON RD
GATE HWY 396	0.6 Miles	West	PORT ROYAL RD
GATE HWY 396	0		PORT ROYAL RD
S HWY 31	650 Feet	North	BELSHIRE WAY
S HWY 31	800 Feet	South	BELSHIRE WAY
S HWY 31	204 Feet	North	CAMPBELL STATION PKWY
S HWY 31	445 Feet	North	CAMPBELL STATION PKWY
S HWY 31	150 Feet	North	CAMPBELL STATION PKWY
S HWY 31	842 Feet	South	DENNING LN
S HWY 31	0		KEDRON PKWY
S HWY 31	325 Feet	West	KEDRON PKWY

IS HWY 31	150 Feet	South	LOCKE AVE
IS HWY 31	0 Feet		MILES JOHNSON PKWY
IS HWY 31	700 Feet	South	NASDAQ STREET
IS HWY 31	220 Feet	South	NASDAQ STREET
IS HWY 31	800 Feet	North	STATE HWY 247
VIA FRANCESCO	1500 Feet	North	VIA FRANCESCO
VILLAGES OF SPRING F	1000 Feet	North	KEDRON
VB RAMP FROM 396	0		KEDRON RD
VB RAMP FROM SR 3	0		PORT ROYAL RD
VB RAMP FROM SR 3	0		PORT ROYAL RD